

The Learning Lounge K-12 Math Coaching Contract

This contract is entered into on July 22, 2024 between Memphis Merit Academy Charter School and The Learning Lounge K-12.

1. Term of Contract:

This Contract shall commence on July 22, 2024 and shall terminate on May 30, 2024, unless otherwise extended or terminated as per the terms herein.

2. Responsibilities of the Math Coach:

a. **Weekly Math Coaching (Hybrid):** The Math Coach agrees to conduct weekly math coaching sessions, utilizing a hybrid model combining in-person and virtual instruction, focusing on Unit Internalization and Lesson Internalization Deliberate Practice.

b. **In-person Lesson Observations with Feedback:** In-person lesson observations will occur bi-weekly, where the Math Coach will observe math lessons conducted by teachers at Memphis Merit Academy Charter School. The Math Coach will provide constructive feedback and recommendations for improvement based on the observations.

c. **Quarterly Data Meetings:** The Math Coach shall participate in quarterly data meetings with Math teachers of Grades 2-6 to review student performance data, identify trends, and develop strategies for improvement.

d. **Math Professional Development:** Upon return from each holiday break or based on the School's annual calendar for professional development, the Math Coach shall engage in Math Professional Development activities to enhance coaching methodologies and stay updated on best practices in math education.

3. School's Responsibilities:

a. The School shall provide necessary resources, including access to student data, instructional materials, and facilities, to support the Math Coach in fulfilling their responsibilities.

b. The School shall designate a liaison to facilitate communication and collaboration between the Math Coach and school staff.

4. Compensation:

a. The Math Coach shall receive compensation of \$50,000 annually for the duration of this Contract.

b. Payment shall be made on a monthly basis.

5. Performance Evaluation:

a. The Math Coach's performance shall be evaluated periodically based on predetermined metrics, including student progress, coaching effectiveness, and collaboration with school staff.

b. Performance evaluations shall be conducted jointly by the Math Coach and designated school representatives.

6. Termination:

a. Either party may terminate this Contract with a two week written notice to the other party, citing reasons for termination.

b. In the event of termination, the Math Coach shall be compensated for services rendered up to the termination date.

7. Confidentiality:

a. The Math Coach agrees to maintain the confidentiality of student records and other sensitive information obtained during the course of coaching sessions.

b. Confidential information shall not be disclosed to third parties without the express consent of the School.

8. Amendments:

Any amendments or modifications to this Contract must be made in writing and agreed upon by both parties.

9. Governing Law:

This Contract shall be governed by the laws of Tennessee, without regard to its conflict of laws principles.

10. Entire Agreement:

This Contract constitutes the entire agreement between the parties and supersedes any prior agreements or understandings, whether written or oral, relating to the subject matter herein.

In Witness Whereof, the parties hereto have executed this Contract as of the date first above written.

Memphis Merit Academy Charter School:

[Signature]

[Name], [Title]

Date: _____

Math Coach:

[Signature]

The Learning Lounge K-12

Date: _____

Exhibit A. Coaching Experience and trainers

The Learning Lounge K-12 highlights of experience:

- National experience coaching teachers in both large and small districts in states such as MS, TN, MA, AR, OH, NY, LA
- Coaches and trainers have experience working in K-12 educational setting in urban schools
- Coaches and trainers have formal training on a variety of curriculum vetted through EdReports.org and has access
- Coaches and trainers have obtained Level 5 ranking as designated by state of TN
- Coaches and trainers deemed *Irreplaceable Teachers by Shelby County Schools*
- More than 30 years of combined years of experience in teaching, coaching, and evaluating the educational setting
- Formal training from national recognized programs such Relay GSE
- Holds a valid teacher license and certification
- Holds a valid administrative license and certification for the state of TN
- Experience with working with special populations of students
- Certifications in mathematics, science, social studies, and english language arts
- Coaches and trainers trained on both national and state standards
- Experience with progress monitoring and local compliance related to charter schools and other public schools