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**noccs**

NORTH OAKLAND COMMUNITY CHARTER SCHOOL

# North Oakland Community Charter School

## Minutes

### Board of Directors Meeting

Occurs Monthly Every 3rd Thursday

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#### Date and Time

Thursday March 28, 2024 at 6:00 PM

#### Location

The North Oakland Community Charter School

Topic: Board of Directors Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/4034249783>

Meeting ID: 989 5371 9679

One tap mobile

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Dial by your location

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Meeting ID: 989 5371 9679

Find your local number: <https://zoom.us/u/ayWSS3bEE>

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#### Directors Present

A. Norstad, M. Stanke, S. Muhammad

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## **Directors Absent**

L. Smith

## **Guests Present**

J. Weber (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

S. Muhammad called a meeting of the board of directors of North Oakland Community Charter School to order on Thursday Mar 28, 2024 at 6:08 PM.

### **C. Approve Minutes**

## **II. Finance & Development**

### **A. Financial Presentation**

Jim Weber made a financial presentation for the month of February 2024, including stable projections through end of school year.

### **B. Acceptance of 2022/23 Audit Report**

S. Muhammad made a motion to accept the 2022/23 audit report.

M. Stanke seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. 2023/2024 Auditor Selection**

Jim Weber provided background on the auditor selection process, confirming that the three-year contract rate is more competitive than market rates.

M. Stanke made a motion to approve the 2023/2024 auditor selection.

A. Norstad seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Public Comments (Topics Not Included in Agenda)**

No members of the public provided public comments.

### **E. 2023/24 2nd Interim Report**

A. Norstad made a motion to 2023/24 2nd interim report.

M. Stanke seconded the motion.

Jim Weber presented the interim financial report, as reported to the state.  
The board **VOTED** unanimously to approve the motion.

**F. 2023/24 Revised Budget**

S. Muhammad made a motion to 2023/24 revised budget.  
A. Norstad seconded the motion.  
Jim Weber presented the revised budget, which matches the 2nd interim forecast as the new budget.  
The board **VOTED** unanimously to approve the motion.

**G. Arts Music and Instructional Materials Block Grant Plan**

M. Stanke made a motion to approve the use of the Arts Music and Instructional Materials Block Grant Plan in the current year budget.  
A. Norstad seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**H. Announcement of Resignation**

Board Chair Shaeonna Muhammad announced that Patricia Johnson provided her resignation from the board as of March 22, 2024, effective immediately. Patricia Johnson will notify OUSD. The NOCCS Board of Directors thanks Patricia Johnson for her service to our community.

**III. Other Business**

**A. Teacher Representative Update**

M. Stanke made a motion to table this agenda item until the next board meeting on April 18, 2024.  
A. Norstad seconded the motion.  
The teacher representative was not in attendance at the meeting.  
The board **VOTED** unanimously to approve the motion.

**B. Family Teacher Organization (FTO) Updates**

M. Stanke made a motion to table this agenda item until the next board meeting on April 18, 2024.  
A. Norstad seconded the motion.  
The FTO representative was not in attendance at the meeting.  
The board **VOTED** unanimously to approve the motion.

**C. Head of School Report**

A. Norstad made a motion to table this agenda item until the next board meeting on April 18, 2024.  
M. Stanke seconded the motion.

The Head of School was not in attendance at the meeting.

The board **VOTED** unanimously to approve the motion.

**D. Public Comments (Topics Not Included in Agenda)**

Assata Olugbala, member of the public, provided public comment.

**IV. Closing Items**

**A. Adjourn Meeting**

M. Stanke made a motion to adjourn the meeting.

A. Norstad seconded the motion.

Board Chair Shaeonna Muhammad shared that NOCCS is being honored this evening at an award ceremony by Families in Action for a Raising the Bar Award acknowledging academic growth achievements for ELA and specifically for Black students.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:48 PM.

Respectfully Submitted,

A. Norstad