



# Memphis Merit Academy Charter School

## MMA September Board of Directors Meeting

Published on September 19, 2023 at 7:13 PM EDT

Amended on September 20, 2023 at 9:21 AM EDT

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### Date and Time

Thursday September 21, 2023 at 5:30 PM EDT

### Location

Memphis Merit Academy (4775 American Way, Memphis, TN 38118)

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b> Record Attendance and Guests		Timorie Belk	
<b>B.</b> Call the Meeting to Order		Melisa Moore	
<b>II. Public Comment</b>			<b>5:30 PM</b>
<b>A.</b> Public Comment			
<b>B.</b> Welcome			5 m
<b>III. Agenda</b>			<b>5:35 PM</b>
<b>A.</b> Approval of Agenda	Vote	Melisa Moore	1 m

	Purpose	Presenter	Time
<b>B.</b> Approve Minutes	Vote	Melisa Moore	1 m
<b>IV. Monthly Financials</b>			<b>5:37 PM</b>
<b>A.</b> Presentation of Monthly Financials	Discuss	Ben Crowe	15 m
<b>B.</b> Acceptance of Monthly Financials	Vote	Melisa Moore	5 m
<b>V. Approval of New Directors</b>			<b>5:57 PM</b>
<b>A.</b> Joseph Mckinney	Vote	Melisa Moore	5 m
<b>VI. Approval of Contracts</b>			<b>6:02 PM</b>
<b>A.</b> Schoolmint Contract	Vote	Betty Michelle Mccline	3 m
This contract is used to cover the following needs in the school:			
<ul style="list-style-type: none"> <li>• Enrollment application</li> <li>• Enrollment lottery tracker</li> <li>• Re-enrolment process</li> <li>• Voice robo-calls</li> </ul>			
<b>B.</b> Afton Group Financial Strategic Planning Support	Vote	Betty Michelle Mccline	5 m
This contract reflect services covered by Charter School Growth Fund. The contract is being presented in the event the addendum services exceed CSGF coverage.			
<b>VII. Other Approvals</b>			
<b>VIII. Commitee Updates</b>			<b>6:10 PM</b>
<b>A.</b> Governance	Discuss	Aurelia McBride	5 m
<ul style="list-style-type: none"> <li>• New Board Member Onboarding</li> <li>• Board on Track Training</li> <li>• Upcoming requirement for board training</li> <li>• Policies sent for review</li> </ul>			

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• <a href="#">Meeting schedule</a></li> </ul>			
<b>B. Academic Achievement</b> <ul style="list-style-type: none"> <li>• Enrollment</li> <li>• HOS evaluation progress and status</li> <li>• Meeting schedule</li> </ul>	Discuss	Lashawn Lester	5 m
<b>C. Finance</b>	Discuss	Angelia Allen	3 m
<b>D. Development</b> <ul style="list-style-type: none"> <li>• Development Plan status and updates</li> </ul>	Discuss	Timorie Belk	3 m
<b>IX. Other Business - MMA Real Estate, LLC</b>			<b>6:26 PM</b>
<b>A. Lease Agreement</b>	Discuss	Betty Michelle Mccline and Brooke Loper	5 m
<b>X. CEO Update</b>			<b>6:31 PM</b>
<b>A. Facilities Updates</b> <ul style="list-style-type: none"> <li>i. Facility Updates <ul style="list-style-type: none"> <li>1. Construction Schedule</li> <li>2. Change Orders</li> </ul> </li> </ul>	Discuss	Lakenna Booker	3 m
<b>XI. Closing Items</b>			<b>6:34 PM</b>
<b>A. Adjourn Meeting</b>		Melisa Moore	

\* 8-44-102. Open meetings -- "Governing body" defined -- "Meeting" defined. (a)All meetings of any governing body are declared to be public meetings open to the public at all times, except as provided by the Constitution of Tennessee...(ii) The provisions of this subdivision (b)(1)(E) shall not be construed to require the disclosure of a trade secret or proprietary information held or used by an association or nonprofit corporation to which this chapter applies. In the event a trade secret or proprietary information is required to be discussed in an open meeting, the association or nonprofit corporation may conduct an executive session to discuss such trade secret or proprietary

information; provided that a notice of the executive session is included in the agenda for such meeting. (iii)As used in this subdivision (b) (1) (E): (a)"Proprietary information" means rating information, plans, or proposals; actuarial information; specifications for specific services provided; and any other similar commercial or financial information used in making or deliberating toward a decision by employees, agents or the board of directors of such association or corporation; and which if known to a person or entity outside the association or corporation would give such person or entity an advantage or an opportunity to gain an advantage over the association or corporation when providing or bidding to provide the same or similar services to local governments; and (b)"Trade secret" means the whole or any portion or phrase of any scientific or technical information, design, process, procedure, formula or improvement which is secret and of value. The trier of fact may infer a trade secret to be secret when the owner thereof takes measures to prevent it from becoming available to persons other than those selected by the owner to have access thereto for limited purposes.