APPROVED

California Pacific Charter Schools

Minutes

Regular Meeting of the Board of Directors

Date and Time
Tuesday December 9, 2025 at 6:00 PM

Location
Holiday Inn Diamond Bar
Room: Northgate 101
21725 E Gateway Center Dr.
Diamond Bar, CA 91765

Teleconference Locations
1850 Peary Way, Livermore, CA 94550
32706 Spun Cotton Drive, Winchester, CA 92596
Hilton Garden Inn, Room: Conservatory, 4200 Taylor St, San Diego, CA 92110

Join by telephone or via Zoom conferencing link below:
Dial by your location
(213) 338 8477 (Los Angeles)
(669) 900 6833 (San Jose)
Meeting ID: 975-3397-3908

https://cal-pacs-org.zoom.us/j/97533973908

MISSION STATEMENT

CalPac's mission is to support and encourage all students to relentlessly pursue their life goals by providing an accessible and inclusive personalized learning community.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting California Pacific Charter Schools at 949-688-7798.

Directors Present

K. Wylie (remote), S. Peterson (remote), T. Rogers (remote), W. Howard (remote)

Directors Absent

J. McFaul

Guests Present

C. Amador (remote), C. Feher (remote), Cherie Cahn (remote), D. Carlos, E. Zemmer (remote), G. Chamberlain (remote), Joelene Morasch (remote), M. Ignacio (remote), S. Green (remote), Victoria Campbell (remote)

I. Opening Items

A. Call the Meeting to Order

K. Wylie called a meeting of the board of directors of California Pacific Charter Schools to order on Tuesday Dec 9, 2025 at 6:09 PM.

B. Record Attendance

II. Pledge of Allegiance

A. Led by Board Chairperson or designee.

K. Wylie, Chairperson, led the pledge.

III. Approve Adopt/Agenda

A. Agenda

T. Rogers made a motion to approve the agenda with an amendment.
S. Peterson seconded the motion.

The agenda was approved with revised First Interim Budget documents.
The board **VOTED** to approve the motion.

Roll Call

S. Peterson	Aye
J. McFaul	Absent
T. Rogers	Aye
K. Wylie	Aye
W. Howard	Aye

IV. Approve Minutes

A. Minutes of the Regular Board Meeting that was held on October 14, 2025.

S. Peterson made a motion to approve the minutes from Regular Meeting of the Board of Directors on 10-14-25.
W. Howard seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Peterson	Aye
J. McFaul	Absent
W. Howard	Aye
T. Rogers	Aye
K. Wylie	Aye

V. Board Governance

A. Reappointment of Member to Board of Directors: Dr. Shirley Peterson

T. Rogers made a motion to approve the reappointment of Member to Board of Directors: Dr. Shirley Peterson.
K. Wylie seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

W. Howard	Aye
T. Rogers	Aye
J. McFaul	Absent
S. Peterson	Aye
K. Wylie	Aye

B. Annual Organizational Structure of the Board of Directors - Election of Officers

T. Rogers made a motion to approve the Annual Organizational Structure of the Board of Directors - Board Chairperson.
S. Peterson seconded the motion.
Reappointment of Board Chairperson: Kelly Wylie
The board **VOTED** to approve the motion.

Roll Call

J. McFaul	Absent
S. Peterson	Aye
T. Rogers	Aye
W. Howard	Aye
K. Wylie	Aye

K. Wylie made a motion to approve the Annual Organizational Structure of the Board of Directors - Vice Board Chairperson.
T. Rogers seconded the motion.
Reappointment of Board Vice Chairperson: Dr. Shirley Peterson.
The board **VOTED** to approve the motion.

Roll Call

J. McFaul	Absent
T. Rogers	Aye
W. Howard	Aye
K. Wylie	Aye
S. Peterson	Aye

W. Howard made a motion to approve the Annual Organizational Structure of the Board of Directors - Board Clerk.
K. Wylie seconded the motion.
Reappointment of Board Clerk: Tanya Rogers
The board **VOTED** to approve the motion.

Roll Call

W. Howard	Aye
T. Rogers	Aye
J. McFaul	Absent
S. Peterson	Aye
K. Wylie	Aye

VI. Public Comments/Recognition/Reports

A. Public Comments

A public member thanked Dr. Peterson for her continued service to CalPac.

VII. Correspondence/Proposals/Reports

A. Sonoma Teacher of the Year Nominees

California Pacific Charter Schools recognized Michelle Ignacio and Victoria Campbell for their nominations to the Sonoma County Teacher of the Year program. Their instructional excellence and service to students reflected CalPac's mission and values.

B. CalPac School Highlights

Presented by C. Feher, Superintendent.

