

APPROVED



## Hogan Preparatory Academy

### Minutes

#### Hogan Preparatory Academy

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**Date and Time**

Monday June 28, 2021 at 5:30 PM

**Location**

Notice is hereby given that the Hogan Preparatory Academy Board will conduct a Board Meeting at 5:30 PM on Monday, June 28, 2021 at Hogan Preparatory Academy District Office, at 5809 Michigan Avenue. Due to COVID-19 safety protocols, the meeting can be attended remotely by the Zoom link or the conference call telephone number below:

Virtual:

<https://us02web.zoom.us/j/86540305096?pwd=YU1LVnpyQWFwYW9XSzZVU2RlaTJIQT09>

Meeting ID: 865 4030 5096

Passcode: Zva9Dh

One tap mobile:

+16699006833,,86540305096#,,,,\*489724# US (San Jose)

+12532158782,,86540305096#,,,,\*489724# US (Tacoma)

Dial by your location:

+1 312 626 6799 US (Chicago)

Meeting ID: 865 4030 5096

Passcode: 489724

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**Directors Present**

Albert Ray (remote), Mary Viveros (remote), Matt Samson, Robin Carlson (remote)

**Directors Absent**

David Collier, Lynne Beaver

**Guests Present**

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Avanti McDowell (remote), Dana Cutler (remote), Jamie Berry (remote), Janice Thomas, Jayson Strickland, Kelsey Jinkens (remote), Tamara Burns (remote), Tanya Shippy (remote)

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## I. Opening Items

### A. Call the Meeting to Order

Mary Viveros called a meeting of the board of directors of Hogan Preparatory Academy to order on Monday Jun 28, 2021 at 5:31 PM.

### B. Record Attendance and Guests

### C. Adoption of Agenda

Albert Ray made a motion to Adopt the agenda.

Matt Samson seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Matt Samson Aye

Lynne Beaver Absent

Robin Carlson Aye

Mary Viveros Aye

Albert Ray Aye

David Collier Absent

### D. Comments from Public

### E. Comments from the Board President

- Attended Leadership Retreat
- The Monitoring Dashboard is serious and sobering. BOD Committees will each have their own responsibilities on the dashboard.
- Governance committee will process the superintendent's evaluation.

### F. Comments from the Superintendent

- Leadership team spent (3) days in a retreat: reflecting over work the past couple of years and noted accomplishments
- Studied goals to gain clear understanding
- Translates to focus, clarity and success for students
- Introduction of Avanti McDowell, HPA Elementary School Principal and Kelsey Jinkens, HPA Middle School Principal.

## II. Consent Agenda

### A.

### **Approval of May 24, 2021 Minutes**

Matt Samson made a motion to approve the minutes from Hogan Preparatory Academy on 05-24-21.

Robin Carlson seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Mary Viveros Aye

Lynne Beaver Absent

David Collier Absent

Robin Carlson Aye

Matt Samson Aye

Albert Ray Aye

### **B. Approval of Closed Session Minutes**

Matt Samson made a motion to Approve closed session minutes.

Robin Carlson seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Robin Carlson Aye

Mary Viveros Aye

Albert Ray Aye

Matt Samson Aye

David Collier Absent

Lynne Beaver Absent

### **C. HPA HR Report**

Matt Samson made a motion to Approve HR report.

Robin Carlson seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Matt Samson Aye

Lynne Beaver Absent

Mary Viveros Aye

David Collier Absent

Robin Carlson Aye

Albert Ray Aye

### **D. HPA Employee Handbook Revision**

Matt Samson made a motion to Approve HPA Employee Handbook Revision.

Robin Carlson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Mary Viveros Aye  
Lynne Beaver Absent  
Matt Samson Aye  
David Collier Absent  
Robin Carlson Aye  
Albert Ray Aye

Matt Samson made a motion to Approve HPA Employee Handbook Revision.

Robin Carlson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Lynne Beaver Absent  
Robin Carlson Aye  
Mary Viveros Aye  
Albert Ray Aye  
Matt Samson Aye  
David Collier Absent

**E. EdOps Financial Management Support Services Contract**

Matt Samson made a motion to Approve EdOps Financial Management Support Services Contract.

Robin Carlson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

David Collier Absent  
Robin Carlson Aye  
Lynne Beaver Absent  
Albert Ray Aye  
Matt Samson Aye  
Mary Viveros Aye

Matt Samson made a motion to Approve EdOps Financial Management Support Services Contract.

Robin Carlson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

David Collier Absent  
Lynne Beaver Absent  
Mary Viveros Aye  
Matt Samson Aye  
Albert Ray Aye  
Robin Carlson Aye

**F. EdOps Data Compliance & Academic Performance Management Contract**

Matt Samson made a motion to Approve EdOps Data Compliance & Academic Performance Management Contract.

Robin Carlson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Mary Viveros Aye

Lynne Beaver Absent

Robin Carlson Aye

Matt Samson Aye

David Collier Absent

Albert Ray Aye

Matt Samson made a motion to Approve EdOps Data Compliance & Academic Performance Management Contract.

Robin Carlson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Matt Samson Aye

Mary Viveros Aye

Lynne Beaver Absent

Albert Ray Aye

David Collier Absent

Robin Carlson Aye

**G. K12ITC Contract**

Matt Samson made a motion to Approve the K12ITC Contract.

Robin Carlson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Matt Samson Aye

Albert Ray Aye

David Collier Absent

Robin Carlson Aye

Lynne Beaver Absent

Mary Viveros Aye

**H. Safe Return to School and Continuity Plan**

Matt Samson made a motion to Approve the Safe Return to School and Continuity Plan.

