



North Oakland Community Charter School

NOCCS Board of Directors Meeting

Monthly on 3rd Thursday

Date and Time

Thursday April 21, 2022 at 6:00 PM PDT

Location

The North Oakland Community Charter School

Topic: Board of Directors Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/4034249783>

Meeting ID: 989 5371 9679

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Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM

	Purpose	Presenter	Time
A. Record Attendance		Perlita Muiruri	1 m
B. Call the Meeting to Order		Perlita Muiruri	
C. AB 361 compliance	Vote	Perlita Muiruri	1 m
D. Approve Minutes	Approve Minutes	Rebecca "Mae" Cichelli	1 m

Approve minutes for NOCCS Board of Directors Meeting on March 17, 2022

E. New Board Member Election	Vote	Perlita Muiruri	5 m
F. Election of Board Executive Committee	Vote	Perlita Muiruri	5 m

The Board will vote on a new Executive Committee

G. Public Comment (For Anything NOT outlined in the agenda)		Perlita Muiruri	10 m
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Every agenda for a regular meeting shall provide an opportunity for members of the public to directly address the Board on any item under the jurisdiction of the Board for a total of 3 minutes.

With respect to any item which is already on the agenda, or in connection with any item which the Board will consider the public will be given the opportunity to comment before or during the Board's consideration of the item.

Where a member of the public raises an issue which has not yet come before the Board, the item may be briefly discussed but no action may be taken at that meeting. The purpose of the discussion is to permit a member of the public to raise an issue or problem with the Board or to permit the Board to provide information to the public, provide direction to its staff, or schedule the matter for a future meeting.

*The Brown Act specifically authorizes the Board to adopt regulations to assist in processing comments from the public. The Board may establish procedures for public comment as well as specifying reasonable time limitations on particular topics or individual speakers.

So long as the Board acts fairly with respect to the interest of the public and competing factions, it has great discretion in regulating the time and manner, as distinguished from the content, of testimony by interested members of the public.

H. Report of Head of School		D.M. Kloker	20 m
I. Report from Teacher Representative		Tammara Mercer	5 m

	Purpose	Presenter	Time
The teacher elected representative Tammara Mercer will speak as the liaison between the Board and the faculty/staff.			
J. Family Teacher Organization Updates		Temple Byars or Mirela Stanke	5 m
A representative from the Family Teacher Organization will provide an update on events both past and upcoming			

II. Finance & Development

6:53 PM

A. Presentation of March Financials	FYI	Jim Weber	15 m
B. Progressive Equity Charter: Discussion of Challenges Surrounding the Building's Mortgage	Discuss	William Kauffman	15 m

Richard Owen runs the non-profit Progressive Equity Charter (and was one of the schools founders and was a prior Board member. He will provide an explanation of the relationship between Progressive Equity Charter (the owners of our building) and NOCCS.

Mortgage requires renewal in 2026 and lender is unwilling to hesitant at this time. As a new Director, enrollment issues, and current test scores all factor into the bank's decision making process. The bank is also aware of the difficulty NOCCS had getting the charter renewed the last time.

C. Kitchen Infrastructure Funds Available	FYI	William Kauffman	5 m
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Dear Program Operators, Business Officials, and Superintendents:

The California Department of Education (CDE) announces the availability of funding award information for the Kitchen Infrastructure and Training (KIT) Funds.

Payment Details

Payment details are located on the CDE Funding Results web page at <http://www.cde.ca.gov/fg/fo/r9/kitfundsresults22.asp>. Agencies will be issued 100 percent of the funds awarded up front. Your County Treasurer's Office (CTO) will receive the warrant. From there, the CTO will follow their processes and procedures to award the funds to the participating school food authorities within their county. If you submitted a KIT online registration form prior to the deadline and do not receive a warrant within eight weeks of this announcement, please email KITfunds@cde.ca.gov.

