



# Menlo Park Academy Governing Board

## Board Meeting

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### Date and Time

Thursday January 19, 2017 at 5:30 PM EST

### Location

MPA

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OUR MISSION: Menlo Park Academy is a public school that develops the potential of gifted learners through an exemplary program of rewarding experiences that nurtures the whole child.

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### Agenda

#### I. Opening Items

Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order
- C. Executive Session
- D. Public Comments
- E. New Board Member Installation

Installing new board member Cathie Leimbach.

## **II. Minutes**

- A.** Approve Minutes - 4/21/16
- B.** Approve Minutes - 5/5/16
- C.** Approve Minutes - 7/17/16
- D.** Approve Minutes - 7/28/16
- E.** Approve Minutes - 8/4/16
- F.** Approve Minutes - 8/18/16
- G.** Approve Minutes - 10/10/16
- H.** Approve Minutes - 10/17/16
- I.** Approve Minutes - 10/20/16
- J.** Approve Minutes - 11/17/16
- K.** Approve Minutes - 11/17/16 Regular Board meeting

## **III. Sponsor Report**

- A.** Sponsor Monthly Update

## **IV. Treasurer Report**

- A.** Monthly Financials  
Review of monthly bank & financial statements.

## **V. School Director Report**

### **A. Monthly Report**

Report to sponsor. Update on Goals.

## **VI. Institutional Advancement Report**

### **A. Monthly Report**

Regular monthly report.

## **VII. Development & Community Relations**

### **A. Development plan execution update**

### **B. Enrollment Growth & Outreach Plan Update**

EGOP execution update

### **C. capital campaign update**

### **D. Student Withdrawal Report**

### **E. Communications Plan**

## **VIII. Executive**

Executive

### **A. FY17 Updated Budget**

Updates to this year's operational budget reflecting current data.

### **B. Executive Committee Member Election**

Add members to the Executive Committee.

### **C. Executive Committee Charter Revision**

Change to EC charter to add HR oversight.

### **D. Elect Finance/Audit Committee Chair**

### **E. Regular Meetings**

### **F. Teacher Assessment**

Copy of documents given to teachers on January 11, 2016

**IX. Facilities Expansion Committee**

- A.** Progress Update

**X. Governance Committee**

- A.** Board Retreat

Update on plans for the Board Retreat.

**XI. Program Excellence Committee**

- A.** Assurances update

**XII. Executive Session**

- A.** Executive Session

**XIII. Closing Items**

- A.** Adjourn Meeting