



California Pacific Charter Schools

California Pacific Charter Schools

Regular Meeting of the Board of Directors

Published on September 4, 2026 at 12:01 PM PDT

Date and Time

Tuesday September 8, 2026 at 6:00 PM PDT

Location

Holiday Inn Diamond Bar
Room: Northgate 101
21725 E Gateway Center Dr.
Diamond Bar, CA 91765

Teleconference Locations

Hilton Garden Inn, Room: Conservatory, 4200 Taylor St, San Diego, CA 92110
1850 Peary Way, Livermore, CA 94550
32706 Spun Cotton Drive, Winchester, CA 92596

Join by telephone or via Zoom conferencing link below:

Dial by your location

(213) 338 8477 (Los Angeles)

(669) 900 6833 (San Jose)

Meeting ID: 929-8822-0663

<https://cal-pacs-org.zoom.us/j/92988220663>

MISSION STATEMENT

CalPac's mission is to support and encourage all students to relentlessly pursue their life goals by providing an accessible and inclusive personalized learning community.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting California Pacific Charter Schools at 949-688-7798.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Call the Meeting to Order		Board Chairperson	2 m
B. Record Attendance		Board Chairperson	2 m
Roll Call:			
Kelly Wylie, Chairperson			
Dr. Shirley Peterson, Vice Chairperson			
Tanya Rogers, Clerk			
Bill Howard, Member			
Jason McFaul, Member			
II. Pledge of Allegiance			6:04 PM
A. Led by Board Chairperson or designee.		Board Chairperson	2 m
III. Approve Adopt/Agenda			6:06 PM
A. Agenda	Vote	Board Chairperson	2 m
It is recommended that the Board of Directors adopt the agenda for the Regular Board Meeting on September 8, 2026, as presented.			
Roll Call Vote:			
Kelly Wylie			

	Purpose	Presenter	Time
Dr. Shirley Peterson Tanya Rogers Bill Howard Jason McFaul Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

IV. Approve Minutes**6:08 PM**

- | | | | | |
|-----------|---|-----------------|-------------------|-----|
| A. | Approval of the Minutes of the Board of Directors Study Session held on August 11, 2026 | Approve Minutes | Board Chairperson | 2 m |
|-----------|---|-----------------|-------------------|-----|

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

- | | | | | |
|-----------|--|-----------------|-------------------|-----|
| B. | Approval of the Minutes of the Regular Meeting of the Board of Directors held on August 11, 2026 | Approve Minutes | Board Chairperson | 2 m |
|-----------|--|-----------------|-------------------|-----|

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

V. Board Governance**6:12 PM**

- | | | | | |
|-----------|-------------------------------------|------|-----------------|-----|
| A. | Approval of Annual Board Evaluation | Vote | Christine Feher | 5 m |
|-----------|-------------------------------------|------|-----------------|-----|

It is recommended the Board approve the Annual Board Evaluation 2025-26, for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

	Purpose	Presenter	Time
Roll Call Vote:			
Kelly Wylie			
Dr. Shirley Peterson			
Tanya Rogers			
Bill Howard			
Jason McFaul			
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

VI. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board Chairperson. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board Chairperson with a written statement and an administrator will provide answers at a later date.

VII. Correspondence/Proposals/Reports

6:17 PM

A.	CalPac School Highlights	Discuss	Christine Feher	5 m
	Presented by C. Feher, Superintendent			
B.	Enrollment Update	Discuss	Christine Feher	5 m
	C. Feher, Superintendent, will provide the Board with an update on current student enrollment, including enrollment trends, projections, and other relevant information regarding the school's enrollment status.			
C.	Correspondence from Guerneville School District	Discuss	Christine Feher	2 m
	California Pacific Charter Schools has received approval of the 2026-27 LCAP from Guerneville School District.			

VIII. Consent

6:29 PM

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

	Purpose	Presenter	Time
A.	Consent - Business/Financial Services	Board Chairperson	2 m
	1. Check Registers - August 2026 2. J.P. Morgan Statement - August 2026 3. Chase Ink Statement - August 2026 4. Chase End of Day Sweep Investment - August 2026 5. Surplus of Electronics Devices		
B.	Consent - Education/Student Services	Board Chairperson	5 m
	1. Approval of HMH Read 180 Contract (Renewal) 2. 2026-27 Annual Notifications		
C.	Consent - Personnel Services	Vote Board Chairperson	2 m
	1. Approval of Personnel Report 2. Approval of Concordia University Memorandum of Understanding 3. Approval of Employee Handbook Revisions 4. Job Description - Community Engagement and Events Technician (Revised)		

Consent items listed A through C are considered routine and will be approved/adopted by a single motion.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

IX. Business/Financial Services

6:38 PM

A.	Approval of the Unaudited Actuals Financial Report 2025-2026	Vote	Shannon Green	12 m
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	Purpose	Presenter	Time
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It is recommended the Board approve the Unaudited Actuals Financial Report dated July 1, 2025 to June 30, 2026, for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

X. Public Comment - Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under Public Comments/Recognition/Reports.

XI. Adjourn to Closed Session

6:50 PM

The Board will consider and may act on any of the closed session matters.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

A.	Closed Session	Discuss	Board Chairperson	20 m
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1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

(Gov. Code Section 54957)

a. Superintendent, Performance Evaluation and Goals

XII. Reconvene Regular Meeting

7:10 PM

A.	Report out any action taken in closed session.	Discuss	Board Chairperson	5 m
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	Purpose	Presenter	Time
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XIII. Calendar

The next scheduled meeting will be held on October 13, 2026.

XIV. Comments**7:15 PM**

A. Board Comments	Discuss	Board of Directors	5 m
B. Superintendent Comments	Discuss	Christine Feher	5 m

XV. Closing Items**7:25 PM**

A. Adjourn Meeting	Vote	Board Chairperson	2 m
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Roll Call Vote:
 Kelly Wylie
 Dr. Shirley Peterson
 Tanya Rogers
 Bill Howard
 Jason McFaul
 Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, contact
 California Pacific Charter Schools. Telephone: 949-688-7798

Coversheet

Approval of the Minutes of the Board of Directors Study Session held on August 11, 2026

Section:	IV. Approve Minutes
Item:	A. Approval of the Minutes of the Board of Directors Study Session held
on August 11, 2026	
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Board of Directors Study Session on August 11, 2026

APPROVED



California Pacific Charter Schools

California Pacific Charter Schools

Minutes

Board of Directors Study Session

Date and Time

Tuesday August 11, 2026 at 1:00 PM

Location

Holiday Inn Diamond Bar
Room: Gateway 1 & 3
21725 E Gateway Center Dr.
Diamond Bar, CA 91765

Join by telephone or via Zoom conferencing link below:

Dial by your location

(213) 338 8477 (Los Angeles)

(669) 900 6833 (San Jose)

Meeting ID: 962-1927-8970

<https://cal-pacs-org.zoom.us/j/96219278970>

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Directors Present

J. McFaul, K. Wylie, S. Peterson, T. Rogers, W. Howard

Directors Absent

None

Guests Present

C. Amador, C. Feher, D. Carlos, E. Zemmer (remote), Erika Stevens, Erin Rineberg (remote), G. Chamberlain, Tyler Phipps (remote), Victoria Campbell (remote)

I. Opening Items

A. Call the Meeting to Order

K. Wylie called a meeting of the board of directors of California Pacific Charter Schools to order on Tuesday Aug 11, 2026 at 1:01 PM.

B. Record Attendance

II. Pledge of Allegiance

A. Led by Board Chairperson or designee.

K. Wylie, Board Chairperson, led the pledge.

III. Approve/Adopt Agenda

A. Agenda

T. Rogers made a motion to approve the agenda, as presented.

J. McFaul seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. McFaul Aye

T. Rogers Aye

W. Howard Aye

K. Wylie Aye

Roll Call

S. Peterson Aye

IV. Public Comments/Recognition/Reports

A. Public Comments

There were no requests for public comment.

V. Oral Presentations

A. Annual Board Evaluation

The Board reviewed the results of its annual self-evaluation and identified collaboration, student-centered decision-making, sound governance practices, fiscal stewardship, strong leadership, effective communication, and a positive Board-Superintendent relationship as key strengths. Areas for continued focus included Board and leadership succession planning, student achievement, organizational improvement, staff recruitment and retention, and the evolving educational and fiscal landscape.

The Board agreed that the current evaluation tool remains effective but recommended minor updates to ensure alignment with current accountability, authorizer, and compliance requirements, while continuing to address succession planning. Members also discussed maintaining continuity through appropriately staggered Board terms. Staff will incorporate the revisions, and the completed evaluation will return to the Board as an action item in September.

No Board action was taken on this item.

B. Strategic Planning and Initiatives Discussion

C. Feher, Superintendent, presented a proposed three-year strategic planning framework developed with CalPac's administrative leadership team and aligned with the LCAP. The framework focuses on three primary goals: Student Achievement and Growth, Fiscal Health and Strategic Growth, and Innovation and Leadership. Discussion included strengthening MTSS and CalPac Cares, reducing chronic absenteeism, expanding targeted interventions, supporting college and career readiness, maintaining a balanced budget, strategically managing enrollment, and expanding CTE, dual enrollment, leadership development, succession planning, and cross-training.

The Board also discussed how the strategic goals align with department-level priorities across elementary, middle school, high school, and special education, including the use of real-time student data, instructional alignment, enrichment, tutoring, family engagement, and student belonging. Members supported the overall direction of the framework and recommended incorporating CalPac's mission and vision, continuing to gather staff input, and ensuring public-facing materials reflect the school's programs and

innovation. The Board requested that the strategic plan return in the spring for a progress update on implementation and identified goals.

No Board action was taken on this item.

VI. Next Study Session

A. Next Scheduled Study Session

The next Board of Directors Study Session will be held in August 2027.

VII. Closing Items

A. Adjourn Meeting

W. Howard made a motion to adjourn the study session.

S. Peterson seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

T. Rogers Aye

K. Wylie Aye

S. Peterson Aye

W. Howard Aye

J. McFaul Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:21 PM.

Respectfully Submitted,

K. Wylie

Documents used during the meeting

- CPCS Board Evaluation 2025-26.pdf

FOR MORE INFORMATION

For more information concerning this agenda, contact
California Pacific Charter Schools. Telephone: 949-688-7798

Coversheet

Approval of the Minutes of the Regular Meeting of the Board of Directors held on August 11, 2026

Section: IV. Approve Minutes
Item: B. Approval of the Minutes of the Regular Meeting of the Board of Directors held on August 11, 2026
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular Meeting of the Board of Directors on August 11, 2026

APPROVED



California Pacific Charter Schools

California Pacific Charter Schools

Minutes

Regular Meeting of the Board of Directors

Date and Time

Tuesday August 11, 2026 at 4:00 PM

Location

Holiday Inn Diamond Bar
Room: Gateway 1 & 3
21725 E Gateway Center Dr.
Diamond Bar, CA 91765

Join by telephone or via Zoom conferencing link below:

Dial by your location

(213) 338 8477 (Los Angeles)

(669) 900 6833 (San Jose)

Meeting ID: 962-1927-8970

<https://cal-pacs-org.zoom.us/j/96219278970>

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Directors Present

J. McFaul, K. Wylie, S. Peterson, T. Rogers, W. Howard

Directors Absent

None

Guests Present

C. Amador, C. Feher, D. Carlos, E. Zemmer (remote), Erika Stevens, G. Chamberlain, S. Green (remote), Victoria Campbell (remote)

I. Opening Items

A. Call the Meeting to Order

K. Wylie called a meeting of the board of directors of California Pacific Charter Schools to order on Tuesday Aug 11, 2026 at 4:01 PM.

B. Record Attendance

II. Pledge of Allegiance

A. Led by Board Chairperson or designee.

W. Howard led the pledge

III. Approve/Adopt Agenda

A. Agenda

T. Rogers made a motion to approve the agenda, as presented.

J. McFaul seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

T. Rogers Aye

W. Howard Aye

J. McFaul Aye

S. Peterson Aye

Roll Call

K. Wylie Aye

IV. Approve Minutes

A. Minutes of the Regular Board meeting that was held on June 16, 2026

W. Howard made a motion to approve the minutes from Regular Meeting of the Board of Directors on 06-16-26.

S. Peterson seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. McFaul Aye

K. Wylie Aye

W. Howard Aye

T. Rogers Aye

S. Peterson Aye

V. Public Comments/Recognition/Reports

A. Public Comments

No public comments were submitted.

VI. Correspondence/Proposals/Reports

A. CalPac School Highlights

Presented by C. Feher, Superintendent.

B. CalPac Financial Update

Presented by S. Green, Director of Fiscal Services.

C. Correspondence from Acton-Agua Dulce Unified School District

Presented by C. Feher, Superintendent.

VII. Consent

A. Consent - Business/Financial Services

1. Check Registers - June 2026 & July 2026
2. J.P. Morgan Statement - June 2026 & July 2026
3. Chase Ink Statement - June 2026 & July 2026
4. Chase End of Day Sweep Investment - June 2026 & July 2026
5. Approval of Harbottle Law Group Agreement
6. Approval of Quarles & Brady Law Firm Engagement Letter

7. Approval of Association of California School Administrators (ACSA) Memberships (Renewals)
8. Approval of 2026-27 Medi-Cal Billing Services Agreement (San Joaquin County Office Of Education Billing Services Agreement)
9. Approval of 2026 IRS Mileage Reimbursement Rate
10. Approval of Surplus of Electronic Devices

B. Consent - Education/Student Services

1. Approval of 2026-27 Title 1 School-Parent/Guardian Compact
2. Approval of 2026-27 Crescendo Music Program Quote (Renewal)
3. Approval of CSU Admissions Partnership Agreement

C. Consent - Personnel Services

1. Approval of Personnel Report
2. Approval of Job Description: Instructional Assistant/Tutor

D. Consent - Policy Development

Approval of existing board policies revised by staff for the 2026-27 school year.

Board Policies: Reviewed

The following documents were reviewed for accuracy and may include minor edits such as a correction to a typographical error, grammar, spelling, or punctuation.

1000 Series - Community Relations

1025 - CPCS Uniform Complaint Procedures Policy

6000 Series - Instruction

6005 - CPCS Parent and Family Engagement Policy

6020 - CPCS Education for Homeless Youth

6030 - CPCS Foster and Mobile Youth Policy

6035 - CPCS Math Placement Policy

Board Policies: Revised

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

1000 Series - Community Relations

1010 - CPCS Civility Policy

1030 - CPCS Safe Operation of Schools (Infectious Disease) Policy

1035 - CPCS Access to Public Records Policy

5000 Series - Student Services

5050 - CPCS Academic Integrity Policy

6000 Series - Instruction

6010 - CPCS Independent Study Policy

6015 - CPCS Comprehensive Sexual Health Education

6025 - CPCS 504 Policy

6040 - CPCS Local Assessment Policy

6050 - CPCS Virtual Proctoring Policy

6055 - CPCS Adequate Progress Policy

6060 - CPCS SPED Formal Assessment Request

6070 - CPCS SPED Independent Educational Evaluation Policy

6075 - CPCS SPED Certificate of Completion

6095 - CPCS Policy on Repeating Courses

6115 - CPCS Attendance and Involuntary Removal Policy

6125 - CPCS TK - 8 Grade Report Card Policy

6210 - CPCS Graduation Policy

9000 Series - Board Policies and Procedures

9100 - CPCS Organization

T. Rogers made a motion to approval all consent items listed.

J. McFaul seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Peterson Aye

K. Wylie Aye

T. Rogers Aye

W. Howard Aye

J. McFaul Aye

VIII. Education/Student Services

A. Approval of Zoom (Renewal)

W. Howard made a motion to approve Zoom (Renewal).

J. McFaul seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Peterson Aye

J. McFaul Aye

T. Rogers Aye

W. Howard Aye

K. Wylie Aye

B. Approval of 2026-27 English Learner Master Plan

J. McFaul made a motion to approve the 2026-27 English Learner Master Plan.
S. Peterson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

W. Howard Aye
S. Peterson Aye
K. Wylie Aye
J. McFaul Aye
T. Rogers Aye

C. Approval of 2026-27 Student/Parent Handbook and Annual Notices

T. Rogers made a motion to approve the 2026-27 Student/Parent Handbook and Annual Notices.
J. McFaul seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Peterson Aye
K. Wylie Aye
T. Rogers Aye
W. Howard Aye
J. McFaul Aye

D. Ratification of Increased hand2mind Purchasing Authority

S. Peterson made a motion to approve the ratification of increased hand2mind purchasing authority.
W. Howard seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Peterson Aye
T. Rogers Aye
J. McFaul Aye
W. Howard Aye
K. Wylie Aye

IX. Public Comment - Closed Session

A. Public Comments

There were no requests for public comment regarding the closed session item.

X. Adjourn to Closed Session

A. Closed Session

S. Peterson made a motion to adjourn to closed session.
W. Howard seconded the motion.
The meeting was adjourned to Closed Session at 4:54 P.M.
The board **VOTED** to approve the motion.

Roll Call

K. Wylie Aye
S. Peterson Aye
T. Rogers Aye
J. McFaul Aye
W. Howard Aye

XI. Closed Session

A. Closed Session Agenda

CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION
(Gov. Code Section 54956.9(d)(1))

a. PW v California Pacific Charter - Sonoma

XII. Reconvene Regular Meeting

A. Report any action that was taken in closed session.

The Board reconvened the Regular Meeting at 5:25 P.M.

T. Rogers reported that no action was taken in closed session.

XIII. Calendar

A. Next Scheduled Meeting

The next scheduled Regular Meeting of the Board of Directors will be held on September 8, 2026.

XIV. Comments

A. Board Comments

Board members expressed appreciation for the opportunity to meet in person and thanked staff for their continued work preparing for the new school year.

Members recognized the work completed during the summer, including staffing and hiring, curriculum preparation, the updated English Learner Master Plan, financial reporting, and strategic planning. The Board expressed confidence that CalPac is well-

positioned for a successful school year and thanked staff for their continued dedication and preparation.

B. Superintendent Comments

C. Feher reflected on the work completed throughout the summer and noted that the expansion of the leadership team provided additional capacity to complete several significant projects, including the updated English Learner Master Plan and Student/Parent Handbook.

C. Feher also introduced CalPac's new three-year organizational theme, **Passport to Success**. The theme for the 2026-27 school year is **Stamp Your Start: Be Here, Belong Here**, which will serve as a framework for student engagement, attendance, belonging, and schoolwide initiatives.

C. Feher shared that CalPac is well-positioned for the start of the new school year and will provide additional updates at the September Board meeting.

XV. Closing Items

A. Adjourn Meeting

W. Howard made a motion to adjourn the meeting.

S. Peterson seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

T. Rogers Aye

K. Wylie Aye

W. Howard Aye

J. McFaul Aye

S. Peterson Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,

K. Wylie

Documents used during the meeting

- June 25-26 School Highlights - Los Angeles.pdf
- June 25-26 School Highlights - San Diego.pdf
- June 25-26 School Highlights - Sonoma.pdf
- August 2026 Financial Update.pdf

- 2026-27 CA Pacific Charter Prelim Budget Review - Acton Agua Dulce USD.pdf
- CalPac-LA Check Register June 2026.pdf
- CalPac-SD Check Register June 2026.pdf
- CalPac-SO Check Register June 2026.pdf
- CalPac-LA Check Register July 2026.pdf
- CalPac-SD Check Register July 2026.pdf
- CalPac-SO Check Register July 2026.pdf
- J.P. Morgan Statement June 2026.pdf
- J.P. Morgan Statement July 2026.pdf
- Chase Ink Business Card June 2026.pdf
- Chase Ink Business Card July 2026.pdf
- J.P. Morgan End of Day Sweep Statement June 2026.pdf
- J.P. Morgan End of Day Sweep Statement July 2026.pdf
- BUS CPCS Consent Business Financial Services 8.11.26.pdf
- The Harbottle Law Group Agreement 2026-27.pdf
- Quarles & Brady LLP Engagement Letter.pdf
- ACSA Membership List.pdf
- SJCOE SEIS Billing Services Agreement.pdf
- Surplus of Electronics - August 2026.pdf
- BUS CPCS Consent Education 8.11.26.pdf
- Title 1 School-Parent Guardian Compact.pdf
- Crescendo Music Program 2026 -27.pdf
- CSU Admissions Partnership Agreement.pdf
- BUS Job Description Aug 2026.docx.pdf
- Instructional Assistant-Tutor Board Approval Aug 2026.pdf
- BUS CPCS Consent Policy Development 8.11.26.pdf
- 1010 - CPCS Civility Policy.pdf
- 1010 - CPCS Civility Policy_redline_08.11.26.pdf
- 1025 - CPCS Uniform Complaint Policy and Complaint Form.pdf
- 1030 - CPCS Safe Operation of Schools (Infectious Disease) Policy.pdf
- 1030 - CPCS Safe Operation of Schools (Infectious Disease) Policy_redline_08.11.26.pdf
- 1035 - CPCS Access to Public Records Policy.pdf
- 1035 - CPCS Access to Public Records Policy_redline_08.11.26.pdf
- 5050 - CPCS Academic Integrity Policy.pdf
- 5050 - CPCS Academic Integrity Policy_redline_08.11.26.pdf

- 6005 - CPCS Parent and Family Engagement Policy.pdf
- 6010 - CPCS Independent Study Policy.pdf
- 6010 - CPCS Independent Study Policy_redline_08.11.26.pdf
- 6015 - CPCS Comprehensive Sexual Health Education Policy.pdf
- 6015 - CPCS Comprehensive Sexual Health Education Policy_redline_08.11.26.pdf
- 6020 - CPCS Education for Homeless Children and Youth Policy.pdf
- 6025 - CPCS Section 504 Policy.pdf
- 6025 - CPCS Section 504 Policy_redline_08.11.26.pdf
- 6030 - CPCS Education for Foster and Mobile Youth Policy.pdf
- 6035 - CPCS Math Placement Policy.pdf
- 6040 - CPCS Local Assessment Policy.pdf
- 6040 - CPCS Local Assessment Policy_redline_08.11.26.pdf
- 6050 - CPCS Virtual Proctoring Policy.pdf
- 6050 - CPCS Virtual Proctoring Policy_redline_08.11.26.pdf
- 6055 - CPCS Adequate Progress Policy.pdf
- 6055 - CPCS Adequate Progress Policy_redline_08.11.26.pdf
- 6060 - CPCS Special Education Assessment Request Policy.pdf
- 6060 - CPCS Special Education Assessment Request Policy_redline_08.11.26.pdf
- 6070 - CPCS Special Education Independent Educational Evaluation Policy.pdf
- 6070 - CPCS Special Education Independent Educational Evaluation Policy_redline_08.11.26.pdf
- 6075 - CPCS Special Education Certificate of Completion Policy.pdf
- 6075 - CPCS Special Education Certificate of Completion Policy_redline_08.11.26.pdf
- 6095 - CPCS Repeated Courses Policy.pdf
- 6095 - CPCS Repeated Courses Policy_redline_08.11.26.pdf
- 6115 - CPCS Attendance Policy.pdf
- 6115 - CPCS Attendance Policy_redline_08.11.26.pdf
- 6125 - CPCS TK-12th Grade Report Card Policy.pdf
- 6125 - CPCS TK-12th Grade Report Card Policy_redline_08.11.26.pdf
- 6210 - CPCS Graduation Policy.pdf
- 6210 - CPCS Graduation Policy_redline_08.11.26.pdf
- 9100 - CPCS Organization.pdf
- 9100 - CPCS Organization_redline_08.11.26.pdf
- Zoom 2026-27 (Renewal).pdf
- California Pacific Charter English Learner Master Plan 2026-27.pdf

- California Pacific Charter English Learner Master Plan_redline_08.11.26.pdf
- CalPac Parent Student Handbook 2026-27.pdf
- CalPac Annual Notices 2026-27.pdf
- CalPac Parent Student Handbook 2026-27_redline_08.11.26.pdf
- hand2min Inv - May 2026.pdf
- hand2mind QUO043877.pdf
- hand2mind Custom Student Kit Pricing & Contents Reorder_50_7.9.pdf

FOR MORE INFORMATION

For more information concerning this agenda, contact
California Pacific Charter Schools. Telephone: 949-688-7798

Coversheet

Approval of Annual Board Evaluation

Section:	V. Board Governance
Item:	A. Approval of Annual Board Evaluation
Purpose:	Vote
Submitted by:	
Related Material:	CPCS Board Evaluation 2025-26 - Compiled.pdf



California Pacific Charter Schools

California Pacific Charter Schools Annual Board Evaluation

2025 - 2026

Issue/Concept	Compliant	In Progress	Little/No Progress	Not Applicable
A Solid Foundation				
School has a well-drafted charter contract with its sponsoring agencies.	KW SP TR WH JM			
School has well-drafted articles and bylaws.	KW SP TR WH JM			
School's legal and financial status are clear and well understood.	KW SP TR WH JM			
Appropriate liability insurance and risk management practices are maintained at all times.	KW SP TR WH JM			
School has developed a long-term /strategic plan such as a WASC report that is reviewed and revised on an annual basis.	KW SP TR WH JM			
Long-term plans are translated into annual action plans/goals in a document such as the LCAP.	KW SP TR WH JM			
Board Operations/Relations				
Board members understand their legal and ethical responsibilities (duty of	KW SP TR WH JM			

care/loyalty, conflict of interest).				
New board members are oriented and fully (maybe effectively) briefed prior to being seated.	KW SP TR WH JM			
Board is composed of individuals with a broad and appropriate range of expertise and experience. Board seeks outside counsel for matters beyond its expertise.	KW SP TR WH JM			
Board member selection process ensures a board and appropriate range of expertise and experience.	KW SP TR WH JM			
Board conducts annual self-evaluation.	KW SP TR WH JM			
Meetings are well planned with clear agendas focused on appropriate policy and action items.	KW SP TR WH JM			
Board president is a strong, capable meeting facilitator.	KW SP TR WH JM			
Board president has developed meeting norms or uses a standardized procedure such as Robert's Rules..	KW SP TR WH JM			
Meetings are conducted pursuant to common ground rules (eg. Robert's Rules) that are well understood by all members.	KW SP TR WH JM			
Individual board members prepare for meetings and participate constructively.	KW SP TR WH JM			
Meeting minutes record each board meeting and are distributed promptly on the school's website after each	KW SP TR WH JM			

meeting.				
Relationship w/-Superintendent				
Board develops performance goals and evaluates Superintendent performance each year.	KW SP TR WH JM			
Board has clear understanding with staff regarding where board responsibility should be to support and maximize the functioning of the schools.	KW SP TR WH JM			
Board has established a plan for succession in the event the Superintendent leaves or is unable to work.	KW SP TR WH JM			
Personnel and Staffing				
Board has adopted/approved a comprehensive set of personnel policies that are in line with all applicable state/federal laws & regulations. Policies are updated and will be reviewed regularly.	KW SP TR WH JM			
Clear job descriptions and staffing plans are in place.	KW SP TR WH JM			
Budget and Finance				
Board adopts an annual budget that maximizes the school's resources in support of mission/vision.	KW SP TR WH JM			
Board monitors the budget throughout the year via monthly updates, first interim budget and second interim budget.	KW SP TR WH JM			
Board contracts with an independent auditor each year, reviews the audit report,	KW SP TR WH JM			

and takes any needed follow-up action.				
Board has adopted a three year financial plan in coordination with the school's overall three year plan (WASC, LCAP).	KW SP TR WH JM			
Board has adopted a comprehensive set of fiscal management and control policies.	KW SP TR WH JM			
Instruction, Curriculum, and Assessment				
Board has adopted/approved the school's curriculum and instructional programs.	KW SP TR WH JM			
Board has adopted/approved student achievement goals/standards.	KW SP TR WH JM			
A broad based assessment system is in place to measure progress toward instructional goals/standards.	KW SP TR WH JM			
The Instructional program is in alignment with the state requirements and terms of charter.	KW SP TR WH JM			
Student assessment data is assembled in a comprehensive, coherent fashion, presented to the board, and reviewed and analyzed in-depth on a regular basis.	KW SP TR WH JM			
School reports on student achievement to charter granting agencies on a regular basis as part of the ongoing oversight and renewal process.	KW SP TR WH JM			

August 11, 2026

Board Member Comments on Strengths:

K Wylie - This board works well together for the common goal of student and staff success. There is great communication with each other, the superintendent, and other staff members. Decisions are made with students at the core.

S Peterson - The Board's individual strengths allow members to work collaboratively in support of CalPac's goals. The composition of the Board, along with the support of staff and the Superintendent, contributes to the organization's continued success.

T Rogers - The board continues to operate in a collaborative manner, which includes preparing, asking questions, and ensuring that governance occurs. The board clearly understands the difference between governance and management.

W Howard - Again, the school exhibits strong leadership as the superintendent is always looking out for what is best for our students. The board brings many different resources to the school with the common goal of also what's best for the students.

J McFaul - California Pacific Charter Schools (CalPac) continues to demonstrate a strong commitment to student success through its thoughtful attention to instruction, curriculum, and assessment, ensuring that educational decisions remain focused on improving outcomes for students. CalPac also exhibits sound fiscal stewardship, maintaining responsible budgeting and financial oversight while supporting long-term sustainability. Its dedication to attracting and retaining high-quality personnel has fostered a talented and collaborative staff committed to serving students and families. Equally impressive is the productive and professional relationship between the Board and the Superintendent, characterized by mutual trust, open communication, and a shared vision. Collectively, these strengths contribute to effective board governance, strong organizational leadership, and a culture focused on continuous improvement.

Board Member Comments on Areas of Growth and Future Needs:

K Wylie - Not that it is anticipated any time soon, but I believe we should continue to revisit and smooth out a succession plan for board members.

S Peterson - As CalPac continues its progression from "good to great," the organization should remain focused on reaching the next level of performance. Continued attention to student needs, student achievement, and overall organizational improvement will support ongoing growth.

T Rogers - As noted in the prior assessment, succession planning should occur both at the higher management level and for new board members. We do have processes in place; however, it needs to be looked at regularly so that, as an organization, we can quickly pivot. It's not easy finding issues for areas of growth and future needs, as this organization is on top of the current environment and communicates the needs so thoroughly.

W Howard - Succession planning remains an important area of continued focus for the

Board. While progress has been made in this area and prior discussions have helped establish a strong direction, continued attention to succession planning will support long-term Board and organizational continuity and help ensure preparedness for future transitions.

J McFaul - While CalPac is well-positioned for continued success, the Board should remain focused on continuous improvement. Priorities for the coming year should include maintaining high-quality instruction and student achievement, monitoring the evolving educational and fiscal landscape, supporting the recruitment and retention of exceptional staff, and continuing to strengthen communication and collaboration among the Board, Superintendent, and school leadership. By remaining proactive and student-centered, CalPac can continue to build upon its strong foundation and meet the evolving needs of the students and families it serves.

Coversheet

CalPac School Highlights

Section:	VII. Correspondence/Proposals/Reports
Item:	A. CalPac School Highlights
Purpose:	Discuss
Submitted by:	
Related Material:	July & August 26-27 School Highlights - Los Angeles.pdf July & August 26-27 School Highlights - San Diego.pdf July & August 26-27 School Highlights - Sonoma.pdf


 CALIFORNIA PACIFIC CHARTER SCHOOLS

Los Angeles School Highlights

JULY & AUGUST



2 0 2 6 - 2 0 2 7

Current Enrollment

555



Program Highlights

This month, CPCS welcomed returning students and staff back for a new school year while extending a warm welcome to the newest members of our school community. Staff began the year with virtual kickoff sessions focused on strengthening instructional practices, building connections, and preparing for a successful year ahead.

Professional development focused on preparing staff for a strong start to the school year through collaboration, instructional planning, and student support. Key sessions included CalTracker Success, MTSS with Dr. Sarah Brown from Systems Consulting, updates on academic integrity, attendance, and adequate progress, as well as identifying problems of practice, conducting action research in the classroom, staff & student goal setting, and researched-based instructional strategies for supporting diverse learners and English learners. Additional learning opportunities covered assessment practices, Special Education resources, live-session engagement, Bright





Los Angeles

JULY & AUGUST 2026

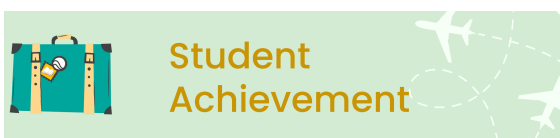
Thinker, GPTZero, and Curipod. Staff also completed required learning through Alludo and SafeSchools while preparing classrooms, schedules, and student supports for the year ahead.

Our admissions, guidance, and office teams played an important role in ensuring a smooth start to the school year. From enrolling students and coordinating schedules to facilitating Master Agreement meetings, their efforts helped students and families feel supported, informed, and ready for the year ahead.

We were also excited to welcome several new educators to the CalPac team. Our Elementary School team welcomed Tawnee Keene, Vicky Lin, Paige Gardner, Emma Pacera, Rocio Mayoral, and Emira Brown. We also celebrated new leadership and support roles for current CalPac staff, with Victoria Campbell transitioning to Assistant Director of Elementary and Marissa Probst and Katherine Johnson serving as MTSS and Intervention Coordinators. At the middle school level, we welcomed Kelly Cortese, Alexis Pacheco, Temika Morris, Zachary Ulrich, and Raquel Meadors. Our high school team welcomed Christian Bonilla and Renee Lucchesi.

The Special Education department also welcomed Alexandria Romero, Brianna Taylor, Tiffany Yarbrough, Tyiesha Sempa, Tod Overton, and Pamela Plascencia.

We are grateful to welcome these talented professionals to their new roles and look forward to the positive impact they will have on our students, families, and school community throughout the year.



Summer Bridge Program

July's Summer Bridge Program provided students across all grade levels with meaningful opportunities to strengthen skills and prepare for the new school year. More than 110 high school students participated in credit recovery and grade improvement, making important progress toward A-G completion and graduation. Elementary and middle school students also received





Los Angeles

JULY & AUGUST 2026

targeted academic support from our dedicated teachers to help accelerate learning by closing learning gaps and building confidence in academic skills.

We are proud of the hard work demonstrated by our students and staff and grateful for their commitment to continued academic growth and success.

First Day of School

CalPac kicked off the 2026–2027 school year on August 26, welcoming students and families back for another exciting year of learning, connection, and growth. Students began the year with orientation in their homeroom classes, where they met their teachers, reviewed expectations, and explored the resources and supports available to help them succeed.

The start of a new school year brings fresh opportunities for students to set goals, build connections, and start strong. We are excited for a year filled with engagement, achievement, and continued academic growth.



2026-2027 Administrative Professional Development

CalPac's leadership team gathered in July for two days of administrative professional development focused on reflection, strategic planning, and preparation for the 2026–2027 school year. Administrators reviewed student achievement trends, enrollment and fiscal health, organizational accomplishments, and lessons learned, then used those insights to identify key department initiatives aligned with CalPac's strategic goals for Student Achievement & Growth, Fiscal Health & Strategic Growth, and Innovation, Leadership Development & Organizational Resilience. Teams also established measures of success and explored opportunities for cross-department collaboration to help move schoolwide priorities into action.

The professional development concluded with a focus on accountability, progress monitoring, and individual leadership commitments for the year ahead. Team-building activities also strengthened





Los Angeles

JULY & AUGUST 2026

relationships, communication, and trust, helping ensure CalPac's leadership team entered the new school year aligned and ready to support staff and students.

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Throughout the kick-off, teachers and education specialists participated in training focused on CalTracker and data discussions, MTSS, attendance, adequate progress procedures, academic integrity, action research, and goal setting. Departments also collaborated to establish goals aligned with schoolwide priorities, while specialized sessions supported new teachers and special education staff. Optional professional learning opportunities included Bright Thinker, Canva, NoRedInk, GPTZero, Curipod, and strategies for strengthening engagement during live sessions.

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Smart Goals

For the 2026–2027 school year, CalPac's SMART goals focus on strengthening the foundation for student achievement, fiscal health, and continued innovation. We will expand student support through CARES Team re-engagement efforts, stronger MTSS systems, targeted chronic absenteeism strategies, and continued use of formative assessments to improve CAASPP readiness and college and career outcomes. Strategic enrollment, re-enrollment, and budget planning will support long-term stability and ensure resources remain aligned with high-impact student programs. CalPac will also strengthen CTE and dual enrollment partnerships while





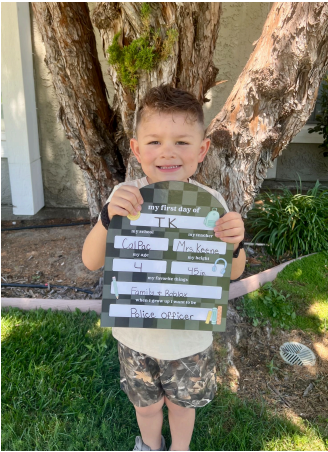
Los Angeles

JULY & AUGUST 2026

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Pictures & Videos

First Day of School





Los Angeles

JULY & AUGUST 2026



Future Projects

Beginning of the Year Assessments: Amira & STAR
Back to School Night
Back to School Park Day
Parent Conferences & Goal Setting Meetings




 CALIFORNIA PACIFIC CHARTER SCHOOLS

San Diego School Highlights

JULY & AUGUST



2 0 2 6 - 2 0 2 7

Current Enrollment

397



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San Diego

JULY & AUGUST 2026

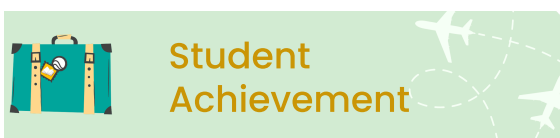
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JULY & AUGUST 2026

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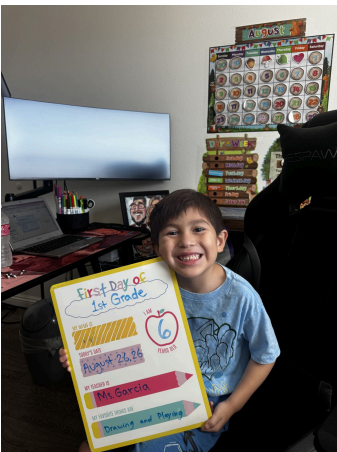
San Diego

JULY & AUGUST 2026

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Pictures & Videos

First Day of School





San Diego

JULY & AUGUST 2026



Future Projects

Beginning of the Year Assessments: Amira & STAR
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 CALIFORNIA PACIFIC CHARTER SCHOOLS

Sonoma School Highlights

JULY & AUGUST



2026 - 2027

Current Enrollment

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Sonoma

JULY & AUGUST 2026

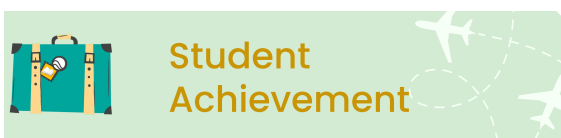
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Sonoma

JULY & AUGUST 2026

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Sonoma

JULY & AUGUST 2026

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Sonoma

JULY & AUGUST 2026

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Pictures & Videos

First Day of School



Future Projects

Beginning of the Year Assessments: Amira & STAR
 Back to School Night
 Back to School Park Day
 Parent Conferences & Goal Setting Meetings



Coversheet

Enrollment Update

Section:	VII. Correspondence/Proposals/Reports
Item:	B. Enrollment Update
Purpose:	Discuss
Submitted by:	
Related Material:	CalPac Enrollment Sept 2026.pdf



Enrollment Update as of 9/3

Los Angeles

554

San Diego

393

Sonoma

275

TOTAL ENROLLMENT: 1222

Coversheet

Correspondence from Guerneville School District

Section:	VII. Correspondence/Proposals/Reports
Item:	C. Correspondence from Guerneville School District
Purpose:	Discuss
Submitted by:	
Related Material:	Guerneville SD LCAP Approval Letter.pdf



14630 Armstrong Wood Road
Guerneville, CA 95446
707.869.2864
Fax 707.869.3149
guernevilleschool.org

To:

Christine Feher, Superintendent
California Pacific Charter – Sonoma

Subject: Approval of 2026–2027 Local Control and Accountability Plan (LCAP)

Dear Superintendent Feher,

California Pacific Charter – Sonoma

Subject: Approval of 2026–27 Local Control and Accountability Plan (LCAP)

Dear Superintendent Feher,

I am pleased to inform you that the 2026–27 Local Control and Accountability Plan (LCAP) for California Pacific Charter – Sonoma has been reviewed and approved in accordance with applicable California Education Code requirements.

In reviewing the plan, the Board determined that:

- The LCAP follows the State Board of Education's adopted template and addresses the applicable state priorities through goals focused on student outcomes, conditions of learning, and engagement.
- The plan includes specific goals, actions, services, and measurable outcomes that are aligned to state and local priorities.
- The Budget Overview for Parents is included and is consistent with the LCAP.
- The plan demonstrates that supplemental and concentration funds are principally directed toward, and effective in, meeting the needs of unduplicated pupils, including low-income students, English learners, and foster youth.
- The planned expenditures for increased or improved services meet the applicable proportionality requirements for 2026–27.
- Carryover requirements have been addressed to ensure that any required funds are retained and applied in accordance with applicable requirements.
- The LCAP demonstrates continued attention to student achievement and college and career readiness, including improvement in mathematics performance and continued growth in the College/Career Indicator.

As part of the District's ongoing authorizer oversight, California Pacific Charter – Sonoma should continue to monitor and report progress in areas identified within the LCAP as needing continued attention, including chronic absenteeism, graduation and dropout outcomes, college and career preparedness, and academic performance of student groups.

We commend California Pacific Charter – Sonoma for its continued commitment to student achievement, equity, and the alignment of resources to identified student needs.

We look forward to receiving updates on progress toward the 2026–27 LCAP goals and measurable outcomes throughout the school year.

Sincerely,

A handwritten signature in blue ink that reads "Joeline Morasch".

Joeline Morasch
Superintendent | Principal
Guerneville School District | Authorizing Agency



14630 Armstrong Wood Road
Guerneville, CA 95446
707.869.2864
Fax 707.869.3149
guernevilleschool.org

C:

Board of Education-Guerneville School District

Board of Directors-California Pacific Charter School-Sonoma

Derek Huntington | Chief Business Official

Coversheet

Consent - Business/Financial Services

Section:	VIII. Consent
Item:	A. Consent - Business/Financial Services
Purpose:	
Submitted by:	
Related Material:	CalPac-LA Check Register August 2026.pdf CalPac-SD Check Register August 2026.pdf CalPac-SO Check Register August 2026.pdf J.P. Morgan Statement August 2026.pdf Chase Ink Business Card August 2026.pdf J.P. Morgan End of Day Sweep Statement August 2026.pdf Surplus of Electronics - September 2026.pdf

Company name: California Pacific Charter Schools
Report name: Check register
Created on: 9/2/2026
Location: 55--California Pacific Charter - Los Angeles

Bank	Date	Bill no.	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	8/4/2026	2009442659	PHIL000--Philadelphia Insurance C	2161320641TC	2,747.39	August Installment Insurance Premiums FY 26/27	55--California Pacific Charter - Los Angeles
	8/4/2026	10-Jul-26	ARNE001--A&R Parcel Three	2161320639TC	3,724.65	Office Space Rent - August 2026	55--California Pacific Charter - Los Angeles
			ARNE001--A&R Parcel Three	2161320639TC	179.88	Office Space DOE - August 2026	55--California Pacific Charter - Los Angeles
	8/6/2026	260719W139270	WORL000--Worldwide Express	2186552278TC	105.67	Shipping for CPC-LA	55--California Pacific Charter - Los Angeles
	8/6/2026	10-July-26 Revised Invoice	ARNE001--A&R Parcel Three	2186552276TC	157.50	Clear Prior Year AP	55--California Pacific Charter - Los Angeles
			ARNE001--A&R Parcel Three	2186552276TC	22.50	Office Space Rent - July 2026 Correct Monthly Rent Amount	55--California Pacific Charter - Los Angeles
	8/7/2026	kjohnson072726	KATI001--Katherine Johnson	101372180	12.74	PD: Admin Collaborative July 2026	55--California Pacific Charter - Los Angeles
			KATI001--Katherine Johnson	101372180	36.32	PD: Admin Collaborative July 2026	55--California Pacific Charter - Los Angeles
	8/7/2026	10875549	KAHO001--Kahoot! ASA	101372179	1,609.63	Kahoot ! EDU Standard Licenses 26/27 SY	55--California Pacific Charter - Los Angeles
	8/7/2026	Jun-26	ANCH000--Anchor Counseling & Ec	101372178	1,292.00	BIS - June 2026	55--California Pacific Charter - Los Angeles
	8/7/2026	INV63418	ECCI000--ECC Imaging LLC	101372177	38.97	Copier Overages Monthly - July 2026	55--California Pacific Charter - Los Angeles
	8/10/2026	INV-140-10407	SCHO000--School Pathways, LLC	20137004885	42,060.24	Annual Subscriptions 26/27 SY	55--California Pacific Charter - Los Angeles
	8/10/2026	201971-168233	FLVS000--Florida Virtual School	101372181	1,079.44	FlexPoint Curriculum - SY 26/27	55--California Pacific Charter - Los Angeles
	8/10/2026	101100231067	UKG0001--UKG	20137004884	215.69	Usage Overage Fee June 2026	55--California Pacific Charter - Los Angeles
	8/10/2026	1J4C-KGMM-CTJQ	AMAZ000--Amazon	20137004883	15.03	Supplies for Office	55--California Pacific Charter - Los Angeles
	8/10/2026	INV2026-004	CRES001--Crescendo Music Progra	20137004874	2,362.50	Drum and Choir Class 26/27 SY	55--California Pacific Charter - Los Angeles
	8/10/2026	261	SYST001--System Impact Consulti	20137004876	1,687.50	PD: MTSS Virtual Presentation August 2026	55--California Pacific Charter - Los Angeles
			SYST001--System Impact Consulti	20137004876	562.50	PD: MTSS Virtual Sessions Quarterly 26/27 SY	55--California Pacific Charter - Los Angeles
	8/10/2026	HS2609048	NATI001--National Student Clearin	20137004877	843.75	StudentTracker Program for 09/01/2026-06/30/2027	55--California Pacific Charter - Los Angeles
	8/10/2026	878404	LEAR001--Learning A-Z	20137004873	202.50	Curriculum for K-8 26/27 SY	55--California Pacific Charter - Los Angeles
	8/10/2026	7123290	QUAR000--Quarles & Brady LLP	20137004872	129.60	Legal Services for June 2026	55--California Pacific Charter - Los Angeles
	8/10/2026	210560615	ULINE01--Uline	20137004875	106.64	Office supplies- Boxes for student supplies	55--California Pacific Charter - Los Angeles

Company name: California Pacific Charter Schools
Report name: Check register
Created on: 9/2/2026
Location: 55--California Pacific Charter - Los Angeles

Bank	Date	Bill no.	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	8/10/2026	estevens072326	ERIK001--Erika Stevens	20137004878	43.86	PD: Admin Collaborative July 2026	55--California Pacific Charter - Los Angeles
			ERIK001--Erika Stevens	20137004878	25.55	PD: Admin Collaborative July 2026	55--California Pacific Charter - Los Angeles
	8/10/2026	rfay-mason072726	ROMY001--Romy Fay-Mason	20137004881	54.22	Office Visit	55--California Pacific Charter - Los Angeles
	8/10/2026	camador073126	CORR001--Corrie Amador	20137004882	51.23	PD: Admin Collaborative July 2026 - Mileage	55--California Pacific Charter - Los Angeles
	8/10/2026	tphipps072726	TYLE001--Tyler Phipps	20137004879	51.03	PD: Admin Collaborative July 2026	55--California Pacific Charter - Los Angeles
	8/10/2026	cgretchen072726	GRET000--Gretchen Chamberlain	20137004880	25.86	PD: Admin Collaborative July 2026	55--California Pacific Charter - Los Angeles
			GRET000--Gretchen Chamberlain	20137004880	16.97	PD: Admin Collaborative July 2026	55--California Pacific Charter - Los Angeles
	8/10/2026	28806	NORE001--NoRedInk	20137004871	4,635.00	NoRedInk Premium Subscription 26/27 SY	55--California Pacific Charter - Los Angeles
	8/10/2026	19257	CHAR001--Charter Impact	20137004870	1,240.31	Payroll & Retirement Services Monthly - August 2026	55--California Pacific Charter - Los Angeles
	8/10/2026	3562	TSWT000--TSW Therapy, Inc.	20137004869	151.20	Speech ESY - June 2026	55--California Pacific Charter - Los Angeles
	8/11/2026	1371	ALLS001--All Systems Go Veterina	20137004889	3,374.60	Marketing Monthly - August 2026	55--California Pacific Charter - Los Angeles
	8/11/2026	INV015759	AVID001--AVID	20137004893	2,805.75	AVID Combo, Elementary, Secondary Sites Membership 26/27 SY	55--California Pacific Charter - Los Angeles
	8/11/2026	598011168	DELA000--De Lage Landen Financi	20137004890	195.55	Copier Lease Monthly - August 2026	55--California Pacific Charter - Los Angeles
	8/11/2026	14993	ALPH000--Alpha Vision, Inc.	101372183	170.55	Google Drive Back-Up Monthly - August 2026	55--California Pacific Charter - Los Angeles
	8/11/2026	94WI4144	OCDE001--Orange County Departm	101372182	165.38	SMAA RMTS System Fees Q1-Q4 2025-26 SY	55--California Pacific Charter - Los Angeles
	8/11/2026	1029793087	PITN001--Pitney Bowes Inc.	101372184	17.30	Supplies for Office	55--California Pacific Charter - Los Angeles
	8/13/2026	260726W104808	WORL000--Worldwide Express	2251259759TC	79.82	Shipping for CPC-LA	55--California Pacific Charter - Los Angeles
	8/13/2026	2067681	CULL001--Culligan	101372187	31.03	Water Cooler Rental Monthly - August 2026	55--California Pacific Charter - Los Angeles
	8/14/2026	L261494930	CLIF000--Clifton Larson Allen LLP	20137004900	5,630.78	Audit of 06/30/2026 Fiscal Year Progress Payment	55--California Pacific Charter - Los Angeles
	8/14/2026	CD_001505460	RING000--RingCentral	20137004901	1,453.47	Phone Bill Monthly - July 2026	55--California Pacific Charter - Los Angeles

Company name: California Pacific Charter Schools
Report name: Check register
Created on: 9/2/2026
Location: 55--California Pacific Charter - Los Angeles

Bank	Date	Bill no.	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	8/14/2026	18317	HATC000--Hatch & Cesario, Attorn	20137004896	121.28	Legal Services for June 2026	55--California Pacific Charter - Los Angeles
	8/14/2026	1RR3-1JHX-DTNT	AMAZ000--Amazon	20137004899	62.55	Business Prime Essentials - Membership Fee 26/27	55--California Pacific Charter - Los Angeles
	8/14/2026	18316	HATC000--Hatch & Cesario, Attorn	20137004898	16.65	Legal Services for June 2026	55--California Pacific Charter - Los Angeles
	8/14/2026	113T-Q9DW-DQF3	AMAZ000--Amazon	20137004894	5.23	Office supplies- cardstock	55--California Pacific Charter - Los Angeles
	8/17/2026	INV000190394	ASSO000--Association of California	101372189	617.58	ACSA Membership 26/27 for Katherine Johnson	55--California Pacific Charter - Los Angeles
	8/17/2026	INV000190469	ASSO000--Association of California	101372190	566.60	ACSA Membership 26/27 for Marissa Probst	55--California Pacific Charter - Los Angeles
	8/18/2026	21700	CHAR003--Charter Tech Services	20137004902	4,961.25	Monthly Technology Services for August 2026	55--California Pacific Charter - Los Angeles
	8/18/2026	246135	OG00001--Institute for Multi-Sens	20137004903	2,430.00	PD: OG + or Morphology + Asynchronous Course for 4 Staff	55--California Pacific Charter - Los Angeles
			OG00001--Institute for Multi-Sens	20137004903	1,012.50	PD: Educational Assistant Course Voucher for 6 Staff	55--California Pacific Charter - Los Angeles
	8/18/2026	246117	OG00001--Institute for Multi-Sens	20137004904	67.50	IMSE OG+ IDA - Accredited Pathway Key Assessments - Tamara Hicks	55--California Pacific Charter - Los Angeles
			OG00001--Institute for Multi-Sens	20137004904	67.50	IMSE OG+ IDA - Accredited Pathway Key Assessments - Courtney Young	55--California Pacific Charter - Los Angeles
	8/18/2026	cfeher073026	CHRI001--Christine Feher	20137004905	59.85	SDCOE Audit Workshop July 2026	55--California Pacific Charter - Los Angeles
			CHRI001--Christine Feher	20137004905	17.68	PD: Admin Collaborative July 2026	55--California Pacific Charter - Los Angeles
	8/18/2026	swarnock081126	STEP003--Stephen Warnock	20137004906	64.09	PD: Admin Collaborative July 2026 - Mileage	55--California Pacific Charter - Los Angeles
	8/21/2026	260802W083364	WORL000--Worldwide Express	2333838352TC	115.52	Shipping for CPC-LA	55--California Pacific Charter - Los Angeles
	8/21/2026	1F3Q-RXG7-4XQY	AMAZ000--Amazon	20137004913	90.09	Supplies for Office	55--California Pacific Charter - Los Angeles
	8/21/2026	16FT-7X7H-6FRD	AMAZ000--Amazon	20137004915	21.26	Office supplies- cleaning and mailing supplies	55--California Pacific Charter - Los Angeles
	8/21/2026	1T6P-KVWG-7C9C	AMAZ000--Amazon	20137004914	7.27	Book for Christine Feher - Leading AI in Schools	55--California Pacific Charter - Los Angeles
	8/21/2026	8132601	APLU000--APLUS+	20137004912	359.55	APlus+ Conference October 2026 Registrations for Christine Feher	55--California Pacific Charter - Los Angeles
			APLU000--APLUS+	20137004912	359.55	APlus+ Conference October 2026 Registrations for Tyler Phipps	55--California Pacific Charter - Los Angeles

Company name: California Pacific Charter Schools
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Created on: 9/2/2026
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CHASE 1781 - Chase Bank - Main							
			APLU000--APLUS+	20137004912	359.55	APLUS+ Conference October 2026 Registrations for Danielle Carbonetta	55--California Pacific Charter - Los Angeles
	8/21/2026	INV693991	PARC001--Instructure, Inc.	20137004911	1,026.00	Annual Diploma Subscription for 26/27 SY	55--California Pacific Charter - Los Angeles
	8/21/2026	mprobst080526	MARI003--Marissa Probst	20137004907	66.59	PD: Admin Collaborative July 2026 - Mileage/Parking	55--California Pacific Charter - Los Angeles
			MARI003--Marissa Probst	20137004907	5.99	PD: Admin Collaborative July 2026 - Meals	55--California Pacific Charter - Los Angeles
	8/24/2026	BOD 08-24-2026 (\$700.00) JM	JASO000--Jason D. McFaul	1229080001	233.34	August 2026 Board Stipends - JM	55--California Pacific Charter - Los Angeles
	8/24/2026	BOD 08-24-2026 (\$700.00) WH	WILL000--William J Howard Jr.	1229079978	233.34	August 2026 Board Stipends - WH	55--California Pacific Charter - Los Angeles
	8/24/2026	BOD 08-24-2026 (\$700.00) TR	TANY001--Tanya Rogers	1229079970	233.34	August 2026 Board Stipends - TR	55--California Pacific Charter - Los Angeles
	8/24/2026	BOD 08-24-2026 (\$700.00) KW	KELL000--Kelly Wylie	1229080005	233.34	August 2026 Board Stipends - KW	55--California Pacific Charter - Los Angeles
	8/24/2026	BOD 08-24-2026 (\$700.00) SP	SHIR000--Shirley Peterson	1229080024	233.34	August 2026 Board Stipends - SP	55--California Pacific Charter - Los Angeles
	8/24/2026	27-00705	SANJ001--San Joaquin County Offi	101372192	707.40	LEA Medi-Cal Billing Services Fee Monthly July 2026	55--California Pacific Charter - Los Angeles
	8/24/2026	Jul-26	ANCH000--Anchor Counseling & Ec	101372191	241.00	BIS - July 2026	55--California Pacific Charter - Los Angeles
	8/25/2026	149659	GOGU000--GoGuardian	20137004918	7,355.48	GoGuardian Teachers, Beacon, and Administrators subscription 8/1/2026-7/31/2027	55--California Pacific Charter - Los Angeles
	8/25/2026	2024-30878	PARE000--ParentSquare Inc.	20137004917	2,929.97	Contract for 26/27 SY School-to-Home Communication	55--California Pacific Charter - Los Angeles
	8/25/2026	1595	RIDS001--Rids Brother Company I	20137004919	4,662.00	NPS Transportation Services for July 2026	55--California Pacific Charter - Los Angeles
	8/25/2026	CB815552	CIVI001--CivicBell LLC	20137004921	1,350.00	Contract for 26/27 SY Residency Verification System	55--California Pacific Charter - Los Angeles
	8/25/2026	1YL7-WVG3-J3VP	AMAZ000--Amazon	20137004925	1,072.11	Scanner for office use	55--California Pacific Charter - Los Angeles
	8/25/2026	3108015473	PITN000--Pitney Bowes Global Fini	20137004923	266.45	Postage Machine Lease - Quarterly Jun 26 - Aug 26	55--California Pacific Charter - Los Angeles
	8/25/2026	INV000575447	HAND001--Hand2Mind	20137004924	232.67	Manipulatives at Home Kit Grades 3-5	55--California Pacific Charter - Los Angeles
	8/25/2026	180155	OXFO000--Oxford Consulting Servi	20137004916	112.00	Counseling - July 2026 ESY	55--California Pacific Charter - Los Angeles

Company name: California Pacific Charter Schools
Report name: Check register
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CHASE 1781 - Chase Bank - Main							
			OXFO000--Oxford Consulting Servi	20137004916	256.00	BIS - July 2026 ESY	55--California Pacific Charter - Los Angeles
	8/25/2026	1V7Q-7J1Y-PPN3	AMAZ000--Amazon	20137004920	47.79	Office supplies for mailing	55--California Pacific Charter - Los Angeles
	8/25/2026	1FD4-6CXL-HFTD	AMAZ000--Amazon	20137004922	8.53	Office supplies- shipping labels	55--California Pacific Charter - Los Angeles
	8/26/2026	21778	CHAR003--Charter Tech Services	20137004926	540.00	Managed Detection and Response (MDR) - July 2026	55--California Pacific Charter - Los Angeles
	8/26/2026	598406604	DELA000--De Lage Landen Financi	20137004933	195.55	Copier Lease Monthly - September 2026	55--California Pacific Charter - Los Angeles
	8/26/2026	18405	HATC000--Hatch & Cesario, Attorn	20137004934	147.60	Legal Services for July 2026	55--California Pacific Charter - Los Angeles
	8/26/2026	INV366030260	ZOOM000--Zoom	20137004931	93.41	Zoom Phone Subscription for 8/13/2026-9/8/2026	55--California Pacific Charter - Los Angeles
	8/26/2026	whoward081926	WILL000--William J Howard Jr.	20137004928	62.33	Mileage for Board Meeting 08/11/26	55--California Pacific Charter - Los Angeles
	8/26/2026	Icolton082426	LAUR001--Laurel Colton	20137004930	46.19	CTC Substitute Permit Reimbursement	55--California Pacific Charter - Los Angeles
	8/26/2026	21770	CHAR003--Charter Tech Services	20137004927	36.29	Microsoft Intune Monthly - July 2026	55--California Pacific Charter - Los Angeles
	8/26/2026	1.011E+11	UKG0001--UKG	20137004932	24.75	Usage Overage Fee July 2026	55--California Pacific Charter - Los Angeles
	8/26/2026	jmcfaul081926	JASO000--Jason D. McFaul	20137004929	6.97	BOD Meeting 8/11/26	55--California Pacific Charter - Los Angeles
	8/31/2026	814126	CHAR000--Charter Schools Develo	101372194	326.25	PD: CSDC Conference November 2026 Registration for Shannon Green	55--California Pacific Charter - Los Angeles
			CHAR000--Charter Schools Develo	101372194	326.25	PD: CSDC Conference November 2026 Registration for Christine Feher	55--California Pacific Charter - Los Angeles
			CHAR000--Charter Schools Develo	101372194	326.25	PD: CSDC Conference November 2026 Registration for Victoria Campbell	55--California Pacific Charter - Los Angeles
			CHAR000--Charter Schools Develo	101372194	326.25	PD: CSDC Conference November 2026 Registration for Corrie Amador	55--California Pacific Charter - Los Angeles
			CHAR000--Charter Schools Develo	101372194	348.75	PD: CSDC Conference November 2026 Registration for Daisy Carlos	55--California Pacific Charter - Los Angeles
Total for CHASE 1781					115,108.67		

