APPROVED

Hogan Preparatory Academy

Minutes

Hogan Preparatory Academy

Date and Time
Monday June 22, 2020 at 5:30 PM

Posted:

Notice is hereby given that the Hogan Preparatory Academy Board will conduct a Board Meeting at 5:30 PM on Monday, June 22, 2020 at Hogan Preparatory Academy District Office, at 5809 Michigan Avenue.
Due to the Coronavirus pandemic and the concern for health and safety of attendees, the June 22, 2020 Board of Directors meeting will be virtual. The meeting can be attended remotely by the Zoom link or the conference call telephone number below:

Virtual:
https://us02web.zoom.us/j/84133782583?pwd=Ukgxc0UrUTdPa1hTZ3p5SjI4dDFXUT09
Meeting ID: 841 3378 2583
Password: 5SU7kG

Conference call telephone number:
+1 312 626 6799 US (Chicago)
Meeting ID: 841 3378 2583
Password: 229330

The tentative agenda of this meeting includes:

Directors Present

Albert Ray (remote), David Collier (remote), Lynne Beaver (remote), Mary Viveros (remote), Matt Samson, Robin Carlson (remote)

Directors Absent
None

Guests Present
Dana Cutler (remote), Jamie Berry (remote), Janice Thomas, Jayson Strickland, Tanya Shippy (remote), lynne beachner

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I. Opening Items

A. Call the Meeting to Order

Matt Samson called a meeting of the board of directors of Hogan Preparatory Academy to order on Monday Jun 22, 2020 at 5:30 PM.

B. Record Attendance and Guests

C. Adoption of Agenda

Albert Ray made a motion to Adopt agenda.
Mary Viveros seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Robin Carlson	Aye
Mary Viveros	Aye
Matt Samson	Aye
Lynne Beaver	Aye
David Collier	Aye
Albert Ray	Aye

D. Comments from Public

E. Comments from the Superintendent

- June 13th graduation
- Survey to families regarding instructional design; data shows over 80% prefer a hybrid model
- In process of designing and ready for board approval in July
- Re-entry plan for staff
- June 4th capital project meeting
- Best wishes to Lynne Beachner; she is retiring from UCM.

F.

Comments from the Board President

- June 13th graduation; very nice and parents appreciated the personal touch.

II. Consent Agenda

A. Approval of Minutes May 18,2020

Albert Ray made a motion to approve the minutes from Hogan Preparatory Academy on 05-18-20.
Mary Viveros seconded the motion.
Discussion of board voting and how it gets recorded when a members submits a proxy vote due to Board on Track limitations.
The board **VOTED** to approve the motion.

Roll Call

David Collier	Aye
Lynne Beaver	Aye
Robin Carlson	Aye
Matt Samson	Aye
Albert Ray	Aye
Mary Viveros	Aye

B. HPA June HR Report

Albert Ray made a motion to Approve June HR report.
Mary Viveros seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Robin Carlson	Aye
Lynne Beaver	Aye
Mary Viveros	Aye
Matt Samson	Aye
David Collier	Aye
Albert Ray	Aye

C. Nutritional Services Contract

Albert Ray made a motion to Approve Nutritional Services Contract.
Mary Viveros seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Albert Ray	Aye
David Collier	Aye
Matt Samson	Aye
Robin Carlson	Aye
Lynne Beaver	Aye

Roll Call

Mary Viveros Aye

D. Operation Breakthrough

Albert Ray made a motion to Approve the Operation Breakthrough MOU.
Mary Viveros seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Matt Samson Aye
Robin Carlson Aye
Mary Viveros Aye
David Collier Aye
Lynne Beaver Aye
Albert Ray Aye

III. Old Business

A. 2020-2021 Strategic Plan

Robin Carlson made a motion to Approve the 2020-2021 Strategic Plan.
Mary Viveros seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lynne Beaver Aye
David Collier Aye
Mary Viveros Aye
Robin Carlson Aye
Albert Ray Aye
Matt Samson Aye

IV. Finance

A. Update of May 2020 Financials

B. Approval of Check Register

Mary Viveros made a motion to Approve Check Register.
David Collier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Albert Ray Aye
Matt Samson Aye
Lynne Beaver Aye
Mary Viveros Aye
Robin Carlson Aye

Roll Call

David Collier	Aye

C. 2020-2021 Budget

Albert Ray made a motion to Approve the 2020-2021 Budget.
Robin Carlson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lynne Beaver	Aye
David Collier	Aye
Mary Viveros	Aye
Robin Carlson	Aye
Matt Samson	Aye
Albert Ray	Aye

V. New Business

A. Kelly Services Contract

David Collier made a motion to Approve the Kelly Services contract.
Mary Viveros seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Matt Samson	Aye
Mary Viveros	Aye
Albert Ray	Aye
David Collier	Aye
Robin Carlson	Aye
Lynne Beaver	Aye

B. HPA Staff Handbook

Robin Carlson made a motion to Approve the HPA Staff Handbook.
Mary Viveros seconded the motion.

- Changes in PTO payout
- Changes in snow days for (12) month employees

The board **VOTED** to approve the motion.

Roll Call

Mary Viveros	Aye
Albert Ray	Aye
David Collier	Aye
Matt Samson	Aye
Robin Carlson	Aye

Roll Call

Lynne Beaver	Aye

C. Whistle Blower Policy

David Collier made a motion to Approve the Whistle Blower policy.
Robin Carlson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

David Collier	Aye
Albert Ray	Aye
Robin Carlson	Aye
Matt Samson	Aye
Lynne Beaver	Aye
Mary Viveros	Aye

D. Design Ranch

Albert Ray made a motion to Approve the Design Ranch contract.
Mary Viveros seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Matt Samson	Aye
Robin Carlson	Aye
Mary Viveros	Aye
David Collier	Aye
Albert Ray	Aye
Lynne Beaver	Aye

E. Finalsite Contract

Mary Viveros made a motion to Approve the Finalsite contract.
Albert Ray seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Robin Carlson	Aye
Mary Viveros	Aye
Albert Ray	Aye
Lynne Beaver	Aye
Matt Samson	Aye
David Collier	Aye

F. HPA By-laws revision

Mary Viveros made a motion to Approve the HPA By-laws revision.
Albert Ray seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Matt Samson	Aye
David Collier	Aye
Robin Carlson	Aye
Lynne Beaver	Aye
Mary Viveros	Aye
Albert Ray	Aye

VI. Closing Items

A. Motion to go into Closed Session

Albert Ray made a motion to Go into closed session.
Mary Viveros seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

David Collier	Aye
Albert Ray	Aye
Lynne Beaver	Aye
Matt Samson	Aye
Robin Carlson	Aye
Mary Viveros	Aye

B. Motion to Adjourn to Open Session

Mary Viveros made a motion to Return to open session.
Albert Ray seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

David Collier	Aye
Mary Viveros	Aye
Lynne Beaver	Aye
Albert Ray	Aye
Robin Carlson	Aye
Matt Samson	Aye

C. Transfer Sponsorship

David Collier made a motion to To transfer its sponsorship from UCM to the MCPCS and authorizes the Board’s officers and the school administrators to execute whatever documents are needed to effectuate the transfer.
Albert Ray seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

David Collier	Aye
Albert Ray	Aye
Lynne Beaver	Aye
Robin Carlson	Aye
Matt Samson	Aye
Mary Viveros	Aye

D. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:39 PM.

Respectfully Submitted,
Matt Samson