APPROVED

California Pacific Charter Schools

California Pacific Charter Schools

Minutes

Regular Meeting of the Board of Directors

Date and Time
Tuesday December 10, 2024 at 5:00 PM

Location
Holiday Inn Diamond Bar
Room: Gateway 1&3
21725 E Gateway Center Dr.
Diamond Bar, CA 91765

Teleconference Locations
1850 Peary Way, Livermore, CA 94550
19 Las Flores Dr, Chula Vista, CA 91910
Hilton Garden Inn, Room: Boardroom, 2540 Venture Oaks Way, Sacramento, CA 95833

Join by telephone or via Zoom conferencing link below:
Dial by your location
(213) 338 8477 (Los Angeles)
(669) 900 6833 (San Jose)
Meeting ID: 968-7780-0729

https://cal-pacs-org.zoom.us/j/96877800729

MISSION STATEMENT

CalPac's mission is to support and encourage all students to relentlessly pursue their life goals by providing an accessible and inclusive personalized learning community.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting California Pacific Charter Schools at 949-688-7798.

Directors Present

J. McFaul, K. Wylie (remote), S. Peterson (remote), T. Rogers, W. Howard (remote)

Directors Absent

None

Guests Present

C. Amador (remote), C. Feher, Cherie Cahn (remote), D. Carlos, E. Zemmer (remote), G. Chamberlain (remote), Joelene Morasch (remote), S. Green (remote)

I. Opening Items

A. Call the Meeting to Order

K. Wylie called a meeting of the board of directors of California Pacific Charter Schools to order on Tuesday Dec 10, 2024 at 5:05 PM.

B. Record Attendance

II. Pledge of Allegiance

A. Led by Board President or designee.

K. Wylie, Board President, led the Pledge of Allegiance

III. Approve Adopt/Agenda

A. Agenda

T. Rogers made a motion to adopt the agenda, as presented.
J. McFaul seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Approve Minutes

A. Minutes of the Regular Board Meeting that was held on October 8, 2024.

S. Peterson made a motion to approve the minutes from Regular Meeting of the Board of Directors on 10-08-24.
J. McFaul seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Minutes of the Special Meeting of the Board of Directors held November 13, 2024

S. Peterson made a motion to approve the minutes from Special Meeting of the Board of Directors on 11-13-24.
J. McFaul seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Adjourn to Closed Session

A. Closed Session

T. Rogers made a motion to adjourn to Closed Session.
W. Howard seconded the motion.
Adjourned to Closed Session at 5:10 P.M.
The board **VOTED** unanimously to approve the motion.

VI. Reconvene Regular Meeting

A. Report out any action that was taken in closed session.

The regular session was reconvened at 5:29 P.M.

T. Rogers reported that there was nothing to report.

VII. Board Governance

A. Annual Organizational Structure of the Board of Directors - Election of Officers

S. Peterson made a motion to approve the Annual Organizational Structure of the Board of Directors - Board President.
J. McFaul seconded the motion.
Reappointment of Board President: Kelly Wylie.
The board **VOTED** to approve the motion.

Roll Call

W. Howard	Aye
K. Wylie	Abstain
T. Rogers	Aye

Roll Call

J. McFaul Aye
S. Peterson Aye

W. Howard made a motion to approve the Annual Organizational Structure of the Board of Directors - Board Vice President.
K. Wylie seconded the motion.
Reappointment of Board Vice President: Dr. Shirley Peterson.
The board **VOTED** to approve the motion.

Roll Call

S. Peterson Abstain
K. Wylie Aye
T. Rogers Aye
W. Howard Aye
J. McFaul Aye

W. Howard made a motion to approve the Annual Organizational Structure of the Board of Directors - Board Clerk.
K. Wylie seconded the motion.
Reappointment of Board Clerk: Tanya Rogers.
The board **VOTED** unanimously to approve the motion.

Roll Call

W. Howard Aye
J. McFaul Aye
T. Rogers Aye
K. Wylie Aye
S. Peterson Aye

VIII. Correspondence/Proposals/Reports

A. CalPac School Highlights

Presented by C. Feher, Superintendent

B. 24-25 Williams Site Visit from LACOE and SDCOE

Presented by C. Feher, Superintendent

IX. Consent

A. Consent - Business/Financial Services

1. Check Registers - October & November 2024
2. J.P. Morgan Statement - October & November 2024
3. Approval of Surplus of Electronic Devices

B. Consent - Personnel Services

1. Approval of Certificated - Personnel Report
2. Approval of Classified - Personnel Report
3. Receive the Annual Report of Mandatory Staff Training and Notices 2024-2025
4. Approve Revisions to Job Descriptions
5. Approval of One-Time Discretionary Bonus - Jill Tanner

T. Rogers made a motion to approve all items listed in Consent.
J. McFaul seconded the motion.
The board **VOTED** unanimously to approve the motion.

X. Business/Financial Services

A. Approval of CliftonLarsonAllen (CLA) Annual Audit Report - Year Ended June 30, 2024 - California Pacific Charter Schools (Draft)

T. Rogers made a motion to approve CliftonLarsonAllen (CLA) Annual Audit Report - Year Ended June 30, 2024 - California Pacific Charter Schools (Draft).
J. McFaul seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approval of 2024-25 First Interim Financial Report

J. McFaul made a motion to approve the 2024-25 First Interim Financial Report.
W. Howard seconded the motion.
The board **VOTED** unanimously to approve the motion.

