APPROVED

California Pacific Charter Schools

California Pacific Charter Schools

Minutes

Regular Meeting of the Board of Directors

Date and Time
Tuesday August 13, 2024 at 5:00 PM

Location
Holiday Inn Diamond Bar
Room: Gateway 1 & 3
21725 E Gateway Center Dr.
Diamond Bar, CA 91765

Teleconference Locations
1850 Peary Way, Livermore, CA 94550

Join by telephone or via Zoom conferencing link below:
Dial by your location
(213) 338 8477 (Los Angeles)
(669) 900 6833 (San Jose)
Meeting ID: 976-1296-6177

https://cal-pacs-org.zoom.us/j/97612966177

MISSION STATEMENT

CalPac's mission is to support and encourage all students to relentlessly pursue their life goals by providing an accessible and inclusive personalized learning community.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting California Pacific Charter Schools at 949-688-7798.

Directors Present
J. McFaul, K. Wylie (remote), S. Peterson, T. Rogers, W. Howard

Directors Absent
None

Directors who arrived after the meeting opened
K. Wylie

Guests Present
C. Amador (remote), C. Feher, Cherie Cahn (remote), D. Carlos, E. Zemmer (remote), S. Green (remote)

I. Opening Items

A. Call the Meeting to Order

S. Peterson called a meeting of the board of directors of California Pacific Charter Schools to order on Tuesday Aug 13, 2024 at 5:05 PM.

B. Record Attendance

II. Pledge of Allegiance

A. Led by Board President or designee.

Pledge of Allegiance was led by S. Peterson.

III. Approve/Adopt Agenda

A. Agenda

T. Rogers made a motion to approve the Agenda for the Regular Meeting of the Board of Directors on August 13, 2024. as presented.

J. McFaul seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

W. Howard	Aye
S. Peterson	Aye
J. McFaul	Aye
K. Wylie	Absent
T. Rogers	Aye

IV. Approve Minutes

A. Minutes of the Regular Board meeting that was held on June 18, 2024

W. Howard made a motion to approve the minutes from Regular Meeting of the Board of Directors on 06-18-24.
J. McFaul seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Rogers	Aye
J. McFaul	Aye
K. Wylie	Absent
S. Peterson	Abstain
W. Howard	Aye

V. Board Governance

A. Annual Board Evaluation

The Board discussed their evaluation and the items where their opinion differed.
K. Wylie arrived at 5:09 PM.

VI. Adjourn to Closed Session

A. Closed Session

J. McFaul made a motion to Adjourn to Closed Session.
S. Peterson seconded the motion.
Adjourned to Closed Session at 5:34 PM
The board **VOTED** unanimously to approve the motion.

VII. Reconvene Regular Meeting

A. Report any action that was taken in closed session.

T. Rogers reported that there was no action to report.

Regular session was reconvened at 6:08 P.M.

VIII. Correspondence/Proposals/Reports

A. CalPac School Highlights

C. Feher, Superintendent, presented CalPac's June and July School Highlights.

B. CalPac Financial Update

S. Green, Director of Fiscal Services, presented CalPac's Financial Update.

IX. Consent

A. Consent - Business/Financial Services

1. Check Registers - June 2024 & July 2024
2. J.P. Morgan Statement - June 2024 & July 2024
3. Approval of Hatch & Cesario Agreement (Renewal)
4. Approval of Surplus of Electronic Devices
5. Contract with Key Charter Advisors, LLC (Karl Yoder)
6. Approval of Zoom Contract (Renewal)

B. Consent - Education/Student Services

1. Approval of 2024-25 English Learner Master Plan
2. Approval of 2024-25 Title 1 School- Parent/Guardian Compact

C. Consent - Personnel Services

1. Approval of Certificated - Personnel Report
2. Approval of Classified - Personnel Report
3. Approval of Job Descriptions: GATE Coordinator, School Engagement Liaison
4. Approval of Revised Salary Schedule: Certificated Specialist (Program Specialist increase workdays)
5. Approval of Employee Handbook 2024-2025 Annual Updates
6. Approval of San Diego County Office of Education Contract for Retirement Reporting 2024-2025

D. Consent - Policy Development

The following documents were reviewed for accuracy and may include minor edits such as a correction to a typographical error, grammar, spelling, or punctuation. The document may also include a change from Executive Director to Superintendent. The recommended edits do not affect the content, meaning, or intent of the policy.

