



Menlo Park Academy Governing Board

Board Meeting

Date and Time

Thursday September 15, 2016 at 6:00 PM EDT

Location

MPA

OUR MISSION: Menlo Park Academy is a public school that develops the potential of gifted learners through an exemplary program of rewarding experiences that nurtures the whole child.

Agenda

I. Opening Items

Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order

II. Facilities Expansion Committee

A. Structure Review

Members of our legal and financial team will be present to review the structure of the financing package.

B. Progress Update

C. Board Resolutions regarding Facility Project

Ratify the proposed resolutions related to the facility project.

III. Board

A. Public Comments

B. Board Development

Monthly Development Topic - Board Committees

IV. Sponsor Report

A. Monthly Update

V. Treasurer Report

A. Monthly Financials

Review of August financial statements. Input on October 5-year forecast that is due next month.

VI. School Director Report

A. International Trip

More details on the proposed international trip.

B. New Hires for 16-17, Proposal

C. New Staff and All Staff Professional Development

VII. Institutional Advancement Report

A. Auctioneer Agreement

Seeking approval to sign contract for auctioneer for Winter Concert - Bob Hale.

B. Blackbaud Training Support

Seeking approval to sign contract for 8 hours of Blackbaud training.

C. DIA Report

Regular report showing status of key areas of responsibility, including Enrollment Growth Plan and Development updates and metrics.

D. FY16 Outstanding Material Fees

Report showing outstanding fee amount. Consider writing off.

E. YMCA Agreement

VIII. Capital Campaign Committee

A. Campaign Status Report

Summary of current status showing execution of the plan including current pledge amounts, upcoming events planned, current timeline, and foundations/corporations targeted for fall requests.

IX. Program Excellence Committee

A. Program Guide

No upload - table item

B. 9th Grade Proposal

Proposal to add a cohort of 9th graders to SY17-18.

X. Executive

Executive

A. BVU Encore Fellow

Update on process to date. Delegate authority to select candidate to Executive Committee.

XI. Governance Committee

Governance Committee

A. Committee Membership

Adopt membership selection process, onboarding, and elect membership to committees.

B. Board Election & Onboarding Process

Review onboarding process, suggested requirements for membership to be effective.

C. KRA Update

Update on committee progress in finalizing wording and items of KRAs & Goals.

XII. Executive Session

A. Executive Session

XIII. Closing Items

A. Adjourn Meeting