APPROVED

Hogan Preparatory Academy

Minutes

Hogan Preparatory Academy

Date and Time
Monday June 28, 2021 at 5:30 PM

Location
Notice is hereby given that the Hogan Preparatory Academy Board will conduct a Board Meeting at 5:30 PM on Monday, June 28, 2021 at Hogan Preparatory Academy District Office, at 5809 Michigan Avenue. Due to COVID-19 safety protocols, the meeting can be attended remotely by the Zoom link or the conference call telephone number below:
Virtual:
https://us02web.zoom.us/j/86540305096?pwd=YU1LVnpyQWFwYW9XSzZVU2RlaTJlQT09
Meeting ID: 865 4030 5096
Passcode: Zva9Dh
One tap mobile:
+16699006833,,86540305096#,,,,*489724# US (San Jose)
+12532158782,,86540305096#,,,,*489724# US (Tacoma)
Dial by your location:
+1 312 626 6799 US (Chicago)
Meeting ID: 865 4030 5096
Passcode: 489724

Directors Present
Albert Ray (remote), Mary Viveros (remote), Matt Samson, Robin Carlson (remote)

Directors Absent
David Collier, Lynne Beaver

Guests Present

Avanti McDowell (remote), Dana Cutler (remote), Jamie Berry (remote), Janice Thomas, Jayson Strickland, Kelsey Jinkens (remote), Tamara Burns (remote), Tanya Shippy (remote)

I. Opening Items

A. Call the Meeting to Order

Mary Viveros called a meeting of the board of directors of Hogan Preparatory Academy to order on Monday Jun 28, 2021 at 5:31 PM.

B. Record Attendance and Guests

C. Adoption of Agenda

Albert Ray made a motion to Adopt the agenda.
Matt Samson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lynne Beaver	Absent
David Collier	Absent
Matt Samson	Aye
Robin Carlson	Aye
Albert Ray	Aye
Mary Viveros	Aye

D. Comments from Public

E. Comments from the Board President

- Attended Leadership Retreat
- The Monitoring Dashboard is serious and sobering. BOD Committees will each have their own responsibilities on the dashboard.
- Governance committee will process the superintendent's evaluation.

F. Comments from the Superintendent

- Leadership team spent (3) days in a retreat: reflecting over work the past couple of years and noted accomplishments
- Studied goals to gain clear understanding
- Translates to focus, clarity and success for students
- Introduction of Avanti McDowell, HPA Elementary School Principal and Kelsey Jinkens, HPA Middle School Principal.

II. Consent Agenda

A.

Approval of May 24, 2021 Minutes

Matt Samson made a motion to approve the minutes from Hogan Preparatory Academy on 05-24-21.
Robin Carlson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Mary Viveros	Aye
Robin Carlson	Aye
Lynne Beaver	Absent
Matt Samson	Aye
David Collier	Absent
Albert Ray	Aye

B. Approval of Closed Session Minutes

Matt Samson made a motion to Approve closed session minutes.
Robin Carlson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Mary Viveros	Aye
Albert Ray	Aye
Matt Samson	Aye
David Collier	Absent
Lynne Beaver	Absent
Robin Carlson	Aye

C. HPA HR Report

Matt Samson made a motion to Approve HR report.
Robin Carlson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Mary Viveros	Aye
Albert Ray	Aye
Lynne Beaver	Absent
Matt Samson	Aye
David Collier	Absent
Robin Carlson	Aye

D. HPA Employee Handbook Revision

Matt Samson made a motion to Approve HPA Employee Handbook Revision.
Robin Carlson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lynne Beaver	Absent
David Collier	Absent
Mary Viveros	Aye
Matt Samson	Aye
Robin Carlson	Aye
Albert Ray	Aye

Matt Samson made a motion to Approve HPA Employee Handbook Revision.
Robin Carlson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lynne Beaver	Absent
David Collier	Absent
Robin Carlson	Aye
Mary Viveros	Aye
Matt Samson	Aye
Albert Ray	Aye

E. EdOps Financial Management Support Services Contract

Matt Samson made a motion to Approve EdOps Financial Management Support Services Contract.
Robin Carlson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Albert Ray	Aye
David Collier	Absent
Mary Viveros	Aye
Lynne Beaver	Absent
Matt Samson	Aye
Robin Carlson	Aye

Matt Samson made a motion to Approve EdOps Financial Management Support Services Contract.
Robin Carlson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Matt Samson	Aye
Lynne Beaver	Absent
David Collier	Absent
Robin Carlson	Aye
Albert Ray	Aye
Mary Viveros	Aye

F. EdOps Data Compliance & Academic Performance Management Contract

Matt Samson made a motion to Approve EdOps Data Compliance & Academic Performance Management Contract.
Robin Carlson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Robin Carlson	Aye
Matt Samson	Aye
Albert Ray	Aye
Mary Viveros	Aye
Lynne Beaver	Absent
David Collier	Absent

Matt Samson made a motion to Approve EdOps Data Compliance & Academic Performance Management Contract.
Robin Carlson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lynne Beaver	Absent
Albert Ray	Aye
Robin Carlson	Aye
David Collier	Absent
Mary Viveros	Aye
Matt Samson	Aye

G. K12ITC Contract

Matt Samson made a motion to Approve the K12ITC Contract.
Robin Carlson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Robin Carlson	Aye
David Collier	Absent
Mary Viveros	Aye
Lynne Beaver	Absent
Matt Samson	Aye
Albert Ray	Aye

