DRAFT

Hogan Preparatory Academy

Minutes

Hogan Preparatory Academy Board Meeting

Date and Time
Monday October 22, 2018 at 5:30 PM

Location
5809 Michigan Ave., Kansas City, MO 64130

Posted:

Notice is hereby given that the Hogan Preparatory Academy Board will conduct a Board Meeting at 5:30PM PM on Monday, October 8 at the district office at 5809 Michigan Ave.

The tentative agenda of this meeting includes:

Directors Present
Alexis Petri, Darnell Busch, Lynne Beaver, Matt Samson

Directors Absent
Kirra Jones

Guests Present
Amber White, Bev Leonard, Charnissa Holliday-Scott, Dana Cutler, Jennifer Pearl, Shannon North, Tamara Burns, Tanya Shippy, Zac Coughlin

I. Opening Items

A.

Call the Meeting to Order

Alexis Petri called a meeting of the board of directors of Hogan Preparatory Academy to order on Monday Oct 22, 2018 at 5:40 PM.

B. Vision Statement Read

Hogan Preparatory Academy is a premier college prep district developing educated, compassionate, self-motivated leaders who prepare for life-long career options and give back to their community.

C. Record Attendance and Guests

The roll was called. The response was by voice:
Lynn Beavers Present
Darnell Busch Present
Kirra Jones Absent
Dr. Alexis Petri Present
Matt Samson Present

D. Adoption of Agenda

Matt Samson made a motion to accept the Agenda as provided.
Lynne Beaver seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Comments from Public

There were no comments from the public.

II. Consent Agenda

A. Approve Minutes from October 8, 2018 Board Meeting

Matt Samson made a motion to approve minutes from the Board Meeting Working Session on 10-08-18 Board Meeting Working Session on 10-08-18.
Lynne Beaver seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Finance

A. Financial Report

- Update from EdOps – Paul Greenwood – a detailed PowerPoint was provided to the Board detailing HPA's September Financials including an Income Statement.
- Cash Position as of 9/30/18 = 1.35M, a negative change of 390K since 6/30/18
- Line of Credit has decreased from 700K to 500K

- The short-term challenge for next two months will be managing reduced state income while not increasing payables
- balance
- With implementation of our systems nearly complete, we can turn focus evaluating what magnitude of change will
- be necessary to end the year in an acceptable financial position
- Next step will be to review detailed financials with school leadership, then with Board Chair and Treasurer so we can come to November meeting with thoughts on how to best proceed 2nd semester

Darnell Busch made a motion to approve the Check Register as presented.
Matt Samson seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Interim Superintendent's Report

A. Student Spotlight

Presented by Lee Gruss – 5th Grade Science – Student Spotlight
Presented a PowerPoint presentation on 5th grade science project on gravity using toy cars and racetracks.

B. Attendance and Enrollment Data

Presented by Ebony Edwards –

1. District Enrollment and Attendance. Enrollment as of October 18, 2018 was as follows:
   Elementary – 350
   Middle – 319
   High – 314
   Total Enrollment 983 – Goal 1000
   Board discussed decreased enrollment from last meeting to this one.
2. District Attendance Rate
   Elementary – 95.87%
   Middle – 94.18%
   High – 93.71%

C. Family Outreach October Report

Presented by Wadandra McBride, Family Outreach Coordinator
Highlighted District wide events – Grandparent Support Group
Parent-Teacher Conferences

Recruitment Report - Hogan Prep Academy was represented at the Kansas City International Academy High School Fair. We shared HPA materials (i.e., brochures,

flyers, and postcards) with prospective families. There was conversation of school hours; class periods; credits and community service hours needed to graduate from Hogan.

Parent Involvement – HPA Parents are participating in a 20-week training with the Parent Leadership Training Institute in Kansas City. The parents have committed to meet every other Thursday to share lessons learned and assist Hogan with developing and facilitating a Parent Leadership Training Program with the necessary curriculum; recruiting; professional development; and guests speakers. The parents have completed a W-9 Form and they are awaiting their contracts prior to receiving a stipend.

V. New Business

A. K12 ITC Amended Agreement

The contract with amended Agreement with K12 ITC was tabled until additional information could be provided.

B. American Micro Digital Document Management- Scanning and Storage of Student Records

Lynne Beaver made a motion to approve the American Micro Digital contract as presented.
Alexis Petri seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Edlio Website Solution

Matt Samson made a motion to approve the Edlion Website Solution agreement as presented.
Lynne Beaver seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. ErateProgram

Lynne Beaver made a motion to approve the eRate Program LLC contract as presented.
Matt Samson seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Middle School Employee System

Lynne Beaver made a motion to to approve the Middle School Employee Incentive System as presented.
Alexis Petri seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Closed Session

A.

Closed Session

§ 610.021. Closed meetings and closed records authorized when, exceptions, sunset dates for certain exceptions (**1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys....(2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor.....(3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded....**(6) Scholastic probation, expulsion, or graduation of identifiable individuals, including records of individual test or examination scores...(7) Testing and examination materials, before the test or examination is given ...(9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups...(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment...(14) Records which are protected from disclosure by law....
Alexis Petri made a motion to go into Closed Session at 7:10 p.m.
Lynne Beaver seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Matt Samson	Aye
Darnell Busch	Aye
Lynne Beaver	Aye
Alexis Petri	Aye
Kirra Jones	Absent

No votes occurred in Closed Session.
Darnell Busch made a motion to go out of Closed Session at 8:44 p.m.
Matt Samson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Matt Samson	Aye
Lynne Beaver	Aye
Kirra Jones	Absent
Alexis Petri	Aye
Darnell Busch	Aye

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:45 PM.

Respectfully Submitted,
Alexis Petri

_____

Board Secretary