



# Memphis Merit Academy Charter School

## Monthly MMA Board Meeting

Published on May 7, 2025 at 10:08 AM EDT

Amended on May 15, 2025 at 12:56 PM EDT

---

### Date and Time

Thursday May 15, 2025 at 5:30 PM EDT

### Location

Memphis Merit Academy

---

**PUBLIC COMMENT AT MEMPHIS MERIT ACADEMY BOARD MEETINGS** - An opportunity for the public to address the Board will be provided at the conclusion of the agenda. Members of the public who wish to speak on any item are requested to identify themselves and indicate on which agenda item they wish to speak. The Board will provide an opportunity for the public to speak for a maximum of three (3) minutes, unless granted additional time at the discretion of the Board. Testimony shall be limited in content to matters pertaining to Memphis Merit Academy. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

---

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b> Record Attendance			1 m
<b>B.</b> Call the Meeting to Order		Aurelia McBride	

	Purpose	Presenter	Time
<b>C.</b> Approve Minutes	Approve Minutes	Aurelia McBride	1 m
<b>II. Review and Approval of Monthly Financials</b>			<b>5:32 PM</b>
The purpose of this section is to review and approve the monthly financials for MMA.			
<b>A.</b> Approval of Monthly Financials	Vote	Wendy Butler	10 m
This is the monthly review of prior month financials and updates by back office provider.			
<b>III. Approval of FY26 Budget</b>			<b>5:42 PM</b>
This is the review of the FY26 budget and first read to larger board.			
<b>A.</b> FY26 Budget Approval	Discuss	Wendy Butler, Angelina Mccoach, and Lakenna Booker	10 m
Review of current budget iteration to larger board of directors			
<b>IV. Approval of Auditing Firm</b>			<b>5:52 PM</b>
Approval of new auditing firm			
<b>A.</b> HHM Firm	Vote	Aurelia McBride	10 m
Auditing firm for upcoming fiscal year			
<b>V. Approval of Contracts FY25-26</b>			<b>6:02 PM</b>
The purpose of this section is for review and approval of FY25-26 contracts based on the budget.			
<b>A.</b> Technology- American Capital Lease - Student Laptop Plan	Vote	Aurelia McBride	5 m
This is a lease contract for student computers.			
<b>B.</b> Mastery Connect - Benchmarks	Vote	Aurelia McBride	5 m
This is for benchmarks for math, science, social studies courses.			
<b>C.</b> Edtec - Back Office Provider	Vote	Aurelia McBride	5 m

	Purpose	Presenter	Time
The purpose of this contract is to provide financial back office services.			

<b>D.</b>	CodeCrew	Vote	Aurelia McBride	5 m
CodeCrew, will provide instructional support designed to meet the unique needs of middle school educators and students. Our services include co-teaching, lesson planning, enrichment programs, and professional development—all focused on making computer science engaging, age-appropriate, and accessible for all learners.				

## **VI. Consultants 6:22 PM**

The attached are consultants used for academics, finance and operations.

<b>A.</b>	Security- Ronin Security	Vote	Lakenna Booker	5 m
The contract is for 2 security officers during the school day and 1 after hours. One guard roaming campus and other at front of school.				
<b>B.</b>	Taylor Wiz- Marketing	Vote	Aurelia McBride	5 m
Student recruitment and marketing contract				

## **VII. Curriculum & Digital Platforms 6:32 PM**

The attached contracts are the approvals for digital platforms used in the school for operations.

- Schoolmint Grow for observations, Schoolrunner for SIS and parent communication, and video hub for PD.
- Schoology
- Dean's List
- Cariina

<b>A.</b>	Schoolmint	Vote	Aurelia McBride	5 m
SchoolMint is a cloud-based platform that helps schools manage student enrollment, school choice, and communication. It's available online and on mobile devices.				
Features				

- **Enrollment management:** Collect and process applications, run lotteries, and assign student placements

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• <b>Communication:</b> Send notifications to families about waitlist positions and lottery results</li> <li>• <b>Document management:</b> Scan, upload, store, and access student documents</li> <li>• <b>Reporting:</b> Analyze student enrollment data</li> <li>• <b>Custom forms:</b> Create and track custom forms</li> <li>• <b>Integration:</b> Connect with school information systems like PowerSchool, Skyward, and Aeries</li> </ul>			

## VIII. Committee Reports

6:37 PM

The purpose of this section is to review committee reports.

