**Date and Time**

**Memphis Merit Academy Board Meeting**

**MINUTES**

Thursday, July 13, 2023 @ 5:30 p.m.

# Location: Memphis Merit Academy Charter School, 4775 American Way, Memphis, TN 38118

**Topic:** Memphis Merit Academy Board Meeting

\*PUBLIC COMMENT AT MEMPHIS MERIT ACADEMY BOARD MEETINGS - An opportunity for the public to address the Board will be provided at the conclusion of the agenda. Members of the public who wish to speak on any item are requested to identify themselves and indicate on which agenda item they wish to speak. The Board will provide an opportunity for the public to speak for a maximum of three (3) minutes, additional time at the discretion of the Board. Testimony shall be limited in content to matters pertaining to Memphis Merit Academy. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

# Opening Items

* 1. **Call to Order**

The meeting was called to order at 5:42 p.m. by the board chair, Melisa Moore. Chairperson Moore asked board secretary Timorie Belk to call the role of board members and guests in attendance. After the roll call, it was determined that a quorum was present.

# Record of Attendance

* + 1. Melisa Moore - Chair (present)
    2. Aurelia McBride - Vice Chair (present)
    3. Timorie Belk - Secretary (present)
    4. Tressa Johnson (present)
    5. Dimika Cavalier (absent)
    6. LaShawn Lester (present)
    7. Talunja Prophet (present)

\* 8-44-102. Open meetings -- "Governing body" defined -- "Meeting" defined. (a)All meetings of any governing body are declared to be public meetings open to the public at all times, except as provided by the Constitution of Tennessee...(ii) The provisions of this subdivision (b)(1)(E) shall not be construed to require the disclosure of a trade secret or proprietary information held or used by an association or nonprofit corporation to which this chapter applies. In the event a trade secret or proprietary information is required to be discussed in an open meeting, the association or nonprofit corporation may conduct an executive session to discuss such trade secret or proprietary information; provided, that a notice of the executive session is included in the agenda for such meeting. (iii)As used in this subdivision (b) (1) (E): (a)"Proprietary information" means rating information, plans, or proposals; actuarial information; specifications for specific services provided; and any other similar commercial or financial information used in making or deliberating toward a decision by employees, agents or the board of directors of such association or corporation; and which if known to a person or entity outside the association or corporation would give such person or entity an advantage or an opportunity to gain an advantage over the association or corporation when providing or bidding to provide the same or similar services to local governments; and (b)"Trade secret" means the whole or any portion or phrase of any scientific or technical information, design, process, procedure, formula or improvement which is secret and of value. The trier of fact may infer a trade secret to be secret when the owner thereof takes measures to prevent it from becoming available to persons other than those selected by the owner to have access thereto for limited purposes.

# Record of Attendance (continued)

* + 1. Brad Schmiedicke - Immediate Past Chair (absent)
    2. Lakenna Booker - MMA HOS (present)
    3. Betty McCline - MMA Director of Operations (present)

# Public Comment

* 1. There were no comments from the public at this board meeting.

# Agenda

**A. Approval of Agenda**

Board Chair Moore called for a motion to approve the meeting agenda. Lashawn Lester made the motion. Talunja Profitt offered the second to the motion. The motion to approve the agenda was approved by a unanimous vote.

**B. Approval of Meeting Minutes**

N/A – minutes from last meeting were not provided.

1. **Approval of Contracts/MOU**
   * 1. On Your Mark
        1. Motion to approve: Aurelia McBride
        2. Seconded: Lashawn Lester
        3. The Board voted unanimously to approve the motion.
     2. Sherika Fitness
        1. PE teacher; price same as last year
        2. Motion to approve: Lashawn Lester
        3. Seconded: Talunja Profitt
        4. The Board voted unanimously to approve the motion.
     3. Quality Assurance Janitorial Contract
        1. N/A; approved at last meeting
     4. Dotcom Therapy:
        1. Onboarded because there is a shortage and MMA exhausted in-person options.
           1. Licensed speech pathologists in the state of TN, offering virtual speech services. Will be overseen by MMA Special Education Director. MMA staffer will always be present during virtual sessions with students. Employees will be fully background checked. Students will have the same practitioner for each session.
           2. Will upload documentation to TN Pulse. Parents will have access to parent portal where they can review the session and notes.
        2. Motion to approve: Lashawn Lester
        3. Seconded: Aurelia McBride
        4. The Board voted unanimously to approve the motion.
2. Approval of Committee leaders/members
   1. Motion to approve: Talunja Profitt
   2. Seconded: Aurelia McBride
   3. The Board voted unanimously to approve the motion.

# Board Retreat

* 1. Confirmed for September 16 (at MMA) – 9:00 AM – 1:00 PM
  2. Timorie Belk to send out meeting invite to the Board

# F. Adjourn Meeting

With no objections or further discussion, the meeting was adjourned at 6:06 p.m.

# Respectfully Submitted,

***Timorie Belk***

**Timorie Belk**

**MMA Board Secretary**