APPROVED

Carolina Charter Academy

Minutes

Carolina Charter Academy Board of Directors Meeting March 2024

Date and Time
Wednesday March 13, 2024 at 7:00 PM

Location
Virtual

Directors Present
A. Jackson (remote), A. Rynearson (remote), D. Butler (remote), D. Gibson (remote), K. Day (remote), K. Potter (remote), L. Hopkins (remote)

Directors Absent
None

Ex Officio Members Present
M. Mills (remote)

I. Opening Items

A. Call the Meeting to Order

K. Day called a meeting of the board of directors of Carolina Charter Academy to order on Wednesday Mar 13, 2024 at 7:02 PM.

B. Record Attendance

C. Reading of Mission Statement

Chair Kate Day read the CCA mission statement.

D. Approve Minutes

D. Gibson made a motion to approve the minutes from Carolina Charter Academy Board of Directors Meeting February 2024 on 02-14-24.
L. Hopkins seconded the motion.
The board **VOTED** to approve the motion.

II. Officer Reports

A. Chair's Report

Chair Day explained that the Board is continuing to develop as a governing board and that our initiatives are shown by the reports which will follow in this meeting. Ms. Day shared that Board member Allen Jackson was highlighted by Board on Track as Treasurer and suggested that members review it. Board on Track continues to be a resource and support.

B. Treasurer's Report

Treasurer recommended to use the Board on Track resource and explained some of the benefits. Reviewed the budget and noted we are on track to meet the budget.

III. Director's Report

A. Director's Report

We have athletics that are going on and CCA is continuing to have a great year. Coach Ross will also offer summer camps to encourage students to participate in athletics during the school year.

Ms. Mills summarized some of the ongoing check-ins that are ongoing throughout the school year as the EOY testing comes in May. The reports are available in October of the next school year.

Ms. Mills explained that NC has now passed a statute which allows charter schools to offer a remote academy. Ms. Mills is inquiring whether there was an interest in offering a remote academy, which involved asking CCA teachers and then reaching out to current families. Half of families submitted a response to date and 36% expressed an interest in some remote option. This would be completely separate from what we currently offer, possibly some of the families who are on the waitlist. This is in the brainstorming phase and for future discussions.

B.

Enrollment Update 24-25

Director Mills shared that the lottery handled yesterday and shared that we had more than four times as many applicants as we had seats. We are opening a new 6th grade class. We have 99% of our students returning (not counting 8th graders who are moving on). We are one year ahead of our bond requirements. The lottery was seamless without any glitches.

C. Vote on SY 2425 Calendar

Ms. Mills explained the proposed calendar, which included in five asynchronous days. This schedule would increase our number of instructional days than this past year.
A. Jackson made a motion to Approve the proposed 20224-25.
L. Hopkins seconded the motion.
The board **VOTED** to approve the motion.

D. DPI Remediation plan

Ms. Mills explained that DPI allows schools to offer a remediation option for students who need to retake the EOG test. This is the third year that CCA has been able to do this.
L. Hopkins made a motion to Approve the CCA Summer Remediation Plan for 2023-24.
D. Gibson seconded the motion.
The board **VOTED** to approve the motion.

IV. Committee Reports

A. Development Committee Policy

Lee Hopkins explained the purpose of the draft development policy in order to have consistent guidelines for school fundraising. The policy is under review and Ms. Hopkins is seeking feedback from the Board.

V. Other Business

A. Allow First Federal Bank to establish ACH Services with Carolina Charter Academy, Inc.

A. Jackson made a motion to Allow First Federal Bank to establish ACH Services with Carolina Charter Academy, Inc.
D. Butler seconded the motion.
The board **VOTED** to approve the motion.

B. High School Expansion Update

Dan Gibson shared that we have a likely company to work on the design side of the high school. The question on real estate is still ongoing as we are working to identify potential property.

C.

SRO Update

Ms. Day explained we are continuing to evaluate our options. We had planned to utilize the Angier Police Department but they indicated they did not have the manpower to support the effort this academic year. We are reaching out to them to see if they could support us in the 2024-25 academic year. We are also looking into a private option.

D. Director Support and Evaluation

Ms. Potter explained the proposed plan which details the timeline for evaluation for the Director. The proposed plan would also require the Board to check in with the Director to make sure the Board is providing the appropriate support.

VI. Closed Session (pursuant to NCGS 143-318.11(a)(5) and (6)

A. Personnel

Ms. Mills discussed employment decisions. Several teachers have now become licensed and are entitled to pay increases per our policies and, thus, an amendment to their contracts.
D. Gibson made a motion to Approve the amended contracts as described by Ms. Mills.
A. Rynearson seconded the motion.
The board **VOTED** to approve the motion.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:05 PM.

Respectfully Submitted,
K. Potter