APPROVED

Hogan Preparatory Academy

Minutes

Hogan Preparatory Academy

Date and Time
Monday July 26, 2021 at 5:30 PM

Location
Notice is hereby given that the Hogan Preparatory Academy Board will conduct a Board Meeting at 5:30 PM on Monday, July 26, 2021 at Hogan Preparatory Academy District Office, at 6409 Agnes Avenue. Due to COVID-19 safety protocols, the meeting can be attended remotely by the Zoom link or the conference call telephone number below:
Virtual:
ttps://us02web.zoom.us/j/82806521764?pwd=cFlzRmRXWlU3SytXNmpsaEhjV2FhZz09

Meeting ID: 828 0652 1764
Passcode: W7aFwf
One tap mobile
+19292056099,,82806521764#,,,,*038583# US (New York)
+13017158592,,82806521764#,,,,*038583# US (Washington DC)

Dial by your location:
+1 312 626 6799 US (Chicago)
Meeting ID: 828 0652 1764
Passcode: 038583

Directors Present
Albert Ray (remote), Danielle Binion (remote), David Collier (remote), Lynne Beaver (remote), Mary Viveros (remote), Matt Samson, Robin Carlson (remote)

Directors Absent

None

Guests Present
Dana Cutler (remote), Jami Williams (remote), Jamie Berry (remote), Janice Thomas, Jayson Strickland, Jazmine Salach (remote), Paul Greenwood (remote), Robyn Wahbby (remote), Tamara Burns (remote), Tanya Shippy (remote)

I. Opening Items

A. Call the Meeting to Order

Mary Viveros called a meeting of the board of directors of Hogan Preparatory Academy to order on Monday Jul 26, 2021 at 5:30 PM.

B. Record Attendance and Guests

C. Adoption of Agenda

Albert Ray made a motion to Adopt the agenda.
Matt Samson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Matt Samson	Aye
Mary Viveros	Aye
Robin Carlson	Aye
Albert Ray	Aye
Danielle Binion	Aye
David Collier	Aye
Lynne Beaver	Aye

D. Comments from Public

E. Comments from the Board President

- Introduction of Danielle Binoin as new BOD and welcome

F. Comments from the Superintendent

- Introduction of Jazmine Salach, Director of Special Education
- Izette Torres was an star in the relocation of the central office.
- Feedback in communications is resulting in improved weekly communications to staff and administrators; links will be in the BOD updates.
- 2020-21 audit process beginning; BOD will receive forms from Daniel Jones, auditor.

II. HPA Board Dashboard

A. HPA BOD July Dashboard

- July dashboard: Metrics approved and adopted by BOD based on the renewal application.
- Question: Will document be on a monthly basis? A: It will be at board meetings and in BOD weekly updates. Dr. Viveros advised it would be reviewed and help up. Question: Rolling in board goals & opportunity to add additional spots, A: Committee reports still on agenda; BOD has discretion to adjust the dashboard.

III. Consent Agenda

A. Approval of June 28, 2021 Minutes

Matt Samson made a motion to approve the minutes from Hogan Preparatory Academy on 06-28-21.
Albert Ray seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lynne Beaver	Aye
David Collier	Aye
Mary Viveros	Aye
Danielle Binion	Aye
Albert Ray	Aye
Matt Samson	Aye
Robin Carlson	Aye

B. Approval of Closed Session Minutes

Matt Samson made a motion to Approve closed session minutes.
Albert Ray seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

David Collier	Aye
Matt Samson	Aye
Danielle Binion	Aye
Robin Carlson	Aye
Mary Viveros	Aye
Lynne Beaver	Aye
Albert Ray	Aye

C. HPA HR Report

Matt Samson made a motion to Approve HR report.

Albert Ray seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Robin Carlson	Aye
Matt Samson	Aye
Danielle Binion	Aye
Albert Ray	Aye
David Collier	Aye
Lynne Beaver	Aye
Mary Viveros	Aye

D. Evolve Contract

Matt Samson made a motion to Approve Evolve Contract.
Albert Ray seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lynne Beaver	Aye
Matt Samson	Aye
Danielle Binion	Aye
David Collier	Aye
Albert Ray	Aye
Robin Carlson	Aye
Mary Viveros	Aye

E. TICO Productions Marketing Proposal

Matt Samson made a motion to Approve TICO Productions Marketing Proposal.
Albert Ray seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Mary Viveros	Aye
Matt Samson	Aye
David Collier	Aye
Robin Carlson	Aye
Lynne Beaver	Aye
Danielle Binion	Aye
Albert Ray	Aye