Company name: California Pacific Charter Schools
Report name: Check register
Created on: 9/2/2026
Location: 44--California Pacific Charter - San Diego

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CHASE 1781 - Chase Bank - Main	8/4/2026	2009442659	PHIL000--Philadelphia Insurance C	2161320641TC	2,075.80	August Installment Insurance Premiums FY 26/27	44--California Pacific Charter - San Diego
	8/4/2026	10-Jul-26	ARNE001--A&R Parcel Three	2161320639TC	2,814.18	Office Space Rent - August 2026	44--California Pacific Charter - San Diego
			ARNE001--A&R Parcel Three	2161320639TC	135.91	Office Space DOE - August 2026	44--California Pacific Charter - San Diego
	8/4/2026	202607926661	ANTH001--Anthem	2157691638TC	57,874.56	Medical Premiums Monthly - August 2026	44--California Pacific Charter - San Diego
	8/6/2026	260719W139270	WORL000--Worldwide Express	2186552278TC	34.93	Shipping for CPC-SD	44--California Pacific Charter - San Diego
	8/6/2026	10-July-26 Revised Invoice	ARNE001--A&R Parcel Three	2186552276TC	115.50	Clear Prior Year AP	44--California Pacific Charter - San Diego
			ARNE001--A&R Parcel Three	2186552276TC	17.00	Office Space Rent - July 2026 Correct Monthly Rent Amount	44--California Pacific Charter - San Diego
	8/7/2026	kjohnson072726	KATI001--Katherine Johnson	101372180	9.62	PD: Admin Collaborative July 2026	44--California Pacific Charter - San Diego
			KATI001--Katherine Johnson	101372180	27.44	PD: Admin Collaborative July 2026	44--California Pacific Charter - San Diego
	8/7/2026	10875549	KAHO001--Kahoot! ASA	101372179	1,216.17	Kahoot ! EDU Standard Licenses 26/27 SY	44--California Pacific Charter - San Diego
	8/7/2026	INV63418	ECCI000--ECC Imaging LLC	101372177	29.45	Copier Overages Monthly - July 2026	44--California Pacific Charter - San Diego
	8/10/2026	INV-140-10408	SCHO000--School Pathways, LLC	20137004886	31,294.46	Annual Subscriptions 26/27 SY	44--California Pacific Charter - San Diego
	8/10/2026	201971-168233	FLVS000--Florida Virtual School	101372181	815.57	FlexPoint Curriculum - SY 26/27	44--California Pacific Charter - San Diego
	8/10/2026	101100231067	UKG0001--UKG	20137004884	158.18	Usage Overage Fee June 2026	44--California Pacific Charter - San Diego
	8/10/2026	1J4C-KGMM-CTJQ	AMAZ000--Amazon	20137004883	11.01	Supplies for Office	44--California Pacific Charter - San Diego
	8/10/2026	INV2026-004	CRES001--Crescendo Music Progra	20137004874	1,785.00	Drum and Choir Class 26/27 SY	44--California Pacific Charter - San Diego
	8/10/2026	261	SYST001--System Impact Consulti	20137004876	1,275.00	PD: MTSS Virtual Presentation August 2026	44--California Pacific Charter - San Diego
			SYST001--System Impact Consulti	20137004876	425.00	PD: MTSS Virtual Sessions Quarterly 26/27 SY	44--California Pacific Charter - San Diego
	8/10/2026	HS2609048	NATI001--National Student Clearin	20137004877	637.50	StudentTracker Program for 09/01/2026-06/30/2027	44--California Pacific Charter - San Diego
	8/10/2026	878404	LEAR001--Learning A-Z	20137004873	153.00	Curriculum for K-8 26/27 SY	44--California Pacific Charter - San Diego
	8/10/2026	7123290	QUAR000--Quarles & Brady LLP	20137004872	95.04	Legal Services for June 2026	44--California Pacific Charter - San Diego
	8/10/2026	210560615	ULINE01--Uline	20137004875	80.57	Office supplies- Boxes for student supplies	44--California Pacific Charter - San Diego
	8/10/2026	estevens072326	ERIK001--Erika Stevens	20137004878	33.14	PD: Admin Collaborative July 2026	44--California Pacific Charter - San Diego

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CHASE 1781 - Chase Bank - Main							
			ERIK001--Erika Stevens	20137004878	19.30	PD: Admin Collaborative July 2026	44--California Pacific Charter - San Diego
	8/10/2026	rfay-mason072726	ROMY001--Romy Fay-Mason	20137004881	40.97	Office Visit	44--California Pacific Charter - San Diego
	8/10/2026	camador073126	CORR001--Corrie Amador	20137004882	38.71	PD: Admin Collaborative July 2026 - Mileage	44--California Pacific Charter - San Diego
	8/10/2026	tphipp072726	TYLE001--Tyler Phipps	20137004879	38.55	PD: Admin Collaborative July 2026	44--California Pacific Charter - San Diego
	8/10/2026	cgretchen072726	GRET000--Gretchen Chamberlain	20137004880	12.81	PD: Admin Collaborative July 2026	44--California Pacific Charter - San Diego
			GRET000--Gretchen Chamberlain	20137004880	19.53	PD: Admin Collaborative July 2026	44--California Pacific Charter - San Diego
	8/10/2026	28806	NORE001--NoRedInk	20137004871	3,502.00	NoRedInk Premium Subscription 26/27 SY	44--California Pacific Charter - San Diego
	8/10/2026	19257	CHAR001--Charter Impact	20137004870	937.13	Payroll & Retirement Services Monthly - August 2026	44--California Pacific Charter - San Diego
	8/10/2026	3562	TSWT000--TSW Therapy, Inc.	20137004869	106.40	Speech ESY - June 2026	44--California Pacific Charter - San Diego
	8/11/2026	8FF460558K0894231	MARI004--Maria Ortiz Flores	Voided - 1013720	-16.00	Refund--Tanaka Strawberry Farms Field Trip Apr 2026	44--California Pacific Charter - San Diego
	8/11/2026	8L145302S1488210S	HEAT002--Heather Estep	Voided - 1013720	-10.00	Refund--Safari West Field Trip Apr 2026 Tickets Adults	44--California Pacific Charter - San Diego
	8/11/2026	1371	ALLS001--All Systems Go Veterina	20137004889	2,549.70	Marketing Monthly - August 2026	44--California Pacific Charter - San Diego
	8/11/2026	INV015759	AVID001--AVID	20137004893	2,119.90	AVID Combo, Elementary, Secondary Sites Membership 26/27 SY	44--California Pacific Charter - San Diego
	8/11/2026	598011168	DELA000--De Lage Landen Financi	20137004890	147.75	Copier Lease Monthly - August 2026	44--California Pacific Charter - San Diego
	8/11/2026	14993	ALPH000--Alpha Vision, Inc.	101372183	128.86	Google Drive Back-Up Monthly - August 2026	44--California Pacific Charter - San Diego
	8/11/2026	94WI4144	OCDE001--Orange County Departm	101372182	124.94	SMAA RMTS System Fees Q1-Q4 2025-26 SY	44--California Pacific Charter - San Diego
	8/11/2026	1M9Y-JX1X-HK1Y	AMAZ000--Amazon	20137004891	186.53	Standing Desk Converter for Alyssa Ginn	44--California Pacific Charter - San Diego
	8/11/2026	1029793087	PITN001--Pitney Bowes Inc.	101372184	13.08	Supplies for Office	44--California Pacific Charter - San Diego
	8/12/2026	8FF460558K0894231	MARI004--Maria Ortiz Flores	101372185	16.00	Refund--Tanaka Strawberry Farms Field Trip Apr 2026	44--California Pacific Charter - San Diego
	8/12/2026	8L145302S1488210S	HEAT002--Heather Estep	101372186	10.00	Refund--Safari West Field Trip Apr 2026 Tickets Adults	44--California Pacific Charter - San Diego

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Bank	Date	Bill no.	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main							
	8/13/2026	260726W104808	WORL000--Worldwide Express	2251259759TC	213.82	Shipping for CPC-SD	44--California Pacific Charter - San Diego
	8/13/2026	Oversight Fee / 25-26 School Year	WARN001--Warner Unified School	101372188	26,190.00	Oversight Fee/25-26 School Year	44--California Pacific Charter - San Diego
	8/13/2026	2067681	CULL001--Culligan	101372187	23.45	Water Cooler Rental Monthly - August 2026	44--California Pacific Charter - San Diego
	8/14/2026	L261494930	CLIF000--Clifton Larson Allen LLP	20137004900	4,254.37	Audit of 06/30/2026 Fiscal Year Progress Payment	44--California Pacific Charter - San Diego
	8/14/2026	CD_001505460	RING000--RingCentral	20137004901	1,098.17	Phone Bill Monthly - July 2026	44--California Pacific Charter - San Diego
	8/14/2026	18317	HATC000--Hatch & Cesario, Attorn	20137004896	88.93	Legal Services for June 2026	44--California Pacific Charter - San Diego
	8/14/2026	1RR3-1JHX-DTNT	AMAZ000--Amazon	20137004899	47.26	Business Prime Essentials - Membership Fee 26/27	44--California Pacific Charter - San Diego
	8/14/2026	18316	HATC000--Hatch & Cesario, Attorn	20137004898	12.21	Legal Services for June 2026	44--California Pacific Charter - San Diego
	8/14/2026	113T-Q9DW-DQF3	AMAZ000--Amazon	20137004894	3.96	Office supplies- cardstock	44--California Pacific Charter - San Diego
	8/17/2026	809528	BERK000--Berkshire Hathaway	2293716722TC	2,720.59	Worker's Comp July 2026	44--California Pacific Charter - San Diego
	8/17/2026	INV000190394	ASSO000--Association of California	101372189	466.62	ACSA Membership 26/27 for Katherine Johnson	44--California Pacific Charter - San Diego
	8/17/2026	INV000190469	ASSO000--Association of California	101372190	428.09	ACSA Membership 26/27 for Marissa Probst	44--California Pacific Charter - San Diego
	8/18/2026	21700	CHAR003--Charter Tech Services	20137004902	3,748.50	Monthly Technology Services for August 2026	44--California Pacific Charter - San Diego
	8/18/2026	246135	OG00001--Institute for Multi-Sens	20137004903	765.00	PD: Educational Assistant Course Voucher for 6 Staff	44--California Pacific Charter - San Diego
			OG00001--Institute for Multi-Sens	20137004903	1,836.00	PD: OG + or Morphology + Asynchronous Course for 4 Staff	44--California Pacific Charter - San Diego
	8/18/2026	246117	OG00001--Institute for Multi-Sens	20137004904	51.00	IMSE OG+ IDA - Accredited Pathway Key Assessments - Courtney Young	44--California Pacific Charter - San Diego
			OG00001--Institute for Multi-Sens	20137004904	51.00	IMSE OG+ IDA - Accredited Pathway Key Assessments - Tamara Hicks	44--California Pacific Charter - San Diego
	8/18/2026	cfeher073026	CHRI001--Christine Feher	20137004905	13.36	PD: Admin Collaborative July 2026	44--California Pacific Charter - San Diego
			CHRI001--Christine Feher	20137004905	45.22	SDCOE Audit Workshop July 2026	44--California Pacific Charter - San Diego
	8/18/2026	swarnock081126	STEP003--Stephen Warnock	20137004906	48.43	PD: Admin Collaborative July 2026 - Mileage	44--California Pacific Charter - San Diego
	8/21/2026	260802W083364	WORL000--Worldwide Express	2333838352TC	68.54	Shipping for CPC-SD	44--California Pacific Charter - San Diego

Company name: California Pacific Charter Schools
Report name: Check register
Created on: 9/2/2026
Location: 44--California Pacific Charter - San Diego

Bank	Date	Bill no.	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main							
	8/21/2026	1F3Q-RXG7-4XQY	AMAZ000--Amazon	20137004913	68.07	Supplies for Office	44--California Pacific Charter - San Diego
	8/21/2026	16FT-7X7H-6FRD	AMAZ000--Amazon	20137004915	16.07	Office supplies- cleaning and mailing supplies	44--California Pacific Charter - San Diego
	8/21/2026	1T6P-KVWG-7C9C	AMAZ000--Amazon	20137004914	5.49	Book for Christine Feher - Leading AI in Schools	44--California Pacific Charter - San Diego
	8/21/2026	8132601	APLU000--APLUS+	20137004912	271.66	APLUS+ Conference October 2026 Registrations for Danielle Carbonetta	44--California Pacific Charter - San Diego
			APLU000--APLUS+	20137004912	271.66	APLUS+ Conference October 2026 Registrations for Tyler Phipps	44--California Pacific Charter - San Diego
			APLU000--APLUS+	20137004912	271.66	APLUS+ Conference October 2026 Registrations for Christine Feher	44--California Pacific Charter - San Diego
	8/21/2026	INV693991	PARC001--Instructure, Inc.	20137004911	775.20	Annual Diploma Subscription for 26/27 SY	44--California Pacific Charter - San Diego
	8/21/2026	mprobst080526	MARI003--Marissa Probst	20137004907	4.52	PD: Admin Collaborative July 2026 - Meals	44--California Pacific Charter - San Diego
			MARI003--Marissa Probst	20137004907	50.31	PD: Admin Collaborative July 2026 - Mileage/Parking	44--California Pacific Charter - San Diego
	8/24/2026	BOD 08-24-2026 (\$700.00) JM	JASO000--Jason D. McFaul	1229080001	233.33	August 2026 Board Stipends - JM	44--California Pacific Charter - San Diego
	8/24/2026	BOD 08-24-2026 (\$700.00) WH	WILL000--William J Howard Jr.	1229079978	233.33	August 2026 Board Stipends - WH	44--California Pacific Charter - San Diego
	8/24/2026	BOD 08-24-2026 (\$700.00) TR	TANY001--Tanya Rogers	1229079970	233.33	August 2026 Board Stipends - TR	44--California Pacific Charter - San Diego
	8/24/2026	BOD 08-24-2026 (\$700.00) KW	KELL000--Kelly Wylie	1229080005	233.33	August 2026 Board Stipends - KW	44--California Pacific Charter - San Diego
	8/24/2026	BOD 08-24-2026 (\$700.00) SP	SHIR000--Shirley Peterson	1229080024	233.33	August 2026 Board Stipends - SP	44--California Pacific Charter - San Diego
	8/24/2026	27-00705	SANJ001--San Joaquin County Offi	101372192	534.48	LEA Medi-Cal Billing Services Fee Monthly July 2026	44--California Pacific Charter - San Diego
	8/25/2026	149659	GOGU000--GoGuardian	20137004918	5,557.46	GoGuardian Teachers, Beacon, and Administrators subscription 8/1/2026-7/31/2027	44--California Pacific Charter - San Diego
	8/25/2026	2024-30878	PARE000--ParentSquare Inc.	20137004917	2,213.76	Contract for 26/27 SY School-to-Home Communication	44--California Pacific Charter - San Diego
	8/25/2026	CB815552	CIVI001--CivicBell LLC	20137004921	1,020.00	Contract for 26/27 SY Residency Verification System	44--California Pacific Charter - San Diego
	8/25/2026	3108015473	PITN000--Pitney Bowes Global Fini	20137004923	201.31	Postage Machine Lease - Quarterly Jun 26 - Aug 26	44--California Pacific Charter - San Diego

Company name: California Pacific Charter Schools
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Bank	Date	Bill no.	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main							
	8/25/2026	INV000575447	HAND001--Hand2Mind	20137004924	175.79	Manipulatives at Home Kit Grades 3-5	44--California Pacific Charter - San Diego
	8/25/2026	1V7Q-7J1Y-PPN3	AMAZ000--Amazon	20137004920	36.12	Office supplies for mailing	44--California Pacific Charter - San Diego
	8/25/2026	1FD4-6CXL-HFTD	AMAZ000--Amazon	20137004922	6.44	Office supplies- shipping labels	44--California Pacific Charter - San Diego
	8/26/2026	21778	CHAR003--Charter Tech Services	20137004926	408.00	Managed Detection and Response (MDR) - July 2026	44--California Pacific Charter - San Diego
	8/26/2026	598406604	DELA000--De Lage Landen Financi	20137004933	147.75	Copier Lease Monthly - September 2026	44--California Pacific Charter - San Diego
	8/26/2026	18405	HATC000--Hatch & Cesario, Attorn	20137004934	111.52	Legal Services for July 2026	44--California Pacific Charter - San Diego
	8/26/2026	INV366030260	ZOOM000--Zoom	20137004931	70.58	Zoom Phone Subscription for 8/13/2026-9/8/2026	44--California Pacific Charter - San Diego
	8/26/2026	whoward081926	WILL000--William J Howard Jr.	20137004928	62.32	Mileage for Board Meeting 08/11/26	44--California Pacific Charter - San Diego
	8/26/2026	Icolton082426	LAUR001--Laurel Colton	20137004930	34.90	CTC Substitute Permit Reimbursement	44--California Pacific Charter - San Diego
	8/26/2026	21770	CHAR003--Charter Tech Services	20137004927	27.42	Microsoft Intune Monthly - July 2026	44--California Pacific Charter - San Diego
	8/26/2026	101100238831	UKG0001--UKG	20137004932	18.70	Usage Overage Fee July 2026	44--California Pacific Charter - San Diego
	8/26/2026	jmcfaul081926	JASO000--Jason D. McFaul	20137004929	6.96	BOD Meeting 8/11/26	44--California Pacific Charter - San Diego
	8/31/2026	101100238831	CHAR000--Charter Schools Develo	101372194	246.50	PD: CSDC Conference November 2026 Registration for Shannon Green	44--California Pacific Charter - San Diego
			CHAR000--Charter Schools Develo	101372194	246.50	PD: CSDC Conference November 2026 Registration for Christine Feher	44--California Pacific Charter - San Diego
			CHAR000--Charter Schools Develo	101372194	246.50	PD: CSDC Conference November 2026 Registration for Victoria Campbell	44--California Pacific Charter - San Diego
			CHAR000--Charter Schools Develo	101372194	246.50	PD: CSDC Conference November 2026 Registration for Corrie Amador	44--California Pacific Charter - San Diego
			CHAR000--Charter Schools Develo	101372194	263.50	PD: CSDC Conference November 2026 Registration for Daisy Carlos	44--California Pacific Charter - San Diego
Total for CHASE 1781					168,059.01		

Company name: California Pacific Charter Schools
Report name: Check register
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Bank	Date	Bill no.	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	8/4/2026	2009442659	PHIL000--Philadelphia Insurance C	2161320641TC	1,282.11	August Installment Insurance Premiums FY 26/27	95--California Pacific Charter - Sonoma
	8/4/2026	10-Jul-26	ARNE001--A&R Parcel Three	2161320639TC	1,738.17	Office Space Rent - August 2026	95--California Pacific Charter - Sonoma
			ARNE001--A&R Parcel Three	2161320639TC	33.95	Office Space DOE - August 2026	95--California Pacific Charter - Sonoma
	8/6/2026	260719W139270	WORL000--Worldwide Express	2186552278TC	45.13	Shipping for CPC-SO	95--California Pacific Charter - Sonoma
	8/6/2026	10-Jul-26	ARNE001--A&R Parcel Three	2186552275TC	50.00	Office Space DOE - August 2026	95--California Pacific Charter - Sonoma
	8/6/2026	10-July-26 Revised Invoice	ARNE001--A&R Parcel Three	2186552276TC	10.50	Office Space Rent - July 2026	95--California Pacific Charter - Sonoma
			ARNE001--A&R Parcel Three	2186552276TC	77.00	Correct Monthly Rent Amount Clear Prior Year AP	95--California Pacific Charter - Sonoma
	8/7/2026	kjohnson072726	KATI001--Katherine Johnson	101372180	16.95	PD: Admin Collaborative July 2026	95--California Pacific Charter - Sonoma
			KATI001--Katherine Johnson	101372180	5.94	PD: Admin Collaborative July 2026	95--California Pacific Charter - Sonoma
	8/7/2026	10875549	KAHO001--Kahoot! ASA	101372179	751.16	Kahoot ! EDU Standard Licenses 26/27 SY	95--California Pacific Charter - Sonoma
	8/7/2026	INV63418	ECCI000--ECC Imaging LLC	101372177	18.19	Copier Overages Monthly - July 2026	95--California Pacific Charter - Sonoma
	8/10/2026	INV-140-10409	SCHO000--School Pathways, LLC	20137004887	20,747.55	Annual Subscriptions 26/27 SY	95--California Pacific Charter - Sonoma
	8/10/2026	201971-168233	FLVS000--Florida Virtual School	101372181	503.74	FlexPoint Curriculum - SY 26/27	95--California Pacific Charter - Sonoma
	8/10/2026	101100231067	UKG0001--UKG	20137004884	105.45	Usage Overage Fee June 2026	95--California Pacific Charter - Sonoma
	8/10/2026	1J4C-KGMM-CTJQ	AMAZ000--Amazon	20137004883	7.35	Supplies for Office	95--California Pacific Charter - Sonoma
	8/10/2026	INV2026-004	CRES001--Crescendo Music Progra	20137004874	1,102.50	Drum and Choir Class 26/27 SY	95--California Pacific Charter - Sonoma
	8/10/2026	261	SYST001--System Impact Consulti	20137004876	787.50	PD: MTSS Virtual Presentation August 2026	95--California Pacific Charter - Sonoma
			SYST001--System Impact Consulti	20137004876	262.50	PD: MTSS Virtual Sessions Quarterly 26/27 SY	95--California Pacific Charter - Sonoma
	8/10/2026	HS2609048	NATI001--National Student Clearin	20137004877	393.75	StudentTracker Program for 09/01/2026-06/30/2027	95--California Pacific Charter - Sonoma
	8/10/2026	878404	LEAR001--Learning A-Z	20137004873	94.50	Curriculum for K-8 26/27 SY	95--California Pacific Charter - Sonoma
	8/10/2026	7123290	QUAR000--Quarles & Brady LLP	20137004872	63.36	Legal Services for June 2026	95--California Pacific Charter - Sonoma
	8/10/2026	210560615	ULINE01--Uline	20137004875	49.77	Office supplies- Boxes for student supplies	95--California Pacific Charter - Sonoma

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CHASE 1781 - Chase Bank - Main	8/10/2026	esteven072326	ERIK001--Erika Stevens	20137004878	20.47	PD: Admin Collaborative July 2026	95--California Pacific Charter - Sonoma
			ERIK001--Erika Stevens	20137004878	11.92	PD: Admin Collaborative July 2026	95--California Pacific Charter - Sonoma
	8/10/2026	rfay-mason072726	ROMY001--Romy Fay-Mason	20137004881	25.30	Office Visit	95--California Pacific Charter - Sonoma
	8/10/2026	camador073126	CORR001--Corrie Amador	20137004882	23.91	PD: Admin Collaborative July 2026 - Mileage	95--California Pacific Charter - Sonoma
	8/10/2026	tphipps072726	TYLE001--Tyler Phipps	20137004879	23.81	PD: Admin Collaborative July 2026	95--California Pacific Charter - Sonoma
	8/10/2026	cgretchen072726	GRET000--Gretchen Chamberlain	20137004880	7.92	PD: Admin Collaborative July 2026	95--California Pacific Charter - Sonoma
			GRET000--Gretchen Chamberlain	20137004880	12.07	PD: Admin Collaborative July 2026	95--California Pacific Charter - Sonoma
	8/10/2026	28806	NORE001--NoRedInk	20137004871	2,163.00	NoRedInk Premium Subscription 26/27 SY	95--California Pacific Charter - Sonoma
	8/10/2026	19257	CHAR001--Charter Impact	20137004870	578.81	Payroll & Retirement Services Monthly - August 2026	95--California Pacific Charter - Sonoma
	8/10/2026	3562	TSWT000--TSW Therapy, Inc.	20137004869	22.40	Speech ESY - June 2026	95--California Pacific Charter - Sonoma
	8/11/2026	1371	ALLS001--All Systems Go Veterina	20137004889	1,574.82	Marketing Monthly - August 2026	95--California Pacific Charter - Sonoma
	8/11/2026	INV015759	AVID001--AVID	20137004893	1,309.35	AVID Combo, Elementary, Secondary Sites Membership 26/27 SY	95--California Pacific Charter - Sonoma
	8/11/2026	598011168	DELA000--De Lage Landen Financi	20137004890	91.26	Copier Lease Monthly - August 2026	95--California Pacific Charter - Sonoma
	8/11/2026	14993	ALPH000--Alpha Vision, Inc.	101372183	79.59	Google Drive Back-Up Monthly - August 2026	95--California Pacific Charter - Sonoma
	8/11/2026	94WI4144	OCDE001--Orange County Departm	101372182	77.18	SMAA RMTS System Fees Q1-Q4 2025-26 SY	95--California Pacific Charter - Sonoma
	8/11/2026	INV-001319	UNPL001--Unplug Studio LLC	20137004892	65.00	Website Hosting and Maintenance Monthly - August 2026	95--California Pacific Charter - Sonoma
	8/11/2026	1029793087	PITN001--Pitney Bowes Inc.	101372184	8.07	Supplies for Office	95--California Pacific Charter - Sonoma
	8/13/2026	260726W104808	WORL000--Worldwide Express	2251259759TC	149.02	Shipping for CPC-SO	95--California Pacific Charter - Sonoma
	8/13/2026	2067681	CULL001--Culligan	101372187	14.48	Water Cooler Rental Monthly - August 2026	95--California Pacific Charter - Sonoma

Company name: California Pacific Charter Schools
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CHASE 1781 - Chase Bank - Main	8/14/2026	L261494930	CLIF000--Clifton Larson Allen LLP	20137004900	2,627.70	Audit of 06/30/2026 Fiscal Year Progress Payment	95--California Pacific Charter - Sonoma
	8/14/2026	CD_001505460	RING000--RingCentral	20137004901	678.29	Phone Bill Monthly - July 2026	95--California Pacific Charter - Sonoma
	8/14/2026	18318	HATC000--Hatch & Cesario, Attorn	20137004897	1,116.50	Legal Services for June 2026	95--California Pacific Charter - Sonoma
	8/14/2026	63026	TLC0001--TLC Child & Family Serv.	20137004888	1,107.12	NPS Placement - June 2026	95--California Pacific Charter - Sonoma
	8/14/2026	CPCS03-0626	SPEC000--Specialized Therapy Ser	20137004895	326.25	Speech June 2026	95--California Pacific Charter - Sonoma
	8/14/2026	18317	HATC000--Hatch & Cesario, Attorn	20137004896	59.29	Legal Services for June 2026	95--California Pacific Charter - Sonoma
	8/14/2026	1RR3-1JHX-DTNT	AMAZ000--Amazon	20137004899	29.19	Business Prime Essentials - Membership Fee 26/27	95--California Pacific Charter - Sonoma
	8/14/2026	18316	HATC000--Hatch & Cesario, Attorn	20137004898	8.14	Legal Services for June 2026	95--California Pacific Charter - Sonoma
	8/14/2026	113T-Q9DW-DQF3	AMAZ000--Amazon	20137004894	2.44	Office supplies- cardstock	95--California Pacific Charter - Sonoma
	8/17/2026	INV000190394	ASSO000--Association of California	101372189	288.21	ACSA Membership 26/27 for Katherine Johnson	95--California Pacific Charter - Sonoma
	8/17/2026	INV000190469	ASSO000--Association of California	101372190	264.41	ACSA Membership 26/27 for Marissa Probst	95--California Pacific Charter - Sonoma
	8/18/2026	21700	CHAR003--Charter Tech Services	20137004902	2,315.25	Monthly Technology Services for August 2026	95--California Pacific Charter - Sonoma
	8/18/2026	246135	OG00001--Institute for Multi-Sens	20137004903	1,134.00	PD: OG + or Morphology + Asynchronous Course for 4 Staff	95--California Pacific Charter - Sonoma
			OG00001--Institute for Multi-Sens	20137004903	472.50	PD: Educational Assistant Course Voucher for 6 Staff	95--California Pacific Charter - Sonoma
	8/18/2026	246117	OG00001--Institute for Multi-Sens	20137004904	31.50	IMSE OG+ IDA - Accredited Pathway Key Assessments - Courtney Young	95--California Pacific Charter - Sonoma
			OG00001--Institute for Multi-Sens	20137004904	31.50	IMSE OG+ IDA - Accredited Pathway Key Assessments - Tamara Hicks	95--California Pacific Charter - Sonoma
	8/18/2026	cfeher073026	CHRI001--Christine Feher	20137004905	8.25	PD: Admin Collaborative July 2026	95--California Pacific Charter - Sonoma
			CHRI001--Christine Feher	20137004905	27.93	SDCOE Audit Workshop July 2026	95--California Pacific Charter - Sonoma
	8/18/2026	swarnock081126	STEP003--Stephen Warnock	20137004906	29.91	PD: Admin Collaborative July 2026 - Mileage	95--California Pacific Charter - Sonoma
	8/21/2026	260802W083364	WORL000--Worldwide Express	2333838352TC	135.35	Shipping for CPC-SO	95--California Pacific Charter - Sonoma
	8/21/2026	1F3Q-RXG7-4XQY	AMAZ000--Amazon	20137004913	42.04	Supplies for Office	95--California Pacific Charter - Sonoma

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CHASE 1781 - Chase Bank - Main	8/21/2026	16FT-7X7H-6FRD	AMAZ000--Amazon	20137004915	9.92	Office supplies- cleaning and mailing supplies	95--California Pacific Charter - Sonoma
	8/21/2026	1T6P-KVWG-7C9C	AMAZ000--Amazon	20137004914	3.39	Book for Christine Feher - Leading AI in Schools	95--California Pacific Charter - Sonoma
	8/21/2026	06302026JHSESY	TLC0001--TLC Child & Family Serv.	20137004910	2,410.80	NPS Placement Journey HS - June 2026	95--California Pacific Charter - Sonoma
	8/21/2026	8132601	APLU000--APLUS+	20137004912	167.79	APLUS+ Conference October 2026 Registrations for Danielle Carbonetta	95--California Pacific Charter - Sonoma
			APLU000--APLUS+	20137004912	167.79	APLUS+ Conference October 2026 Registrations for Christine Feher	95--California Pacific Charter - Sonoma
			APLU000--APLUS+	20137004912	167.79	APLUS+ Conference October 2026 Registrations for Tyler Phipps	95--California Pacific Charter - Sonoma
	8/21/2026	INV693991	PARC001--Instructure, Inc.	20137004911	478.80	Annual Diploma Subscription for 26/27 SY	95--California Pacific Charter - Sonoma
	8/21/2026	07312026JHSESY	TLC0001--TLC Child & Family Serv.	20137004909	2,109.45	NPS Placement Journey HS - July 2026	95--California Pacific Charter - Sonoma
	8/21/2026	73126	TLC0001--TLC Child & Family Serv.	20137004908	1,017.16	NPS Placement - July 2026	95--California Pacific Charter - Sonoma
	8/21/2026	mprobst080526	MARI003--Marissa Probst	20137004907	31.08	PD: Admin Collaborative July 2026 - Mileage/Parking	95--California Pacific Charter - Sonoma
			MARI003--Marissa Probst	20137004907	2.80	PD: Admin Collaborative July 2026 - Meals	95--California Pacific Charter - Sonoma
	8/24/2026	BOD 08-24-2026 (\$700.00) JM	JASO000--Jason D. McFaul	1229080001	233.33	August 2026 Board Stipends - JM	95--California Pacific Charter - Sonoma
	8/24/2026	BOD 08-24-2026 (\$700.00) WH	WILL000--William J Howard Jr.	1229079978	233.33	August 2026 Board Stipends - WH	95--California Pacific Charter - Sonoma
	8/24/2026	BOD 08-24-2026 (\$700.00) TR	TANY001--Tanya Rogers	1229079970	233.33	August 2026 Board Stipends - TR	95--California Pacific Charter - Sonoma
	8/24/2026	BOD 08-24-2026 (\$700.00) KW	KELL000--Kelly Wylie	1229080005	233.33	August 2026 Board Stipends - KW	95--California Pacific Charter - Sonoma
	8/24/2026	BOD 08-24-2026 (\$700.00) SP	SHIR000--Shirley Peterson	1229080024	233.33	August 2026 Board Stipends - SP	95--California Pacific Charter - Sonoma
	8/24/2026	27-00705	SANJ001--San Joaquin County Offi	101372192	330.12	LEA Medi-Cal Billing Services Fee Monthly July 2026	95--California Pacific Charter - Sonoma
	8/25/2026	149659	GOGU000--GoGuardian	20137004918	3,432.56	GoGuardian Teachers, Beacon, and Administrators subscription 8/1/2026-7/31/2027	95--California Pacific Charter - Sonoma

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CHASE 1781 - Chase Bank - Main	8/25/2026	2024-30878	PARE000--ParentSquare Inc.	20137004917	1,367.32	Contract for 26/27 SY School-to-Home Communication	95--California Pacific Charter - Sonoma
	8/25/2026	CB815552	CIVI001--CivicBell LLC	20137004921	630.00	Contract for 26/27 SY Residency Verification System	95--California Pacific Charter - Sonoma
	8/25/2026	3108015473	PITN000--Pitney Bowes Global Fin	20137004923	124.34	Postage Machine Lease - Quarterly Jun 26 - Aug 26	95--California Pacific Charter - Sonoma
	8/25/2026	INV000575447	HAND001--Hand2Mind	20137004924	108.58	Manipulatives at Home Kit Grades 3-5	95--California Pacific Charter - Sonoma
	8/25/2026	1V7Q-7J1Y-PPN3	AMAZ000--Amazon	20137004920	22.30	Office supplies for mailing	95--California Pacific Charter - Sonoma
	8/25/2026	1FD4-6CXL-HFTD	AMAZ000--Amazon	20137004922	3.98	Office supplies- shipping labels	95--California Pacific Charter - Sonoma
	8/26/2026	18406	HATC000--Hatch & Cesario, Attorn	20137004935	2,993.00	Legal Services for July 2026	95--California Pacific Charter - Sonoma
	8/26/2026	21778	CHAR003--Charter Tech Services	20137004926	252.00	Managed Detection and Response (MDR) - July 2026	95--California Pacific Charter - Sonoma
	8/26/2026	598406604	DELA000--De Lage Landen Financi	20137004933	91.26	Copier Lease Monthly - September 2026	95--California Pacific Charter - Sonoma
	8/26/2026	18405	HATC000--Hatch & Cesario, Attorn	20137004934	68.88	Legal Services for July 2026	95--California Pacific Charter - Sonoma
	8/26/2026	INV366030260	ZOOM000--Zoom	20137004931	43.59	Zoom Phone Subscription for 8/13/2026-9/8/2026	95--California Pacific Charter - Sonoma
	8/26/2026	whoward081926	WILL000--William J Howard Jr.	20137004928	62.31	Mileage for Board Meeting 08/11/26	95--California Pacific Charter - Sonoma
	8/26/2026	Icolton082426	LAUR001--Laurel Colton	20137004930	21.56	CTC Substitute Permit Reimbursement	95--California Pacific Charter - Sonoma
	8/26/2026	21770	CHAR003--Charter Tech Services	20137004927	16.93	Microsoft Intune Monthly - July 2026	95--California Pacific Charter - Sonoma
	8/26/2026	CPCS03-0726	SPEC000--Specialized Therapy Ser	20137004936	72.50	Speech July 2026	95--California Pacific Charter - Sonoma
	8/26/2026	101100238831	UKG0001--UKG	20137004932	11.55	Usage Overage Fee July 2026	95--California Pacific Charter - Sonoma
	8/26/2026	jmcfaul081926	JASO000--Jason D. McFaul	20137004929	6.97	BOD Meeting 8/11/26	95--California Pacific Charter - Sonoma
	8/31/2026	814126	CHAR000--Charter Schools Develo	101372194	152.25	PD: CSDC Conference November 2026 Registration for Shannon Green	95--California Pacific Charter - Sonoma
			CHAR000--Charter Schools Develo	101372194	152.25	PD: CSDC Conference November 2026 Registration for Christine Feher	95--California Pacific Charter - Sonoma
			CHAR000--Charter Schools Develo	101372194	152.25	PD: CSDC Conference November 2026 Registration for Victoria Campbell	95--California Pacific Charter - Sonoma

Company name: California Pacific Charter Schools
Report name: Check register
Created on: 9/2/2026
Location: 95--California Pacific Charter - Sonoma

Bank	Date	Bill no.	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main							
			CHAR000--Charter Schools Develo,	101372194	152.25	PD: CSDC Conference November 2026 Registration for Corrie Amador	95--California Pacific Charter - Sonoma
			CHAR000--Charter Schools Develo,	101372194	162.75	PD: CSDC Conference November 2026 Registration for Daisy Carlos	95--California Pacific Charter - Sonoma
Total for CHASE 1781					63,306.14		

J.P.Morgan

JPMORGAN CHASE BANK NA
PO BOX 15918
MAIL SUITE DE1-1404
WILMINGTON DE 19850

ACCOUNT NUMBER	5563 7579 0010 0937
PAYMENT DUE DATE	09/25/2026
AMOUNT DUE	\$61,393.83
CURRENT BALANCE	\$61,393.83

Remit To: JPMORGAN CHASE BANK NA
P.O. BOX 4475
CAROL STREAM, IL 60197-4475

AMOUNT
ENCLOSED \$

CALIFORNIA PACIFIC
SHANNON GREEN
940 S COAST DR STE 185
COSTA MESA CA 92626-1780

** 0000000

556375790010093706139383061393832

PLEASE TEAR PAYMENT COUPON AT PERFORATION

STATEMENT MESSAGES

COMMERCIAL ACCOUNT SUMMARY
ORGANIZATION NAME: CALIFORNIA PACIFIC
ACCOUNT NUMBER: 5563757900100937

CLOSING DATE	08-31-26	PREVIOUS BALANCE	52,388.42
CREDIT LIMIT	100,000	PURCHASES AND OTHER CHARGES	61,796.24
AVAILABLE CREDIT	38,606	CASH ADVANCES	.00
		CREDITS	402.41
FOR CUSTOMER SERVICE CALL: 1-800-316-6056		PAYMENTS	52,388.42-
FOR TTY/TDD SERVICE CALL: 1-800-955-8060		LATE PAYMENT CHARGES	.00
		CASH ADVANCE FEE	.00
		FINANCE CHARGES	.00
SEND BILLING INQUIRIES TO: JPMORGAN CHASE BANK NA COMMERCIAL CARD SOLUTIONS P.O. BOX 2015 MAIL SUITE IL1-6225 ELGIN, IL 60121		NEW BALANCE	61,393.83
		TOTAL PAYMENT DUE	61,393.83
		DISPUTED AMOUNT	.00

ACCT. NUMBER: 5563 7579 0010 0937	CALIFORNIA PACIFIC
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COMMERCIAL ACCOUNT ACTIVITY				
CALIFORNIA PACIFIC 5563-7579-0010-0937			TOTAL COMMERCIAL ACTIVITY \$52,388.42CR	
ACCOUNTING CODE:				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-17	08-17	75405016229000000000129	PAYMENT RECEIVED -- THANK YOU	50,000.00 PY
08-25	08-25		AUTO PAYMENT DEDUCTION	2,388.42 CR

INDIVIDUAL CARDHOLDER ACTIVITY					
DAISY CARLOS 5563-7581-1531-6581		CREDITS \$402.41	PURCHASES \$7,918.51	CASH ADV \$0.00	TOTAL ACTIVITY \$7,516.10
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
08-04	08-03	82305096216500007980912	CALENDLY BUFORD GA	1,728.00	
08-11	08-11	65127006223000000688795	IMSE HUNTINGTON WO MI	3,604.34	
08-13	08-12	55480776224243391004003	ONTIMETEL DIALMYCALLS JUPITER FL	107.99	
08-14	08-13	55417346225292250754371	SCHOOL SERVICES OF CAL SACRAMENTO CA P.O.S.: 29225075429 SALES TAX: 0.00	225.00	
08-17	08-16	55432866228206909864386	ATT*BILL PAYMENT DALLAS TX P.O.S.: 323923130 SALES TAX: 0.00	205.20	
08-20	08-19	55432866231207887528568	MYFAX SERVICE LOS ANGELES CA	12.00	
08-20	08-19	55432866231207948403934	MYFAX SERVICE LOS ANGELES CA	10.00	
08-20	08-19	55432866231207948403942	MYFAX SERVICE LOS ANGELES CA	10.00	
08-21	08-20	55432866232208310935155	MYFAX SERVICE LOS ANGELES CA	10.00	
08-31	08-30	88971456242500280730004	TYPEFORM, S.L. BARCELONA B	22.50	
Total Purchasing Activity				\$5,935.03	
Travel Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
08-11	08-10	82117556222500027677749	MENDOCINOFARMSCATERING COSTA MESA CA	402.41	
08-12	08-12	02305376224500379776470	TST* MENDOCINO FARMS - COSTA MESA CA	404.41	
08-13	08-11	52704876224485076051990	HOLIDAY INN DIAMOND BA DIAMOND BAR CA 2243344 ARRIVAL: 08-11-26	334.74	
08-13	08-11	82117556224500023537697	MENDOCINOFARMSCATERING COSTA MESA CA	402.41 CR	
08-19	08-17	55432866230207630517331	SOUTHWES 5262192232835 DALLAS TX CARLOS/DAISY RUBI DEPART: 11-15-26 P.O.S.: SALES TAX: \$0.00 LGB WN Z SMF WN V LGB	429.80	

ACCT. NUMBER: 5563 7579 0010 0937	CALIFORNIA PACIFIC
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INDIVIDUAL CARDHOLDER ACTIVITY

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-24	08-21	55310206234491314252314	ALASKA A 0272156471742 SEATTLE WA AMADOR/CORRIE DEPART: 11-15-26 P.O.S.: SALES TAX: \$0.00 SAN AS Q SMF AS G SAN	386.80
08-24	08-21	57540246233718709131769	UBER *EATS 8005928996 CA	3.18
08-24	08-21	57540246233742701492565	UBER *EATS 8005928996 CA	22.14
Total Travel Activity				\$1,581.07

CHRISTINE FEHER	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
5563-7581-4730-8655	\$0.00	\$53,877.73	\$0.00	\$53,877.73

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-03	08-01	15270216213001257478093	GOOGLE ADS3267517799 MOUNTAIN VIEW CA	5,877.73
08-05	08-05	15270216216001290754093	GOOGLE ADS3267517799 MOUNTAIN VIEW CA	12,000.00
08-17	08-15	15270216227001199722099	GOOGLE ADS3267517799 MOUNTAIN VIEW CA	12,000.00
08-19	08-18	15270216230001098040093	GOOGLE ADS3267517799 MOUNTAIN VIEW CA	24,000.00
Total Purchasing Activity				\$53,877.73

September 2026						
S	M	T	W	T	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3
4	5	6	7	8	9	10

New Balance
\$41,668.80
Minimum Payment Due
\$12,296.00
Payment Due Date
09/25/26

CHASE ULTIMATE REWARDS®
SUMMARY

Previous points balance	100,918
+2% (2 Pts)/\$1 earned on all purchases	83,338
+0.5% (0.5 Pts)/\$1 on purchases of \$5K+	18,000
- Points redeemed this statement period	100,918

Total points available for redemption101,338

Redeem for cash back- any amount, anytime. Log on to chase.com/ultimaterewards to explore all your reward options.

You earn unlimited 2% cash back on every purchase and an additional 0.5% cash back on purchases of \$5K or more. There are no limits to the amount you can earn! Redeem for cash with no minimum, and your Cash Back rewards do not expire as long as your account is open.

ACCOUNT SUMMARY

Account Number: XXXX XXXX XXXX 7219

	Total	Pay in Full	Flex for Business
Previous Balance	\$42,125.89	\$39,774.48	\$2,351.41
Payment, Credits	\$42,125.89	\$39,774.48	\$2,351.41
Purchases	\$41,668.80	\$12,000.00	\$29,668.80
Fees Charged	\$0.00	\$0.00	\$0.00
Interest Charged	\$0.00	\$0.00	\$0.00
New Balance	\$41,668.80	\$12,000.00	\$29,668.80
Minimum Payment Due	\$12,296.00	\$12,000.00	\$296.00

ADDITIONAL DETAILS

Opening/Closing Date: 08/04/26 - 09/03/26

	Total	Available
Credit Access Line	\$75,000.00	\$33,331.00
Flex for Business Limit	\$30,000.00	\$331.00
Cash Access Line	\$2,500.00	\$2,500.00
Balance over the Credit Access Line	\$0.00	

YOUR ACCOUNT MESSAGES

Your next AutoPay payment for \$41,668.80 will be deducted from your Pay From account and credited on your due date. If your due date falls on a Saturday, we'll credit your payment the Friday before.



P.O. BOX 15123
WILMINGTON, DE 19850-5123
For Undeliverable Mail Only

AUTOPAY IS ON
See Your Account Messages for details.

424631546508721901229600041668800000000000

Payment Due Date: 09/25/26
New Balance: \$41,668.80
Minimum Payment Due: \$12,296.00

Account number: XXXX XXXX XXXX 7219

\$_____ Amount Enclosed

AUTOPAY IS ON

CARDMEMBER SERVICE
PO BOX 6294
CAROL STREAM IL 60197-6294

00956 BEX 9 24626 C
SHANNON GREEN
CALIFORNIA PACIFIC CHARTER SCHOOLS
940 S COAST DR STE 185
COSTA MESA CA 92626-1780

To contact us regarding your account:

	Call Customer Service:			
	In U.S. 1-800-310-1650			
	Spanish 1-800-310-1650			
	Pay by phone 1-800-436-7958			
	International 1-480-350-7099			
We accept operator relay calls		Send Inquiries to:	Mail Payments to:	Visit Our Website:
		P.O. Box 15298	P.O. Box 6294	www.chase.com/cardhelp
		Wilmington, DE 19850-5298	Carol Stream, IL 60197-6294	

Information About Your Account

Making Your Payments:

The amount of your payment should be at least your minimum payment due, payable in U.S. dollars and drawn on or payable through a U.S. financial institution or the U.S. branch of a foreign financial institution. You can pay down balances faster by paying more than the minimum payments or the total unpaid balance on your account.

You may make payments electronically through our website or by one of our customer service phone numbers above. In using any of these channels, you are authorizing us to withdraw funds as a one-time electronic funds transfer from your bank account. In our automated phone system, this authorization is provided via entry of a personal identification number. You may revoke this authorization by cancelling your payment through our website or customer service telephone numbers prior to the payment processing. If we receive your completed payment request through one of these channels by 11:59 p.m. Eastern Time, we will credit your payment as of that day. If we receive your request after 11:59 p.m. Eastern Time, we will credit your payment as of the next calendar day. If you specify a future date in your request we will credit your payment as of that day.

If you pay by regular U.S. mail to the Payments address shown on this statement, write your account number on your check or money order and include the payment coupon in the envelope. Do not send more than one payment or coupon per envelope. Do not staple, clip or tape the documents. Do not include correspondence. Do not send cash. If we receive your properly prepared payment on any day by 5 p.m. local time at our Payments address on this statement, we will credit to your account that day. If your payment is received after 5 p.m. local time at our Payments address on this statement, we will credit it to your account as of the next calendar day.

For all other payments or for any payment type above for which you do not follow our payment instructions, crediting of your payments may be delayed for up to 5 days.

Account Information Reported To Credit Bureau:

We may report information about your Account to credit bureaus. Late payments, missed payments or other defaults on your Account may be reflected in your credit report. If you think we have reported inaccurate information to a credit bureau, please write to us at Chase Card Services P.O. Box 15369, Wilmington, DE 19850-5369.

Authorization To Convert Your Check To An Electronic Transfer Debit:

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check. Your bank account may be debited as soon as the same day we receive your payment. You will not receive your check back from your institution.

Conditional Payments:

Any payment check or other form of payment that you send us for less than the full balance due that is marked "paid in full" or contains a similar notation, or that you otherwise tender in full satisfaction of a disputed amount, must be sent to Card Services, P.O. Box 15049, Wilmington, DE 19850-5049. We reserve all our rights regarding these payments (e.g., if it is determined there is no valid dispute or if any such check is received at any other address, we may accept the check and you still owe any remaining balance). We may refuse to accept any such payment by returning it to you, not cashing it or destroying it. All other payments that you make should be sent to the regular Payment address shown on this statement.

Annual Renewal Notice:

If your Account Agreement has an annual membership fee, you are responsible for it every year your Account is open. We will add your annual membership fee to your monthly billing statement once a year, whether or not you use your account. Your annual membership fee will be added to your purchase balance and may incur interest. The annual membership fee is non-refundable unless you notify us that you wish to

close your account within 30 days or one billing cycle (whichever is less) after we provide the statement on which the annual membership fee is billed. Your payment of the annual membership fee does not affect our rights to close your Account and to limit your right to make transactions on your Account. If your Account is closed by you or us, the annual membership fee will no longer be billed to your Account.

Calculation Of Balance Subject To Interest Rate:

To figure your periodic interest charges for each billing cycle when a daily periodic rate(s) applies, we use the daily balance method (including new transactions). To figure your periodic interest charges for each billing cycle when a monthly periodic rate(s) applies, we use the average daily balance method (including new transactions). For an explanation of either method, or questions about a particular interest charge calculation on your statement, please call us at the toll free customer service phone number listed above.

When a periodic rate applies, we calculate periodic interest charges separately for each feature (for example, purchases or cash advances). These calculations may combine different categories with the same periodic rates. Variable rates will vary with the market based on the Prime Rate or such index described in your Account Agreement.

Transaction Fees:

There is a transaction fee for each cash advance, in the amount stated in your Account Agreement. Please see your Account Agreement for information about this and any other fees.

Credit Limit:

If you want to inquire about your options to help prevent your account from exceeding your credit limit, please call the number on the back of your card.

PI03012024



To manage your account, including card payments, alerts, and change of address, visit www.chase.com/cardhelp or call the customer service number which appears on your account statement.



YOUR ACCOUNT MESSAGES (CONTINUED)

Your AutoPay amount will be reduced by any payments or merchant credits that post to your account before we process your AutoPay payment. If the total of these payments and merchant credits is more than your set AutoPay amount, your AutoPay payment for that month will be zero.

ACCOUNT ACTIVITY

■ Denotes Flex for Business activity

Date of Transaction	Merchant	Name or Transaction Description	\$ Amount
08/17		Payment Thank You - Web	-41,458.99
08/26		Payment Thank You - Web	-666.90
		SHANNON GREEN	
		TRANSACTIONS THIS CYCLE (CARD 7219) \$42125.89- INCLUDING PAYMENTS RECEIVED	
08/12	■	GODADDY 480-505-8855 AZ	55.19
08/13	■	AQUARIUM OF PACTIX 562-951-3100 CA	100.00
08/15	■	ULTIMATE SLP ULTIMATESLP.C CT	12.95
08/13	■	HILTON GARDEN INN 619-2600607 CA	436.74
08/14	■	OPENAI *CHATGPT SUBSCR OPENAI.COM CA	20.00
08/17	■	Mailchimp 678-9990141 GA	51.00
08/18	■	GODADDY 480-505-8855 AZ	147.54
08/24	■	CTECONFERENC-F109E53T1 CTECONFERENCE CA	3,000.00
08/26	■	AWL*PEARSON EDUCATION PRSONCS.COM NJ	210.00
08/27	■	BLANK CTR STUTTERING 512-4756714 TX	100.00
08/28	■	RF *CITY OF LAKE ELS 951-674-3124 CA	87.34
09/01	■	STAMPLI FOR 8-2026 STAMPLI.COM CA	1,265.40
09/01	■	CHIPOTLE MEX GR ONLINE https://prod. CA	80.14
09/02	■	SP MHS MULTI HEALTH TORONTO ON	27.50
09/02	■	YOUNG, MINNEY & CORR WWW.YMCLEGAL. CA	75.00
		DAISY CARLOS	
		TRANSACTIONS THIS CYCLE (CARD 7227) \$5668.80	
08/08	■	GOOGLE *ADS3267517799 cc@google.com CA	12,000.00
08/11	■	GOOGLE *ADS3267517799 cc@google.com CA	12,000.00
08/13		GOOGLE *ADS3267517799 cc@google.com CA	12,000.00
		CHRISTINE FEHER	
		TRANSACTIONS THIS CYCLE (CARD 7235) \$36000.00	

2026 Totals Year-to-Date	
Total fees charged in 2026	\$195.00
Total interest charged in 2026	\$0.00

Year-to-date totals do not reflect any fee or interest refunds you may have received.

INTEREST CHARGES

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
PURCHASES			
Flex for Business	17.74%(v)(d)	- 0 -	- 0 -
			31 Days in Billing Period

(v) = Variable Rate
(d) = Daily Balance Method (including new transactions)
(a) = Average Daily Balance Method (including new transactions)
Please see Information About Your Account section for the Calculation of Balance Subject to Interest Rate, Annual Renewal Notice, and other important information, as applicable.



IN US DOLLARS

JPMorgan Chase Bank, N.A.

ALL BALANCES IN THIS STATEMENT ARE BASED ON THE CLOSING
COLLECTED BALANCE IN YOUR DEMAND DEPOSIT ACCOUNT

04939 LQS 001 001 26243 - NNNNNNNNNNNN LQ1
CALIFORNIA PACIFIC CHARTER SCHOOLS
940 S COAST DR STE 185
COSTA MESA CA 92626-1780

AT 01

**END OF DAY INVESTMENT SWEEP****DIVIDEND SUMMARY**

IN US DOLLARS

CALIFORNIA PACIFIC CHARTER SCHOOLS
940 S COAST DR STE 185
COSTA MESA CA 92626-1780

AVERAGE INVESTMENT BALANCE THIS MONTH (Shares): 3,120,085.29
AVERAGE INVESTMENT BALANCE THIS YEAR (Shares): 2,609,992.62
(BASED ON INVESTED DAYS)
NUMBER OF DAYS INVESTED THIS MONTH: 31
NUMBER OF DAYS INVESTED THIS YEAR: 230
7 DAY SEC YIELD (%): 3.22
30 DAY AVERAGE YIELD (%): 3.16
BASIS POINT FEE (a) FOR PRIOR MONTH (\$): 639.75
BASIS POINT FEE (a) FOR CURRENT MONTH (\$): 662.48

PAGE NUMBER: 2 OF 3
PERIOD OF: AUGUST 1 - AUGUST 31, 2026

ACCOUNT NUMBER: 1781
INVESTMENT ACCOUNT NUMBER: 1781

DIVIDENDS PAID**INVESTMENT EARNINGS**

PERIOD		EARNINGS (\$)	ADJUSTMENTS (\$)	ADJUSTED EARNINGS (\$)	NET TOTAL (\$)
CURRENT PERIOD					
AUGUST, 2026	8,030.82	8,375.25	0.00	8,375.25	8,375.25
NET TOTAL					8,375.25
YEAR TO DATE	43,328.08				51,703.33
WITHHOLDING TAX MTD (\$):	0.00				
WITHHOLDING TAX YTD (\$):	0.00				
SHORT TERM CAP GAIN PD YTD (\$):	0.00				
LONG TERM CAP GAIN PD YTD (\$):	0.00				

© 2019 JPMorgan Chase & Co. All Rights Reserved. JPMorgan Chase Bank, N.A. Member FDIC. This statement will be deemed correct if no query is received within 90 days. You could lose money by investing in a money market fund ("MMF"). With respect to a US registered MMF that qualifies as a "government" MMF, although the MMF seeks to preserve the value of your investment at \$1.00 per share, it cannot guarantee it will do so. In the case of a US Registered MMF that does not qualify as a "government" MMF, because the share price of the MMF may fluctuate, when you sell your MMF shares they may be worth more or less than what you originally paid for them. If a US Registered MMF does not qualify as a "government" MMF, the MMF may impose a fee upon sale of your shares or may temporarily suspend your ability to sell shares if the MMF's liquidity falls below required minimums because of market conditions or other factors. With respect to an offshore MMF that qualifies as a "CNAV" or "LVNAV" MMF under applicable money market fund regulations, although the MMF seeks to preserve the value of your investment at \$1.00 per share, it cannot guarantee it will do so. Further, effective on or before January 21, 2019, the MMF may impose a fee upon sale of your shares or may temporarily suspend your ability to sell all or a portion of your shares if the MMF's liquidity falls below required minimums because of market conditions or other factors. In the case of an offshore MMF that qualifies as a "VNAV" MMF, because the share price of the MMF will fluctuate, when you sell your shares they may be worth more or less than what you originally paid for them.

An investment in a MMF is not insured or guaranteed by the Federal Deposit Insurance Corporation (FDIC), any other government agency or JPMorgan Chase Bank, N.A ("Bank"). A MMF's sponsor has no legal obligation to provide financial support to the MMF, and you should not expect that the sponsor will provide financial support to the MMF at any time. Investors should carefully consider the investment objectives and risks as well as changes to the MMF before investing. The prospectus contains this and other information about the MMF. Please refer to the MMF prospectus for the most current MMF information. For a fund prospectus, please contact your Bank relationship manager. Basis Point Fee: the yield calculations above do not take into consideration any sweep basis point fees. If basis point fees were included the returns would be lower.