1000 Series - Community Relations

1010 - CPCS Civility Policy

6000 Series - Instruction
6005 - CPCS Parent and Family Engagement Policy
6015 - CPCS Comprehensive Sexual Health Education
6035 - CPCS Math Placement Policy
6040 - CPCS Local Assessment Policy
6055 - CPCS Adequate Progress Policy
6095 - CPCS Policy on Repeating Courses
6115 - CPCS Attendance and Involuntary Removal Policy

Board Policies: Revised
The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

1000 Series - Community Relations
1025 - CPCS Uniform Complaint Procedures Policy
1030 - CPCS Safe Operation of Schools (Infectious Disease) Policy
1035 - CPCS Access to Public Records Policy

5000 Series - Student Services
5015 - CPCS Title IX Policy Prohibiting Discrimination on the Basis of Sex
5016 - CPCS Harassment, Intimidation, Discrimination, and Bullying Policy
5115 - CPCS Pregnant and Parenting Students Policy

6000 Series - Instruction
6010 - CPCS Independent Study Policy
6020 - CPCS Education for Homeless Youth
6025 - CPCS 504 Policy
6030 - CPCS Foster and Mobile Youth Policy
6050 - CPCS Virtual Proctoring Policy
6060 - CPCS SPED Formal Assessment Request
6070 - CPCS SPED Independent Educational Evaluation Policy
6075 - CPCS SPED Certificate of Completion
6125 - CPCS TK - 8 Grade Report Card Policy
6210 - CPCS Graduation Policy
6215 - CPCS Field Trips and Excursion Policy

Board Policies: Rescinded
The following are current policies that are either included in the Employee Handbook or are no longer applicable and should, therefore, be archived.

4000 Series - Personnel Sercvices
4060 - CPCS Prohibiting Unlawful Harassment, Discrimination, and Retaliation Policy

4130 - CPCS Remote Work Policy
T. Rogers made a motion to approve all items listed in Consent.
J. McFaul seconded the motion.
The board **VOTED** unanimously to approve the motion.

X. Business/Financial Services

A. Approval of Funds for Charter Impact Special Project STRS Review

S. Peterson made a motion to approve the Funds for Charter Impact Special Project STRS Review.
W. Howard seconded the motion.
The board **VOTED** unanimously to approve the motion.

XI. Education/Student Services

A. Approval of Local Control & Accountability Plan (LCAP) 2024-2025 Revision

S. Peterson made a motion to approve the Local Control & Accountability Plan (LCAP) 2024-2025 Revision.
J. McFaul seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. 2022-23 Teaching Assignment Monitoring Outcomes Update

E. Zemmer, Assistant Superintendent, presented 2022-23 Teaching Assignment Monitoring Outcomes Update

C. Approval of HMH Read 180 Contract

J. McFaul made a motion to approve the HMH Read 180 Contract.
T. Rogers seconded the motion.
The board **VOTED** unanimously to approve the motion.

XII. Comments

A. Board Comments

The Board commended the leadership, team members, and fellow board members for their exceptional work and outstanding contributions. They also emphasized the vital role CalPac plays in offering alternative educational pathways for students.

B. Superintendent Comments

C. Feher recognizes the hard work put into preparing the consent agenda. She highlighted the Admin team's efforts in updating policies and expressed gratitude for everyone's involvement. C. Feher is optimistic about the upcoming school year.

XIII. Closing Items

A. Adjourn Meeting

W. Howard made a motion to Adjourn the Regular Meeting.
J. McFaul seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:58 PM.

Respectfully Submitted,
K. Wylie

Documents used during the meeting

- CPCS Board Evaluation 2023-24.pdf
- June 23-24 School Highlights - Los Angeles.pdf
- June 23-24 School Highlights - San Diego.pdf
- June 23-24 School Highlights - Sonoma.pdf
- CPCS 24-25 Financial Update - August 2024.pdf
- CalPac-SD Check Register June 2024.pdf
- CalPac-LA Check Register June 2024.pdf
- CalPac-SO Check Register June 2024.pdf
- CalPac-LA Check Register July 2024.pdf
- CalPac-SO Check Register July 2024.pdf
- CalPac-SD Check Register July 2024.pdf
- J.P. Morgan Statement Jun 30 2024.pdf
- J.P. Morgan Statement Jul 31 2024.pdf
- Hatch & Cesario Agreement.pdf
- Surplus of Electronics - August 2024.pdf
- BUS CPCS 2024-2025 Contract with Key Charter Advisors, LLC (Karl Yoder).pdf
- CalPac - Hourly Consulting Agreement (Key Charter Advisors LLC) 2024-25.pdf
- Zoom Renewal Contract 2024-2025.pdf
- California Pacific Charter 2024-2025 English Learner Master Plan.pdf
- California Pacific Charter 2023-2024 English Learner Master Plan_redline_August 13 2024.pdf
- Title 1 School-Parent Guardian Compact 24-25.pdf

