APPROVED

California Pacific Charter Schools

California Pacific Charter Schools

Minutes

Regular Meeting of the Board of Directors

Date and Time
Wednesday August 13, 2025 at 5:00 PM

Location
Holiday Inn Diamond Bar
Room: Northgate 101
21725 E Gateway Center Dr.
Diamond Bar, CA 91765

Teleconference Locations
1850 Peary Way, Livermore, CA 94550
Embassy Suites Santa Ana Orange County Airport, Room: Costa Mesa, 1325 E Dyer Rd, Santa Ana, CA 92705

Join by telephone or via Zoom conferencing link below:
Dial by your location
(213) 338 8477 (Los Angeles)
(669) 900 6833 (San Jose)
Meeting ID: 970-7551-6937

https://cal-pacs-org.zoom.us/j/97075516937

MISSION STATEMENT

CalPac's mission is to support and encourage all students to relentlessly pursue their life goals by providing an accessible and inclusive personalized learning community.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting California Pacific Charter Schools at 949-688-7798.

Directors Present

J. McFaul (remote), K. Wylie (remote), S. Peterson (remote), T. Rogers (remote), W. Howard (remote)

Directors Absent

None

Guests Present

C. Amador (remote), C. Feher (remote), Cherie Cahn (remote), D. Carlos (remote), E. Zemmer (remote), Erika Stevens (remote), G. Chamberlain (remote), Joelene Morasch (remote), Katherine Hawck, S. Green (remote)

I. Opening Items

A. Call the Meeting to Order

K. Wylie called a meeting of the board of directors of California Pacific Charter Schools to order on Wednesday Aug 13, 2025 at 5:02 PM.

B. Record Attendance

II. Pledge of Allegiance

A. Led by Board Chairperson or designee.

Pledge of Allegiance led by K. Wylie, Board Chairperson

III. Approve/Adopt Agenda

A. Agenda

W. Howard made a motion to adopt the agenda, as presented.

J. McFaul seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Approve Minutes

A. Minutes of the Regular Board meeting that was held on June 17, 2025

W. Howard made a motion to approve the minutes from Regular Meeting of the Board of Directors on 06-17-25.
S. Peterson seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Board Governance

A. Title Clarification for Board Officers

C. Feher, Superintendent, reported that the bylaws and 9000 series designate the officer roles as *Chairperson* and *Vice Chairperson*, rather than *President* and *Vice President*. To ensure consistency, future references will use the terms specified in governing documents.

VI. Public Comments/Recognition/Reports

A. Public Comments

No Public Comments were Submitted

VII. Correspondence/Proposals/Reports

A. CalPac School Highlights

Presented by C. Feher, Superintendent

B. CalPac Financial Update

Presented by S. Green, Director of Fiscal Services

VIII. Consent

A. Consent - Business/Financial Services

1. Check Registers - June 2025 & July 2025
2. J.P. Morgan Statement - June 2025 & July 2025
3. Approval of Hatch & Cesario Agreement (Renewal)
4. Approval of 2025-26 Medi-Cal Billing Services Agreement
5. Approval of Surplus of Electronic Devices

B.

Consent - Education/Student Services

1. Approval of 2025-26 English Learner Master Plan
2. Approval of 2025-26 Title 1 School-Parent/Guardian Compact
3. Approval of 2025-26 Student/Parent Handbook
4. Approval of 2025-26 Crescendo Music Program Quote (Renewal)

C. Consent - Personnel Services

1. Approval of Certificated - Personnel Report
2. Approval of Job Descriptions: School Psychologist
3. Approval of Employee Handbook 2025-2026 Annual Updates
4. Approval of San Diego County Office of Education Contract for Retirement Reporting 2025-2026

D. Consent - Policy Development

Approval of existing board policies revised by staff for the 2025-26 school year.

Board Policies: Reviewed
The following documents were reviewed for accuracy and may include minor edits such as a correction to a typographical error, grammar, spelling, or punctuation. The document may also include a change from Executive Director to Superintendent. The recommended edits do not affect the content, meaning, or intent of the policy.

