



# Menlo Park Academy Governing Board

## Board Meeting

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### Date and Time

Thursday August 18, 2016 at 6:00 PM EDT

### Location

MPA

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OUR MISSION: Menlo Park Academy is a public school that develops the potential of gifted learners through an exemplary program of rewarding experiences that nurtures the whole child.

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### Agenda

#### I. Opening Items

Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order
- C. Public Comments
- D. Approve Minutes

#### II. Board/Staff Development

- A. Learning Topic

### **III. Sponsor Update**

- A.** Monthly Update

### **IV. Treasurer Report**

- A.** Monthly Financials
- B.** Monthly Expenditures  
Pass around expenditure sheet for board approval.
- C.** Budget & Pro Forma Updates  
Documents updated & aligned based on current information.

### **V. School Director Report**

- A.** Monthly Updates
- B.** New Hires for 16-17
- C.** Special Delivery Plan for 16-17 SY
- D.** Staff Dress Code Policy
- E.** Rosetta Stone Foreign Language Program

### **VI. Institutional Advancement Report**

- A.** Enrollment Growth Plan  
Report on execution of EGOP.
- B.** MobileTek Contract  
Services around networking and larger technology needs than can be supported internally.
- C.** Lakewood Civic Auditorium  
Contract for venue for winter concert.
- D.** Monthly Report

### **VII. Executive**

Executive

- A. 2016-17 Admin Holiday Schedule

## **VIII. Facility Expansion**

Facility Expansion

- A. Project Update

- B. Action Items

Officially approve action items previously shared.

- C. CDA Term Sheet

Term sheet from CDA. Need to approve paying the \$25k deposit and executing this agreement.

- D. TRF Fee Letter

Ratify signature and authorize expenditure from pre-dev loan funds.

## **IX. Governance Committee**

Governance Committee

- A. Board Governance Document Alignment

Board Elections Policy - after researching all versions of the policy, it appears that the line about a 4 year officer term limit was originally a red line suggestion of the GC in early March when we proposed 2 year Board member terms. Subsequently, we adopted the succession plan so those red line changes were not adopted. The line about the 4 year term was never intended to become a part of the policy. It was inadvertently added (accepted red line) when the policy was being revised to reflect the succession plan. So we need to re-approve to correct the mistake.

The Code of Regulations does not need revision after consultation with Suzanne Hanselman, former Board member and attorney. Our succession plan is sufficient and not changing the Code of Regulations (bylaws) gives us flexibility if a change needs to be made in leadership in the future. So, after we ratify the correction in the Elections Policy, all the governing documents will be aligned.

## **X. Other Business**

- A. Executive Session

## **XI. Closing Items**

### **A. Adjourn Meeting**