Use of Funds

Funds must be used **only** for the purposes for which they were awarded. **You may not use training funds for kitchen infrastructure efforts, or vice versa.**

Kitchen infrastructure and equipment funds can be used for the purpose of kitchen infrastructure upgrades that will increase pupil access to, or improve the quality of, fresh and nutritious school meals, included in the following categories:

- Cooking equipment
- Service equipment
- Refrigeration and storage equipment
- Transportation of ingredients, meals, and equipment between sites
- Any supporting infrastructure system needs

Food service staff training funds can be used for the purpose of training on promoting nutritious foods, which may include training on food preparation, healthy food marketing, and changing the school lunchroom environment.

Accounting

Though you may only receive one warrant, it is important to note that kitchen infrastructure funds and training funds are awarded separately.

The CDE has created two new standardized account code structure (SACS) resource codes to help you record KIT Funds. Please ensure the revenue is deposited into the agency's general fund using the resource codes below:

SACS Resource Code 7028: Kitchen infrastructure and equipment
SACS Resource Code 7029: Food service staff training

Revenue Object Code: 8520

Both resource codes are now available in the SACS tables of valid code combinations. If you have questions about the accounting for these funds using the new resource codes, please contact the School Fiscal Services Division at SACINFO@cde.ca.gov.

Reporting Use of Funds

Purpose Presenter Time

As a condition of accepting these funds, program operators must report their use of KIT Funds to the CDE. To fulfill this requirement, participating program operators must complete a short, online survey which will be emailed no later than April 2023, and is due by June 30, 2023.

Returning Funds to the CDE

If you are no longer participating in the National School Lunch Program and School Breakfast Program, or if you choose not to spend all or some of the KIT Funds, please email the KIT Funds Team at

KITfunds@cde.ca.gov.

Warrants may be mailed to:

NSD Kitchen Infrastructure and Training Funds
c/o Cashier's Office
California Department of Education
P.O. Box 515006
Sacramento, CA 95851-5006

Contact Information

Additional information can be found on the CDE KIT Funds web page located at <https://www.cde.ca.gov/ls/nu/kitfunds.asp>.

For questions, please email the KIT Funds Team at KITfunds@cde.ca.gov.

Thank you,

Nutrition Services Division

California Department of Education

III. Other Business

7:28 PM

A. Head of School Transition Plan	Discuss	Shaeonna Muhammad	20 m
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Shae will update the NOCCS community on the Head of School search committee status.

B. School Sustainability Plan	Vote	Shaeonna Muhammad	20 m
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Based on currently enrollment projections there are at least three possible scenarios for sustainability of NOCCS.

1. NOCCS attracts at least 30 more students by August 9, 2022 (first day of school) to still run a nearly \$400,000 deficit for 2022-23SY
 1. Would need to continue to significantly increase enrollment towards more than 200 students to return to sustainability.
 2. Could entertain a merger with another school (OUSD or charter)
2. NOCCS moves forward with less than 100 students enrolled for 2022-23SY running a significant risk of running out of money entirely
 1. 2022-23SY would almost certainly be the last year of existence
 2. Could entertain a merger with another school (OUSD or charter)
3. NOCCS closes at the end of the 2021-22 school year
 1. All NOCCS students could be supported in finding an appropriate school placement for the following year

The Board will consider and possibly approve closure of the Charter School, effective June 30, 2022. The discussion will be focused on avoiding the need for closure.

C. Diversity Equity and Inclusion Working Group Report	Discuss	D.M. Kloker	25 m
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Equity Engagement and Consulting will present their final DEI report based on the work the DEI working group made up a NOCCS staff, families, and board members

IV. Closed Session			8:33 PM
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A. Unexpected Special Education Expenses	Vote	D.M. Kloker	15 m
B. Personnel Issues	Discuss	Perlita Muiruri	15 m

V. Closing Items			9:03 PM
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A. Adjourn Meeting	Vote		
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