H. Safe Return to School and Continuity Plan

Matt Samson made a motion to Approve the Safe Return to School and Continuity Plan.
Robin Carlson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Robin Carlson	Aye
Matt Samson	Aye
David Collier	Absent

Roll Call

Albert Ray	Aye
Mary Viveros	Aye
Lynne Beaver	Absent

III. Finance Committee

A. Finance Committee Report

- $3 million surplus
- $5.7 million cash reserve
- 170 days of casy

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- $5.7 million cash reserve
- 170 days of cash

B. Approve May Expenses

Robin Carlson made a motion to Approve May Expenses.
Albert Ray seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lynne Beaver	Absent
Matt Samson	Aye
David Collier	Absent
Robin Carlson	Aye
Albert Ray	Aye
Mary Viveros	Aye

Robin Carlson made a motion to Approve May Expenses.
Albert Ray seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lynne Beaver	Absent
David Collier	Absent
Robin Carlson	Aye
Albert Ray	Aye
Matt Samson	Aye
Mary Viveros	Aye

Robin Carlson made a motion to Approve May Expenses.
Albert Ray seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Mary Viveros	Aye
David Collier	Absent

Roll Call

Lynne Beaver	Absent
Albert Ray	Aye
Matt Samson	Aye
Robin Carlson	Aye

C. 2021-22 HPA Budget

Robin Carlson made a motion to Approve the draft HPA 2021-22 budget.
Albert Ray seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Albert Ray	Aye
Mary Viveros	Aye
Matt Samson	Aye
Robin Carlson	Aye
Lynne Beaver	Absent
David Collier	Absent

IV. Academics

A. Academic Committee Report

Mary Viveros made a motion to Approve Academic Committee Report.
Matt Samson seconded the motion.

- Discussed EOY STAR data
- Vital part of sponsor's requirements which will be monitored.

The board **VOTED** to approve the motion.

Roll Call

Matt Samson	Aye
Mary Viveros	Aye
Lynne Beaver	Absent
Robin Carlson	Aye
Albert Ray	Aye
David Collier	Absent

V. Governance and Board Development

A. Governance & Board Development Committee

Robin Carlson made a motion to Accept Governance Committee report and election of Danielle Binion to the Board of Directors.
Albert Ray seconded the motion.

- Met with Kent Peterson: new member training will be available online beginning June 30th; assist with Superintendent's evaluation in 2021-22; utilize Peterson as a resource for training.
- Board training: during meetings; retreat
- Committees expressed desire to do training in their area of expertise.
- Matt will send email to discuss training after reviewing monitoring plan to make sure training aligns with the plan.
- BOD has met goals established by the Commission.
- Dana Cutler will facilitate discussion about Superintendent's evaluation.
- Recommendation for Danielle Binion to be elected to the HPA BOD.

The board **VOTED** to approve the motion.

Roll Call

Mary Viveros	Aye
Albert Ray	Aye
David Collier	Absent
Lynne Beaver	Absent
Matt Samson	Aye
Robin Carlson	Aye

VI. New Business

A. SchoolSmart KC Purchase of HPA Elementary School

Matt Samson made a motion to Approve the SchoolSmart KC Purchase of HPA Elementary School with stipulation that Dr. Strickland, Superintendent could sign in lieu of Dr. Mary Viveros, BOD President as outlined on Article VI., Section 1 of the HPA BOD bylaws.
Robin Carlson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

David Collier	Absent
Robin Carlson	Aye
Lynne Beaver	Absent
Matt Samson	Aye
Mary Viveros	Aye
Albert Ray	Aye

B. HPA Elementary School Lease

Matt Samson made a motion to Approve the lease of HPA Elementary School with stipulation that Dr. Strickland, Superintendent could sign in lieu of Dr. Mary Viveros, BOD President as outlined on Article VI., Section 1 of the HPA BOD bylaws.
Robin Carlson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

David Collier	Absent
Albert Ray	Aye
Lynne Beaver	Absent
Mary Viveros	Aye
Matt Samson	Aye
Robin Carlson	Aye

VII. Old Business

A. HPA Performance Dashboard

Robin Carlson made a motion to Approve the HPA Performance Dashboard pending the addition of the Freshmen and Senior on track numbers.
Albert Ray seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Matt Samson	Aye
Mary Viveros	Aye
Albert Ray	Aye
Lynne Beaver	Absent
David Collier	Absent
Robin Carlson	Absent

VIII. Calendar

A. Upcoming Dates

- Summer school ends July 1st
- District will be closed for July 4th holiday on July 5th.

IX. Closing Items

A. Motion to go into Closed Session

Matt Samson made a motion to Go into Closed session pursuant to RSMo § 610.021. Closed meetings and closed records authorized when, exceptions, sunset dates for certain exceptions (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded and (13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment...
Robin Carlson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Matt Samson	Aye

Roll Call

Lynne Beaver	Absent
Albert Ray	Aye
Mary Viveros	Aye
David Collier	Absent
Robin Carlson	Aye

B. Motion to go into Closed Session/Return to General Session

Robin Carlson made a motion to to Adjourn the Closed Session with no action to be taken by the Board.
Albert Ray seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lynne Beaver	Absent
Mary Viveros	Aye
Albert Ray	Aye
David Collier	Absent
Matt Samson	Aye
Robin Carlson	Aye

C. Adjourn Meeting

Robin Carlson made a motion to Adjourn the meeting.
Matt Samson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Albert Ray	Aye
Matt Samson	Aye
David Collier	Absent
Lynne Beaver	Absent
Mary Viveros	Aye
Robin Carlson	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:45 PM.

Respectfully Submitted,
Mary Viveros