

APPROVED



# California Pacific Charter Schools

California Pacific Charter Schools

## Minutes

Regular Meeting of the Board of Directors

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### Date and Time

Tuesday February 21, 2023 at 5:00 PM

### Location

The meeting will be held virtually.

### Join by telephone or via Zoom conferencing link below:

Dial by your location

+1 669 900 6833 US (San Jose)

+1 213 338 8477 US (Los Angeles)

Meeting ID: 978 3569 3475

<https://cal-pacs-org.zoom.us/j/97835693475>

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### MISSION STATEMENT

CalPac's mission is to support and encourage all students to relentlessly pursue their life goals by providing an accessible and inclusive personalized learning community.

### THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

### REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

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Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting California Pacific Charter Schools at 949-752-0527.

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### **Directors Present**

J. McFaul (remote), K. Wylie (remote), S. Peterson (remote), T. Rogers (remote), W. Howard (remote)

### **Directors Absent**

*None*

### **Guests Present**

Becki Ockey (remote), C. Amador (remote), C. Feher (remote), Cherie Cahn (remote), G. Chamberlain (remote), K. Madden (remote), Kevin Davis (remote), L. Hath (remote), S. Green (remote), Tyler Phipps (remote)

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## **I. Opening Items**

### **A. Call the Meeting to Order**

K. Wylie called a meeting of the board of directors of California Pacific Charter Schools to order on Tuesday Feb 21, 2023 at 5:01 PM.

### **B. Record Attendance**

Board Members were all present.

## **II. Pledge of Allegiance**

### **A. Led by Board President or designee.**

William Howard led the Pledge of Allegiance.

## **III. Approve Adopt/Agenda**

### **A. Agenda**

T. Rogers made a motion to Kelly Wylie, President.

J. McFaul seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IV. Approve Minutes**

### **A. Minutes of the Regular Board meeting that was held on January 10, 2023**

J. McFaul made a motion to approve the minutes from Regular Meeting of the Board of Directors on 01-10-23.

W. Howard seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **V. Board Governance**

### **A. Approval of Resolution No. 2023-2-21 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361**

J. McFaul made a motion to Kelly Wylie, President.

S. Peterson seconded the motion.

Board Members selected Option 2.

The board **VOTED** unanimously to approve the motion.

### **B. Plan for In-Person Meetings of the Board of Directors, Presented by Kevin Davis, Procopio Law Firm**

Christine Feher, CEO/Superintendent introduced Kevin Davis and he presented the Brown Act Updates for Board Meetings.

## **VI. Public Comments**

### **A. Recognition and Reports**

There were no public comments regarding recognition and reports.

## **VII. Correspondence/Proposals/Reports**

### **A. School Highlights, Presented by Christine Feher, CEO/Superintendent**

Presented by Christine Feher, CEO/Superintendent.

### **B. School Community and Events, Presented by Christine Feher, Student Council Members, and, Ms. Becki Ockey**

Presented by Tyler Phipps, Becki Ockey, and CPCS Students Melissa Batts and Anthony Corbella.

### **C. California School Dashboard Update, Presented by Gretchen Chamberlain, Assistant Director of Data & Assessment**

Presented by Gretchen Chamberlain, Assistant Director of Data & Assessment.

### **D. Letter from Warner Unified School District 2022-23 re: First Interim Report, California Pacific Charter School - San Diego, Presented by Christine Feher, CEO/Superintendent**

Presented by Christine Feher, CEO/Superintendent.

**E. Letter from Acton-Agua Dulce Unified School District re: 2022-23 First Interim Report, California Pacific Charter - LA, Presented by Christine Feher, CEO/Superintendent**

Presented by Christine Feher, CEO/Superintendent.

**F. 2023-24 Board Meeting Calendar - First Reading, Presented by Christine Feher, CEO/Superintendent**

Presented by Christine Feher, CEO/Superintendent.

**VIII. Consent**

**A. Consent - Business/Financial Services**

1. Check Registers and J.P. Morgan Statement - January 2023
2. Approval of New Legal Fee Structure with Young, Minney & Corr LLP, Effective February 1, 2023
3. Ratification of Goalbook Toolkit Membership
4. Approval of Surplus of Electronic Devices

**B. Consent - Education/Student Services**

1. Approval of 2023-24 Instructional Calendar
2. Approval of Comprehensive School Safety Plan (CSSP), February 2023

**C. Consent - Personnel Services**

T. Rogers made a motion to Kelly Wylie, President.  
S. Peterson seconded the motion.

1. Approval of Certificated - Personnel Report
2. Approval of 2023-24 Employee Work Year Calendars

**Consent items listed A through C were approved and adopted by a single motion.**

The board **VOTED** unanimously to approve the motion.

**IX. Business/Financial Services**

**A. Approval of Sage Intacct 2023-24 Accounting Services Contract (Renewal)**

J. McFaul made a motion to Kelly Wylie, President.  
W. Howard seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B.**

**Ratification of TeachTown Expenses for Modified Curriculum for Moderate/Severe Special Education Students**

W. Howard made a motion to Kelly Wylie, President.

S. Peterson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Approval of UKG Service Agreement**

S. Peterson made a motion to Kelly Wylie, President.

T. Rogers seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Approval of California Pacific Charter Schools Special Education In-Person Workshop**

J. McFaul made a motion to Kelly Wylie, President.

W. Howard seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Approval of Purchase of Student Chromebooks and Faculty Computers**

T. Rogers made a motion to Kelly Wylie, President.

S. Peterson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Ratification of 2023-25 DocuSign Contract (Renewal)**

J. McFaul made a motion to Kelly Wylie, President.

W. Howard seconded the motion.

The board **VOTED** unanimously to approve the motion.