**END OF DAY INVESTMENT SWEEP****CURRENT PERIOD ACTIVITY****IN US DOLLARS**

CALIFORNIA PACIFIC CHARTER SCHOOLS
940 S COAST DR STE 185
COSTA MESA CA 92626-1780

INVESTMENT VEHICLE: JPMORGAN U.S. GOVT MONEY MARKET FUND - MORGAN SHARES - FUND 3916
TICKER SYMBOL: MJGXX
TARGET BALANCE (\$): 1,000,000.00
INVESTMENT CAP (\$): 1,000,000.00

PAGE NUMBER: 3 OF 3
PERIOD OF: AUGUST 1 - AUGUST 31, 2026
ACTIVITY OF: AUGUST, 2026

ACCOUNT NUMBER: 1781

INVESTMENT ACCOUNT NUMBER: 1781

DATE	ENDING BALANCE (SHARES)	AMOUNT REDEEMED (\$)	PURCHASE NET ASSET VALUE	REDEMPTIONS NET ASSET VALUE	SHARES REDEEMED	AMOUNT INVESTED (\$)	1 DAY YIELD (%)	DIVIDENDS EARNED (\$)
08/01	2,933,790.580	0.00	1.0000	0.0000	0.000	0.00	3.1711	254.89
08/02	2,933,790.580	0.00	1.0000	0.0000	0.000	0.00	3.1711	254.89
08/03	2,925,842.960	2,933,790.58	1.0000	1.0000	2,933,790.580	2,925,842.96	3.1652	253.73
08/04	2,853,236.360	2,925,842.96	1.0000	1.0000	2,925,842.960	2,853,236.36	3.1610	247.10
08/05	2,847,426.110	2,853,236.36	1.0000	1.0000	2,853,236.360	2,847,426.11	3.1581	246.37
08/06	3,176,906.640	2,847,426.11	1.0000	1.0000	2,847,426.110	3,176,906.64	3.1566	274.75
08/07	3,112,093.390	3,176,906.64	1.0000	1.0000	3,176,906.640	3,112,093.39	3.1503	268.60
08/08	3,112,093.390	0.00	1.0000	0.0000	0.000	0.00	3.1503	268.60
08/09	3,112,093.390	0.00	1.0000	0.0000	0.000	0.00	3.1503	268.60
08/10	2,989,676.530	3,112,093.39	1.0000	1.0000	3,112,093.390	2,989,676.53	3.1410	257.28
08/11	2,973,846.320	2,989,676.53	1.0000	1.0000	2,989,676.530	2,973,846.32	3.1576	257.27
08/12	2,973,405.320	2,973,846.32	1.0000	1.0000	2,973,846.320	2,973,405.32	3.1526	256.83
08/13	2,969,500.150	2,973,405.32	1.0000	1.0000	2,973,405.320	2,969,500.15	3.1483	256.14
08/14	2,950,720.370	2,969,500.15	1.0000	1.0000	2,969,500.150	2,950,720.37	3.1456	254.30
08/15	2,950,720.370	0.00	1.0000	0.0000	0.000	0.00	3.1456	254.30
08/16	2,950,720.370	0.00	1.0000	0.0000	0.000	0.00	3.1456	254.30
08/17	2,949,292.920	2,950,720.37	1.0000	1.0000	2,950,720.370	2,949,292.92	3.1569	255.09
08/18	2,931,400.970	2,949,292.92	1.0000	1.0000	2,949,292.920	2,931,400.97	3.1681	254.45
08/19	2,927,541.710	2,931,400.97	1.0000	1.0000	2,931,400.970	2,927,541.71	3.1568	253.20
08/20	3,477,193.190	2,927,541.71	1.0000	1.0000	2,927,541.710	3,477,193.19	3.1492	300.01
08/21	3,466,652.960	3,477,193.19	1.0000	1.0000	3,477,193.190	3,466,652.96	3.1595	300.08
08/22	3,466,652.960	0.00	1.0000	0.0000	0.000	0.00	3.1595	300.08
08/23	3,466,652.960	0.00	1.0000	0.0000	0.000	0.00	3.1595	300.08
08/24	3,460,207.850	3,466,652.96	1.0000	1.0000	3,466,652.960	3,460,207.85	3.1715	300.66
08/25	2,571,781.010	3,460,207.85	1.0000	1.0000	3,460,207.850	2,571,781.01	3.1728	223.56
08/26	3,512,200.950	2,571,781.01	1.0000	1.0000	2,571,781.010	3,512,200.95	3.1741	305.44
08/27	3,342,444.590	3,512,200.95	1.0000	1.0000	3,512,200.950	3,342,444.59	3.1697	290.27
08/28	3,342,344.620	3,342,444.59	1.0000	1.0000	3,342,444.590	3,342,344.62	3.1705	290.34
08/29	3,342,344.620	0.00	1.0000	0.0000	0.000	0.00	3.1705	290.34
08/30	3,342,344.620	0.00	1.0000	0.0000	0.000	0.00	3.1705	290.34
08/31	3,357,725.240	3,342,344.62	1.0000	1.0000	3,342,344.620	3,357,725.24	3.1889	293.36

Serial Number	Device Type	Asstet #
4K9V9FDW600113B	Samsung Chromebook 4	SO-20210339
4WQR9FFW800311M	Samsung Chromebook 4	SO-20210407
4K9V9FDW600084J	Samsung Chromebook 4	SD-20210567
4K9V9FDW600172B	Samsung Chromebook 4	SD-20210568
4K9V9FDNC19690K	Samsung Chromebook 4	SD-20210545
4wqr9fawb00315	Samsung Chromebook 4	SO-20210436
4K9V9FER216571L4K9V9FER216571L	Samsung Chromebook 4	LA-20210660
4K9V9FDW600019R	Samsung Chromebook 4	LA-20210886
4K9V9FDR304213A	Samsung Chromebook 4	SO-20210292
4K9V9FFNB11046H	Samsung Chromebook 4	SD-20210163
4K9V9FER322729A	Samsung Chromebook 4	SD-20210346
4WQR9FAWB00147E	Samsung Chromebook 4	SO-20210438
4WQR9FAWB00028R	Samsung Chromebook 4	SO-20210417
4K9V9FDR304395J	Samsung Chromebook 4	LA-20210667
4WQR9FDW703906Y	Samsung Chromebook 4	SD-20210666
4K9V9FDR304193X	Samsung Chromebook 4	SD-20210516
4K9V9FDW600249T	Samsung Chromebook 4	LA-20210888
PF4ZVLP7	Samsung Chromebook 4	SD-20210817
PF4Z9XCJ	Samsung Chromebook 4	LA-20211228
4K9V9FER216571L	Samsung Chromebook 4	LA-20210660
4K9V9FDW600045H	Samsung Chromebook 4	SD-20210566
4WQR9FAWB00315J	Samsung Chromebook 4	SO-20210436

Coversheet

Consent - Education/Student Services

Section:	VIII. Consent
Item:	B. Consent - Education/Student Services
Purpose:	
Submitted by:	
Related Material:	BUS CPCS Consent Education 9.8.26.pdf 2026-27 HMM Read 180 Contract.pdf CalPac Annual Notifications 2026-27.pdf CalPac Annual Notifications 2026-27_redline_09.08.26.pdf

CALIFORNIA PACIFIC CHARTER SCHOOLS

Agenda Item: 8.B

Date: September 8, 2026

	Business/Financial Services
X	Consent Agenda
	Correspondence/Proposals/Reports
	Curriculum
X	Education/Student Services
	Organizational Structure of the Board
	Personnel Services
	Policy Development
	Public Hearing

Item Requires Board Action: X

Item is for Information Only: _____

1. Item: Approval of HMH Read 180 Contract (Renewal)

Background: Staff recommends approval of a contract with Houghton Mifflin Harcourt (HMH) for the Read 180 program, a research-based intervention designed to support students in grades 4–12 who are reading below grade level. Read 180 provides personalized, adaptive instruction through a blended model of teacher-led lessons, independent reading, and targeted technology-based practice. The program is intended to improve reading comprehension, fluency, and overall literacy skills, supporting CalPac’s academic intervention and student achievement goals for students with IEPs and in need of Tier III MTSS supports.

Recommendation: It is recommended the Board approve the HMH Read 180 (Renewal) for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751) as presented.

Fiscal Impact: Up to \$18,000.00

(Allocation split may vary dependent on actual enrollment)

California Pacific Charter - Los Angeles (#1751) \$8,100.00

California Pacific Charter - San Diego (#1758) \$6,120.00

California Pacific Charter - Sonoma (#2037) \$3,780.00

2. Item: Approval of 2026-27 Annual Notifications

Background: This item adds two updates to the 2026–27 Annual Notices: a new FAIR Education Act section affirming that CalPac's social studies curriculum accurately portrays the role and contributions of people with disabilities and LGBTQ+ individuals, consistent with EC §§ 51204.5, 60040, and 60044, and an updated religious exemption section that clarifies the scope of existing opt-out rights. The exemption update incorporates a narrowly-tailored TK–5 opt-out procedure for specific fiction-based instruction with LGBTQ+ themes as central content, consistent with the U.S. Supreme Court's 2025 ruling in *Mahmoud v. Taylor*, while expressly excluding nonfiction materials and self-selected library books from the opt-out. These changes bring the Annual Notices into alignment with current state and federal law without altering the Parent/Student Handbook.

Recommendation: It is recommended the Board approve the 2026-27 Annual Notifications for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751) as presented.

Fiscal Impact: None



Proposal #009672591
Prepared For
California Pacific Charter School

Attention:
Christine Feher
cfeher@cal-pacs.org

For the Purchase of:
Read 180 on Ed 1-Year

Prepared By
Michelle Stoll
michelle.stoll@hnhco.com

Please submit this proposal with your purchase order.

Purchase orders or duly executed service agreements for **Professional Services** purchased, must be submitted at least 30 days before the service event date.

For greater detail, the complete Terms of Purchases may be reviewed here:
<http://www.hnhco.com/common/terms-conditions>

Send **Check Payments** to:
HMH Education Company
14046 Collection Center Drive
Chicago, IL 60693

Attention:
Christine Feher
cfeher@cal-pacs.org

Send **Orders** to:
orders@hnhco.com
FAX: 800-269-5232

HMH Confidential and Proprietary

009672591 Sold:0000754550 Ship:0000754550

Page 1 of 6

Please submit this form with your purchase order

California Pacific Charter School

ISBN	Title	Price	Quantity	Value of All Material	Free Materials Quantity
<u>Stage A</u>					
Student Licenses					
1866600	9780358937265 Read 180 Student License 1 Year Includes: Read 180 on Ed Student License 1 Year Implementation Success	\$109.00	3	\$327.00	
Total for Student Licenses		\$327.00			
Teacher Licenses					
1835546	9780358740643 Read 180 Teacher License 1 Year Includes: Read 180 on Ed Teacher License 1 Year Access to Teacher's Corner	\$299.00			1
Total for Teacher Licenses		\$0.00			
A la Carte Items Available for Purchase					
Student Materials					
Print Bundles					
1840233	9780358766216 Read 180 Code Book Student Edition Bundle for Stage A Includes: Read 180 Code Books 1-4 Student Edition Read 180 Stage A Getting Started Book 1 Student Edition	\$30.00	3	\$90.00	
Total for A la Carte Items Available for Purchase		\$90.00			
<u>Total for Stage A</u>		\$417.00			

<u>Stage B</u>					
Student Licenses					
1866600	9780358937265 Read 180 Student License 1 Year Includes: Read 180 on Ed Student License 1 Year Implementation Success	\$109.00	8	\$872.00	
Total for Student Licenses		\$872.00			
Teacher Licenses					
1835546	9780358740643 Read 180 Teacher License 1 Year Includes: Read 180 on Ed Teacher License 1 Year Access to Teacher's Corner	\$299.00			1
Total for Teacher Licenses		\$0.00			

Send **Check Payments** to:
HMH Education Company
14046 Collection Center Drive
Chicago, IL 60693

Attention:
Christine Feher
cfeher@cal-pacs.org

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orders@hnhco.com
FAX: 800-269-5232

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Page 2 of 6

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California Pacific Charter School

ISBN	Title	Price	Quantity	Value of All Material	Free Materials Quantity
A la Carte Items Available for Purchase					
Student Materials					
Bundles					
1843211	9780358789963 Read 180 Code Book Student Edition Bundle for Stage B Includes: Read 180 Code Books 1-4 Student Edition Read 180 Stage B Getting Started Book 1 Student Edition	\$30.00	8	\$240.00	
Total for A la Carte Items Available for Purchase		\$240.00			
Total for Stage B		\$1,112.00			
Stage C					
Student Licenses					
1866600	9780358937265 Read 180 Student License 1 Year Includes: Read 180 on Ed Student License 1 Year Implementation Success	\$109.00	13	\$1,417.00	
Total for Student Licenses		\$1,417.00			
Teacher Licenses					
1835546	9780358740643 Read 180 Teacher License 1 Year Includes: Read 180 on Ed Teacher License 1 Year Access to Teacher's Corner	\$299.00			1
Total for Teacher Licenses		\$0.00			
A la Carte Items Available for Purchase					
Student Materials					
Bundles					
1843359	9780358790044 Read 180 Code Book Student Edition Bundle for Stage C Includes: Read 180 Code Books 1-4 Student Edition Read 180 Stage C Getting Started Book 1 Student Edition	\$30.00	13	\$390.00	
Total for A la Carte Items Available for Purchase		\$390.00			

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14046 Collection Center Drive
Chicago, IL 60693

Attention:
Christine Feher
cfeher@cal-pacs.org

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Page 3 of 6

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California Pacific Charter School

ISBN	Title	Price	Quantity	Value of All Material	Free Materials Quantity
Total for Stage C		\$1,807.00			

Professional Services - Read 180

Coaching

1883292	9798202010903	Coachly Getting Started Live Online Grades K-12 1-Hour In this initial district-scheduled session, participants will explore the Coachly experience, discuss the impact of collaboration on student and teacher growth, and develop strategies to make the most of their Coachly partnership.	1		
1883291	9798202010897	Coachly Leader Success Live Online Grades K-12 1-Hour In this building level leader-focused session, participants will explore the Coachly experience, discuss its value and the impact of collaboration on student and teacher growth, and develop strategies to make the most of their Coachly partnership. Included are recommendations for usage and progress monitoring and details around next steps for teachers to launch their partnerships.	1		
1866772	9780358933694	Read 180 Coachly License Grades 3-12 1 Year Coachly provides one-on-one coaching to teachers to build their program expertise, support lesson planning, and discuss data-driven, actionable strategies to grow teacher practice. Each teacher is matched with a certified coach with whom they can schedule virtual sessions and message via the Ed platform. Coachly licenses are a one year digital subscription.	3	\$1,500.00	\$4,500.00

Total for Coaching

\$4,500.00

Total for Professional Services - Read 180

\$4,500.00

Subtotal Purchase Amount:

\$7,836.00

Shipping & Handling:

\$115.20

Sales Tax:

\$64.75

Total Cost of Proposal (PO Amount):

\$8,015.95

Send **Check Payments** to:
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14046 Collection Center Drive
Chicago, IL 60693

Attention:
Christine Feher
cfeher@cal-pacs.org

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orders@hnhco.com
FAX: 800-269-5232

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Page 4 of 6

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Proposal for

California Pacific Charter School

ISBN	Title	Price	Quantity	Value of All Material	Free Materials Quantity
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Send **Check Payments** to:
HMH Education Company
14046 Collection Center Drive
Chicago, IL 60693

Attention:
Christine Feher
cfeher@cal-pacs.org

Send **Orders** to:
orders@hnhco.com
FAX: 800-269-5232

HMH Confidential and Proprietary

Proposal for

California Pacific Charter School

Total Cost of Proposal (PO Amount): \$8,015.95

Thank you for considering HMH as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to our customers. To meet these goals, we want to ensure you are aware of the below Terms of Purchase. These terms help us process your order quickly, efficiently, and accurately, ensuring successful delivery and implementation of our solutions.

- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
 - o Point of Contact for Print materials
 - o Point of Contact for Digital materials
 - o Point of Contact for Scheduling Professional Development
 - o Email address for Accounts Payable contact
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.

Ship to:

California Pacific Charter School
940 S COAST DR STE 185
COSTA MESA, CA 92626-1780

Sold to:

California Pacific Charter School
940 S COAST DR STE 185
COSTA MESA, CA 92626-1780

- Please provide funding start and end dates.
- Please note HMH bills products and services as they are fulfilled. You may receive multiple invoices for your order.
- HMH reserves the right to transmit documents electronically.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our shipping terms are FOB shipping point. The shipping term for your proposal is Destination.
- Any proposed shipping or tax amount provided on this proposal, is based on the Ship To account location quoted within.
- If the location of your delivery changes, please include the proper sales tax and shipping charges for that location in the applicable Purchase Order
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

Thank you in advance for supplying us with the necessary information at time of purchase.

Our goal is to ensure your success throughout the duration of this agreement, which starts with a highly successful delivery of our solution.

For greater detail, the complete Terms of Purchase may be reviewed here: <http://www.hmhco.com/common/terms-conditions>



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14046 Collection Center Drive
Chicago, IL 60693

Attention:
Christine Feher
cfeher@cal-pacs.org

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orders@hnhco.com
FAX: 800-269-5232

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Page 6 of 6

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California Pacific Charter Schools

Annual Notification to Parents/Guardians

2026-2027 School Year

California Pacific Charter Schools ("CalPac") is referred to throughout this document by that abbreviation, except where otherwise noted.

California Pacific Charter Schools
Sonoma | San Diego | Los Angeles
940 South Coast Drive #185, Costa Mesa, CA 92646
www.cal-pacs.org

Academic Program

Advanced Placement Exam Fees

Advanced Placement (“AP”) courses provide rigorous academic coursework opportunities for high school students. The successful completion of AP courses and the subsequent AP examinations, which are conducted by the College Board and for which college credit may be awarded, provide a cost-effective means for high school students to obtain college-level coursework experience.

Any economically disadvantaged student who is enrolled in an AP course may apply to their School Counselor to cover the costs of AP examination fees, with no limit on the number of exams covered.

Availability of Language Acquisition Programs & Language Programs

Language Acquisition Program

Language acquisition programs are educational programs designed to ensure English acquisition as rapidly and as effectively as possible. As required by 5 CCR 11309, language acquisition programs for English learners must: (1) be designed using evidence-based research and include both Designated and Integrated English Language Development; (2) be allocated sufficient resources to be effectively implemented; and (3) lead to grade level proficiency and achievement of state-adopted academic content standards in English within a reasonable period of time.

English Learners at CalPac are placed in an English Language Mainstream Program designed to promote high levels of English proficiency and access to the core curriculum. English is the language of instruction for all subjects, with SDAIE support from the primary instructor; students may also be concurrently enrolled in a designated ELD support class. ELD instruction continues until the student is reclassified.

Language Program

CalPac does not currently offer a distinct world language "language program" separate from its regular course catalog. Students may enroll in world language elective courses as part of the standard course offerings.

California Healthy Youth Act

The California Healthy Youth Act requires schools to offer integrated, comprehensive, medically accurate, and unbiased sexual health and human immunodeficiency virus (“HIV”) prevention education at least once in middle school and once in high school. It is intended to ensure that students in grades 7-12 are provided with the knowledge and skills necessary to protect them from risks presented by HIV and other sexually transmitted infections, pregnancy, sexual harassment, sexual assault, sexual abuse, and human trafficking, and to have healthy, positive,

and safe relationships and behaviors. It also promotes students' understanding of sexuality as a normal part of human development, and their development of healthy attitudes and behaviors concerning adolescent growth and development, menstrual health, body image, gender, gender identity, gender expression, sexual orientation, relationships, marriage, and family.

This instruction is provided in the PE 8 and PE 10 courses and is taught by CalPac staff.

Consistent with EC 51938 and EC 51950, parents have the right to:

1. Inspect the written and audiovisual educational materials used in this instruction by contacting Mrs. Bayer (lbayer@cal-pacs.org).
2. Request in writing that their child not receive all or part of the comprehensive sexual health, HIV prevention, or abuse and human trafficking prevention education (including related assessments), or participate in research on student health behaviors and risks. When a parent does not permit their child to receive such education, the child may not be subject to disciplinary action, academic penalty, or other sanction. To opt out, submit a signed, written request to Mrs. Bayer at lbayer@cal-pacs.org.
3. Request a copy of EC 51930-51939, the California Healthy Youth Act.
4. Be informed when students will receive the education and of the opportunity to review the educational materials.
5. Be informed that this instruction is taught by CalPac staff (not outside consultants).

California Proficiency Program

The California Proficiency Program ("CPP"), which replaced the California High School Proficiency Exam, utilizes the State Board of Education approved HiSET® subtests for language arts and mathematics to measure proficiency. Eligible students may take the CPP with paper-pencil or on a computer at a testing center, or at home, online, with live proctoring (paper-pencil tests are only available at testing centers). Tests are offered in English and Spanish.

After passing the language arts and mathematics subtests, the student will earn a Certificate of Proficiency issued by the State Board of Education, which is the legal equivalent to a California-issued high school diploma. The student may then choose to remain in high school or exit with parent permission to begin attending higher education or start a career.

Students must meet both of the following criteria to be eligible to take a proficiency test:

1. The student must be 16 years of age or older, OR enrolled in grade 10 for one school year or longer, OR will complete one school year of enrollment in grade 10 by the end of the semester during which the next regular exam will be conducted.
2. The student must be currently subject to California's compulsory education laws.

Fee waivers are available to students experiencing homelessness and to foster youth under the age of 25. For more information, visit the CDE website at <https://www.cde.ca.gov/ta/tg/cp.asp>.

College Admission Requirements

For students who wish to continue their education after high school, the State of California offers community colleges, California State Universities ("CSU"), and the University of California ("UC").

California community colleges are required to admit any California resident or nonresident possessing a high school diploma or the equivalent, or anyone over the age of 18 without a high school diploma who is capable of profiting from the instruction offered.

To qualify for admission into a UC/CSU school, a student must, at minimum, complete 15 college-preparatory ("A-G") courses with a letter grade of "C" or better. Students may also meet the A-G requirement through college courses or qualifying exam scores.

CaliforniaColleges.edu is California's official college and career planning platform, and a component of the state's Cradle-to-Career ("C2C") Data System. Additional resources include hs-articulation.ucop.edu, ccco.edu, assist.org, calstate.edu, and universityofcalifornia.edu.

Students will have the opportunity to meet with their assigned School Counselor for help choosing courses that meet college admission requirements and/or enrolling in career technical education ("CTE") courses. For more information about CTE, visit www.cde.ca.gov/ci/ct.

Course Prospectus

At least once every year, CalPac compiles a prospectus (course catalog) that provides the curriculum, including titles, descriptions, and instructional aims of every course offered by its schools. To review the prospectus, visit <https://www.cal-pacs.org/academics/courses>. CalPac may charge for a printed copy of the prospectus an amount not to exceed the cost of duplication.

Course Selection & Career Counseling

A school counselor, teacher, instructor, administrator, or aide must not offer vocational or school program guidance to a student or, in counseling a student, differentiate career, vocational, or higher education opportunities on the basis of the student's sex. Any school personnel acting in a career counseling or course selection capacity must explore with the student the possibility of careers, or courses leading to careers, that are nontraditional for that student's sex. Parents of students in grades 7-12 are encouraged to participate in such counseling sessions and decisions. Contact your School Counselor for details.

Dual Enrollment or IB Courses

In accordance with California Education Code § 48980.6, CalPac provides this annual notice to parents and guardians of students in grades 7-12 regarding available dual enrollment and advanced academic opportunities. CalPac does not currently offer International Baccalaureate coursework.

CalPac is proud to offer multiple pathways for students to earn college credit while in high school. Students may take college courses through concurrent enrollment at a local college campus or participate in college-level coursework through our partnership with Irvine Valley College. All students interested in dual enrollment must meet the eligibility requirements established by both CalPac and the participating college, which may vary. Students wishing to pursue dual enrollment coursework should consult with their assigned counselor.

In addition to dual enrollment, CalPac offers Advanced Placement courses and a robust selection of A-G approved courses that meet UC and CSU admissions requirements. To view the full course list, including A-G approved coursework by site, please visit:

- California Pacific Charter School - Sonoma:
<https://hs-articulation.ucop.edu/agcourselist/institution/5422>
- California Pacific Charter School - San Diego:
<https://hs-articulation.ucop.edu/agcourselist/institution/1893>
- California Pacific Charter School - Los Angeles:
<https://hs-articulation.ucop.edu/agcourselist/institution/4998>

Exemption Based on Religious Beliefs

In certain courses, where appropriate, teachers may objectively discuss the role of various religions in history, world cultures, literature, and the arts, without promoting, denigrating, or showing preference for any particular religion, sect, or religious viewpoint. CalPac will ensure that instruction and instructional materials will not interfere with the religious development of any student in whatever beliefs, customs, and/or practices the student embraces, and will treat all religious convictions, including nonbelief, with fairness and respect.

Parents have the right to request in writing that their child not participate in instruction on the basis of their religious beliefs, customs, or practices. The written request, submitted to the Superintendent's Office, must include:

1. The specific instructional content that is subject to the opt-out.
2. The specific religious belief(s), custom(s), and/or practice(s) with which the specific instructional content substantially interferes.
3. How the specific instructional content substantially interferes with the specific religious belief(s), custom(s), and/or practice(s), including any individual student characteristic relevant to the opt-out request.

Scope of This Exemption: This general religious exemption does not extend to nonfiction instructional content — including historical or biographical material regarding any group protected under the FAIR Education Act — or to library materials a student selects independently. CalPac's obligations under the FAIR Education Act (EC §§ 51204.5, 60040, 60044) remain in effect regardless of any opt-out request granted under this section.

TK–5 Opt-Out for Certain Fiction-Based Instruction (Mahmoud v. Taylor): Consistent with the U.S. Supreme Court's 2025 decision in *Mahmoud v. Taylor*, CalPac provides an additional, narrowly scoped opt-out for students in Transitional Kindergarten through 5th grade. This opt-out applies only to teacher-provided instruction using fictional storybooks or materials in which LGBTQ+ themes or characters are central to the story. It does not apply to nonfiction materials (e.g., instruction referencing LGBTQ+ historical figures) or to books a student selects independently for personal reading.

A parent/guardian of a TK–5 student may request this opt-out if the specific instructional content substantially interferes with the family's sincerely held religious beliefs and practices, and poses a genuine threat of undermining the child's religious development. To request this opt-out, a parent/guardian may:

1. Request to preview the specific curricular materials at issue;
2. Request an opt-out form, which will prompt a meeting with school site/program administration;
3. Identify, in writing, the specific content and the specific religious belief(s), custom(s), or practice(s) it substantially interferes with; and
4. Receive, upon approval, an alternative assignment or supervised alternative activity in place of the specific instruction.

The Superintendent's Office will evaluate each opt-out request and determine whether it will be granted. When granted, the student will not be subject to disciplinary action, academic penalty, or other sanction.

Exemption from Harmful or Destructive Use of Animals

Any student with a moral objection to dissecting or otherwise harming or destroying an animal, or any part thereof, must notify the teacher of the objection. Objections must be substantiated by a note from the student's parent.

When a student chooses to refrain from participation in an educational project involving the harmful or destructive use of animals, the teacher may work with the student to develop and agree upon an alternate project, if possible, so that the student may still obtain the knowledge, information, or experience required for the course. The alternative project will require comparable time and effort and will not be more difficult than the original project. Students choosing an alternative educational project must pass all exams for the course to receive credit; if a test requires the harmful or destructive use of animals, the student may similarly request an alternative test. No student will be discriminated against based on their decision to exercise these rights.

Exemption from Health Instruction

CalPac is required to teach certain health-related topics. If any part of a school's instruction in health conflicts with the religious training and beliefs, including personal and moral convictions,

of the student's parent, the student's parent may submit a written request to the Superintendent's Office to excuse the student from that part of the instruction.

High School Graduation Requirements

Students should, upon graduation, have opportunities that prepare them for postsecondary education and career success. To that end, requirements have been designed to promote choices, whether career or academic, to give every student a springboard to a successful life. To obtain a diploma, students must complete the course of study prescribed by CalPac.

CalPac offers career technical education ("CTE") courses aligned to the CTE model curriculum standards and framework adopted by the State Board of Education, allowing students an alternative means to meet the Visual & Performing Arts/World Language/CTE graduation requirement. All CTE opportunities are offered without regard to any actual or perceived characteristic protected from discrimination by law, and CalPac will ensure that lack of English language skills is not a barrier to admission and participation in CalPac's CTE program.

For more information about high school graduation requirements, including a list of CTE courses offered and how each requirement satisfies or does not satisfy the subject matter requirements for admission into the CSU or UC schools, visit <https://www.cal-pacs.org/academics/courses/> or check the UC Doorways website.

Participation in Statewide Assessments

Every year, depending on their enrolled grade and english language acquisition status, California students may take several statewide assessments (CAASPP or CAA, which include the Smarter Balanced Assessment in ELA and math and the CA Science Test, ELPAC or Alternative ELPAC, and Physical Fitness Test) that, combined with grades, classwork, and teacher observations, give families and teachers a fuller picture of student learning.

Pursuant to California Education Code Section 60615, parents and guardians may annually submit to the school a written request to excuse their child from any or all of the CAASPP or CAA assessments. This exemption does not exist for the ELPAC or Physical Fitness Test.

For specific testing dates and windows, please refer to the school's assessment schedule, published on the CalPac website and shared by your child's teacher.

Screening for Reading Difficulties

To ensure that all students learn to read by third grade, all students in kindergarten and grades 1 and 2 will be screened for risk of reading difficulties using the Amira Reading Screener. Screenings are part of a comprehensive instructional strategy to inform instruction, measure progress, identify learning needs, and enable parents and staff to discuss learning in an informed way. Screening results are not used for any high-stakes purpose (e.g., teacher evaluation, accountability, grade promotion/retention, gifted identification, EL reclassification,

or identification as an individual with exceptional needs) — they serve as a flag for potential risk of reading difficulties, not a diagnosis.

If a student is identified as at risk, CalPac will provide supports and services appropriate to the specific challenges identified, which may include evidence-based literacy instruction, progress monitoring, early intervention, one-on-one or small group tutoring, and further evaluation as needed.

For the 2026-2027 school year, students in kindergarten through grade 2 will be assessed during the winter assessment window, which is 1/26/27 to 2/5/27. Students enrolling after this date will be assessed within 45 calendar days of enrollment.

A student may be exempted from the screening if the parent provides prior written consent and the student meets any of the following criteria: (1) has a current identification or diagnosis of a reading difficulty, reading disorder, or other disability; (2) is eligible for an IEP or Section 504 Plan; or (3) is in the process of being assessed for special education eligibility under IDEA or a Section 504 Plan, making the screening redundant.

Parents who wish to opt their child out of the screening, whether or not they meet the exemption criteria above, must provide written notice to Mrs. Victoria Campbell (vcampbell@cal-pacs.org), Assistant Director of Elementary School, at least 15 calendar days prior to the date of administration.

Student Financial Aid for College

Filing financial aid applications is the first step toward college success and helps eligible students qualify for federal, state, and campus-based aid as well as private scholarships. Under state law, schools must ensure that students, prior to entering 12th grade, receive information on how to properly complete and submit the Free Application for Federal Student Aid (“FAFSA”) or the California Dream Act Application (“CADAA”).

CalPac advises each 11th grade student to complete the grade 11 financial aid lessons on the CaliforniaColleges.edu platform, covering: the documentation and personal information required; key definitions used in the applications; eligibility requirements; application timelines and deadlines; and the importance of submitting applications early, as aid may be awarded on a first-come, first-served basis.

CalPac ensures that each 12th grade student completes and submits a FAFSA or CADAA to the California Student Aid Commission. Students should complete only one application, based on their citizenship and residency status. Information provided in these applications is handled according to applicable state and federal privacy laws.

The parent or student (if 18 or older) may opt out of this requirement by completing an opt-out form available from their School Counselor. Students who do not complete an application or submit an opt-out form will not be penalized, and it will not affect their ability to graduate.

Transfer of Coursework & Credits; Exemptions

For the purpose of this notification, an “eligible student” is a student in foster care, a student experiencing homelessness, a current or former juvenile court school student, a child of a military family, a migrant student, or a newcomer student.

Coursework and Credits

Eligible students transferring out of a school will receive an official transcript reflecting full and partial credits and grades earned. If the new school has knowledge that the transcript may not include certain credits or grades, it must contact the prior school within two business days to request the full or partial credits be issued; the prior school must issue those credits and records within two business days of the request.

Schools must accept and issue full credit for coursework satisfactorily completed at another public school, a juvenile court school, a charter school, a school in a country other than the United States, or a nonpublic, nonsectarian school. Eligible students cannot be required to retake a course already satisfactorily completed unless the school, in consultation with the student's education rights holder, finds the student reasonably able to complete the requirements in time to graduate.

An eligible student cannot be prevented from retaking or taking a course to meet UC/CSU admission eligibility requirements.

Exemption from Board-Adopted Coursework

An eligible student who transfers into CalPac or between CalPac schools any time after completing the second year of high school, or a newcomer student in the third or fourth year of high school, will be exempted from any Board-adopted coursework in addition to statewide course requirements, unless it is determined the student is reasonably able to complete the additional requirements in time to graduate by the end of the fourth year of high school.

Eligible students will be notified of the availability of the exemption and whether they qualify. Students not properly notified, who declined the exemption, or who were not previously exempted, may request the exemption at any time. An eligible student also has the right to remain for a fifth year to complete either the statewide or CalPac's graduation requirements.

Any complaint that CalPac has not complied with these requirements may be filed in accordance with CalPac's Uniform Complaint Procedures.

Equity & Access

Antisemitism Prevention

The policy of the State of California is to afford all persons in public schools, regardless of their disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion,

sexual orientation, or any other specified characteristic, equal rights and opportunities in the educational institutions of the state. To ensure that classrooms are safe, welcoming, and inclusive learning environments for students of all faiths and backgrounds, including Jewish and Israeli students, antisemitic discrimination may be classified as discrimination on the basis of religion, national origin, ethnicity, or some combination of these factors. CalPac treats antisemitism with the same seriousness as other forms of hate and maintains a clear, transparent mechanism for students to report hate incidents and acts of antisemitism.

The following summarizes the protections, requirements, and responsibilities prescribed in Assembly Bill 715 (2025-26 Regular Session) to counter antisemitism in schools.

Instructional Materials & Instruction:

CalPac will not adopt or approve textbooks, instructional materials, supplemental materials, professional development materials, or curriculum that would subject a student to unlawful discrimination as specified in EC 220. No instruction or school-sponsored activity may promote discriminatory bias on the basis of race or ethnicity, gender, religion, disability, nationality, sexual orientation, or a characteristic specified in EC 220. This does not prohibit the continued use of appropriately adopted materials that contain inclusive and diverse perspectives.

Parents may review instructional materials used; access will be provided within a reasonable time in accordance with EC 49091.10 and the California Public Records Act.

Filing a Complaint:

A complaint alleging a violation of these protections may be filed under CalPac's Uniform Complaint Procedures, or directly with the State Superintendent of Public Instruction ("SSPI"). Complaints may be filed anonymously if the complainant provides evidence or information leading to evidence supporting the allegation.

Appeals:

An appeal of CalPac's decision on a complaint of prohibited discrimination may be filed with the SSPI within 30 days of receiving CalPac's decision. A complaint may also be filed directly with the SSPI if CalPac fails to issue an investigation report or final decision within the 60-calendar-day UCP timeline. Civil law remedies, including injunctions, restraining orders, or other remedies, may also be available to complainants.

Educational Equity: Immigration & Citizenship Status

All students have the right to a free public education regardless of their immigration status or religious beliefs. Consistent with state law and the California Attorney General's guidance document, "Promoting a Safe and Secure Learning Environment for All" (December 2025), CalPac is committed to providing a safe and welcoming place for students, their families, and staff. To that end, CalPac:

1. Prohibits unlawful discrimination, harassment, intimidation, and bullying in CalPac's programs and activities on the basis of a student's or family's immigration status, or for refusal to provide information related to a student's or family's immigration status.
2. Resolves and investigates allegations of unlawful discrimination, including discriminatory harassment, intimidation, and bullying, in accordance with CalPac's Uniform Complaint Procedures.
3. Unless required by state or federal law, or presented with a valid judicial subpoena/warrant or court order, prohibits staff from collecting citizenship/immigration status information, disclosing student or family information, or allowing immigration enforcement officers into nonpublic school areas for any purpose.
4. Ensures resources and data collected by CalPac will not be used to compile a list, registry, or database of individuals based on national origin, immigration status, religion, or other protected characteristic.
5. Requires timely reporting to the Governing Board of any requests by law enforcement to access a school site for immigration enforcement purposes, and requires staff to obtain parental consent before a student is interviewed or searched for civil immigration enforcement (absent a judicial warrant/subpoena or court order), and to notify parents when such access occurs.

Parents are encouraged to regularly update emergency contact information, including secondary contacts, and to consider completing a Caregiver's Authorization Affidavit to authorize a trusted adult to make educational and medical decisions for their child if a parent becomes unavailable.

For more information, please review [Board Policy 5135](#) – Response to Immigration Enforcement, available on the CalPac website, as well as the “Know Your Educational Rights” appendix to this notice, which summarizes your family's rights under state and federal law.

FAIR Education Act

Consistent with the California Fair, Accurate, Inclusive, and Respectful (FAIR) Education Act (EC §§ 51204.5, 60040, 60044), CalPac's social studies and history-social science curriculum accurately and appropriately portrays the role and contributions of people with disabilities and lesbian, gay, bisexual, and transgender people, alongside other groups protected under state law. CalPac will not adopt instructional materials that reflect adversely on any of these groups. Complaints alleging noncompliance with the FAIR Education Act may be filed under CalPac's Uniform Complaint Procedures (see "Instructional Materials and Curriculum: Diversity," above).

Married, Pregnant, & Parenting Students

Responsibilities related to marriage, pregnancy, or parenting, including related conditions or recovery, may disrupt a student's education, placing them at higher risk of dropping out. In minimizing interruption to educational progress and promoting the healthy development of

their children, CalPac supports married, pregnant, and parenting students in the following ways (see also [Board Policy 5115](#)):

1. CalPac will not adopt any rule concerning a student's actual or potential parental, family, or marital status that treats students differently on the basis of sex.
2. CalPac will not exclude or deny any student from an educational program or activity solely on the basis of the student's actual or potential pregnancy, childbirth, false pregnancy, termination of pregnancy, or related conditions or recovery; CalPac treats these conditions the same as any other temporary disabling condition.
3. CalPac may require a pregnant or parenting student to obtain physician/nurse practitioner certification of ability to participate in the regular education program.
4. Pregnant and parenting students will not be required to participate in a pregnant minor program or alternative education program; those who voluntarily participate will receive programs, activities, and courses equal to the regular education program.
5. CalPac will provide reasonable accommodations to a lactating student to express breast milk, breastfeed, or address other breastfeeding-related needs, without academic penalty and with opportunity to make up missed work. Accommodations include access to a private, secure space (not a restroom); permission to bring a breast pump and related equipment; access to a power source; safe storage for expressed milk; and reasonable time to accommodate these needs.
6. A pregnant or parenting student will be excused from school when absent due to their child's illness or medical appointment, without requiring a doctor's note.
7. During the school year of the infant's birth, a pregnant or parenting student is entitled to eight weeks of parental leave (before childbirth if medically necessary, and after childbirth to care for and bond with the infant), which may be extended if deemed medically necessary. No student will be required to take all or part of this leave. The School Counselor will ensure parental-leave absences are excused until the student returns to the regular or an alternative education program. Upon return, the student is entitled to make-up work plans and reenrollment in courses, and may return to their prior school and course of study, or choose alternative education options offered by CalPac.
8. When necessary to complete graduation requirements, a pregnant or parenting student may remain enrolled for a fifth year of instruction, unless determined reasonably able to complete requirements by the end of the fourth year.

A student under 18 who enters into a valid marriage is considered an emancipated minor for CalPac-related purposes, with all rights and privileges of students 18 or older (including verifying their own absences, applying for a work permit, and accessing educational records), even if the marriage is later dissolved.

Any complaint alleging discrimination on the basis of pregnancy, marital, or parental status, or CalPac noncompliance with parental leave or lactation accommodation requirements, will be addressed through CalPac's Uniform Complaint Procedures.

Nondiscrimination in Programs & Activities

CalPac is committed to providing equal opportunity for all individuals in its programs and activities, including equal access to the Boy Scouts of America and other designated youth groups. CalPac's programs, activities, and practices shall be free from unlawful discrimination, including discrimination based on one or a combination of protected characteristics, including but not limited to: race or ethnicity; ancestry; color; ethnic group identification; nationality; national origin; immigration status; sex; sexual orientation; sex stereotypes; gender; gender identity; gender expression; religion; religious creed; age; disability; medical condition; genetic information; pregnancy, false pregnancy, childbirth, termination of pregnancy, or related conditions or recovery; reproductive health decision-making; breastfeeding or related medical conditions; parental, marital, and family status; and veteran or military status, as well as perception of or association with any of these characteristics.

All individuals shall be treated equitably in the receipt of CalPac's services. CalPac assures that lack of English language skills shall not be a barrier to admission or participation in its programs. When 15 percent or more of a school's students speak a single primary language other than English, all notices, reports, statements, or records sent to parents shall be translated into that language; parents may respond in English or the primary language.

CalPac's programs and activities shall be free of any discriminatory use, selection, or rejection of textbooks, instructional materials, library books, or similar educational resources, and free of any racially derogatory or discriminatory school or athletic team names, mascots, or nicknames.

CalPac's programs, viewed in their entirety, comply with the Americans with Disabilities Act ("ADA") and implementing standards/regulations. CalPac ensures its web and mobile applications comply with technical accessibility standards prescribed by law, and provides appropriate auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program, or activity. These may include qualified interpreters or readers, assistive listening devices, assistive technologies, notetakers, written materials, taped text, and Braille or large-print materials. Individuals with disabilities should notify CalPac if they require special assistance or services, with reasonable notice given prior to a school-sponsored function, program, or meeting.

All allegations of unlawful discrimination in CalPac's programs and activities will be investigated and resolved through the Uniform Complaint Procedures. For more information, or to reach CalPac's UCP, Title IX, Section 504, and ADA/Title II Coordinator, contact: Corrie Amador, Director of Human Resources, 940 S Coast Dr, Suite 185, Costa Mesa, CA 92626, camador@cal-pacs.org, (855) 225-7227.

Rights of Foster Youth

A foster child means any of the following: (1) a child removed from their home pursuant to Welfare and Institutions Code ("WIC") 309; (2) a child who is the subject of a petition filed under WIC 300 or 602, whether or not removed from their home; (3) a dependent child of an

Indian tribe's court under tribal jurisdiction; or (4) a child who is the subject of a voluntary placement agreement as defined in WIC 11400(p).

Summary of a foster youth's rights:

1. Right to attend either the “school of origin” or the current school of residence. If a dispute arises regarding a request to remain in the school of origin, the foster youth has the right to remain there pending resolution.
2. Right to immediate enrollment even without records normally required (proof of residency, birth certificate, immunization, transcript), required clothing, or despite outstanding fees, fines, or textbooks owed to a prior school.
3. Right to have the foster youth's educational rights holder, attorney, and county social worker notified of any expulsion or disciplinary proceeding, including a manifestation determination review, prior to a change in placement.
4. Right not to have grades lowered for absences due to a verified court appearance, related court-ordered activity, or a court/agency decision to change placement; grades are calculated as of the date the student left school.
5. Right to have all earned full and partial credits issued and accepted.
6. Right to priority access to Summer School (CalPac's intersession program). If the foster youth moves during this period, the educational rights holder determines which program to attend.
7. Right to file a complaint through CalPac's Uniform Complaint Procedures if there is an allegation that CalPac has not complied with foster youth education requirements.

To review the standardized notice of foster youth rights, visit <https://www.cde.ca.gov/ls/pf/fy/fyedrights.asp>. For assistance, contact CalPac's foster youth liaison, Yeni Sandoval, School Social Worker, 855-225-7227 x230, ysandoval@cal-pacs.org.

Rights of Students Experiencing Homelessness

The McKinney-Vento Homeless Assistance Act entitles all school-aged children experiencing homelessness to the same free and appropriate public education provided to non-homeless students. A student experiencing homelessness is a child who lacks a fixed, regular, and adequate nighttime residence, including children sharing housing due to loss of housing or economic hardship; living in motels, hotels, trailer parks, or shelters; living in cars, parks, public spaces, abandoned buildings, or similar settings; or migratory children in similar circumstances. To identify all students experiencing homelessness and unaccompanied youth, a housing questionnaire is administered at least once a year, available in the family's primary language upon request.

Summary of rights:

1. Right to attend either the “school of origin” or the current school of residence, and not be required to attend a separate school for homeless children/youth. The school of

origin may be the school attended when the student had permanent housing, the most recently attended school, or any school attended in the last 15 months. Transportation may be provided.

2. Right to immediate enrollment even without records normally required, required clothing, or despite outstanding fees, fines, or textbooks owed to a prior school.
3. Right to have all earned full and partial credits issued and accepted.
4. Right to priority access to Summer School (CalPac's intersession program). If the student moves during this period, the student's educational rights holder determines which program to attend.
5. Right to not be stigmatized by school personnel.
6. Right to file a complaint through CalPac's Uniform Complaint Procedures if there is an allegation that CalPac has not complied with these requirements.

Unaccompanied youth who meet the definition of homeless children and youth are also eligible for rights and services under the McKinney-Vento Act. An unaccompanied youth is a minor not in the physical custody of a parent.

CalPac's homeless youth liaison is Yeni Sandoval, School Social Worker, reachable at 855-225-7227 x230, ysandoval@cal-pacs.org. Notice of these rights and available resources are posted on the CalPac website.

Safe Place to Learn Act

CalPac prohibits any acts of discrimination, harassment, intimidation, and bullying. As used in this policy, these terms describe intentional conduct, whether verbal, physical, written, or electronic (including cyberbullying and cyber sexual bullying), based on actual or perceived disability; sex (including pregnancy and related conditions, and parental status); sexual orientation; gender, gender identity, or gender expression; immigration status; nationality; race or ethnicity (including hair texture and protective hairstyles such as braids, locs, and twists); religion (including agnosticism and atheism); religious affiliation; medical condition; genetic information; marital status; age; or any combination of, or association with a person or group having, these characteristics.

This policy applies to incidents occurring on the school campus, at school-sponsored events regardless of location, through school-owned technology, and through other electronic means, whether perpetrated by a student, employee, parent/guardian, volunteer, contractor, or other person CalPac does business with, and to all acts of CalPac's Board of Directors in enacting policies and procedures.

Students who feel they are a target of such behavior should immediately contact a teacher, counselor, the school administrator, another staff member, or a family member. Reports and complaints should be submitted to the school administrator (or the Superintendent, if the complaint is against the school administrator) as soon as possible. Reports may be made anonymously, though formal disciplinary action cannot be based solely on an anonymous

report. CalPac prohibits any form of retaliation against anyone who files a report, testifies, assists, or participates in an investigation.

Investigations are typically completed within 25 school days. If a complainant finds CalPac's resolution unsatisfactory, they may submit a written appeal to the Superintendent within five business days of the decision.

Complaints alleging conduct covered by CalPac's Uniform Complaint Procedures or [Title IX Policy](#) will be handled under those respective procedures instead. For complete details, see [Board Policy 5016](#) – Harassment, Intimidation, Discrimination, and Bullying Policy, available on the CalPac website.

Section 504

Section 504 of the Rehabilitation Act of 1973 is a federal law which prohibits discrimination against persons with a disability. CalPac provides a free appropriate public education (“FAPE”) to all students regardless of the nature or severity of their disability. Qualified students with disabilities are provided an equal opportunity to participate in programs and activities integral to CalPac's basic education program, including extracurricular, interscholastic, and other nonacademic activities.

To qualify for Section 504 protections, a student must have a mental or physical impairment which substantially limits one or more major life activities.

CalPac has a responsibility to identify, evaluate, and, if eligible, provide students with disabilities the same opportunity to benefit from education programs, services, or activities as their non-disabled peers. A parent, teacher, other school employee, student success team, or community agency may refer a student to the student's counselor or Section 504 Coordinator for consideration under Section 504. If, upon evaluation, a student is determined eligible, a written Section 504 Plan will be developed specifying the accommodations and supplementary aids and services necessary to ensure FAPE.

For additional information about the rights of parents of eligible students, or questions regarding identification, evaluation, or eligibility under Section 504, please contact your student's School Counselor, or CalPac's Section 504 Coordinator, Jocelin Jones, Guidance Counselor, (949) 308-7812, jjones@cal-pacs.org. See [Board Policy 6025](#) – Section 504 Policy for complete procedures, including referral, evaluation, 504 Plan development, and procedural safeguards.

Sexual Harassment

CalPac is committed to maintaining a welcoming, safe, and supportive school environment that is free from harassment and discrimination. Sexual harassment targeting students at school or at school-sponsored or school-related activities is prohibited. Retaliatory behavior or action against any person who reports, files a complaint, testifies about, assists with, or otherwise supports a complainant in alleging sexual harassment is also prohibited. Any student

determined by an investigation to have engaged in sexual harassment or sexual violence will be subject to disciplinary action. For students in grades 4 through 12, disciplinary action may include suspension and/or expulsion, taking into account the entire circumstances of the incident(s). Any employee found to have engaged in sexual harassment or sexual violence toward a student will be subject to disciplinary action, up to and including dismissal.

CalPac's Title IX Coordinator is Corrie Amador, Director of Human Resources, 940 S Coast Dr, Suite 185, Costa Mesa, CA 92626, camador@cal-pacs.org, (855) 225-7227. The Title IX Coordinator is responsible for coordinating CalPac's compliance with Title IX sexual harassment complaint procedures, and for overseeing, investigating, and/or resolving sexual harassment complaints processed under the Uniform Complaint Procedures.

Instructional Program:

As a preventative measure, students receive age-appropriate instruction on: what constitutes sexual harassment (including that it can occur between people of the same sex and can involve sexual violence); that students do not have to endure sexual harassment under any circumstance; encouragement to report observed instances even when the person harassed has not complained; that any separate rule violation involving a complainant or reporter will be addressed separately and will not affect how a harassment complaint is handled; that every allegation will be investigated regardless of a complainant's compliance with formal filing requirements; CalPac's investigation procedure and who to report to; students' and parents' rights to file a civil or criminal complaint even while a CalPac investigation continues; and that supportive measures will be implemented as needed during an investigation.

Defining Sexual Harassment:

Sexual harassment is a form of sex discrimination based on sex, gender, gender identity, gender expression, sexual orientation, sex stereotypes, pregnancy-related conditions, or parental/marital/family status. It includes unwelcome sexual advances, unwanted requests for sexual favors, or other unwanted verbal, visual, or physical conduct of a sexual nature where: submission is made an explicit or implicit condition of a student's academic status; submission or rejection is used as a basis for academic decisions; the conduct negatively impacts academic performance or creates an intimidating, hostile, or offensive educational environment; or submission or rejection is used as a basis for decisions about benefits, services, honors, programs, or activities. Conduct occurring off campus or outside school-sponsored activities is regarded as sexual harassment in violation of CalPac policy if it has a continuing effect on, or creates a hostile environment for, the student.

For Title IX complaint purposes, sexual harassment also includes: a CalPac employee conditioning an aid, benefit, or service on a student's participation in unwelcome sexual conduct; unwelcome conduct so severe, pervasive, and objectively offensive that it denies a student equal access to CalPac's education program; and sexual assault, dating violence, domestic violence, or stalking as defined in federal law.

Reporting and Investigating:

A student or parent who believes a student has been subjected to sexual harassment, or who has witnessed it, is strongly encouraged to report the incident to the Title IX Coordinator, a teacher, a school administrator, or any other available school employee. If reported verbally or informally, the Title IX Coordinator will inform the student or parent of their right to file a formal written complaint.

Any employee who receives a report or observes an incident must forward it to the Title IX Coordinator within one workday, whether or not the alleged victim files a formal complaint or requests confidentiality. The Title IX Coordinator will determine the appropriate complaint procedure, offer supportive measures to the complainant and respondent as appropriate, and, if harassment is found to have occurred, take prompt action to stop it, prevent recurrence, implement remedies, and address continuing effects.

Records of reported sexual harassment cases are maintained in accordance with law and CalPac policy. To review the full text of CalPac's combined Title IX/Sexual Harassment policy, visit <https://www.cal-pacs.org/about-calpac/title-ix/>. A copy of the policy, as it pertains to students, is provided as part of new and continuing student orientation. Staff receive a copy at the start of the school year or at time of hire.

Special Education

CalPac is dedicated to identifying, locating, and assessing all students within CalPac from birth to 21 years of age who may have disabilities, and providing appropriate support and/or related services to those students determined eligible through an educational evaluation. A parent, teacher, or appropriate professional may refer a student believed to have a disabling condition that may require special education programs or services by contacting the Director of Special Education, (949) 652-2475, estevens@cal-pacs.org.

The Individuals with Disabilities Education Act defines “children with disabilities” to include children with autism, deaf-blindness, deafness, emotional disturbance, hearing impairment, intellectual disability, multiple disabilities, orthopedic impairment, other health impairment, specific learning disability, speech or language impairment, traumatic brain injury, and visual impairment, who by reason thereof need special education and related services.

CalPac is committed to providing eligible students with disabilities a free appropriate public education (“FAPE”) consistent with federal and state law, including students enrolled in private schools and those experiencing homelessness, wards of the state, and highly mobile students with exceptional needs.

Services are provided based on the individual needs of each student. When a student is determined eligible for special education, the Individualized Education Program (“IEP”) team, which includes the parent(s) or guardian(s) as equal members alongside educational professionals, develops an IEP. The IEP is a legally binding document that describes the student's present levels of performance, annual goals, special education and related services, accommodations, and placement, all designed to meet the student's unique educational needs.

Student Fees

Students will not be required to pay a fee, deposit, or other charge for participation in an educational activity that constitutes an integral, fundamental part of CalPac's educational program, including curricular and extracurricular activities. CalPac will ensure that books, materials, equipment, supplies, and other resources necessary for student participation in its educational program are made available to students at no cost.

As necessary, the Governing Board may approve and impose fees, deposits, or other charges specifically authorized by law. In determining whether waivers or exceptions should be granted, the Board will consider relevant data, including the socioeconomic conditions of students' families and their ability to pay.

CalPac, its schools, and its programs may solicit voluntary donations or participate in fundraising activities. However, no course credit or privileges related to educational activities may be offered or awarded in exchange for voluntary donations or fundraising participation, nor may credit or privileges be removed or threatened due to a lack of such participation.

Any complaint of unlawful imposition of fees, deposits, or other charges will be investigated and resolved through CalPac's Uniform Complaint Procedures. If merit is found, the Superintendent or designee will recommend, and the Board will adopt, an appropriate remedy for all affected students and parents.

Title IX: Sex Equity in Education Act

Title IX of the Education Amendments of 1972 is one of several federal and state anti-discrimination laws that ensure equality in educational programs and activities that receive federal funding. Title IX protects students, employees, applicants for admission and employment, and other persons from all forms of discrimination based on sex, including sexual harassment. California law further provides that all students (and other persons) are protected, regardless of sex, gender, gender expression, gender identity, sexual orientation, disability, race, or national origin, in all aspects of CalPac's educational programs and activities. Students may not be discriminated against based on parental, family, or marital status, and pregnant and parenting students may not be excluded from participating in any educational program for which they qualify. The essence of Title IX is to ensure that students are not excluded, separated, denied benefits, or otherwise treated differently on the basis of sex, unless expressly authorized by law, in areas including recruitment, admissions, and counseling; financial assistance; sex-based harassment; treatment of pregnant and parenting students; discipline; single-sex education; and employment.

Under Title IX, students have the right to:

1. Fair and equitable treatment that is free from discrimination based on sex.
2. Be provided with an equitable opportunity to participate in all academic and extracurricular activities.
3. Access to a gender equity coordinator to answer questions regarding gender equity laws.

4. Contact the California Department of Education (“CDE”) to access information on gender equity laws.
5. File a confidential discrimination complaint with the U.S. Office of Civil Rights or CDE if discrimination or unequal treatment based on sex is believed to have occurred.
6. Pursue civil remedies as a result of discrimination.
7. Be protected against retaliation for filing a discrimination complaint.

CalPac has designated Corrie Amador, Director of Human Resources, 940 S Coast Dr, Suite 185, Costa Mesa, CA 92626, camador@cal-pacs.org, (855) 225-7227, to address questions and complaints regarding Title IX nondiscrimination. Any complaint alleging noncompliance with Title IX will be investigated and resolved through CalPac's Uniform Complaint Procedures. Additional resources:

- U.S. Department of Education, Office for Civil Rights — 400 Maryland Avenue, SW, Washington, DC 20202-1100, (800) 421-3481, OCR@ed.gov, <https://www2.ed.gov/about/offices/list/ocr/complaintintro.html>
- California Department of Education, Office of Equal Opportunity — 1430 N Street, Room 4206, Sacramento, CA 95814, (916) 445-9174, oeoinfo@cde.ca.gov, <https://www.cde.ca.gov/re/di/eo/complaint.asp>

Uniform Complaint Procedures

CalPac has the primary responsibility to ensure compliance with applicable state and federal laws and regulations, including those related to unlawful discrimination, harassment, intimidation, or bullying against any protected group, and all programs and activities subject to the Uniform Complaint Procedures (“UCP”). The UCP is used to investigate and resolve complaints regarding the following programs and activities:

1. Accommodations for Pregnant and Parenting Pupils
2. Career Technical Education Programs
3. Compensatory Education
4. Consolidated Categorical Aid Programs
5. Course Periods without Educational Content
6. Discrimination, harassment, intimidation, or bullying against any protected group as identified under EC 200 and 220 and GC 11135
7. Educational and graduation requirements for students in foster care, students experiencing homelessness, students from military families, former juvenile court students, and newcomer students
8. Every Student Succeeds Act
9. Instructional Materials and Curriculum: Diversity
10. Local Control and Accountability Plans

11. Physical Education Instructional Minutes
12. Reasonable Accommodations to a Lactating Student
13. School Plans for Student Achievement
14. Schoolsite Councils
15. Student Fees
16. Any other state or federal educational program the State Superintendent of Public Instruction or designee deems appropriate

Filing a UCP Complaint:

A UCP complaint, except one alleging unlawful discrimination, harassment, intimidation, or bullying, must be filed no later than one year from the date the alleged violation occurred. For LCAP-related complaints, the date of the alleged violation is the date the reviewing authority approves the LCAP or annual update adopted by CalPac.

A student cannot be required to pay a fee for participation in an educational activity. A student fee complaint may be filed with the site administrator or the Superintendent or designee. A student fee or LCAP complaint may be filed anonymously if the complainant provides evidence or information leading to evidence supporting the allegation.

A complaint alleging unlawful discrimination, harassment, intimidation, or bullying must be initiated no later than six months from the date the alleged conduct occurred, or six months from the date the complainant first learned of the facts. This time may be extended up to 90 days by the Superintendent or designee for good cause upon written request.

Copies of the UCP process are available free of charge. To obtain a complaint form and review additional UCP-related information, visit [link to be provided].

Compliance Officer:

Complaints within the scope of the UCP are filed with Corrie Amador, Director of Human Resources, 940 S Coast Dr, Suite 185, Costa Mesa, CA 92626, camador@cal-pacs.org, (855) 225-7227.

Notification:

CalPac's UCP policy and regulations are posted on the CalPac website. Written notification of CalPac's UCP is provided annually to students and parents, employees, advisory committee members, and other interested parties. CalPac also posts the standardized notice of educational rights for foster youth, homeless students, former juvenile court students, children of military families, and newcomer students, along with the complaint process, on its website.

Appeal:

CalPac's decision will be provided to the complainant through an investigation report within 60 calendar days of receiving the complaint, unless extended by written agreement. A complainant

may appeal CalPac's investigation report to the CDE by filing a written appeal within 30 calendar days of receiving CalPac's decision, accompanied by a copy of the original complaint and investigation report. A complainant may also pursue civil law remedies, including injunctions, restraining orders, or other available remedies.

Williams Complaint

Every student must have access to a working, school-issued Chromebook and sufficient digital curriculum and instructional materials in good, usable condition to fully participate in their coursework, including English learners.

Any CalPac facilities (including administrative offices and testing sites) must be clean, safe, and maintained in good repair so as not to pose an emergency or urgent threat to the health or safety of students or staff.

There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class, including the certification required to teach English learners, if present.

- Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential, or a position the employee is not otherwise authorized by statute to hold.
- Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year (or, for a one-semester course, for an entire semester).

A complaint alleging that any of the above conditions is not being met is addressed through CalPac's Williams Uniform Complaint Procedures as required by law. Complainants do not need to use CalPac's complaint form, but it may be obtained at [\[link to be provided\]](#). Because a complaint may be filed anonymously, the form allows the complainant to indicate whether a response is requested, and only a complainant who identifies themselves is entitled to a response. A complaint should be filed with the Site Administrator or designee.

Technology

Electronic Listening & Recording Devices

The use by any person, including a student, of any electronic listening or recording device during a live class session or other CalPac-sponsored virtual activity, without the prior consent of the teacher and the grade band Assistant Director given to promote an educational purpose, is prohibited. It disrupts and impairs the teaching process and discipline of the school. Any person, other than a student, who willfully violates this section is guilty of a misdemeanor. Any student violating this section will be subject to appropriate disciplinary action.

Internet Safety

CalPac is committed to protecting students from harmful or inappropriate online content and behavior, consistent with the requirements of the Children's Internet Protection Act. CalPac's school-issued Chromebooks are equipped with technology protection measures and are monitored through GoGuardian to help ensure student safety and academic focus, including monitoring for signs of self-harm or concerning searches. Students are expected to comply with CalPac's Acceptable Use Policy ([Board Policy 5045](#)), which governs appropriate use of school devices, accounts, and online conduct.

Parents are encouraged to discuss internet safety with their children, including safe social media use and how to recognize and respond to cyberbullying. For more information on CalPac's monitoring practices and acceptable use expectations, please refer to the "School Issued Technology" section of the Student/Parent Handbook.

Use of CalPac Technology

Use of CalPac technology, including school-issued Chromebooks, student accounts, and online platforms, is governed by [Board Policy 5045](#) – Student Acceptable Use Policy.

