



# Menlo Park Academy Governing Board

## Finance Committee Meeting

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### Date and Time

Thursday October 3, 2019 at 5:15 PM EDT

### Location

Menlo Park Academy

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### Agenda

#### I. Opening Items

Opening Items

**A.** Record Attendance and Guests

**B.** Call the Meeting to Order

**C.** Approve Minutes

Approve minutes for Finance Meeting on September 19, 2019

#### II. Audit & Finance

Audit & Finance

**A.** Payroll reconciliation and discussion

Discuss the reconciliation between payroll file and staffing file.

**B. August Financial Detail Review**

To review and discuss August financials.

**C. To authorize Dave M. seeking alternative healthcare provider options**

Dave would like to seek a different broker to explore more healthcare provider options. The current contract is from long ago and needs to be reviewed. Current broker couldn't provide one competitive quote.

**III. Other Business**

**A. Audit Plan Discussion**

**B. Budget Discussion**

Estimated budget timeline, update on budget process, and pending items.

**IV. Closing Items**

**A. Adjourn Meeting**