APPROVED

Hogan Preparatory Academy

Minutes

Hogan Preparatory Academy

Date and Time
Monday April 27, 2020 at 5:30 PM

Location

Posted:

Notice is hereby given that the Hogan Preparatory Academy Board will conduct a Board Meeting at 5:30 PM on Monday, April 27, 2020 at Hogan Preparatory Academy District Office, at 5809 Michigan Avenue.
Due to the Coronavirus pandemic and the concern for health and safety of attendees, the April 27, 2020 Board of Directors meeting will be virtual. The meeting can be attended via conference call or video conference.
You can access the meeting by:

Virtual:

Join Zoom Meeting
https://zoom.us/j/98669546209?pwd=dDdHS3k4Qld6ZDNHeC9Yb0NucW5ndz09
Meeting ID: 986 6954 6209
Password: bfr1pV
One tap mobile
+16699006833,,98669546209#,,#,556193# US (San Jose)
+13462487799,,98669546209#,,#,556193# US (Houston)
The tentative agenda of this meeting includes:

Directors Present
Albert Ray (remote), David Collier (remote), Lynne Beaver (remote), Mary Viveros (remote), Matt Samson (remote), Robin Carlson (remote)

Directors Absent
None

Guests Present
Dana Cutler (remote), Jamie Berry (remote), Janice Thomas (remote), Jayson Strickland (remote), Tamara Burns (remote), Tanya Shippy (remote), Vici Hughes (remote)

I. Opening Items

A. Call the Meeting to Order

Matt Samson called a meeting of the board of directors of Hogan Preparatory Academy to order on Monday Apr 27, 2020 at 5:30 PM.

B. Record Attendance and Guests

C. Adoption of Agenda

Albert Ray made a motion to Adopt agenda.
Mary Viveros seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Mary Viveros	Aye
Lynne Beaver	Aye
David Collier	Aye
Matt Samson	Aye
Robin Carlson	Aye
Albert Ray	Aye

D. Motion to go into Closed Session

Mary Viveros made a motion to Go into closed session.
Albert Ray seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

David Collier	Aye
Matt Samson	Aye
Lynne Beaver	Aye
Albert Ray	Aye
Robin Carlson	Aye

Roll Call

Mary Viveros Aye

E. Comments from Public

F. Comments from the Superintendent

Superintendent will email April Superintendent report. Eddie Wright and the high school team working on senior celebration plans.

G. Comments from the Board President

Doug Thaman is providing President Samson information about online training for Board of Directors.

II. Consent Agenda

A. Approval of Minutes March 23,2020

Mary Viveros made a motion to approve the minutes from March 23, meeting Hogan Preparatory Academy on 03-23-20.
David Collier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Matt Samson Aye
David Collier Aye
Albert Ray Aye
Mary Viveros Aye
Robin Carlson Aye
Lynne Beaver Aye

B. 2020-21 Rehires

Mary Viveros made a motion to Approve rehires.
David Collier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Robin Carlson Aye
Albert Ray Aye
Lynne Beaver Aye
David Collier Aye
Matt Samson Aye
Mary Viveros Aye

C. HPA April HR Report

Mary Viveros made a motion to Approve HR report.
David Collier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Matt Samson	Aye
Mary Viveros	Aye
David Collier	Aye
Lynne Beaver	Aye
Robin Carlson	Aye
Albert Ray	Aye

D. Waste Management Contracts

Mary Viveros made a motion to Approve waste management contracts.
David Collier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Matt Samson	Aye
Albert Ray	Aye
Lynne Beaver	Aye
Robin Carlson	Aye
David Collier	Aye
Mary Viveros	Aye

E. HPA Board Policy Personnel Services

F. MC Realty Contract

Mary Viveros made a motion to Approve MC Realty Contract.
David Collier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Matt Samson	Aye
Albert Ray	Aye
Mary Viveros	Aye
David Collier	Aye
Lynne Beaver	Aye
Robin Carlson	Aye

G. Copier Contract

Mary Viveros made a motion to Approve copier contract.
David Collier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Robin Carlson	Aye
Mary Viveros	Aye
Lynne Beaver	Aye
Albert Ray	Aye
David Collier	Aye
Matt Samson	Aye

H. Conflict of Interest Policy Revision for HPA BOard

Mary Viveros made a motion to Approve Conflict of Interest Policy revision.
David Collier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lynne Beaver	Aye
Mary Viveros	Aye
David Collier	Aye
Albert Ray	Aye
Matt Samson	Aye
Robin Carlson	Aye

III. Finance

A. Update of March 2020 Financials

Paul Greenwood explained the finances and the outlook for the end of the school year and went over the FY21 Budget draft overview.

B. Approval of Check Register

Mary Viveros made a motion to Approve check register.
Albert Ray seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Robin Carlson	Aye
David Collier	Aye
Albert Ray	Aye
Matt Samson	Aye
Mary Viveros	Aye
Lynne Beaver	Aye

C. HPA CARES Act

David Collier made a motion to Approve the HPA CARES Act loan.
Mary Viveros seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

David Collier	Aye
Robin Carlson	Aye
Mary Viveros	Aye
Lynne Beaver	Aye
Matt Samson	Aye
Albert Ray	Aye

D. BOK account

Albert Ray made a motion to Approve the opening of an account at BOK.
Mary Viveros seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Matt Samson	Aye
Albert Ray	Aye
Lynne Beaver	Aye
David Collier	Aye
Robin Carlson	Aye
Mary Viveros	Aye

IV. New Business

A. Board Policies and Procedures review

Section 3: Student Services needs to be reviewed by the Board and voted on at the May 18th meeting.

B. Paid Time Off (PTO)

Dr. Shippy explained the PTO situation and various options. Recommendations will be made to the Finance committee and voted on by the Board at later date.

C. Revision of Graduation Requirements for 2020 class only

Mary Viveros made a motion to Approve graduation requirements revision for the 2020 class only.
Robin Carlson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lynne Beaver	Aye
Matt Samson	Aye
Robin Carlson	Aye
Mary Viveros	Aye
Albert Ray	Aye
David Collier	Aye

D. Approval of 2020-2021 Calendar

Robin Carlson made a motion to Approve the 2020-2021 calendar.
David Collier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Robin Carlson	Aye
Albert Ray	Aye
David Collier	Aye
Mary Viveros	Aye
Matt Samson	Aye
Lynne Beaver	Aye

V. Calendar

A. Upcoming Dates

Addition of Finance Committee meeting on May 21, 2020.

VI. Closing Items

A. Adjourn Meeting

Albert Ray made a motion to Adjourn Meeting.
Mary Viveros seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Lynne Beaver	Aye
Albert Ray	Aye
Robin Carlson	Aye
Matt Samson	Aye
David Collier	Aye
Mary Viveros	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,
Matt Samson