Use of Mobile Communication Devices

The use of cell phones, smartphones, smart watches, earbuds, pagers, and other electronic signaling or communication devices ("private devices") may interfere with student engagement, learning, safety, and participation during Charter School-sponsored activities. Pursuant to Education Code Section 48901.7 and the Phone-Free Schools Act (AB 3216), CalPac limits student use of private devices while students are participating in Charter School-sponsored activities or otherwise under the supervision and control of Charter School employees. Because CalPac primarily operates through a nonclassroom-based independent study model, this policy applies during Charter School-sponsored events, assessments, field trips, meetings, enrichment activities, and other occasions in which students are under the supervision and control of Charter School employees.

Students may possess private devices in accordance with this policy but shall keep them turned off or on silent mode and out of view except as expressly permitted.

Private devices may be used:

- Before or after any Charter School-sponsored activity occurring before or after the regular school day.
- In the case of an emergency, or in response to a perceived threat of danger.
- When a teacher or administrator grants permission to a student to possess or use a private device, subject to any reasonable limitation imposed by that teacher or administrator.

- When a licensed physician and surgeon determines that possession or use of a private device is necessary for the health or well-being of the student.
- When possession or use is required in a student's IEP, Section 504 Plan, or other legally required accommodation.

Private devices shall be turned off and shall not be used:

- During events sponsored by CalPac held before or after regular school hours.
- On field trips or excursions sponsored by CalPac.
- During state assessment administration.

Possession of private devices is a privilege, which may be forfeited by any student who fails to abide by the terms of this policy. If a private device is heard ringing, beeping, or buzzing from inside a jacket, purse, backpack, or similar article, whether or not in the student's immediate presence, a CalPac employee may remove and confiscate the device. Parents/guardians will be contacted to pick up any confiscated private device at the conclusion of the Charter School-sponsored activity.

Students who possess private devices assume sole responsibility for their maintenance and care. CalPac is not responsible for preventing theft, loss, or damage to any private device brought to a Charter School-sponsored activity.

For the complete policy, see [Board Policy 5110](#)— Cell Phones, Smartphones, Pagers & Other Electronic Signaling Devices Policy, available on the CalPac website.

School Attendance

Absence due to Confidential Medical Services

Students in grades 7-12 may be excused from school for the purpose of obtaining confidential medical services without the consent of the student's parent. When excusing students for confidential medical services or verifying such appointments, staff will not ask the purpose of the appointments but may contact a medical office to confirm the time of the appointment. In accordance with a November 2004 opinion issued by the California Attorney General, staff may not notify a parent when a student has been excused for confidential medical services unless the student consents to the notification, or in the case of a medical emergency.

School Calendar

To assist parents with planning for their student's childcare needs, medical appointments, and other activities, the school calendar includes minimum days and student-free staff development days. Please refer to the school calendar posted on CalPac's website at <https://www.cal-pacs.org/document/26-27-academic-calendar/>. If any additional minimum days or student-free staff development days are scheduled during the school year, parents of all

affected students will be notified as soon as possible, but no later than one month before the scheduled day.

Students with Temporary Disabilities

Temporary disability means a physical, mental, or emotional disability incurred while a student is enrolled in a regular or alternative education program, and after which the student can reasonably be expected to return without special intervention. Temporary disability is not a disability for which a student is identified as an individual with exceptional needs.

A student with a temporary disability which makes school attendance impossible or inadvisable is entitled to receive individual instruction at home or in a hospital or other residential health facility ("qualifying hospital"), excluding state hospitals. It is the responsibility of the parent to notify the Site Administrator and request individual instruction (also referred to as "home and hospital instruction"). When notified that a student has a temporary disability, CalPac will determine within five working days whether the student is eligible to receive individual instruction. If determined appropriate, instruction will begin within five working days from the date of that determination. Each clock hour of individualized instruction counts as one day of attendance. No student shall be credited with more than five days of attendance per calendar week or credited with more than the total number of calendar days that regular classes are offered by the district in any fiscal year. The maximum number of days that a student is able to be placed on home and hospital instruction is xx days.

It is the parent's responsibility to notify the school district in which the qualifying hospital is located of the student's presence. The location of the qualifying hospital is considered the student's place of residence during their stay there; the student will receive individual instruction from the school district in which they are temporarily residing unless CalPac has entered into an agreement with that district to provide the individual instruction.

Every effort will be made for students to continue with the courses necessary to maintain their academic status, but in some cases this will not be possible due to various constraints. High school students who are not able to complete courses in progress at the time they are receiving individualized instruction may need to complete the course in summer school or through some other venue. In some cases, a student's high school graduation may be delayed due to the restrictions of this program. CalPac staff may not be able to replicate certain highly specialized courses, such as Honors or Advanced Placement classes, world languages, PE, laboratory sciences, higher-level mathematics classes, and some electives.

CalPac may continue to enroll a student with a temporary disability who is receiving individual instruction in a qualifying hospital to facilitate timely reentry after hospitalization ends, or to provide a partial week of instruction at school or at home to a student no longer confined to the hospital setting. The total days of instruction may not exceed a maximum of five days in the combined setting, and attendance may not be duplicated.

Student Behavior

Assignments & Tests during Suspension

The teacher of any class from which a student is suspended may require the suspended student to complete any assignments and tests missed during the suspension. However, a teacher must provide a student who has been suspended from school for two or more days the homework that the student would otherwise have been assigned, if the student or the student's parent or other person holding educational rights makes a request to the teacher. Whenever a requested homework assignment is turned in to the teacher either upon the student's return from suspension or by the deadline prescribed by the teacher, whichever is later, and is not graded before the end of the academic term, that assignment cannot be included in the calculation of the student's overall grade in the class.

Discipline Rules

CalPac is committed to providing a safe, supportive, and positive school environment which is conducive to student learning and achievement, and desires to prepare students for responsible citizenship by fostering self-discipline and personal responsibility. CalPac believes that high expectations for student behavior, use of effective school and classroom management strategies, provision of appropriate intervention and support, and parent involvement can minimize the need for disciplinary measures that exclude students from instruction as a means for correcting student misbehavior.

Each school site and each teacher has established behavior expectations for students that are consistent with Board policy and applicable state and federal laws. Staff will enforce disciplinary rules fairly, consistently, and in accordance with CalPac's nondiscrimination policies. Students are to be held to a strict account for their conduct during live class sessions and other CalPac-sponsored activities. Students must conform to school regulations; obey promptly all directions of teachers and others in authority; be diligent in study; be kind, courteous, and respectful to all students and staff; and refrain entirely from the use of profane and vulgar language.

At all times, the safety of students and staff and the maintenance of an orderly school environment are priorities in determining appropriate discipline. To the extent possible, staff will use disciplinary strategies that keep students participating in the instructional program. Disciplinary measures that may result in loss of instructional time or cause students to be disengaged from school, such as suspension and expulsion, will be imposed only when required or permitted by law or when other means of correction have been documented to have failed. For complete details, see each schools' Charter Petition found on the CalPac Website: https://www.cal-pacs.org/about-calpac/#elementor-toc_heading-anchor-7.

Grounds for Suspension & Expulsion

A student at any grade level may be suspended from school or recommended for expulsion for committing any of the following acts that are related to a school activity or school attendance: (EC 48900, 48900.7)

1. Caused, attempted to cause, or threatened to cause physical injury to another person.
2. Willfully used force or violence upon another person, except in self-defense.
3. Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object.
4. Unlawfully possessed, used, sold, otherwise furnished, or was under the influence of any controlled substance, alcoholic beverage, or intoxicant of any kind. (Students who voluntarily disclose their use in order to seek help through services or supports shall not be suspended solely for that disclosure.)
5. Unlawfully offered, arranged, or negotiated to sell any controlled substance, alcoholic beverage, or intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented same as such controlled substance, alcoholic beverage, or intoxicant.
6. Committed or attempted to commit robbery or extortion.
7. Caused or attempted to cause damage to school property or private property.
8. Stole or attempted to steal school property or private property.
9. Possessed or used tobacco, or products containing tobacco or nicotine products. (Students who voluntarily disclose their use in order to seek help through services or supports shall not be suspended solely for that disclosure.)
10. Committed an obscene act or engaged in habitual profanity or vulgarity.
11. Unlawfully possessed, offered, arranged, or negotiated to sell any drug paraphernalia.
12. Knowingly received stolen school property or private property.
13. Possessed an imitation firearm. Imitation firearm means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
14. Committed or attempted to commit a sexual assault or committed a sexual battery.
15. Harassed, threatened, or intimidated a student who is a complaining witness or witness in a school disciplinary proceeding for the purpose of preventing that student from being a witness and/or retaliating against that student for being a witness.
16. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
17. Engaged in, or attempted to engage in, hazing. Hazing means a method of initiation or pre-initiation into a student organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective student.
18. Engaged in an act of bullying. Bullying means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, directed toward one or more students that has or can reasonably be predicted to

have the effect of placing a reasonable student in fear of harm to the student's person or property; cause the student to experience a substantially detrimental effect on the student's physical or mental health; or cause the student to experience substantial interference with the student's academic performance or ability to participate in or benefit from the services, activities, or privileges provided by the school. Bullying also includes an act of cyber sexual bullying, as described elsewhere in this document.

19. Aided or abetted the infliction or attempted infliction of physical injury on another person.
20. Made terrorist threats against school officials and/or school property. A terrorist threat includes any written or oral statement by a person who willfully threatens to commit a crime which will result in death or great bodily injury to another person or property damage in excess of \$1,000, with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out.

Additional grounds for suspension and expulsion for students in grades 4 through 12 include: (EC 48900.2, 48900.3, 48900.4)

1. Committed sexual harassment. Sexual harassment means conduct which, when considered from the perspective of a reasonable person of the same gender as the victim, is sufficiently severe or pervasive as to have a negative impact upon the victim's academic performance or to create an intimidating, hostile, or offensive educational environment.
2. Caused, attempted to cause, threatened to cause, or participated in an act of hate violence. Hate violence includes injuring or intimidating a victim, interfering with the exercise of a victim's civil rights, or damaging a victim's property because of the victim's race, ethnicity, religion, nationality, disability, gender, gender identity, gender expression, or sexual orientation; a perception of the presence of any of those characteristics in the victim; or the victim's association with a person or group with one or more of those actual or perceived characteristics.
3. Intentionally engaged in harassment, threats, or intimidation against CalPac personnel or students that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of school personnel or students by creating an intimidating or hostile educational environment.

Recommendation to Expel

As required by law, a student found to have committed any of the following acts at school or at a school activity off school grounds shall be immediately suspended and recommended for expulsion: (EC 48915(c))

1. Possessing, selling, or otherwise furnishing a firearm.
2. Brandishing a knife at another person.
3. Unlawfully selling a controlled substance.

4. Committing or attempting to commit a sexual assault or committing a sexual battery.
5. Possessing an explosive.

For all other acts committed at school or at a school activity off school grounds, a student may be recommended for expulsion based on a finding of one or both of the following: (EC 48915(b) and (e))

1. Other means of correction are not feasible or have repeatedly failed to bring about proper conduct.
2. Due to the nature of the act, the presence of the student causes a continuing danger to the physical safety of the student or others.

Involvement of Law Enforcement

Whenever any school employee is attacked, assaulted, or physically threatened by a student, the incident must be promptly reported to the appropriate law enforcement authorities. Additionally, the principal or designee must notify the appropriate law enforcement authorities, within specified timelines, of any acts committed by students occurring on school grounds that involve:

1. Assault with a deadly weapon or instrument
2. Sexual battery or sexual assault
3. Controlled substances, alcoholic beverages, or intoxicants
4. Firearms or explosives
5. Any dirk, dagger, ice pick, knife having a blade longer than 2½ inches, folding knife with a blade that locks into place, razor with an unguarded blade, taser, or stun gun (as defined in PC 244.5(a)), any instrument that expels a metallic projectile, such as a BB or a pellet, through the force of air pressure, CO2 pressure, or spring action, or any spot marker gun

Whenever the principal or designee reports a criminal act committed by a student with exceptional needs, the principal or designee will ensure that copies of the student's special education and disciplinary records are provided to law enforcement authorities for consideration.

Property Loss or Damage

The law states that a parent or guardian of any minor whose willful misconduct results in injury or death to any pupil or any person employed by, or performing volunteer services for, a school, or who willfully cuts, defaces, or otherwise injures in any way any property, real or personal, belonging to a school, or personal property of any school employee, shall be liable for all damages so caused by the minor.

Further, the parent or guardian of a minor shall be liable to a school for all property belonging to the school loaned to the minor and not returned upon demand of an employee of the school authorized to make the demand.

Any school whose real or personal property has been willfully cut, defaced, or otherwise injured, or whose property is loaned to a pupil and willfully not returned upon demand of an employee of the school authorized to make the demand, may, after affording the pupil their due process rights, withhold the grades, diploma, and transcripts of the pupil responsible for the damage until the pupil or the pupil's parent or guardian has paid for the damages thereto, unless otherwise directed by the Superintendent as outlined in [Board Policy 5130](#) – Damaged or Lost Instructional Materials, located on the CalPac website. The school will notify the parent or guardian of the pupil's alleged misconduct before withholding the pupil's grades, diploma, or transcripts.

Suspension from School

A student may not be suspended from school for more than five consecutive school days unless the suspension is extended pending expulsion proceedings. A suspension by the principal or designee will be preceded by an informal conference where the student is informed of the reason for the disciplinary action, including the other means of correction that were attempted, and the evidence against them, and is given the opportunity to present their version and evidence in their own defense. This conference may be omitted if the principal or designee determines that an emergency exists, involving a clear and present danger to the lives, safety, or health of students or school personnel. If a student is suspended without this conference, both the parent and student will be notified of the student's right to return to school for the purpose of a conference. The conference will be held within two school days unless the student waives their right to it or is physically unable to attend for any reason. In such a case, the conference will be held as soon as the student is physically able to return.

At the time of the suspension, a school employee will make a reasonable effort to contact the parent by telephone, by email, or in person. The parent will also be notified in writing of the suspension. The notice will state the specific offense committed by the student and may include the date and time when the student may return to school. School officials may request a meeting with the parent to discuss the causes and duration of the suspension, the school policy involved, and any other pertinent matter. The parent of a suspended student must respond without delay to the request for a meeting; however, the student may not be denied readmission solely because the parent failed to attend the meeting.

If a student is also being recommended for expulsion, the Superintendent or designee may extend the period of suspension beyond the five consecutive days if determined, following a meeting in which the student and the student's parent are invited to participate, that the student's presence at the school or at an alternative school would endanger persons or property or threaten to disrupt the instructional process.

To appeal a suspension, the process for challenging student records will be followed. Parents are encouraged to start by submitting a request to appeal a suspension to an administrator or a school site designee who did not issue the suspension.

In the case of a foster child, any discipline-related notification provided to the parent means notification to the foster child's educational rights holder, attorney, and county social worker. For an Indian child, the notification is provided to the Indian child's tribal social worker and, if applicable, county social worker.

Reporting Threats

Any employee or other school official whose duties bring them in contact on a regular basis with students in any of grades 6-12, as part of a middle or high school, who is alerted to or observes any threat or perceived threat of a homicidal act is required to immediately report the threat or perceived threat to law enforcement.

Threat or perceived threat means any writing or action of a student that creates a reasonable suspicion that the student is preparing to commit a homicidal act related to school or a school activity. This may include possession, use, or depictions of firearms, ammunition, shootings, or targets in association with infliction of physical harm, destruction, or death in a social media post, journal, class note, or other media associated with the student. It may also include a warning by a parent, student, or other individual.

Parent & Family Engagement

California Kids Investment and Development Savings Program

The California Kids Investment and Development Savings ("CalKIDS") Program is designed to create opportunities for families to prepare for and complete college, trade school, and career programs. This statewide initiative automatically awards scholarships to eligible students to cover qualified education expenses such as tuition and fees, required books and supplies, and computer equipment, helping to reduce financial barriers for parents.

Every eligible public school student in grades 1-12 has a CalKIDS account created in their name with a deposit of \$500. Eligible students identified as foster youth receive an additional one-time \$500 deposit. Eligible students identified as a student experiencing homelessness receive an additional one-time \$500 deposit. This could mean up to \$1,500 in scholarship money for students!

To be eligible and automatically enrolled in CalKIDS, a student must be identified as an English Learner or low-income by the Local Control Funding Formula on Fall Census Day and either: (1) enrolled in grades 1-12 during the 2021-22 academic year, or (2) enrolled in 1st grade during the 2022-23 academic year.

Visit <https://calkids.org/> to find out more information about CalKIDS, check eligibility, register the account, and/or submit a claim. The CalKIDS account is accessible by using the student's Statewide Student Identifier (SSID), which can be found on a student's school portal, transcript, or report card.

Beyond CalKIDS, receiving a college or university education can lead to many benefits: increased earning potential, increased career opportunities, financial security, better problem-solving skills, and improved health and well-being. To ensure that students can afford going to college and not be weighed down by student loan debt, parents are highly encouraged to start saving for college as soon as they can, even when children are infants. Investment options include, but are not limited to, a 529 college savings plan, an individual retirement account (IRA or Roth IRA), Uniform Gift to Minors Act (UGMA) or Uniform Transfer to Minors Act (UTMA), trusts, or United States savings bonds. Students can also contribute by applying for scholarships and grants, taking Advanced Placement classes, working a full-time job in the summer or a part-time job during the school year, and opening a savings account.

English Learner Advisory Committees

A school-level English Learner Advisory Committee (“ELAC”) will be established at any CalPac site when English Learner enrollment exceeds 20 students. Parents of English learners, elected by parents of English learners at the school, will constitute at least the same percentage of the ELAC membership as their children represent the student body.

The ELAC is responsible for assisting in the development of a schoolwide needs assessment, recommending ways to make parents aware of the importance of regular school attendance, and advising the principal and staff in the development of a site plan for English learners.

Parent & Family Engagement Policy

Note: The following is quoted directly from [Board Policy 6005](#). This source document uses “CPCS” as its own abbreviation for California Pacific Charter Schools (elsewhere referred to as “CalPac” in this document).

California Pacific Charter Schools (“CPCS”) has developed a written Parent and Family Engagement Policy with input from Title I parents and families. CPCS has distributed the Policy to parents of Title I students by posting it on the school website and including it in the Parent and Student Handbook. This Policy describes the means for carrying out the following Title I parent and family engagement requirements. (Policy Adopted: May 14, 2020. Policy Reviewed: August 13, 2025.)

CPCS Expectations and Objectives

In establishing the Charter School's expectations and objectives for meaningful parent and family involvement, CPCS has established the following practices:

1. CPCS involves parents and family members in the joint development of the Charter School's Parent and Family Engagement Plan, through community meetings, School Site Council, and education partner surveys.
2. CPCS provides the coordination, technical assistance, and other support necessary to assist and build the capacity within the Charter School in planning and implementing effective parent and family involvement activities to improve student academic

achievement and school performance, through parent trainings and webinars, the School-Parent/Guardian Compact, and the Local Control Accountability Plan.

3. CPCS coordinates and integrates parent and family engagement strategies, to the extent feasible and appropriate, with other relevant federal, state, and local laws and programs, including ELAC, Title I Part A, and the Local Control Accountability Plan.
4. CPCS conducts, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the Policy in improving academic quality, through education partner surveys, LCAP engagement, and revisiting the policy annually.
5. CPCS conducts, with the meaningful involvement of parents and family members, an annual evaluation of barriers to greater participation by parents/families (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background), through ELAC, LCAP engagement, School Site Council, and education partner surveys.
6. CPCS conducts, with the meaningful involvement of parents and family members, an annual evaluation of the needs of parents and family members to assist with the learning of their children, including engaging with Charter School personnel and teachers, through parent trainings and webinars, education partner surveys, ELAC, School Site Council, and LCAP engagement.
7. CPCS conducts, with the meaningful involvement of parents and family members, an annual evaluation of strategies to support successful Charter School and family interactions, through education partner surveys, ELAC, School Site Council, and LCAP engagement.
8. CPCS uses the findings of the annual evaluation to design evidence-based strategies for more effective parental and family engagement, and to revise, if necessary, the Policy. The leadership team evaluates the data received from education partner surveys, ELAC, School Site Council, and LCAP engagement, and makes needed adjustments.
9. CPCS involves parents in the activities of the Charter School to adequately represent the needs of the population, through School Site Council and ELAC.

Involvement of Parents in the Title I Program

To involve parents in the Title I program at CPCS, the following practices have been established:

1. CPCS convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program. Title I information is covered in Master Agreement meetings, which are required for all new and returning students.
2. CPCS offers a flexible number of meetings for Title I parents. Master Agreement meetings are scheduled at times mutually agreed upon between the school and parent, which may include morning and evening meetings.

3. CPCS involves parents of Title I students in an organized, ongoing, and timely way in the planning, review, and improvement of the Charter School's Title I programs and the [Parent and Family Engagement Policy](#), through education partner surveys, School Site Council, LCAP engagement, and parent trainings and webinars.
4. CPCS provides parents of Title I students with timely information about Title I programs through the Parent/Student Handbook, parent trainings, and webinars.
5. CPCS provides parents of Title I students with an explanation of the curriculum used at the Charter School, the assessments used to measure student progress, and the proficiency levels students are expected to meet, through the Parent/Student Handbook, the CalPac website, parent trainings and webinars, direct email communication, and individual conferences between parents and staff.
6. If requested by parents of Title I students, CPCS provides opportunities for regular meetings that allow parents to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children — held virtually with email invitations sent to all parents of Title I eligible students, LCAP education partner information meetings, and School Site Council.

The Policy must be updated periodically to meet changing needs of parents and the Charter School.

Professional Qualifications

Parents of students who attend a school receiving Title I funds may request information regarding the professional qualifications of their students' classroom teachers, including, at a minimum, the following:

1. Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
2. Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.
3. Whether the teacher is teaching in the field of discipline of the certification of the teacher.
4. Whether the child is provided services by paraprofessionals and, if so, their qualifications.

A school that receives Title I funds will also provide to each individual parent information on the level of achievement and academic growth of their child, if applicable and available, on each of the required State academic assessments, and timely notice that their child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

Rights of Parents

Parents have the right and should have the opportunity, as mutually supportive and respectful partners in the education of their children, to be informed by the school, and to participate in the education of their children, as follows:

1. Within a reasonable period of time after making the request, to observe their child's classroom(s).
2. Within a reasonable time of their request, to meet with their child's teacher(s) and the principal.
3. To volunteer their time and resources for the improvement of school facilities and school programs under the supervision of CalPac employees, including, but not limited to, providing assistance in the classroom with the approval, and under the direct supervision, of the teacher.
4. To be notified on a timely basis if their child is absent from school without permission.
5. To receive the results of their child's performance on standardized tests and statewide tests and information on the performance of their child's school on standardized statewide tests, including the state test for English language proficiency for English learners.
6. To have a school environment for their child that is safe and supportive of learning.
7. To examine the curriculum materials of their child's class(es).
8. To be informed of their child's progress in school and of the appropriate school personnel whom they should contact if problems arise with their child.
9. To have access to the school records of their child.
10. To receive information concerning the academic performance standards, proficiencies, or skills their child is expected to accomplish.
11. To be informed in advance about school rules, including disciplinary rules and procedures, attendance policies, dress codes, and procedures for visiting the school.
12. To receive information about any psychological testing the school does involving their child and to deny permission to give the test.
13. To participate as a member of a parent advisory committee, school site council, or site-based management leadership team.
14. To question anything in their child's record that the parent feels is inaccurate or misleading or is an invasion of privacy and to receive a response from the school.
15. To be notified, as early in the school year as practicable, if their child is identified as being at risk of retention and of their right to consult with school personnel responsible for a decision to promote or retain their child and to appeal a decision to retain or promote their child.

A parent's lack of English fluency does not prevent a parent from exercising such rights. CalPac will take all reasonable steps to ensure that all parents who speak a language other than English are properly notified in English and in their home language, pursuant to EC 48985, of the rights

and opportunities available to them. Please note that CalPac is not authorized to allow a parent's participation in the education of their child if it conflicts with a valid restraining order, protective order, or order for custody or visitation issued by a court of competent jurisdiction.

School Accountability Report Card

By February 1 of each year, all public schools in California are required to update and publish a school accountability report card ("SARC") with the intent to provide the public with important information about each public school and to communicate a school's progress in achieving its goals. The primary purpose is to provide parents with data and information to make meaningful comparisons between public schools, enabling them to make informed decisions on which school to enroll their children. The content of the SARC includes demographic data, school safety and climate for learning information, academic data, school completion rates, class sizes, teacher and staff information, curriculum and instruction descriptions, postsecondary preparation information, and fiscal and expenditure data. Printed copies may be obtained from the School Counselor or may be accessed at <https://www.cal-pacs.org/document-category/accountability/sarc/>.

School Enrollment & Options

District of Choice

A student may transfer to a school district that participates in the District of Choice ("DOC") program. The DOC will determine the number of transfer students it is willing to accept and will admit students until it is at maximum capacity through an unbiased process that does not inquire into, evaluate, or consider students on their academic or athletic performance, physical condition, proficiency in English, any personal characteristic (i.e., race, gender, religion, sexual orientation, etc.), or family income. However, a DOC may use existing entrance criteria for specialized schools or programs as long as the criteria are uniformly applied to all applicants.

If there are more requests than there are spaces available, approval for transfer is determined by a random drawing held in public at a regularly scheduled board meeting of the DOC after granting priority enrollment in the following order: (1) siblings of students already in attendance in the DOC; (2) students eligible for free or reduced-price meals, and students who are in foster care or are experiencing homelessness; (3) children of military personnel.

An application requesting transfer must be submitted to the DOC before January 1 of the school year preceding the school year for which the student is requesting the transfer. A modified application process is available for children of relocated military personnel. By March 1, applicants are notified in writing whether the application has been provisionally accepted or rejected or of the student's position on any waiting list. Vacancies may be filled from the waiting list until May 1. Once the transfer is approved, a student attending a DOC complies with residency requirements for school attendance. The transfer is applicable for one school year and

renewed automatically unless the governing board of the DOC elects to withdraw participation from the program.

Districts electing to participate in the DOC program are required to register with the California Department of Education; a list of participating districts for the current school year can be found at <https://www.cde.ca.gov/sp/eo/dc/>. For additional information regarding the application process, timelines, selection process, and reasons for denial of a request, please visit the website of the participating district.

Independent Study

CalPac operates as a nonclassroom-based independent study program serving students in grades TK-12. Rather than independent study being an alternative option within a traditional classroom setting, CalPac's entire instructional program is delivered through independent study, allowing for a personalized and flexible learning experience tailored to each student's needs.

Each student's course of study, curriculum, and the time, manner, and frequency of required meetings with faculty are documented in a Master Agreement, which is a legal contract signed annually by the school, teacher, student, and parent/guardian prior to the student's enrollment. Students in independent study have access to the same services and resources available to students in traditional classroom settings and have equal rights and privileges.

If a student has an IEP or Section 504 Plan, enrollment in CalPac's independent study program is a placement decision and is only appropriate if the student's IEP or Section 504 Plan specifically provides for that participation; an IEP or 504 meeting is required prior to enrollment or any change of placement.

For complete details on CalPac's independent study model, attendance and progress requirements, and the Master Agreement process, please refer to the "Independent Study Attendance and Progress Requirements" section of the Student/Parent Handbook, or contact your School Counselor.

Meeting Residency Requirements for School Attendance

Traditional school district residency requirements do not apply to CalPac in the same way as a traditional school district. Instead, to be eligible for enrollment in CalPac, students must reside in one of the following counties: Sonoma, Mendocino, Marin, Lake, Napa, Solano, Contra Costa, San Diego, Imperial, Riverside, Orange, San Bernardino, Los Angeles, Kern, and Ventura. To maintain enrollment, students must continually physically reside within one of these counties.

When establishing a student's residency for enrollment purposes, CalPac will not inquire into the citizenship or immigration status of the student or the student's family members. If CalPac reasonably believes a parent has provided false or unreliable evidence of residency, CalPac may make reasonable efforts to determine that the student meets residency requirements— this may occur at the time of enrollment or at any point during a student's continued enrollment.. However, a student's enrollment may be denied when the submitted documentation is

insufficient to establish county residency; in which case, the parent will be notified in writing of the specific reasons for the denial and of the opportunity to appeal CalPac's decision.

For a list of acceptable proof-of-residency documentation, or to appeal an enrollment decision related to residency, please contact CalPac's Registrar's Office. See [Board Policy 5125](#) – Investigation of Residency for complete procedures, including the grounds for investigation, investigatory methods, and appeal and involuntary removal procedures.

Notice of Alternative Schools

California state law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines alternative school as a school or separate class group within a school which is operated in a manner designed to:

- Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
- Recognize that the best learning takes place when the student learns because of the student's desire to learn.
- Maintain a learning situation maximizing student self-motivation and encouraging the student in the student's own time to follow the student's own interests. These interests may be conceived by the student totally and independently or may result in whole or in part from a presentation by the student's teachers of choices of learning projects.
- Maximize the opportunity for teachers, parents and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent, student, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of CalPac, and the principal's office in each school site have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of CalPac to establish alternative school programs.

Special Program Options

CalPac reviews its enrollment options annually to ensure they meet the diverse needs, potential, and interests of its students. In addition to CalPac's core independent study program, the following specialized program options are available:

- Credit Recovery Program (High School): Students deficient in credits, or with administrative approval, may complete 16-20 week courses at their own pace to recover credits and get back on track for graduation.

- **Foundations Program (High School):** An accelerated, prescriptive-testing-based program allowing students deficient in credits to complete courses at a faster pace than the traditional program. Foundations courses are not A-G approved. Enrollment requires a meeting with a counselor or administrator and written parent/guardian approval.
- **Career Technical Education (“CTE”) Pathways:** CalPac offers CTE pathways in Business Management, Design/Visual/Media Arts, and Hospitality/Tourism/Recreation, aligned to the state-adopted CTE model curriculum standards.
- **Dual Enrollment:** Students may earn college credit while in high school through concurrent enrollment at a local college campus or through CalPac's partnership with Irvine Valley College.

For program descriptions, eligibility requirements, and application procedures, please visit <https://www.cal-pacs.org/academics/courses/> or consult your assigned School Counselor.

Student Records

Access by Military Recruiters

Federal law requires that CalPac provides military recruiters access to secondary school students' names, addresses, and telephone listings upon request by the military recruiters. A student or parent may request that this information not be released to military recruiters without prior written consent. Such requests must be submitted in writing to the student's School Counselor.

Access to Student Records

Access means personal inspection and review, request and receipt, and oral description or communication of any record. A log is maintained in each student's record which lists all persons, agencies, or organizations that have requested or received information from the records and the legitimate educational interest of the requester. The log is only accessible to the parent, a student who is 16 years of age or older or who has completed the 10th grade, the custodian of records, and certain state and federal officials.

School officials and employees with legitimate educational interests may access student records without parental consent as long as access to such records is required to fulfill their duties and responsibilities, whether routine in nature or as a result of special circumstances (e.g., working with the student, compiling and analyzing student data, connecting a student to education programs or services). School officials and employees also include contractors, consultants, volunteers, or other parties to whom CalPac has outsourced its functions and who perform services for which CalPac would otherwise use employees. Upon request from officials of another school, school system, or postsecondary institution in which a student seeks or intends to enroll or is already enrolled, CalPac is authorized to disclose educational records without parental consent as long as the disclosure is for purposes related to the student's enrollment or transfer.

A student's citizenship status, immigration status, place of birth, or any other information indicating national origin will only be released in accordance with [Board Policy 5135](#) – Response to Immigration Enforcement. To the extent practicable, staff will not disclose or provide in writing, verbally, or in any other manner, to an officer or employee of an agency conducting immigration enforcement the education records of or any information about a student or their family and household (e.g., information about a student's home or travel schedule), unless staff receive written parent consent or are presented with a valid judicial warrant/subpoena or court order.

Parents have the right to:

1. Inspect and review the student's educational record maintained by the school.
2. Request that a school correct records which they believe to be inaccurate, misleading, or otherwise in violation of the student's privacy rights (see notification on “Challenging Student Records”).
3. Consent to disclosures of personally identifiable information contained in the student's records, except to the extent that state and federal laws authorize disclosure without consent, and request a copy of the records that were disclosed.
4. File a complaint with the U.S. Department of Education concerning an alleged failure by CalPac to comply with the provisions of the Family Educational Rights and Privacy Act (FERPA) by completing the FERPA Complaint Form and then either emailing the completed form to FERPA.Complaints@ed.gov, or mailing the completed form to: U.S. Department of Education, Student Privacy Policy Office, 400 Maryland Ave., SW, Washington, D.C. 20202-8520.

When a student turns 18 years of age, all rights regarding student records are transferred from the parent to the student. If the adult student is still claimed by the parent as a dependent for tax purposes, the parent may still access the student's records. Although noncustodial parents are not afforded the rights described above, they have the right to access their student's education records unless that right of access has been limited through a court order.

When prior written consent from a parent is required by law, the parent must provide a written, signed, and dated consent before CalPac discloses the student's records. Such consent may be given through electronic means in those cases where it can be authenticated. The parent must specify the records that may be disclosed, state the purpose of the disclosure, and identify the party or class of parties to whom the disclosure may be made. Upon request by the parent, CalPac will provide the parent with a copy of the records disclosed. The written request to access or disclose a student's records must be submitted in written form to CalPac's Registrar's Office, who will, in turn, have five business days from the day of receiving the request to fulfill the request during regular school hours. Qualified certificated personnel are available to interpret records when requested. Reasonable measures will be taken to prevent the alteration, damage, or loss of records during inspection.

Cal Grant Program

A Cal Grant is a California-specific financial aid allocation that does not have to be paid back. To qualify, a student must meet the eligibility and financial requirements as well as any minimum grade point average (“GPA”) requirements. Cal Grants can be used at any University of California, California State University, or California Community College. Some independent and career colleges or technical schools in California also take Cal Grants.

Cal Grant applicants must apply using the FAFSA or CA Dream Act application by the deadline and meet all eligibility, financial, and minimum GPA requirements of either program. To assist students with the application, all students in grade 12 are automatically considered a Cal Grant applicant, and each grade 12 student's GPA will be submitted by the October 1 deadline to the California Student Aid Commission (“CSAC”) electronically by CalPac. Upon implementation of transcript-informed accounts for students in grades 9-12 on the CaliforniaColleges.edu platform, any GPA data required for eligibility for financial aid programs will be submitted through the California College Guidance Initiative.

A student, or the parent of a student under 18 years of age, may complete a form to indicate that they do not wish for the school to electronically send CSAC the student's GPA. Until a student turns 18 years of age, only the parent may opt out the student. Once a student turns 18 years of age, only the student may opt themselves out, and can opt in if the parent had previously decided to opt out the student. Notification regarding CSAC and the opportunity to opt out of being automatically deemed a Cal Grant applicant will be provided to all students and their parents by January 1 of the students' 11th grade year. Opt-out forms should be directed to Guidance Services, guidanceservices@cal-pacs.org. If the opt-out form is not received by March 1 of the student's 11th grade year, the student's GPA will be submitted to CSAC beginning September of the student's 12th grade year.

California College Guidance Initiative

The California College Guidance Initiative (CCGI) is a state-authorized program that aims to streamline the college-going process for California students (EC Section 60900.5). It provides various resources, including CaliforniaColleges.edu, to help students explore and apply to California public colleges and universities.

Data Sharing and Student Privacy

The CDE shares enrollment data, including California Pupil Achievement Data System (CALPADS) data for public school students in grades 6-12, with the CCGI. This data sharing is mandated by law (EC Section 60900.5(a)).

How is the Data Used?

The data enables the CCGI to provide your child with: direct access to online tools and resources for college planning and exploration; the ability to securely transmit their information to colleges and universities for admissions and academic placement considerations; and eligibility checks for student financial aid through the California Student Aid Commission.

California State University (CSU) Direct Admissions Program

CalPac Charter Schools participates in the California State University (CSU) Direct Admissions Program, which is designed to increase college access by identifying eligible students and providing early admission opportunities to participating CSU campuses.

As part of this program, CalPac may share limited student information with the California State University to:

- Determine a student's eligibility for CSU Direct Admissions;
- Notify eligible students of admission opportunities; and
- Provide information regarding enrollment, financial aid, and student support services.

The information shared may include a student's name, contact information, date of birth, Statewide Student Identifier (SSID), school information, and other demographic and academic information necessary to administer the program. Parent or guardian contact information may also be shared, when appropriate.

The information shared is used only for educational purposes authorized by federal and state law and is protected in accordance with the Family Educational Rights and Privacy Act (FERPA) and other applicable student privacy laws.

Questions regarding the CSU Direct Admissions program or opt-out process may be directed to CalPac Charter Schools' Counseling Department.

Challenging Student Records

Following an inspection and review of student records, the parent may challenge the content of the records and/or ask for records to be expunged. The parent may submit to the principal a written request to correct or remove from the student's records any information concerning the student which they allege to be any of the following: inaccurate, an unsubstantiated personal conclusion or inference, a conclusion or inference outside the observer's area of competence, not based on the personal observation of a named person with the time and place of the observation noted, misleading, or in violation of the privacy or other rights of the student.

Within 30 calendar days, the Superintendent or designee will meet with the parent and the certificated employee who recorded the information, if any, and if the person is still employed with CalPac, and sustain or deny the allegations. If the allegations are sustained, the Superintendent or designee will order the correction, removal, or destruction of the information. If the Superintendent or designee denies the allegations, the parent may appeal the decision to the Governing Board within 30 calendar days. The Board will determine whether or not to sustain or deny the allegations. If the Board sustains the allegations, it will order the Superintendent to immediately correct, remove, or destroy the information from the written records of the student.

If the final decision of the Board is unfavorable to the parents, or if the parent accepts an unfavorable decision by the Superintendent, the parent has the right to submit a written statement of objections to the information. This statement becomes a part of the student's school record until such time as the information objected to is removed or corrected.

Both the Superintendent and the Board have the option of appointing a hearing panel in accordance with EC 49070-49071 to assist in the decision-making.

If the challenge involves a student's grade, the teacher who gave the grade will be given an opportunity to state, orally and/or in writing, the reasons for which the grade was given. To the extent practicable, the teacher will be included in all discussions related to any grade change. In the absence of clerical or mechanical error, fraud, bad faith, or incompetency, a student's grade as determined by the teacher is final.

Directory Information

Directory information means information contained in a student record that would not generally be considered harmful or an invasion of privacy if disclosed. Such student information includes the student's name, address, telephone number, email address, date of birth, major field of study, participation record in officially recognized activities, dates of attendance, degrees and awards received, and most recent previous school attended. Directory information may include a student identification number, user identification, or other personal identifier used by the student for purposes of accessing or communicating in electronic systems as long as the identifier cannot be used to gain access to education records except when used in conjunction with a personal identification number, password, or other factor known or possessed only by the authorized user.

Directory information does not include a student's social security number. Directory information also does not include the student's citizenship status, immigration status, place of birth, or any other information indicating national origin. CalPac will not release such information without parental consent or a court order.

The primary purpose of directory information is to allow CalPac to include this type of information from the student's education records in certain school publications (e.g., honor roll or other recognition lists, annual yearbook, promotion/graduation programs). Additionally, CalPac has determined that School Site Council members, parent advisory committees, and CalPac-affiliated publications/yearbook vendors may receive directory information.

No information may be released to a private profit-making entity other than employers, prospective employers, and representatives of the news media, including, but not limited to, newspapers, magazines, and radio and television stations. No directory information of a student identified as a student experiencing homelessness will be released unless the parent has provided written consent that directory information may be released. However, the directory information of a student experiencing homelessness may be disclosed for the purpose of facilitating an eye examination by a nonprofit eye examination provider or a free oral health

assessment hosted by the school, unless the student's parent has provided written notice to the school that consent to such exam(s) is not given.

For all other students, directory information will not be released if their parent notifies CalPac's Registrar's Office in writing that such information not be disclosed without their prior consent. Parents may submit a Release of Directory Information form to opt out, or in the case of a homeless child or youth, opt in, of the release of directory information by the third Friday in September.

Additionally, CalPac will not include the directory information or the personal information of a student or the parent of a student in the minutes of a meeting of the Governing Board, except as required by judicial order or federal law, if the parent has provided a written request to the secretary or clerk of the Board to exclude their personal information or the name of their minor child from the minutes of a Board meeting.

Duplication of Student Records

Copies of student records are available to parents at no cost. Former students may receive up to two transcripts or up to two verifications of their records at no cost.

Maintenance of Student Records

A cumulative record must be maintained on the history of a student's development and educational progress. Student records are any items of information, whether recorded by handwriting, print, tapes, film, microfilm, or other means, gathered within or outside CalPac that are directly related to an identifiable student and maintained for the purpose of second-party review. Active and inactive records are both maintained in CalPac's school portal/registrar system.

Per state and federal law, CalPac maintains the following mandatory permanent records indefinitely: student's legal name, date and place of birth, method of verifying birth date, sex, enter and leave date each school year, subjects taken, marks or number of credits toward graduation, verification of or exemption from required immunization, date of high school graduation or equivalent, and parent's name and address (including the student's address if different, and the annual verification of residency for both the student and the parent). CalPac also keeps the following mandatory interim records until three years after the student leaves or graduates, or their usefulness has ceased: log identifying persons or agencies who have requested or received information from the student record, health information, information on participation in special education programs, language training records, progress slips/notices, parental authorizations/restrictions/waivers, rejoinders to challenged records, results of standardized tests administered within the past three years, expulsion orders, and independent study evaluation and findings. Permitted records, which are records that CalPac has determined important to maintain, may include, but are not limited to, objective counselor and teacher ratings, standardized test results older than three years, routine discipline data, verified reports of relevant behavior patterns, disciplinary notices, and attendance records.

CalPac will not collect or solicit social security numbers or the last four digits of social security numbers of students or parents, except as required by state or federal law or as required to establish eligibility for a federal benefit program. Additionally, CalPac will not collect information or documents regarding the citizenship or immigration status of students or their family members, unless required by state or federal law or as required to administer a state or federally supported educational program.

On an annual basis, records that are not designated as mandatory permanent records are reviewed to determine the records that still need to be retained and those that are appropriate for destruction. Records are destroyed in a way that assures that such records will not be available to possible public inspection in the process of destruction.

CalPac's Registrar's Office has been designated as the custodian of records at the organization level, and at each school site, the principal serves as the custodian of records for students enrolled at their school. The custodian of records is responsible for implementing the policies and procedures related to student records; in particular, they must protect the student and the student's family from invasion of privacy by ensuring only authorized persons may access student records.

Protection of Pupil Rights Amendment

The Protection of Pupil Rights Amendment ("PPRA") affords parents of elementary and secondary students certain rights regarding the conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include, but are not limited to, the right to:

- Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED): (1) political affiliations or beliefs of the student or student's parent; (2) mental or psychological problems of the student or student's family; (3) sex behavior or attitudes; (4) illegal, anti-social, self-incriminating, or demeaning behavior; (5) critical appraisals of others with whom respondents have close family relationships; (6) legally recognized privileged relationships, such as with lawyers, doctors, or ministers; (7) religious practices, affiliations, or beliefs of the student or student's parent; or (8) income, other than as required by law to determine program eligibility.
- Receive notice and an opportunity to opt a student out of: (1) any other protected information survey, regardless of funding; (2) any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and (3) activities involving collection, disclosure, or use of personal information collected from students for marketing or to sell or otherwise distribute the information to others (this does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive

purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions).

- Inspect, upon request and before administration or use: (1) protected information surveys of students and surveys created by a third party; (2) instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and (3) instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

CalPac has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. CalPac will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. CalPac will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt their child out of participation in the specific activity or survey. CalPac will make this notification to parents at the beginning of the school year if CalPac has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this direct notification requirement:

- Collection, disclosure, or use of personal information collected from students for marketing, sales, or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint by completing the PPRA Complaint Form and then either emailing the completed form to PPRA.Complaints@ed.gov or mailing it to: Student Privacy Policy Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, D.C. 20202-8520.

Safety & Well-Being

Child Abuse Prevention & Neglect Reporting

All employees of CalPac, including members of the Governing Board and volunteers, are considered mandated reporters. "Volunteers" in this context means a person who is over 18

years of age and who interacts with students outside of the immediate supervision and control of the student's parent or a school employee. Mandated reporters are required by law to report cases of child abuse and neglect to the appropriate law enforcement agency when they have a reasonable suspicion that a child has been a victim of child abuse and/or neglect. Reasonable suspicion means that it is objectively reasonable for a person to entertain a suspicion, based upon facts that could cause a reasonable person in a like position, drawing when appropriate on their training and experience, to suspect child abuse or neglect; it does not require certainty that the child abuse and/or neglect has occurred. The fact that a child is homeless or an unaccompanied minor is not, in and of itself, a sufficient basis for reporting child abuse or neglect.

All complaints must be filed through a formal report, over the telephone, in person, or in writing, with an appropriate local law enforcement agency (i.e., Police or Sheriff's Department, County Probation Department, or County Welfare Department/County Child Protective Services). Both the name of the person filing the complaint and the report itself are confidential and cannot be disclosed except to authorized agencies.

Parents of students also have a right to file a complaint against a school employee or other person that they suspect has engaged in abuse of a child at a school site. Complaints may be filed with the local law enforcement agency; parents may also notify CalPac of an incident by contacting the Superintendent's Office.

Dangers of Synthetic Drugs

At CalPac, our foremost commitment is to safeguard the safety and well-being of our students. Recognizing the increasing prevalence of synthetic drug use among teenagers, which poses substantial risks to their health and overall development, we find it imperative to furnish resources and information addressing this issue. Pursuant to EDC 48985.5, CalPac will provide parents and students with information on the dangers of synthetic drugs in our annual notifications as well as on the website.

<https://www.cal-pacs.org/wp-content/uploads/2024/01/Synthetic-Drug-Info.pdf>

Employee Interaction with Students

CalPac adopted [Board Policy 4045](#) – Professional Boundaries Policy, to recognize its responsibility to make and enforce all rules and regulations governing student and school personnel standards of behavior, ensuring a safe, learning-conducive environment. All CalPac personnel are expected to conduct themselves in a way that reflects the high standards of professionalism required and to adhere to appropriate boundaries between school personnel and students. (Policy Adopted: April 30, 2019. Policy Reviewed: March 8, 2022. Policy Revised: March 10, 2026.)

“Boundaries” means acceptable professional behavior by school personnel while interacting with a student, whether during school hours or outside of school hours. Trespassing the boundaries of an adult/student relationship is deemed an abuse of power and a betrayal of public trust. It is each employee's obligation to avoid situations that could prompt suspicion and

concern by parents, students, colleagues, or school leaders. Professional boundaries apply not only between students and staff, volunteers, and contractors, but also among and between students, and among and between adults employed, volunteering, or under contract with CalPac.

Examples of unacceptable adult/student behaviors include, but are not limited to:

1. Giving gifts to an individual student that are of a personal and intimate nature.
2. Kissing of any kind.
3. Any type of unnecessary or excessive physical contact.
4. Intentionally being alone with a student.
5. Making or participating in sexually inappropriate comments or jokes.
6. Listening to or telling stories that are sexually oriented.
7. Discussing personal troubles or intimate issues with a student in an attempt to gain their support and understanding.
8. Allowing students in the adult's home.
9. Having a student in an adult's vehicle or transporting a student.
10. Becoming involved with a student so that a reasonable person may suspect inappropriate behavior.
11. Communication with students via an employee's personal accounts such as email and/or social media.
12. Engaging in any electronic, digital, or social media communication with a student that is not school-related.
13. Any form of behavior designed to build secrecy or inappropriate trust.

Duty to Report Suspected Misconduct:

Any individual who reasonably suspects or believes that another individual may have crossed the boundaries specified in this policy must immediately report the matter to Human Resources. If the complaint is regarding the Superintendent, Human Resources will report to the Board of Directors.

Any reports of employee misconduct will be promptly investigated. Any employee found to have engaged in inappropriate conduct in violation of law or Board policy, or who retaliates against a person who reports the violation or participates in the complaint process, will be subject to disciplinary action, up to and including dismissal. The Superintendent or designee may bar the adult from school grounds and activities in accordance with law, and may also notify law enforcement, as appropriate.

Safe Storage of Firearms

Parents have the responsibility for keeping firearms out of the hands of children as required by California law. Seventy-four percent of children know where their parents' firearms are stored, and 60 percent report that they have handled them. Sadly, over 80 percent of teens who have died by suicide used a firearm that belonged to someone in their home. These incidents can be easily prevented by storing firearms in a safe and secure manner, including keeping them locked up when not in use and storing them separately from ammunition.

In reviewing the following information, parents are encouraged to evaluate their own personal practices to assure that every member in the family is in compliance with California law.

- With very limited exceptions, California makes a person criminally liable for keeping any firearm, loaded or unloaded, within any premises that are under their custody and control where that person knows or reasonably should know that a child is likely to gain access to the firearm without the permission of the child's parent, and the child obtains access to the firearm and thereby (1) causes death or injury to the child or any other person; (2) carries the firearm off the premises or to a public place, including to any preschool or school grades kindergarten through twelfth grade, or to any school-sponsored event, activity, or performance; or (3) unlawfully brandishes the firearm to others. (PC 25100-25125, 25200-25220)

Note: The criminal penalty may be significantly greater if someone dies or suffers great bodily injury as a result of the child gaining access to the firearm.

- With very limited exceptions, California also makes it a crime for a person to negligently store or leave any firearm, loaded or unloaded, on their premises in a location where the person knows or reasonably should know that a child is likely to gain access to it without the permission of the child's parent, unless reasonable action is taken to secure the firearm against access by the child, even where a minor never actually accesses the firearm. (PC 25100(c))
- In addition to potential fines and terms of imprisonment, as of January 1, 2020, a gun owner found criminally liable under these California laws faces prohibitions from possessing, having custody or control, owning, receiving, or purchasing a firearm for 10 years. (PC 29805)
- A parent may also be civilly liable for damages resulting from the discharge of a firearm by that person's child or ward. (CC 1714.3)
- The county or city where the parent resides may have additional restrictions regarding the safe storage of firearms.

The easiest and safest way to comply with the law is to keep firearms in a locked container or secured with a locking device that renders the firearm inoperable.

Health & Wellness

Access to Student Mental Health Services

A child's mental health is essential to their social and cognitive development, and to learning healthy social skills and how to cope when there are problems. Mentally healthy children have a positive quality of life and can function well at home, in school, and in their communities. Mental health problems that are not recognized and treated in childhood can lead to severe consequences, including exhibiting serious behavior problems, at higher risk of dropping out of school, and increased risk of engaging in substance abuse, criminal behavior, and other risk-taking behaviors. As such, CalPac is committed to promoting the well-being of its students by ensuring that, at least twice a year, students and parents are each provided with information on how to initiate access to available student mental health services at school and/or in the community.

Students and parents may access mental health support by contacting their School Counselor or School Social Worker, or through a referral to Care Solace, a confidential care coordination service that helps connect students and families with mental health providers in the community.

Administration of Prescribed Medication

The parent of a student on a continuing medication regimen for a nonepisodic condition must inform the Site Administrator or designee of the medication being taken, the current dosage, and the name of the supervising physician. With the consent of the student's parent, the Site Administrator or designee may communicate with the physician and may counsel relevant staff regarding the possible effects of the drug on the child's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose.

Because CalPac operates as a nonclassroom-based independent study program, medication is not typically administered during regular instructional hours. However, for in-person events such as proctored testing, field trips, or other CalPac-sponsored activities, the Site Administrator or designee may assist students who need to take prescribed medication only upon written request of both the physician/physician's assistant/nurse practitioner and the parent. The written request from the physician/physician's assistant/nurse practitioner must include details as to the name of the medication, method, amount, and time schedules by which the medication is to be taken, and a written statement from the parent indicating the desire that CalPac assist the student in matters set forth in the statement of the physician/physician's assistant/nurse practitioner.

For a student to carry and self-administer a prescription epinephrine delivery system or inhaled asthma medication at a CalPac-sponsored event, the parent must provide a written statement consenting to the self-administration and a written statement from the physician/physician's assistant/nurse practitioner detailing the medication, method, amount, and time schedules by which the medication is to be taken, and confirming that the student is able to self-administer the epinephrine delivery system or inhaled asthma medication. The parent's written statement must provide a release for the Site Administrator or designee to consult with the student's health care provider regarding any questions that may arise with regard to the medication, and must release CalPac and its personnel from civil liability if the self-administering student suffers

an adverse reaction as a result of self-administering medication. A student may be subject to disciplinary action if the student uses an epinephrine delivery system or inhaled asthma medication in a manner other than as prescribed.

All written requests must be provided on an annual basis or when the medication, dosage, frequency of administration, or reason for administration changes. For requests regarding inhaled asthma medication, CalPac will also accept the written statement from a physician/physician's assistant/nurse practitioner who is contracted with a prepaid health plan operating lawfully under the laws of Mexico that is licensed as a health care service plan in California, as long as the statement is provided in both English and Spanish and includes the name and contact information of the physician/physician's assistant/nurse practitioner

Consent to Physical Examination

California Pacific Charter Schools recognizes that periodic health examinations can help detect conditions that may affect learning and identify students who may qualify for special services under the IDEA or Section 504. However, parents or guardians have the right to withhold consent for their child's physical examination by submitting a signed, written statement annually to the school principal. Students exempted in this way will not be subject to physical examinations, but may be excluded from school if a contagious or infectious disease is suspected.

HPV Immunization

In accordance with California Education Code Section 48980.4, California Pacific Charter Schools informs parents and guardians about the availability and importance of the Human Papillomavirus ("HPV") vaccine. Students are advised to follow current immunization guidelines as recommended by the Advisory Committee on Immunization Practices of the Centers for Disease Control and Prevention, the American Academy of Pediatrics, and the American Academy of Family Physicians. These guidelines recommend full HPV immunization before a student enters or advances to the 8th grade. For more information, please consult your healthcare provider or visit www.cdc.gov/hpv.

Immunizations

To protect the health of all students and staff and to curtail the spread of infectious diseases, students must be immunized against certain communicable diseases. Students may not be admitted into any elementary or middle school, preschool, or childcare and development program for the first time nor be admitted or advanced into grade 7 unless they have met the immunization requirements. The parent's guide to "Required Immunizations for School Entry" from the California Department of Public Health ("CDPH") website can be accessed at https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/Immunization/IMM-222_School.pdf.

Students are not required to have immunizations if they attend a home-based private school or an independent study program and do not receive classroom-based instruction. However,

parents must continue to provide immunization records for these students to their schools. The immunization requirements do not prohibit students from accessing special education and related services required by their individualized education programs.

Medical exemptions may only be submitted using the standardized form developed by CDPH. To request such an exemption, parents are to first register for a California Immunization Registry – Medical Exemption account at <https://cair.cdph.ca.gov/exemptions/home> to obtain a medical exemption request number before going to their child's doctor.

If an enrolled student who was previously believed to be in compliance with immunization requirements is subsequently discovered to not be in compliance with requirements for unconditional or conditional admission, the student's parent will receive notice that evidence of proper immunization or an appropriate exemption must be provided within 10 school days. A student not fully immunized may be temporarily excluded from a school or other institution when that child has been exposed to a specified disease and whose documentary proof of immunization status does not show proof of immunization against a communicable disease.

CalPac will cooperate with state and local public health officials in measures necessary for the prevention and control of communicable diseases in school age children. CalPac may use any funds, property, or personnel and may permit an authorized health care provider to administer an immunizing agent to any student whose parents have consented in writing. When feasible, the California Immunization Registry, a secure, confidential, statewide computerized immunization information system for California residents, may be accessed to track immunization records, reduce missed opportunities, and help fully immunize students of all ages.

Medical or Hospital Services

All students should have health and accident insurance protection to ensure that they receive needed health care services in the event of illness or injury.

CalPac-Sponsored Activities (EC 49472, 35331):

CalPac does not provide or make available medical or hospital service coverage for injuries to students arising out of incidents during CalPac-sponsored activities, including field trips and excursions. As provided in California Education Code Section 35330(d), all persons participating in an excursion or field trip are deemed to have waived all claims against CalPac for injury, illness, or death occurring during or by reason of the excursion.

Families are encouraged to ensure their student has adequate health and accident insurance coverage prior to participating in any CalPac-sponsored activity, including field trips. Some students may qualify to enroll in no-cost or low-cost local, state, or federally sponsored health programs. Information about these programs may be obtained by calling:

- Children's Health Insurance Program at 1-800-541-5555 or visiting <https://www.usa.gov>

- Medi-Cal at 1-800-300-1506 or visiting <https://www.coveredca.com/health/medi-cal/children/>

Oral Health Assessment

Children with cavities may have pain, difficulty eating, stop smiling, and have problems paying attention and learning at school. To help children stay healthy, parents are advised of the following:

- Children need to be taken to the dentist. Dental check-ups can help keep a child's mouth healthy and pain free.
- Healthy foods, like fresh fruits and vegetables, should be chosen for the entire family.
- Teeth need to be brushed at least twice a day with toothpaste that contains fluoride.
- Candy and sweet drinks like punch, juice, or soda should be limited. Sweet drinks and candy contain a lot of sugar, which causes cavities and leaves less room for a child to have healthy foods and drinks. Sweet drinks and candy can also cause weight problems, which may lead to other diseases, such as diabetes. Give a child healthy choices like water, milk, and fruit instead.

Having a healthy mouth helps children do well in school. So, to make sure children are ready for school, state law requires children to have an oral health assessment or dental check-up in their first year in public school, whether in transitional kindergarten, kindergarten, or first grade. The assessment must be performed by a licensed dentist or other licensed or registered dental health professional no earlier than 12 months before the date of a child's initial enrollment in school and no later than May 31 of the school year. The dentist will complete the Oral Health Assessment form, which then must be submitted to the school as proof that the assessment has been done. The school will maintain the privacy of all students' health information. A student's identity will not be associated with any report produced as a result of this requirement.

A parent who is unable to obtain, or does not consent to, the oral health assessment must complete a Waiver of Oral Health Assessment Requirement form and submit that to the school.

To help find a dentist, call the Medi-Cal Telephone Service Center at 1-800-322-6384 or visit Medi-Cal Dental (<https://dental.dhcs.ca.gov/>) to find a dentist that accepts Medi-Cal. To enroll a child in Medi-Cal, parents can apply by mail, go in person to the local Social Services office, or online at: <https://www.dhcs.ca.gov/Medi-Cal/Pages/apply.aspx>.

Sudden Cardiac Arrest

Sudden Cardiac Arrest (“SCA”) is a life-threatening emergency that occurs when the heart suddenly stops beating. It strikes people of all ages who may seem to be healthy, even children and teens. When SCA happens, the person collapses and doesn't respond or breathe normally. They may gasp or shake as if having a seizure, but their heart has stopped. SCA leads to death in minutes if the person does not get help right away. Survival depends on people nearby calling 911, starting CPR, and using an automated external defibrillator (AED) as soon as possible.

Studies show that 1 in 300 youth has an undetected heart condition that puts them at risk. Although SCA happens unexpectedly, some people may have signs or symptoms, such as:

- Fainting or seizure, especially during or right after exercise
- Fainting repeatedly or with excitement or startle
- Excessive shortness of breath during exercise
- Racing or fluttering heart palpitations or irregular heartbeat
- Repeated dizziness or lightheadedness
- Chest pain or discomfort with exercise
- Excessive, unexpected fatigue during or after exercise

These symptoms can be unclear and confusing, and are often mistaken for physical exhaustion. SCA can often be prevented if the underlying causes are diagnosed and treated. Parents are encouraged to discuss these warning signs with their child's physician, particularly if their child participates in PE or other physical activities.

Type 1 Diabetes

Type 1 diabetes in children is an autoimmune disease that can be fatal if untreated, and the guidance provided in this information sheet is intended to raise awareness about this disease.

Description

Type 1 diabetes usually develops in children and young adults but can occur at any age.

- According to the U.S. Centers for Disease Control and Prevention (CDC), cases of type 1 diabetes in youth increased nationally from 187,000 in 2018 to 244,000 in 2019, representing an increase of 25 per 10,000 youths to 35 per 10,000 youths, respectively.
- The peak age of diagnosis of type 1 diabetes is 13-14 years, but diagnosis can also occur much earlier or later in life.