6000 Series - Instruction
6005 - CPCS Parent and Family Engagement Policy

9000 Series - Board Policies and Procedures
9000 - CPCS Role of the Board
9005 - CPCS Governance Standards
9010 - CPCS Public Statements
9011 - CPCS Disclosure of Confidential/Privileged Information
9012 - CPCS Board Member Electronic Communications
9100 - CPCS Organization
9110 - CPCS Terms of Office
9121 - CPCS Chairperson
9122 - CPCS Secretary
9123 - CPCS Clerk
9200 - CPCS Limits of Board Member Authority
9222 - CPCS Resignation
9223 - CPCS Filling Vacancies
9224 - CPCS Oath or Affirmation
9224E - CPCS Oath or Affirmation
9230 - CPCS Orientation

9240 - CPCS Board Training
9260 - CPCS Legal Protection
9270 - CPCS Conflict of Interest
9320 - CPCS Meetings and Notices
9321 - CPCS Closed Session Purposes and Agenda
9321.1 - CPCS Closed Session Actions and Reports
9322 - CPCS Agenda/Meeting Materials
9323 - CPCS Meeting Conduct
9323.1 - CPCS Actions by the Board
9324 - CPCS Minutes and Recordings
9400 - CPCS Board Self-Evaluation

Board Policies: Revised

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

3000 Series - Business/Non-Instructional

3030 - CPCS Investment Policy

5000 Series - Student Services

5015 - CPCS Title IX
5016 - CPCS Harrassment, Intimidation, Discrimination, and Bullying Policy
5045 - CPCS Acceptable Use Policy
5050 - CPCS Academic Integrity Policy
5115 - CPCS Pregnant and Parenting Students Policy

6000 Series - Instruction

6020 - CPCS Education for Homeless Youth
6030 - CPCS Foster and Mobile Youth Policy

9000 Series - Board Policies and Procedures

9250 - CPCS Remuneration, Reimbursement, and Other Benefits
9310 - CPCS Board Policies

T. Rogers made a motion to approve all consent items listed.
W. Howard seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Education/Student Services

A. Approval of HMH Read 180 Contract

J. McFaul made a motion to approve the HMH Read 180 Contract.
S. Peterson seconded the motion.
The board **VOTED** unanimously to approve the motion.

X. Public Comment - Closed Session

A. Public Comments

No Public Comments were Submitted

XI. Adjourn to Closed Session

A. Closed Session

W. Howard made a motion to adjourn to closed session.
J. McFaul seconded the motion.
The meeting was adjourned to Closed Session at 5:28 P.M.
The board **VOTED** unanimously to approve the motion.

XII. Reconvene Regular Meeting

A. Report any action that was taken in closed session.

The Regular Meeting of the Board was reconvened at 6:02 P.M.

Board Clerk T. Rogers reported there was no action to report from Closed Session.

XIII. Calendar

A. Next Scheduled Meeting

The next scheduled regular meeting of the Board of Directors will be held on September 9, 2025.

XIV. Comments

A. Board Comments

The Board expressed gratitude for staff preparation, professional development efforts, and the organization's positive direction. They highlighted the value of the reports, teamwork, and accomplishments discussed during the study session and board meeting.

B. Superintendent Comments

C. Feher, Superintendent, expressed appreciation for holding the meeting alongside training. She highlighted the value of board oversight, thoughtful questions, and guidance in setting the right direction. She shared enthusiasm for beginning the new school year and the opportunity to engage with staff at the in-person event.

XV. Closing Items

A.

Adjourn Meeting

W. Howard made a motion to Adjourn the Regular Meeting.
J. McFaul seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:07 PM.

Respectfully Submitted,
K. Wylie

Documents used during the meeting

- June 24-25 School Highlights - Los Angeles.pdf
- June 24-25 School Highlights - San Diego.pdf
- June 24-25 School Highlights - Sonoma.pdf
- August 2025 Financial Update.pdf
- CalPac-LA Check Register June 2025.pdf
- CalPac-SD Check Register June 2025.pdf
- CalPac-SO Check Register June 2025.pdf
- CalPac-LA Check Register July 2025.pdf
- CalPac-SD Check Register July 2025.pdf
- CalPac-SO Check Register July 2025.pdf
- J.P. Morgan Statement June 30 2025.pdf
- J.P. Morgan Statement July 31 2025.pdf
- BUS CPCS Consent Business Financial Services 8.13.25.pdf
- Hatch & Cesario Legal Services Agreement 2025-26.pdf
- California Pacific Charter 25-26 SEIS Billing Contract.pdf
- 2a. Fillable SEIS Billing-Attachment A (LEA BOP).pdf
- Surplus of Electronics - August 2025.pdf
- BUS CPCS Consent Education 8.13.25.pdf
- California Pacific Charter 2025-2026 English Learner Master Plan.pdf
- California Pacific Charter 2025-2026 English Learner Master Plan_redline_8.13.25.pdf
- Title 1 School-Parent Guardian Compact 24-25.pdf
- CalPac Parent_Student Handbook.pdf
- CalPac Parent_Student Handbook_redline_8.13.25.pdf
- Crescendo Music Program 2025-26.pdf
- California Pacific Charter 25-26 SEIS Billing Contract.pdf

