

APPROVED



# Hogan Preparatory Academy

## Minutes

### Hogan Preparatory Academy

---

#### **Date and Time**

Monday September 27, 2021 at 5:30 PM

#### **Location**

Notice is hereby given that the Hogan Preparatory Academy Board will conduct a Board Meeting at 5:30 PM on Monday, September 27, 2021 at Hogan Preparatory Academy District Office, at 6409 Agnes Avenue. Due to COVID-19 safety protocols, the meeting can be attended remotely by the Zoom link or the conference call telephone number below:

<https://us02web.zoom.us/j/84305822994?pwd=aTZQMXREcEF5NzZ5N1VqNHd2akFtZz09>

Meeting ID: 843 0582 2994

Passcode: 0J25GP.

---

#### **Directors Present**

Albert Ray (remote), Danielle Binion (remote), David Collier (remote), Lynne Beaver (remote), Mary Viveros (remote), Matt Samson (remote), Robin Carlson (remote)

#### **Directors Absent**

*None*

#### **Guests Present**

Dana Cutler (remote), Jamie Berry (remote), Janice Thomas, Jayson Strickland, Jazmine Salach (remote), Robbyn Wahby, Stephanie Graham (remote), Tamara Burns (remote), Valorie Montgomery (remote)

---

### **I. Opening Items**

#### **A. Call the Meeting to Order**

Mary Viveros called a meeting of the board of directors of Hogan Preparatory Academy to order on Monday Sep 27, 2021 at 5:30 PM.

**B. Record Attendance and Guests**

**C. Adoption of Agenda**

Lynne Beaver made a motion to Adopt the agenda.

Matt Samson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Matt Samson Aye

Robin Carlson Aye

Albert Ray Aye

Lynne Beaver Aye

Mary Viveros Aye

Danielle Binion Aye

David Collier Aye

**D. Comments from Public**

**E. Comments from the Board President**

- School has been very challenging.
- Thanks to all of the staff working to make sure our students are successful.

**F. Comments from the Superintendent**

- Appreciation for staff and commending staff for rising to the occasion.
- Introduced Valorie Montgomery who outlined (4) internships for HPA students which will be created by HPA. The internships are: HPA Administrative Leadership; HPA Technology; HPA & MC Realty Operation Management and HPA & TICO Marketing.

**II. HPA Board Dashboard**

**A. HPA BOD September Dashboard**

- This can be considered baseline data.
- Questions:
  - Does leadership include principals and assistant principals? Right now, it is just principals.
  - Is there a rubric scale for central office leadership? Yes, it is not on the dashboard.

- How much of the teacher data is from retained staff? The information will be provided.

### III. Consent Agenda

#### A. Approval of August 23, 2021 Minutes

Albert Ray made a motion to approve the minutes from Hogan Preparatory Academy on 08-23-21.

Matt Samson seconded the motion.

The board **VOTED** to approve the motion.

##### Roll Call

Danielle Binion Aye  
Albert Ray Aye  
Robin Carlson Aye  
Mary Viveros Aye  
Matt Samson Aye  
Lynne Beaver Aye  
David Collier Aye

#### B. Approval of Closed Session Minutes

Albert Ray made a motion to Approve closed session minutes.

Matt Samson seconded the motion.

The board **VOTED** to approve the motion.

##### Roll Call

Albert Ray Aye  
Danielle Binion Aye  
David Collier Aye  
Mary Viveros Aye  
Lynne Beaver Aye  
Robin Carlson Aye  
Matt Samson Aye

#### C. HPA HR Report

Albert Ray made a motion to Approve the HR report.

Matt Samson seconded the motion.

The board **VOTED** to approve the motion.

##### Roll Call

Lynne Beaver Aye  
Mary Viveros Aye  
Albert Ray Aye  
Danielle Binion Aye  
Robin Carlson Aye  
David Collier Aye

**Roll Call**

Matt Samson Aye

**D. HPA BOD Bylaws Revisions**

Albert Ray made a motion to Approve the HPA BOD Bylaws Revisions.

Matt Samson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Lynne Beaver Aye

Danielle Binion Aye

Robin Carlson Aye

Albert Ray Aye

Matt Samson Aye

Mary Viveros Aye

David Collier Aye

**E. Prep KC MOU**

Albert Ray made a motion to Approve the Prep KC MOU.