Type 1 diabetes affects insulin production.

- As a normal function, the body turns the carbohydrates in food into glucose (blood sugar), the basic fuel for the body's cells.
- The pancreas makes insulin, a hormone that moves glucose from the blood into the cells.
- In type 1 diabetes, the body's pancreas stops making insulin, and blood glucose levels rise.
- Over time, glucose can reach dangerously high levels in the blood, which is called hyperglycemia.
- Untreated hyperglycemia can result in diabetic ketoacidosis ("DKA"), which is a life-threatening complication of diabetes.

Risk Factors Associated with Type 1 Diabetes

It is recommended that students displaying warning signs associated with type 1 diabetes, described below, should be screened (tested) for the disease by their health care provider.

Researchers do not completely understand why some people develop type 1 diabetes and others do not; however, having a family history of type 1 diabetes can increase the likelihood of developing type 1 diabetes. Other factors may play a role in developing type 1 diabetes, including environmental triggers such as viruses. Type 1 diabetes is not caused by diet or lifestyle choices.

Warning Signs and Symptoms Associated with Type 1 Diabetes and Diabetic Ketoacidosis

Warning signs and symptoms of type 1 diabetes in children develop quickly, in a few weeks or months, and can be severe. If your child displays the warning signs below, contact your child's primary health care provider or pediatrician for a consultation to determine if screening your child for type 1 diabetes is appropriate:

- Increased thirst
- Increased urination, including bed-wetting after toilet training
- Increased hunger, even after eating
- Unexplained weight loss
- Feeling very tired
- Blurred vision
- Very dry skin
- Slow healing of sores or cuts
- Moodiness, restlessness, irritability, or behavior changes

DKA is a complication of untreated type 1 diabetes. DKA is a medical emergency. Symptoms include: fruity breath, dry/flushed skin, nausea, vomiting, stomach pains, trouble breathing, and confusion.

Types of Diabetes Screening Tests That Are Available

- Glycated hemoglobin (A1C) test. A blood test measures the average blood sugar level over two to three months. An A1C level of 6.5 percent or higher on two separate tests indicates diabetes.
- Random (non-fasting) blood sugar test. A blood sample is taken any time without fasting. A random blood sugar level of 200 milligrams per deciliter (mg/dL) or higher suggests diabetes.
- Fasting blood sugar test. A blood sample is taken after an overnight fast. A level of 126 mg/dL or higher on two separate tests indicates diabetes.

- Oral glucose tolerance test. A test measuring the fasting blood sugar level after an overnight fast with periodic testing for the next several hours after drinking a sugary liquid. A reading of more than 200 mg/dL after two hours indicates diabetes.

Type 1 Diabetes Treatments

There are no known ways to prevent type 1 diabetes. Once type 1 diabetes develops, medication is the only treatment. If a child is diagnosed with type 1 diabetes, their health care provider will be able to help develop a treatment plan. The child's health care provider may refer the child to an endocrinologist, a doctor specializing in the endocrine system and its disorders, such as diabetes.

Contact the Site Administrator or your child's health care provider if there are any questions.

References: Centers for Disease Control and Prevention; KidsHealth; Mayo Clinic; National Library of Medicine and National Institutes of Health's MedLine

Type 2 Diabetes

The California Department of Education developed this type 2 diabetes information in collaboration with the California Department of Public Health, American Diabetes Association, California School Nurses Organization, and Children's Hospital of Orange County.

Description

Type 2 diabetes is the most common form of diabetes in adults.

- Until a few years ago, type 2 diabetes was rare in children, but it is becoming more common, especially for overweight teens.
- According to the U.S. Centers for Disease Control and Prevention (CDC), one in three American children born after 2000 will develop type 2 diabetes in their lifetime.

Type 2 diabetes affects the way the body is able to use sugar (glucose) for energy.

- The body turns the carbohydrates in food into glucose, the basic fuel for the body's cells.
- The pancreas makes insulin, a hormone that moves glucose from the blood to the cells.
- In type 2 diabetes, the body's cells resist the effects of insulin, and blood glucose levels rise.
- Over time, glucose reaches dangerously high levels in the blood, which is called hyperglycemia.
- Hyperglycemia can lead to health problems like heart disease, blindness, and kidney failure.

Risk Factors Associated with Type 2 Diabetes

It is recommended that students displaying or possibly experiencing the risk factors and warning signs associated with type 2 diabetes be screened (tested) for the disease.

Researchers do not completely understand why some people develop type 2 diabetes and others do not; however, the following risk factors are associated with an increased risk of type 2 diabetes in children:

- Being overweight. The single greatest risk factor for type 2 diabetes in children is excess weight. In the U.S., almost one out of every five children is overweight. The chances are more than double that an overweight child will develop diabetes.
- Family history of diabetes. Many affected children and youth have at least one parent with diabetes or have a significant family history of the disease.
- Inactivity. Being inactive further reduces the body's ability to respond to insulin.
- Specific racial/ethnic groups. Native Americans, African Americans, Hispanics/Latinos, or Asian/Pacific Islanders are more prone than other ethnic groups to develop type 2 diabetes.
- Puberty. Young people in puberty are more likely to develop type 2 diabetes than younger children, probably because of normal rises in hormone levels that can cause insulin resistance during this stage of rapid growth and physical development.

Warning Signs and Symptoms Associated with Type 2 Diabetes

Warning signs and symptoms of type 2 diabetes in children develop slowly, and initially there may be no symptoms. However, not everyone with insulin resistance or type 2 diabetes develops these warning signs, and not everyone who has these symptoms necessarily has type 2 diabetes.

- Increased hunger, even after eating
- Unexplained weight loss
- Increased thirst, dry mouth, and frequent urination
- Feeling very tired
- Blurred vision
- Slow healing of sores or cuts
- Dark velvety or ridged patches of skin, especially on the back of the neck or under the arms
- Irregular periods, no periods, and/or excess facial and body hair growth in girls
- High blood pressure or abnormal blood fat levels

Type 2 Diabetes Prevention Methods and Treatments

Healthy lifestyle choices can help prevent and treat type 2 diabetes. Even with a family history of diabetes, eating healthy foods in the correct amounts and exercising regularly can help children achieve or maintain a normal weight and normal blood glucose levels.

- Eat healthy foods. Make wise food choices. Eat foods low in fat and calories.
- Get more physical activity. Increase physical activity to at least 60 minutes every day.
- Take medication. If diet and exercise are not enough to control the disease, it may be necessary to treat type 2 diabetes with medication.

The first step in treating type 2 diabetes is to visit a doctor. A doctor can determine if a child is overweight based on the child's age, weight, and height. A doctor can also request tests of a child's blood glucose to see if the child has diabetes or pre-diabetes (a condition which may lead to type 2 diabetes).

Types of Diabetes Screening Tests That Are Available

- Glycated hemoglobin (A1C) test. A blood test measures the average blood sugar level over two to three months. An A1C level of 6.5 percent or higher on two separate tests indicates diabetes.
- Random (non-fasting) blood sugar test. A blood sample is taken at a random time. A random blood sugar level of 200 milligrams per deciliter (mg/dL) or higher suggests diabetes. This test must be confirmed with a fasting blood glucose test.
- Fasting blood sugar test. A blood sample is taken after an overnight fast. A fasting blood sugar level less than 100 mg/dL is normal. A level of 100 to 125 mg/dL is considered pre-diabetes. A level of 126 mg/dL or higher on two separate tests indicates diabetes.
- Oral glucose tolerance test. A test measuring the fasting blood sugar level after an overnight fast with periodic testing for the next several hours after drinking a sugary liquid. A reading of more than 200 mg/dL after two hours indicates diabetes.

Type 2 diabetes in children is a preventable/treatable disease and this guidance is intended to raise awareness about this disease. Contact the Site Administrator or your child's health care provider if there are any questions.

References: American Diabetes Association Clinical Journal; Helping Children with Diabetes Succeed: A Guide for School Personnel; KidsHealth; Mayo Clinic; National Library of Medicine and National Institutes of Health's MedLine; Centers for Disease Control and Prevention

Appendix: Know Your Educational Rights

This appendix provides the “Know Your Educational Rights” information referenced in the Educational Equity: Immigration & Citizenship Status notice earlier in this document, consistent with the California Attorney General's guidance document, “Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's TK-12 Schools in Responding to Requests for Access and Information for Immigration Enforcement Purposes” (December 2025). For CalPac's complete policy, see [Board Policy 5135](#) – Response to Immigration Enforcement, available on the CalPac website.

Your Child Has the Right to a Free Public Education

All children have a right to equal access to free public education, regardless of their or their parents'/guardians' immigration status.

All children in California:

- Have the right to a free public education.
- Must be enrolled in school if they are between 6 and 18 years old, unless otherwise exempt.
- Have the right to attend safe, secure, and peaceful schools.
- Have a right to be in a public school learning environment free from discrimination, harassment, bullying, violence, and intimidation.
- Have equal opportunity to participate in any program or activity offered by the school without discrimination.

Information Required for School Enrollment

Schools must accept a variety of documents from the student's parent or guardian to demonstrate proof of a child's age or residency, and schools are not required to keep a copy of the document used as proof of a child's age.

Information about citizenship/immigration status is never needed for school enrollment. A Social Security number is never needed for school enrollment.

Confidentiality of Personal Information

Federal and state laws protect student education records and personal information. These laws generally require that schools get written consent from parents or guardians before releasing student information, unless the release of information is for educational purposes, is already public, or is in response to a court order or subpoena.

CalPac collects and may publicly provide basic student “directory information.” CalPac provides parents or guardians with written notice of its directory information policy, and the option to refuse release of your child's information (see the “Directory Information” notice in the Student Records section of this document).

Family Safety Plans if You Are Detained or Deported

You can update your child's emergency contact information, including secondary contacts, to identify a trusted adult guardian who can care for your child if you are detained or deported.

You can complete a Caregiver's Authorization Affidavit or a Petition for Appointment of Temporary Guardian of the Person to give a trusted adult the authority to make educational and medical decisions for your child.

Right to File a Complaint

Your child has the right to report a hate crime or file a complaint with CalPac if your child is discriminated against, harassed, intimidated, or bullied on the basis of their actual or perceived nationality, ethnicity, or immigration status.

For more information on resources for responding to immigration enforcement activities at California schools, or to file a complaint, please contact: Bureau of Children's Justice, California Attorney General's Office, P.O. Box 944255, Sacramento, CA 94244-2550, (800) 952-5225, BCJ@doj.ca.gov, <https://oag.ca.gov/bcj/complaint>.

California Pacific Charter Schools

Annual Notification to Parents/Guardians

2026-2027 School Year

California Pacific Charter Schools ("CalPac") is referred to throughout this document by that abbreviation, except where otherwise noted.

California Pacific Charter Schools
Sonoma | San Diego | Los Angeles
940 South Coast Drive #185, Costa Mesa, CA 92646
www.cal-pacs.org

Academic Program

Advanced Placement Exam Fees

Advanced Placement (“AP”) courses provide rigorous academic coursework opportunities for high school students. The successful completion of AP courses and the subsequent AP examinations, which are conducted by the College Board and for which college credit may be awarded, provide a cost-effective means for high school students to obtain college-level coursework experience.

Any economically disadvantaged student who is enrolled in an AP course may apply to their School Counselor to cover the costs of AP examination fees, with no limit on the number of exams covered.

Availability of Language Acquisition Programs & Language Programs

Language Acquisition Program

Language acquisition programs are educational programs designed to ensure English acquisition as rapidly and as effectively as possible. As required by 5 CCR 11309, language acquisition programs for English learners must: (1) be designed using evidence-based research and include both Designated and Integrated English Language Development; (2) be allocated sufficient resources to be effectively implemented; and (3) lead to grade level proficiency and achievement of state-adopted academic content standards in English within a reasonable period of time.

English Learners at CalPac are placed in an English Language Mainstream Program designed to promote high levels of English proficiency and access to the core curriculum. English is the language of instruction for all subjects, with SDAIE support from the primary instructor; students may also be concurrently enrolled in a designated ELD support class. ELD instruction continues until the student is reclassified.

Language Program

CalPac does not currently offer a distinct world language "language program" separate from its regular course catalog. Students may enroll in world language elective courses as part of the standard course offerings.

California Healthy Youth Act

The California Healthy Youth Act requires schools to offer integrated, comprehensive, medically accurate, and unbiased sexual health and human immunodeficiency virus (“HIV”) prevention education at least once in middle school and once in high school. It is intended to ensure that students in grades 7-12 are provided with the knowledge and skills necessary to protect them

from risks presented by HIV and other sexually transmitted infections, pregnancy, sexual harassment, sexual assault, sexual abuse, and human trafficking, and to have healthy, positive, and safe relationships and behaviors. It also promotes students' understanding of sexuality as a normal part of human development, and their development of healthy attitudes and behaviors concerning adolescent growth and development, menstrual health, body image, gender, gender identity, gender expression, sexual orientation, relationships, marriage, and family.

This instruction is provided in the PE 8 and PE 10 courses and is taught by CalPac staff.

Consistent with EC 51938 and EC 51950, parents have the right to:

1. Inspect the written and audiovisual educational materials used in this instruction by contacting Mrs. Bayer (lbayer@cal-pacs.org).
2. Request in writing that their child not receive all or part of the comprehensive sexual health, HIV prevention, or abuse and human trafficking prevention education (including related assessments), or participate in research on student health behaviors and risks. When a parent does not permit their child to receive such education, the child may not be subject to disciplinary action, academic penalty, or other sanction. To opt out, submit a signed, written request to Mrs. Bayer at lbayer@cal-pacs.org.
3. Request a copy of EC 51930-51939, the California Healthy Youth Act.
4. Be informed when students will receive the education and of the opportunity to review the educational materials.
5. Be informed that this instruction is taught by CalPac staff (not outside consultants).

California Proficiency Program

The California Proficiency Program ("CPP"), which replaced the California High School Proficiency Exam, utilizes the State Board of Education approved HiSET® subtests for language arts and mathematics to measure proficiency. Eligible students may take the CPP with paper-pencil or on a computer at a testing center, or at home, online, with live proctoring (paper-pencil tests are only available at testing centers). Tests are offered in English and Spanish.

After passing the language arts and mathematics subtests, the student will earn a Certificate of Proficiency issued by the State Board of Education, which is the legal equivalent to a California-issued high school diploma. The student may then choose to remain in high school or exit with parent permission to begin attending higher education or start a career.

Students must meet both of the following criteria to be eligible to take a proficiency test:

1. The student must be 16 years of age or older, OR enrolled in grade 10 for one school year or longer, OR will complete one school year of enrollment in grade 10 by the end of the semester during which the next regular exam will be conducted.
2. The student must be currently subject to California's compulsory education laws.

Fee waivers are available to students experiencing homelessness and to foster youth under the age of 25. For more information, visit the CDE website at <https://www.cde.ca.gov/ta/tg/cp.asp>.

College Admission Requirements

For students who wish to continue their education after high school, the State of California offers community colleges, California State Universities ("CSU"), and the University of California ("UC").

California community colleges are required to admit any California resident or nonresident possessing a high school diploma or the equivalent, or anyone over the age of 18 without a high school diploma who is capable of profiting from the instruction offered.

To qualify for admission into a UC/CSU school, a student must, at minimum, complete 15 college-preparatory ("A-G") courses with a letter grade of "C" or better. Students may also meet the A-G requirement through college courses or qualifying exam scores.

CaliforniaColleges.edu is California's official college and career planning platform, and a component of the state's Cradle-to-Career ("C2C") Data System. Additional resources include hs-articulation.ucop.edu, ccco.edu, assist.org, calstate.edu, and universityofcalifornia.edu.

Students will have the opportunity to meet with their assigned School Counselor for help choosing courses that meet college admission requirements and/or enrolling in career technical education ("CTE") courses. For more information about CTE, visit www.cde.ca.gov/ci/ct.

Course Prospectus

At least once every year, CalPac compiles a prospectus (course catalog) that provides the curriculum, including titles, descriptions, and instructional aims of every course offered by its schools. To review the prospectus, visit <https://www.cal-pacs.org/academics/courses>. CalPac may charge for a printed copy of the prospectus an amount not to exceed the cost of duplication.

Course Selection & Career Counseling

A school counselor, teacher, instructor, administrator, or aide must not offer vocational or school program guidance to a student or, in counseling a student, differentiate career, vocational, or higher education opportunities on the basis of the student's sex. Any school personnel acting in a career counseling or course selection capacity must explore with the student the possibility of careers, or courses leading to careers, that are nontraditional for that student's sex. Parents of students in grades 7-12 are encouraged to participate in such counseling sessions and decisions. Contact your School Counselor for details.

Dual Enrollment or IB Courses

In accordance with California Education Code § 48980.6, CalPac provides this annual notice to parents and guardians of students in grades 7-12 regarding available dual enrollment and

advanced academic opportunities. CalPac does not currently offer International Baccalaureate coursework.

CalPac is proud to offer multiple pathways for students to earn college credit while in high school. Students may take college courses through concurrent enrollment at a local college campus or participate in college-level coursework through our partnership with Irvine Valley College. All students interested in dual enrollment must meet the eligibility requirements established by both CalPac and the participating college, which may vary. Students wishing to pursue dual enrollment coursework should consult with their assigned counselor.

In addition to dual enrollment, CalPac offers Advanced Placement courses and a robust selection of A-G approved courses that meet UC and CSU admissions requirements. To view the full course list, including A-G approved coursework by site, please visit:

- California Pacific Charter School - Sonoma:
<https://hs-articulation.ucop.edu/agcourselist/institution/5422>
- California Pacific Charter School - San Diego:
<https://hs-articulation.ucop.edu/agcourselist/institution/1893>
- California Pacific Charter School - Los Angeles:
<https://hs-articulation.ucop.edu/agcourselist/institution/4998>

Exemption Based on Religious Beliefs

In certain courses, where appropriate, teachers may objectively discuss the role of various religions in history, world cultures, literature, and the arts, without promoting, denigrating, or showing preference for any particular religion, sect, or religious viewpoint. CalPac will ensure that instruction and instructional materials will not interfere with the religious development of any student in whatever beliefs, customs, and/or practices the student embraces, and will treat all religious convictions, including nonbelief, with fairness and respect.

Parents have the right to request in writing that their child not participate in instruction on the basis of their religious beliefs, customs, or practices. The written request, submitted to the Superintendent's Office, must include:

1. The specific instructional content that is subject to the opt-out.
2. The specific religious belief(s), custom(s), and/or practice(s) with which the specific instructional content substantially interferes.
3. How the specific instructional content substantially interferes with the specific religious belief(s), custom(s), and/or practice(s), including any individual student characteristic relevant to the opt-out request.

Scope of This Exemption: This general religious exemption does not extend to nonfiction instructional content — including historical or biographical material regarding any group protected under the FAIR Education Act — or to library materials a student selects

independently. CalPac's obligations under the FAIR Education Act (EC §§ 51204.5, 60040, 60044) remain in effect regardless of any opt-out request granted under this section.

TK–5 Opt-Out for Certain Fiction-Based Instruction (Mahmoud v. Taylor): Consistent with the U.S. Supreme Court's 2025 decision in *Mahmoud v. Taylor*, CalPac provides an additional, narrowly scoped opt-out for students in Transitional Kindergarten through 5th grade. This opt-out applies only to teacher-provided instruction using fictional storybooks or materials in which LGBTQ+ themes or characters are central to the story. It does not apply to nonfiction materials (e.g., instruction referencing LGBTQ+ historical figures) or to books a student selects independently for personal reading.

A parent/guardian of a TK–5 student may request this opt-out if the specific instructional content substantially interferes with the family's sincerely held religious beliefs and practices, and poses a genuine threat of undermining the child's religious development. To request this opt-out, a parent/guardian may:

1. Request to preview the specific curricular materials at issue;
2. Request an opt-out form, which will prompt a meeting with school site/program administration;
3. Identify, in writing, the specific content and the specific religious belief(s), custom(s), or practice(s) it substantially interferes with; and
4. Receive, upon approval, an alternative assignment or supervised alternative activity in place of the specific instruction.

The Superintendent's Office will evaluate each opt-out request and determine whether it will be granted. When granted, the student will not be subject to disciplinary action, academic penalty, or other sanction.

Exemption from Harmful or Destructive Use of Animals

Any student with a moral objection to dissecting or otherwise harming or destroying an animal, or any part thereof, must notify the teacher of the objection. Objections must be substantiated by a note from the student's parent.

When a student chooses to refrain from participation in an educational project involving the harmful or destructive use of animals, the teacher may work with the student to develop and agree upon an alternate project, if possible, so that the student may still obtain the knowledge, information, or experience required for the course. The alternative project will require comparable time and effort and will not be more difficult than the original project. Students choosing an alternative educational project must pass all exams for the course to receive credit; if a test requires the harmful or destructive use of animals, the student may similarly request an alternative test. No student will be discriminated against based on their decision to exercise these rights.

Exemption from Health Instruction

CalPac is required to teach certain health-related topics. If any part of a school's instruction in health conflicts with the religious training and beliefs, including personal and moral convictions, of the student's parent, the student's parent may submit a written request to the Superintendent's Office to excuse the student from that part of the instruction.

High School Graduation Requirements

Students should, upon graduation, have opportunities that prepare them for postsecondary education and career success. To that end, requirements have been designed to promote choices, whether career or academic, to give every student a springboard to a successful life. To obtain a diploma, students must complete the course of study prescribed by CalPac.

CalPac offers career technical education ("CTE") courses aligned to the CTE model curriculum standards and framework adopted by the State Board of Education, allowing students an alternative means to meet the Visual & Performing Arts/World Language/CTE graduation requirement. All CTE opportunities are offered without regard to any actual or perceived characteristic protected from discrimination by law, and CalPac will ensure that lack of English language skills is not a barrier to admission and participation in CalPac's CTE program.

For more information about high school graduation requirements, including a list of CTE courses offered and how each requirement satisfies or does not satisfy the subject matter requirements for admission into the CSU or UC schools, visit <https://www.cal-pacs.org/academics/courses/> or check the UC Doorways website.

Participation in Statewide Assessments

Every year, depending on their enrolled grade and english language acquisition status, California students may take several statewide assessments (CAASPP or CAA, which include the Smarter Balanced Assessment in ELA and math and the CA Science Test, ELPAC or Alternative ELPAC, and Physical Fitness Test) that, combined with grades, classwork, and teacher observations, give families and teachers a fuller picture of student learning.

Pursuant to California Education Code Section 60615, parents and guardians may annually submit to the school a written request to excuse their child from any or all of the CAASPP or CAA assessments. This exemption does not exist for the ELPAC or Physical Fitness Test.

For specific testing dates and windows, please refer to the school's assessment schedule, published on the CalPac website and shared by your child's teacher.

Screening for Reading Difficulties

To ensure that all students learn to read by third grade, all students in kindergarten and grades 1 and 2 will be screened for risk of reading difficulties using the Amira Reading Screener. Screenings are part of a comprehensive instructional strategy to inform instruction, measure progress, identify learning needs, and enable parents and staff to discuss learning in an informed way. Screening results are not used for any high-stakes purpose (e.g., teacher

evaluation, accountability, grade promotion/retention, gifted identification, EL reclassification, or identification as an individual with exceptional needs) — they serve as a flag for potential risk of reading difficulties, not a diagnosis.

If a student is identified as at risk, CalPac will provide supports and services appropriate to the specific challenges identified, which may include evidence-based literacy instruction, progress monitoring, early intervention, one-on-one or small group tutoring, and further evaluation as needed.

For the 2026-2027 school year, students in kindergarten through grade 2 will be assessed during the winter assessment window, which is 1/26/27 to 2/5/27. Students enrolling after this date will be assessed within 45 calendar days of enrollment.

A student may be exempted from the screening if the parent provides prior written consent and the student meets any of the following criteria: (1) has a current identification or diagnosis of a reading difficulty, reading disorder, or other disability; (2) is eligible for an IEP or Section 504 Plan; or (3) is in the process of being assessed for special education eligibility under IDEA or a Section 504 Plan, making the screening redundant.

Parents who wish to opt their child out of the screening, whether or not they meet the exemption criteria above, must provide written notice to Mrs. Victoria Campbell (vcampbell@cal-pacs.org), Assistant Director of Elementary School, at least 15 calendar days prior to the date of administration.

Student Financial Aid for College

Filing financial aid applications is the first step toward college success and helps eligible students qualify for federal, state, and campus-based aid as well as private scholarships. Under state law, schools must ensure that students, prior to entering 12th grade, receive information on how to properly complete and submit the Free Application for Federal Student Aid (“FAFSA”) or the California Dream Act Application (“CADAA”).

CalPac advises each 11th grade student to complete the grade 11 financial aid lessons on the CaliforniaColleges.edu platform, covering: the documentation and personal information required; key definitions used in the applications; eligibility requirements; application timelines and deadlines; and the importance of submitting applications early, as aid may be awarded on a first-come, first-served basis.

CalPac ensures that each 12th grade student completes and submits a FAFSA or CADAA to the California Student Aid Commission. Students should complete only one application, based on their citizenship and residency status. Information provided in these applications is handled according to applicable state and federal privacy laws.

The parent or student (if 18 or older) may opt out of this requirement by completing an opt-out form available from their School Counselor. Students who do not complete an application or submit an opt-out form will not be penalized, and it will not affect their ability to graduate.

Transfer of Coursework & Credits; Exemptions

For the purpose of this notification, an “eligible student” is a student in foster care, a student experiencing homelessness, a current or former juvenile court school student, a child of a military family, a migrant student, or a newcomer student.

Coursework and Credits

Eligible students transferring out of a school will receive an official transcript reflecting full and partial credits and grades earned. If the new school has knowledge that the transcript may not include certain credits or grades, it must contact the prior school within two business days to request the full or partial credits be issued; the prior school must issue those credits and records within two business days of the request.

Schools must accept and issue full credit for coursework satisfactorily completed at another public school, a juvenile court school, a charter school, a school in a country other than the United States, or a nonpublic, nonsectarian school. Eligible students cannot be required to retake a course already satisfactorily completed unless the school, in consultation with the student's education rights holder, finds the student reasonably able to complete the requirements in time to graduate.

An eligible student cannot be prevented from retaking or taking a course to meet UC/CSU admission eligibility requirements.

Exemption from Board-Adopted Coursework

An eligible student who transfers into CalPac or between CalPac schools any time after completing the second year of high school, or a newcomer student in the third or fourth year of high school, will be exempted from any Board-adopted coursework in addition to statewide course requirements, unless it is determined the student is reasonably able to complete the additional requirements in time to graduate by the end of the fourth year of high school.

Eligible students will be notified of the availability of the exemption and whether they qualify. Students not properly notified, who declined the exemption, or who were not previously exempted, may request the exemption at any time. An eligible student also has the right to remain for a fifth year to complete either the statewide or CalPac's graduation requirements.

Any complaint that CalPac has not complied with these requirements may be filed in accordance with CalPac's Uniform Complaint Procedures.

Equity & Access

Antisemitism Prevention

The policy of the State of California is to afford all persons in public schools, regardless of their disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion,

sexual orientation, or any other specified characteristic, equal rights and opportunities in the educational institutions of the state. To ensure that classrooms are safe, welcoming, and inclusive learning environments for students of all faiths and backgrounds, including Jewish and Israeli students, antisemitic discrimination may be classified as discrimination on the basis of religion, national origin, ethnicity, or some combination of these factors. CalPac treats antisemitism with the same seriousness as other forms of hate and maintains a clear, transparent mechanism for students to report hate incidents and acts of antisemitism.

The following summarizes the protections, requirements, and responsibilities prescribed in Assembly Bill 715 (2025-26 Regular Session) to counter antisemitism in schools.

Instructional Materials & Instruction:

CalPac will not adopt or approve textbooks, instructional materials, supplemental materials, professional development materials, or curriculum that would subject a student to unlawful discrimination as specified in EC 220. No instruction or school-sponsored activity may promote discriminatory bias on the basis of race or ethnicity, gender, religion, disability, nationality, sexual orientation, or a characteristic specified in EC 220. This does not prohibit the continued use of appropriately adopted materials that contain inclusive and diverse perspectives.

Parents may review instructional materials used; access will be provided within a reasonable time in accordance with EC 49091.10 and the California Public Records Act.

Filing a Complaint:

A complaint alleging a violation of these protections may be filed under CalPac's Uniform Complaint Procedures, or directly with the State Superintendent of Public Instruction ("SSPI"). Complaints may be filed anonymously if the complainant provides evidence or information leading to evidence supporting the allegation.

Appeals:

An appeal of CalPac's decision on a complaint of prohibited discrimination may be filed with the SSPI within 30 days of receiving CalPac's decision. A complaint may also be filed directly with the SSPI if CalPac fails to issue an investigation report or final decision within the 60-calendar-day UCP timeline. Civil law remedies, including injunctions, restraining orders, or other remedies, may also be available to complainants.

Educational Equity: Immigration & Citizenship Status

All students have the right to a free public education regardless of their immigration status or religious beliefs. Consistent with state law and the California Attorney General's guidance document, "Promoting a Safe and Secure Learning Environment for All" (December 2025), CalPac is committed to providing a safe and welcoming place for students, their families, and staff. To that end, CalPac:

1. Prohibits unlawful discrimination, harassment, intimidation, and bullying in CalPac's programs and activities on the basis of a student's or family's immigration status, or for refusal to provide information related to a student's or family's immigration status.
2. Resolves and investigates allegations of unlawful discrimination, including discriminatory harassment, intimidation, and bullying, in accordance with CalPac's Uniform Complaint Procedures.
3. Unless required by state or federal law, or presented with a valid judicial subpoena/warrant or court order, prohibits staff from collecting citizenship/immigration status information, disclosing student or family information, or allowing immigration enforcement officers into nonpublic school areas for any purpose.
4. Ensures resources and data collected by CalPac will not be used to compile a list, registry, or database of individuals based on national origin, immigration status, religion, or other protected characteristic.
5. Requires timely reporting to the Governing Board of any requests by law enforcement to access a school site for immigration enforcement purposes, and requires staff to obtain parental consent before a student is interviewed or searched for civil immigration enforcement (absent a judicial warrant/subpoena or court order), and to notify parents when such access occurs.

Parents are encouraged to regularly update emergency contact information, including secondary contacts, and to consider completing a Caregiver's Authorization Affidavit to authorize a trusted adult to make educational and medical decisions for their child if a parent becomes unavailable.

For more information, please review [Board Policy 5135](#) – Response to Immigration Enforcement, available on the CalPac website, as well as the “Know Your Educational Rights” appendix to this notice, which summarizes your family's rights under state and federal law.

FAIR Education Act

Consistent with the California Fair, Accurate, Inclusive, and Respectful (FAIR) Education Act (EC §§ 51204.5, 60040, 60044), CalPac's social studies and history-social science curriculum accurately and appropriately portrays the role and contributions of people with disabilities and lesbian, gay, bisexual, and transgender people, alongside other groups protected under state law. CalPac will not adopt instructional materials that reflect adversely on any of these groups. Complaints alleging noncompliance with the FAIR Education Act may be filed under CalPac's Uniform Complaint Procedures (see "Instructional Materials and Curriculum: Diversity," above).

Married, Pregnant, & Parenting Students

Responsibilities related to marriage, pregnancy, or parenting, including related conditions or recovery, may disrupt a student's education, placing them at higher risk of dropping out. In minimizing interruption to educational progress and promoting the healthy development of

their children, CalPac supports married, pregnant, and parenting students in the following ways (see also [Board Policy 5115](#)):

1. CalPac will not adopt any rule concerning a student's actual or potential parental, family, or marital status that treats students differently on the basis of sex.
2. CalPac will not exclude or deny any student from an educational program or activity solely on the basis of the student's actual or potential pregnancy, childbirth, false pregnancy, termination of pregnancy, or related conditions or recovery; CalPac treats these conditions the same as any other temporary disabling condition.
3. CalPac may require a pregnant or parenting student to obtain physician/nurse practitioner certification of ability to participate in the regular education program.
4. Pregnant and parenting students will not be required to participate in a pregnant minor program or alternative education program; those who voluntarily participate will receive programs, activities, and courses equal to the regular education program.
5. CalPac will provide reasonable accommodations to a lactating student to express breast milk, breastfeed, or address other breastfeeding-related needs, without academic penalty and with opportunity to make up missed work. Accommodations include access to a private, secure space (not a restroom); permission to bring a breast pump and related equipment; access to a power source; safe storage for expressed milk; and reasonable time to accommodate these needs.
6. A pregnant or parenting student will be excused from school when absent due to their child's illness or medical appointment, without requiring a doctor's note.
7. During the school year of the infant's birth, a pregnant or parenting student is entitled to eight weeks of parental leave (before childbirth if medically necessary, and after childbirth to care for and bond with the infant), which may be extended if deemed medically necessary. No student will be required to take all or part of this leave. The School Counselor will ensure parental-leave absences are excused until the student returns to the regular or an alternative education program. Upon return, the student is entitled to make-up work plans and reenrollment in courses, and may return to their prior school and course of study, or choose alternative education options offered by CalPac.
8. When necessary to complete graduation requirements, a pregnant or parenting student may remain enrolled for a fifth year of instruction, unless determined reasonably able to complete requirements by the end of the fourth year.

A student under 18 who enters into a valid marriage is considered an emancipated minor for CalPac-related purposes, with all rights and privileges of students 18 or older (including verifying their own absences, applying for a work permit, and accessing educational records), even if the marriage is later dissolved.

Any complaint alleging discrimination on the basis of pregnancy, marital, or parental status, or CalPac noncompliance with parental leave or lactation accommodation requirements, will be addressed through CalPac's Uniform Complaint Procedures.

Nondiscrimination in Programs & Activities

CalPac is committed to providing equal opportunity for all individuals in its programs and activities, including equal access to the Boy Scouts of America and other designated youth groups. CalPac's programs, activities, and practices shall be free from unlawful discrimination, including discrimination based on one or a combination of protected characteristics, including but not limited to: race or ethnicity; ancestry; color; ethnic group identification; nationality; national origin; immigration status; sex; sexual orientation; sex stereotypes; gender; gender identity; gender expression; religion; religious creed; age; disability; medical condition; genetic information; pregnancy, false pregnancy, childbirth, termination of pregnancy, or related conditions or recovery; reproductive health decision-making; breastfeeding or related medical conditions; parental, marital, and family status; and veteran or military status, as well as perception of or association with any of these characteristics.

All individuals shall be treated equitably in the receipt of CalPac's services. CalPac assures that lack of English language skills shall not be a barrier to admission or participation in its programs. When 15 percent or more of a school's students speak a single primary language other than English, all notices, reports, statements, or records sent to parents shall be translated into that language; parents may respond in English or the primary language.

CalPac's programs and activities shall be free of any discriminatory use, selection, or rejection of textbooks, instructional materials, library books, or similar educational resources, and free of any racially derogatory or discriminatory school or athletic team names, mascots, or nicknames.

CalPac's programs, viewed in their entirety, comply with the Americans with Disabilities Act ("ADA") and implementing standards/regulations. CalPac ensures its web and mobile applications comply with technical accessibility standards prescribed by law, and provides appropriate auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program, or activity. These may include qualified interpreters or readers, assistive listening devices, assistive technologies, notetakers, written materials, taped text, and Braille or large-print materials. Individuals with disabilities should notify CalPac if they require special assistance or services, with reasonable notice given prior to a school-sponsored function, program, or meeting.

All allegations of unlawful discrimination in CalPac's programs and activities will be investigated and resolved through the Uniform Complaint Procedures. For more information, or to reach CalPac's UCP, Title IX, Section 504, and ADA/Title II Coordinator, contact: Corrie Amador, Director of Human Resources, 940 S Coast Dr, Suite 185, Costa Mesa, CA 92626, camador@cal-pacs.org, (855) 225-7227.

Rights of Foster Youth

A foster child means any of the following: (1) a child removed from their home pursuant to Welfare and Institutions Code ("WIC") 309; (2) a child who is the subject of a petition filed under WIC 300 or 602, whether or not removed from their home; (3) a dependent child of an

Indian tribe's court under tribal jurisdiction; or (4) a child who is the subject of a voluntary placement agreement as defined in WIC 11400(p).

Summary of a foster youth's rights:

1. Right to attend either the "school of origin" or the current school of residence. If a dispute arises regarding a request to remain in the school of origin, the foster youth has the right to remain there pending resolution.
2. Right to immediate enrollment even without records normally required (proof of residency, birth certificate, immunization, transcript), required clothing, or despite outstanding fees, fines, or textbooks owed to a prior school.
3. Right to have the foster youth's educational rights holder, attorney, and county social worker notified of any expulsion or disciplinary proceeding, including a manifestation determination review, prior to a change in placement.
4. Right not to have grades lowered for absences due to a verified court appearance, related court-ordered activity, or a court/agency decision to change placement; grades are calculated as of the date the student left school.
5. Right to have all earned full and partial credits issued and accepted.
6. Right to priority access to Summer School (CalPac's intersession program). If the foster youth moves during this period, the educational rights holder determines which program to attend.
7. Right to file a complaint through CalPac's Uniform Complaint Procedures if there is an allegation that CalPac has not complied with foster youth education requirements.

To review the standardized notice of foster youth rights, visit <https://www.cde.ca.gov/ls/pf/fy/fyedrights.asp>. For assistance, contact CalPac's foster youth liaison, Yeni Sandoval, School Social Worker, 855-225-7227 x230, ysandoval@cal-pacs.org.

Rights of Students Experiencing Homelessness

The McKinney-Vento Homeless Assistance Act entitles all school-aged children experiencing homelessness to the same free and appropriate public education provided to non-homeless students. A student experiencing homelessness is a child who lacks a fixed, regular, and adequate nighttime residence, including children sharing housing due to loss of housing or economic hardship; living in motels, hotels, trailer parks, or shelters; living in cars, parks, public spaces, abandoned buildings, or similar settings; or migratory children in similar circumstances. To identify all students experiencing homelessness and unaccompanied youth, a housing questionnaire is administered at least once a year, available in the family's primary language upon request.

Summary of rights:

1. Right to attend either the "school of origin" or the current school of residence, and not be required to attend a separate school for homeless children/youth. The school of

origin may be the school attended when the student had permanent housing, the most recently attended school, or any school attended in the last 15 months. Transportation may be provided.

2. Right to immediate enrollment even without records normally required, required clothing, or despite outstanding fees, fines, or textbooks owed to a prior school.
3. Right to have all earned full and partial credits issued and accepted.
4. Right to priority access to Summer School (CalPac's intersession program). If the student moves during this period, the student's educational rights holder determines which program to attend.
5. Right to not be stigmatized by school personnel.
6. Right to file a complaint through CalPac's Uniform Complaint Procedures if there is an allegation that CalPac has not complied with these requirements.

Unaccompanied youth who meet the definition of homeless children and youth are also eligible for rights and services under the McKinney-Vento Act. An unaccompanied youth is a minor not in the physical custody of a parent.

CalPac's homeless youth liaison is Yeni Sandoval, School Social Worker, reachable at 855-225-7227 x230, ysandoval@cal-pacs.org. Notice of these rights and available resources are posted on the CalPac website.

Safe Place to Learn Act

CalPac prohibits any acts of discrimination, harassment, intimidation, and bullying. As used in this policy, these terms describe intentional conduct, whether verbal, physical, written, or electronic (including cyberbullying and cyber sexual bullying), based on actual or perceived disability; sex (including pregnancy and related conditions, and parental status); sexual orientation; gender, gender identity, or gender expression; immigration status; nationality; race or ethnicity (including hair texture and protective hairstyles such as braids, locs, and twists); religion (including agnosticism and atheism); religious affiliation; medical condition; genetic information; marital status; age; or any combination of, or association with a person or group having, these characteristics.

This policy applies to incidents occurring on the school campus, at school-sponsored events regardless of location, through school-owned technology, and through other electronic means, whether perpetrated by a student, employee, parent/guardian, volunteer, contractor, or other person CalPac does business with, and to all acts of CalPac's Board of Directors in enacting policies and procedures.

Students who feel they are a target of such behavior should immediately contact a teacher, counselor, the school administrator, another staff member, or a family member. Reports and complaints should be submitted to the school administrator (or the Superintendent, if the complaint is against the school administrator) as soon as possible. Reports may be made anonymously, though formal disciplinary action cannot be based solely on an anonymous

report. CalPac prohibits any form of retaliation against anyone who files a report, testifies, assists, or participates in an investigation.

Investigations are typically completed within 25 school days. If a complainant finds CalPac's resolution unsatisfactory, they may submit a written appeal to the Superintendent within five business days of the decision.

Complaints alleging conduct covered by CalPac's Uniform Complaint Procedures or [Title IX Policy](#) will be handled under those respective procedures instead. For complete details, see [Board Policy 5016](#) – Harassment, Intimidation, Discrimination, and Bullying Policy, available on the CalPac website.

Section 504

Section 504 of the Rehabilitation Act of 1973 is a federal law which prohibits discrimination against persons with a disability. CalPac provides a free appropriate public education (“FAPE”) to all students regardless of the nature or severity of their disability. Qualified students with disabilities are provided an equal opportunity to participate in programs and activities integral to CalPac's basic education program, including extracurricular, interscholastic, and other nonacademic activities.

To qualify for Section 504 protections, a student must have a mental or physical impairment which substantially limits one or more major life activities.

CalPac has a responsibility to identify, evaluate, and, if eligible, provide students with disabilities the same opportunity to benefit from education programs, services, or activities as their non-disabled peers. A parent, teacher, other school employee, student success team, or community agency may refer a student to the student's counselor or Section 504 Coordinator for consideration under Section 504. If, upon evaluation, a student is determined eligible, a written Section 504 Plan will be developed specifying the accommodations and supplementary aids and services necessary to ensure FAPE.

For additional information about the rights of parents of eligible students, or questions regarding identification, evaluation, or eligibility under Section 504, please contact your student's School Counselor, or CalPac's Section 504 Coordinator, Jocelin Jones, Guidance Counselor, (949) 308-7812, jjones@cal-pacs.org. See [Board Policy 6025](#) – Section 504 Policy for complete procedures, including referral, evaluation, 504 Plan development, and procedural safeguards.

Sexual Harassment

CalPac is committed to maintaining a welcoming, safe, and supportive school environment that is free from harassment and discrimination. Sexual harassment targeting students at school or at school-sponsored or school-related activities is prohibited. Retaliatory behavior or action against any person who reports, files a complaint, testifies about, assists with, or otherwise supports a complainant in alleging sexual harassment is also prohibited. Any student

determined by an investigation to have engaged in sexual harassment or sexual violence will be subject to disciplinary action. For students in grades 4 through 12, disciplinary action may include suspension and/or expulsion, taking into account the entire circumstances of the incident(s). Any employee found to have engaged in sexual harassment or sexual violence toward a student will be subject to disciplinary action, up to and including dismissal.

CalPac's Title IX Coordinator is Corrie Amador, Director of Human Resources, 940 S Coast Dr, Suite 185, Costa Mesa, CA 92626, camador@cal-pacs.org, (855) 225-7227. The Title IX Coordinator is responsible for coordinating CalPac's compliance with Title IX sexual harassment complaint procedures, and for overseeing, investigating, and/or resolving sexual harassment complaints processed under the Uniform Complaint Procedures.

Instructional Program:

As a preventative measure, students receive age-appropriate instruction on: what constitutes sexual harassment (including that it can occur between people of the same sex and can involve sexual violence); that students do not have to endure sexual harassment under any circumstance; encouragement to report observed instances even when the person harassed has not complained; that any separate rule violation involving a complainant or reporter will be addressed separately and will not affect how a harassment complaint is handled; that every allegation will be investigated regardless of a complainant's compliance with formal filing requirements; CalPac's investigation procedure and who to report to; students' and parents' rights to file a civil or criminal complaint even while a CalPac investigation continues; and that supportive measures will be implemented as needed during an investigation.

Defining Sexual Harassment:

Sexual harassment is a form of sex discrimination based on sex, gender, gender identity, gender expression, sexual orientation, sex stereotypes, pregnancy-related conditions, or parental/marital/family status. It includes unwelcome sexual advances, unwanted requests for sexual favors, or other unwanted verbal, visual, or physical conduct of a sexual nature where: submission is made an explicit or implicit condition of a student's academic status; submission or rejection is used as a basis for academic decisions; the conduct negatively impacts academic performance or creates an intimidating, hostile, or offensive educational environment; or submission or rejection is used as a basis for decisions about benefits, services, honors, programs, or activities. Conduct occurring off campus or outside school-sponsored activities is regarded as sexual harassment in violation of CalPac policy if it has a continuing effect on, or creates a hostile environment for, the student.

For Title IX complaint purposes, sexual harassment also includes: a CalPac employee conditioning an aid, benefit, or service on a student's participation in unwelcome sexual conduct; unwelcome conduct so severe, pervasive, and objectively offensive that it denies a student equal access to CalPac's education program; and sexual assault, dating violence, domestic violence, or stalking as defined in federal law.

Reporting and Investigating:

A student or parent who believes a student has been subjected to sexual harassment, or who has witnessed it, is strongly encouraged to report the incident to the Title IX Coordinator, a teacher, a school administrator, or any other available school employee. If reported verbally or informally, the Title IX Coordinator will inform the student or parent of their right to file a formal written complaint.

Any employee who receives a report or observes an incident must forward it to the Title IX Coordinator within one workday, whether or not the alleged victim files a formal complaint or requests confidentiality. The Title IX Coordinator will determine the appropriate complaint procedure, offer supportive measures to the complainant and respondent as appropriate, and, if harassment is found to have occurred, take prompt action to stop it, prevent recurrence, implement remedies, and address continuing effects.

Records of reported sexual harassment cases are maintained in accordance with law and CalPac policy. To review the full text of CalPac's combined Title IX/Sexual Harassment policy, visit <https://www.cal-pacs.org/about-calpac/title-ix/>. A copy of the policy, as it pertains to students, is provided as part of new and continuing student orientation. Staff receive a copy at the start of the school year or at time of hire.

Special Education

CalPac is dedicated to identifying, locating, and assessing all students within CalPac from birth to 21 years of age who may have disabilities, and providing appropriate support and/or related services to those students determined eligible through an educational evaluation. A parent, teacher, or appropriate professional may refer a student believed to have a disabling condition that may require special education programs or services by contacting the Director of Special Education, (949) 652-2475, estevens@cal-pacs.org.

The Individuals with Disabilities Education Act defines “children with disabilities” to include children with autism, deaf-blindness, deafness, emotional disturbance, hearing impairment, intellectual disability, multiple disabilities, orthopedic impairment, other health impairment, specific learning disability, speech or language impairment, traumatic brain injury, and visual impairment, who by reason thereof need special education and related services.

CalPac is committed to providing eligible students with disabilities a free appropriate public education (“FAPE”) consistent with federal and state law, including students enrolled in private schools and those experiencing homelessness, wards of the state, and highly mobile students with exceptional needs.

Services are provided based on the individual needs of each student. When a student is determined eligible for special education, the Individualized Education Program (“IEP”) team, which includes the parent(s) or guardian(s) as equal members alongside educational professionals, develops an IEP. The IEP is a legally binding document that describes the student's present levels of performance, annual goals, special education and related services, accommodations, and placement, all designed to meet the student's unique educational needs.

Student Fees

Students will not be required to pay a fee, deposit, or other charge for participation in an educational activity that constitutes an integral, fundamental part of CalPac's educational program, including curricular and extracurricular activities. CalPac will ensure that books, materials, equipment, supplies, and other resources necessary for student participation in its educational program are made available to students at no cost.

As necessary, the Governing Board may approve and impose fees, deposits, or other charges specifically authorized by law. In determining whether waivers or exceptions should be granted, the Board will consider relevant data, including the socioeconomic conditions of students' families and their ability to pay.

CalPac, its schools, and its programs may solicit voluntary donations or participate in fundraising activities. However, no course credit or privileges related to educational activities may be offered or awarded in exchange for voluntary donations or fundraising participation, nor may credit or privileges be removed or threatened due to a lack of such participation.

Any complaint of unlawful imposition of fees, deposits, or other charges will be investigated and resolved through CalPac's Uniform Complaint Procedures. If merit is found, the Superintendent or designee will recommend, and the Board will adopt, an appropriate remedy for all affected students and parents.

Title IX: Sex Equity in Education Act

Title IX of the Education Amendments of 1972 is one of several federal and state anti-discrimination laws that ensure equality in educational programs and activities that receive federal funding. Title IX protects students, employees, applicants for admission and employment, and other persons from all forms of discrimination based on sex, including sexual harassment. California law further provides that all students (and other persons) are protected, regardless of sex, gender, gender expression, gender identity, sexual orientation, disability, race, or national origin, in all aspects of CalPac's educational programs and activities. Students may not be discriminated against based on parental, family, or marital status, and pregnant and parenting students may not be excluded from participating in any educational program for which they qualify. The essence of Title IX is to ensure that students are not excluded, separated, denied benefits, or otherwise treated differently on the basis of sex, unless expressly authorized by law, in areas including recruitment, admissions, and counseling; financial assistance; sex-based harassment; treatment of pregnant and parenting students; discipline; single-sex education; and employment.

Under Title IX, students have the right to:

1. Fair and equitable treatment that is free from discrimination based on sex.
2. Be provided with an equitable opportunity to participate in all academic and extracurricular activities.
3. Access to a gender equity coordinator to answer questions regarding gender equity laws.

4. Contact the California Department of Education (“CDE”) to access information on gender equity laws.
5. File a confidential discrimination complaint with the U.S. Office of Civil Rights or CDE if discrimination or unequal treatment based on sex is believed to have occurred.
6. Pursue civil remedies as a result of discrimination.
7. Be protected against retaliation for filing a discrimination complaint.

CalPac has designated Corrie Amador, Director of Human Resources, 940 S Coast Dr, Suite 185, Costa Mesa, CA 92626, camador@cal-pacs.org, (855) 225-7227, to address questions and complaints regarding Title IX nondiscrimination. Any complaint alleging noncompliance with Title IX will be investigated and resolved through CalPac's Uniform Complaint Procedures. Additional resources:

- U.S. Department of Education, Office for Civil Rights — 400 Maryland Avenue, SW, Washington, DC 20202-1100, (800) 421-3481, OCR@ed.gov, <https://www2.ed.gov/about/offices/list/ocr/complaintintro.html>
- California Department of Education, Office of Equal Opportunity — 1430 N Street, Room 4206, Sacramento, CA 95814, (916) 445-9174, oeoinfo@cde.ca.gov, <https://www.cde.ca.gov/re/di/eo/complaint.asp>

Uniform Complaint Procedures

CalPac has the primary responsibility to ensure compliance with applicable state and federal laws and regulations, including those related to unlawful discrimination, harassment, intimidation, or bullying against any protected group, and all programs and activities subject to the Uniform Complaint Procedures (“UCP”). The UCP is used to investigate and resolve complaints regarding the following programs and activities:

1. Accommodations for Pregnant and Parenting Pupils
2. Career Technical Education Programs
3. Compensatory Education
4. Consolidated Categorical Aid Programs
5. Course Periods without Educational Content
6. Discrimination, harassment, intimidation, or bullying against any protected group as identified under EC 200 and 220 and GC 11135
7. Educational and graduation requirements for students in foster care, students experiencing homelessness, students from military families, former juvenile court students, and newcomer students
8. Every Student Succeeds Act
9. Instructional Materials and Curriculum: Diversity
10. Local Control and Accountability Plans

11. Physical Education Instructional Minutes
12. Reasonable Accommodations to a Lactating Student
13. School Plans for Student Achievement
14. Schoolsite Councils
15. Student Fees
16. Any other state or federal educational program the State Superintendent of Public Instruction or designee deems appropriate

Filing a UCP Complaint:

A UCP complaint, except one alleging unlawful discrimination, harassment, intimidation, or bullying, must be filed no later than one year from the date the alleged violation occurred. For LCAP-related complaints, the date of the alleged violation is the date the reviewing authority approves the LCAP or annual update adopted by CalPac.

A student cannot be required to pay a fee for participation in an educational activity. A student fee complaint may be filed with the site administrator or the Superintendent or designee. A student fee or LCAP complaint may be filed anonymously if the complainant provides evidence or information leading to evidence supporting the allegation.

A complaint alleging unlawful discrimination, harassment, intimidation, or bullying must be initiated no later than six months from the date the alleged conduct occurred, or six months from the date the complainant first learned of the facts. This time may be extended up to 90 days by the Superintendent or designee for good cause upon written request.

Copies of the UCP process are available free of charge. To obtain a complaint form and review additional UCP-related information, visit [link to be provided].

Compliance Officer:

Complaints within the scope of the UCP are filed with Corrie Amador, Director of Human Resources, 940 S Coast Dr, Suite 185, Costa Mesa, CA 92626, camador@cal-pacs.org, (855) 225-7227.

Notification:

CalPac's UCP policy and regulations are posted on the CalPac website. Written notification of CalPac's UCP is provided annually to students and parents, employees, advisory committee members, and other interested parties. CalPac also posts the standardized notice of educational rights for foster youth, homeless students, former juvenile court students, children of military families, and newcomer students, along with the complaint process, on its website.

Appeal:

CalPac's decision will be provided to the complainant through an investigation report within 60 calendar days of receiving the complaint, unless extended by written agreement. A complainant

may appeal CalPac's investigation report to the CDE by filing a written appeal within 30 calendar days of receiving CalPac's decision, accompanied by a copy of the original complaint and investigation report. A complainant may also pursue civil law remedies, including injunctions, restraining orders, or other available remedies.

Williams Complaint

Every student must have access to a working, school-issued Chromebook and sufficient digital curriculum and instructional materials in good, usable condition to fully participate in their coursework, including English learners.

Any CalPac facilities (including administrative offices and testing sites) must be clean, safe, and maintained in good repair so as not to pose an emergency or urgent threat to the health or safety of students or staff.

There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class, including the certification required to teach English learners, if present.

- Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential, or a position the employee is not otherwise authorized by statute to hold.
- Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year (or, for a one-semester course, for an entire semester).

A complaint alleging that any of the above conditions is not being met is addressed through CalPac's Williams Uniform Complaint Procedures as required by law. Complainants do not need to use CalPac's complaint form, but it may be obtained at [\[link to be provided\]](#). Because a complaint may be filed anonymously, the form allows the complainant to indicate whether a response is requested, and only a complainant who identifies themselves is entitled to a response. A complaint should be filed with the Site Administrator or designee.

Technology

Electronic Listening & Recording Devices

The use by any person, including a student, of any electronic listening or recording device during a live class session or other CalPac-sponsored virtual activity, without the prior consent of the teacher and the grade band Assistant Director given to promote an educational purpose, is prohibited. It disrupts and impairs the teaching process and discipline of the school. Any person, other than a student, who willfully violates this section is guilty of a misdemeanor. Any student violating this section will be subject to appropriate disciplinary action.

Internet Safety

CalPac is committed to protecting students from harmful or inappropriate online content and behavior, consistent with the requirements of the Children's Internet Protection Act. CalPac's school-issued Chromebooks are equipped with technology protection measures and are monitored through GoGuardian to help ensure student safety and academic focus, including monitoring for signs of self-harm or concerning searches. Students are expected to comply with CalPac's Acceptable Use Policy ([Board Policy 5045](#)), which governs appropriate use of school devices, accounts, and online conduct.

Parents are encouraged to discuss internet safety with their children, including safe social media use and how to recognize and respond to cyberbullying. For more information on CalPac's monitoring practices and acceptable use expectations, please refer to the "School Issued Technology" section of the Student/Parent Handbook.

Use of CalPac Technology

Use of CalPac technology, including school-issued Chromebooks, student accounts, and online platforms, is governed by [Board Policy 5045](#) – Student Acceptable Use Policy.

Use of Mobile Communication Devices

The use of cell phones, smartphones, smart watches, earbuds, pagers, and other electronic signaling or communication devices ("private devices") may interfere with student engagement, learning, safety, and participation during Charter School-sponsored activities. Pursuant to Education Code Section 48901.7 and the Phone-Free Schools Act (AB 3216), CalPac limits student use of private devices while students are participating in Charter School-sponsored activities or otherwise under the supervision and control of Charter School employees. Because CalPac primarily operates through a nonclassroom-based independent study model, this policy applies during Charter School-sponsored events, assessments, field trips, meetings, enrichment activities, and other occasions in which students are under the supervision and control of Charter School employees.

Students may possess private devices in accordance with this policy but shall keep them turned off or on silent mode and out of view except as expressly permitted.

Private devices may be used:

- Before or after any Charter School-sponsored activity occurring before or after the regular school day.
- In the case of an emergency, or in response to a perceived threat of danger.
- When a teacher or administrator grants permission to a student to possess or use a private device, subject to any reasonable limitation imposed by that teacher or administrator.

- When a licensed physician and surgeon determines that possession or use of a private device is necessary for the health or well-being of the student.
- When possession or use is required in a student's IEP, Section 504 Plan, or other legally required accommodation.

Private devices shall be turned off and shall not be used:

- During events sponsored by CalPac held before or after regular school hours.
- On field trips or excursions sponsored by CalPac.
- During state assessment administration.

Possession of private devices is a privilege, which may be forfeited by any student who fails to abide by the terms of this policy. If a private device is heard ringing, beeping, or buzzing from inside a jacket, purse, backpack, or similar article, whether or not in the student's immediate presence, a CalPac employee may remove and confiscate the device. Parents/guardians will be contacted to pick up any confiscated private device at the conclusion of the Charter School-sponsored activity.

Students who possess private devices assume sole responsibility for their maintenance and care. CalPac is not responsible for preventing theft, loss, or damage to any private device brought to a Charter School-sponsored activity.

For the complete policy, see [Board Policy 5110](#)— Cell Phones, Smartphones, Pagers & Other Electronic Signaling Devices Policy, available on the CalPac website.

School Attendance

Absence due to Confidential Medical Services

Students in grades 7-12 may be excused from school for the purpose of obtaining confidential medical services without the consent of the student's parent. When excusing students for confidential medical services or verifying such appointments, staff will not ask the purpose of the appointments but may contact a medical office to confirm the time of the appointment. In accordance with a November 2004 opinion issued by the California Attorney General, staff may not notify a parent when a student has been excused for confidential medical services unless the student consents to the notification, or in the case of a medical emergency.

School Calendar

To assist parents with planning for their student's childcare needs, medical appointments, and other activities, the school calendar includes minimum days and student-free staff development days. Please refer to the school calendar posted on CalPac's website at <https://www.cal-pacs.org/document/26-27-academic-calendar/>. If any additional minimum days or student-free staff development days are scheduled during the school year, parents of all

affected students will be notified as soon as possible, but no later than one month before the scheduled day.

Students with Temporary Disabilities

Temporary disability means a physical, mental, or emotional disability incurred while a student is enrolled in a regular or alternative education program, and after which the student can reasonably be expected to return without special intervention. Temporary disability is not a disability for which a student is identified as an individual with exceptional needs.

A student with a temporary disability which makes school attendance impossible or inadvisable is entitled to receive individual instruction at home or in a hospital or other residential health facility ("qualifying hospital"), excluding state hospitals. It is the responsibility of the parent to notify the Site Administrator and request individual instruction (also referred to as "home and hospital instruction"). When notified that a student has a temporary disability, CalPac will determine within five working days whether the student is eligible to receive individual instruction. If determined appropriate, instruction will begin within five working days from the date of that determination. Each clock hour of individualized instruction counts as one day of attendance. No student shall be credited with more than five days of attendance per calendar week or credited with more than the total number of calendar days that regular classes are offered by the district in any fiscal year. The maximum number of days that a student is able to be placed on home and hospital instruction is xx days.

It is the parent's responsibility to notify the school district in which the qualifying hospital is located of the student's presence. The location of the qualifying hospital is considered the student's place of residence during their stay there; the student will receive individual instruction from the school district in which they are temporarily residing unless CalPac has entered into an agreement with that district to provide the individual instruction.