F. Operation Breakthrough Pre-K MOU

Matt Samson made a motion to Approve Operation Breakthrough Pre-K MOU.
Albert Ray seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lynne Beaver	Aye

Roll Call

Mary Viveros	Aye
Danielle Binion	Aye
Matt Samson	Aye
David Collier	Aye
Robin Carlson	Aye
Albert Ray	Aye

G. HPA Staff Communications Policy

Matt Samson made a motion to Approve HPA Staff Communications Policy.
Albert Ray seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Danielle Binion	Aye
David Collier	Aye
Mary Viveros	Aye
Matt Samson	Aye
Albert Ray	Aye
Lynne Beaver	Aye
Robin Carlson	Aye

H. Resolution for Credit Card Authorization

Matt Samson made a motion to Approve the Resolution for Credit Card Authorization.
Albert Ray seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

David Collier	Aye
Mary Viveros	Aye
Albert Ray	Aye
Lynne Beaver	Aye
Matt Samson	Aye
Robin Carlson	Aye
Danielle Binion	Aye

I. Resolution for FY21-22 Banking Signature Card

Matt Samson made a motion to Approve the Resolution for FY 21-22 Banking Signature Card.
Albert Ray seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

David Collier	Aye
Danielle Binion	Aye
Mary Viveros	Aye

Roll Call

Robin Carlson	Aye
Matt Samson	Aye
Albert Ray	Aye
Lynne Beaver	Aye

IV. Finance Committee

A. Finance Committee Report

- $311K above May forecast
- Savings in expenses
- Elementary school acquired
- Dates:
  - 8/15: Annual Secretary of Board report
  - 8/23: ESSER III app due
  - 9/3: Materials due to auditor
  - 9/13: Audit
  - 9/30: Final expenditure reports due

B. Approve June Expenses

Matt Samson made a motion to Approve June expenses.
Albert Ray seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Robin Carlson	Aye
Mary Viveros	Aye
David Collier	Aye
Albert Ray	Aye
Danielle Binion	Aye
Matt Samson	Aye
Lynne Beaver	Aye

V. Academics

A. Academic Committee Report

- Data: below basic with percentage increase
- Performance: Numbers up
- SGP: 23% of student's gain a years growth
- Cascade of Accountability

VI. Governance and Board Development

A.

Governance & Board Development Committee

- July 9th: onboarding of Danielle Binion---8 hours of online training and meeting with Kent Peterson
- Current BOD members for (4) hours training; 2 hours in retreat and 2 hours in monthly meetings
- BOT self evaluation due August 6th
- BOT to complete Supt evaluation
- Q: Fundraising-someone to come in to provide training A: Discuss later

VII. New Business

A. HPA Feasibility Study

Albert Ray made a motion to Approve the Feasibility Study.
Robin Carlson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lynne Beaver	Aye
David Collier	Aye
Robin Carlson	Aye
Danielle Binion	Aye
Matt Samson	Aye
Mary Viveros	Aye
Albert Ray	Aye

B. KLS II-Hogan Loan

Lynne Beaver made a motion to Approve KLS II Hogan Loan.
Albert Ray seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Albert Ray	Aye
David Collier	Aye
Robin Carlson	Aye
Mary Viveros	Aye
Danielle Binion	Aye
Matt Samson	Aye
Lynne Beaver	Aye

VIII. Closing Items

A. Motion to go into Closed Session

Lynne Beaver made a motion to made a motion to Go into Closed session pursuant to RSMo § 610.021. Closed meetings and closed records authorized when, exceptions,

sunset dates for certain exceptions (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded and (13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment...
Robin Carlson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Albert Ray	Aye
Danielle Binion	Aye
Lynne Beaver	Aye
Robin Carlson	Aye
David Collier	Aye
Mary Viveros	Aye
Matt Samson	Aye

B. Motion to go into Closed Session/Return to General Session

Lynne Beaver made a motion to go into Closed Session/Return to General Session with no action to be taken by the Board.
Robin Carlson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lynne Beaver	Aye
Robin Carlson	Aye
Matt Samson	Aye
David Collier	Aye
Albert Ray	Aye
Danielle Binion	Aye
Mary Viveros	Aye

C. Adjourn Meeting

Lynne Beaver made a motion to Adjourn the meeting.
Robin Carlson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lynne Beaver	Aye
Mary Viveros	Aye
Robin Carlson	Aye
Matt Samson	Aye
Danielle Binion	Aye
Albert Ray	Aye
David Collier	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:57 PM.

Respectfully Submitted,
Mary Viveros