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**noccs**

NORTH OAKLAND COMMUNITY CHARTER SCHOOL

# North Oakland Community Charter School

## Minutes

### Board of Directors Meeting

Occurs Monthly Every 3rd Thursday

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#### Date and Time

Wednesday April 3, 2024 at 6:00 PM

#### Location

The North Oakland Community Charter School

Topic: Board of Directors Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/4034249783>

Meeting ID: 989 5371 9679

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Find your local number: <https://zoom.us/u/ayWSS3bEE>

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#### Directors Present

A. Norstad, M. Stanke, S. Muhammad

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### **Directors Absent**

L. Smith

### **Ex Officio Members Present**

J. Brown

### **Non Voting Members Present**

J. Brown

### **Guests Present**

J. Weber

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

S. Muhammad called a meeting of the board of directors of North Oakland Community Charter School to order on Wednesday Apr 3, 2024 at 6:16 PM.

### **C. Approve Minutes**

M. Stanke made a motion to approve the minutes from Board of Directors Meeting on 02-22-24.

S. Muhammad seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Finance & Development**

### **A. Public Comments (Topics Included in Agenda)**

No members of the public had comments on topics in the agenda.

### **B. Financial Presentation**

Jim Weber made a financial presentation for the month of February 2024, including stable projections through end of school year and positive indicators on enrollment.

### **C. 2022/23 Audit Report**

M. Stanke made a motion to acceptance of the 2023/23 Audit Report.

S. Muhammad seconded the motion.

Jim Weber made a presentation on the 2022/23 Audit Report. There were no audit findings, although notably, there is a new accounting standards that require the full value

of all leases be recorded. Public comment was opened prior to the vote; no members of the public had comments on this agenda item.

The board **VOTED** unanimously to approve the motion.

**D. 2023/2024 Auditor Selection**

M. Stanke made a motion to approve the 2023/2024 Auditor Selection.

A. Norstad seconded the motion.

Jim Weber provided background on the auditor selection process, confirming that the three-year contract rate is more competitive than market rates. Public comment was opened prior to the vote; no members of the public had comments on this agenda item.

The board **VOTED** unanimously to approve the motion.

**E. 2023/24 2nd Interim Report**

M. Stanke made a motion to approve the 2023/24 2nd Interim Report.

S. Muhammad seconded the motion.

Jim Weber presented the interim financial report, as reported to the state. Public comment was opened prior to the vote; no members of the public had comments on this agenda item.

The board **VOTED** unanimously to approve the motion.

**F. 2023/24 Revised Budget**

M. Stanke made a motion to approve the 2023/24 Revised Budget.

S. Muhammad seconded the motion.

Jim Weber presented the revised budget, which matches the 2nd interim forecast as the new budget. Public comment was opened prior to the vote; no members of the public had comments on this agenda item.

The board **VOTED** unanimously to approve the motion.

**G. Arts Music and Instructional Materials Block Grant Plan**

M. Stanke made a motion to approve the use of the Arts Music and Instructional Materials Block Grant Plan in the current year budget.

S. Muhammad seconded the motion.

Public comment was opened prior to the vote; no members of the public had comments on this agenda item.

The board **VOTED** unanimously to approve the motion.

**H. Public Comments (Topics Not Included in Agenda)**

No members of the public had comments.

**III. Other Business**

**A.**

### **Teacher Representative Update**

A. Norstad made a motion to table this agenda item until the next board meeting on April 18, 2024.

M. Stanke seconded the motion.

Due to it being spring break, the teacher representative was not in attendance at the meeting.

The board **VOTED** unanimously to approve the motion.

### **B. Family Teacher Organization (FTO) Updates**

A. Norstad made a motion to table this agenda item until the next board meeting on April 18, 2024.

M. Stanke seconded the motion.

The Family Teacher Organization representative was not in attendance at the meeting.

The board **VOTED** unanimously to approve the motion.

### **C. Head of School Report**

Mr. Jimmie Brown, Head of School, provided an update on current enrollment numbers and the recent Walkathon fundraising event.

### **D. Announcement of Resignation**

Board Chair Shaeonna Muhammad announced that Patricia Johnson provided her resignation from the board as of March 22, 2024, effective immediately. Patricia Johnson will notify OUSD. The NOCCS Board of Directors thanks Patricia Johnson for her service to our community.

### **E. Public Comments (Topics Not Included in Agenda)**

No members of the public had comments on topics not included in agenda.

## **IV. Closing Items**

### **A. Adjourn Meeting**

A. Norstad made a motion to adjourn the meeting.

M. Stanke seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:55 PM.

Respectfully Submitted,

A. Norstad