



# Hogan Preparatory Academy

## Minutes

### Regular Monthly Governance Meeting

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#### **Date and Time**

Friday November 12, 2021 at 2:00 PM

#### **Location**

Virtually

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#### **Committee Members Present**

Jayson Strickland (remote), Matt Samson (remote), Robin Carlson (remote), Tanya Shippy (remote)

#### **Committee Members Absent**

*None*

#### **Guests Present**

Mary Viveros (remote)

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### **I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

**C. Approve Minutes**

### **II. Governance & Board Development Committee**

**A. Governance Committee Meeting November 12, 2021**

The governance Committee reviewed the communication that was sent to staff regarding the resignation of certified/professional staff procedures and the board policy that was attached to the communication - Board Policy 4710.

Board Policy 0320 relates to the policy on Public Comment and examples of policies and procedures from KCPS, KCK, Belton and Brookside were sent to the committee for review. It was suggested that legal council review Board Policy 0320 as written and provide guidance on adding procedures similar to those that Brookside Charter use for public comment during Board meetings. We would ask to add some language that includes the need to respect student privacy and the privacy related to personnel issues.

We will finish the last section, Section IV, of the White Paper we have been studying as part of our board training, entitled Understanding Charter Public School Accountability in Missouri. Robin Carlson will facilitate this at our November board meeting on November 22nd, 2021.

The Governance Committee reviewed two documents provided by Robbyn Wahby of the Commission: Four Discussion Topics for Charter Boards and Top 10 Questions Boards Should be Asking About Students and Success. We will utilize these to prepare a training calendar and will contact Mr. Seabury to facilitate the first discussion topic for our December board meeting.

We have two Governance Goals that are needing action: Develop a plan for Superintendent Succession and Develop a Succession Plan for Officers. It was suggested that we contact Kent Peterson, a consultant, to help us with these two succession plans.

For board meeting evaluation, we will try a quick survey in Zoom. Dr. Strickland will work with Jan to include this in the November board meeting.

In order to facilitate communication between committees, it was suggested to have Jan attach committee minutes in the Board agenda so the Board will know what is transpiring in each committee meeting.

Next meeting will be via Zoom on December 17th at 2:00.

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:40 PM.

Respectfully Submitted,

Tanya Shippy