Robin Carlson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Matt Samson Aye

David Collier Absent

Lynne Beaver Absent

**Roll Call**

Mary Viveros Aye

Robin Carlson Aye

Albert Ray Aye

**III. Finance Committee**

**A. Finance Committee Report**

- \$3 million surplus
- \$5.7 million cash reserve
- 170 days of cash

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- 170 days of cash

**B. Approve May Expenses**

Robin Carlson made a motion to Approve May Expenses.

Albert Ray seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Robin Carlson Aye

Mary Viveros Aye

David Collier Absent

Lynne Beaver Absent

Matt Samson Aye

Albert Ray Aye

Robin Carlson made a motion to Approve May Expenses.

Albert Ray seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Lynne Beaver Absent

Albert Ray Aye

Mary Viveros Aye

David Collier Absent

Robin Carlson Aye

Matt Samson Aye

Robin Carlson made a motion to Approve May Expenses.

Albert Ray seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Matt Samson Aye

Lynne Beaver Absent

**Roll Call**

Albert Ray Aye  
David Collier Absent  
Mary Viveros Aye  
Robin Carlson Aye

**C. 2021-22 HPA Budget**

Robin Carlson made a motion to Approve the draft HPA 2021-22 budget.

Albert Ray seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Mary Viveros Aye  
David Collier Absent  
Robin Carlson Aye  
Albert Ray Aye  
Matt Samson Aye  
Lynne Beaver Absent

**IV. Academics**

**A. Academic Committee Report**

Mary Viveros made a motion to Approve Academic Committee Report.

Matt Samson seconded the motion.

- Discussed EOY STAR data
- Vital part of sponsor's requirements which will be monitored.

The board **VOTED** to approve the motion.

**Roll Call**

David Collier Absent  
Lynne Beaver Absent  
Robin Carlson Aye  
Albert Ray Aye  
Matt Samson Aye  
Mary Viveros Aye

**V. Governance and Board Development**

**A. Governance & Board Development Committee**

Robin Carlson made a motion to Accept Governance Committee report and election of Danielle Binion to the Board of Directors.

Albert Ray seconded the motion.

- Met with Kent Peterson: new member training will be available online beginning June 30th; assist with Superintendent's evaluation in 2021-22; utilize Peterson as a resource for training.
- Board training: during meetings; retreat
- Committees expressed desire to do training in their area of expertise.
- Matt will send email to discuss training after reviewing monitoring plan to make sure training aligns with the plan.
- BOD has met goals established by the Commission.
- Dana Cutler will facilitate discussion about Superintendent's evaluation.
- Recommendation for Danielle Binion to be elected to the HPA BOD.

The board **VOTED** to approve the motion.

**Roll Call**

Robin Carlson Aye  
David Collier Absent  
Matt Samson Aye  
Albert Ray Aye  
Lynne Beaver Absent  
Mary Viveros Aye

**VI. New Business**

**A. SchoolSmart KC Purchase of HPA Elementary School**

Matt Samson made a motion to Approve the SchoolSmart KC Purchase of HPA Elementary School with stipulation that Dr. Strickland, Superintendent could sign in lieu of Dr. Mary Viveros, BOD President as outlined on Article VI., Section 1 of the HPA BOD bylaws.

Robin Carlson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Lynne Beaver Absent  
Robin Carlson Aye  
Mary Viveros Aye  
Albert Ray Aye  
Matt Samson Aye  
David Collier Absent

**B. HPA Elementary School Lease**

Matt Samson made a motion to Approve the lease of HPA Elementary School with stipulation that Dr. Strickland, Superintendent could sign in lieu of Dr. Mary Viveros, BOD President as outlined on Article VI., Section 1 of the HPA BOD bylaws.

Robin Carlson seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

Matt Samson Aye  
Robin Carlson Aye  
Mary Viveros Aye  
Lynne Beaver Absent  
David Collier Absent  
Albert Ray Aye

## **VII. Old Business**

### **A. HPA Performance Dashboard**

Robin Carlson made a motion to Approve the HPA Performance Dashboard pending the addition of the Freshmen and Senior on track numbers.

Albert Ray seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

Matt Samson Aye  
Mary Viveros Aye  
Albert Ray Aye  
David Collier Absent  
Lynne Beaver Absent  
Robin Carlson Absent

## **VIII. Calendar**

### **A. Upcoming Dates**

- Summer school ends July 1st
- District will be closed for July 4th holiday on July 5th.

## **IX. Closing Items**

### **A. Motion to go into Closed Session**

Matt Samson made a motion to Go into Closed session pursuant to RSMo § 610.021.

Closed meetings and closed records authorized when, exceptions, sunset dates for certain exceptions (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded and (13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment...

Robin Carlson seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

Robin Carlson Aye

**Roll Call**

Mary Viveros Aye  
Albert Ray Aye  
Lynne Beaver Absent  
David Collier Absent  
Matt Samson Aye

**B. Motion to go into Closed Session/Return to General Session**

Robin Carlson made a motion to to Adjourn the Closed Session with no action to be taken by the Board.

Albert Ray seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Robin Carlson Aye  
Albert Ray Aye  
David Collier Absent  
Mary Viveros Aye  
Lynne Beaver Absent  
Matt Samson Aye

**C. Adjourn Meeting**

Robin Carlson made a motion to Adjourn the meeting.

Matt Samson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Lynne Beaver Absent  
David Collier Absent  
Mary Viveros Aye  
Robin Carlson Aye  
Albert Ray Aye  
Matt Samson Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:45 PM.

Respectfully Submitted,  
Mary Viveros