APPROVED

California Pacific Charter Schools

California Pacific Charter Schools

Minutes

Regular Meeting of the Board of Directors

Date and Time
Tuesday June 13, 2023 at 5:00 PM

Location
Holiday Inn Diamond Bar
Room: Northgate 101
21725 E Gateway Center Dr.
Diamond Bar, CA 91765

Teleconference Locations
1850 Peary Way, Livermore, CA 94550

Join by telephone or via the Zoom conferencing link below:
Dial by your location
+1 669 900 6833 US (San Jose)
+1 213 338 8477 US (Los Angeles)
Meeting ID: 922 4073 2592

https://cal-pacs-org.zoom.us/j/92240732592

MISSION STATEMENT

CalPac's mission is to support and encourage all students to relentlessly pursue their life goals by providing an accessible and inclusive personalized learning community.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting California Pacific Charter Schools at 949-752-0527.

Directors Present

J. McFaul, K. Wylie (remote), W. Howard

Directors Absent

S. Peterson, T. Rogers

Guests Present

C. Amador, C. Feher, D. Carlos, E. Zemmer, G. Chamberlain, Jill Tanner (remote), L. Hath (remote), S. Green

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I. Opening Items

A. Call the Meeting to Order

K. Wylie called a meeting of the board of directors of California Pacific Charter Schools to order on Tuesday Jun 13, 2023 at 5:24 PM.

B. Record Attendance

II. Pledge of Allegiance

A. Led by Board President or designee.

Kelly Wylie, President led the Pledge of Allegiance.

III. Approve Adopt/Agenda

A. Agenda

Due to a calendar conflict, the regular Board meeting was moved from 5:00p.m. to 5:15p.m.

Kelly Wylie, President requested to amend the agenda and move the Closed Session to after the Board and CEO comments.

J. McFaul made a motion to Kelly Wylie, President.
W. Howard seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Rogers	Absent
S. Peterson	Absent
W. Howard	Aye
K. Wylie	Aye
J. McFaul	Aye

IV. Approve Minutes

A. Minutes of the Regular Board meeting that was held on May 9, 2023.

W. Howard made a motion to approve the minutes from Kelly Wylie, President Regular Meeting of the Board of Directors on 05-09-23.
J. McFaul seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

W. Howard	Aye
T. Rogers	Absent
J. McFaul	Aye
S. Peterson	Absent
K. Wylie	Aye

V. Public Comment - Closed Session

A. There were no comments regarding closed session.

1. **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION** (Gov. Code Section 54956.9(d)(1))

    a. TR v. The Collaborative Charter Services Organization, et al.
    b. YL v. The Collaborative Charter Services Organization, et al.

2**. PUBLIC EMPLOYEE PERFORMANCE EVALUATION** Pursuant to Government Code 54957

    a. Superintendent, Performance Evaluation and Goals

VI. Adjourn to Closed Session

A.

Closed Session

Kelly Wylie, President asked the Board Members to adjourn to Closed Session at 7:20p.m.

VII. Reconvene Regular Meeting

A. Report out any action that was taken in closed session.

The meeting reconvened at 8:00 p.m.

Kelly Wylie, President reported there was no action taken during the closed session.

The Superintendent Performance Evaluation and Goals was postponed to the June 20th Board meeting, Closed Session.

VIII. Correspondence/Proposals/Reports

A. School Highlights, Presented by Christine Feher, CEO/Superintendent

Ericka Zemmer, Director of School Operations presented the School Highlights.

B. Letter from Warner Unified School District 2022-23 re: Second Interim Report, California Pacific Charter School - San Diego

Christine Feher, CEO/Superintendent presented the letter from Warner Unified School District regarding the Second Interim Report.

IX. Consent

A. Consent - Business/Financial Services

1. Check Registers - May 2023
2. J.P. Morgan Statement - May 2023
3. Approval of Special Education Master Contract for Vendor Services 2023-2024
4. Approval of CCSA Membership Invoice (Renewal)
5. Approval of GoGuardian Quote (Renewal)
6. Approval of Kajeet Quote (Renewal)
7. Approval of NoRedInk Order (Renewal)
8. Approval of Seastone Productions (Renewal)
9. Approval of Stampli (Renewal)
10. Approval of Zoom (Renewal)

B. Consent - Personnel Services

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report

Consent items listed under A and B are considered routine and were approved/adopted by a single motion.

J. McFaul made a motion to Kelly Wylie, President.
W. Howard seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Peterson	Absent
J. McFaul	Aye
K. Wylie	Aye
T. Rogers	Absent
W. Howard	Aye

X. Education/Student Services

A. Approval of 2023 LCAP Local Performance Indicator Self-Reflection

J. McFaul made a motion to Kelly Wylie, President.
W. Howard seconded the motion.

Presentation was presented by Ericka Zemmer, Director of School Operations.
The board **VOTED** to approve the motion.

