APPROVED

Hogan Preparatory Academy

Minutes

Hogan Preparatory Academy

Date and Time
Monday November 22, 2021 at 5:30 PM

Location
Notice is hereby given that the Hogan Preparatory Academy Board will conduct a Board Meeting at 5:30 PM on Monday, November 22, 2021 at Hogan Preparatory Academy District Office, at 6409 Agnes Avenue. Due to COVID-19 safety protocols, the meeting can be attended remotely by the Zoom link or the conference call telephone number below:
Join Zoom Meeting
https://us02web.zoom.us/j/89695088335?pwd=ZXMyd3pmWDNLM0Q0OFZyQjhNTzlSQT09
Meeting ID: 896 9508 8335
Passcode: NC3q0e
One tap mobile
+19292056099,,89695088335#,,,,*717243# US (New York)
+13017158592,,89695088335#,,,,*717243# US (Washington DC)
Dial by your location
+1 312 626 6799 US (Chicago)
Meeting ID: 896 9508 8335
Passcode: 717243

Directors Present
Albert Ray (remote), Danielle Binion (remote), David Collier (remote), Lynne Beaver (remote), Mary Viveros (remote), Matt Samson (remote), Robin Carlson (remote)

Directors Absent
None

Guests Present

Annelise Thurber (remote), Dana Cutler (remote), Derek Gikin (remote), Jamie Berry (remote), Janice Thomas (remote), Jayson Strickland (remote), Jazmine Salach (remote), Tamara Burns (remote), Tanya Shippy (remote)

I. Opening Items

A. Call the Meeting to Order

Mary Viveros called a meeting of the board of directors of Hogan Preparatory Academy to order on Monday Nov 22, 2021 at 5:30 PM.

B. Record Attendance and Guests

C. Adoption of Agenda

Albert Ray made a motion to Adopt agenda.
Lynne Beaver seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

David Collier	Aye
Mary Viveros	Aye
Matt Samson	Aye
Robin Carlson	Aye
Lynne Beaver	Aye
Danielle Binion	Aye
Albert Ray	Aye

D. Comments from Public

E. Comments from the Board President

- Thanks to BOD members:
  - Albert Ray: Connection to community colleges and engineering pathways
  - Danielle Binion: Connection to Harriet Stowe
- Thank you to staff for all the work that is being done.

F. Comments from the Superintendent

- Dr. Burns documents highlighting needs of staff and responses
- Superintendent Student Advisory Board; one per building; meetings to take place in December
- Enrollment/recruitment season in progress; re-enrollment started
- Data meetings with principals
- Thanks to staff and BOD!

II. Consent Agenda

A. Approval of October 25, 2021 Minutes

Matt Samson made a motion to approve the minutes from Hogan Preparatory Academy on 10-25-21.
Lynne Beaver seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Mary Viveros	Aye
Lynne Beaver	Aye
Matt Samson	Aye
Robin Carlson	Aye
Danielle Binion	Aye
David Collier	Aye
Albert Ray	Aye

B. Approval of Closed Session Minutes

Matt Samson made a motion to Approve closed session minutes.
Lynne Beaver seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

David Collier	Aye
Lynne Beaver	Aye
Matt Samson	Aye
Mary Viveros	Aye
Robin Carlson	Aye
Danielle Binion	Aye
Albert Ray	Aye

C. HPA HR Report

Matt Samson made a motion to Approve HR report.
Lynne Beaver seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

David Collier	Aye
Danielle Binion	Aye
Matt Samson	Aye
Albert Ray	Aye
Robin Carlson	Aye
Lynne Beaver	Aye
Mary Viveros	Aye

D.

HPA Banking Resolution

Matt Samson made a motion to Approve HPA Banking Resolution.
Lynne Beaver seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Albert Ray	Aye
Matt Samson	Aye
Mary Viveros	Aye
Robin Carlson	Aye
David Collier	Aye
Lynne Beaver	Aye
Danielle Binion	Aye

E. HPA Credit Card Resolution

Matt Samson made a motion to Approve HPA Credit Card Resolution.
Lynne Beaver seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

David Collier	Aye
Mary Viveros	Aye
Danielle Binion	Aye
Robin Carlson	Aye
Matt Samson	Aye
Albert Ray	Aye
Lynne Beaver	Aye

F. Ratify HPA Calendar Change

Matt Samson made a motion to Ratify HPA Calendar Change.
Lynne Beaver seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Matt Samson	Aye
Danielle Binion	Aye
Lynne Beaver	Aye
David Collier	Aye
Robin Carlson	Aye
Albert Ray	Aye
Mary Viveros	Aye

G. HPA BOD Policy 4710 Update

Matt Samson made a motion to Approve HPA BOD Policy 4710 Update.
Lynne Beaver seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Lynne Beaver	Aye
David Collier	Aye
Robin Carlson	Aye
Albert Ray	Aye
Matt Samson	Aye
Danielle Binion	Aye
Mary Viveros	Aye

III. Finance Committee

A. Finance Committee Report

Danielle Binion made a motion to Approve Finance Committee Report.
Matt Samson seconded the motion.

- Slight improvement of net forecasted income
- No concerns with audit
- Projected significant decrease in forecast year end cash

The board **VOTED** to approve the motion.

