



# Menlo Park Academy Governing Board

## Regular Board Meeting

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### **Date and Time**

Thursday November 16, 2017 at 6:30 PM EST

### **Location**

Menlo Park Academy-2149 W. 53rd Street, 3rd Floor Conference Room

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OUR MISSION: Menlo Park Academy is a public school that develops the potential of gifted learners through an exemplary program of rewarding experiences that nurtures the whole child.

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### **Agenda**

#### **I. Opening Items**

Opening Items

- A.** Record Attendance and Guests
- B.** Call the Meeting to Order

#### **II. Public Comments**

- A.** Public Comments

#### **III. Board Meeting Minutes Approval**

- A. Approve Minutes for Board Meeting 10-19-17
- B. Approve Minutes of Special Board Meeting 10-27-17
- C. Approve Minutes for Board Working Session 11-02-17

**IV. Sponsor Update**

- A. Sponsor Report

**V. Treasurer Report**

- A. Monthly Financials
- B. 2016-17 Financial Audit Update

**VI. School Director Report**

- A. Monthly Update
- B. New Hires
- C. Field Trip Approval
- D. Winter Camp Proposal

**VII. Administrative Matters**

- A. Lunch Program Update
- B. FY17 Outstanding Material Fees Update
- C. FY18 Outstanding Material Fees
  - Strategy for collecting the outstanding fees

**VIII. Development & Community Relations**

Development & Community Relations

- A. EGOP Execution Report
- B. Development Plan Execution Report
- C. Capital Campaign Report
- D. Spring Event Venue Agreement

**IX. Facility Committee**

Facility Expansion

- A. Committee Charter Update
- B. Admin Building Update / Site Plan

**X. Governance Committee**

- A. Approve New Committee Members
- B. Policy Updates
- C. Employee Drug Testing Policy Consideration

The board policies allow MPA to require pre-employment drug testing. Should we adopt such a practice?

**XI. Program Excellence**

Program Excellence

- A. Audits and Reporting Process
- B. Club Policy
- C. Update on Fulfilling Board Policy on Gifted Endorsement

**XII. Finance & Audit Committee**

- A. Updated Budget for 2017-18 School Year  
Update on progress. Details are still needed.

**XIII. Executive Committee**

**A.** Administrative Staff Positions

**XIV. Closing Items**

**A.** Adjourn Meeting