Every effort will be made for students to continue with the courses necessary to maintain their academic status, but in some cases this will not be possible due to various constraints. High school students who are not able to complete courses in progress at the time they are receiving individualized instruction may need to complete the course in summer school or through some other venue. In some cases, a student's high school graduation may be delayed due to the restrictions of this program. CalPac staff may not be able to replicate certain highly specialized courses, such as Honors or Advanced Placement classes, world languages, PE, laboratory sciences, higher-level mathematics classes, and some electives.

CalPac may continue to enroll a student with a temporary disability who is receiving individual instruction in a qualifying hospital to facilitate timely reentry after hospitalization ends, or to provide a partial week of instruction at school or at home to a student no longer confined to the hospital setting. The total days of instruction may not exceed a maximum of five days in the combined setting, and attendance may not be duplicated.

Student Behavior

Assignments & Tests during Suspension

The teacher of any class from which a student is suspended may require the suspended student to complete any assignments and tests missed during the suspension. However, a teacher must provide a student who has been suspended from school for two or more days the homework that the student would otherwise have been assigned, if the student or the student's parent or other person holding educational rights makes a request to the teacher. Whenever a requested homework assignment is turned in to the teacher either upon the student's return from suspension or by the deadline prescribed by the teacher, whichever is later, and is not graded before the end of the academic term, that assignment cannot be included in the calculation of the student's overall grade in the class.

Discipline Rules

CalPac is committed to providing a safe, supportive, and positive school environment which is conducive to student learning and achievement, and desires to prepare students for responsible citizenship by fostering self-discipline and personal responsibility. CalPac believes that high expectations for student behavior, use of effective school and classroom management strategies, provision of appropriate intervention and support, and parent involvement can minimize the need for disciplinary measures that exclude students from instruction as a means for correcting student misbehavior.

Each school site and each teacher has established behavior expectations for students that are consistent with Board policy and applicable state and federal laws. Staff will enforce disciplinary rules fairly, consistently, and in accordance with CalPac's nondiscrimination policies. Students are to be held to a strict account for their conduct during live class sessions and other CalPac-sponsored activities. Students must conform to school regulations; obey promptly all directions of teachers and others in authority; be diligent in study; be kind, courteous, and respectful to all students and staff; and refrain entirely from the use of profane and vulgar language.

At all times, the safety of students and staff and the maintenance of an orderly school environment are priorities in determining appropriate discipline. To the extent possible, staff will use disciplinary strategies that keep students participating in the instructional program. Disciplinary measures that may result in loss of instructional time or cause students to be disengaged from school, such as suspension and expulsion, will be imposed only when required or permitted by law or when other means of correction have been documented to have failed. For complete details, see each schools' Charter Petition found on the CalPac Website: https://www.cal-pacs.org/about-calpac/#elementor-toc_heading-anchor-7.

Grounds for Suspension & Expulsion

A student at any grade level may be suspended from school or recommended for expulsion for committing any of the following acts that are related to a school activity or school attendance: (EC 48900, 48900.7)

1. Caused, attempted to cause, or threatened to cause physical injury to another person.
2. Willfully used force or violence upon another person, except in self-defense.
3. Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object.
4. Unlawfully possessed, used, sold, otherwise furnished, or was under the influence of any controlled substance, alcoholic beverage, or intoxicant of any kind. (Students who voluntarily disclose their use in order to seek help through services or supports shall not be suspended solely for that disclosure.)
5. Unlawfully offered, arranged, or negotiated to sell any controlled substance, alcoholic beverage, or intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented same as such controlled substance, alcoholic beverage, or intoxicant.
6. Committed or attempted to commit robbery or extortion.
7. Caused or attempted to cause damage to school property or private property.
8. Stole or attempted to steal school property or private property.
9. Possessed or used tobacco, or products containing tobacco or nicotine products. (Students who voluntarily disclose their use in order to seek help through services or supports shall not be suspended solely for that disclosure.)
10. Committed an obscene act or engaged in habitual profanity or vulgarity.
11. Unlawfully possessed, offered, arranged, or negotiated to sell any drug paraphernalia.
12. Knowingly received stolen school property or private property.
13. Possessed an imitation firearm. Imitation firearm means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
14. Committed or attempted to commit a sexual assault or committed a sexual battery.
15. Harassed, threatened, or intimidated a student who is a complaining witness or witness in a school disciplinary proceeding for the purpose of preventing that student from being a witness and/or retaliating against that student for being a witness.
16. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
17. Engaged in, or attempted to engage in, hazing. Hazing means a method of initiation or pre-initiation into a student organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective student.
18. Engaged in an act of bullying. Bullying means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, directed toward one or more students that has or can reasonably be predicted to

have the effect of placing a reasonable student in fear of harm to the student's person or property; cause the student to experience a substantially detrimental effect on the student's physical or mental health; or cause the student to experience substantial interference with the student's academic performance or ability to participate in or benefit from the services, activities, or privileges provided by the school. Bullying also includes an act of cyber sexual bullying, as described elsewhere in this document.

19. Aided or abetted the infliction or attempted infliction of physical injury on another person.
20. Made terrorist threats against school officials and/or school property. A terrorist threat includes any written or oral statement by a person who willfully threatens to commit a crime which will result in death or great bodily injury to another person or property damage in excess of \$1,000, with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out.

Additional grounds for suspension and expulsion for students in grades 4 through 12 include: (EC 48900.2, 48900.3, 48900.4)

1. Committed sexual harassment. Sexual harassment means conduct which, when considered from the perspective of a reasonable person of the same gender as the victim, is sufficiently severe or pervasive as to have a negative impact upon the victim's academic performance or to create an intimidating, hostile, or offensive educational environment.
2. Caused, attempted to cause, threatened to cause, or participated in an act of hate violence. Hate violence includes injuring or intimidating a victim, interfering with the exercise of a victim's civil rights, or damaging a victim's property because of the victim's race, ethnicity, religion, nationality, disability, gender, gender identity, gender expression, or sexual orientation; a perception of the presence of any of those characteristics in the victim; or the victim's association with a person or group with one or more of those actual or perceived characteristics.
3. Intentionally engaged in harassment, threats, or intimidation against CalPac personnel or students that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of school personnel or students by creating an intimidating or hostile educational environment.

Recommendation to Expel

As required by law, a student found to have committed any of the following acts at school or at a school activity off school grounds shall be immediately suspended and recommended for expulsion: (EC 48915(c))

1. Possessing, selling, or otherwise furnishing a firearm.
2. Brandishing a knife at another person.
3. Unlawfully selling a controlled substance.

4. Committing or attempting to commit a sexual assault or committing a sexual battery.
5. Possessing an explosive.

For all other acts committed at school or at a school activity off school grounds, a student may be recommended for expulsion based on a finding of one or both of the following: (EC 48915(b) and (e))

1. Other means of correction are not feasible or have repeatedly failed to bring about proper conduct.
2. Due to the nature of the act, the presence of the student causes a continuing danger to the physical safety of the student or others.

Involvement of Law Enforcement

Whenever any school employee is attacked, assaulted, or physically threatened by a student, the incident must be promptly reported to the appropriate law enforcement authorities. Additionally, the principal or designee must notify the appropriate law enforcement authorities, within specified timelines, of any acts committed by students occurring on school grounds that involve:

1. Assault with a deadly weapon or instrument
2. Sexual battery or sexual assault
3. Controlled substances, alcoholic beverages, or intoxicants
4. Firearms or explosives
5. Any dirk, dagger, ice pick, knife having a blade longer than 2½ inches, folding knife with a blade that locks into place, razor with an unguarded blade, taser, or stun gun (as defined in PC 244.5(a)), any instrument that expels a metallic projectile, such as a BB or a pellet, through the force of air pressure, CO2 pressure, or spring action, or any spot marker gun

Whenever the principal or designee reports a criminal act committed by a student with exceptional needs, the principal or designee will ensure that copies of the student's special education and disciplinary records are provided to law enforcement authorities for consideration.

Property Loss or Damage

The law states that a parent or guardian of any minor whose willful misconduct results in injury or death to any pupil or any person employed by, or performing volunteer services for, a school, or who willfully cuts, defaces, or otherwise injures in any way any property, real or personal, belonging to a school, or personal property of any school employee, shall be liable for all damages so caused by the minor.

Further, the parent or guardian of a minor shall be liable to a school for all property belonging to the school loaned to the minor and not returned upon demand of an employee of the school authorized to make the demand.

Any school whose real or personal property has been willfully cut, defaced, or otherwise injured, or whose property is loaned to a pupil and willfully not returned upon demand of an employee of the school authorized to make the demand, may, after affording the pupil their due process rights, withhold the grades, diploma, and transcripts of the pupil responsible for the damage until the pupil or the pupil's parent or guardian has paid for the damages thereto, unless otherwise directed by the Superintendent as outlined in [Board Policy 5130](#) – Damaged or Lost Instructional Materials, located on the CalPac website. The school will notify the parent or guardian of the pupil's alleged misconduct before withholding the pupil's grades, diploma, or transcripts.

Suspension from School

A student may not be suspended from school for more than five consecutive school days unless the suspension is extended pending expulsion proceedings. A suspension by the principal or designee will be preceded by an informal conference where the student is informed of the reason for the disciplinary action, including the other means of correction that were attempted, and the evidence against them, and is given the opportunity to present their version and evidence in their own defense. This conference may be omitted if the principal or designee determines that an emergency exists, involving a clear and present danger to the lives, safety, or health of students or school personnel. If a student is suspended without this conference, both the parent and student will be notified of the student's right to return to school for the purpose of a conference. The conference will be held within two school days unless the student waives their right to it or is physically unable to attend for any reason. In such a case, the conference will be held as soon as the student is physically able to return.

At the time of the suspension, a school employee will make a reasonable effort to contact the parent by telephone, by email, or in person. The parent will also be notified in writing of the suspension. The notice will state the specific offense committed by the student and may include the date and time when the student may return to school. School officials may request a meeting with the parent to discuss the causes and duration of the suspension, the school policy involved, and any other pertinent matter. The parent of a suspended student must respond without delay to the request for a meeting; however, the student may not be denied readmission solely because the parent failed to attend the meeting.

If a student is also being recommended for expulsion, the Superintendent or designee may extend the period of suspension beyond the five consecutive days if determined, following a meeting in which the student and the student's parent are invited to participate, that the student's presence at the school or at an alternative school would endanger persons or property or threaten to disrupt the instructional process.

To appeal a suspension, the process for challenging student records will be followed. Parents are encouraged to start by submitting a request to appeal a suspension to an administrator or a school site designee who did not issue the suspension.

In the case of a foster child, any discipline-related notification provided to the parent means notification to the foster child's educational rights holder, attorney, and county social worker. For an Indian child, the notification is provided to the Indian child's tribal social worker and, if applicable, county social worker.

Reporting Threats

Any employee or other school official whose duties bring them in contact on a regular basis with students in any of grades 6-12, as part of a middle or high school, who is alerted to or observes any threat or perceived threat of a homicidal act is required to immediately report the threat or perceived threat to law enforcement.

Threat or perceived threat means any writing or action of a student that creates a reasonable suspicion that the student is preparing to commit a homicidal act related to school or a school activity. This may include possession, use, or depictions of firearms, ammunition, shootings, or targets in association with infliction of physical harm, destruction, or death in a social media post, journal, class note, or other media associated with the student. It may also include a warning by a parent, student, or other individual.

Parent & Family Engagement

California Kids Investment and Development Savings Program

The California Kids Investment and Development Savings ("CalKIDS") Program is designed to create opportunities for families to prepare for and complete college, trade school, and career programs. This statewide initiative automatically awards scholarships to eligible students to cover qualified education expenses such as tuition and fees, required books and supplies, and computer equipment, helping to reduce financial barriers for parents.

Every eligible public school student in grades 1-12 has a CalKIDS account created in their name with a deposit of \$500. Eligible students identified as foster youth receive an additional one-time \$500 deposit. Eligible students identified as a student experiencing homelessness receive an additional one-time \$500 deposit. This could mean up to \$1,500 in scholarship money for students!

To be eligible and automatically enrolled in CalKIDS, a student must be identified as an English Learner or low-income by the Local Control Funding Formula on Fall Census Day and either: (1) enrolled in grades 1-12 during the 2021-22 academic year, or (2) enrolled in 1st grade during the 2022-23 academic year.

Visit <https://calkids.org/> to find out more information about CalKIDS, check eligibility, register the account, and/or submit a claim. The CalKIDS account is accessible by using the student's Statewide Student Identifier (SSID), which can be found on a student's school portal, transcript, or report card.

Beyond CalKIDS, receiving a college or university education can lead to many benefits: increased earning potential, increased career opportunities, financial security, better problem-solving skills, and improved health and well-being. To ensure that students can afford going to college and not be weighed down by student loan debt, parents are highly encouraged to start saving for college as soon as they can, even when children are infants. Investment options include, but are not limited to, a 529 college savings plan, an individual retirement account (IRA or Roth IRA), Uniform Gift to Minors Act (UGMA) or Uniform Transfer to Minors Act (UTMA), trusts, or United States savings bonds. Students can also contribute by applying for scholarships and grants, taking Advanced Placement classes, working a full-time job in the summer or a part-time job during the school year, and opening a savings account.

English Learner Advisory Committees

A school-level English Learner Advisory Committee (“ELAC”) will be established at any CalPac site when English Learner enrollment exceeds 20 students. Parents of English learners, elected by parents of English learners at the school, will constitute at least the same percentage of the ELAC membership as their children represent the student body.

The ELAC is responsible for assisting in the development of a schoolwide needs assessment, recommending ways to make parents aware of the importance of regular school attendance, and advising the principal and staff in the development of a site plan for English learners.

Parent & Family Engagement Policy

Note: The following is quoted directly from [Board Policy 6005](#). This source document uses “CPCS” as its own abbreviation for California Pacific Charter Schools (elsewhere referred to as “CalPac” in this document).

California Pacific Charter Schools (“CPCS”) has developed a written Parent and Family Engagement Policy with input from Title I parents and families. CPCS has distributed the Policy to parents of Title I students by posting it on the school website and including it in the Parent and Student Handbook. This Policy describes the means for carrying out the following Title I parent and family engagement requirements. (Policy Adopted: May 14, 2020. Policy Reviewed: August 13, 2025.)

CPCS Expectations and Objectives

In establishing the Charter School's expectations and objectives for meaningful parent and family involvement, CPCS has established the following practices:

1. CPCS involves parents and family members in the joint development of the Charter School's Parent and Family Engagement Plan, through community meetings, School Site Council, and education partner surveys.
2. CPCS provides the coordination, technical assistance, and other support necessary to assist and build the capacity within the Charter School in planning and implementing effective parent and family involvement activities to improve student academic

achievement and school performance, through parent trainings and webinars, the School-Parent/Guardian Compact, and the Local Control Accountability Plan.

3. CPCS coordinates and integrates parent and family engagement strategies, to the extent feasible and appropriate, with other relevant federal, state, and local laws and programs, including ELAC, Title I Part A, and the Local Control Accountability Plan.
4. CPCS conducts, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the Policy in improving academic quality, through education partner surveys, LCAP engagement, and revisiting the policy annually.
5. CPCS conducts, with the meaningful involvement of parents and family members, an annual evaluation of barriers to greater participation by parents/families (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background), through ELAC, LCAP engagement, School Site Council, and education partner surveys.
6. CPCS conducts, with the meaningful involvement of parents and family members, an annual evaluation of the needs of parents and family members to assist with the learning of their children, including engaging with Charter School personnel and teachers, through parent trainings and webinars, education partner surveys, ELAC, School Site Council, and LCAP engagement.
7. CPCS conducts, with the meaningful involvement of parents and family members, an annual evaluation of strategies to support successful Charter School and family interactions, through education partner surveys, ELAC, School Site Council, and LCAP engagement.
8. CPCS uses the findings of the annual evaluation to design evidence-based strategies for more effective parental and family engagement, and to revise, if necessary, the Policy. The leadership team evaluates the data received from education partner surveys, ELAC, School Site Council, and LCAP engagement, and makes needed adjustments.
9. CPCS involves parents in the activities of the Charter School to adequately represent the needs of the population, through School Site Council and ELAC.

Involvement of Parents in the Title I Program

To involve parents in the Title I program at CPCS, the following practices have been established:

1. CPCS convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program. Title I information is covered in Master Agreement meetings, which are required for all new and returning students.
2. CPCS offers a flexible number of meetings for Title I parents. Master Agreement meetings are scheduled at times mutually agreed upon between the school and parent, which may include morning and evening meetings.

3. CPCS involves parents of Title I students in an organized, ongoing, and timely way in the planning, review, and improvement of the Charter School's Title I programs and the [Parent and Family Engagement Policy](#), through education partner surveys, School Site Council, LCAP engagement, and parent trainings and webinars.
4. CPCS provides parents of Title I students with timely information about Title I programs through the Parent/Student Handbook, parent trainings, and webinars.
5. CPCS provides parents of Title I students with an explanation of the curriculum used at the Charter School, the assessments used to measure student progress, and the proficiency levels students are expected to meet, through the Parent/Student Handbook, the CalPac website, parent trainings and webinars, direct email communication, and individual conferences between parents and staff.
6. If requested by parents of Title I students, CPCS provides opportunities for regular meetings that allow parents to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children — held virtually with email invitations sent to all parents of Title I eligible students, LCAP education partner information meetings, and School Site Council.

The Policy must be updated periodically to meet changing needs of parents and the Charter School.

Professional Qualifications

Parents of students who attend a school receiving Title I funds may request information regarding the professional qualifications of their students' classroom teachers, including, at a minimum, the following:

1. Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
2. Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.
3. Whether the teacher is teaching in the field of discipline of the certification of the teacher.
4. Whether the child is provided services by paraprofessionals and, if so, their qualifications.

A school that receives Title I funds will also provide to each individual parent information on the level of achievement and academic growth of their child, if applicable and available, on each of the required State academic assessments, and timely notice that their child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

Rights of Parents

Parents have the right and should have the opportunity, as mutually supportive and respectful partners in the education of their children, to be informed by the school, and to participate in the education of their children, as follows:

1. Within a reasonable period of time after making the request, to observe their child's classroom(s).
2. Within a reasonable time of their request, to meet with their child's teacher(s) and the principal.
3. To volunteer their time and resources for the improvement of school facilities and school programs under the supervision of CalPac employees, including, but not limited to, providing assistance in the classroom with the approval, and under the direct supervision, of the teacher.
4. To be notified on a timely basis if their child is absent from school without permission.
5. To receive the results of their child's performance on standardized tests and statewide tests and information on the performance of their child's school on standardized statewide tests, including the state test for English language proficiency for English learners.
6. To have a school environment for their child that is safe and supportive of learning.
7. To examine the curriculum materials of their child's class(es).
8. To be informed of their child's progress in school and of the appropriate school personnel whom they should contact if problems arise with their child.
9. To have access to the school records of their child.
10. To receive information concerning the academic performance standards, proficiencies, or skills their child is expected to accomplish.
11. To be informed in advance about school rules, including disciplinary rules and procedures, attendance policies, dress codes, and procedures for visiting the school.
12. To receive information about any psychological testing the school does involving their child and to deny permission to give the test.
13. To participate as a member of a parent advisory committee, school site council, or site-based management leadership team.
14. To question anything in their child's record that the parent feels is inaccurate or misleading or is an invasion of privacy and to receive a response from the school.
15. To be notified, as early in the school year as practicable, if their child is identified as being at risk of retention and of their right to consult with school personnel responsible for a decision to promote or retain their child and to appeal a decision to retain or promote their child.

A parent's lack of English fluency does not prevent a parent from exercising such rights. CalPac will take all reasonable steps to ensure that all parents who speak a language other than English are properly notified in English and in their home language, pursuant to EC 48985, of the rights

and opportunities available to them. Please note that CalPac is not authorized to allow a parent's participation in the education of their child if it conflicts with a valid restraining order, protective order, or order for custody or visitation issued by a court of competent jurisdiction.

School Accountability Report Card

By February 1 of each year, all public schools in California are required to update and publish a school accountability report card ("SARC") with the intent to provide the public with important information about each public school and to communicate a school's progress in achieving its goals. The primary purpose is to provide parents with data and information to make meaningful comparisons between public schools, enabling them to make informed decisions on which school to enroll their children. The content of the SARC includes demographic data, school safety and climate for learning information, academic data, school completion rates, class sizes, teacher and staff information, curriculum and instruction descriptions, postsecondary preparation information, and fiscal and expenditure data. Printed copies may be obtained from the School Counselor or may be accessed at <https://www.cal-pacs.org/document-category/accountability/sarc/>.

School Enrollment & Options

District of Choice

A student may transfer to a school district that participates in the District of Choice ("DOC") program. The DOC will determine the number of transfer students it is willing to accept and will admit students until it is at maximum capacity through an unbiased process that does not inquire into, evaluate, or consider students on their academic or athletic performance, physical condition, proficiency in English, any personal characteristic (i.e., race, gender, religion, sexual orientation, etc.), or family income. However, a DOC may use existing entrance criteria for specialized schools or programs as long as the criteria are uniformly applied to all applicants.

If there are more requests than there are spaces available, approval for transfer is determined by a random drawing held in public at a regularly scheduled board meeting of the DOC after granting priority enrollment in the following order: (1) siblings of students already in attendance in the DOC; (2) students eligible for free or reduced-price meals, and students who are in foster care or are experiencing homelessness; (3) children of military personnel.

An application requesting transfer must be submitted to the DOC before January 1 of the school year preceding the school year for which the student is requesting the transfer. A modified application process is available for children of relocated military personnel. By March 1, applicants are notified in writing whether the application has been provisionally accepted or rejected or of the student's position on any waiting list. Vacancies may be filled from the waiting list until May 1. Once the transfer is approved, a student attending a DOC complies with residency requirements for school attendance. The transfer is applicable for one school year and

renewed automatically unless the governing board of the DOC elects to withdraw participation from the program.

Districts electing to participate in the DOC program are required to register with the California Department of Education; a list of participating districts for the current school year can be found at <https://www.cde.ca.gov/sp/eo/dc/>. For additional information regarding the application process, timelines, selection process, and reasons for denial of a request, please visit the website of the participating district.

Independent Study

CalPac operates as a nonclassroom-based independent study program serving students in grades TK-12. Rather than independent study being an alternative option within a traditional classroom setting, CalPac's entire instructional program is delivered through independent study, allowing for a personalized and flexible learning experience tailored to each student's needs.

Each student's course of study, curriculum, and the time, manner, and frequency of required meetings with faculty are documented in a Master Agreement, which is a legal contract signed annually by the school, teacher, student, and parent/guardian prior to the student's enrollment. Students in independent study have access to the same services and resources available to students in traditional classroom settings and have equal rights and privileges.

If a student has an IEP or Section 504 Plan, enrollment in CalPac's independent study program is a placement decision and is only appropriate if the student's IEP or Section 504 Plan specifically provides for that participation; an IEP or 504 meeting is required prior to enrollment or any change of placement.

For complete details on CalPac's independent study model, attendance and progress requirements, and the Master Agreement process, please refer to the "Independent Study Attendance and Progress Requirements" section of the Student/Parent Handbook, or contact your School Counselor.

Meeting Residency Requirements for School Attendance

Traditional school district residency requirements do not apply to CalPac in the same way as a traditional school district. Instead, to be eligible for enrollment in CalPac, students must reside in one of the following counties: Sonoma, Mendocino, Marin, Lake, Napa, Solano, Contra Costa, San Diego, Imperial, Riverside, Orange, San Bernardino, Los Angeles, Kern, and Ventura. To maintain enrollment, students must continually physically reside within one of these counties.

When establishing a student's residency for enrollment purposes, CalPac will not inquire into the citizenship or immigration status of the student or the student's family members. If CalPac reasonably believes a parent has provided false or unreliable evidence of residency, CalPac may make reasonable efforts to determine that the student meets residency requirements— this may occur at the time of enrollment or at any point during a student's continued enrollment.. However, a student's enrollment may be denied when the submitted documentation is

insufficient to establish county residency; in which case, the parent will be notified in writing of the specific reasons for the denial and of the opportunity to appeal CalPac's decision.

For a list of acceptable proof-of-residency documentation, or to appeal an enrollment decision related to residency, please contact CalPac's Registrar's Office. See [Board Policy 5125](#) – Investigation of Residency for complete procedures, including the grounds for investigation, investigatory methods, and appeal and involuntary removal procedures.

Notice of Alternative Schools

California state law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines alternative school as a school or separate class group within a school which is operated in a manner designed to:

- Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
- Recognize that the best learning takes place when the student learns because of the student's desire to learn.
- Maintain a learning situation maximizing student self-motivation and encouraging the student in the student's own time to follow the student's own interests. These interests may be conceived by the student totally and independently or may result in whole or in part from a presentation by the student's teachers of choices of learning projects.
- Maximize the opportunity for teachers, parents and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent, student, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of CalPac, and the principal's office in each school site have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of CalPac to establish alternative school programs.

Special Program Options

CalPac reviews its enrollment options annually to ensure they meet the diverse needs, potential, and interests of its students. In addition to CalPac's core independent study program, the following specialized program options are available:

- Credit Recovery Program (High School): Students deficient in credits, or with administrative approval, may complete 16-20 week courses at their own pace to recover credits and get back on track for graduation.

- **Foundations Program (High School):** An accelerated, prescriptive-testing-based program allowing students deficient in credits to complete courses at a faster pace than the traditional program. Foundations courses are not A-G approved. Enrollment requires a meeting with a counselor or administrator and written parent/guardian approval.
- **Career Technical Education (“CTE”) Pathways:** CalPac offers CTE pathways in Business Management, Design/Visual/Media Arts, and Hospitality/Tourism/Recreation, aligned to the state-adopted CTE model curriculum standards.
- **Dual Enrollment:** Students may earn college credit while in high school through concurrent enrollment at a local college campus or through CalPac's partnership with Irvine Valley College.

For program descriptions, eligibility requirements, and application procedures, please visit <https://www.cal-pacs.org/academics/courses/> or consult your assigned School Counselor.

Student Records

Access by Military Recruiters

Federal law requires that CalPac provides military recruiters access to secondary school students' names, addresses, and telephone listings upon request by the military recruiters. A student or parent may request that this information not be released to military recruiters without prior written consent. Such requests must be submitted in writing to the student's School Counselor.

Access to Student Records

Access means personal inspection and review, request and receipt, and oral description or communication of any record. A log is maintained in each student's record which lists all persons, agencies, or organizations that have requested or received information from the records and the legitimate educational interest of the requester. The log is only accessible to the parent, a student who is 16 years of age or older or who has completed the 10th grade, the custodian of records, and certain state and federal officials.

School officials and employees with legitimate educational interests may access student records without parental consent as long as access to such records is required to fulfill their duties and responsibilities, whether routine in nature or as a result of special circumstances (e.g., working with the student, compiling and analyzing student data, connecting a student to education programs or services). School officials and employees also include contractors, consultants, volunteers, or other parties to whom CalPac has outsourced its functions and who perform services for which CalPac would otherwise use employees. Upon request from officials of another school, school system, or postsecondary institution in which a student seeks or intends to enroll or is already enrolled, CalPac is authorized to disclose educational records without parental consent as long as the disclosure is for purposes related to the student's enrollment or transfer.

A student's citizenship status, immigration status, place of birth, or any other information indicating national origin will only be released in accordance with [Board Policy 5135](#) – Response to Immigration Enforcement. To the extent practicable, staff will not disclose or provide in writing, verbally, or in any other manner, to an officer or employee of an agency conducting immigration enforcement the education records of or any information about a student or their family and household (e.g., information about a student's home or travel schedule), unless staff receive written parent consent or are presented with a valid judicial warrant/subpoena or court order.

Parents have the right to:

1. Inspect and review the student's educational record maintained by the school.
2. Request that a school correct records which they believe to be inaccurate, misleading, or otherwise in violation of the student's privacy rights (see notification on “Challenging Student Records”).
3. Consent to disclosures of personally identifiable information contained in the student's records, except to the extent that state and federal laws authorize disclosure without consent, and request a copy of the records that were disclosed.
4. File a complaint with the U.S. Department of Education concerning an alleged failure by CalPac to comply with the provisions of the Family Educational Rights and Privacy Act (FERPA) by completing the FERPA Complaint Form and then either emailing the completed form to FERPA.Complaints@ed.gov, or mailing the completed form to: U.S. Department of Education, Student Privacy Policy Office, 400 Maryland Ave., SW, Washington, D.C. 20202-8520.

When a student turns 18 years of age, all rights regarding student records are transferred from the parent to the student. If the adult student is still claimed by the parent as a dependent for tax purposes, the parent may still access the student's records. Although noncustodial parents are not afforded the rights described above, they have the right to access their student's education records unless that right of access has been limited through a court order.

When prior written consent from a parent is required by law, the parent must provide a written, signed, and dated consent before CalPac discloses the student's records. Such consent may be given through electronic means in those cases where it can be authenticated. The parent must specify the records that may be disclosed, state the purpose of the disclosure, and identify the party or class of parties to whom the disclosure may be made. Upon request by the parent, CalPac will provide the parent with a copy of the records disclosed. The written request to access or disclose a student's records must be submitted in written form to CalPac's Registrar's Office, who will, in turn, have five business days from the day of receiving the request to fulfill the request during regular school hours. Qualified certificated personnel are available to interpret records when requested. Reasonable measures will be taken to prevent the alteration, damage, or loss of records during inspection.

Cal Grant Program

A Cal Grant is a California-specific financial aid allocation that does not have to be paid back. To qualify, a student must meet the eligibility and financial requirements as well as any minimum grade point average (“GPA”) requirements. Cal Grants can be used at any University of California, California State University, or California Community College. Some independent and career colleges or technical schools in California also take Cal Grants.

Cal Grant applicants must apply using the FAFSA or CA Dream Act application by the deadline and meet all eligibility, financial, and minimum GPA requirements of either program. To assist students with the application, all students in grade 12 are automatically considered a Cal Grant applicant, and each grade 12 student's GPA will be submitted by the October 1 deadline to the California Student Aid Commission (“CSAC”) electronically by CalPac. Upon implementation of transcript-informed accounts for students in grades 9-12 on the CaliforniaColleges.edu platform, any GPA data required for eligibility for financial aid programs will be submitted through the California College Guidance Initiative.

A student, or the parent of a student under 18 years of age, may complete a form to indicate that they do not wish for the school to electronically send CSAC the student's GPA. Until a student turns 18 years of age, only the parent may opt out the student. Once a student turns 18 years of age, only the student may opt themselves out, and can opt in if the parent had previously decided to opt out the student. Notification regarding CSAC and the opportunity to opt out of being automatically deemed a Cal Grant applicant will be provided to all students and their parents by January 1 of the students' 11th grade year. Opt-out forms should be directed to Guidance Services, guidanceservices@cal-pacs.org. If the opt-out form is not received by March 1 of the student's 11th grade year, the student's GPA will be submitted to CSAC beginning September of the student's 12th grade year.

California College Guidance Initiative

The California College Guidance Initiative (CCGI) is a state-authorized program that aims to streamline the college-going process for California students (EC Section 60900.5). It provides various resources, including CaliforniaColleges.edu, to help students explore and apply to California public colleges and universities.

Data Sharing and Student Privacy

The CDE shares enrollment data, including California Pupil Achievement Data System (CALPADS) data for public school students in grades 6-12, with the CCGI. This data sharing is mandated by law (EC Section 60900.5(a)).

How is the Data Used?

The data enables the CCGI to provide your child with: direct access to online tools and resources for college planning and exploration; the ability to securely transmit their information to colleges and universities for admissions and academic placement considerations; and eligibility checks for student financial aid through the California Student Aid Commission.

California State University (CSU) Direct Admissions Program

CalPac Charter Schools participates in the California State University (CSU) Direct Admissions Program, which is designed to increase college access by identifying eligible students and providing early admission opportunities to participating CSU campuses.

As part of this program, CalPac may share limited student information with the California State University to:

- Determine a student's eligibility for CSU Direct Admissions;
- Notify eligible students of admission opportunities; and
- Provide information regarding enrollment, financial aid, and student support services.

The information shared may include a student's name, contact information, date of birth, Statewide Student Identifier (SSID), school information, and other demographic and academic information necessary to administer the program. Parent or guardian contact information may also be shared, when appropriate.

The information shared is used only for educational purposes authorized by federal and state law and is protected in accordance with the Family Educational Rights and Privacy Act (FERPA) and other applicable student privacy laws.

Questions regarding the CSU Direct Admissions program or opt-out process may be directed to CalPac Charter Schools' Counseling Department.

Challenging Student Records

Following an inspection and review of student records, the parent may challenge the content of the records and/or ask for records to be expunged. The parent may submit to the principal a written request to correct or remove from the student's records any information concerning the student which they allege to be any of the following: inaccurate, an unsubstantiated personal conclusion or inference, a conclusion or inference outside the observer's area of competence, not based on the personal observation of a named person with the time and place of the observation noted, misleading, or in violation of the privacy or other rights of the student.

Within 30 calendar days, the Superintendent or designee will meet with the parent and the certificated employee who recorded the information, if any, and if the person is still employed with CalPac, and sustain or deny the allegations. If the allegations are sustained, the Superintendent or designee will order the correction, removal, or destruction of the information. If the Superintendent or designee denies the allegations, the parent may appeal the decision to the Governing Board within 30 calendar days. The Board will determine whether or not to sustain or deny the allegations. If the Board sustains the allegations, it will order the Superintendent to immediately correct, remove, or destroy the information from the written records of the student.

If the final decision of the Board is unfavorable to the parents, or if the parent accepts an unfavorable decision by the Superintendent, the parent has the right to submit a written statement of objections to the information. This statement becomes a part of the student's school record until such time as the information objected to is removed or corrected.

Both the Superintendent and the Board have the option of appointing a hearing panel in accordance with EC 49070-49071 to assist in the decision-making.

If the challenge involves a student's grade, the teacher who gave the grade will be given an opportunity to state, orally and/or in writing, the reasons for which the grade was given. To the extent practicable, the teacher will be included in all discussions related to any grade change. In the absence of clerical or mechanical error, fraud, bad faith, or incompetency, a student's grade as determined by the teacher is final.

Directory Information

Directory information means information contained in a student record that would not generally be considered harmful or an invasion of privacy if disclosed. Such student information includes the student's name, address, telephone number, email address, date of birth, major field of study, participation record in officially recognized activities, dates of attendance, degrees and awards received, and most recent previous school attended. Directory information may include a student identification number, user identification, or other personal identifier used by the student for purposes of accessing or communicating in electronic systems as long as the identifier cannot be used to gain access to education records except when used in conjunction with a personal identification number, password, or other factor known or possessed only by the authorized user.

Directory information does not include a student's social security number. Directory information also does not include the student's citizenship status, immigration status, place of birth, or any other information indicating national origin. CalPac will not release such information without parental consent or a court order.

The primary purpose of directory information is to allow CalPac to include this type of information from the student's education records in certain school publications (e.g., honor roll or other recognition lists, annual yearbook, promotion/graduation programs). Additionally, CalPac has determined that School Site Council members, parent advisory committees, and CalPac-affiliated publications/yearbook vendors may receive directory information.

No information may be released to a private profit-making entity other than employers, prospective employers, and representatives of the news media, including, but not limited to, newspapers, magazines, and radio and television stations. No directory information of a student identified as a student experiencing homelessness will be released unless the parent has provided written consent that directory information may be released. However, the directory information of a student experiencing homelessness may be disclosed for the purpose of facilitating an eye examination by a nonprofit eye examination provider or a free oral health

assessment hosted by the school, unless the student's parent has provided written notice to the school that consent to such exam(s) is not given.

For all other students, directory information will not be released if their parent notifies CalPac's Registrar's Office in writing that such information not be disclosed without their prior consent. Parents may submit a Release of Directory Information form to opt out, or in the case of a homeless child or youth, opt in, of the release of directory information by the third Friday in September.

Additionally, CalPac will not include the directory information or the personal information of a student or the parent of a student in the minutes of a meeting of the Governing Board, except as required by judicial order or federal law, if the parent has provided a written request to the secretary or clerk of the Board to exclude their personal information or the name of their minor child from the minutes of a Board meeting.

Duplication of Student Records

Copies of student records are available to parents at no cost. Former students may receive up to two transcripts or up to two verifications of their records at no cost.

Maintenance of Student Records

A cumulative record must be maintained on the history of a student's development and educational progress. Student records are any items of information, whether recorded by handwriting, print, tapes, film, microfilm, or other means, gathered within or outside CalPac that are directly related to an identifiable student and maintained for the purpose of second-party review. Active and inactive records are both maintained in CalPac's school portal/registrar system.

Per state and federal law, CalPac maintains the following mandatory permanent records indefinitely: student's legal name, date and place of birth, method of verifying birth date, sex, enter and leave date each school year, subjects taken, marks or number of credits toward graduation, verification of or exemption from required immunization, date of high school graduation or equivalent, and parent's name and address (including the student's address if different, and the annual verification of residency for both the student and the parent). CalPac also keeps the following mandatory interim records until three years after the student leaves or graduates, or their usefulness has ceased: log identifying persons or agencies who have requested or received information from the student record, health information, information on participation in special education programs, language training records, progress slips/notices, parental authorizations/restrictions/waivers, rejoinders to challenged records, results of standardized tests administered within the past three years, expulsion orders, and independent study evaluation and findings. Permitted records, which are records that CalPac has determined important to maintain, may include, but are not limited to, objective counselor and teacher ratings, standardized test results older than three years, routine discipline data, verified reports of relevant behavior patterns, disciplinary notices, and attendance records.

CalPac will not collect or solicit social security numbers or the last four digits of social security numbers of students or parents, except as required by state or federal law or as required to establish eligibility for a federal benefit program. Additionally, CalPac will not collect information or documents regarding the citizenship or immigration status of students or their family members, unless required by state or federal law or as required to administer a state or federally supported educational program.

On an annual basis, records that are not designated as mandatory permanent records are reviewed to determine the records that still need to be retained and those that are appropriate for destruction. Records are destroyed in a way that assures that such records will not be available to possible public inspection in the process of destruction.

CalPac's Registrar's Office has been designated as the custodian of records at the organization level, and at each school site, the principal serves as the custodian of records for students enrolled at their school. The custodian of records is responsible for implementing the policies and procedures related to student records; in particular, they must protect the student and the student's family from invasion of privacy by ensuring only authorized persons may access student records.

Protection of Pupil Rights Amendment

The Protection of Pupil Rights Amendment ("PPRA") affords parents of elementary and secondary students certain rights regarding the conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include, but are not limited to, the right to:

- Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED): (1) political affiliations or beliefs of the student or student's parent; (2) mental or psychological problems of the student or student's family; (3) sex behavior or attitudes; (4) illegal, anti-social, self-incriminating, or demeaning behavior; (5) critical appraisals of others with whom respondents have close family relationships; (6) legally recognized privileged relationships, such as with lawyers, doctors, or ministers; (7) religious practices, affiliations, or beliefs of the student or student's parent; or (8) income, other than as required by law to determine program eligibility.
- Receive notice and an opportunity to opt a student out of: (1) any other protected information survey, regardless of funding; (2) any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and (3) activities involving collection, disclosure, or use of personal information collected from students for marketing or to sell or otherwise distribute the information to others (this does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive

purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions).

- Inspect, upon request and before administration or use: (1) protected information surveys of students and surveys created by a third party; (2) instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and (3) instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

CalPac has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. CalPac will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. CalPac will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt their child out of participation in the specific activity or survey. CalPac will make this notification to parents at the beginning of the school year if CalPac has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this direct notification requirement:

- Collection, disclosure, or use of personal information collected from students for marketing, sales, or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint by completing the PPRA Complaint Form and then either emailing the completed form to PPRA.Complaints@ed.gov or mailing it to: Student Privacy Policy Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, D.C. 20202-8520.

Safety & Well-Being

Child Abuse Prevention & Neglect Reporting

All employees of CalPac, including members of the Governing Board and volunteers, are considered mandated reporters. "Volunteers" in this context means a person who is over 18

years of age and who interacts with students outside of the immediate supervision and control of the student's parent or a school employee. Mandated reporters are required by law to report cases of child abuse and neglect to the appropriate law enforcement agency when they have a reasonable suspicion that a child has been a victim of child abuse and/or neglect. Reasonable suspicion means that it is objectively reasonable for a person to entertain a suspicion, based upon facts that could cause a reasonable person in a like position, drawing when appropriate on their training and experience, to suspect child abuse or neglect; it does not require certainty that the child abuse and/or neglect has occurred. The fact that a child is homeless or an unaccompanied minor is not, in and of itself, a sufficient basis for reporting child abuse or neglect.

All complaints must be filed through a formal report, over the telephone, in person, or in writing, with an appropriate local law enforcement agency (i.e., Police or Sheriff's Department, County Probation Department, or County Welfare Department/County Child Protective Services). Both the name of the person filing the complaint and the report itself are confidential and cannot be disclosed except to authorized agencies.

Parents of students also have a right to file a complaint against a school employee or other person that they suspect has engaged in abuse of a child at a school site. Complaints may be filed with the local law enforcement agency; parents may also notify CalPac of an incident by contacting the Superintendent's Office.

Dangers of Synthetic Drugs

At CalPac, our foremost commitment is to safeguard the safety and well-being of our students. Recognizing the increasing prevalence of synthetic drug use among teenagers, which poses substantial risks to their health and overall development, we find it imperative to furnish resources and information addressing this issue. Pursuant to EDC 48985.5, CalPac will provide parents and students with information on the dangers of synthetic drugs in our annual notifications as well as on the website.

<https://www.cal-pacs.org/wp-content/uploads/2024/01/Synthetic-Drug-Info.pdf>

Employee Interaction with Students

CalPac adopted [Board Policy 4045](#) – Professional Boundaries Policy, to recognize its responsibility to make and enforce all rules and regulations governing student and school personnel standards of behavior, ensuring a safe, learning-conducive environment. All CalPac personnel are expected to conduct themselves in a way that reflects the high standards of professionalism required and to adhere to appropriate boundaries between school personnel and students. (Policy Adopted: April 30, 2019. Policy Reviewed: March 8, 2022. Policy Revised: March 10, 2026.)

“Boundaries” means acceptable professional behavior by school personnel while interacting with a student, whether during school hours or outside of school hours. Trespassing the boundaries of an adult/student relationship is deemed an abuse of power and a betrayal of public trust. It is each employee's obligation to avoid situations that could prompt suspicion and

concern by parents, students, colleagues, or school leaders. Professional boundaries apply not only between students and staff, volunteers, and contractors, but also among and between students, and among and between adults employed, volunteering, or under contract with CalPac.

Examples of unacceptable adult/student behaviors include, but are not limited to:

1. Giving gifts to an individual student that are of a personal and intimate nature.
2. Kissing of any kind.
3. Any type of unnecessary or excessive physical contact.
4. Intentionally being alone with a student.
5. Making or participating in sexually inappropriate comments or jokes.
6. Listening to or telling stories that are sexually oriented.
7. Discussing personal troubles or intimate issues with a student in an attempt to gain their support and understanding.
8. Allowing students in the adult's home.
9. Having a student in an adult's vehicle or transporting a student.
10. Becoming involved with a student so that a reasonable person may suspect inappropriate behavior.
11. Communication with students via an employee's personal accounts such as email and/or social media.
12. Engaging in any electronic, digital, or social media communication with a student that is not school-related.
13. Any form of behavior designed to build secrecy or inappropriate trust.

Duty to Report Suspected Misconduct:

Any individual who reasonably suspects or believes that another individual may have crossed the boundaries specified in this policy must immediately report the matter to Human Resources. If the complaint is regarding the Superintendent, Human Resources will report to the Board of Directors.

Any reports of employee misconduct will be promptly investigated. Any employee found to have engaged in inappropriate conduct in violation of law or Board policy, or who retaliates against a person who reports the violation or participates in the complaint process, will be subject to disciplinary action, up to and including dismissal. The Superintendent or designee may bar the adult from school grounds and activities in accordance with law, and may also notify law enforcement, as appropriate.

Safe Storage of Firearms

Parents have the responsibility for keeping firearms out of the hands of children as required by California law. Seventy-four percent of children know where their parents' firearms are stored, and 60 percent report that they have handled them. Sadly, over 80 percent of teens who have died by suicide used a firearm that belonged to someone in their home. These incidents can be easily prevented by storing firearms in a safe and secure manner, including keeping them locked up when not in use and storing them separately from ammunition.

In reviewing the following information, parents are encouraged to evaluate their own personal practices to assure that every member in the family is in compliance with California law.

- With very limited exceptions, California makes a person criminally liable for keeping any firearm, loaded or unloaded, within any premises that are under their custody and control where that person knows or reasonably should know that a child is likely to gain access to the firearm without the permission of the child's parent, and the child obtains access to the firearm and thereby (1) causes death or injury to the child or any other person; (2) carries the firearm off the premises or to a public place, including to any preschool or school grades kindergarten through twelfth grade, or to any school-sponsored event, activity, or performance; or (3) unlawfully brandishes the firearm to others. (PC 25100-25125, 25200-25220)

Note: The criminal penalty may be significantly greater if someone dies or suffers great bodily injury as a result of the child gaining access to the firearm.

- With very limited exceptions, California also makes it a crime for a person to negligently store or leave any firearm, loaded or unloaded, on their premises in a location where the person knows or reasonably should know that a child is likely to gain access to it without the permission of the child's parent, unless reasonable action is taken to secure the firearm against access by the child, even where a minor never actually accesses the firearm. (PC 25100(c))
- In addition to potential fines and terms of imprisonment, as of January 1, 2020, a gun owner found criminally liable under these California laws faces prohibitions from possessing, having custody or control, owning, receiving, or purchasing a firearm for 10 years. (PC 29805)
- A parent may also be civilly liable for damages resulting from the discharge of a firearm by that person's child or ward. (CC 1714.3)
- The county or city where the parent resides may have additional restrictions regarding the safe storage of firearms.

The easiest and safest way to comply with the law is to keep firearms in a locked container or secured with a locking device that renders the firearm inoperable.

Health & Wellness

Access to Student Mental Health Services

A child's mental health is essential to their social and cognitive development, and to learning healthy social skills and how to cope when there are problems. Mentally healthy children have a positive quality of life and can function well at home, in school, and in their communities. Mental health problems that are not recognized and treated in childhood can lead to severe consequences, including exhibiting serious behavior problems, at higher risk of dropping out of school, and increased risk of engaging in substance abuse, criminal behavior, and other risk-taking behaviors. As such, CalPac is committed to promoting the well-being of its students by ensuring that, at least twice a year, students and parents are each provided with information on how to initiate access to available student mental health services at school and/or in the community.

Students and parents may access mental health support by contacting their School Counselor or School Social Worker, or through a referral to Care Solace, a confidential care coordination service that helps connect students and families with mental health providers in the community.

Administration of Prescribed Medication

The parent of a student on a continuing medication regimen for a nonepisodic condition must inform the Site Administrator or designee of the medication being taken, the current dosage, and the name of the supervising physician. With the consent of the student's parent, the Site Administrator or designee may communicate with the physician and may counsel relevant staff regarding the possible effects of the drug on the child's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose.

Because CalPac operates as a nonclassroom-based independent study program, medication is not typically administered during regular instructional hours. However, for in-person events such as proctored testing, field trips, or other CalPac-sponsored activities, the Site Administrator or designee may assist students who need to take prescribed medication only upon written request of both the physician/physician's assistant/nurse practitioner and the parent. The written request from the physician/physician's assistant/nurse practitioner must include details as to the name of the medication, method, amount, and time schedules by which the medication is to be taken, and a written statement from the parent indicating the desire that CalPac assist the student in matters set forth in the statement of the physician/physician's assistant/nurse practitioner.

For a student to carry and self-administer a prescription epinephrine delivery system or inhaled asthma medication at a CalPac-sponsored event, the parent must provide a written statement consenting to the self-administration and a written statement from the physician/physician's assistant/nurse practitioner detailing the medication, method, amount, and time schedules by which the medication is to be taken, and confirming that the student is able to self-administer the epinephrine delivery system or inhaled asthma medication. The parent's written statement must provide a release for the Site Administrator or designee to consult with the student's health care provider regarding any questions that may arise with regard to the medication, and must release CalPac and its personnel from civil liability if the self-administering student suffers

an adverse reaction as a result of self-administering medication. A student may be subject to disciplinary action if the student uses an epinephrine delivery system or inhaled asthma medication in a manner other than as prescribed.

All written requests must be provided on an annual basis or when the medication, dosage, frequency of administration, or reason for administration changes. For requests regarding inhaled asthma medication, CalPac will also accept the written statement from a physician/physician's assistant/nurse practitioner who is contracted with a prepaid health plan operating lawfully under the laws of Mexico that is licensed as a health care service plan in California, as long as the statement is provided in both English and Spanish and includes the name and contact information of the physician/physician's assistant/nurse practitioner

Consent to Physical Examination

California Pacific Charter Schools recognizes that periodic health examinations can help detect conditions that may affect learning and identify students who may qualify for special services under the IDEA or Section 504. However, parents or guardians have the right to withhold consent for their child's physical examination by submitting a signed, written statement annually to the school principal. Students exempted in this way will not be subject to physical examinations, but may be excluded from school if a contagious or infectious disease is suspected.

HPV Immunization

In accordance with California Education Code Section 48980.4, California Pacific Charter Schools informs parents and guardians about the availability and importance of the Human Papillomavirus ("HPV") vaccine. Students are advised to follow current immunization guidelines as recommended by the Advisory Committee on Immunization Practices of the Centers for Disease Control and Prevention, the American Academy of Pediatrics, and the American Academy of Family Physicians. These guidelines recommend full HPV immunization before a student enters or advances to the 8th grade. For more information, please consult your healthcare provider or visit www.cdc.gov/hpv.

Immunizations

To protect the health of all students and staff and to curtail the spread of infectious diseases, students must be immunized against certain communicable diseases. Students may not be admitted into any elementary or middle school, preschool, or childcare and development program for the first time nor be admitted or advanced into grade 7 unless they have met the immunization requirements. The parent's guide to "Required Immunizations for School Entry" from the California Department of Public Health ("CDPH") website can be accessed at https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/Immunization/IMM-222_School.pdf.

Students are not required to have immunizations if they attend a home-based private school or an independent study program and do not receive classroom-based instruction. However,

parents must continue to provide immunization records for these students to their schools. The immunization requirements do not prohibit students from accessing special education and related services required by their individualized education programs.

Medical exemptions may only be submitted using the standardized form developed by CDPH. To request such an exemption, parents are to first register for a California Immunization Registry – Medical Exemption account at <https://cair.cdph.ca.gov/exemptions/home> to obtain a medical exemption request number before going to their child's doctor.

If an enrolled student who was previously believed to be in compliance with immunization requirements is subsequently discovered to not be in compliance with requirements for unconditional or conditional admission, the student's parent will receive notice that evidence of proper immunization or an appropriate exemption must be provided within 10 school days. A student not fully immunized may be temporarily excluded from a school or other institution when that child has been exposed to a specified disease and whose documentary proof of immunization status does not show proof of immunization against a communicable disease.

CalPac will cooperate with state and local public health officials in measures necessary for the prevention and control of communicable diseases in school age children. CalPac may use any funds, property, or personnel and may permit an authorized health care provider to administer an immunizing agent to any student whose parents have consented in writing. When feasible, the California Immunization Registry, a secure, confidential, statewide computerized immunization information system for California residents, may be accessed to track immunization records, reduce missed opportunities, and help fully immunize students of all ages.

Medical or Hospital Services

All students should have health and accident insurance protection to ensure that they receive needed health care services in the event of illness or injury.

CalPac-Sponsored Activities (EC 49472, 35331):

CalPac does not provide or make available medical or hospital service coverage for injuries to students arising out of incidents during CalPac-sponsored activities, including field trips and excursions. As provided in California Education Code Section 35330(d), all persons participating in an excursion or field trip are deemed to have waived all claims against CalPac for injury, illness, or death occurring during or by reason of the excursion.

Families are encouraged to ensure their student has adequate health and accident insurance coverage prior to participating in any CalPac-sponsored activity, including field trips. Some students may qualify to enroll in no-cost or low-cost local, state, or federally sponsored health programs. Information about these programs may be obtained by calling:

- Children's Health Insurance Program at 1-800-541-5555 or visiting <https://www.usa.gov>

- Medi-Cal at 1-800-300-1506 or visiting <https://www.coveredca.com/health/medi-cal/children/>

Oral Health Assessment

Children with cavities may have pain, difficulty eating, stop smiling, and have problems paying attention and learning at school. To help children stay healthy, parents are advised of the following:

- Children need to be taken to the dentist. Dental check-ups can help keep a child's mouth healthy and pain free.
- Healthy foods, like fresh fruits and vegetables, should be chosen for the entire family.
- Teeth need to be brushed at least twice a day with toothpaste that contains fluoride.
- Candy and sweet drinks like punch, juice, or soda should be limited. Sweet drinks and candy contain a lot of sugar, which causes cavities and leaves less room for a child to have healthy foods and drinks. Sweet drinks and candy can also cause weight problems, which may lead to other diseases, such as diabetes. Give a child healthy choices like water, milk, and fruit instead.

Having a healthy mouth helps children do well in school. So, to make sure children are ready for school, state law requires children to have an oral health assessment or dental check-up in their first year in public school, whether in transitional kindergarten, kindergarten, or first grade. The assessment must be performed by a licensed dentist or other licensed or registered dental health professional no earlier than 12 months before the date of a child's initial enrollment in school and no later than May 31 of the school year. The dentist will complete the Oral Health Assessment form, which then must be submitted to the school as proof that the assessment has been done. The school will maintain the privacy of all students' health information. A student's identity will not be associated with any report produced as a result of this requirement.

A parent who is unable to obtain, or does not consent to, the oral health assessment must complete a Waiver of Oral Health Assessment Requirement form and submit that to the school.

To help find a dentist, call the Medi-Cal Telephone Service Center at 1-800-322-6384 or visit Medi-Cal Dental (<https://dental.dhcs.ca.gov/>) to find a dentist that accepts Medi-Cal. To enroll a child in Medi-Cal, parents can apply by mail, go in person to the local Social Services office, or online at: <https://www.dhcs.ca.gov/Medi-Cal/Pages/apply.aspx>.

Sudden Cardiac Arrest

Sudden Cardiac Arrest (“SCA”) is a life-threatening emergency that occurs when the heart suddenly stops beating. It strikes people of all ages who may seem to be healthy, even children and teens. When SCA happens, the person collapses and doesn't respond or breathe normally. They may gasp or shake as if having a seizure, but their heart has stopped. SCA leads to death in minutes if the person does not get help right away. Survival depends on people nearby calling 911, starting CPR, and using an automated external defibrillator (AED) as soon as possible.

Studies show that 1 in 300 youth has an undetected heart condition that puts them at risk. Although SCA happens unexpectedly, some people may have signs or symptoms, such as:

- Fainting or seizure, especially during or right after exercise
- Fainting repeatedly or with excitement or startle
- Excessive shortness of breath during exercise
- Racing or fluttering heart palpitations or irregular heartbeat
- Repeated dizziness or lightheadedness
- Chest pain or discomfort with exercise
- Excessive, unexpected fatigue during or after exercise

These symptoms can be unclear and confusing, and are often mistaken for physical exhaustion. SCA can often be prevented if the underlying causes are diagnosed and treated. Parents are encouraged to discuss these warning signs with their child's physician, particularly if their child participates in PE or other physical activities.

Type 1 Diabetes

Type 1 diabetes in children is an autoimmune disease that can be fatal if untreated, and the guidance provided in this information sheet is intended to raise awareness about this disease.

Description

Type 1 diabetes usually develops in children and young adults but can occur at any age.

- According to the U.S. Centers for Disease Control and Prevention (CDC), cases of type 1 diabetes in youth increased nationally from 187,000 in 2018 to 244,000 in 2019, representing an increase of 25 per 10,000 youths to 35 per 10,000 youths, respectively.
- The peak age of diagnosis of type 1 diabetes is 13-14 years, but diagnosis can also occur much earlier or later in life.

Type 1 diabetes affects insulin production.

- As a normal function, the body turns the carbohydrates in food into glucose (blood sugar), the basic fuel for the body's cells.
- The pancreas makes insulin, a hormone that moves glucose from the blood into the cells.
- In type 1 diabetes, the body's pancreas stops making insulin, and blood glucose levels rise.
- Over time, glucose can reach dangerously high levels in the blood, which is called hyperglycemia.
- Untreated hyperglycemia can result in diabetic ketoacidosis ("DKA"), which is a life-threatening complication of diabetes.

Risk Factors Associated with Type 1 Diabetes

It is recommended that students displaying warning signs associated with type 1 diabetes, described below, should be screened (tested) for the disease by their health care provider.

Researchers do not completely understand why some people develop type 1 diabetes and others do not; however, having a family history of type 1 diabetes can increase the likelihood of developing type 1 diabetes. Other factors may play a role in developing type 1 diabetes, including environmental triggers such as viruses. Type 1 diabetes is not caused by diet or lifestyle choices.

Warning Signs and Symptoms Associated with Type 1 Diabetes and Diabetic Ketoacidosis

Warning signs and symptoms of type 1 diabetes in children develop quickly, in a few weeks or months, and can be severe. If your child displays the warning signs below, contact your child's primary health care provider or pediatrician for a consultation to determine if screening your child for type 1 diabetes is appropriate:

- Increased thirst
- Increased urination, including bed-wetting after toilet training
- Increased hunger, even after eating
- Unexplained weight loss
- Feeling very tired
- Blurred vision
- Very dry skin
- Slow healing of sores or cuts
- Moodiness, restlessness, irritability, or behavior changes

DKA is a complication of untreated type 1 diabetes. DKA is a medical emergency. Symptoms include: fruity breath, dry/flushed skin, nausea, vomiting, stomach pains, trouble breathing, and confusion.

Types of Diabetes Screening Tests That Are Available

- Glycated hemoglobin (A1C) test. A blood test measures the average blood sugar level over two to three months. An A1C level of 6.5 percent or higher on two separate tests indicates diabetes.
- Random (non-fasting) blood sugar test. A blood sample is taken any time without fasting. A random blood sugar level of 200 milligrams per deciliter (mg/dL) or higher suggests diabetes.
- Fasting blood sugar test. A blood sample is taken after an overnight fast. A level of 126 mg/dL or higher on two separate tests indicates diabetes.

- Oral glucose tolerance test. A test measuring the fasting blood sugar level after an overnight fast with periodic testing for the next several hours after drinking a sugary liquid. A reading of more than 200 mg/dL after two hours indicates diabetes.

Type 1 Diabetes Treatments

There are no known ways to prevent type 1 diabetes. Once type 1 diabetes develops, medication is the only treatment. If a child is diagnosed with type 1 diabetes, their health care provider will be able to help develop a treatment plan. The child's health care provider may refer the child to an endocrinologist, a doctor specializing in the endocrine system and its disorders, such as diabetes.

Contact the Site Administrator or your child's health care provider if there are any questions.

References: Centers for Disease Control and Prevention; KidsHealth; Mayo Clinic; National Library of Medicine and National Institutes of Health's MedLine

Type 2 Diabetes

The California Department of Education developed this type 2 diabetes information in collaboration with the California Department of Public Health, American Diabetes Association, California School Nurses Organization, and Children's Hospital of Orange County.

Description

Type 2 diabetes is the most common form of diabetes in adults.

- Until a few years ago, type 2 diabetes was rare in children, but it is becoming more common, especially for overweight teens.
- According to the U.S. Centers for Disease Control and Prevention (CDC), one in three American children born after 2000 will develop type 2 diabetes in their lifetime.

Type 2 diabetes affects the way the body is able to use sugar (glucose) for energy.

- The body turns the carbohydrates in food into glucose, the basic fuel for the body's cells.
- The pancreas makes insulin, a hormone that moves glucose from the blood to the cells.
- In type 2 diabetes, the body's cells resist the effects of insulin, and blood glucose levels rise.
- Over time, glucose reaches dangerously high levels in the blood, which is called hyperglycemia.
- Hyperglycemia can lead to health problems like heart disease, blindness, and kidney failure.