Roll Call

Lynne Beaver	Aye
David Collier	Aye
Albert Ray	Aye
Matt Samson	Aye
Mary Viveros	Aye
Robin Carlson	Aye
Danielle Binion	Aye

B. Approve October Expenses

Lynne Beaver made a motion to Approve October Expenses.
David Collier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lynne Beaver	Aye
Danielle Binion	Aye
Robin Carlson	Aye
Mary Viveros	Aye
Albert Ray	Aye
Matt Samson	Aye
David Collier	Aye

C.

HPA Audit

Lynne Beaver made a motion to Approve HPA Audit.
Matt Samson seconded the motion.

- Derek Gikin, with Daniel Jones & Assoc, presented information regarding audit. The audit was in compliance:
  - 3 parts
    - Financial: unmodified opinion
    - State requirements: in compliance
    - Federal awards: unmodified opinion

The board **VOTED** to approve the motion.

Roll Call

Matt Samson	Aye
Lynne Beaver	Aye
Mary Viveros	Aye
Robin Carlson	Aye
Albert Ray	Aye
David Collier	Aye
Danielle Binion	Aye

IV. Academic Committee

A. Academic Committee Report

David Collier made a motion to Approve Academic Committee Report.
Albert Ray seconded the motion.

- SQR identifies there is work to do
  - Teachers working hard but struggling
  - Identify high priority areas to focus on
- Thanks to Director Ray for observing at middle school

The board **VOTED** to approve the motion.

Roll Call

Albert Ray	Aye
Danielle Binion	Aye
Matt Samson	Aye
Robin Carlson	Aye
Lynne Beaver	Aye
David Collier	Aye
Mary Viveros	Aye

V. Governance and Board Development Committee

A.

Governance & Board Development Committee

Danielle Binion made a motion to Approve Governance and Board Development Committee Report.
Lynne Beaver seconded the motion.

- Teacher resignation protocols
- Robbyn Wahby: BOD trainings
- Superintendent succession plan

The board **VOTED** to approve the motion.

Roll Call	
Danielle Binion	Aye
Mary Viveros	Aye
Matt Samson	Aye
Albert Ray	Aye
Lynne Beaver	Aye
Robin Carlson	Aye
David Collier	Aye

B. HPA Board of Directors Public Comment Procedure

Albert Ray made a motion to Approve HPA BOD Public Comment Procedure.
David Collier seconded the motion.

- Dana Cutler advised BOD does not have to respond to comments at meetings.

The board **VOTED** to approve the motion.

Roll Call	
Matt Samson	Aye
Albert Ray	Aye
Robin Carlson	Aye
Lynne Beaver	Aye
David Collier	Aye
Danielle Binion	Aye
Mary Viveros	Aye

C. White Paper Training

White Paper Training conducted on pages 15 to the end.

VI. New Business

A. HPA Development Plans

- Dr. Burns will be working with Roxanne Prather to help with donor development and funding.

- Question: Will this be a portion of funding yearly? Answer: It will be on an ongoing basis.

B. Recruitment & Attendance Plans

Jazmine Salach presented the Recruitment & Attendance Plans to the BOD.

C. Health Insurance Renewal

Dr. Tanya Shippy advised Humana wants to increase premiums by 35%. The plan expires 12/31/21. Staff is working with Bukaty on this matter.

D. OSHHA Update

Dr. Tanya Shippy discussed staff needing to provide proof of vaccinations and the OSHHA requirements.

VII. Old Business

A. HPA Charter Contract Enrollment Amendment

Annelise Thurber provided update on E-learning and enrollment. E-learning policy updated to be more robust. Currently (121) students enrolled in virtual learning. December 10th is the deadline to transfer to in person.
Danielle Binion made a motion to Approve the HPA Charter Contract Enrollment Amendment.
Lynne Beaver seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Albert Ray	Aye
Danielle Binion	Aye
Lynne Beaver	Aye
Robin Carlson	Aye
Matt Samson	Aye
David Collier	Aye
Mary Viveros	Aye

VIII. Calendar

A. Upcoming Dates

Focus on the next BOD meeting date is December 13th.

IX. Closing Items

A. Motion to Go into Closed Session

Matt Samson made a motion to Closed session pursuant to RSMo § 610.021. Closed meetings and closed records authorized when, exceptions, sunset dates for certain exceptions (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded and (13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.
Robin Carlson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Mary Viveros	Aye
David Collier	Aye
Albert Ray	Aye
Lynne Beaver	Aye
Danielle Binion	Aye
Matt Samson	Aye
Robin Carlson	Aye

B. Motion to Return to General Session

Albert Ray made a motion to Return to General Session with no action to be taken by the Board.
David Collier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Albert Ray	Aye
Matt Samson	Aye
David Collier	Aye
Mary Viveros	Aye
Lynne Beaver	Aye
Robin Carlson	Aye
Danielle Binion	Aye

C. HPA BOD Meeting Evaluation/Reflection

- Survey sent to BOD and responses to be discussed at next meeting.

D. Adjourn Meeting

Matt Samson made a motion to Adjourn the meeting.
Lynne Beaver seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

David Collier	Aye
Danielle Binion	Aye
Albert Ray	Aye

Roll Call

Mary Viveros	Aye
Lynne Beaver	Aye
Matt Samson	Aye
Robin Carlson	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
Mary Viveros