

APPROVED



## Hogan Preparatory Academy

### Minutes

#### Hogan Preparatory Academy

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##### **Date and Time**

Monday June 22, 2020 at 5:30 PM

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##### **Posted:**

**Notice is hereby given that the Hogan Preparatory Academy Board will conduct a Board Meeting at 5:30 PM on Monday, June 22, 2020 at Hogan Preparatory Academy District Office, at 5809 Michigan Avenue.**

Due to the Coronavirus pandemic and the concern for health and safety of attendees, the June 22, 2020 Board of Directors meeting will be virtual. The meeting can be attended remotely by the Zoom link or the conference call telephone number below:

Virtual:

<https://us02web.zoom.us/j/84133782583?pwd=Ukgxc0UrUTdPa1hTZ3p5Sjl4dDFXUT09>

Meeting ID: 841 3378 2583

Password: 5SU7kG

Conference call telephone number:

+1 312 626 6799 US (Chicago)

Meeting ID: 841 3378 2583

Password: 229330

**The tentative agenda of this meeting includes:**

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**Directors Present**

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Albert Ray (remote), David Collier (remote), Lynne Beaver (remote), Mary Viveros (remote), Matt Samson, Robin Carlson (remote)

**Directors Absent**

*None*

**Guests Present**

Dana Cutler (remote), Jamie Berry (remote), Janice Thomas, Jayson Strickland, Tanya Shippy (remote), lynne beachner

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**I. Opening Items**

**A. Call the Meeting to Order**

Matt Samson called a meeting of the board of directors of Hogan Preparatory Academy to order on Monday Jun 22, 2020 at 5:30 PM.

**B. Record Attendance and Guests**

**C. Adoption of Agenda**

Albert Ray made a motion to Adopt agenda.

Mary Viveros seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Lynne Beaver Aye

Robin Carlson Aye

Matt Samson Aye

Mary Viveros Aye

David Collier Aye

Albert Ray Aye

**D. Comments from Public**

**E. Comments from the Superintendent**

- June 13th graduation
- Survey to families regarding instructional design; data shows over 80% prefer a hybrid model
- In process of designing and ready for board approval in July
- Re-entry plan for staff
- June 4th capital project meeting
- Best wishes to Lynne Beachner; she is retiring from UCM.

**F.**

## Comments from the Board President

- June 13th graduation; very nice and parents appreciated the personal touch.

## II. Consent Agenda

### A. Approval of Minutes May 18,2020

Albert Ray made a motion to approve the minutes from Hogan Preparatory Academy on 05-18-20.

Mary Viveros seconded the motion.

Discussion of board voting and how it gets recorded when a members submits a proxy vote due to Board on Track limitations.

The board **VOTED** to approve the motion.

#### Roll Call

David Collier Aye

Lynne Beaver Aye

Robin Carlson Aye

Mary Viveros Aye

Albert Ray Aye

Matt Samson Aye

### B. HPA June HR Report

Albert Ray made a motion to Approve June HR report.

Mary Viveros seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Matt Samson Aye

David Collier Aye

Mary Viveros Aye

Lynne Beaver Aye

Albert Ray Aye

Robin Carlson Aye

### C. Nutritional Services Contract

Albert Ray made a motion to Approve Nutritional Services Contract.

Mary Viveros seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Robin Carlson Aye

Albert Ray Aye

Lynne Beaver Aye

Matt Samson Aye

David Collier Aye

**Roll Call**

Mary Viveros Aye

**D. Operation Breakthrough**

Albert Ray made a motion to Approve the Operation Breakthrough MOU.

Mary Viveros seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Albert Ray Aye

David Collier Aye

Robin Carlson Aye

Matt Samson Aye

Lynne Beaver Aye

Mary Viveros Aye

**III. Old Business**

**A. 2020-2021 Strategic Plan**

Robin Carlson made a motion to Approve the 2020-2021 Strategic Plan.

Mary Viveros seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

David Collier Aye

Lynne Beaver Aye

Matt Samson Aye

Albert Ray Aye

Mary Viveros Aye

Robin Carlson Aye

**IV. Finance**

**A. Update of May 2020 Financials**

**B. Approval of Check Register**

Mary Viveros made a motion to Approve Check Register.

David Collier seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Albert Ray Aye

Robin Carlson Aye

Mary Viveros Aye

Lynne Beaver Aye

David Collier Aye

**Roll Call**

Matt Samson Aye

**C. 2020-2021 Budget**

Albert Ray made a motion to Approve the 2020-2021 Budget.

Robin Carlson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Albert Ray Aye

Matt Samson Aye

Mary Viveros Aye

Lynne Beaver Aye

David Collier Aye

Robin Carlson Aye

**V. New Business**

**A. Kelly Services Contract**

David Collier made a motion to Approve the Kelly Services contract.

Mary Viveros seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Mary Viveros Aye

Albert Ray Aye

David Collier Aye

Robin Carlson Aye

Matt Samson Aye

Lynne Beaver Aye

**B. HPA Staff Handbook**

Robin Carlson made a motion to Approve the HPA Staff Handbook.

Mary Viveros seconded the motion.

- Changes in PTO payout
- Changes in snow days for (12) month employees

The board **VOTED** to approve the motion.

**Roll Call**

Matt Samson Aye

Albert Ray Aye

Robin Carlson Aye

Mary Viveros Aye

Lynne Beaver Aye

**Roll Call**

David Collier Aye

**C. Whistle Blower Policy**

David Collier made a motion to Approve the Whistle Blower policy.

Robin Carlson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Matt Samson Aye

Albert Ray Aye

David Collier Aye

Mary Viveros Aye

Lynne Beaver Aye

Robin Carlson Aye

**D. Design Ranch**

Albert Ray made a motion to Approve the Design Ranch contract.

Mary Viveros seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Lynne Beaver Aye

Albert Ray Aye

Matt Samson Aye

Robin Carlson Aye

Mary Viveros Aye

David Collier Aye

**E. Finals site Contract**

Mary Viveros made a motion to Approve the Finals site contract.

Albert Ray seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

David Collier Aye

Albert Ray Aye

Lynne Beaver Aye

Matt Samson Aye

Mary Viveros Aye

Robin Carlson Aye

**F. HPA By-laws revision**

Mary Viveros made a motion to Approve the HPA By-laws revision.

Albert Ray seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Albert Ray Aye  
Matt Samson Aye  
Lynne Beaver Aye  
Mary Viveros Aye  
David Collier Aye  
Robin Carlson Aye

**VI. Closing Items**

**A. Motion to go into Closed Session**

Albert Ray made a motion to Go into closed session.

Mary Viveros seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Albert Ray Aye  
Mary Viveros Aye  
David Collier Aye  
Lynne Beaver Aye  
Robin Carlson Aye  
Matt Samson Aye

**B. Motion to Adjourn to Open Session**

Mary Viveros made a motion to Return to open session.

Albert Ray seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Albert Ray Aye  
Mary Viveros Aye  
David Collier Aye  
Lynne Beaver Aye  
Matt Samson Aye  
Robin Carlson Aye

**C. Transfer Sponsorship**

David Collier made a motion to To transfer its sponsorship from UCM to the MCPCS and authorizes the Board's officers and the school administrators to execute whatever documents are needed to effectuate the transfer.

Albert Ray seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Matt Samson Aye

David Collier Aye

Mary Viveros Aye

Albert Ray Aye

Robin Carlson Aye

Lynne Beaver Aye

**D. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:39 PM.

Respectfully Submitted,  
Matt Samson