APPROVED

California Pacific Charter Schools

Minutes

Regular Meeting of the Board of Directors

Date and Time
Tuesday September 13, 2022 at 5:00 PM

MISSION STATEMENT
CalPac's mission is to support and encourage all students to relentlessly pursue their life goals by providing an accessible and inclusive personalized learning community.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY
The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting California Pacific Charter Schools at 949-752-0527.

Directors Present
J. McFaul (remote), K. Wylie (remote), S. Peterson (remote), T. Rogers (remote), W. Howard (remote)

Directors Absent

None

Directors who arrived after the meeting opened
S. Peterson

Guests Present
C. Amador (remote), C. Feher (remote), G. Chamberlain (remote), K. Madden (remote), L. Hath (remote), S. Green (remote)

I. Opening Items

A. Call the Meeting to Order

K. Wylie called a meeting of the board of directors of California Pacific Charter Schools to order on Tuesday Sep 13, 2022 at 5:03 PM.

B. Record Attendance

C. Approve Minutes Regular Board Meeting August 9, 2022

T. Rogers made a motion to approve the minutes from Regular Meeting of the Board of Directors on 08-09-22.
W. Howard seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes Board of Directors Study Session August 9, 2022

T. Rogers made a motion to approve the minutes from Board of Directors Study Session on 08-09-22.
W. Howard seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Approve Adopt/Agenda

A. Agenda

J. McFaul made a motion to Kelly Wylie, Board President.
T. Rogers seconded the motion.

Kelly Wylie, Board President requested to amend the agenda and remove consent item: Business/Financial Services, Check Registers and J.P. Morgan Statement- August 2022, for discussion.
The board **VOTED** to approve the motion.

Roll Call
S. Peterson Absent

Roll Call

K. Wylie	Aye
T. Rogers	Aye
W. Howard	Aye
J. McFaul	Aye

III. Board Governance

A. Approval of Resolution No. 2022-9-13 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361

J. McFaul made a motion to Kelly Wylie, Board President.
W. Howard seconded the motion.

Option II was selected by the voting members present.
The board **VOTED** to approve the motion.

Roll Call

S. Peterson	Absent
J. McFaul	Aye
T. Rogers	Aye
K. Wylie	Aye
W. Howard	Aye

IV. Public Comment

A. Closed Session

There were no public comments regarding closed session.

V. Adjourn to Closed Session

A. Closed Session

Kelly Wylie, Board President requested members adjourn to closed session at 5:07 p.m. and return to open session at 5:45 p.m.
S. Peterson arrived at 5:07 PM.

VI. Reconvene Regular Meeting

A. Report out any action taken in closed session.

The meeting reconvened at 6:15 p.m.

Tanya Rogers, Clerk reported out the Board unanimously approved the Engagement, Joint Representation and Conflict Waiver Agreement – Yvette Lares v. The Collaborative Charter Services Organization, et al with Procopio, Cory, Hargreaves & Savitch LLP for anticipated litigation.

VII. Pledge of Allegiance

A. Led by.

Tanya Rogers

VIII. Public Comments

A. Recognition and Reports

There were no public comments regarding recognition and reports.

IX. Correspondence/Proposals/Reports

A. School Highlights, Presented by Christine Feher, CEO/Superintendent

School Highlights were presented by Christine Feher.

B. Correspondence from Guerneville School District

California Pacific Charter Schools received a satisfactory review of the Annual 2022-23 budget and LCAP review from Guerneville School District. This was presented by Christine Feher.

X. Consent

A. Consent - Business/Financial Services

1. Check Registers and J.P. Morgan Statement - August 2022

Kelly Wylie, Board President removed this item from consent for discussion.

B. Consent - Education/Student Services

1. Approval of Safe Return to In-Person Instruction and Continuity of Services Plan (COVID-19) and the Guidance Checklist for each California Pacific charter school.

C. Consent - Personnel Services

1. Approval of Certificated - Personnel Report
2. Approval of Classified - Personnel Report
3. Approval of Job Descriptions

D. Consent - Policy Development

Approval of existing board policies revised, reviewed, and eliminated by staff for the 2022-2023 school year.

Board Policies: Reviewed
The following are policies being brought to the Board without changes for approval.

9000 Series - Board By-Laws
9320-CPCS Meetings and Notices
9321-CPCS Closed Session Purposes and Agenda
9321.1-CPCS Closed Session Actions and Reports

Board Policies: Revised
The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

3000 Series - Business/Fiscal Policies
3012-CPCS Purchasing Card Fiscal Policy

Consent items B through D were approved. Item A was removed for discussion.

S. Peterson made a motion to Kelly Wylie, Board President.
J. McFaul seconded the motion.
The board **VOTED** unanimously to approve the motion.

XI. Business/Financial Services

A. Approval of Check Registers and J.P. Morgan Statement - August 2022

Kelly Wylie, Board President removed this item from consent for discussion.

Tanya Rogers, Clerk stated that there were significant reimbursements made to Christine Feher reported on the Check Registers. This was due to the current Purchasing Card Board Policy, and CPCS experiencing the highest season of enrollment. Additional expenses for advertisements were needed which caused Christine to use her personal credit card.

T. Rogers made a motion to Kelly Wylie, Board President.
J. McFaul seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approval of the Unaudited Actuals Financial Report 2021-2022

T. Rogers made a motion to Kelly Wylie, Board President.
S. Peterson seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approval of the Payroll and Retirement Support Contract with Charter Impact

J. McFaul made a motion to Kelly Wylie, Board President.
W. Howard seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approval of Purchasing Card Application and Agreement

J. McFaul made a motion to Kelly Wylie, Board President.
W. Howard seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approval of Commercial Office Building Lease with A&R Parcel Three

J. McFaul made a motion to Kelly Wylie, Board President.
S. Peterson seconded the motion.
The board **VOTED** unanimously to approve the motion.

XII. Education/Student Services

A. Approval of California Pacific Charter Schools Local Indicator Reports

S. Peterson made a motion to Kelly Wylie, Board President.
T. Rogers seconded the motion.
The board **VOTED** unanimously to approve the motion.

XIII. Personnel Services

A. Approval of Revisions to the Employee Handbook

W. Howard made a motion to Kelly Wylie, Board President.
J. McFaul seconded the motion.
The board **VOTED** unanimously to approve the motion.

XIV. Comments

A. Board Comments

The Board thanked all of the CPCS staff for their continued hard work. They are happy to hear the enrollment is climbing and said they are impressed with the Professional Development, continued growth, and focus on equity and fairness. This makes them feel grateful to be a part of CPCS. They also enjoy seeing the posts on Instagram. Keep up the great work!

B. CEO/Superintendent Comments

The CEO thanked the Board for their kind comments, and said she will pass this on to the team. She said she is thankful for her team saying this is what makes everything work.

Although CPCS has a small team, everyone is very top notched, and they set the bar high. She is also excited about the CPCS social media campaign this year. Thank you.

XV. Closing Items

A. Adjourn Meeting

W. Howard made a motion to Kelly Wylie, Board President.
S. Peterson seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,
K. Wylie

FOR MORE INFORMATION
For more information concerning this agenda, contact
California Pacific Charter Schools. Telephone: 949-752-0527