Matt Samson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Albert Ray Aye

Danielle Binion Aye

Mary Viveros Aye

Matt Samson Aye

David Collier Aye

Robin Carlson Aye

Lynne Beaver Aye

**F. Designation of McKinney-Vento and Foster Care Coordinator**

Albert Ray made a motion to Approve Designation of McKinney-Vento & Foster Care Coordinator.

Matt Samson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

David Collier Aye

Matt Samson Aye

Danielle Binion Aye

Robin Carlson Aye

Mary Viveros Aye

Lynne Beaver Aye

Albert Ray Aye

**G.**

### **KLS Contract Update**

Albert Ray made a motion to Approve KLS Contract update.

Matt Samson seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

David Collier Aye  
Mary Viveros Aye  
Matt Samson Aye  
Danielle Binion Aye  
Robin Carlson Aye  
Albert Ray Aye  
Lynne Beaver Aye

## **IV. Finance Committee**

### **A. Finance Committee Report**

- Increase in transportation due to cost to transport MV students increased.
- Enrollment is focus.

### **B. Approve August Expenses**

Matt Samson made a motion to Approve August expenses.

Albert Ray seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

David Collier Aye  
Lynne Beaver Aye  
Robin Carlson Aye  
Mary Viveros Aye  
Danielle Binion Aye  
Albert Ray Aye  
Matt Samson Aye

### **C. KCPS MOU**

Albert Ray made a motion to Approve KCPS MOU.

Robin Carlson seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Mary Viveros Aye  
David Collier Aye  
Lynne Beaver Aye  
Albert Ray Aye  
Matt Samson Aye

**Roll Call**

Danielle Binion Aye

Robin Carlson Aye

**D. HPA High School Student Run Store Checking Account**

Lynne Beaver made a motion to Approve HPA HS Student Run Store & Checking account.

Robin Carlson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Mary Viveros Aye

Albert Ray Aye

David Collier Aye

Danielle Binion Aye

Matt Samson Aye

Lynne Beaver Aye

Robin Carlson Aye

**V. Academics**

**A. Academic Committee Report**

- Three assessments
  - Formative
  - Predictive
  - Growth
- Evaluate test in progress
- Edulastic is at teacher level; actionable data in real time which allows time to adjust to meet learning needs to impact students.

**VI. Governance and Board Development**

**A. Governance & Board Development Committee**

- Training on Charter School White Paper
- Discussion of pages 1-9
  - Identify key points in those pages and the impact of those points.

**B. Charter School Board Member Draft**

David Collier made a motion to Approve Charter School Board Member Draft.

Mary Viveros seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Robin Carlson Aye

**Roll Call**

Mary Viveros Aye  
David Collier Aye  
Albert Ray Aye  
Lynne Beaver Aye  
Matt Samson Aye  
Danielle Binion Aye

**VII. New Business**

**A. HPA Policy Update**

Matt Samson made a motion to Approve HPA Policy Update.  
Robin Carlson seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Mary Viveros Aye  
Matt Samson Aye  
Robin Carlson Aye  
Danielle Binion Aye  
Albert Ray Aye  
Lynne Beaver Aye  
David Collier Aye

**B. HPA Conflict of Interest Policy Annual Review**

**VIII. Closing Items**

**A. Motion to go into Closed Session**

David Collier made a motion to Adjourn to Closed session.  
Matt Samson seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Mary Viveros Aye  
David Collier Aye  
Danielle Binion Aye  
Matt Samson Aye  
Albert Ray Absent  
Lynne Beaver Aye  
Robin Carlson Aye

**B. Motion to Return to General Session**

Lynne Beaver made a motion to Return to General Session with no action to be taken by the Board.

Matt Samson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Lynne Beaver Aye  
Matt Samson Aye  
Albert Ray Absent  
Danielle Binion Aye  
David Collier Absent  
Mary Viveros Aye  
Robin Carlson Aye

**C. Adjourn Meeting**

Lynne Beaver made a motion to Adjourn the meeting.

Matt Samson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Robin Carlson Aye  
Mary Viveros Aye  
Matt Samson Aye  
David Collier Absent  
Albert Ray Absent  
Lynne Beaver Aye  
Danielle Binion Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
Mary Viveros