- 2a. Fillable SEIS Billing-Attachment A (LEA BOP).pdf
- 3a.Fillable SEIS Billing-Attachment B (CYBHI).pdf
- DRAFT School Psychologist Board Approved August 2025.docx.pdf
- Employee Handbook 8.2025 Revisions Summary.docx.pdf
- Employee Handbook 8.2025.docx.pdf
- SDCOE STRS Reporting Agreement 25-26.pdf
- BUS CPCS Consent Governance Policies 8.13.25.pdf
- CPCS - 3030 Investment Policy.pdf
- CPCS - 3030 Investment Policy_redline_8.13.25.pdf
- CPCS - 5015 Title IX Prohibiting Discrimination on the Basis of Sex Policy.pdf
- CPCS - 5015 Title IX Prohibiting Discrimination on the Basis of Sex Policy_redline_8.13.25.pdf
- CPCS - 5016 Harassment, Intimidation, Discrimination and Bullying Policy.pdf
- CPCS - 5016 Harassment, Intimidation, Discrimination and Bullying Policy_redline_8.13.25.pdf
- CPCS - 5045 Acceptable Use Policy.pdf
- CPCS - 5045 Acceptable Use Policy_redline_8.13.25.pdf
- CPCS - 5050 Academic Integrity Policy.pdf
- CPCS - 5050 Academic Integrity Policy_redline_8.13.25.pdf
- CPCS - 5115 Pregnant and Parenting Students Policy.pdf
- CPCS - 5115 Pregnant and Parenting Students Policy_redline_8.13.25.pdf
- CPCS - 6005 Parent and Family Engagement Policy.pdf
- CPCS - 6020 Education for Homeless Children and Youth Policy.pdf
- CPCS - 6020 Education for Homeless Children and Youth Policy_redline_8.13.25.pdf
- CPCS - 6030 Education for Foster and Mobile Youth Policy.pdf
- CPCS - 6030 Education for Foster and Mobile Youth Policy_redline_8.13.25.pdf
- CPCS - 9000 Role Of The Board.pdf
- CPCS - 9005 Governance Standards.pdf
- CPCS - 9010 Public Statements.pdf
- CPCS - 9011 Disclosure of Confidential-Privileged Information.pdf
- CPCS - 9012 Board Member Electronic Communications.pdf
- CPCS - 9100 Organization.pdf
- CPCS - 9110 Terms of Office.pdf
- CPCS - 9121 Chair.pdf
- CPCS - 9122 Secretary.pdf
- CPCS - 9123 Clerk.pdf

- CPCS - 9200 Limits Of Board Member Authority.pdf
- CPCS - 9222 Resignation.pdf
- CPCS - 9223 Filling Vacancies.pdf
- CPCS - 9224 Oath or Affirmation.pdf
- CPCS - 9224E Oath or Affirmation.pdf
- CPCS - 9230 Orientation.pdf
- CPCS - 9240 Board Training.pdf
- CPCS - 9250 Remuneration, Reimbursement and Other Benefits Policy.pdf
- CPCS - 9250 Remuneration, Reimbursement and Other Benefits Policy_redline_8.13.25.pdf
- CPCS - 9260 Legal Protection.pdf
- CPCS - 9270 Conflict of Interest.pdf
- CPCS - 9310 Board Policies.pdf
- CPCS - 9310 Board Policies_redline_8.13.25.pdf
- CPCS - 9320 Meetings and Notices.pdf
- CPCS - 9321 Closed Session Purposes and Agendas.pdf
- CPCS - 9321.1 Closed Session Actions And Reports.pdf
- CPCS - 9322 Agenda Meeting Materials.pdf
- CPCS - 9323 Meeting Conduct.pdf
- CPCS - 9323.1 Actions by the Board.pdf
- CPCS - 9324 Minutes and Recordings.pdf
- CPCS - 9400 Board Self-Evaluation.pdf
- 2025-26 HMH Read 180.pdf

FOR MORE INFORMATION

For more information concerning this agenda, contact
California Pacific Charter Schools. Telephone: 949-688-7798