APPROVED

California Pacific Charter Schools

California Pacific Charter Schools

Minutes

Regular Meeting of the Board of Directors

Date and Time
Tuesday June 10, 2025 at 5:00 PM

Location
Holiday Inn Diamond Bar
Room: Gateway 1 & 3
21725 E Gateway Center Dr.
Diamond Bar, CA 91765

Teleconference Locations
1850 Peary Way, Livermore, CA 94550
32706 Spun Cotton Drive, Winchester, CA 92596

Join by telephone or via Zoom conferencing link below:
Dial by your location
(213) 338 8477 (Los Angeles)
(669) 900 6833 (San Jose)
Meeting ID: 915-1817-1371

https://cal-pacs-org.zoom.us/j/91518171371

MISSION STATEMENT

CalPac's mission is to support and encourage all students to relentlessly pursue their life goals by providing an accessible and inclusive personalized learning community.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting California Pacific Charter Schools at 949-688-7798.

Directors Present

K. Wylie (remote), S. Peterson, T. Rogers (remote), W. Howard

Directors Absent

J. McFaul

Directors who arrived after the meeting opened

T. Rogers

Guests Present

C. Amador (remote), C. Feher, Cherie Cahn (remote), D. Carlos, E. Zemmer (remote), S. Green

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I. Opening Items

A. Call the Meeting to Order

K. Wylie called a meeting of the board of directors of California Pacific Charter Schools to order on Tuesday Jun 10, 2025 at 5:02 PM.

B. Record Attendance

Roll Call attendance conducted by K. Wylie, Board President

II. Pledge of Allegiance

A. Led by Board President or designee.

Pledge of Allegiance led by K. Wylie, Board President

III. Approve Adopt/Agenda

A. Agenda

S. Peterson made a motion to adopt the agenda as presented.

W. Howard seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

W. Howard	Aye
T. Rogers	Absent
K. Wylie	Aye
S. Peterson	Aye
J. McFaul	Absent

IV. Approve Minutes

A. Minutes of the Regular Board Meeting that was held on May 13, 2025.

S. Peterson made a motion to approve the minutes from Regular Meeting of the Board of Directors on 05-13-25.
W. Howard seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Peterson	Aye
W. Howard	Aye
K. Wylie	Aye
J. McFaul	Absent
T. Rogers	Absent

V. Correspondence/Proposals/Reports

A. CalPac School Highlights

Presented by C. Feher, Superintendent

VI. Consent

A. Consent - Business/Financial Services

1. Check Registers - May 2025
2. J.P. Morgan Statement - May 2025
3. Approval of California Charter School Association (CCSA) Membership (Renewal)
4. Approval of Special Education Master Contract for Vendor Services 2025-2026

B. Consent - Personnel Services

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Approval of Revisions to Job Description - Special Education Program Specialist

C.

Consent - Policy Development

Approval of existing board policies revised, reviewed, and eliminated by staff for the 2025-2026 school year.

Board Policies: Revised
The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

6000 Series - Instruction
6040 - Local Assessment Policy
6210 - Graduation Policy
W. Howard made a motion to approve all consent items listed.
S. Peterson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Wylie	Aye
J. McFaul	Absent
S. Peterson	Aye
T. Rogers	Absent
W. Howard	Aye

VII. Business/Financial Services

A. Approval of Proposition 28: Arts and Music in Schools (AMS) Funding Annual Report - Fiscal Year 2024-25

S. Peterson made a motion to approve the Proposition 28: Arts and Music in Schools (AMS) Funding Annual Report - Fiscal Year 2024-25.
W. Howard seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

W. Howard	Aye
J. McFaul	Absent
K. Wylie	Aye
T. Rogers	Absent
S. Peterson	Aye

B. Approval of RingCentral Contract (Renewal)

W. Howard made a motion to approve the RingCentral Contract (Renewal).
S. Peterson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Wylie	Aye

Roll Call

T. Rogers	Absent
W. Howard	Aye
S. Peterson	Aye
J. McFaul	Absent

C. Approval of DocuSign, Inc. (Renewal)

W. Howard made a motion to approve the DocuSign, Inc. (Renewal).
S. Peterson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Peterson	Aye
W. Howard	Aye
T. Rogers	Absent
K. Wylie	Aye
J. McFaul	Absent

