

APPROVED



## Hogan Preparatory Academy

### Minutes

#### Hogan Preparatory Academy

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**Date and Time**

Monday April 27, 2020 at 5:30 PM

**Location**

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**Posted:**

**Notice is hereby given that the Hogan Preparatory Academy Board will conduct a Board Meeting at 5:30 PM on Monday, April 27, 2020 at Hogan Preparatory Academy District Office, at 5809 Michigan Avenue.**

Due to the Coronavirus pandemic and the concern for health and safety of attendees, the April 27, 2020 Board of Directors meeting will be virtual. The meeting can be attended via conference call or video conference.

You can access the meeting by:

Virtual:

Join Zoom Meeting

<https://zoom.us/j/98669546209?pwd=dDdHS3k4Qld6ZDNHeC9Yb0NucW5ndz09>

Meeting ID: 986 6954 6209

Password: bfr1pV

One tap mobile

+16699006833,,98669546209#,,#,556193# US (San Jose)

+13462487799,,98669546209#,,#,556193# US (Houston)

**The tentative agenda of this meeting includes:**

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### **Directors Present**

Albert Ray (remote), David Collier (remote), Lynne Beaver (remote), Mary Viveros (remote), Matt Samson (remote), Robin Carlson (remote)

### **Directors Absent**

*None*

### **Guests Present**

Dana Cutler (remote), Jamie Berry (remote), Janice Thomas (remote), Jayson Strickland (remote), Tamara Burns (remote), Tanya Shippy (remote), Vici Hughes (remote)

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## **I. Opening Items**

### **A. Call the Meeting to Order**

Matt Samson called a meeting of the board of directors of Hogan Preparatory Academy to order on Monday Apr 27, 2020 at 5:30 PM.

### **B. Record Attendance and Guests**

### **C. Adoption of Agenda**

Albert Ray made a motion to Adopt agenda.

Mary Viveros seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Albert Ray Aye

Matt Samson Aye

David Collier Aye

Robin Carlson Aye

Lynne Beaver Aye

Mary Viveros Aye

### **D. Motion to go into Closed Session**

Mary Viveros made a motion to Go into closed session.

Albert Ray seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Mary Viveros Aye

Lynne Beaver Aye

David Collier Aye

Albert Ray Aye

Matt Samson Aye

**Roll Call**

Robin Carlson Aye

**E. Comments from Public**

**F. Comments from the Superintendent**

Superintendent will email April Superintendent report. Eddie Wright and the high school team working on senior celebration plans.

**G. Comments from the Board President**

Doug Thaman is providing President Samson information about online training for Board of Directors.

**II. Consent Agenda**

**A. Approval of Minutes March 23,2020**

Mary Viveros made a motion to approve the minutes from March 23, meeting Hogan Preparatory Academy on 03-23-20.

David Collier seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Albert Ray Aye

Lynne Beaver Aye

Matt Samson Aye

David Collier Aye

Mary Viveros Aye

Robin Carlson Aye

**B. 2020-21 Rehires**

Mary Viveros made a motion to Approve rehires.

David Collier seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

David Collier Aye

Lynne Beaver Aye

Matt Samson Aye

Robin Carlson Aye

Mary Viveros Aye

Albert Ray Aye

**C. HPA April HR Report**

Mary Viveros made a motion to Approve HR report.  
David Collier seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

David Collier Aye  
Robin Carlson Aye  
Lynne Beaver Aye  
Albert Ray Aye  
Matt Samson Aye  
Mary Viveros Aye

**D. Waste Management Contracts**

Mary Viveros made a motion to Approve waste management contracts.  
David Collier seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Matt Samson Aye  
David Collier Aye  
Robin Carlson Aye  
Albert Ray Aye  
Lynne Beaver Aye  
Mary Viveros Aye

**E. HPA Board Policy Personnel Services**

**F. MC Realty Contract**

Mary Viveros made a motion to Approve MC Realty Contract.  
David Collier seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Matt Samson Aye  
Robin Carlson Aye  
David Collier Aye  
Mary Viveros Aye  
Lynne Beaver Aye  
Albert Ray Aye

**G. Copier Contract**

Mary Viveros made a motion to Approve copier contract.  
David Collier seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Lynne Beaver Aye  
Matt Samson Aye  
Robin Carlson Aye  
Albert Ray Aye  
Mary Viveros Aye  
David Collier Aye

**H. Conflict of Interest Policy Revision for HPA Board**

Mary Viveros made a motion to Approve Conflict of Interest Policy revision.  
David Collier seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Robin Carlson Aye  
Lynne Beaver Aye  
Mary Viveros Aye  
Matt Samson Aye  
David Collier Aye  
Albert Ray Aye

**III. Finance**

**A. Update of March 2020 Financials**

Paul Greenwood explained the finances and the outlook for the end of the school year and went over the FY21 Budget draft overview.

**B. Approval of Check Register**

Mary Viveros made a motion to Approve check register.  
Albert Ray seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

David Collier Aye  
Albert Ray Aye  
Lynne Beaver Aye  
Matt Samson Aye  
Mary Viveros Aye  
Robin Carlson Aye

**C. HPA CARES Act**

David Collier made a motion to Approve the HPA CARES Act loan.  
Mary Viveros seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Albert Ray Aye  
Robin Carlson Aye  
Lynne Beaver Aye  
Matt Samson Aye  
David Collier Aye  
Mary Viveros Aye

**D. BOK account**

Albert Ray made a motion to Approve the opening of an account at BOK.

Mary Viveros seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Mary Viveros Aye  
Lynne Beaver Aye  
Albert Ray Aye  
Robin Carlson Aye  
David Collier Aye  
Matt Samson Aye

**IV. New Business**

**A. Board Policies and Procedures review**

Section 3: Student Services needs to be reviewed by the Board and voted on at the May 18th meeting.

**B. Paid Time Off (PTO)**

Dr. Shippy explained the PTO situation and various options. Recommendations will be made to the Finance committee and voted on by the Board at later date.

**C. Revision of Graduation Requirements for 2020 class only**

Mary Viveros made a motion to Approve graduation requirements revision for the 2020 class only.

Robin Carlson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Robin Carlson Aye  
Albert Ray Aye  
Matt Samson Aye  
David Collier Aye  
Mary Viveros Aye  
Lynne Beaver Aye

#### **D. Approval of 2020-2021 Calendar**

Robin Carlson made a motion to Approve the 2020-2021 calendar.

David Collier seconded the motion.

The board **VOTED** to approve the motion.

##### **Roll Call**

Robin Carlson Aye

Albert Ray Aye

Mary Viveros Aye

Lynne Beaver Aye

Matt Samson Aye

David Collier Aye

#### **V. Calendar**

##### **A. Upcoming Dates**

Addition of Finance Committee meeting on May 21, 2020.

#### **VI. Closing Items**

##### **A. Adjourn Meeting**

Albert Ray made a motion to Adjourn Meeting.

Mary Viveros seconded the motion.

The board **VOTED** to approve the motion.

##### **Roll Call**

Robin Carlson Aye

Mary Viveros Aye

Matt Samson Aye

Lynne Beaver Aye

David Collier Aye

Albert Ray Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,

Matt Samson