APPROVED

Carolina Charter Academy

Minutes

Carolina Charter Monthly Board Meeting (Open Session)

Date and Time
Wednesday April 9, 2025 at 7:00 PM

Location
Join Zoom Meeting https://us06web.zoom.us/j/81158723313?pwd=SrbXfkU0jhHbbKZ7o4VYnoXM4zwQuy.1
Meeting ID: 811 5872 3313
Passcode: Kav9r8

One tap mobile
+13126266799,,81158723313#,,,,*918955# US (Chicago)
+16465588656,,81158723313#,,,,*918955# US (New York)

Meeting ID: 811 5872 3313
Passcode: 918955

Find your local number: https://us06web.zoom.us/u/kcWMvIq0mP

Directors Present
D. Gibson (remote), K. Potter (remote), K. Shalkowski (remote), L. Hopkins (remote), R. Hunt (remote)

Directors Absent
None

Directors who arrived after the meeting opened

D. Gibson, L. Hopkins

Guests Present
K. Branch (remote)

I. Opening Items

A. Call the Meeting to Order

R. Hunt called a meeting of the board of directors of Carolina Charter Academy to order on Wednesday Apr 9, 2025 at 7:04 PM.

B. Record Attendance

C. Reading of Mission Statement

Mission read by Ryan Hunt

D. Approve Minutes

K. Potter made a motion to approve the minutes from the last meeting Carolina Charter Monthly Board Meeting (Open Session) on 03-12-25.
K. Shalkowski seconded the motion.
The board **VOTED** to approve the motion.

II. Officer Reports

A. Chair's Report

Ryan began the Chair's report until Dan joined later. Nothing to report that isn't covered by other items.

B. Treasurer's Report

Financial committee met with Prestige recording the financial report which is used to refine budget. The board treasurer/chair of the finance committee reviewed the reports. Welcome to potential/future board members. Both Alisa S and Ashlee A were present and provided introductions of themselves. They intend to join the board in July 2025.
K. Potter made a motion to approve the modifications outlined for the '24-'25 year budget.
K. Shalkowski seconded the motion.
The board **VOTED** to approve the motion.

III. Director's Report

A. Director's Report

Charter Application Amendment discussed which is an amendment to allow CCA to update curriculum. Action needed from board regarding allowing ourselves the ability to change curriculum according to our charter. K Potter made motion. KShalkowski seconded. No vote. Moving to later

A committee was formed to research new curriculum. The curriculum shared is just information for now. No action needed until Amendment cleared and parent feedback received. Notification was sent out to parents regarding information on curriculum.

K. Potter made a motion to Approve School Year Readministration Program New Dates.

K. Shalkowski seconded the motion.

School Year Readministration Program discussed. Board previously approved this plan last meeting with dates during the summer. Dates need to be changed to reflect State guidance.

The board **VOTED** to approve the motion.

L. Hopkins arrived.

Information: 2025-26 Staffing Plan

Discussed how Staff Intent to Return Forms have been sent out

Contracts have been sent to legal i.e. Katie Cornetto from Poyner

No action at this time

Information: Virtual Academy Interest Survey

Board previously approved a Virtual Academy pilot. An interest survey was sent out to 4th grade parents. No action for now.

Facilities Update

Information: Update on badge readers.

The badge readers have been installed for added security measures. No action needed.

Information: HVAC in the gym

The HVAC in the gym has encountered issues. At times hot in the gym. Jim R has been working to improve the situation. No action needed at this time.

Budget Financial Document discussed. Tabling until all have a chance to review. Will discuss again in the monthly May meeting.

Dr. Branch met with Prestige today. Email regarding tariffs mentioned. No action at this time.

K. Potter made a motion to Approve the revised PTO Policy presented.

K. Shalkowski seconded the motion.

Discussed Revised PTO Policy. A committee of CCA teachers and staff provided input for teacher retention and morale. Action needed on the suggested revisions.

The board **VOTED** to approve the motion.

K. Potter made a motion to Approve of Secretary of State Filing for LLC changes to list Dan G. as Board Chair contact and Brenda C. as School Representative contact.

K. Shalkowski seconded the motion.

Updates needed for contacts associated with the Secretary of State LLC filing.

The board **VOTED** to approve the motion.

Discussed meeting to plan and prepare for 4/22 DPI. Dan, Lee, and Ryan will attend the board portion of the visit.

Dr. Branch mentioned Beauty and the Beast drama production on April 24 and 25.

D. Gibson arrived.

IV. Closed Session (pursuant to NCGS 143-318.11(a)(5) and (6)

A. No other business to discuss

K. Potter made a motion to Move to Closed Session.
K. Shalkowski seconded the motion.
The board **VOTED** to approve the motion.

V. Closing Items

A. Vote on Business from Closed Session

K. Shalkowski made a motion to Approve of Principal/Lead Administrator Contract terms as discussed in Closed Session.
K. Potter seconded the motion.
The board **VOTED** unanimously to approve the motion.
K. Shalkowski made a motion to Dissolve the Executive Director position as mentioned in Closed session.
K. Potter seconded the motion.
The board **VOTED** unanimously to approve the motion.
K. Shalkowski made a motion to Approve of the Poyner Spruill contract as discussed in closed session.
K. Potter seconded the motion.
The board **VOTED** unanimously to approve the motion.
K. Shalkowski made a motion to Approve of the contract for Rebekah Barr CPA as mentioned in closed session.
K. Potter seconded the motion.
The board **VOTED** unanimously to approve the motion.
K. Potter made a motion to Send the email outlined in the open meeting to amend charter to change curriculum.
K. Shalkowski seconded the motion.
Charter Application Amendment discussed which is an amendment to allow CCA to update curriculum. Action needed from board regarding allowing ourselves the ability to change curriculum according to our charter. Mentioned earlier. Official vote here.
The board **VOTED** unanimously to approve the motion.

B. Adjourn Meeting

K. Potter made a motion to adjourn the meeting.
L. Hopkins seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:13 PM.

Respectfully Submitted,
K. Shalkowski