



# Menlo Park Academy Governing Board

## Development & Community Relations Committee Meeting

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### Date and Time

Thursday October 6, 2016 at 6:30 PM EDT

### Location

MPA, 14440 Triskett Road, Cleveland

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OUR MISSION: Menlo Park Academy is a public school that develops the potential of gifted learners through an exemplary program of rewarding experiences that nurtures the whole child.

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### Agenda

#### I. Opening Items

Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order

#### II. Development & Community Relations

Development & Community Relations

- A. 2016-17 Annual Development Plan

Review plan and ensure progress is on track. Set event plan & budget due dates, document volunteer leads, etc.

**B. Needs Review**

Results from needs analysis to determine next steps regarding staffing and/or consultants.

**C. Capital Campaign Update**

Update on plans and any ties to annual operational development.

**D. Communications**

**E. EGOP Execution**

Report on the execution of the EGOP. Ensure reporting structures are clear and appropriate.

**F. Annual Appeal**

Review current plan and timeline.

**III. Closing Items**

**A. Adjourn Meeting**