C. California School Dashboard Update

Presented by G. Chamberlain, Director of Compliance & Accountability

VIII. Consent

A. Consent - Business/Financial Services

1. Check Registers - October & November 2025
2. J.P. Morgan Statement - October & November 2025
3. 2024-25 Final Audit Report and Financial Statements
4. 2024-25 Final Audit Governance Communication
5. 2024-25 SCOE Audit Certification
6. Approval of Surplus of Electronic Devices

B. Consent - Personnel Services

1. Approval of Certificated - Personnel Report
2. Approval of Classified - Personnel Report
3. Approval of Job Description
4. Receive the Annual Report of Mandatory Staff Training and Notices 2025-2026
5. Employee Handbook (Update)

T. Rogers made a motion to approve all consent items listed.
S. Peterson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
T. Rogers	Aye
W. Howard	Aye
S. Peterson	Aye
K. Wylie	Aye
J. McFaul	Absent

IX. Business/Financial Services

A. Approval of 2025-26 First Interim Financial Report

T. Rogers made a motion to approve the 2025-26 First Interim Financial Report with amended documents.
K. Wylie seconded the motion.
Board Amendment: Revised documents reflected an updated Beginning Net Position Balance to align with 2024-25 audited actuals. This correction replaces the estimated balance previously included in the original First Interim Budget.
The board **VOTED** to approve the motion.

Roll Call

S. Peterson	Aye
K. Wylie	Aye
J. McFaul	Absent
W. Howard	Aye
T. Rogers	Aye

X. Education/Student Services

A. Approval of 2025-26 School Plan for Student Achievement (SPSA)

S. Peterson made a motion to approve the 2025-26 School Plan for Student Achievement (SPSA).
W. Howard seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

W. Howard	Aye
S. Peterson	Aye
K. Wylie	Aye
J. McFaul	Absent
T. Rogers	Aye

B. Approval of Renaissance (Renewal)

T. Rogers made a motion to approve the Renaissance (Renewal).
W. Howard seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Rogers	Aye
K. Wylie	Aye
S. Peterson	Aye
W. Howard	Aye
J. McFaul	Absent

XI. Calendar

A. Next Scheduled Meeting

The next scheduled meeting will be held on January 13, 2026.

XII. Comments

A. Board Comments

The Board thanked S. Green and E. Zemmer for their presentations and expressed appreciation to all staff who prepared materials and reports. They also congratulated the

two Teacher of the Year nominees, recognizing the significance of that honor. The Board extended well wishes to the community for a restful and joyful holiday season, as well as for health and happiness in 2026, expressing gratitude for everyone's dedication to CalPAC and enthusiasm for the year ahead.

B. Superintendent Comments

C. Feher urged everyone to slow down over the holidays to rest and enjoy family. She expressed gratitude to the CalPAC team, emphasizing that schoolwide gains stem from many individual student successes, such as advancing to a higher band or achieving proficiency. She noted the organization is leaning into what works, acknowledged the daily collective effort it takes, and said CalPAC is ready for the 2026 testing season.

XIII. Closing Items

A. Adjourn Meeting

W. Howard made a motion to Adjourn the Regular Meeting.
T. Rogers seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. McFaul	Absent
W. Howard	Aye
K. Wylie	Aye
T. Rogers	Aye
S. Peterson	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:47 PM.

Respectfully Submitted,
K. Wylie

Documents used during the meeting

- Teacher of the Year Nominees Celebration.pdf
- October 25-26 School Highlights - Los Angeles.pdf
- October 25-26 School Highlights - San Diego.pdf
- October 25-26 School Highlights - Sonoma.pdf
- November 25-26 School Highlights - Los Angeles.pdf
- November 25-26 School Highlights - San Diego.pdf
- November 25-26 School Highlights - Sonoma.pdf
- 2025 Dashboard indicators Board Presentation.pdf

- CalPac-LA Check Register October 2025.pdf
- CalPac-SD Check Register October 2025.pdf
- CalPac-SO Check Register October 2025.pdf
- CalPac-LA Check Register November 2025.pdf
- CalPac-SD Check Register November 2025.pdf
- CalPac-SO Check Register November 2025.pdf
- J.P. Morgan Statement October 31 2025.pdf
- J.P. Morgan Statement November 30 2025.pdf
- California Pacific Charter Schools 2025 Signed Final Report and Financial Statements.pdf
- California Pacific Charter Schools 2025 Signed Final Governance Communication.pdf
- SCOE Biz 2024-25 Audit fillable.pdf
- Surplus of Electronics - December 2025.pdf
- Certified Occupational Therapy Assistant Board Approval Dec 2025.docx.pdf
- 2025-2026 Notice of Completion of Mandatory Staff Training.docx.pdf
- Employee Handbook 1.2026 Revisions Summary.docx (1).pdf
- DRAFT Employee Handbook 1.2026.docx (1).pdf
- 2025-26 SPSA Presentation.pdf
- 2025 SPSA CPC - Los Angeles.pdf
- 2025 SPSA CPC - San Diego.pdf
- 2025 SPSA CPC - Sonoma.pdf
- Renaissance Renewal 26-27.pdf

FOR MORE INFORMATION

For more information concerning this agenda, contact:

California Pacific Charter Schools Telephone: 949-688-7798