Risk Factors Associated with Type 2 Diabetes

It is recommended that students displaying or possibly experiencing the risk factors and warning signs associated with type 2 diabetes be screened (tested) for the disease.

Researchers do not completely understand why some people develop type 2 diabetes and others do not; however, the following risk factors are associated with an increased risk of type 2 diabetes in children:

- Being overweight. The single greatest risk factor for type 2 diabetes in children is excess weight. In the U.S., almost one out of every five children is overweight. The chances are more than double that an overweight child will develop diabetes.
- Family history of diabetes. Many affected children and youth have at least one parent with diabetes or have a significant family history of the disease.
- Inactivity. Being inactive further reduces the body's ability to respond to insulin.
- Specific racial/ethnic groups. Native Americans, African Americans, Hispanics/Latinos, or Asian/Pacific Islanders are more prone than other ethnic groups to develop type 2 diabetes.
- Puberty. Young people in puberty are more likely to develop type 2 diabetes than younger children, probably because of normal rises in hormone levels that can cause insulin resistance during this stage of rapid growth and physical development.

Warning Signs and Symptoms Associated with Type 2 Diabetes

Warning signs and symptoms of type 2 diabetes in children develop slowly, and initially there may be no symptoms. However, not everyone with insulin resistance or type 2 diabetes develops these warning signs, and not everyone who has these symptoms necessarily has type 2 diabetes.

- Increased hunger, even after eating
- Unexplained weight loss
- Increased thirst, dry mouth, and frequent urination
- Feeling very tired
- Blurred vision
- Slow healing of sores or cuts
- Dark velvety or ridged patches of skin, especially on the back of the neck or under the arms
- Irregular periods, no periods, and/or excess facial and body hair growth in girls
- High blood pressure or abnormal blood fat levels

Type 2 Diabetes Prevention Methods and Treatments

Healthy lifestyle choices can help prevent and treat type 2 diabetes. Even with a family history of diabetes, eating healthy foods in the correct amounts and exercising regularly can help children achieve or maintain a normal weight and normal blood glucose levels.

- Eat healthy foods. Make wise food choices. Eat foods low in fat and calories.
- Get more physical activity. Increase physical activity to at least 60 minutes every day.
- Take medication. If diet and exercise are not enough to control the disease, it may be necessary to treat type 2 diabetes with medication.

The first step in treating type 2 diabetes is to visit a doctor. A doctor can determine if a child is overweight based on the child's age, weight, and height. A doctor can also request tests of a child's blood glucose to see if the child has diabetes or pre-diabetes (a condition which may lead to type 2 diabetes).

Types of Diabetes Screening Tests That Are Available

- Glycated hemoglobin (A1C) test. A blood test measures the average blood sugar level over two to three months. An A1C level of 6.5 percent or higher on two separate tests indicates diabetes.
- Random (non-fasting) blood sugar test. A blood sample is taken at a random time. A random blood sugar level of 200 milligrams per deciliter (mg/dL) or higher suggests diabetes. This test must be confirmed with a fasting blood glucose test.
- Fasting blood sugar test. A blood sample is taken after an overnight fast. A fasting blood sugar level less than 100 mg/dL is normal. A level of 100 to 125 mg/dL is considered pre-diabetes. A level of 126 mg/dL or higher on two separate tests indicates diabetes.
- Oral glucose tolerance test. A test measuring the fasting blood sugar level after an overnight fast with periodic testing for the next several hours after drinking a sugary liquid. A reading of more than 200 mg/dL after two hours indicates diabetes.

Type 2 diabetes in children is a preventable/treatable disease and this guidance is intended to raise awareness about this disease. Contact the Site Administrator or your child's health care provider if there are any questions.

References: American Diabetes Association Clinical Journal; Helping Children with Diabetes Succeed: A Guide for School Personnel; KidsHealth; Mayo Clinic; National Library of Medicine and National Institutes of Health's MedLine; Centers for Disease Control and Prevention

Appendix: Know Your Educational Rights

This appendix provides the “Know Your Educational Rights” information referenced in the Educational Equity: Immigration & Citizenship Status notice earlier in this document, consistent with the California Attorney General's guidance document, “Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's TK-12 Schools in Responding to Requests for Access and Information for Immigration Enforcement Purposes” (December 2025). For CalPac's complete policy, see [Board Policy 5135](#) – Response to Immigration Enforcement, available on the CalPac website.

Your Child Has the Right to a Free Public Education

All children have a right to equal access to free public education, regardless of their or their parents'/guardians' immigration status.

All children in California:

- Have the right to a free public education.
- Must be enrolled in school if they are between 6 and 18 years old, unless otherwise exempt.
- Have the right to attend safe, secure, and peaceful schools.
- Have a right to be in a public school learning environment free from discrimination, harassment, bullying, violence, and intimidation.
- Have equal opportunity to participate in any program or activity offered by the school without discrimination.

Information Required for School Enrollment

Schools must accept a variety of documents from the student's parent or guardian to demonstrate proof of a child's age or residency, and schools are not required to keep a copy of the document used as proof of a child's age.

Information about citizenship/immigration status is never needed for school enrollment. A Social Security number is never needed for school enrollment.

Confidentiality of Personal Information

Federal and state laws protect student education records and personal information. These laws generally require that schools get written consent from parents or guardians before releasing student information, unless the release of information is for educational purposes, is already public, or is in response to a court order or subpoena.

CalPac collects and may publicly provide basic student “directory information.” CalPac provides parents or guardians with written notice of its directory information policy, and the option to refuse release of your child's information (see the “Directory Information” notice in the Student Records section of this document).

Family Safety Plans if You Are Detained or Deported

You can update your child's emergency contact information, including secondary contacts, to identify a trusted adult guardian who can care for your child if you are detained or deported.

You can complete a Caregiver's Authorization Affidavit or a Petition for Appointment of Temporary Guardian of the Person to give a trusted adult the authority to make educational and medical decisions for your child.

Right to File a Complaint

Your child has the right to report a hate crime or file a complaint with CalPac if your child is discriminated against, harassed, intimidated, or bullied on the basis of their actual or perceived nationality, ethnicity, or immigration status.

For more information on resources for responding to immigration enforcement activities at California schools, or to file a complaint, please contact: Bureau of Children's Justice, California Attorney General's Office, P.O. Box 944255, Sacramento, CA 94244-2550, (800) 952-5225, BCJ@doj.ca.gov, <https://oag.ca.gov/bcj/complaint>.

Coversheet

Consent - Personnel Services

Section: VIII. Consent

Item: C. Consent - Personnel Services

Purpose: Vote

Submitted by:

Related Material:

BUS Concordia University MOU - Student Field Work Agreement MOU 09-01-2026.docx.pdf

Concordia University Memorandum of Understanding.pdf

BUS Employee Handbook Revisions September 2026.docx.pdf

Employee Handbook - Certificated Teacher Performance Evaluation Policy.pdf

Community Engagement and Events Technician Board Approval May 2026.pdf

CALIFORNIA PACIFIC CHARTER SCHOOLS**Agenda Item:****Date:** September 8, 2026

	Correspondence/Proposals/Reports
X	Consent Agenda
	Business/Financial Services
	Education/Student Services
X	Personnel Services
	Curriculum
	Policy Development

Item Requires Board Action: X**Item is for Information Only:**

Item: Approve Memorandum of Understanding (MOU) between Concordia University Irvine and California Pacific Charter Schools 08/01/2026 through 06/30/2031

Background:

In order to provide student field work opportunities, staff recommend CalPac engage in an MOU with Concordia University Irvine for the purpose of providing learning experiences for their students. The agreement is mutually beneficial to the school and the university in that university students are afforded the opportunity to gain experience hours to meet their program requirements, and the school gains access to candidates who are certified to provide services under the supervision of the mentor and school leadership team. Additionally, the arrangement creates a path for potential job candidates to meet future staffing needs.

In order to ensure appropriate support and in recognition of the additional duties performed by assigned staff, it is recommended the Board approve a mentor stipend in the amount of \$500/semester per student mentee.

It is recommended the Board approve the MOU with Concordia University Irvine and a mentor stipend.

Fiscal Impact:

Mentor stipend \$500/semester per student mentee



**CONCORDIA
UNIVERSITY**
IRVINE

Concordia University Irvine
School of Education
California Pacific Charter School
August 2026

MEMORANDUM OF UNDERSTANDING

This Agreement is made and entered into as of the execution of the Agreement by both parties by and between California Pacific Charter School ("District") located in Costa Mesa, California, and Concordia University Irvine ("University") a non-profit religious corporation located in Irvine, California.

WITNESSETH

WHEREAS, the governing board of a school district may enter into agreements with a college or university approved by the Commission on Teacher Credentialing (CTC) as a teacher education institution (Ed. Code Section 44227), to provide educational field experiences as may be called for in the requirements of the various authorized credentials for public school service; and

WHEREAS, any such agreement may provide for the payment in money or in services for the services rendered by the school district of an amount not to exceed the actual cost to the school district of the services rendered; and

WHEREAS, the University operates fully accredited educational programs for its students; and

WHEREAS, it is to the mutual benefit of the University and the District to make a program of educational fieldwork experiences available to the University's students at the District's facilities.

NOW, THEREFORE, it is mutually agreed upon between the parties as follows:

GENERAL TERMS AND CONDITIONS

1. Term. The term of this agreement shall commence on _____ and terminate on **6/30/2031**. **(Five-year agreement – May be renewed with the consent of both parties)**

2. Termination. Notwithstanding anything herein contained to the contrary, either party may terminate this agreement with thirty (30) days written notice to the undersigned. In the event of termination of this agreement, students who have not yet completed their K-12 Educational field experience assignment in the District may complete their assignment at the discretion of the University. Nothing in this agreement shall limit the right of the University, acting in its sole

discretion, to remove a student from the K-12 setting at any time.

3. Insurance.

a. University shall maintain professional liability insurance coverage at a minimum of One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in aggregate throughout the course of this Agreement. Further, University agrees to maintain comprehensive general liability insurance at a minimum of One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in aggregate throughout the course of this Agreement. University shall ensure that such policies provide for notification to District at least thirty (30) days in advance of any material modification or cancellation of such coverage. University also agrees to maintain statutory Workers' Compensation coverage on any individuals characterized as employees of University working at District pursuant to this Agreement at all times during the course of this Agreement. University shall provide certificates evidencing all coverage referred to in this section upon request of District.

b. District shall maintain professional liability insurance coverage at a minimum of One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in aggregate throughout the course of this Agreement. Further, District agrees to maintain comprehensive general liability insurance at a minimum of One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in aggregate throughout the course of this Agreement. District shall ensure that such policies provide for notification to University at least thirty (30) days in advance of any material modification or cancellation of such coverage. District also agrees to maintain statutory Workers' Compensation coverage on any individuals characterized as employees of District working at District at all times during the course of this Agreement. District shall provide certificates evidencing all coverage referred to in this section upon request of University.

4. Employment Status of Students. Except in the specific situations described below, University students shall not be considered to be employees of the District.

a. Students Participating in Unpaid K-12 Educational Field Experience not at Student's Place of Employment: If the students are participating in an unpaid K-12 educational field experience not at the student's place of employment, it is understood that the University's students are fulfilling specific requirements for field experiences as part of a degree or credential program requirement, and therefore, the University's students do not thereby become employees of the District by virtue of their field experience.

b. Students Participating in Unpaid K-12 Educational Field Experience at Student's Place of Employment: If the students are participating in an unpaid internship or field experience at the student's place of employment, it is understood by the University and the District that the field experience and work duties of the students shall be kept strictly separate.

c. Students Participating in Paid K-12 Educational Field Experience: If the students are provided with a nominal payment from the District intended to reimburse them for estimated expenses related to their field experience, the students do not thereby become employees of the

District. If, however, the students are paid wages by the District for their service, then they become employees of the District, and the District is responsible for all employee obligations.

5. Confidentiality.

a. All verbal and written information exchanges, as well as proprietary information relating to business practices, procedures or methods of the District shall remain strictly confidential and shall not be disclosed without consent of the District. The University agrees to notify students that they are responsible for respecting and maintaining the confidentiality of all information with respect to all students of the District.

b. The University and the District agree to comply with the Family Educational Rights and Privacy Act (FERPA) of 1974, and all requirements imposed by or pursuant to regulation of the Department of Education to the end that the rights and privacy of the students enrolled in the District and of their parents are not violated or invaded. This assurance is given to obtain access to individual student data for the purpose of using said data to fulfill assignments or contractual obligations with the District. The provisions of the Family Educational Rights and Privacy Act of 1974 include, but are not limited to ensuring that (a) no identification of students or their parent(s)/guardian(s) by persons other than representatives of the University and required persons performing activities mandated by the California Department of Education, California Commission on Teacher Credentialing (i.e. auditors) is permitted; (b) the individual student data will be destroyed when no longer needed for the purpose(s) for which they were obtained; (c) no access to individual student data shall be granted by the University to any other persons, agency, or organization without the written consent of the pupil's parent/guardian, except for sharing with other persons within the District or representatives of the University, so long as those persons have a legitimate interest in the information; (d) the District will not disclose the student records of the University's students except to University and District officials who have a legitimate need for the information consistent with their official responsibilities.

6. Non-Discrimination. Neither party shall unlawfully discriminate against any student on the basis of disability, age, race, color, gender, gender identity, sexual orientation, national and ethnic origin, or any other protected class in administration of the programs subject to this agreement.

7. Transportation of Students. Neither the University nor the District will provide transportation for students between the University and the District school. Each student shall be responsible for his or her transportation.

8. Scope of Authority. The District shall exercise exclusive control over the administration, operation, maintenance and management of the District and its schools, and the University's students while they are in residence at the District. Subject thereto, the University shall exercise control and supervision over the operation, curriculum, faculty and students of the University within the prescribed framework.

9. Indemnification. Except as otherwise may be provided in this Agreement, each party shall indemnify, hold harmless and defend the other party from any and all loss, liability, claim, lawsuit, injury, expense or damage whatsoever including but not limited to attorneys' fees and court costs, arising out of, incident to or in any manner occasioned by the performance or nonperformance by such indemnifying party, its agents, employees, servants, students, or subcontractors, of any covenant or condition of this Agreement or by the negligence, improper conduct or intentional acts or omissions of such indemnifying parties, its agents, employees, servants, students, or subcontractors.

10. Scope of Work. The following scopes of work detail the training and education for University candidates in respective programs along with requirements for the University and Placement Site specific to each placement type. This MOU includes the following scopes of work for programs within the School of Education:

Appendix A. Teacher Education Student Teaching - Multiple Subject, Single Subject, Mild to Moderate Support Needs

Appendix B. School Counseling & School Psychology Practicum

Appendix C. School Counseling & School Psychology Fieldwork

Appendix D. School Counseling & School Psychology Intern

11. General Provisions.

a. Entire Agreement; Amendment. This Agreement including the attachments and exhibits hereto contains the complete and full agreement between the parties with respect to the subject matter hereof and shall supersede all other agreements relative to the subject matter hereof by and between the parties. This Agreement may be amended but only by an instrument in writing signed by both parties to the Agreement.

b. Assignment. University shall not subcontract, assign its rights or delegate its duties under this Agreement without the prior written consent of District. This Agreement shall be binding on and inure to the benefit of successors and permitted assigns of each party.

c. Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of California. Any action arising out of this Agreement shall be instituted and prosecuted only in a court of proper jurisdiction in Orange County, California.

d. Severability. The provisions of this Agreement shall be deemed severable and if any portion shall be held invalid, illegal or unenforceable for any reason, the remainder of this Agreement shall be effective and binding upon the parties.

e. Waiver. Any waiver of any terms, covenants and/or conditions hereof must be in writing and signed by the parties hereto. A waiver of any of the terms, covenants and/or conditions hereof shall not be construed as a waiver of any other terms, covenants and/or conditions hereof nor shall any waiver constitute a continuing waiver.

f. Execution. This Agreement may be executed in one or more counterparts, all of which shall constitute one and the same document. Counterparts may be exchanged by facsimile or email. Each counterpart, whether an original signature or a facsimile copy, shall be deemed an original as against any party who signed it.

The following signatures hereby indicate approval of this agreement:

Concordia University Irvine	District
By:	By:
Name: Rev. Dr. Scott Ashmon	Name:
Title: Senior Vice President and Provost	Title:
Date:	Date:
Address: Concordia University Irvine 1530 Concordia West Irvine, CA 92612	Address:

Copy to:

MOU Coordinator: Dr. Charlie Rodrigues (charlie.rodrigues@cui.edu)

12. **Appendices.** Programmatic Scopes of Work

Appendix A: Teacher Education Student Teaching - Multiple Subject, Single Subject, Mild to Moderate Support Needs

“Student teaching” as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of District employees holding valid credentials issued by the State of California, Commission on Teacher Credentialing, other than emergency or provisional credentials, authorizing them to serve as classroom teachers in the schools or classes in which the student teaching is provided.

The District shall provide teaching experience through student teaching in schools and classes of the District in terms of a defined unit of time for students of the University possessing valid preliminary certificates and assigned by the University to student teaching in schools or classes of the District, and under the direct supervision and instruction of such employees of the District, as the District and the University through their duly authorized representatives may agree upon.

The placement sites (schools) shall demonstrate commitment to collaborative evidence-based practices and continuous program improvement, have partnerships with appropriate other educational, social, and community entities that support teaching and learning, place students with disabilities in the Least Restrictive Environment (LRE), provide robust programs and support for English learners, reflect to the extent possible socioeconomic and cultural diversity, and permit video capture for candidate reflection and California Teacher Performance Assessment (TPA) completion and the Literacy Performance Assessment (LPA). We ask our districts to have a recording policy in place to accommodate TPA video assessment.

If either the District or the University concludes that a particular assignment is not beneficial to the elementary or secondary school class(es) involved, and/or the cooperating teacher, and/or the student teacher, that assignment may be terminated. If the District and the University mutually agree, another assignment within the District may be pursued.

Site administrators and cooperating teachers agree to (a) participate in training to develop and maintain the skills needed to work effectively with student teachers, including the provisions of SB2042; (b) stay current with changing program requirements, including program alignment to the Literacy Standards and TPEs; (c) provide a model for the student teacher by demonstrating effective teaching strategies, including literacy strategies for meaning making, language development, and effective

expression, on a regular basis; (d) develop a plan that progresses from observation to increased responsibility for teaching as the student teacher demonstrates enhanced skills in delivering the curriculum, including literacy skills and emphasizes strong literature, language, and comprehension components with a balance of oral and written language; (e) provide a model and opportunities to practice, as available, screening and diagnostic techniques that inform teaching and assessment and early intervention techniques; (f) to the extent practicable, provide opportunities for student teachers to observe and practice the concepts and strategies included in the California Dyslexia Guidelines; (g) keep the site principal and university supervisor informed of the student teacher's progress; (h) meet with the University supervisor periodically to discuss the student teacher's progress; and (i) complete and submit documentation and evaluations as required by the University. Site principals, in consultation with the District, will assign cooperating teachers. Student teachers will be matched with cooperating teachers by site principals and University Director of Student Teaching.

"Full-time student teaching" is an assignment for the regular school day (at least seven hours) for 16 weeks and includes all duties normally performed by a teacher.

For the Multiple Subject Program, a full-time assignment is a full school day (at least seven hours) for eight weeks in a lower elementary (TK-3) classroom and eight weeks in an upper elementary (4-6) classroom or one assignment for 16 weeks. The University will pay the Cooperating Teacher an honorary stipend for all services required at a rate of two hundred dollars (\$200) per eight-week term for each full-time student teacher placed within the District.

For the Single Subject Program, a full-time assignment is a full school day (at least seven hours) with a minimum of three periods of student teaching, one period of planned observation, and one preparation period for 16 weeks. The University will pay the Cooperating Teacher an honorary stipend for all services required at the rate of four hundred dollars (\$400) per sixteen-week term for each full-time student teacher placed within the District.

For the Education Specialist Programs, a full-time assignment is a full school day (at least seven hours) in an appropriate Mild to Moderate Support Needs (MMSN) setting for 16 weeks. The University will pay the Cooperating Teacher an honorary stipend for all services required at the rate of four hundred dollars (\$400) per sixteen-week term for each full-time student teacher placed within the District.

The University will pay cooperating teachers a stipend at the completion of each semester or quarter. The University will make such payment to the district unless otherwise authorized by the district. In the event the University terminates the

assignment of a student teacher for any reason, the cooperating teacher shall receive payment on account of such student teacher for time spent working with the student teacher. If a student teacher is reassigned to another cooperating teacher, this shall be considered for payment purposes as an entirely new and separate assignment.

The University will assign a supervisor to work with the cooperating teachers and student teachers at District schools. The University supervisor will (a) work in concert with the cooperating teacher and the site principal in the supervision of the student teacher; (b) communicate regularly with the cooperating teacher to discuss the student teacher's progress; (c) monitor the quality of the match between the cooperating teacher and the student teacher and notify the principal and University Director of Student Teaching if there is a mismatch; (d) provide regular written and oral feedback to the student teacher about his or her progress and inform the cooperating teacher about the nature of this feedback; and (e) compile a written evaluation of the student teacher at the end of the semester or quarter.

Student teachers holding 30-day substitute permits may substitute for their cooperating teacher (if District policy permits) when (a) he/she is out ill; (b) when it is determined by the principal that this is in the best interest of the students in the classroom as well as the student teacher; (c) only after the first four (4) weeks of the first assignment; and (d) the student teacher is paid. Substitute teaching days are to be counted toward student teaching days.

Notwithstanding any other provisions of this Agreement, details such as maximum number of students, the defined unit of time, or the distribution of assignments of said students to training levels, shall be arranged for by and between the University and the District; it being understood that the District shall not be obligated to accept assignments of training students beyond the ability of the District, within their established training programs, to effectively provide services pursuant to this agreement; and, further, that the University shall not be obligated to pay the District for services in any amount in excess of that provided for under the terms of this agreement.

The University shall establish a procedure acceptable to the District to ensure that student teachers assigned to the District are informed regarding an educator's responsibilities to report child abuse or neglect to a child protective agency as defined in California Penal Code Section 11166.

The University will verify that student teachers have a negative Tuberculin test and Certificate of Clearance from the State of California on file prior to beginning student teaching.

Appendix B: School Counseling and School Psychology Practicum

“Practicum” as used herein refers to the hours that a student, enrolled in practicum-embedded course(s) in the University program, develops skills learned in previous and current courses under the supervision of a site supervisor working in a K-12 setting.

For School Counseling, students should complete observational direct, as well as, indirect counseling experience in clinical settings working with other clients.

For School Psychology students, the practicum provides students with practical experience, allowing them to apply knowledge and skills in a school setting. Students will provide direct and indirect support, engaging in a range of activities based on the NASP Practice Model, and working with diverse student populations.

The University will ensure students who participate in practicum have met the requirements of a valid CTC document, which includes a fingerprint and background check and TB Risk Assessment. Students will be informed that a District has the authorization to require additional documentation before beginning their practicum assignment.

The District recognizes the importance of facilitating Practicum placements that will enhance the students’ confidence as a professional counselor/psychologist. Settings for School Counselors/Psychologists should build basic counseling skills which include body language, listening, and development of trust with clients.

The University agrees to appoint a faculty member as a University Supervisor to administer the University’s responsibilities related to the Program and oversee the students’ Practicum experience at the District. The University Supervisor shall be responsible for ongoing communication with the District.

The District agrees to assume ultimate responsibility for the counseling services provided to students. Additionally, the psycho-educational assessments administered to students, as well as, the delivery of results through reports and IEP meetings with school psychologists.

Appendix C: School Counseling and School Psychology Fieldwork

“Fieldwork” as used herein refers to the hours that a student, enrolled in fieldwork course(s) in the University program, develops and practices skills learned in previous and current courses under the supervision of a university supervisor and a site supervisor working in a K-12 setting.

The District agrees to appoint a District employee as a District Representative to administer the District’s responsibilities related to the Program and collaborate with the Fieldwork and Internship Coordinator for School Counseling or School Psychology and implement the student’s fieldwork at the District.

The District Representative shall be responsible for on-going communication with the University, as well as the designation of District employees to serve as site supervisors responsible for direct supervision of assigned students. District employees designated as site supervisors shall meet the CTC criteria for supervising students. School Counseling site supervisors must have a current PPS credential with an authorization in school counseling and a minimum of two years of full-time experience as a school counselor. School Psychology site supervisors must have a current PPS credential with an authorization in school psychology and a minimum of three years full-time experience as a school psychologist.

The District Representative and site supervisors shall be granted with sufficient time to supervise, plan and implement the fieldwork including, when feasible, time to attend relevant meetings and conferences.

The District shall (a) support continuing education and professional growth and development of those staff members of the District responsible for supervision of assigned students; (b) provide the physical facilities and equipment necessary to conduct the fieldwork; (c) provide assigned students, whenever possible, with the use of library facilities, reasonable study and storage space; (d) make efforts to assist student in meeting course objectives; (e) advise the University of any changes in its personnel, operations or policies which may affect the fieldwork; (f) permit inspection by the University of the facilities, services available for learning experiences, student records, and other items pertaining to the fieldwork; (g) determine the number of students which the District can accommodate during a given period of time and accept only the number of students which the District can accommodate; and (h) provide access to the University and its students the applicable District rules and regulations with which they are expected to comply.

The University will provide a valid and reliable assessment that the District will use to assess the student's competence, a minimum of twice, at the mid-point and at the conclusion of fieldwork. The completed assessment will be forwarded to the University

after each administration of the assessment and upon the conclusion of each student's fieldwork. Notice will be provided to the University, as soon as practical and at least by mid-term of a student's fieldwork, of any serious deficiency noted in the ability of the student to progress toward achievement of the stated objectives of the field experience. The District shall otherwise have the right to terminate any student whose health or performance is a detriment to any student's well-being or to achievement of the stated objectives of the student's field experience. Prior to such termination, the District shall notify the University's Fieldwork and Internship Coordinator.

The University agrees to appoint a faculty member as Fieldwork and Internship Supervisor and Coordinator to administer the University's responsibilities related to the Program and oversee the students' fieldwork at the District. The Fieldwork and Internship Coordinator shall be responsible for ongoing communication with the District.

The University agrees to assume responsibility for assuring compliance with applicable educational standards established by the California Commission on Teacher Credentialing (CTC), Council for the Accreditation of Educator Preparation (CAEP), and National Association of School Psychologists (NASP).

The University agrees to notify the District, at a time mutually agreed upon, of its planned schedule of student assignments, including each student's name, level of academic preparation, and length and date of the fieldwork. The University shall refer to the District only those students who have satisfactorily completed the prerequisite didactic portion of the curriculum.

The University agrees to advise assigned students regarding appropriate health and professional liability insurance. All students will be covered by the University's group professional liability insurance as required by the terms of this agreement. The University agrees to require assigned students to comply with existing pertinent rules and regulations of the District and all reasonable directions given by qualified District personnel during periods of fieldwork assignment and while on District premises.

The University and the District agree to establish the educational objectives for the Program, devise methods for their implementation, and continually evaluate the Program to determine its effectiveness.

The University will ensure students who participate in fieldwork have met the requirements of a valid CTC document, which includes a fingerprint and background check and TB Risk Assessment. Students will be informed that a District has the authorization to require

additional documentation before beginning their fieldwork assignment.

Appendix D: School Counseling and School Psychology Intern

The Intern School Counselor or Psychologist is approved to assume the functions authorized by the Pupil Personnel Services School Counseling Intern Credential, provided that the Intern's services meet the needs of the participating district, the Intern does not displace other certificated employees in the participating district, and this agreement meets the District's contractual specifications with certificated employees.

The University shall ensure students in the Intern Program hold a Baccalaureate degree or higher from a regionally accredited institution of higher education and have satisfied the additional requirement of meeting the California Basic Skills requirement, most commonly met by the passage of the CBEST assessment and are enrolled in internship courses in the University program.

The University shall provide a University supervisor to work cooperatively with the Intern School Counselor or Psychologist and site supervisor.

The University will provide a valid and reliable assessment that the District will use to assess the Intern's competence, a minimum of twice, at the mid-point and at the conclusion of the Internship. The completed assessment will be forwarded to the University after each administration of the assessment and upon completion of the Internship. Notice will be provided by the District to the University, as soon as practical and at least by mid-term of a student's Internship, of any serious deficiency noted in the ability of the Intern to progress toward achievement of the stated objectives of the Internship.

For school counseling interns, the District shall authorize a District employee who currently holds a Pupil Personnel Services (PPS) Credential with an authorization in school counseling and has a minimum of two years full time experience as a School Counselor to supervise the Intern student. For school psychology interns, the District shall authorize a District employee who currently holds a Pupil Personnel Services (PPS) Credential with an authorization in school psychology and has a minimum of three years full time experience as a School Psychologist to supervise the Intern student. The site supervisor shall be granted with sufficient time to supervise, plan, and implement the Internship, including, when feasible, time to attend relevant meetings and conferences.

The District shall (a) support continuing education and professional growth and development of staff members of the District responsible for supervision of assigned Interns; (b) provide the physical facilities and equipment necessary to conduct the Internship; (c) advise the University of any changes in its personnel, operations, or

policies which may affect the Internship; (d) permit inspection by the University of the facilities, services available for learning experiences, student records, and other items pertaining to the Internship; and (e) provide access to the University and its students the applicable District rules and regulations with which they are expected to comply.

The District shall ensure no Intern School Counselor or Intern School Psychologist will have his/her salary reduced by more than one-eighth of the total contracted pay to cover costs of site supervision. The salary of the Intern School Counselor or Intern School Psychologist shall not be less than the minimum base salary paid regularly certificated personnel in similar positions.

The District agrees that the Intern School Counselor or Intern School Psychologist will remain an employee of the District for the term of the issued Intern Credential or completion of the program, whichever occurs first.

The District shall ensure that the Intern School Counselor or Intern School Psychologist does not displace other certificated Pupil Personnel Services employees in the District.

The University will ensure students who participate in fieldwork have met the requirements of a valid CTC document, which includes a fingerprint and background check and TB Risk Assessment. Students will be informed that a District has the authorization to require additional documentation before beginning their fieldwork assignment.

CALIFORNIA PACIFIC CHARTER SCHOOLS**Agenda Item:****Date:** September 8, 2026

	Correspondence/Proposals/Reports
X	Consent Agenda
	Business/Financial Services
	Education/Student Services
X	Personnel Services
	Curriculum
	Policy Development

Item Requires Board Action: _____**Item is for Information Only:** _____**Item:** Approve revisions to the Employee Handbook**Background:**

Each year staff review changes in employment law and best practices in human resources in order to ensure the Employee Handbook and board policies are in compliance. Following review and approval from the Board of Directors, the revisions to the Handbook will be provided to each employee electronically through the internal human resources information system. The proposed changes to the Employee Handbook have been outlined in a revisions summary document for reference.

It is recommended the Board approve the revisions to the Employee Handbook and direct staff to provide the revisions to all employees for acknowledgement.

Fiscal Impact:

None

G. Employee Evaluation

New: Online Teacher and Education Specialist

California Pacific Charter Schools (“CalPac”) believes that educator evaluation is intended to promote professional growth, recognize exemplary performance, and support continuous improvement in teaching practice. Our evaluation process is aligned with the California Standards for the Teaching Profession (“CSTP”) and CalPac CARES values statements:

- **Community** (CSTP 2)
- **Accessible** (CSTP 4)
- **Rigorous** (CSTP 5)
- **Engaging** (CSTP 1)
- **Supportive** (CSTP 3)

The evaluation process provides meaningful feedback and collaboration between the employee and evaluator, while ensuring sustained excellence in instructional practice.

The school has developed evaluation forms and plans by job classification. The teacher evaluation cycle may include the following:

1. CSTP Self-evaluation beginning of year
2. SMART Goals and Professional Learning Plan, including a goal-setting meeting
3. Informal classroom observation(s)
4. Mid-year check-in
5. Formal classroom observation
6. SMART Goals (finalize)
7. CSTP Self-evaluation end of year
8. Employee Performance Self-Evaluation
9. Annual Performance Review

Employees will have access to their completed informal and formal observation documentation, and annual performance review in the school’s online platform.

Standard Evaluation Cycle

Unless otherwise specified by this policy, Online Teachers and Education Specialists shall participate in a comprehensive performance evaluation annually according to the evaluation cycle established by the Superintendent or designee.

Evaluation Rating Rubric

Online Teacher

Emerging Level 1	Exploring Level 2	Applying Level 3	Integrating Level 4	Innovating Level 5
Demonstrates knowledge of teaching as discrete skills as described in the California Standards for the Teaching Professional (CSTP).	Expands knowledge of related elements of effective instruction, learning goals, assessments, and content as informed by the CSTP.	Utilizes knowledge of CSTP to makes connections between elements of effective instruction, learning goals, assessments, and content standards.	Articulates knowledge of the inter-relationships between elements of effective instruction, learning goals, assessments, and content across the CSTP	Applies in depth knowledge of the CSTP to interconnect effective instruction, learning goals, and assessment within and across content areas.

Education Specialist

Exceeds Expectations (E)	Employee performance demonstrates a depth of knowledge and excellent skills in this area and employee strives to continually improve their performance
Meets Expectations (M)	Employee performance demonstrates effective skill and ability in this area
Needs Improvement (NI)	Employee performance demonstrates the need for growth and/or consistent execution of tasks in this area
New Hire/Growth Area (PG)	Employee performance demonstrates satisfactory advancement toward attaining mastery in this area or duties have not yet been performed independently while training is occurring
Not Applicable (NA)	Job duty has changed or is no longer an expectation for this position

Evaluation Results

Supervisors will provide employees with an overall assessment of their job performance for the school year. Employees who receive a rating below “Applying” for Online Teacher, or “Meets Expectations” for Education Specialist, will be provided recommendations for improvement and applicable job training and identified support as appropriate. For areas of performance deficiencies, the employee may be placed on a performance improvement plan with specific areas of deficiency identified, along with strategies for improvement. The implementation of a performance improvement plan or providing additional support in no way provides a guarantee of ongoing employment, and does not negate the at-will employment status of the employee.

Eligibility for a Biennial (2-year) Evaluation Cycle

An online teacher or education specialist may be placed on an every-other-year evaluation cycle upon recommendation of the supervisor and approval by the Superintendent or designee when all of the following criteria have been met:

1. Has completed at least five (5) consecutive years of certificated employment with CalPac.
2. Received an overall performance rating of **Applying/Meets Expectations** or higher on the most recent comprehensive evaluation.
3. Demonstrated sustained, above-satisfactory performance in all CalPac CARES domains.
4. Received no rating of **Exploring or Emerging** in any CSTP standard during the most recent evaluation.
5. Demonstrated consistent professionalism, collaboration, reliability, and adherence to school policies and procedures.
6. Is not currently participating in a performance improvement plan or other formal corrective or supportive action.

Placement on the biennial evaluation cycle is a privilege recognizing consistent, high-quality professional practice and is not an entitlement based on length of service or job assignment.

Exceptional Performance Recognition

Employees receiving an overall rating of **Innovating**, the highest level of performance within the CalPac CSTP evaluation system, have demonstrated exceptional instructional practice, leadership, and consistent modeling of CalPac CARES values. Such performance may be considered as strong evidence supporting eligibility for the biennial evaluation cycle.

Continued Professional Growth During Off-Year

Employees participating in the biennial evaluation cycle remain responsible for maintaining professional performance and growth. The employee will create SMART goals and meet with their supervisor as a goals check-in during the school year and at the end of the year. During the non-evaluation year, supervisors may conduct informal observations, review student and program data, provide coaching or feedback, and meet with employees regarding professional goals or school initiatives.

Circumstances Affecting Eligibility

With notice, an employee may be deemed ineligible for placement on, or may be removed from, the biennial evaluation cycle at the supervisor's discretion if any of the following occur:

- Overall evaluation rating falls below **Applying/Meets Expectations**.
- Receipt of an **Emerging/Needs Improvement** rating in one or more areas.

- Performance concerns arise related to instruction, professional responsibilities, communication, or compliance with school expectations.
- Documented concerns regarding student engagement, instructional quality, or implementation of curriculum.
- Failure to demonstrate the CalPac CARES values.
- Significant changes in assignment, grade level, credential authorization, instructional model, or job responsibilities that warrant closer supervision.
- Extended leave or interruption in service that limits the supervisor's ability to assess performance.
- Placement on a performance improvement plan, written directive, or other formal corrective process.
- Failure to complete required professional responsibilities, mandatory trainings, or compliance requirements.
- Any other documented performance, organizational, or operational concern that, in the judgment of the supervisor, warrants returning the employee to an annual evaluation cycle.

Return to Annual Evaluation

Employees removed from the biennial evaluation cycle shall return to annual evaluations until the supervisor determines that the eligibility criteria have again been met.

Supervisor Authority

The immediate supervisor shall review eligibility for the biennial evaluation cycle annually.

The supervisor retains the authority to require an annual evaluation whenever it is determined that additional supervision, feedback, or documentation is in the best interest of the employee, students, or the school. The supervisor's determination regarding placement on or removal from the biennial evaluation cycle shall be final.

Meeting the eligibility criteria does not automatically entitle an employee to placement on the biennial evaluation cycle. Placement remains subject to the professional judgment of the employee's supervisor and the operational needs of the school.

At-Will Employment Status

Nothing in this policy limits the school's ability to conduct additional observations, conferences, or evaluations at any time. This policy does not supersede the employee's at-will employment

agreement status. Placement on an annual or every other year evaluation cycle is not a guarantee of continued employment.



Community Engagement and Events Technician

Job Description

Reports To: Superintendent
FLSA Status: Non-Exempt
School Classification: Classified
Pay Range: Grade 16
Work Schedule: 12 months
Location: School Administration Office

Position Summary

The Community Engagement and Events Technician will assist in planning and facilitating activities, field trips, and special events to provide educational opportunities and foster school community and family engagement; assist in promotional and marketing efforts, and assist in school-wide communication efforts. This position includes occasional travel and evening and weekend responsibilities to support school events.

Minimum Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

- Any combination equivalent to:
 - Two years experience with event planning, student field trip management, or related experience performing complex clerical duties including a high level of customer service preferably in an educational setting.
 - Related experience in customer service, hospitality or client/family-facing roles is desirable.
 - ~~○ Related experience working with graphic design programs, and cultivating social media content; experience implementing communications initiatives is desirable.~~
 - College level coursework in communications, public relations, hospitality/event management, or community engagement is desirable.
 - ~~○ College level coursework in communications, digital marketing, online communications media, or marketing is desirable.~~
- State and federal background clearance (LiveScan) to work with students (Education Code Section 44237). No prospective employee can report to work without this clearance being received and Human Resources notifying the immediate supervisor of this clearance.
- Proof of a clear TB test dated within the last 60 days (Education Code Section 49406) upon employment and thereafter updated every four years.

General Skills

- Team player
- Love of learning – a lifelong learner
- Flexible and adaptable

- Open to differing views and objectives
- Conflict resolution skills
- Uphold the school's vision and mission by acting with integrity

Essential Duties and Responsibilities

1. Assist in the planning and management of special events and programs such as all school park days, promotional events, and graduation; work with outside organizations and agencies on a variety of community relations projects; coordinate participation of school participants and facilitate event logistics.
2. Plan, implement, and chaperrone the school's educational field trips to enhance student learning experiences; create and promote field trip master schedules.
3. Facilitate registration for field trips; organize chaperones; support chaperones the day of the event; prepare and distribute instructions and reminders for families and staff
4. Facilitate invoice payment process for field trip fees, collect fees as required from families, complete facility use agreements,
5. Train school staff in field trip procedures; ensure all safety procedures are followed as outlined in the School Safety Plan.
6. Capture photos and video during field trips and events for recap purposes and general documentation; support specific photo/video requests (e.g., interviews, testimonials) as directed by the Communications team — does not include editing or posting content.
7. Plan and host in-person or virtual parent engagement events (e.g., regional meetups, orientation sessions, welcome events for new families) to strengthen family connection to the school.
8. Build and maintain relationships with local businesses and community organizations to create opportunities for field trips, CTE experiences, and other student-focused partnerships.
9. Manage parent-facing communication groups (e.g., regional Facebook groups) and maintain a parent directory or contact network to support community-building efforts.
- ~~10. With a focus on school and community engagement, assist in the planning, development, creation, and dissemination of school communication materials, including newsletters, brochures, electronic flyers, style guides, website content and social media, which highlight the goals, objectives, policies, programs, activities and accomplishments of the school, its students and staff under guidance of Superintendent (or designee).~~
- ~~11. Attends and takes photos at school events for immediate use on social media/online, as well as in future marketing collateral; assists in creating and posting dynamic videos, graphics, as well as photo content for use on the school's website and social media.~~
- ~~12. Updates and monitors the school's social media accounts and community focused message boards.~~
13. Contributes to monthly board updates with reports and pictures from field trips and school events.
14. Assists with solicitation and organization of school volunteers; acts as a point of contact for volunteer support and provides information and coordination of volunteers at field trips and events.
15. Perform clerical and administrative support duties including maintaining calendars and files,

Community Engagement and Events Technician Job Description

Board Approved: May 2026

Revised: September 2026

ordering supplies within a set budget; plan, coordinate and organize school activities and flow of communications; maintain confidentiality of privileged and sensitive information.

Other Duties

- Respond to all school related written correspondence, phone calls, voicemails, and emails within 24 business hours
- Refers all formal disciplinary actions involving students and staff to school management ensuring compliance with the school's Uniform Complaint Policy and the school's Uniform Technology Policy; addressing and resolving complaints from students, parents, and staff in a timely manner; and complying with the provisions of California Penal Code Section 11166 (Child Abuse and Neglect Reporting Act)
- Perform other duties as assigned

Knowledge and Abilities

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Knowledge of

- Methods of event planning, promotion, and coordination
- Applicable laws, codes, regulations, policies, and procedures
- Basic statistical analysis, computations, and reporting
- Willingness to research and become knowledgeable of curriculum and educational resources
- Google docs, sheets and and other online collaboration tools to send and receive information
- ~~Website utilization and navigation and strategies to improve online search engine optimization~~
- Social media etiquette for professional use
- Operation of a computer and assigned software
- Communication platforms to distribute content
- ~~Graphic design and layout~~
- Methods of collecting and organizing data and information

Ability to

- Prepare and present well developed, clear communication both orally and in writing
- Organize data, concepts, and information and prepare reports
- Create visually appealing and positive content for publication or distribution
- Work independently with minimal direction
- Assure efficient and timely completion of projects and activities
- Establish and maintain cooperative and effective working relationships with others
- Interpret, apply and explain laws, codes, rules, regulations, policies and procedures
- Possesses mature judgment and exercise initiative
- Interpersonal skills that maintain a respectful, professional, and courteous manner
- Communicate effectively and regularly with leadership and staff
- Establish and meet project deadlines

*Community Engagement and Events Technician Job Description
Board Approved: May 2026
Revised: September 2026*

- Resolve conflict
- Remain open to differing views and objectives
- Maintain confidentiality of sensitive and privileged information
- Determine appropriate action within clearly defined guidelines
- Participate as a positive team member for the purpose of enhancing and sharing knowledge and skills for the delivery of best practices.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Hearing and speaking to exchange information
- Dexterity of hands and fingers to demonstrate activities
- Operates a computer and other office productivity machinery
- Seeing to read a variety of materials
- Bending at the waist, kneeling or crouching
- Sitting or standing for extended periods of time
- Lifting objects up to 25 pounds with or without assistance
- Close vision and ability to adjust focus
- Travel outside of the county and driving to attend in person events

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Office environment primarily
- Noise level is generally moderate
- Meetings conducted in public and private settings
- Indoor and outdoor in varying temperature
- Incumbents in this job classification may be directed to provide in person services, perform assessments, or attend field trips, meetings, trainings, or conferences in person as determined by the supervisor.

Employee Acknowledgement:

The above job description is not intended to be an all-inclusive list of duties and standards of the position. Incumbents will follow any other instructions, and perform any other related duties, as assigned by their supervisor.

Employee Signature

Printed Name

Date

*Community Engagement and Events Technician Job Description
Board Approved: May 2026
Revised: September 2026*

Coversheet

Approval of the Unaudited Actuals Financial Report 2025-2026

Section:	IX. Business/Financial Services
Item:	A. Approval of the Unaudited Actuals Financial Report 2025-2026
Purpose:	Vote
Submitted by:	Shannon Green
Related Material:	2025-26 Unaudited Actuals Presentation.pdf 2025-26 Unaudited Actuals - California Pacific Charter-Los Angeles.pdf 2025-26 Unaudited Actuals - California Pacific Charter-San Diego.pdf 2025-26 Unaudited Actuals - California Pacific Charter-Sonoma.pdf

BACKGROUND:

Each year, California charter schools are required to submit Unaudited Actuals by September 15, in accordance with Education Code and California Department of Education (CDE) guidelines. The Unaudited Actuals provide a year-end accounting of the school's revenues, expenditures, and fund balances as of June 30, and serve as the official close of the prior fiscal year, pending audit.

This item represents the presentation of the 2025-26 Unaudited Actuals. The report allows the Board to review the school's finalized financial activity compared with prior projections, including the Estimated Actuals adopted in June. It highlights variances between projected and actual results, providing insight into trends that may impact future planning.

Board review of the Unaudited Actuals ensures fiscal transparency and supports informed oversight. Following submission, the school's independent auditors will conduct their review, with the audited financial statements to be finalized and submitted by January 31. This process enables the Board to meet its fiduciary responsibility.

RECOMMENDATION:

It is recommended that the Board approve the 2025-26 Unaudited Actuals for California Pacific Charter Schools – Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751), as presented.



Unaudited Actuals

2 0 2 5 - 2 0 2 6



Average Daily Attendance (ADA)

Based on 2025-26 P-2 (Second Period) Attendance

San Diego

321.62

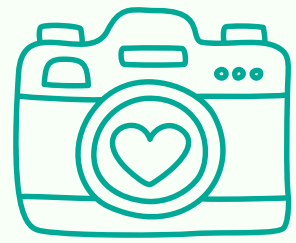
Los Angeles

446.92

Sonoma

228.66

TOTAL ADA: 997.20



2025-26 Unaudited Actuals



CPC-SD Authorized by WUSD	CPC-LA Authorized by AADUSD	CPC-Sonoma Authorized by GESD
Net Surplus \$141,621	Net Surplus \$163,524	Net Surplus \$68,560
Total Revenue \$5,570,523 vs. Estimated Actuals: \$5,575,541 (-0.09%)	Total Revenue \$7,753,738 vs. Estimated Actuals: \$7,784,724 (-0.40%)	Total Revenue \$3,737,099 vs. Estimated Actuals: \$3,766,425 (-0.78%)
Total Expenditures \$5,428,901 vs. Estimated Actuals: \$5,500,583 (-1.30%)	Total Expenditures \$7,590,214 vs. Estimated Actuals: \$7,711,206 (-1.57%)	Total Expenditures \$3,668,538 vs. Estimated Actuals: \$3,716,793 (-1.30%)
Ending Fund Balance \$2,221,683 40.92% of expenditures	Ending Fund Balance \$3,366,357 44.35% of expenditures	Ending Fund Balance \$1,137,683 31.01% of expenditures
Per-Pupil Spending \$16,451	Per-Pupil Spending \$16,047	Per-Pupil Spending \$15,097



2025–26 State Revenues

VARIANCES FROM ESTIMATED ACTUALS



Career Technical Education Incentive Grant (CTEIG):

- Revenues came in lower than estimated due to program growth falling short of projections.
- Because CTEIG funding is tied to eligible expenditures under a 2:1 match requirement, each school intends to request a proportional reduction to its 2026-27 allocation.
 - CPC-SD: \$121,150 Allocation; \$88,246 Unaudited Actuals
 - CPC-LA: \$166,090 Allocation; \$123,623 Unaudited Actuals
 - CPC-SO: \$80,251 Allocation; \$58,490 Unaudited Actuals



Fully Expended One-Time Grants:

- The following were fully expended by the June 30, 2026 deadlines:
 - Arts & Music Block Grant (AMIM)
 - Educator Effectiveness Funds (EEF)
 - A-G Access Grant & A-G Learning Loss Mitigation Grant (A-G Grant)



Note: Universal Prekindergarten (UPK) Grant: All three schools are on track to fully expend funds by June 30, 2028, reflecting a CDE-issued extension of the original deadline.



2025-26 Local Revenues

VARIANCES FROM ESTIMATED ACTUALS



DHCS Medi-Cal Billing:

- Revenue came in lower than expected because 2025-26 Cost and Reimbursement Comparison Schedule (CRCS) settlement revenue was not included in Unaudited Actuals as the related audit has not yet been completed.
- This revenue is expected to be recognized in 2026-27 once the audit is finalized.
 - CPC-SD: \$32,088 Unaudited Actuals
 - CPC-LA: \$40,526 Unaudited Actuals
 - CPC-SO: \$23,678 Unaudited Actuals



JP Morgan Chase Sweep Interest:

- Automatically invests idle cash overnight for CPC-SD and CPC-LA. CPC-SO does not participate, however, there's a minimal interest due to a residual payroll balance.





2025–26 Salaries and Benefits

Unaudited Actuals vs. Estimated Actuals

Category	CPC–SD	CPC–LA	CPC–SO
Certificated Salaries	\$2,565,569	\$3,634,017	\$1,711,981
Classified Salaries	\$638,603	\$920,087	\$425,791
Employee Benefits	\$1,047,546	\$1,439,696	\$697,828
Total Unaudited Actuals	\$4,251,718	\$5,993,801	\$2,835,600

Total Estimated Actuals	\$4,213,453	\$5,948,979	\$2,811,576
\$ Variance	\$38,265	\$44,822	\$24,024
% Variance	0.91%	0.75%	0.85%



- **Salaries and Benefits actuals were consistent with 2025-26 Estimated Actuals across all three schools, with only minor variances.**
- **No significant staffing, compensation, or benefits-related adjustments occurred between Estimated and Unaudited Actuals.**



2025-26 Expenditures

VARIANCES FROM ESTIMATED ACTUALS



01

Books & Supplies

- Materials and Supplies increased due to additional school supplies purchased at year-end.
- Computers came in less than budget. These are purchased based on assessed needs at each school.

02

Other Services

- Travel and Conferences decrease related to staffing hours that were ultimately recorded in Salaries and Benefits.
- Other variances are routine in nature as certain expenses, such as legal and other vendored services, came in lower than originally anticipated.



Cash Balances

As of June 30, 2026

California Pacific Charter – SD

June 30, 2026 Balance = \$1,827,079

Approximately 123 Days of Cash on Hand

California Pacific Charter – LA

June 30, 2026 Balance = \$2,529,194

Approximately 122 Days of Cash on Hand

California Pacific Charter – Sonoma

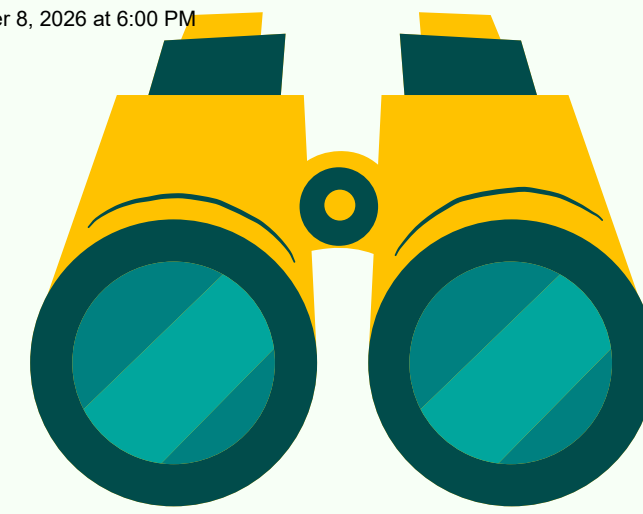
June 30, 2026 Balance = \$643,850

Approximately 64 Days of Cash on Hand

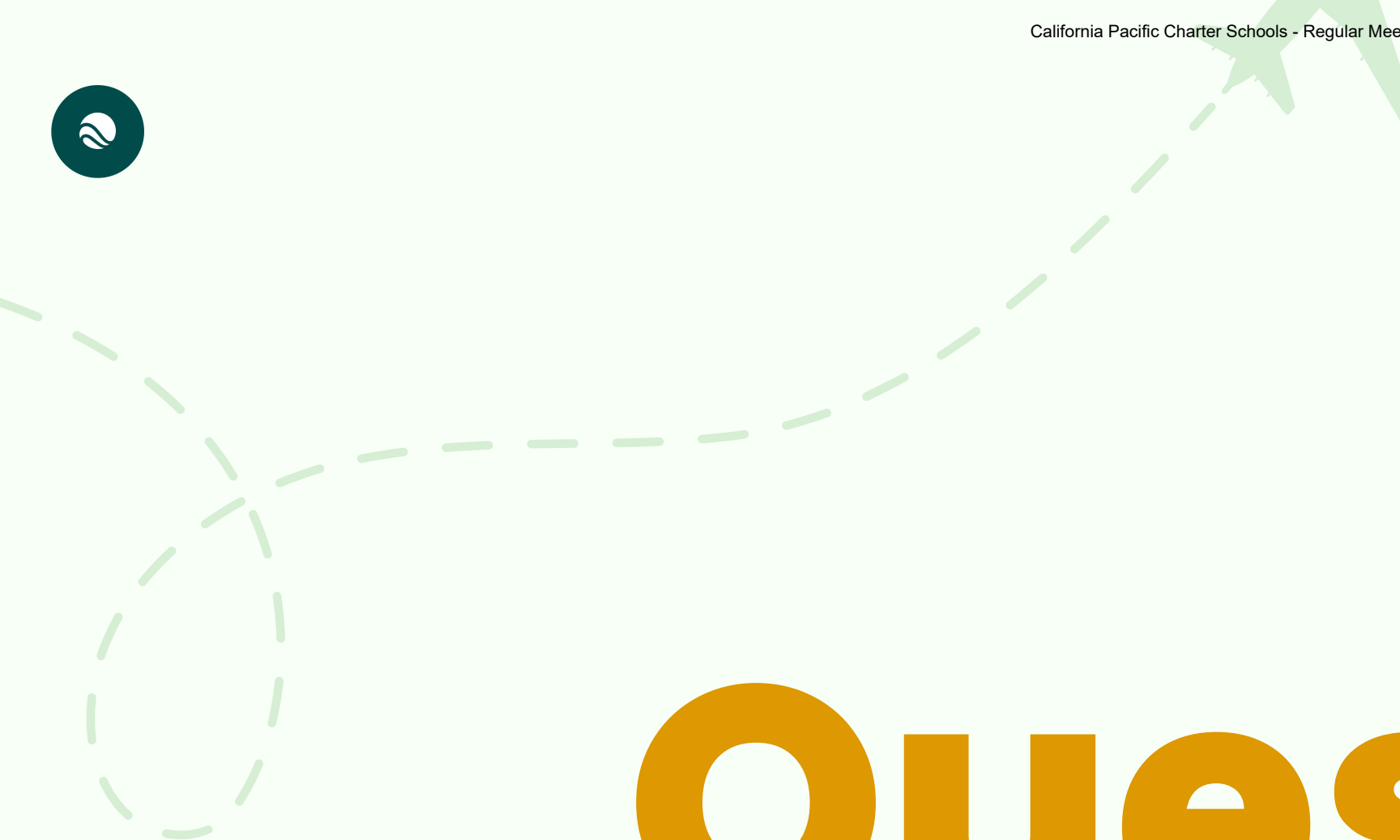


Reserves

Components of Ending Fund Balance



Reserve Category	Purpose	CPC-SD	CPC-LA	CPC-SO
Special Education (3%)	Reserve for student placement costs beyond adopted budget or SELPA funding	\$162,867	\$227,706	\$110,056
Legal (4%)	Reserve for potential litigation costs	\$217,156	\$303,609	\$146,742
Economic Uncertainty (5%)	Safety net for unforeseen economic circumstances	\$271,445	\$379,511	\$183,427
Cashflow Reserve	Covers short-term delays in cash receipts from state/federal sources	\$1,570,215	\$2,455,531	\$697,458



Questions?

T H A N K Y O U !



UNAUDITED ACTUALS

2 0 2 5 - 2 0 2 6



California Pacific
Charter Schools
LOS ANGELES



On or before September 15, charter schools are required to submit Unaudited Actuals to their chartering authority and the County Office of Education (COE). The Unaudited Actuals report provides a year-end summary of the school's financial activity, comparing the adopted and revised budgets to actual revenues and expenditures as recorded through June 30. This process ensures transparency and accountability in the use of public funds.

California Pacific Charter School's 2025-26 Unaudited Actuals reflect the financial activities and position of the Schools as of June 30, 2026. These statements compare the 2025-26 Estimated Actuals with the Unaudited Actuals, highlighting variances between projected and actual year-end results.

CliftonLarsonAllen LLP (CLA), California Pacific Charter Schools' independent auditors, will conduct the formal audit of these financial statements in accordance with the statutory filing deadline.

2025-26 Unaudited Actuals Financial Highlights

The financial performance of all three California Pacific Charter Schools (CalPac) - San Diego (CPC-SD), Los Angeles (CPC-LA), and Sonoma (CPC-SO), remains strong, with healthy reserves and cash flows. All three schools generated operating surpluses for the fiscal year and maintained robust ending fund balances that represent strong reserve percentages relative to total expenditures.

	CPC-SD	CPC-LA	CPC-SO
Total Revenue	\$5,570,523	\$7,753,738	\$3,737,099
Total Expenditures	\$5,428,901	\$7,590,214	\$3,668,538
Net Surplus	\$141,621	\$163,524	\$68,560
Ending Fund Balance	\$2,221,683	\$3,366,357	\$1,137,683
Ending Balance as % of Expenditures	40.92%	44.35%	31.01%

Enrollment and ADA Assumptions

Average Daily Attendance (ADA) is the base factor used in determining the single largest source of income (Local Control Funding Formula "LCFF" apportionment).

	CPC-SD	CPC-LA	CPC-SO
Grades TK-3	93.14	118.95	36.27
Grades 4-6	51.55	63.94	40.12
Grades 7-8	50.29	72.14	33.86
Grades 9-12	126.64	191.89	118.41
Total ADA	321.62	446.92	228.66



Revenue

General Purpose Entitlement - LCFF Revenue – primary funding source for all three schools. The 2025-26 Unaudited Actuals reflect final LCFF funding based on actual ADA reported at year-end and state-certified Principal Apportionment data. State Aid - Prior Years reflects adjustments made by the state to reconcile funding allocations from previous fiscal years, which may result in either increases or decreases to current-year revenues. Revenues differ from prior budget estimates due to changes in ADA, statewide funding adjustments, and final reconciliation by the California Department of Education (CDE).

Federal Revenue –

- Federal Special Education revenues reflect the final allocation schedules for 2025-26.
- Title I, II, and IV revenues reflect final allocations received for the 2025-26 fiscal year.

Federal Revenue – 2025-26 Unaudited Actuals:

	CPC-SD	CPC-LA	CPC-SO
Federal Special Education	\$46,825	\$67,101	\$32,807
Title I	89,341	121,401	48,847
Title II	11,423	15,488	6,763
Title IV	10,000	10,000	10,000

State Revenue –

- State Special Education revenues reflect the final allocation schedules for 2025-26.
- Career Technical Education Incentive Grant (CTEIG) revenues were less than expected for 2025-26 Unaudited Actuals. Decreases resulted from lower personnel benefit expenses, reduced staff attendance at CTE conferences, and lower-than-anticipated field trip costs. Because CTEIG revenue recognition is tied to eligible expenditures under the 2:1 LCFF matching requirement, each school intends to request a proportional reduction across its 2026-27 grant allocations to align future state funding with actual program expenditure capacity.
 - CPC-SD: \$121,150 Allocation; \$88,246 Unaudited Actuals
 - CPC-LA: \$166,090 Allocation; \$123,623 Unaudited Actuals
 - CPC-SO: \$80,251 Allocation; \$58,490 Unaudited Actuals
- Arts & Music Block Grant (AMIM) revenues reflect actual expenditures for 2025-26. All three schools have fully expended these one-time funds as of June 30, 2026, meeting the state deadline.
- California State Lottery revenues reflect final 2025-26 allocations, including any adjustments.
- Proposition 28-Arts & Music in Schools (AMS) revenues reflect actual 2025-26 expenditures. These funds are ongoing and may be expended over a three-year period, resulting in overlapping allocation years as prior and current year funds are drawn down concurrently. During 2025-26, the FY 2024-25 allocation was fully expended, and a portion of the FY 2025-26 allocation will carry forward into 2026-27 in accordance with the grant's multi-year expenditure window.
- Educator Effectiveness Funds (EEF) revenues represent actual expenditures for 2025-26. All three schools have fully expended these one-time funds as of June 30, 2026, meeting the state deadline.