Roll Call

W. Howard	Aye
K. Wylie	Aye
T. Rogers	Absent
S. Peterson	Absent
J. McFaul	Aye

B. Approval of Renaissance Subscription (Renewal)

J. McFaul made a motion to Kelly Wylie, President.
W. Howard seconded the motion.

Jason McFaul made a motion to amend the original motion to approve the *"Renaissance subscription for Star Testing as the verifiable data growth assessment."*

William Howard seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Rogers	Absent
J. McFaul	Aye
K. Wylie	Aye
W. Howard	Aye
S. Peterson	Absent

XI. Organizational Structure of the Corporation

A. Election of Corporate Officer

In accordance with the Second Amended Bylaws of California Pacific Charter Schools, Article VIII, Officers of the Corporation, Section 3, Election of Officers and Section 9, Secretary, it is recommended the Board of Directors conduct the election for the following corporate officer position:

a. Secretary: ***Daisy Carlos was nominated and accepted the Corporate Officer position, Secretary.***

W. Howard made a motion to Kelly Wylie, President.
J. McFaul seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Wylie	Aye
J. McFaul	Aye
T. Rogers	Absent
W. Howard	Aye
S. Peterson	Absent

XII. Personnel Services

A. Approval of One-Time Discretionary Bonus for Staff

W. Howard made a motion to Kelly Wylie, President.
J. McFaul seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

W. Howard	Aye
J. McFaul	Aye
T. Rogers	Absent
K. Wylie	Aye
S. Peterson	Absent

B. Approval of Revisions to 2023-2024 Salary Schedules and Associated Reclassifications

J. McFaul made a motion to Kelly Wylie, President.
W. Howard seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. McFaul	Aye
T. Rogers	Absent
W. Howard	Aye
S. Peterson	Absent
K. Wylie	Aye

C. Approval of Shared Personnel Agreements for July 1, 2023 - June 30, 2024

Shared Personnel Agreements between Sage Oak Charter Schools and California Pacific Charter Schools for support from Gretchen Chamberlain, Assistant Director of Compliance and Accountability, and Romy Mason, Special Education Data & Compliance Specialist, effective July 1, 2023 through June 30, 2024.

J. McFaul made a motion to Kelly Wylie, President.
W. Howard seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. McFaul	Aye
W. Howard	Aye
T. Rogers	Absent
K. Wylie	Aye
S. Peterson	Absent

D. Approval of Property and Casualty Insurance Policies by Bolton & Company (Renewal)

J. McFaul made a motion to Kelly Wylie, President.
W. Howard seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

W. Howard	Aye
K. Wylie	Aye
J. McFaul	Aye
T. Rogers	Absent
S. Peterson	Absent

E. Approval of Employee Handbook Policy Changes

J. McFaul made a motion to Kelly Wylie, President.
W. Howard seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Rogers	Absent
K. Wylie	Aye
W. Howard	Aye
J. McFaul	Aye
S. Peterson	Absent

XIII. Public Hearings

A. Preliminary Budget 2023-24, First Reading

a. 2023-24 Preliminary Budget #1751 California Pacific Charter School-Los Angeles
b. 2023-24 Preliminary Budget #1758 California Pacific Charter School-San Diego
c. 2023-24 Preliminary Budget #2037 California Pacific Charter School-Sonoma
e. 2023-24 Budget Overview for Parents - #1751 California Pacific Charter School-Los Angeles
f. 2023-24 Budget Overview for Parents - #1758 California Pacific Charter School-San Diego
g. 2023-24 Budget Overview for Parents - #2037 California Pacific Charter School-Sonoma
h. Education Protection Account (EPA) Expenditure Summary #1751 California Pacific Charter School-LA
i. Education Protection Account (EPA) Expenditure Summary #1758 California Pacific Charter School-SD
j. Education Protection Account (EPA) Expenditure Summary #2037 California Pacific Charter School-Sonoma

Hearing Open: **6:20 p.m.**
Hearing Closed: **6:39 p.m**.

Moved by William Howard and seconded by Jason McFaul to open the hearing. There were no comments in the chat box, or from guests at the in-person meeting.

There was a question and discussion by William Howard regarding cash on hand.

Shannon Green, Assistant Director of Fiscal Services, presented the Preliminary Budget.

B. Local Control & Accountability Plan (LCAP) 2023-24

a. 2023-24 Budget Overview for Parents (San Diego)
b. 2023-24 LCAP Plan Summary (San Diego)
c. 2023-24 Budget Overview for Parents (Los Angeles)

d. 2023-24 LCAP Plan Summary (Los Angeles)
e. 2023-24 Budget Overview for Parents (Sonoma)
f. 2023-24 LCAP Plan Summary (Sonoma)

Hearing Open: **6:39 p.m.**
Hearing Closed: **7:16 p.m.**

Moved by Jason McFaul and seconded by William Howard to open the hearing. There were no comments in the chat box, or from guests at the in-person meeting.

