APPROVED

California Pacific Charter Schools

Minutes

Regular Meeting of the Board of Directors

Date and Time
Tuesday March 7, 2023 at 5:00 PM

Location
Holiday Inn Diamond Bar
Room: Northgate 101
21725 E Gateway Center Dr.
Diamond Bar, CA 91765

Teleconference Locations
1850 Peary Way, Livermore, CA 94550
32706 Spun Cotton Drive, Winchester, CA 92596

Join by telephone or via Zoom conferencing link below:
Dial by your location
+1 669 900 6833 US (San Jose)
+1 213 338 8477 US (Los Angeles)
Meeting ID: 952 2108 5452

https://cal-pacs-org.zoom.us/j/95221085452

MISSION STATEMENT

CalPac's mission is to support and encourage all students to relentlessly pursue their life goals by providing an accessible and inclusive personalized learning community.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting California Pacific Charter Schools at 949-752-0527.

Directors Present

J. McFaul, K. Wylie (remote), T. Rogers (remote), W. Howard

Directors Absent

S. Peterson

Guests Present

C. Amador (remote), C. Feher, D. Carlos, G. Chamberlain (remote), L. Hath (remote), S. Green (remote), Victor Nogueda

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I. Opening Items

A. Call the Meeting to Order

K. Wylie called a meeting of the board of directors of California Pacific Charter Schools to order on Tuesday Mar 7, 2023 at 5:02 PM.

B. Record Attendance

II. Pledge of Allegiance

A. Led by Board President or designee.

Jason McFaul led the Pledge of Allegiance.

III. Approve Adopt/Agenda

A. Agenda

T. Rogers made a motion to Kelly Wylie, President.
J. McFaul seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. McFaul	Aye
S. Peterson	Absent
T. Rogers	Aye
K. Wylie	Aye
W. Howard	Aye

IV. Approve Minutes

A. Minutes of the Regular Board meeting that was held on February 21, 2023

W. Howard made a motion to approve the minutes from Regular Meeting of the Board of Directors on 02-21-23.
J. McFaul seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

W. Howard	Aye
T. Rogers	Aye
S. Peterson	Absent
K. Wylie	Aye
J. McFaul	Aye

V. Board Governance

A. Approval of 2023-24 Board Meeting Calendar

J. McFaul made a motion to Kelly Wylie, President.
W. Howard seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Peterson	Absent
K. Wylie	Aye
J. McFaul	Aye
T. Rogers	Aye
W. Howard	Aye

VI. Public Comments

A. Closed Session

There were no public comments regarding Closed Session.

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(Gov. Code Section 54956.9(d)(1))

a. TR v. The Collaborative Charter Services Organization, et al.

b. YL v. The Collaborative Charter Services Organization, et al.

VII. Adjourn to Closed Session

A. Closed Session

T. Rogers made a motion to Kelly Wylie, President.
J. McFaul seconded the motion.
Kelly Wylie, President asked the Board Members to adjourn to Closed Session at 5:07 p.m. for 20-30 minutes.

The board **VOTED** to approve the motion.

Roll Call	
W. Howard	Aye
S. Peterson	Absent
K. Wylie	Aye
J. McFaul	Aye
T. Rogers	Aye

VIII. Reconvene Regular Meeting

A. Report out any action that was taken in closed session.

The meeting reconvened at 5:45 p.m.
Tanya Rogers, Clerk reported there was no action was taken during the closed session.

IX. Public Comments

A. Recognition and Reports

There were no public comments regarding recognitions and reports.

X. Correspondence/Proposals/Reports

A. School Highlights, Presented by Christine Feher, CEO/Superintendent

Presented by Christine Feher, CEO/Superintendent.
The CEO/Superintendent said she was happy to announce that this is the first in-person Board meeting since pre COVID-19.