**X. Education/Student Services**

**A. Approval of Arts, Music, and Instructional Materials Discretionary Block Grant Expenditure Plan**

S. Peterson made a motion to Kelly Wylie, President.

J. McFaul seconded the motion.

The board **VOTED** unanimously to approve the motion.

**XI. Policy Development**

**A. Approval of New Board Policy**

T. Rogers made a motion to Kelly Wylie, President.

W. Howard seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **XII. Calendar**

### **A. The next scheduled regular meeting of the Board of Directors will be held on March 7, 2023.**

Kelly Wylie, President shared that the next scheduled regular meeting of the Board of Directors will be held on March 7, 2023.

## **XIII. Comments**

### **A. Board Comments**

The Board thanked CPCS staff for all of their hard work on the presentations, and ensuring students are receiving their needs to be successful. They said they really enjoyed the student presentations. It is evident in the results that staff and students are happy. They commended Christine for her good work on negotiations, and Corrie for doing her homework on the UKG proposal. There are so many moving parts that are well managed, which is a testament to Christine's leadership to finding great people. They look forward to seeing everyone at the in-person meeting in March. Thank you.

### **B. CEO/Superintendent Comments**

The CEO/Superintendent said CPCS packed in a lot of information at the meeting tonight. She was impressed staff stayed within the scheduled time for each item, saying cabinet planning to operate and estimate the time on presentations has really helped the meetings be more thorough and run on time. She commended Corrie and Shannon for their help in securing the best systems, Sage Intacct and UKG service agreements for CPCS. She looks forward to seeing everyone in-person at the March meeting, and reviewing the 2nd Interim Report. Well done!

## **XIV. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:51 PM.

Respectfully Submitted,  
K. Wylie

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## **Documents used during the meeting**

- AMENDED-CPCS Resolution-re-authorizing-AB-361\_2.21.23.docx.pdf
- Cal-Pac\_Presentation\_re\_Brown\_Act\_Updates\_and\_Board\_Meetings.pdf

- January 22-23 SD School Highlights.pdf
- January 22-23 SO School Highlights.pdf
- January 22-23 LA School Highlights.pdf
- School Community & Events 2023.pdf
- CALPAC Dashboard 21-22 Board Presentation.pdf
- Warner USD Review of 2022-23 1st Interim Budget.pdf
- Acton-Agua Dulce FIB 22-23 Summary Analysis.pdf
- FIRST READING - 23\_24 Board Meeting Calendar.pdf
- CalPac-SO Check Register January 31 2023.pdf
- CalPac-SD Check Register January 31 2023.pdf
- CalPac-LA Check Register January 31 2023.pdf
- J.P. Morgan Statement January 31 2023.pdf
- YMC\_New\_Rates\_Eff.\_Feb\_1\_2023.pdf
- Goalbook Toolkit Membership 22\_23, 23\_24 TK10 \_ Invoice 1001-49406.pdf
- ewaste list Feb 2023.pdf
- 23-24 School Calendar for Board Approval 2-21-23.pdf
- 2023 CalPac School Safety Plan.pdf
- DRAFT 2023 CalPac School Safety Plan - red line.pdf
- BUS 2023-2024 Employee Work Year Calendars.docx.pdf
- 2023-2024 Certificated 185 Days Employee Work Year Calendar.pdf
- 2023-2024 Certificated 190 Days Employee Work Year Calendar.pdf
- 2023-2024 Certificated 200 Days Employee Work Year Calendar.pdf
- 2023-2024 Certificated 205 Days Employee Work Year Calendar.pdf
- 2023-2024 Certificated 220 Days Employee Work Year Calendar.pdf
- 2023-2024 CLASSIFIED 175 Days Employee Work Year Calendar.pdf
- 2023-2024 CLASSIFIED 185 Days Employee Work Year Calendar.pdf
- 2023-2024 CLASSIFIED 12 month Employee Work Year Calendar.pdf
- CalPac Sage Intacct Contract April 2023-April 2024.pdf
- TeachTown Invoices (Totaling \$10,126.88).pdf
- BUS UKG Service Agreement 2023-2026.docx (1).pdf
- California Pacific Charter Schools - UKG MSA (UKG Clean 2023.02.16).pdf
- CalPac March 2023 Meeting 3.29.23.pdf
- SpEd In-Person Workshop March 2023 - Information.pdf
- Feb 2023 Board Staff Laptop Quote Example.pdf
- Feb 2023 Board Quote 647000 - Student Chromebook.pdf

- Feb 2023 Board Student CB Quote Example (1).pdf
  - Docusign Contract 2023-2025.pdf
  - 2022\_Art\_and\_Music\_Discretionary\_Block\_Grant\_Plan\_CPC-LA.pdf
  - 2022\_Art\_and\_Music\_Discretionary\_Block\_Grant\_Plan\_CPC-SD.pdf
  - 2022\_Art\_and\_Music\_Discretionary\_Block\_Grant\_Plan\_CPC-Sonoma.pdf
  - CPCS-3016 Third-Party Processor Policy.pdf
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#### FOR MORE INFORMATION

For more information concerning this agenda, contact  
California Pacific Charter Schools. Telephone: 949-752-0527