- BUS Job Descriptions Aug 2024.docx.pdf
- DRAFT CalPac GATE Coordinator JD Board Approval August 2024.docx.pdf
- DRAFT School Engagement Liaison Board Approval August 2024.docx.pdf
- Certificated Spec SAL 7-24 rev 8-13-24.pdf
- BUS Employee Handbook Revisions August 2024.docx.pdf
- 2024 Employee Handbook Revisions 8.2024.docx.pdf
- Employee Handbook AUGUST 2024.docx.pdf
- San Diego County Office of Education Contract.pdf
- BUS Policy Review 1000, 5000, and 6000 Series - August 2024.pdf
- 1010 - CPCS Civility Policy.pdf
- 1025 - CPCS UCP Policy and Complaint Form.pdf
- 1025 - CPCS UCP Policy and Complaint Form_redline_August 13 2024.pdf
- 1030 - CPCS Safe Operation of Schools (Infectious Disease) Policy.pdf
- 1030 - CPCS Safe Operation of Schools (Infectious Disease) Policy_redline_August 13 2024.pdf
- 1035 - CPCS Access to Public Records Policy.pdf
- 1035 - CPCS Access to Public Records Policy_redline_August 13 2024.pdf
- 4060 - CPCS Unlawful Harassment Discrimination Retaliation Policy and Complaint Form.pdf
- 4130 - CPCS Remote Work Policy.pdf
- 5015 - CPCS Title IX Policy.pdf
- 5015 - CPCS Title IX Harassment Intimidation Discrimination and Bullying Policy_redline_August 13 2024.pdf
- 5016 - CPCS Harassment, Intimidation, Discrimination and Bullying Policy.pdf
- 5115 - CPCS Pregnant and Parenting Students Policy.pdf
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- 6020 - CPCS Education for Homeless Children and Youth Policy.pdf
- 6020 - CPCS Education for Homeless Children and Youth Policy_redline_August 13 2024.pdf
- 6025 - CPCS Section 504 Policy.pdf
- 6025 - CPCS Section 504 Policy_redline_August 13 2024.pdf
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- 6050 - CPCS Virtual Proctoring Policy.pdf
- 6050 - CPCS Virtual Proctoring Policy_redline_August 13 2024.pdf
- 6055 - CPCS Adequate Progress Policy.pdf
- 6060 - CPCS Special Education Assessment Request Policy.pdf
- 6060 - CPCS Special Education Assessment Request Policy_redline_August 13 2024.pdf
- 6070 - CPCS Special Education Independent Educational Evaluation Policy.pdf
- 6070 - CPCS Special Education Independent Educational Evaluation Policy_redline_August 13 2024.pdf
- 6075 - CPCS Special Education Certificate of Completion Policy.pdf
- 6075 - CPCS Special Education Certificate of Completion Policy_redline_August 13 2024.pdf
- 6095 - CPCS Repeated Courses Policy.pdf
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- 6125 - CPCS TK-12th Grade Report Card Policy.pdf
- 6125 - CPCS TK-12th Grade Report Card Policy_redline_August 13 2024.pdf
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- 6210 - CPCS Graduation Policy_redline_August 13 2024.pdf
- 6215 - CPCS Field Trips and Excursions.pdf
- 6215 - CPCS Field Trips and Excursions_redline_August 13 2024.pdf
- 2024 LCAP Combined CPC-Los Angeles.pdf
- 2024 LCAP Combined CPC-San Diego.pdf
- 2024 LCAP Combined CPC-Sonoma.pdf
- HMH Read 180 Contract 24-25.pdf

FOR MORE INFORMATION

For more information concerning this agenda, contact
California Pacific Charter Schools. Telephone: 949-688-7798