<b>A.</b>	Academic Achievement Committee	Discuss	Lashawn Lester	10 m
<b>2024-2025 Goals MMA's Academic Achievement Committee</b>				
<ul style="list-style-type: none"> <li>• MMA's academic achievement committee will execute Executive Director evaluation by 12/2024 of the 2024-2025 SY.</li> <li>• MMA's academic achievement committee will create a more robust academic data dashboard by the end of 2024-2025 SY.</li> <li>• MMA's academic achievement committee will monitor the current academic data dashboard each month.</li> </ul>				
<b>B.</b>	Development Committee	Discuss	Timorie Belk	10 m
<b>2024-2025 Goals MMA's Development Committee</b>				
<ul style="list-style-type: none"> <li>• MMA's development committee will MMA's BOD will be a 100% giving board by 6/30/2025.</li> <li>• MMA's development committee will create and develop policies for fundraising.</li> <li>• MMA's development committee will secure partnership with New Memphis to support development campaign launch.</li> <li>• MMA's development committee will secure at least \$50K in corporate giving by 4/2025.</li> </ul>				
<b>C.</b>	Finance Committee	Discuss	Joseph McKinney	10 m
<b>2024-2025 Goals MMA's Finance Committee</b>				
<ul style="list-style-type: none"> <li>• MMA's finance committee will complete and finalize the multi-year financial strategic plan which incorporates facility for the next 3+ years.</li> <li>• MMA's finance committee will determine and finalize policies to support the flow of cash from MMARE to MMA by 12/2024.</li> </ul>				

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>MMA's finance committee will develop a facility plan by Oct. 30th to determine facility expansion cost for the upcoming school year.</li> </ul>			
<b>D.</b>	Governance Committee	Discuss	Aurelia McBride
			10 m

#### 2024-2025 Goals MMA's Governance Committee

- MMA's governance committee will recruit at least 6 new members by Feb. 2025.
- MMA's governance committee will determine members rolling off by March 2025.
- MMA's governance committee will recruit at least 1 non-director committee members for each committee.

### IX. Other Business 7:17 PM

<b>A.</b>	Executive Director Update	Discuss	Lakenna Booker	10 m
<b>B.</b>	MMARE Financials- April	Discuss	Kyle McGowan	15 m

The purpose of this section is to update the board on monthly financial position of the total property of 4089 American Way.

<b>C.</b>	Property Manager Reports - 901 Properties	Discuss	Brook Loper	10 m
This is a summary of reports from 901 Properties on expenses and revenues for managing the properties.				

### X. Closing Items 7:52 PM

<b>A.</b>	Adjourn Meeting	Vote	Aurelia McBride
-----------	-----------------	------	-----------------

---

\* 8-44-102. Open meetings -- "Governing body" defined -- "Meeting" defined. (a)All meetings of any governing body are declared to be public meetings open to the public at all times, except as provided by the Constitution of Tennessee...(ii) The provisions of this subdivision (b)(1)(E) shall not be construed to require the disclosure of a trade secret or proprietary information held or used by an association or nonprofit corporation to which this chapter applies. In the event a trade secret or proprietary information is required to

be discussed in an open meeting, the association or nonprofit corporation may conduct an executive session to discuss such trade secret or proprietary information; provided that a notice of the executive session is included in the agenda for such meeting. (iii)As

used in this subdivision (b) (1) (E): (a)"Proprietary information" means rating information, plans, or proposals; actuarial information; specifications for specific services provided; and any other similar commercial or financial information used in making or deliberating

toward a decision by employees, agents or the board of directors of such association or corporation; and which if known to a person or entity outside the association or corporation would give such person or entity an advantage or an opportunity to gain an

advantage over the association or corporation when providing or bidding to provide the same or similar services to local governments; and (b)"Trade secret" means the whole or any portion or phrase of any scientific or technical information, design, process,

procedure, formula or improvement which is secret and of value. The trier of fact may infer a trade secret to be secret when the owner thereof takes measures to prevent it from becoming available to persons other than those selected by the owner to have access

thereto for limited purposes.