



# Menlo Park Academy Governing Board

## Board Meeting

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### Date and Time

Thursday October 20, 2016 at 6:00 PM EDT

### Location

MPA

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OUR MISSION: Menlo Park Academy is a public school that develops the potential of gifted learners through an exemplary program of rewarding experiences that nurtures the whole child.

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### Agenda

#### I. Opening Items

Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order
- C. Public Comments

#### II. Sponsor Report

- A. Monthly Update

### **III. Treasurer Report**

#### **A. Monthly Financials**

Review of August financial statements. Input on October 5-year forecast that is due next month.

#### **B. FY17 Updated Budget**

The school and Massa continue to work together to align budget templates and provide an updated accounting of FY17 budget.

Uploaded this month is a working draft to help inform the board of that process and provide a resource to evaluate the FY17 budget before voting to approve it at the November board meeting.

#### **C. 5-Year Forecast**

#### **D. ODE Budget Template**

### **IV. School Director Report**

#### **A. Monthly Report**

Report to sponsor. Update on Goals.

#### **B. New Hires for 16-17**

#### **C. Field Trip Approvals**

#### **D. After School Clubs**

#### **E. Reading Across the Grades In-Service**

#### **F. New WEP/IEP On-line Program**

#### **G. High School Night**

#### **H. Services Agreements - TES & Dr. Rimm**

Provide current status of agreements, signed versions, and any recommendations on adjustments based on current student enrollment.

### **V. Institutional Advancement Report**

#### **A. Monthly Report**

Regular report showing status of key areas of responsibility, including Enrollment Growth Plan and Development updates and metrics.

**B. Technology Insurance Renewal**

**C. Faculty Stipend Plan**

Plan showing recommended stipend amounts, eligible activities, and total anticipated spend for this fiscal year compared to currently budgeted amount.

**D. Policy Review Plan**

Recommendation to engage with a charter school legal specialist to conduct a full policy review, compare to current law, recommend adjustments, and maintain all policies as related laws have impact.

**E. SY15-16 Annual Report**

**VI. Capital Campaign Committee**

**A. Campaign Status Report**

Summary of current status showing execution of the plan including current pledge amounts, upcoming events planned, current timeline, and foundations/corporations targeted for fall requests.

**VII. Development & Community Relations**

**A. Elect Committee Membership**

Melissa Vlasak, Jennifer Sekorky, and Lisa Sierk have expressed interest in serving this committee.

**B. Plan Execution**

Development & EGOP Execution Update.

**VIII. Executive**

**Executive**

**A. BVU Encore Fellow**

Ratify the selection of Julie Ganim as our BVU Fellow and terms.

**B. Hiring Guide Revisions**

Revision of new faculty hiring guide, including non-certified.

**C. Committee Changes**

## **IX. Facilities Expansion Committee**

### **A. Progress Update**

### **B. Elect Committee Members**

Erika Coble, Michael Robellard, & Nick Zambo have expressed interest in serving on this committee.

## **X. Governance Committee**

Governance Committee

### **A. Committee Membership**

Adopt membership selection process, onboarding, and elect membership to committees.

### **B. Board Onboarding**

Update on implementation

### **C. KRA Update**

Approve KRs & associated tasks.

### **D. Board Member Elections**

## **XI. Program Excellence Committee**

### **A. Program Guide**

No upload - table item

### **B. 9th Grade Proposal**

Proposal to add a cohort of 9th graders to SY17-18.

### **C. 2015-2016 test data**

2015-2016 test data

### **D. Assurances update**

### **E. Field Trip Policy Update**

Add elective experience language.

## **XII. Executive Session**

**A.** Executive Session

**XIII. Closing Items**

**A.** Adjourn Meeting