VIII. Education/Student Services

A. Approval of Reading Difficulties Risk Screener – Amira Learning

T. Rogers arrived at 5:31 PM.
S. Peterson made a motion to approve the Reading Difficulties Risk Screener – Amira Learning.
W. Howard seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. McFaul	Absent
K. Wylie	Aye
S. Peterson	Aye
T. Rogers	Aye
W. Howard	Aye

B. Approval of Funds for Purchase of Student and Faculty Technology

T. Rogers made a motion to approve the Funds for Purchase of Student and Faculty Technology.
W. Howard seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. McFaul	Absent
S. Peterson	Aye
K. Wylie	Aye
W. Howard	Aye
T. Rogers	Aye

C. Approval of Zoom (Renewal)

W. Howard made a motion to approve the Zoom (Renewal).
T. Rogers seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

W. Howard	Aye
K. Wylie	Aye
T. Rogers	Aye
J. McFaul	Absent
S. Peterson	Aye

IX. Personnel Services

A. Approval of a One-Time Bonus - Employee Longevity Recognition Stipend

T. Rogers made a motion to approve a One-Time Bonus - Employee Longevity Recognition Stipend.
W. Howard seconded the motion.
T. Rogers emphatically made the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Rogers	Aye
K. Wylie	Aye
J. McFaul	Absent
W. Howard	Aye
S. Peterson	Aye

X. Public Hearings

A. Adopted Budget 2025-26, First Reading

a. 2025-26 Adopted Budget #1751 California Pacific Charter School-Los Angeles
b. 2025-26 Adopted Budget #1758 California Pacific Charter School-San Diego
c. 2025-26 Adopted Budget #2037 California Pacific Charter School-Sonoma
e. 2025-26 Budget Overview for Parents - #1751 California Pacific Charter School-Los Angeles
f. 2025-26 Budget Overview for Parents - #1758 California Pacific Charter School-San Diego
g. 2025-26 Budget Overview for Parents - #2037 California Pacific Charter School-Sonoma

Hearing Open: 5:54 P.M.
Hearing Closed: 6:13 P.M.

There were no comments in the chat box or from guests at the in-person meeting.

There were no questions or discussions.

Shannon Green, Director of Fiscal Services, presented the first reading of the Adopted Budget.

B. Local Control & Accountability Plan (LCAP) 2024-27

- Budget Overview For Parents
- 2024-25 LCAP Annual Update
- Plan Summary
- Engaging Educational Partners
- Goals and Actions
- Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students
- Action Tables
- Instructions

Hearing Open: 6:13 P.M.
Hearing Closed: 6:29 P.M.

There were no comments in the chat box or from guests at the in-person meeting.

There were no questions or discussions.

Ericka Zemmer, Assistant Superintendent, presented the LCAP.

XI. Adjourn to Closed Session

A. Closed Session

T. Rogers made a motion to adjourn to closed session.
S. Peterson seconded the motion.
The meeting was adjourned to Closed Session at 6:29 P.M.
The board **VOTED** to approve the motion.

Roll Call

S. Peterson	Aye
J. McFaul	Absent
T. Rogers	Aye
W. Howard	Aye
K. Wylie	Aye

XII. Reconvene Regular Meeting

A. Report out any action that was taken in closed session.

The Regular Meeting of the Board was reconvened at 7:01 P.M.

Board Clerk T. Rogers reported the following action during closed session:

Under Gov. Code § 54957, the Board conducted the Superintendent's performance evaluation and found it satisfactory. The Board approved a one-year contract extension through June 30, 2026, and advanced the Superintendent to Step 4 on the certificated administrative salary schedule, with a new annual salary of $198,908.51, effective July 1, 2025.

Vote: The actions were approved by a 4-0 vote.
– Ayes: Wylie, Peterson, Rogers, Howard
– Absent: McFaul

XIII. Comments

A. Board Comments

Board members expressed deep appreciation to staff and leadership for their hard work and dedication throughout the 2024–2025 school year, especially acknowledging the heavy lift in June. They highlighted the collaborative and supportive environment at CalPac, with gratitude extended to both present and absent team members. The Board also commended the Superintendent for her guidance and celebrated the collective efforts that make CalPac a strong and successful organization.

