

DRAFT



Hogan Preparatory Academy

Minutes

HPA BOD Governance Committee Meeting

Date and Time

Friday June 14, 2024 at 1:30 PM

Location

Join the virtual meeting:

Meeting ID

meet.google.com/kdw-uywn-zbg

Committee Members Present

Albert Ray (remote), LaDonna Johnson (remote), Natalie Lewis (remote)

Committee Members Absent

None

Guests Present

Annelise Thurber (remote), Erin Lenihan (remote), Janice Thomas (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Natalie Lewis called a meeting of the Governance & Board Development Committee of Hogan Preparatory Academy to order on Friday Jun 14, 2024 at 1:30 PM.

C. Approve Minutes

II. Governance & Board Development Committee

A. HPA BOD Policies

Dr. Annelise Thurber presented the BOD bylaws to be updated.

Questions about Cybersecurity and file storage. A: Create building procedure ; files are stored by the company that digitizes.

Question about how information is released to the right person. A: Front office is trained on how to handle requests.

Discussion about board clerk and board secretary duties

III. BOD Training

A. Board Training

Ladonna Johnson discussed BOD training:

- Virtual meeting in July
- Determine a date
- Discussion for upcoming board meeting

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:15 PM.

Respectfully Submitted,
Albert Ray