There was a question and discussion by Jason McFaul regarding Synchronizing Instruction and Field Trip Fees for students.

There was a question and discussion by William Howard regarding the Grad Success Tracker, in specific, does this start in 9th grade and is it kept up? He also asked for clarification on the CTE Pathways.

Ericka Zemmer, Director of School Operations, presented the LCAP.

XIV. Comments

A. Board Comments

The Board said they appreciate all of the staff for a good job on their presentations, saying it is a pleasure to be here and listen to the great things happening at CPCS. The enrollment looks promising, CPCS has held their reserves, and they continue to focus on professional development for staff. They also said they understand this time of year can get a little rough, but wanted everyone to know they appreciate their hard work. Thank you.

B. CEO/Superintendent Comments

The CEO, echoed the Board comments and said this has been a really long day, and will keep her comments short. She really appreciates her team and thanked them for their hard work, saying there is a lot of working hours that goes into a very detailed 10 minute presentation. She also said she is excited about some really big things that are in the works, and are to come to CPCS. Thank you!

XV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:01 PM.

Respectfully Submitted,
K. Wylie

Documents used during the meeting

- May 22-23 LA School Highlights.pdf
- May 22-23 SO School Highlights.pdf
- May 22-23 SD School Highlights.pdf
- 2nd Interim 22-23 Letter, CalPac-SD.pdf
- CalPac-LA Check Register May 2023.pdf
- CalPac-SD Check Register May 2023.pdf
- CalPac-SO Check Register May 2023.pdf
- J.P. Morgan Statement May 31 2023.pdf
- 2023-24 SELPA Master Contract DRAFT.pdf
- BUS Concent Items 4-10.pdf
- CCSA Membership Inv 5-17-23.pdf
- GoGuardian - California Pacific Charter Schools.pdf
- Kajeet Contract.pdf
- NoRedInk - Order NRI-33132.pdf
- Seastone Productions 23-24.pdf
- Stampli Jan-May 2023.pdf
- Zoom Contract.pdf
- 22-23 Local Performance Indicators Presentation.pdf
- 2023_LCAP_Local_Performance_Indicator_Self-Reflection_CPC-LA.pdf
- 2023_LCAP_Local_Performance_Indicator_Self-Reflection_CPC-SO.pdf
- 2023_LCAP_Local_Performance_Indicator_Self-Reflection_CPC-SD.pdf
- Renaissance 2023-24.pdf
- CPCS_Bylaws-Second_Amended_v2_2.8.22_SIGNED.pdf
- CPCS One-Time Discretionary Bonuses to Staff June 2023.docx.pdf
- CPCS One-Time Discretionary Bonus Staff Report.pdf
- BUS Revisions to 2023-2024 Salary Schedules and Associated Reclassifications.docx.pdf
- 2023-2024_Certificated Salary Schedule 6-13-23.pdf
- 2023-2024_Certificated Substitute Salary Schedule 6-13-23.pdf

- 2023-2024_Certificated Specialist Salary Schedule 6-13-23.pdf
- 2023-2024_Classified Salary Sched 6-13-23.pdf
- 2023-2024_Certificated Administrative Salary Schedule 6-13-23.pdf
- 2023-2024_Classified Administrative Salary Schedule 6-13-23.pdf
- DRAFT Assistant Superintendent Board Approval June 2023.docx.pdf
- Shared Personnel Agreement 7-1-2023 - Gretchen Chamberlain.docx.pdf
- Assistant Director of Compliance and Accountability Board Approval May 2023.pdf
- Shared Personnel Agreement 7-1-2023 - Romy Mason.docx.pdf
- Special Education Data _ Compliance Specialist Board Approved May 2022.pdf
- California Pacific Charter School 2023 Rate Proposal.pdf
- BUS - Employee Handbook Policy Changes.docx.pdf
- Conflict of Interest Notice CPCS Rev June 2023 (1).pdf
- Out of State Work Policy June 2023.pdf
- Vacation Policy Rev June 2023 (1).pdf
- 2023-24 Preliminary Budget - California Pacific Charter Schools.pdf
- 2023-24 Preliminary Budget Presentation.pdf
- 2023_LCFF_Budget_Overview_for_Parents_California_Pacific_Charter_-_Sonoma_20230610.pdf
- 2023_LCFF_Budget_Overview_for_Parents_California_Pacific_Charter_-_San_Diego_20230610.pdf
- 2023_LCFF_Budget_Overview_for_Parents_California_Pacific_Charter_-_Los_Angeles_20230610.pdf
- Education Protection Account (EPA) - Expenditure Summary 06.30.2023.pdf
- 2023_LCAP CPC-SD.pdf
- 2023_LCAP CPC-SO.pdf
- 2023_LCAP CPC-LA.pdf
- 2022-23 LCAP Year 2 Outcomes Presentation.pdf

FOR MORE INFORMATION

For more information concerning this agenda, contact
California Pacific Charter Schools. Telephone: 949-688-7798