B. Superintendent Comments

C. Feher reflected on a successful and celebratory school year, noting the positive energy as the year closes. She highlighted a strong hiring season, commending C. Amador for her efforts in recruiting and sharing that the school is attracting exceptional candidates. C. Feher expressed excitement about introducing new team members at upcoming in-person events following the August board meeting.

XIV. Closing Items

A. Adjourn Meeting

W. Howard made a motion to adjourn the Regular Meeting of the Board.
S. Peterson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Rogers Aye

Roll Call

J. McFaul Absent
S. Peterson Aye
K. Wylie Aye
W. Howard Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:05 PM.

Respectfully Submitted,
K. Wylie

Documents used during the meeting

- May 24-25 School Highlights - Los Angeles.pdf
- May 24-25 School Highlights - San Diego.pdf
- May 24-25 School Highlights - Sonoma.pdf
- CalPac-LA Check Register May 2025.pdf
- CalPac-SD Check Register May 2025.pdf
- CalPac-SO Check Register May 2025.pdf
- J.P. Morgan Statement May 31 2025.pdf
- BUS CPCS Consent Business Financial Services 5.13.25.pdf
- CCSA Membership 2025-26 (Renewal).pdf
- Special Education Master Contract for Vendor Services 2025-2026.pdf
- Special Education Master Contract for Vendor Services 2025-2026 - ISA Sample.pdf
- Special Education Program Specialist Board Approved June 2025.pdf
- BUS CPCS Consent Instuction Policies 6.10.25.pdf
- CPCS - 6040 Local Assessment Policy.pdf
- CPCS - 6040 Local Assessment Policy_redline_6.10.25.pdf
- CPCS- 6210 Graduation Policy.pdf
- CPCS- 6210 Graduation Policy_redline_6.10.25.pdf
- 2024-25 Prop 28 AMS Annual Report - CalPac-LA.pdf
- 2024-25 Prop 28 AMS Annual Report - CalPac-SD.pdf
- 2024-25 Prop 28 AMS Annual Report - CalPac-Sonoma.pdf
- RingCentral Quote 2025-2026.pdf
- RingCentral Contract 25-26.pdf
- DocuSign, Inc 2025-26.pdf
- Amira Learning Quote 2025-26.pdf

- Staples Tech - Student Chromebook.pdf
- Staples Tech - Teacher Computer.pdf
- Tech Accessories.pdf
- Charter Tech Services Estimate 1730.pdf
- Zoom Contract.pdf
- CPCS BUS One-Time Discretionary Staff Longevity Bonuses .docx.pdf
- CPCS Resolution One-Time Discretionary Bonuses Longevity Recognition.docx.pdf
- June 2025 OTB Employee Longevity Bonus.pdf
- 2025-26 Adopted Budget Presentation.pdf
- 2025-26 Adopted Budget #1751 California Pacific Charter School-Los Angeles.pdf
- 2025-26 Adopted Budget #1758 California Pacific Charter School-San Diego.pdf
- 2025-26 Adopted Budget #2037 California Pacific Charter School-Sonoma.pdf
- 2025-26 Budget Overview for Parents - #1751 California Pacific Charter School-Los Angeles.pdf
- 2025-26 Budget Overview for Parents - #1758 California Pacific Charter School-San Diego.pdf
- 2025-26 Budget Overview for Parents - #2037 California Pacific Charter School-Sonoma.pdf
- 2025 LCAP Year 1 Outcomes_presentation.pdf
- 2025 LCAP ESSA Federal Addendum_CPC-Los Angeles.pdf
- 2025 LCAP ESSA Federal Addendum_CPC-San Diego.pdf
- 2025 LCAP ESSA Federal Addendum_CPC-Sonoma.pdf
- 2025-26 Local Control and Accountability Plan_CPC-Los Angeles.pdf
- 2025-26 Local Control and Accountability Plan_CPC-San Diego.pdf
- 2025-26 Local Control and Accountability Plan_CPC-Sonoma.pdf

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FOR MORE INFORMATION

For more information concerning this agenda, contact
California Pacific Charter Schools. Telephone: 949-688-7798