APPROVED

Carolina Charter Academy

Minutes

Rescheduled October Board 2024 Meeting

Date and Time
Thursday October 24, 2024 at 7:00 PM

Location
Carolina Charter is inviting you to a scheduled Zoom meeting.
Topic: Rescheduled October Board 2024 Meeting
Time: Oct 24, 2024 07:00 PM Eastern Time (US and Canada)
Join Zoom Meeting
https://us06web.zoom.us/j/88224556811?pwd=5rzdWzRNMmbarDKMKaGCRvJRUGAwII.1
Meeting ID: 882 2455 6811
Passcode: uThbp5

Directors Present
A. Rynearson (remote), D. Gibson (remote), K. Potter (remote), K. Shalkowski (remote), L. Hopkins (remote), R. Hunt (remote)

Directors Absent
D. Butler

Guests Present
C. Fairbank (remote), M. Allen (remote)

I. Opening Items

A.

Call the Meeting to Order

D. Gibson called a meeting of the board of directors of Carolina Charter Academy to order on Thursday Oct 24, 2024 at 7:02 PM.

B. Record Attendance

C. Reading of Mission Statement

D. Approve Minutes

K. Potter made a motion to approve the minutes from September 2024 Board Meeting on 09-11-24.
K. Shalkowski seconded the motion.
The board **VOTED** to approve the motion.

II. Director's Report

A. Director's Report

1. ADM
    1. 776 students currently enrolled for the 24/25 year.
    2. Dr. Fairbank listed number of students per grade.
    3. 35 classes total across K-8
2. Safety
    1. SRO began on Monday, Oct 21. Contract has been fully executed and signed.
3. Athletics
    1. Fall had a full roster.
    2. Baseball information session was hosted and school families showed interest.
4. Facilities
    1. Vending machines have been installed for staff in upstairs and downstairs breakrooms.
5. Budget
    1. Drama Club has been given a specific line item on the budget.
6. Recommendation: Create sub-budget line for instruction supplies to allow for better record keeping with elective classes like Music and Art.
7. Question: Invoices updated to $20,000 per former board meeting. Has this been officially updated? Ms. Potter confirmed this has been updated and is stored in the private meeting notes under Documents. Will store under Board on Track Documents. Mr. Gibson suggested we also house it for somewhere for staff.
8. Safety and Security
    1. Implementation of a new security badge system. Would include a few master keys but most members of staff would have a badge. Mr. Gibson

asked for clarity about badges vs. keys. Will discuss further in closed session.

9. Renewal of Coalition of Charter Schools membership. (See below for discussion).

III. Committee Reports

A. Treasurer's Report

1. ADM has been reviewed by financial committee (Dr. Fairbank, Ms. Curatolo, Ms. Potter)
2. Numbers slightly lower than projected but higher number from Wake County. Meaning budget is in good financial standing.
3. Reviewing fiscal policy, submitting in early 2025.
4. Currently waiting for Harnett County monies, as are all schools in the area.

B. High School Expansion

1. Mr. Gibson and Ms. Shalkowski met with Rosemar (financial institution) to discuss expansion and clarify land budget. Still awaiting decision.
2. Email from Katyna Bunn (realtor) with another property to consider. New property is less expensive and less acreage, also farther from school. Requested JD Bean to review this property before considering.
3. Discussed programming with Dr. Fairbank and estimated around 17-21 acres for the needs of the school. Two options are 21 and 25 acres.
4. Mr. Gibson requested Ms. Shalkowski follow up with JD Beam and are receiving communications.

C. Technology Committee

1. Chaired by Ryan Hunt.
2. Not operational yet but will connect with Dr. Fairbank.

IV. Other Business

A. Renewing membership in NC Coalition for Charter Schools

1. Mr. Gibson noted that the board retained an employment recruiter through the coalition that assisted in finding both Dr. Branch and Dr. Fairbank quickly and efficiently.
2. Question: Whether or not to renew?
3. The coalition offers attorneys on hand that can give legal advice specifically charter schools or review contracts.
4. Total cost will be around $8,230 for dues. (calculated based on ADM)
5. Ms. Potter added additional benefits.

K. Shalkowski made a motion to approve.
R. Hunt seconded the motion.
The board **VOTED** to approve the motion.

B. Update on Academic performance/letter grade

Letter grade from DPI is a C for 2023/2024. Congratulated for being in the top half of schools for academic growth. Because CCA is in Wake County, our academic growth and achievement is compared to other Wake County schools, even though much of our student population is from outside Wake County.
K. Potter made a motion to move to closed session.
L. Hopkins seconded the motion.
The board **VOTED** to approve the motion.

V. Closed Session (pursuant to NCGS 143-318.11(a)(5) and (6)

A. Closed Session Agenda

1. Personnel and Hiring
2. Security System continuing discussion from Director's Report
3. Reach out to legal counsel as discussed in closed session

VI. Closing Items

A. Adjourn Meeting

K. Potter made a motion to approve the expenditure to move to a badge system for security.
R. Hunt seconded the motion.
The board **VOTED** to approve the motion.
K. Potter made a motion to approve employment matters discussed in closed session.
L. Hopkins seconded the motion.
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:38 PM.

Respectfully Submitted,
L. Hopkins