



# Menlo Park Academy Governing Board

## Board Meeting

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### Date and Time

Wednesday April 19, 2017 at 6:00 PM EDT

### Location

MPA

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OUR MISSION: Menlo Park Academy is a public school that develops the potential of gifted learners through an exemplary program of rewarding experiences that nurtures the whole child.

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### Agenda

#### I. Opening Items

Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

#### II. Public Comments

A. Public Comments

#### III. Approve Minutes

**A.** Approve Minutes-3/1/17

**B.** Approve Minutes-3/16/17

**C.** Approve Minutes - 4/5/17

Minutes from special board meeting.

**D.** Approve Minutes - 4/10/17

#### **IV. Sponsor Report**

**A.** Monthly Sponsor Update

#### **V. Treasurer Report**

**A.** Monthly Financial Statements

**B.** Expenditure Approval

**C.** FY2016 Audit Update

**D.** 5-Year Forecast

#### **VI. School Director Report**

**A.** Monthly Reports

**B.** Faculty Renewal

**C.** SY16-17 School Calendar Adjustment

#### **VII. Administrative Director Report**

**A.** Monthly Reports

**B.** Policy Updates

To approve the 200 and 300 sections of the comprehensive policies created by Dickinson Wright.

- C. Outstanding Material Fees

## **VIII. Educational Consultant Report**

- A. Monthly Reports
- B. Technology Update Related to Testing and Rosetta Stone  
Technology challenges in testing and logging into Rosetta Stone
- C. Staff Building Tours
- D. Professional Development Update

## **IX. Audit & Finance**

Audit & Finance

- A. FY2018 Budget

## **X. Development & Community Relations**

Development & Community Relations

- A. Enrollment Growth & Outreach Plan Execution Update
- B. Annual Operating Fundraising Plan Execution Update
- C. Capital Campaign Execution Update
- D. 2017-18 Development Plan

## **XI. Executive**

Executive

- A. Board Member Elections Policy Update
- B. Annual Member Elections
- C. Transition Team Update  
Update on applications for School Leader and screening progress.

## **XII. Facility Expansion**

Facility Expansion

- A. Project Update

### **XIII. Governance Committee**

Governance Committee

- A. Charter

Motion to approve the changes to the GC charter

- B. GC Monthly KRA report

GC KRA report and sample of monthly reporting structure for committee reports to the board.

### **XIV. Program Excellence**

Program Excellence

- A. Launch to New School

- B. Audit Report Summary

Audits are now submitted monthly to track and monitor IEPs, 504s, IAT, Discipline Actions.

- C. Annual Survey

The 2016 Annual Survey is attached for your review. Please use that to provide additional items or those that can be eliminated.

- D. Summer Math Course Proposal

### **XV. Other Business**

### **XVI. Closing Items**

- A. Adjourn Meeting