XI. Consent

A. Consent - Business/Financial Services

1. Check Registers and J.P. Morgan Statement - February 2023

B. Consent - Personnel Services

1. Approval of Classified Personnel Report
2. Approval of Job Descriptions

Consent items listed under A and B were approved and adopted by a single motion.
T. Rogers made a motion to Kelly Wylie, President.
J. McFaul seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
W. Howard	Aye
J. McFaul	Aye
T. Rogers	Aye
S. Peterson	Absent
K. Wylie	Aye

XII. Policy Development

A. Approval of New Board Policies

J. McFaul made a motion to Kelly Wylie, President.
W. Howard seconded the motion.

Presented by Shannon Green.
3000 Series - Business and Non Instructional
3150-CPCS Reserves Fiscal Policy
The board **VOTED** to approve the motion.

Roll Call	
W. Howard	Aye
J. McFaul	Aye
S. Peterson	Absent
T. Rogers	Aye
K. Wylie	Aye

XIII. Business/Financial Services

A. Approval of Second Interim Financial Report

J. McFaul made a motion to Kelly Wylie, President.
W. Howard seconded the motion.

Presented by Shannon Green.
The board **VOTED** to approve the motion.

Roll Call

J. McFaul	Aye
T. Rogers	Aye
W. Howard	Aye
S. Peterson	Absent
K. Wylie	Aye

B. Approval of Annual Audit Engagement Services between CliftonLarsonAllen (CLA) and California Pacific Charter Schools

T. Rogers made a motion to Kelly Wylie, President.
J. McFaul seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Peterson	Absent
K. Wylie	Aye
T. Rogers	Aye
W. Howard	Aye
J. McFaul	Aye

XIV. Education/Student Services

A. Approval of Alive Studios, LLC - Learning Alive Zoo Keeper Edition

J. McFaul made a motion to Kelly Wylie, President.
W. Howard seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Rogers	Aye
J. McFaul	Aye
K. Wylie	Aye
W. Howard	Aye
S. Peterson	Absent

XV. Calendar

A. The next regular meeting of the Board of Directors will be held on May 9, 2023.

Kelly Wylie, President reminded Board Members that there will be no Board meeting during the month of April. The next meeting will be on May 9th.

XVI. Comments

A. Board Comments

The Board thanked staff and fellow Board Members for the work they are doing. Tanya said it was a privilege for her and Bill to sit in on different group interviews, and the evaluation process. It was a great opportunity for them to take a look at what is going on at CPCS, saying this is a fantastic organization with dedicated people. The Board also enjoyed Shannon's reports, and listening to the students and teachers presentations. They said to keep up the good work, and said it was nice to be back in-person again. Thank you!

B. CEO/Superintendent Comments

Christine Feher, CEO said it has been fun to be in-person again. This venue is a good connecting place for LA County. She plans to use this location for meetings during the rest of this school year, and next school year. The 2023-24 Board Meeting Calendar was approved this evening, but she wanted to note that the retreat is listed as a TBD. CPCS is still working on the availability of all the Board Members and planning to meet in November or December for the retreat.

She is proud of the work that the staff is doing, saying CPCS is heading into a really busy season. Progress reports are coming out, conferences, spring break, the lottery for next years' enrollment, saying the amount of things happening is tremendous at this time. CPCS is also preparing for next school year and will be bringing their plans for employment offers in May. Thank you!

XVII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:28 PM.

Respectfully Submitted,
K. Wylie

Documents used during the meeting

- 23-24 Board Meeting Calendar.pdf
- February 22-23 SD School Highlights.pdf
- February 22-23 LA School Highlights.pdf
- February 22-23 SO School Highlights.pdf
- CalPac-SD Check Register February 2023.pdf
- CalPac-SO Check Register February 2023.pdf

- CalPac-LA Check Register February 2023.pdf
- J.P. Morgan Statement February 28 2023.pdf
- DRAFT Student Services Support Specialist - March 2023.pdf
- CPCS_-_3150_Reserves_Fiscal_Policy.pdf
- 2022-23 Second Interim Budget - California Pacific Charter.pdf
- 2023 CLA Statement of Work Engagement Letter - Audit Services CalPac.pdf
- Alive Studios LLC - Learning Alive Zoo Keeper Edition.pdf

FOR MORE INFORMATION

For more information concerning this agenda, contact
California Pacific Charter Schools. Telephone: 949-752-0527