



Menlo Park Academy Governing Board

Facility Expansion Committee Meeting

Date and Time

Monday November 28, 2016 at 6:30 PM EST

Location

MPA, 14440 Triskett Road, Cleveland, OH 44111

OUR MISSION: Menlo Park Academy is a public school that develops the potential of gifted learners through an exemplary program of rewarding experiences that nurtures the whole child.

Agenda

I. Opening Items

Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Approve Minutes

Approve minutes for Facility Expansion Committee Meeting on April 7, 2016

D. Approve Minutes

II. Facility Expansion

Facility Expansion

A. Transition Plan

- a. Inventory/FF&E
 - i. Report on 11/19 efforts (Amber)
 - ii. Report on plan to involve an outside vendor (Teri)
 - iii. Next steps
- b. Professional Development
 - i. Schedule (Suzanne)
 - 1. Do any needs involve the new building? Do we need to be making arrangements for access/site visit?
 - ii. FF&E definition
- c. Telecom
 - i. Report on order for service (Amber)
 - ii. Definition of needs (Amber should report on whom is in charge of this)
- d. Other commitments for reporting (Fraser)

III. Other Business

IV. Closing Items

A. Adjourn Meeting