



# Memphis Merit Academy Charter School

## MMA August Board of Directors Meeting

Memphis Merit Academy Charter School Board of Directors

Published on August 12, 2023 at 2:51 PM EDT  
Amended on August 16, 2023 at 12:45 PM EDT

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### Date and Time

Thursday August 17, 2023 at 5:30 PM EDT

### Location

4775 American Way  
Memphis, TN 38118

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b> Record Attendance and Guests		Timorie Belk	
<b>B.</b> Call the Meeting to Order		Melisa Moore	
<b>II. Public Comment</b>			<b>5:30 PM</b>
<b>A.</b> Public Comment			
<b>B.</b> Welcome			5 m

	Purpose	Presenter	Time
<b>III. Agenda</b>			<b>5:35 PM</b>
<b>A.</b> Approval of Agenda	Vote	Melisa Moore	1 m
<b>B.</b> Approve Minutes	Vote	Melisa Moore	1 m
<b>IV. Monthly Financials</b>			<b>5:37 PM</b>
<b>A.</b> Presentation of Monthly & Year-end Financials - Edtec	Discuss	Lakenna Booker & B. Crowe	15 m
<b>B.</b> Acceptance of Monthly Financials	Vote	Melisa Moore	5 m
<b>V. Approval of Contracts</b>			<b>5:57 PM</b>
<b>A.</b> Student Recruitment/Social Media Marketing - Taylor Wiz	Vote	Melisa Moore	3 m
TaylorWiz Marketing firm handles all of the social media platform marketing and advertisement for MMA.			
<b>VI. Other Approvals</b>			<b>6:00 PM</b>
<b>A.</b> Adoption of MSCS Grading Policy	Vote	Lakenna Booker	5 m
The attachment details MSCS' grading policy to be adopted for grading purposes for Memphis Merit Academy Charter School and updated to the Student and Family Handbook.			
<b>VII. Committee Updates</b>			<b>6:05 PM</b>
<b>A.</b> Governance	Discuss	Tressa Johnson	5 m
<ul style="list-style-type: none"> <li>• Board Retreat</li> <li>• New Board Member Onboarding</li> <li>• Board on Track Training</li> <li>• Upcoming requirement for board training</li> <li>• Policies sent for review</li> <li>• <a href="#">Meeting schedule</a></li> </ul>			
<b>B.</b> Academic Achievement	Discuss	Lashawn Lester	5 m

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• Enrollment</li> <li>• HOS evaluation progress and status</li> <li>• Meeting schedule</li> </ul>			
<b>C. Finance</b>	Discuss	Angelia Allen	3 m
<ul style="list-style-type: none"> <li>• Threshold for MMA approval of contracts</li> <li>• Fiscal policy setup for MMARE</li> <li>• updated meeting schedule - 4th Friday</li> </ul>			
<b>D. Development</b>	Discuss	Timorie Belk	3 m
<ul style="list-style-type: none"> <li>• Meeting schedule</li> </ul>			
<b>VIII. Other Business - MMA Real Estate, LLC</b>			<b>6:21 PM</b>
<b>A. Presentation of MMARE Financials</b>	Discuss	Betty Michelle Mccline	5 m
The attachment is a summary of the financials for MMARE monthly report and Year to Date report.			
<b>B. Acceptance of MMARE Monthly Financials</b>	Vote	Timorie Belk	5 m
<b>C. Marston Group- CPA Proposal</b>	Discuss	Lakenna Booker	5 m
<b>IX. CEO Update</b>			<b>6:36 PM</b>
<b>A. Academic Updates</b>	Discuss	Lakenna Booker	3 m
<ol style="list-style-type: none"> <li>1. Enrollment</li> <li>2. School wide data</li> </ol>			
<b>B. Operational Updates</b>	Discuss	Lakenna Booker	3 m
<ol style="list-style-type: none"> <li>i. Facility Updates <ol style="list-style-type: none"> <li>1. Updated Construction Schedule</li> <li>2. MSCS Operational Scorecard data</li> <li>3. MSCS Financial Scorecard data</li> </ol> </li> </ol>			

Purpose

Presenter

Time

**X. Closing Items**

**6:42 PM**

**A. Adjourn Meeting**

Melisa Moore

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\* 8-44-102. Open meetings -- "Governing body" defined -- "Meeting" defined. (a)All meetings of any governing body are declared to be public meetings open to the public at all times, except as provided by the Constitution of Tennessee...(ii) The provisions of this subdivision (b)(1)(E) shall not be construed to require the disclosure of a trade secret or proprietary information held or used by an association or nonprofit corporation to which this chapter applies. In the event a trade secret or proprietary information is required to be discussed in an open meeting, the association or nonprofit corporation may conduct an executive session to discuss such trade secret or proprietary information; provided that a notice of the executive session is included in the agenda for such meeting. (iii)As used in this subdivision (b) (1) (E): (a)"Proprietary information" means rating information, plans, or proposals; actuarial information; specifications for specific services provided; and any other similar commercial or financial information used in making or deliberating toward a decision by employees, agents or the board of directors of such association or corporation; and which if known to a person or entity outside the association or corporation would give such person or entity an advantage or an opportunity to gain an advantage over the association or corporation when providing or bidding to provide the same or similar services to local governments; and (b)"Trade secret" means the whole or any portion or phrase of any scientific or technical information, design, process, procedure, formula or improvement which is secret and of value. The trier of fact may infer a trade secret to be secret when the owner thereof takes measures to prevent it from becoming available to persons other than those selected by the owner to have access thereto for limited purposes.