

APPROVED



## Hogan Preparatory Academy

### Minutes

#### Hogan Preparatory Academy Board Meeting

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**Date and Time**

Monday October 22, 2018 at 5:30 PM

**Location**

5809 Michigan Ave., Kansas City, MO 64130

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**Posted:**

**Notice is hereby given that the Hogan Preparatory Academy Board will conduct a Board Meeting at 5:30PM PM on Monday, October 8 at the district office at 5809 Michigan Ave.**

**The tentative agenda of this meeting includes:**

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**Directors Present**

Alexis Petri, Darnell Busch, Lynne Beaver, Matt Samson

**Directors Absent**

Kirra Jones

**Guests Present**

Amber White, Bev Leonard, Charnissa Holliday-Scott, Dana Cutler, Jennifer Pearl, Shannon North, Tamara Burns, Tanya Shippy, Zac Coughlin

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**I. Opening Items**

**A.**

### **Call the Meeting to Order**

Alexis Petri called a meeting of the board of directors of Hogan Preparatory Academy to order on Monday Oct 22, 2018 at 5:40 PM.

### **B. Vision Statement Read**

Hogan Preparatory Academy is a premier college prep district developing educated, compassionate, self-motivated leaders who prepare for life-long career options and give back to their community.

### **C. Record Attendance and Guests**

The roll was called. The response was by voice:

Lynn Beavers Present

Darnell Busch Present

Kirra Jones Absent

Dr. Alexis Petri Present

Matt Samson Present

### **D. Adoption of Agenda**

Matt Samson made a motion to accept the Agenda as provided.

Lynne Beaver seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Comments from Public**

There were no comments from the public.

## **II. Consent Agenda**

### **A. Approve Minutes from October 8, 2018 Board Meeting**

Matt Samson made a motion to approve minutes from the Board Meeting Working Session on 10-08-18 Board Meeting Working Session on 10-08-18.

Lynne Beaver seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Finance**

### **A. Financial Report**

- Update from EdOps – Paul Greenwood – a detailed PowerPoint was provided to the Board detailing HPA's September Financials including an Income Statement.
- Cash Position as of 9/30/18 = 1.35M, a negative change of 390K since 6/30/18
- Line of Credit has decreased from 700K to 500K

- The short-term challenge for next two months will be managing reduced state income while not increasing payables
- balance
- With implementation of our systems nearly complete, we can turn focus evaluating what magnitude of change will
- be necessary to end the year in an acceptable financial position
- Next step will be to review detailed financials with school leadership, then with Board Chair and Treasurer so we can come to November meeting with thoughts on how to best proceed 2nd semester

Darnell Busch made a motion to approve the Check Register as presented.

Matt Samson seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **IV. Interim Superintendent's Report**

##### **A. Student Spotlight**

Presented by Lee Gruss – 5th Grade Science – Student Spotlight

Presented a PowerPoint presentation on 5th grade science project on gravity using toy cars and racetracks.

##### **B. Attendance and Enrollment Data**

Presented by Ebony Edwards –

1. District Enrollment and Attendance. Enrollment as of October 18, 2018 was as follows:

Elementary – 350

Middle – 319

High – 314

Total Enrollment 983 – Goal 1000

Board discussed decreased enrollment from last meeting to this one.

2. District Attendance Rate

Elementary – 95.87%

Middle – 94.18%

High – 93.71%

##### **C. Family Outreach October Report**

Presented by Wadandra McBride, Family Outreach Coordinator

Highlighted District wide events – Grandparent Support Group

Parent-Teacher Conferences

Recruitment Report - Hogan Prep Academy was represented at the Kansas City International Academy High School Fair. We shared HPA materials (i.e., brochures,

flyers, and postcards) with prospective families. There was conversation of school hours; class periods; credits and community service hours needed to graduate from Hogan.

**Parent Involvement** – HPA Parents are participating in a 20-week training with the Parent Leadership Training Institute in Kansas City. The parents have committed to meet every other Thursday to share lessons learned and assist Hogan with developing and facilitating a Parent Leadership Training Program with the necessary curriculum; recruiting; professional development; and guest speakers. The parents have completed a W-9 Form and they are awaiting their contracts prior to receiving a stipend.

## **V. New Business**

### **A. K12 ITC Amended Agreement**

The contract with amended Agreement with K12 ITC was tabled until additional information could be provided.

### **B. American Micro Digital Document Management- Scanning and Storage of Student Records**

Lynne Beaver made a motion to approve the American Micro Digital contract as presented.

Alexis Petri seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Edlio Website Solution**

Matt Samson made a motion to approve the Edlion Website Solution agreement as presented.

Lynne Beaver seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. ErateProgram**

Lynne Beaver made a motion to approve the eRate Program LLC contract as presented.

Matt Samson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Middle School Employee System**

Lynne Beaver made a motion to to approve the Middle School Employee Incentive System as presented.

Alexis Petri seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VI. Closed Session**

### **A.**

### **Closed Session**

§ 610.021. Closed meetings and closed records authorized when, exceptions, sunset dates for certain exceptions **(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys....(2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor....(3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded....(6) Scholastic probation, expulsion, or graduation of identifiable individuals, including records of individual test or examination scores...(7) Testing and examination materials, before the test or examination is given ... (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups...(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment...(14) Records which are protected from disclosure by law....**

Alexis Petri made a motion to go into Closed Session at 7:10 p.m.

Lynne Beaver seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

Darnell Busch Aye  
Alexis Petri Aye  
Lynne Beaver Aye  
Kirra Jones Absent  
Matt Samson Aye

No votes occurred in Closed Session.

Darnell Busch made a motion to go out of Closed Session at 8:44 p.m.

Matt Samson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

Lynne Beaver Aye  
Kirra Jones Absent  
Matt Samson Aye  
Alexis Petri Aye  
Darnell Busch Aye

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:45 PM.

Respectfully Submitted,  
Alexis Petri

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Board Secretary