XI. Education/Student Services

A. Approval of 2024-25 School Plan for Student Achievement (SPSA)

J. McFaul made a motion to approve the 2024-25 School Plan for Student Achievement (SPSA).
T. Rogers seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approval of Renaissance (Renewal)

T. Rogers made a motion to approve the Renaissance (Renewal).
J. McFaul seconded the motion.
The board **VOTED** unanimously to approve the motion.

XII. Personnel Services

A. Approval of One-Time Discretionary Staff Bonuses

J. McFaul made a motion to approve the One-Time Discretionary Staff Bonuses.
W. Howard seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Approval of Revisions to 2024-2025 Salary Schedules

S. Peterson made a motion to approve the Revisions to 2024-2025 Salary Schedules.
J. McFaul seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approval of SPED/Counseling Professional Development

W. Howard made a motion to approve the SPED/Counseling Professional Development.
J. McFaul seconded the motion.
The board **VOTED** unanimously to approve the motion.

XIII. Policy Development

A. Approval of New Board Policy

T. Rogers made a motion to approve the New Board Policy.
J. McFaul seconded the motion.
1000 Series - Community Relations
1040 - CPCS Volunteer Policy
The board **VOTED** unanimously to approve the motion.

XIV. Comments

A. Board Comments

The Board expressed gratitude and appreciation for the staff's work, emphasizing student experiences and positive data trends. They also highlighted successful audits, renewals, and employee bonuses. They wished everyone a happy holiday season.

B. Superintendent Comments

C. Feher announced CalPac's successful renewal of its Warner charter. She acknowledged Tyler Phipps's crucial role in the process and praised the admin team and Jill Tanner for their effort in preparing for the recent audit. C. Feher wished everyone a safe holiday season.

XV. Closing Items

A. Adjourn Meeting

T. Rogers made a motion to adjourn the meeting.
W. Howard seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:08 PM.

Respectfully Submitted,
K. Wylie

Documents used during the meeting

- November 24-25 School Highlights - Los Angeles.pdf
- November 24-25 School Highlights - San Diego.pdf
- November 24-25 School Highlights - Sonoma.pdf
- 24-25 LACOE Williams Notice of Sufficiency.pdf
- 24-25 SDCOE Williams Notice of Sufficiency.pdf
- CalPac-LA Check Register October 2024.pdf
- CalPac-SD Check Register October 2024.pdf
- CalPac-SO Check Register October 2024.pdf
- CalPac-LA Check Register November 2024.pdf
- CalPac-SD Check Register November 2024.pdf
- CalPac-SO Check Register November 2024.pdf
- J.P. Morgan Statement Oct 31 2024.pdf
- J.P. Morgan Statement Nov 30 2024.pdf
- Surplus of Electronics - December 2024.pdf
- 2024-2025 Notice of Completion of Mandatory Staff Training.pdf
- CPCS BUS Job Descriptions 12-2024.pdf
- 2024-11 BUS One-Time Discretionary Bonus - Jill Tanner.pdf
- California Pacific Charter Schools 2024 Draft Audit Report.pdf
- California Pacific Charter Schools 2024 Draft Governance Communication.pdf
- CPCS 24-25 First Interim Budget Presentation.pdf
- 2024-25 First Interim Budget #1751 California Pacific Charter School-Los Angeles.pdf
- 2024-25 First Interim Budget #1758 California Pacific Charter School-San Diego.pdf
- 2024-25 First Interim Budget #2037 California Pacific Charter School-Sonoma.pdf
- 2024 SPSA Slides Presentation.pdf
- 2024_SPSA_CPC- Los Angeles.pdf
- 2024_SPSA_CPC-San Diego.pdf
- 2024_SPSA_CPC-Sonoma.pdf
- Renaissance Quote.pdf
- BUS CPCS One-Time Discretionary Staff Bonuses December 2024.pdf
- CPCS Resolution One-Time Discretionary Bonuses to Staff Dec 2024.pdf

- BUS Revisions to 2024-2025 Salary Schedules.docx.pdf
- Classified Salary Schedule 2024-2025 rev. 1.2025.pdf
- Classified Admin Salary Schedule 2024-2025 rev. 1.2025.pdf
- Certificated Sub Salary Schedule 2024-2025 rev. 1.2025.pdf
- Certificated Admin Salary Schedule 2024-2025 rev. 1.2025.pdf
- Certificated Spec Salary Schedule 2024-2025 rev. 1.2025.pdf
- Certificated Salary Schedule 2024-2025 rev. 1.2025.pdf
- Cape Rey Contract for SPED Counseling Retreat.pdf
- Cape Rey SPED Retreat Cost Estimate 24-25.pdf
- CPCS BUS - New Board Policy 12.10.24.pdf
- CPCS - 1040 Volunteer Assistance Policy.pdf

FOR MORE INFORMATION

For more information concerning this agenda, contact:

California Pacific Charter Schools Telephone: 949-688-7798