California Pacific Charter Schools

2025-26 UNAUDITED ACTUALS NARRATIVE

- A-G Access Grant & A-G Learning Loss Mitigation Grant (A-G Grant) revenues reflect actual 2025-26 expenditures. All three schools have fully expended these one-time funds as of June 30, 2026, meeting the state deadline.
- Mandated Block Grant (MBG) revenues reflect final 2025-26 allocations, including adjustments.
- Learning Recovery Block Grant (LREBG) revenues represent actual 2025-26 expenditures. As a multi-year grant, LREBG funds may be expended through the 2027-28 deadline, and all three schools remain on track to fully expend their allocations within that window.
- Student Support and Professional Development Discretionary Block Grant (SSPDBG) revenues represent actual 2025-26 expenditures. SSPDBG is a multi-year grant available for use through June 30, 2029, and all three schools remain on track to fully expend their allocations by that date.
- Universal Prekindergarten (UPK) Planning & Implementation Grant revenues reflect actual 2025-26 expenditures. All three schools are on track to fully expend these funds by June 30, 2028, reflecting an extension of the original deadline.
- Literacy Screenings Professional Development (Literacy Screenings) revenues reflect actual expenditures for 2025-26. The FY 2024-25 allocation was fully expended, and a portion of the FY 2025-26 allocation will carry forward into 2026-27. Per CDE guidance, this grant has no statutory expenditure deadline, and unused balances carry forward indefinitely until fully spent.
- Other State Revenue includes allocations for the California Assessment of Student Performance and Progress (CAASPP) and the English Language Proficiency Assessments for California (ELPAC), received based on state assessment participation for 2025-26.

Other State Revenue – 2025-26 Unaudited Actuals:

	CPC-SD	CPC-LA	CPC-SO
State Special Education	\$316,155	\$419,531	\$212,749
CTEIG	88,246	123,623	58,490
AMIM	92,353	112,916	57,660
State Lottery	86,383	107,184	67,583
Prop 28 (AMS)	61,616	85,859	40,090
EEF	41,442	39,403	45,173
A-G Grant	19,494	19,662	9,107
MBG	11,258	14,834	7,238
LREBG	9,040	12,328	6,027
SSPDBG	8,700	11,792	6,095
UPK	9,373	5,940	6,249
Literacy Screenings	990	1,350	660
Other State	775	1,147	374

Local Revenue –

- County Treasury interest represents revenue earned on treasury balances for CPC-SD and CPC-SO; CPC-LA does not receive interest revenue.



California Pacific Charter Schools

2025-26 UNAUDITED ACTUALS NARRATIVE

- All three schools participate in the reimbursement-based DHCS Medi-Cal Billing Option program, which provides reimbursement for eligible health-related services delivered to students and supports the school's efforts to expand student access to health and wellness resources. 2025-26 Unaudited Actuals do not include Cost and Reimbursement Comparison Schedule (CRCS) settlement revenue, as the related audit process has not yet been completed and funds have not been received, resulting in a decrease from Estimated Actuals. CRCS revenue is expected to be recognized in 2026-27 once the related audit is finalized.
 - CPC-SD: \$32,088 Unaudited Actuals; \$44,495 Estimated Actuals
 - CPC-LA: \$40,526 Unaudited Actuals; \$54,342 Estimated Actuals
 - CPC-SO: \$23,678 Unaudited Actuals; \$39,326 Estimated Actuals
- JP Morgan Chase end-of-day sweep interest (Sweep Interest Income) automatically invests idle cash balances overnight to generate short-term interest income for CPC-SD and CPC-LA. CPC-SO maintains a separate bank account and does not participate in the sweep program; the modest interest amount reflects a residual balance generated due to the timing of routine payroll.
- Other local revenue includes rebates, refunds, and other miscellaneous items.

Local Revenue – 2025-26 Unaudited Actuals:

	CPC-SD	CPC-LA	CPC-SO
County Treasury Interest	\$35,562	\$0	\$12,178
DHCS Medi-Cal Billing	32,088	40,526	23,678
Sweep Interest Income	12,635	22,346	316
Other Local	6,500	8,863	4,333

Expenditures

- *Salaries and Benefits* – generally in line with the 2025-26 Estimated Actuals, with only minor variances compared to projections.
- *Books and Supplies* – overall decrease compared to Estimated Actuals due to the net effect of:
 - Materials and Supplies increased due to additional school supplies purchased at year-end.
 - Noncapitalized Equipment expenditures consist primarily of computers and related technology for students, teachers, and staff, purchased based on assessed needs at each school. Decrease noted as actuals came in less than budgeted.
- *Services and Other Operating Expenditures* – overall decrease due to the net effect of:
 - Travel and Conferences decreased because a portion of the professional development budget originally allocated to this category reflected staffing hours that were ultimately recorded in Salaries and Benefits.
 - Professional/Consulting Services and Operating Expenditures decreased, reflecting routine variances as certain expenses, such as legal and other vendored services, came in lower than originally anticipated.



Cash

Cash flow remained positive for all three schools, with positive monthly cash balances throughout the 2025-26 fiscal year. Days of Cash on Hand, a key liquidity measure, indicates the number of days a school can operate using existing reserves without additional revenue. A healthy level for charter schools generally exceeds 90 days, providing a strong buffer against unforeseen financial challenges. CPC-SD and CPC-LA exceeded this benchmark as of June 30, 2026, with 123 and 122 days of cash on hand, respectively. CPC-SO ended the year at 64 days of cash on hand, below the 90-day benchmark, primarily due to the timing of state and categorical revenue receipts, including CTEIG allocations and other payments that had not yet been received as of fiscal year-end. As CalPac's smallest school, CPC-SO is more sensitive to timing fluctuations in cash receipts. These receivables are expected to be collected in early 2026-27, and management continues to monitor CPC-SO's cash position closely. No external borrowing was used during the fiscal year, and none is currently planned.

	CPC-SD	CPC-LA	CPC-SO
Ending Cash Balances as of June 30, 2026	\$1,827,079	\$2,529,194	\$643,850
Days of Cash on Hand	123	122	64

Lease Commitments

CalPac leases an office building in Costa Mesa with a lease term of 60 months. In accordance with ASU 842, the Schools recognize lease assets and lease liabilities for the rights and obligations created by leases that extend more than 12 months.

	CPC-SD	CPC-LA	CPC-SO
Lease Asset as of June 30, 2026	\$46,576	\$63,350	\$20,650
Lease Liability as of June 30, 2026	\$46,184	\$69,546	\$22,670

Reserves

Reserves (or "Fund Balances") are critical in ensuring each School's financial stability. These reserves are allocated to cover potential expenses related to Special Education, legal matters, economic uncertainties, and cash flow needs.

Summary of Ending Fund Balance

	CPC-SD	CPC-LA	CPC-SO
Ending Fund Balance (EFB)	\$2,221,683	\$3,366,357	\$1,137,683
Components of EFB			
<i>Assigned for Special Education</i>	162,867	227,706	110,056
<i>Assigned for Legal</i>	217,156	303,609	146,742
<i>Assigned for Economic Uncertainty</i>	271,445	379,511	183,427
<i>Cashflow Reserve</i>	1,570,215	2,455,531	697,458



2025-26 Unaudited Actuals Financial Summary

California Pacific Charter - Los Angeles (#1751)	Estimated Actuals 2025-26	Unaudited Actuals 2025-26	\$ Change EA vs. UA	% Change EA vs. UA
REVENUES				
General Purpose Revenue	6,512,283	6,512,443	160	0.00%
Federal Revenue	210,141	213,990	3,849	1.83%
Other State Revenue	979,760	955,569	(24,190)	-2.47%
Other Local Revenue	82,541	71,736	(10,805)	-13.09%
TOTAL REVENUES	7,784,724	7,753,738	(30,986)	-0.40%
EXPENDITURES				
Certificated Salaries	3,612,800	3,634,017	21,217	0.59%
Classified Salaries	902,936	920,087	17,151	1.90%
Employee Benefits	1,433,243	1,439,696	6,454	0.45%
Books and Supplies Expenditures	646,717	571,193	(75,524)	-11.68%
Other Services and Operating Expenditures	1,115,509	1,023,202	(92,307)	-8.27%
Capital Outlay	-	-	-	0.00%
Other Outgo	-	2,018	2,018	0.00%
TOTAL EXPENDITURES	7,711,206	7,590,214	(120,991)	-1.57%
NET INCREASE / (DECREASE)	73,519	163,524	90,005	122.43%
BEGINNING BALANCE, RESERVES	3,202,834	3,202,834		
NET INCREASE / (DECREASE)	73,519	163,524		
ENDING BALANCE	3,276,352	3,366,357		
ENDING BALANCE AS % OF EXPENDITURES	42.49%	44.35%		

ALT - Charter School Unaudited Actuals Financial Report — Alternative Form

July 1, 2025 to June 30, 2026

Local Educational Agency (LEA): California Pacific Charter- Los Angeles

Charter Number: 1751

County: Los Angeles

Oversight Entity: Acton-Agua Dulce Unified

Fiscal Year and Reporting Period: 2025–26 Unaudited Actuals

County District School (CDS) Number: 19 75309 0132654

Dataset Submission Number: G8APKN1N23 (2025–26)

California Department of Education (CDE)

Standardized Account Code Structure (SACS) Web Financial Reporting System,
System Version SACS V16

Form ALT, Form Version 11 (FV11)

Printed: 08/31/2026 11:13 AM

Note: In this document, non-shaded cells within tables that contain a dash ('-') represent instances where no data is displayed. Cells within tables that contain a dash ('-') and are shaded gray represent instances where the system does not allow data entry. Individuals experiencing difficulties with this document can contact the Financial Accountability & Information Services Office of the School Fiscal Services Division at sacsweb@cde.ca.gov.

2025–26 Unaudited Actuals
Charter School Alternative Form

Form ALT

CDS 19 75309 0132654
California Pacific Charter- Los Angeles
Acton-Agua Dulce Unified

Charter School Certification - July 1, 2025 to June 30, 2026

County: Los Angeles

Charter Number: 1751

Note: An Alternative Form submitted to the California Department of Education will not be considered a valid submission if the following information is missing:

For information regarding this report, please contact:

For County Fiscal Contact:	For Approving Entity:	For Charter School:
Name: Janelle de Leon	Name: Mayela Salcedo	Name: Shannon Green
Title: Manager Business Advisor Services	Title: CFO	Title: Director of Fiscal Services
Telephone: (562) 940-1645	Telephone: (661) 269-0750	Telephone: (949) 427-6526
Email address: delon_janelle@laoe.edu	Email address: msalcedo@aadusd.k12.ca.us	Email address: sgreen@cal-pacs.org

To the Entity that Approved the Charter School:

2025–26 Charter School Unaudited Actuals Financial Report — Alternative Form:

- ☒ **(Selected)** This report has been approved, and is hereby filed by the charter school pursuant to Education Code Section 42100(b).

Charter School Official:

Signature (Original Signature Required): _____

Date (MM/DD/YYYY): 09/09/2026

Printed Name: Christine Feher

Title: Superintendent

To the County Superintendent of Schools:

2025–26 Charter School Unaudited Actuals Financial Report — Alternative Form:

- ☐ (Unselected) This report is hereby filed with the County Superintendent pursuant to Education Code Section 42100(a).

Authorized Representative of Charter Approving Entity:

Signature (Original Signature Required): _____

Date (MM/DD/YYYY):

Printed Name:

Title:

2025–26 Unaudited Actuals
Charter School Alternative Form

Form ALT

CDS 19 75309 0132654
California Pacific Charter- Los Angeles
Acton-Agua Dulce Unified

To the Superintendent of Public Instruction:

2025–26 Charter School Unaudited Actuals Financial Report — Alternative Form:

- ☐ (Unselected) This report has been verified for mathematical accuracy by the County Superintendent of Schools pursuant to *Education Code* Section 42100(a).

County Superintendent/Designee:

Signature (*Original Signature Required*): _____

Date (MM/DD/YYYY): _____

2025–26 Unaudited Actuals
Charter School Alternative Form

Form ALT

CDS 19 75309 0132654
California Pacific Charter- Los Angeles
Acton-Agua Dulce Unified

Alternative Form - July 1, 2025 to June 30, 2026

County: Los Angeles

Charter Number: 1751

This charter school uses the following basis of accounting: (Select one)

(X) (Selected) Accrual Basis (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900–6920, 7438, 9400–9489, 9660–9669, 9796, and 9797)

() (Unselected) Modified Accrual Basis (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100–6170, 6200–6700, 7438, 7439, and 9711–9789)

Description	Object Codes	Unrestricted	Restricted	Total
A. Revenues				
1. Local Control Funding Formula (LCFF) Sources	-	-	-	-
State Aid - Current Year	8011	6,199,339.00	-	6,199,339.00
Education Protection Account State Aid - Current Year	8012	89,384.00	-	89,384.00
State Aid - Prior Years	8019	332.00	-	332.00
Transfers to Charter Schools in Lieu of Property Taxes	8096	223,388.00	-	223,388.00
Other LCFF Transfers	8091, 8097	0.00	0.00	0.00
Total, LCFF Sources		6,512,443.00	0.00	6,512,443.00
2. Federal Revenues (See note in Section L)	-	-	-	-
Every Student Succeeds Act	8290	-	146,889.00	146,889.00
Special Education - Federal	8181, 8182	-	67,100.90	67,100.90
Child Nutrition - Federal	8220	-	0.00	0.00
Donated Food Commodities	8221	-	0.00	0.00
Other Federal Revenues	8110, 8260–8299	0.00	0.00	0.00
Total, Federal Revenues		0.00	213,989.90	213,989.90
3. Other State Revenues (StateRev)	-	-	-	-
Special Education (SE) - State	StateRevSE	-	381,385.04	381,385.04
All Other (AO) State Revenues	StateRevAO	88,833.53	485,350.84	574,184.37
Total, Other State Revenues		88,833.53	866,735.88	955,569.41
4. Other Local Revenues (LocalRev)	-	-	-	-
All Other Local Revenues	LocalRevAO	31,209.68	40,526.18	71,735.86
Total, Local Revenues		31,209.68	40,526.18	71,735.86
5. Total Revenues		6,632,486.21	1,121,251.96	7,753,738.17
B. Expenditures (See note in Section L)				
1. Certificated Salaries	-	-	-	-
Certificated Teachers' Salaries	1100	1,833,885.68	811,627.10	2,645,512.78
Certificated Pupil Support Salaries	1200	130,047.31	317,626.21	447,673.52

2025–26 Unaudited Actuals
Charter School Alternative Form

Form ALT

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California Pacific Charter- Los Angeles
Acton-Agua Dulce Unified

Description	Object Codes	Unrestricted	Restricted	Total
Certificated Supervisors' and Administrators' Salaries	1300	406,426.69	134,404.36	540,831.05
Other Certificated Salaries	1900	0.00	0.00	0.00
Total, Certificated Salaries		2,370,359.68	1,263,657.67	3,634,017.35
2. Noncertificated Salaries	-	-	-	-
Noncertificated Instructional Salaries	2100	124,267.20	217,792.77	342,059.97
Noncertificated Support Salaries	2200	0.00	0.00	0.00
Noncertificated Supervisors' and Administrators' Salaries	2300	211,930.79	0.00	211,930.79
Clerical, Technical and Office Salaries	2400	366,096.68	0.00	366,096.68
Other Noncertificated Salaries	2900	0.00	0.00	0.00
Total, Noncertificated Salaries		702,294.67	217,792.77	920,087.44
3. Employee Benefits	-	-	-	-
State Teachers' Retirement System (STRS)	3101–3102	311,265.51	351,342.32	662,607.83
Public Employees' Retirement System (PERS)	3201–3202	0.00	0.00	0.00
Social Security Taxes (OASDI)/Medicare/Alternative	3301–3302	88,936.26	34,041.53	122,977.79
Health and Welfare Benefits	3401–3402	284,668.83	198,985.09	483,653.92
Unemployment Insurance	3501–3502	10,735.66	5,248.78	15,984.44
Workers' Compensation Insurance	3601–3602	22,091.05	9,434.94	31,525.99
Postemployment Benefits Other Than Pension (OPEB), Allocated	3701–3702	0.00	0.00	0.00
OPEB, Active Employees	3751–3752	0.00	0.00	0.00
Other Employee Benefits	3901–3902	91,253.90	31,692.34	122,946.24
Total, Employee Benefits		808,951.21	630,745.00	1,439,696.21
4. Books and Supplies	-	-	-	-
Approved Textbooks and Core Curricula Materials	4100	237,609.05	73,829.64	311,438.69
Books and Other Reference Materials	4200	0.00	0.00	0.00
Materials and Supplies	4300	57,662.73	13,868.70	71,531.43
Noncapitalized Equipment	4400	177,204.46	11,018.31	188,222.77
Food	4700	0.00		0.00
Total, Books and Supplies		472,476.24	98,716.65	571,192.89
5. Services and Other Operating Expenditures	-	-	-	-
Subagreements for Services	5100	0.00	196,206.81	196,206.81
Travel and Conferences	5200	54,481.13	40,661.10	95,142.23
Dues and Memberships	5300	25,313.98	0.00	25,313.98
Insurance	5400	21,952.79	0.00	21,952.79
Operations and Housekeeping Services	5500	0.00	0.00	0.00
Rentals, Leases, Repairs, and Noncapitalized Improvements	5600	55,602.45	2,227.21	57,829.66
Transfers of Direct Costs	5700–5799	0.00		0.00

2025–26 Unaudited Actuals
Charter School Alternative Form

Form ALT

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California Pacific Charter- Los Angeles
Acton-Agua Dulce Unified

Description	Object Codes	Unrestricted	Restricted	Total
Professional/Consulting Services and Operating Expenditures	5800	547,160.34	9,020.80	556,181.14
Communications	5900	62,495.62	8,079.78	70,575.40
Total, Services and Other Operating Expenditures		767,006.31	256,195.70	1,023,202.01
6. Capital Outlay (Objects 6100–6170, 6200–6700 modified accrual basis only)	-	-	-	-
Land and Land Improvements	6100–6170	-	-	0.00
Buildings and Improvements of Buildings	6200	-	-	0.00
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	-	-	0.00
Equipment	6400	-	-	0.00
Equipment Replacement	6500	-	-	0.00
Lease Assets	6600	-	-	0.00
Subscription Assets	6700	-	-	0.00
Depreciation Expense (Accrual basis only)	6900	0.00	0.00	0.00
Amortization Expense - Lease Assets (Accrual basis only)	6910		0.00	0.00
Amortization Expense - Subscription Assets (Accrual basis only)	6920			0.00
Total, Capital Outlay		0.00	0.00	0.00
7. Other Outgo	-	-	-	-
Tuition to Other Schools	7110–7143	0.00	0.00	0.00
Transfers of Pass-Through Revenues to Other Local Educational Agencies (LEAs)	7211–7213	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - Special Education	7221–7223SE	-	0.00	0.00
Transfers of Apportionments to Other LEAs - All Other	7221–7223AO	0.00	0.00	0.00
All Other Transfers	7281–7299	0.00	2,018.42	2,018.42
Transfers of Indirect Costs	7300–7399	(17,275.36)	17,275.36	0.00
Debt Service:	-	-	-	-
Interest	7438	0.00		0.00
Principal (For modified accrual basis only)	7439	-	-	0.00
Total Debt Service		0.00	0.00	0.00
Total, Other Outgo		(17,275.36)	19,293.78	2,018.42
8. Total Expenditures		5,103,812.75	2,486,401.57	7,590,214.32
C. Excess (Deficiency) of Revenues over Expenditures before Other Financing Sources and Uses (A5 - B8)		1,528,673.46	(1,365,149.61)	163,523.85
D. Other Financing Sources/Uses				
1. Other Sources	8930–8979	0.00	0.00	0.00
2. Less: Other Uses	7630–7699	0.00	0.00	0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980–8999	(1,365,149.61)	1,365,149.61	0.00

2025–26 Unaudited Actuals
Charter School Alternative Form

Form ALT

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California Pacific Charter- Los Angeles
Acton-Agua Dulce Unified

Description	Object Codes	Unrestricted	Restricted	Total
4. Total Other Financing Sources/Uses		(1,365,149.61)	1,365,149.61	0.00
E. Net Increase (Decrease) in Fund Balance/Net Position (C + D4)		163,523.85	0.00	163,523.85
F. Fund Balance/Net Position				
1. Beginning Fund Balance/Net Position	-	-	-	-
a. As of July 1	9791	3,202,833.60		3,202,833.60
b. Adjustments/Restatements	9793, 9795	0.00		0.00
c. Adjusted Beginning Fund Balance/Net Position		3,202,833.60	0.00	3,202,833.60
2. Ending Fund Balance/Net Position, June 30 (E + F1c)		3,366,357.45	0.00	3,366,357.45
Components of Ending Fund Balance (Modified Accrual Basis only)	-	-	-	-
a. Nonspendable	-	-	-	-
1. Revolving Cash (equals Object 9130)	9711	-	-	0.00
2. Stores (equals Object 9320)	9712	-	-	0.00
3. Prepaid Expenditures (equals Object 9330)	9713	-	-	0.00
4. All Others	9719	-	-	0.00
b. Restricted	9740	-	-	0.00
c. Committed	-	-	-	-
1. Stabilization Arrangements	9750	-	-	0.00
2. Other Commitments	9760	-	-	0.00
d. Assigned	9780	-	-	0.00
e. Unassigned/Unappropriated	-	-	-	-
1. Reserve for Economic Uncertainties	9789	-	-	0.00
2. Unassigned/Unappropriated Amount	9790M	-	-	0.00
3. Components of Ending Net Position (Accrual Basis only)	-	-	-	-
a. Net Investment in Capital Assets	9796	0.00	0.00	0.00
b. Restricted Net Position	9797	-	0.00	0.00
c. Unrestricted Net Position	9790A	3,366,357.45	0.00	3,366,357.45
G. Assets				
1. Cash	-	-	-	-
a. In County Treasury	9110	0.00	0.00	0.00
b. Fair Value Adjustment to Cash in County Treasury	9111	0.00	0.00	0.00
c. In Banks	9120	2,339,341.98	189,851.52	2,529,193.50
d. In Revolving Fund	9130	0.00	0.00	0.00
e. With Fiscal Agent/Trustee	9135	4,489.64	0.00	4,489.64
f. Collections Awaiting Deposit	9140	0.00	0.00	0.00
2. Investments	9150	0.00	0.00	0.00
3. Accounts Receivable	9200	801,582.65	276,197.62	1,077,780.27

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California Pacific Charter- Los Angeles
Acton-Agua Dulce Unified

Description	Object Codes	Unrestricted	Restricted	Total
4. Due from Grantor Governments	9290	0.00	0.00	0.00
5. Stores	9320	0.00	0.00	0.00
6. Prepaid Expenditures (Expenses)	9330	375,173.98	0.00	375,173.98
7. Other Current Assets	9340	0.00	0.00	0.00
8. Lease Receivable	9380	0.00	0.00	0.00
9. Capital Assets (accrual basis only)	9400–9489	63,350.16	0.00	63,350.16
10. Total, Assets		3,583,938.41	466,049.14	4,049,987.55
H. Deferred Outflows of Resources				
1. Deferred Outflows of Resources	9490	0.00	0.00	0.00
2. Total, Deferred Outflows		0.00	0.00	0.00
I. Liabilities				
1. Accounts Payable	9500	148,034.74	0.00	148,034.74
2. Due to Grantor Governments	9590	0.00	0.00	0.00
3. Current Loans	9640	0.00	0.00	0.00
4. Unearned Revenue	9650	0.00	466,049.14	466,049.14
5. Long-Term Liabilities (accrual basis only)	9660–9669	69,546.22	0.00	69,546.22
6. Total, Liabilities		217,580.96	466,049.14	683,630.10
J. Deferred Inflows of Resources				
1. Deferred Inflows of Resources	9690	0.00	0.00	0.00
2. Total, Deferred Inflows		0.00	0.00	0.00
K. Fund Balance/Net Position				
Ending Fund Balance/Net Position, June 30 (G10 + H2) - (I6 + J2) (must agree with Line F2)		3,366,357.45	0.00	3,366,357.45

2025–26 Unaudited Actuals
Charter School Alternative Form

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California Pacific Charter- Los Angeles
Acton-Agua Dulce Unified

L. Federal Every Student Succeeds Act (ESSA) Maintenance of Effort (MOE) Requirement - July 1, 2025 to June 30, 2026

County: Los Angeles

Charter Number: 1751

Note: If your charter school received federal funding, as reported in Section A2, the following additional information must be provided in order for the CDE to calculate compliance with the Federal ESSA MOE Requirement:

1. Federal Revenue Used for Capital Outlay and Debt Service

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "None")	Capital Outlay (\$)	Debt Service (\$)	Total
a. None	0.00	0.00	0.00
b.			0.00
c.			0.00
d.			0.00
e.			0.00
f.			0.00
g.			0.00
h.			0.00
i.			0.00
j.			0.00
Total Federal Revenues Used for Capital Outlay and Debt Service	0.00	0.00	0.00

2. Community Services Expenditures

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Expenditures	Object Codes	Amount (\$) (Enter "0.00" if none)
a. Certificated Salaries	1000–1999	0.00
b. Noncertificated Salaries	2000–2999	0.00
c. Employee Benefits	3000–3999	0.00
d. Books and Supplies	4000–4999	0.00
e. Services and Other Operating Expenditures	5000–5999	0.00
Total Community Services Expenditures		0.00

2025–26 Unaudited Actuals
Charter School Alternative Form

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Acton-Agua Dulce Unified

3. Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster

Date of Presidential Disaster Declaration (MM/DD/YYYY)	Brief Description (If no amounts, indicate "None")	Amount (\$)
a.	None	0.00
b.		
c.		
d.		
Total Supplemental Expenditures (Should not be Negative)		0.00

4. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:

Results of this calculation will be used for comparison with 2024–25 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis may result in reduction to allocations for covered programs in 2027–28.

Description	Amount (\$)
a. Total Expenditures (B8)	7,590,214.32
b. Less Federal Expenditures (Total A2) [Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	213,989.90
c. Subtotal of State & Local Expenditures [a minus b]	7,376,224.42
d. Less Community Services [L2 Total]	0.00
e. Less Capital Outlay & Debt Service [Total B6 plus objects 7438 and 7439, less L1 Total, less objects 6600, 6700, 6910 and 6920]	0.00
f. Less Supplemental Expenditures made as the result of a Presidentially Declared Disaster	0.00
Total State & Local Expenditures Subject to MOE [c minus d minus e minus f]	7,376,224.42

UNAUDITED ACTUALS

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California Pacific
Charter Schools
SAN DIEGO



On or before September 15, charter schools are required to submit Unaudited Actuals to their chartering authority and the County Office of Education (COE). The Unaudited Actuals report provides a year-end summary of the school's financial activity, comparing the adopted and revised budgets to actual revenues and expenditures as recorded through June 30. This process ensures transparency and accountability in the use of public funds.

California Pacific Charter School's 2025-26 Unaudited Actuals reflect the financial activities and position of the Schools as of June 30, 2026. These statements compare the 2025-26 Estimated Actuals with the Unaudited Actuals, highlighting variances between projected and actual year-end results.

CliftonLarsonAllen LLP (CLA), California Pacific Charter Schools' independent auditors, will conduct the formal audit of these financial statements in accordance with the statutory filing deadline.

2025-26 Unaudited Actuals Financial Highlights

The financial performance of all three California Pacific Charter Schools (CalPac) - San Diego (CPC-SD), Los Angeles (CPC-LA), and Sonoma (CPC-SO), remains strong, with healthy reserves and cash flows. All three schools generated operating surpluses for the fiscal year and maintained robust ending fund balances that represent strong reserve percentages relative to total expenditures.

	CPC-SD	CPC-LA	CPC-SO
Total Revenue	\$5,570,523	\$7,753,738	\$3,737,099
Total Expenditures	\$5,428,901	\$7,590,214	\$3,668,538
Net Surplus	\$141,621	\$163,524	\$68,560
Ending Fund Balance	\$2,221,683	\$3,366,357	\$1,137,683
Ending Balance as % of Expenditures	40.92%	44.35%	31.01%

Enrollment and ADA Assumptions

Average Daily Attendance (ADA) is the base factor used in determining the single largest source of income (Local Control Funding Formula "LCFF" apportionment).

	CPC-SD	CPC-LA	CPC-SO
Grades TK-3	93.14	118.95	36.27
Grades 4-6	51.55	63.94	40.12
Grades 7-8	50.29	72.14	33.86
Grades 9-12	126.64	191.89	118.41
Total ADA	321.62	446.92	228.66



Revenue

General Purpose Entitlement - LCFF Revenue – primary funding source for all three schools. The 2025-26 Unaudited Actuals reflect final LCFF funding based on actual ADA reported at year-end and state-certified Principal Apportionment data. State Aid - Prior Years reflects adjustments made by the state to reconcile funding allocations from previous fiscal years, which may result in either increases or decreases to current-year revenues. Revenues differ from prior budget estimates due to changes in ADA, statewide funding adjustments, and final reconciliation by the California Department of Education (CDE).

Federal Revenue –

- Federal Special Education revenues reflect the final allocation schedules for 2025-26.
- Title I, II, and IV revenues reflect final allocations received for the 2025-26 fiscal year.

Federal Revenue – 2025-26 Unaudited Actuals:

	CPC-SD	CPC-LA	CPC-SO
Federal Special Education	\$46,825	\$67,101	\$32,807
Title I	89,341	121,401	48,847
Title II	11,423	15,488	6,763
Title IV	10,000	10,000	10,000

State Revenue –

- State Special Education revenues reflect the final allocation schedules for 2025-26.
- Career Technical Education Incentive Grant (CTEIG) revenues were less than expected for 2025-26 Unaudited Actuals. Decreases resulted from lower personnel benefit expenses, reduced staff attendance at CTE conferences, and lower-than-anticipated field trip costs. Because CTEIG revenue recognition is tied to eligible expenditures under the 2:1 LCFF matching requirement, each school intends to request a proportional reduction across its 2026-27 grant allocations to align future state funding with actual program expenditure capacity.
 - CPC-SD: \$121,150 Allocation; \$88,246 Unaudited Actuals
 - CPC-LA: \$166,090 Allocation; \$123,623 Unaudited Actuals
 - CPC-SO: \$80,251 Allocation; \$58,490 Unaudited Actuals
- Arts & Music Block Grant (AMIM) revenues reflect actual expenditures for 2025-26. All three schools have fully expended these one-time funds as of June 30, 2026, meeting the state deadline.
- California State Lottery revenues reflect final 2025-26 allocations, including any adjustments.
- Proposition 28-Arts & Music in Schools (AMS) revenues reflect actual 2025-26 expenditures. These funds are ongoing and may be expended over a three-year period, resulting in overlapping allocation years as prior and current year funds are drawn down concurrently. During 2025-26, the FY 2024-25 allocation was fully expended, and a portion of the FY 2025-26 allocation will carry forward into 2026-27 in accordance with the grant's multi-year expenditure window.
- Educator Effectiveness Funds (EEF) revenues represent actual expenditures for 2025-26. All three schools have fully expended these one-time funds as of June 30, 2026, meeting the state deadline.



California Pacific Charter Schools

2025-26 UNAUDITED ACTUALS NARRATIVE

- A-G Access Grant & A-G Learning Loss Mitigation Grant (A-G Grant) revenues reflect actual 2025-26 expenditures. All three schools have fully expended these one-time funds as of June 30, 2026, meeting the state deadline.
- Mandated Block Grant (MBG) revenues reflect final 2025-26 allocations, including adjustments.
- Learning Recovery Block Grant (LREBG) revenues represent actual 2025-26 expenditures. As a multi-year grant, LREBG funds may be expended through the 2027-28 deadline, and all three schools remain on track to fully expend their allocations within that window.
- Student Support and Professional Development Discretionary Block Grant (SSPDBG) revenues represent actual 2025-26 expenditures. SSPDBG is a multi-year grant available for use through June 30, 2029, and all three schools remain on track to fully expend their allocations by that date.
- Universal Prekindergarten (UPK) Planning & Implementation Grant revenues reflect actual 2025-26 expenditures. All three schools are on track to fully expend these funds by June 30, 2028, reflecting an extension of the original deadline.
- Literacy Screenings Professional Development (Literacy Screenings) revenues reflect actual expenditures for 2025-26. The FY 2024-25 allocation was fully expended, and a portion of the FY 2025-26 allocation will carry forward into 2026-27. Per CDE guidance, this grant has no statutory expenditure deadline, and unused balances carry forward indefinitely until fully spent.
- Other State Revenue includes allocations for the California Assessment of Student Performance and Progress (CAASPP) and the English Language Proficiency Assessments for California (ELPAC), received based on state assessment participation for 2025-26.

Other State Revenue – 2025-26 Unaudited Actuals:

	CPC-SD	CPC-LA	CPC-SO
State Special Education	\$316,155	\$419,531	\$212,749
CTEIG	88,246	123,623	58,490
AMIM	92,353	112,916	57,660
State Lottery	86,383	107,184	67,583
Prop 28 (AMS)	61,616	85,859	40,090
EEF	41,442	39,403	45,173
A-G Grant	19,494	19,662	9,107
MBG	11,258	14,834	7,238
LREBG	9,040	12,328	6,027
SSPDBG	8,700	11,792	6,095
UPK	9,373	5,940	6,249
Literacy Screenings	990	1,350	660
Other State	775	1,147	374

Local Revenue –

- County Treasury interest represents revenue earned on treasury balances for CPC-SD and CPC-SO; CPC-LA does not receive interest revenue.



California Pacific Charter Schools

2025-26 UNAUDITED ACTUALS NARRATIVE

- All three schools participate in the reimbursement-based DHCS Medi-Cal Billing Option program, which provides reimbursement for eligible health-related services delivered to students and supports the school's efforts to expand student access to health and wellness resources. 2025-26 Unaudited Actuals do not include Cost and Reimbursement Comparison Schedule (CRCS) settlement revenue, as the related audit process has not yet been completed and funds have not been received, resulting in a decrease from Estimated Actuals. CRCS revenue is expected to be recognized in 2026-27 once the related audit is finalized.
 - CPC-SD: \$32,088 Unaudited Actuals; \$44,495 Estimated Actuals
 - CPC-LA: \$40,526 Unaudited Actuals; \$54,342 Estimated Actuals
 - CPC-SO: \$23,678 Unaudited Actuals; \$39,326 Estimated Actuals
- JP Morgan Chase end-of-day sweep interest (Sweep Interest Income) automatically invests idle cash balances overnight to generate short-term interest income for CPC-SD and CPC-LA. CPC-SO maintains a separate bank account and does not participate in the sweep program; the modest interest amount reflects a residual balance generated due to the timing of routine payroll.
- Other local revenue includes rebates, refunds, and other miscellaneous items.

Local Revenue – 2025-26 Unaudited Actuals:

	CPC-SD	CPC-LA	CPC-SO
County Treasury Interest	\$35,562	\$0	\$12,178
DHCS Medi-Cal Billing	32,088	40,526	23,678
Sweep Interest Income	12,635	22,346	316
Other Local	6,500	8,863	4,333

Expenditures

- *Salaries and Benefits* – generally in line with the 2025-26 Estimated Actuals, with only minor variances compared to projections.
- *Books and Supplies* – overall decrease compared to Estimated Actuals due to the net effect of:
 - Materials and Supplies increased due to additional school supplies purchased at year-end.
 - Noncapitalized Equipment expenditures consist primarily of computers and related technology for students, teachers, and staff, purchased based on assessed needs at each school. Decrease noted as actuals came in less than budgeted.
- *Services and Other Operating Expenditures* – overall decrease due to the net effect of:
 - Travel and Conferences decreased because a portion of the professional development budget originally allocated to this category reflected staffing hours that were ultimately recorded in Salaries and Benefits.
 - Professional/Consulting Services and Operating Expenditures decreased, reflecting routine variances as certain expenses, such as legal and other vendored services, came in lower than originally anticipated.



Cash

Cash flow remained positive for all three schools, with positive monthly cash balances throughout the 2025-26 fiscal year. Days of Cash on Hand, a key liquidity measure, indicates the number of days a school can operate using existing reserves without additional revenue. A healthy level for charter schools generally exceeds 90 days, providing a strong buffer against unforeseen financial challenges. CPC-SD and CPC-LA exceeded this benchmark as of June 30, 2026, with 123 and 122 days of cash on hand, respectively. CPC-SO ended the year at 64 days of cash on hand, below the 90-day benchmark, primarily due to the timing of state and categorical revenue receipts, including CTEIG allocations and other payments that had not yet been received as of fiscal year-end. As CalPac's smallest school, CPC-SO is more sensitive to timing fluctuations in cash receipts. These receivables are expected to be collected in early 2026-27, and management continues to monitor CPC-SO's cash position closely. No external borrowing was used during the fiscal year, and none is currently planned.

	CPC-SD	CPC-LA	CPC-SO
Ending Cash Balances as of June 30, 2026	\$1,827,079	\$2,529,194	\$643,850
Days of Cash on Hand	123	122	64

Lease Commitments

CalPac leases an office building in Costa Mesa with a lease term of 60 months. In accordance with ASU 842, the Schools recognize lease assets and lease liabilities for the rights and obligations created by leases that extend more than 12 months.

	CPC-SD	CPC-LA	CPC-SO
Lease Asset as of June 30, 2026	\$46,576	\$63,350	\$20,650
Lease Liability as of June 30, 2026	\$46,184	\$69,546	\$22,670

Reserves

Reserves (or "Fund Balances") are critical in ensuring each School's financial stability. These reserves are allocated to cover potential expenses related to Special Education, legal matters, economic uncertainties, and cash flow needs.

Summary of Ending Fund Balance

	CPC-SD	CPC-LA	CPC-SO
Ending Fund Balance (EFB)	\$2,221,683	\$3,366,357	\$1,137,683
Components of EFB			
<i>Assigned for Special Education</i>	162,867	227,706	110,056
<i>Assigned for Legal</i>	217,156	303,609	146,742
<i>Assigned for Economic Uncertainty</i>	271,445	379,511	183,427
<i>Cashflow Reserve</i>	1,570,215	2,455,531	697,458



2025-26 Unaudited Actuals Financial Summary

California Pacific Charter - San Diego (#1758)	Estimated Actuals 2025-26	Unaudited Actuals 2025-26	\$ Change EA vs. UA	% Change EA vs. UA
REVENUES				
General Purpose Revenue	4,575,257	4,580,323	5,066	0.11%
Federal Revenue	157,431	157,589	158	0.10%
Other State Revenue	748,830	745,825	(3,005)	-0.40%
Other Local Revenue	94,022	86,785	(7,237)	-7.70%
TOTAL REVENUES	5,575,541	5,570,523	(5,018)	-0.09%
EXPENDITURES				
Certificated Salaries	2,542,965	2,565,569	22,604	0.89%
Classified Salaries	626,054	638,603	12,549	2.00%
Employee Benefits	1,044,434	1,047,546	3,112	0.30%
Books and Supplies Expenditures	481,795	415,627	(66,168)	-13.73%
Other Services and Operating Expenditures	804,551	759,390	(45,161)	-5.61%
Capital Outlay	784	784	-	0.00%
Other Outgo	-	1,383	1,383	0.00%
TOTAL EXPENDITURES	5,500,583	5,428,901	(71,681)	-1.30%
NET INCREASE / (DECREASE)	74,958	141,621	66,663	88.93%
BEGINNING BALANCE, RESERVES	2,080,062	2,080,062		
NET INCREASE / (DECREASE)	74,958	141,621		
ENDING BALANCE	2,155,020	2,221,683		
ENDING BALANCE AS % OF EXPENDITURES	39.18%	40.92%		

ALT - Charter School Unaudited Actuals Financial Report — Alternative Form

July 1, 2025 to June 30, 2026

Local Educational Agency (LEA): California Pacific Charter - San Diego

Charter Number: 1758

County: San Diego

Oversight Entity: Warner Unified

Fiscal Year and Reporting Period: 2025–26 Unaudited Actuals

County District School (CDS) Number: 37 75416 0132472

Dataset Submission Number: G8AYSZFJXX (2025–26)

California Department of Education (CDE)

Standardized Account Code Structure (SACS) Web Financial Reporting System,
System Version SACS V16

Form ALT, Form Version 11 (FV11)

Printed: 08/31/2026 10:11 AM

Note: In this document, non-shaded cells within tables that contain a dash ('-') represent instances where no data is displayed. Cells within tables that contain a dash ('-') and are shaded gray represent instances where the system does not allow data entry. Individuals experiencing difficulties with this document can contact the Financial Accountability & Information Services Office of the School Fiscal Services Division at sacsweb@cde.ca.gov.

2025–26 Unaudited Actuals
Charter School Alternative Form

Form ALT

CDS 37 75416 0132472
California Pacific Charter - San Diego
Warner Unified

Charter School Certification - July 1, 2025 to June 30, 2026

County: San Diego

Charter Number: 1758

Note: An Alternative Form submitted to the California Department of Education will not be considered a valid submission if the following information is missing:

For information regarding this report, please contact:

For County Fiscal Contact:	For Approving Entity:	For Charter School:
Name: Roxanne Travers	Name: Julie Osuna	Name: Shannon Green
Title: Financial Accounting & Data Support Manager	Title: Charter Liaison	Title: Director of Fiscal Services
Telephone: (858) 295-6700	Telephone: (760) 782-3517 Ext. 203	Telephone: (949) 427-6526
Email address: roxanna.travers@sdcoe.net	Email address: julie.osuna@warnerusd.net	Email address: sgreen@cal-pacs.org

To the Entity that Approved the Charter School:

2025–26 Charter School Unaudited Actuals Financial Report — Alternative Form:

- ☒ **(Selected)** This report has been approved, and is hereby filed by the charter school pursuant to Education Code Section 42100(b).

Charter School Official:

Signature (Original Signature Required): _____

Date (MM/DD/YYYY): 09/09/2026

Printed Name: Christine Feher

Title: Superintendent

To the County Superintendent of Schools:

2025–26 Charter School Unaudited Actuals Financial Report — Alternative Form:

- ☐ (Unselected) This report is hereby filed with the County Superintendent pursuant to Education Code Section 42100(a).

Authorized Representative of Charter Approving Entity:

Signature (Original Signature Required): _____

Date (MM/DD/YYYY):

Printed Name:

Title:

2025–26 Unaudited Actuals
Charter School Alternative Form

Form ALT

CDS 37 75416 0132472
California Pacific Charter - San Diego
Warner Unified

To the Superintendent of Public Instruction:

2025–26 Charter School Unaudited Actuals Financial Report — Alternative Form:

- ☐ (Unselected) This report has been verified for mathematical accuracy by the County Superintendent of Schools pursuant to *Education Code* Section 42100(a).

County Superintendent/Designee:

Signature (*Original Signature Required*): _____

Date (MM/DD/YYYY): _____

2025–26 Unaudited Actuals
Charter School Alternative Form

Form ALT

CDS 37 75416 0132472
California Pacific Charter - San Diego
Warner Unified

Alternative Form - July 1, 2025 to June 30, 2026

County: San Diego

Charter Number: 1758

This charter school uses the following basis of accounting: (Select one)

(X) (Selected) Accrual Basis (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900–6920, 7438, 9400–9489, 9660–9669, 9796, and 9797)

() (Unselected) Modified Accrual Basis (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100–6170, 6200–6700, 7438, 7439, and 9711–9789)

Description	Object Codes	Unrestricted	Restricted	Total
A. Revenues				
1. Local Control Funding Formula (LCFF) Sources	-	-	-	-
State Aid - Current Year	8011	4,342,088.00	-	4,342,088.00
Education Protection Account State Aid - Current Year	8012	64,324.00	-	64,324.00
State Aid - Prior Years	8019	(172.00)	-	(172.00)
Transfers to Charter Schools in Lieu of Property Taxes	8096	174,083.00	-	174,083.00
Other LCFF Transfers	8091, 8097	0.00	0.00	0.00
Total, LCFF Sources		4,580,323.00	0.00	4,580,323.00
2. Federal Revenues (See note in Section L)	-	-	-	-
Every Student Succeeds Act	8290	-	110,764.00	110,764.00
Special Education - Federal	8181, 8182	-	46,825.10	46,825.10
Child Nutrition - Federal	8220	-	0.00	0.00
Donated Food Commodities	8221	-	0.00	0.00
Other Federal Revenues	8110, 8260–8299	0.00	0.00	0.00
Total, Federal Revenues		0.00	157,589.10	157,589.10
3. Other State Revenues (StateRev)	-	-	-	-
Special Education (SE) - State	StateRevSE	-	271,744.00	271,744.00
All Other (AO) State Revenues	StateRevAO	71,601.31	402,480.10	474,081.41
Total, Other State Revenues		71,601.31	674,224.10	745,825.41
4. Other Local Revenues (LocalRev)	-	-	-	-
All Other Local Revenues	LocalRevAO	54,696.82	32,088.18	86,785.00
Total, Local Revenues		54,696.82	32,088.18	86,785.00
5. Total Revenues		4,706,621.13	863,901.38	5,570,522.51
B. Expenditures (See note in Section L)				
1. Certificated Salaries	-	-	-	-
Certificated Teachers' Salaries	1100	1,263,790.81	599,796.13	1,863,586.94
Certificated Pupil Support Salaries	1200	82,131.69	234,680.82	316,812.51

2025–26 Unaudited Actuals
Charter School Alternative Form

Form ALT

CDS 37 75416 0132472
California Pacific Charter - San Diego
Warner Unified

Description	Object Codes	Unrestricted	Restricted	Total
Certificated Supervisors' and Administrators' Salaries	1300	286,606.13	98,563.22	385,169.35
Other Certificated Salaries	1900	0.00	0.00	0.00
Total, Certificated Salaries		1,632,528.63	933,040.17	2,565,568.80
2. Noncertificated Salaries	-	-	-	-
Noncertificated Instructional Salaries	2100	73,233.56	159,714.83	232,948.39
Noncertificated Support Salaries	2200	0.00	0.00	0.00
Noncertificated Supervisors' and Administrators' Salaries	2300	151,125.92	0.00	151,125.92
Clerical, Technical and Office Salaries	2400	254,528.45	0.00	254,528.45
Other Noncertificated Salaries	2900	0.00	0.00	0.00
Total, Noncertificated Salaries		478,887.93	159,714.83	638,602.76
3. Employee Benefits	-	-	-	-
State Teachers' Retirement System (STRS)	3101–3102	212,610.42	268,244.60	480,855.02
Public Employees' Retirement System (PERS)	3201–3202	0.00	0.00	0.00
Social Security Taxes (OASDI)/Medicare/Alternative	3301–3302	62,208.44	25,173.66	87,382.10
Health and Welfare Benefits	3401–3402	206,541.73	148,137.67	354,679.40
Unemployment Insurance	3501–3502	7,451.36	3,891.83	11,343.19
Workers' Compensation Insurance	3601–3602	16,095.71	7,022.87	23,118.58
Postemployment Benefits Other Than Pension (OPEB), Allocated	3701–3702	0.00	0.00	0.00
OPEB, Active Employees	3751–3752	0.00	0.00	0.00
Other Employee Benefits	3901–3902	66,926.69	23,241.10	90,167.79
Total, Employee Benefits		571,834.35	475,711.73	1,047,546.08
4. Books and Supplies	-	-	-	-
Approved Textbooks and Core Curricula Materials	4100	166,473.37	55,068.05	221,541.42
Books and Other Reference Materials	4200	0.00	0.00	0.00
Materials and Supplies	4300	42,333.24	9,782.74	52,115.98
Noncapitalized Equipment	4400	130,935.89	11,033.40	141,969.29
Food	4700	0.00	0.00	0.00
Total, Books and Supplies		339,742.50	75,884.19	415,626.69
5. Services and Other Operating Expenditures	-	-	-	-
Subagreements for Services	5100	0.00	158,213.74	158,213.74
Travel and Conferences	5200	42,268.30	41,299.65	83,567.95
Dues and Memberships	5300	19,362.83	0.00	19,362.83
Insurance	5400	16,109.41	0.00	16,109.41
Operations and Housekeeping Services	5500	0.00	0.00	0.00
Rentals, Leases, Repairs, and Noncapitalized Improvements	5600	38,732.17	1,186.72	39,918.89
Transfers of Direct Costs	5700–5799	0.00	0.00	0.00

2025–26 Unaudited Actuals
Charter School Alternative Form

Form ALT

CDS 37 75416 0132472
California Pacific Charter - San Diego
Warner Unified

Description	Object Codes	Unrestricted	Restricted	Total
Professional/Consulting Services and Operating Expenditures	5800	383,979.14	5,281.92	389,261.06
Communications	5900	47,030.99	5,925.18	52,956.17
Total, Services and Other Operating Expenditures		547,482.84	211,907.21	759,390.05
6. Capital Outlay (Objects 6100–6170, 6200–6700 modified accrual basis only)	-	-	-	-
Land and Land Improvements	6100–6170	-	-	0.00
Buildings and Improvements of Buildings	6200	-	-	0.00
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	-	-	0.00
Equipment	6400	-	-	0.00
Equipment Replacement	6500	-	-	0.00
Lease Assets	6600	-	-	0.00
Subscription Assets	6700	-	-	0.00
Depreciation Expense (Accrual basis only)	6900	783.60	0.00	783.60
Amortization Expense - Lease Assets (Accrual basis only)	6910	0.00	0.00	0.00
Amortization Expense - Subscription Assets (Accrual basis only)	6920		0.00	0.00
Total, Capital Outlay		783.60	0.00	783.60
7. Other Outgo	-	-	-	-
Tuition to Other Schools	7110–7143	0.00	0.00	0.00
Transfers of Pass-Through Revenues to Other Local Educational Agencies (LEAs)	7211–7213	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - Special Education	7221–7223SE	-	0.00	0.00
Transfers of Apportionments to Other LEAs - All Other	7221–7223AO	0.00	0.00	0.00
All Other Transfers	7281–7299	0.00	1,383.18	1,383.18
Transfers of Indirect Costs	7300–7399	(12,603.27)	12,603.27	0.00
Debt Service:	-	-	-	-
Interest	7438	0.00	0.00	0.00
Principal (For modified accrual basis only)	7439	-	-	0.00
Total Debt Service		0.00	0.00	0.00
Total, Other Outgo		(12,603.27)	13,986.45	1,383.18
8. Total Expenditures		3,558,656.58	1,870,244.58	5,428,901.16
C. Excess (Deficiency) of Revenues over Expenditures before Other Financing Sources and Uses (A5 - B8)		1,147,964.55	(1,006,343.20)	141,621.35
D. Other Financing Sources/Uses				
1. Other Sources	8930–8979	0.00	0.00	0.00
2. Less: Other Uses	7630–7699	0.00	0.00	0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980–8999	(1,006,343.20)	1,006,343.20	0.00

2025–26 Unaudited Actuals
Charter School Alternative Form

Form ALT

CDS 37 75416 0132472
California Pacific Charter - San Diego
Warner Unified

Description	Object Codes	Unrestricted	Restricted	Total
4. Total Other Financing Sources/Uses		(1,006,343.20)	1,006,343.20	0.00
E. Net Increase (Decrease) in Fund Balance/Net Position (C + D4)		141,621.35	0.00	141,621.35
F. Fund Balance/Net Position				
1. Beginning Fund Balance/Net Position	-	-	-	-
a. As of July 1	9791	2,080,061.83	0.00	2,080,061.83
b. Adjustments/Restatements	9793, 9795	0.00	0.00	0.00
c. Adjusted Beginning Fund Balance/Net Position		2,080,061.83	0.00	2,080,061.83
2. Ending Fund Balance/Net Position, June 30 (E + F1c)		2,221,683.18	0.00	2,221,683.18
Components of Ending Fund Balance (Modified Accrual Basis only)	-	-	-	-
a. Nonspendable	-	-	-	-
1. Revolving Cash (equals Object 9130)	9711	-	-	0.00
2. Stores (equals Object 9320)	9712	-	-	0.00
3. Prepaid Expenditures (equals Object 9330)	9713	-	-	0.00
4. All Others	9719	-	-	0.00
b. Restricted	9740	-	-	0.00
c. Committed	-	-	-	-
1. Stabilization Arrangements	9750	-	-	0.00
2. Other Commitments	9760	-	-	0.00
d. Assigned	9780	-	-	0.00
e. Unassigned/Unappropriated	-	-	-	-
1. Reserve for Economic Uncertainties	9789	-	-	0.00
2. Unassigned/Unappropriated Amount	9790M	-	-	0.00
3. Components of Ending Net Position (Accrual Basis only)	-	-	-	-
a. Net Investment in Capital Assets	9796	0.00	0.00	0.00
b. Restricted Net Position	9797	-	0.00	0.00
c. Unrestricted Net Position	9790A	2,221,683.18	0.00	2,221,683.18
G. Assets				
1. Cash	-	-	-	-
a. In County Treasury	9110	0.00	0.00	0.00
b. Fair Value Adjustment to Cash in County Treasury	9111	0.00	0.00	0.00
c. In Banks	9120	1,730,795.99	96,282.72	1,827,078.71
d. In Revolving Fund	9130	0.00	0.00	0.00
e. With Fiscal Agent/Trustee	9135	3,445.07	0.00	3,445.07
f. Collections Awaiting Deposit	9140	0.00	0.00	0.00
2. Investments	9150	0.00	0.00	0.00
3. Accounts Receivable	9200	482,991.69	244,549.02	727,540.71

2025–26 Unaudited Actuals
Charter School Alternative Form

Form ALT

CDS 37 75416 0132472
California Pacific Charter - San Diego
Warner Unified

Description	Object Codes	Unrestricted	Restricted	Total
4. Due from Grantor Governments	9290	0.00	0.00	0.00
5. Stores	9320	0.00	0.00	0.00
6. Prepaid Expenditures (Expenses)	9330	276,511.32	0.00	276,511.32
7. Other Current Assets	9340	0.00	0.00	0.00
8. Lease Receivable	9380	0.00	0.00	0.00
9. Capital Assets (accrual basis only)	9400–9489	46,575.83	0.00	46,575.83
10. Total, Assets		2,540,319.90	340,831.74	2,881,151.64
H. Deferred Outflows of Resources				
1. Deferred Outflows of Resources	9490	0.00	0.00	0.00
2. Total, Deferred Outflows		0.00	0.00	0.00
I. Liabilities				
1. Accounts Payable	9500	200,298.50	0.00	200,298.50
2. Due to Grantor Governments	9590	72,154.00	0.00	72,154.00
3. Current Loans	9640	0.00	0.00	0.00
4. Unearned Revenue	9650	0.00	340,831.74	340,831.74
5. Long-Term Liabilities (accrual basis only)	9660–9669	46,184.22	0.00	46,184.22
6. Total, Liabilities		318,636.72	340,831.74	659,468.46
J. Deferred Inflows of Resources				
1. Deferred Inflows of Resources	9690	0.00	0.00	0.00
2. Total, Deferred Inflows		0.00	0.00	0.00
K. Fund Balance/Net Position				
Ending Fund Balance/Net Position, June 30 (G10 + H2) - (I6 + J2) (must agree with Line F2)		2,221,683.18	0.00	2,221,683.18

2025–26 Unaudited Actuals
Charter School Alternative Form

Form ALT

CDS 37 75416 0132472
California Pacific Charter - San Diego
Warner Unified

L. Federal Every Student Succeeds Act (ESSA) Maintenance of Effort (MOE) Requirement - July 1, 2025 to June 30, 2026

County: San Diego

Charter Number: 1758

Note: If your charter school received federal funding, as reported in Section A2, the following additional information must be provided in order for the CDE to calculate compliance with the Federal ESSA MOE Requirement:

1. Federal Revenue Used for Capital Outlay and Debt Service

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "None")	Capital Outlay (\$)	Debt Service (\$)	Total
a. None	0.00	0.00	0.00
b.			0.00
c.			0.00
d.			0.00
e.			0.00
f.			0.00
g.			0.00
h.			0.00
i.			0.00
j.			0.00
Total Federal Revenues Used for Capital Outlay and Debt Service	0.00	0.00	0.00

2. Community Services Expenditures

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Expenditures	Object Codes	Amount (\$) (Enter "0.00" if none)
a. Certificated Salaries	1000–1999	0.00
b. Noncertificated Salaries	2000–2999	0.00
c. Employee Benefits	3000–3999	0.00
d. Books and Supplies	4000–4999	0.00
e. Services and Other Operating Expenditures	5000–5999	0.00
Total Community Services Expenditures		0.00

2025–26 Unaudited Actuals
Charter School Alternative Form

Form ALT

CDS 37 75416 0132472
California Pacific Charter - San Diego
Warner Unified

3. Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster

Date of Presidential Disaster Declaration (MM/DD/YYYY)	Brief Description (If no amounts, indicate "None")	Amount (\$)
a.	None	0.00
b.		
c.		
d.		
Total Supplemental Expenditures (Should not be Negative)		0.00

4. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:

Results of this calculation will be used for comparison with 2024–25 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis may result in reduction to allocations for covered programs in 2027–28.

Description	Amount (\$)
a. Total Expenditures (B8)	5,428,901.16
b. Less Federal Expenditures (Total A2) [Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	157,589.10
c. Subtotal of State & Local Expenditures [a minus b]	5,271,312.06
d. Less Community Services [L2 Total]	0.00
e. Less Capital Outlay & Debt Service [Total B6 plus objects 7438 and 7439, less L1 Total, less objects 6600, 6700, 6910 and 6920]	783.60
f. Less Supplemental Expenditures made as the result of a Presidentially Declared Disaster	0.00
Total State & Local Expenditures Subject to MOE [c minus d minus e minus f]	5,270,528.46

UNAUDITED ACTUALS

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California Pacific
Charter Schools
SONOMA



On or before September 15, charter schools are required to submit Unaudited Actuals to their chartering authority and the County Office of Education (COE). The Unaudited Actuals report provides a year-end summary of the school's financial activity, comparing the adopted and revised budgets to actual revenues and expenditures as recorded through June 30. This process ensures transparency and accountability in the use of public funds.

California Pacific Charter School's 2025-26 Unaudited Actuals reflect the financial activities and position of the Schools as of June 30, 2026. These statements compare the 2025-26 Estimated Actuals with the Unaudited Actuals, highlighting variances between projected and actual year-end results.

CliftonLarsonAllen LLP (CLA), California Pacific Charter Schools' independent auditors, will conduct the formal audit of these financial statements in accordance with the statutory filing deadline.

2025-26 Unaudited Actuals Financial Highlights

The financial performance of all three California Pacific Charter Schools (CalPac) - San Diego (CPC-SD), Los Angeles (CPC-LA), and Sonoma (CPC-SO), remains strong, with healthy reserves and cash flows. All three schools generated operating surpluses for the fiscal year and maintained robust ending fund balances that represent strong reserve percentages relative to total expenditures.

	CPC-SD	CPC-LA	CPC-SO
Total Revenue	\$5,570,523	\$7,753,738	\$3,737,099
Total Expenditures	\$5,428,901	\$7,590,214	\$3,668,538
Net Surplus	\$141,621	\$163,524	\$68,560
Ending Fund Balance	\$2,221,683	\$3,366,357	\$1,137,683
Ending Balance as % of Expenditures	40.92%	44.35%	31.01%

Enrollment and ADA Assumptions

Average Daily Attendance (ADA) is the base factor used in determining the single largest source of income (Local Control Funding Formula "LCFF" apportionment).

	CPC-SD	CPC-LA	CPC-SO
Grades TK-3	93.14	118.95	36.27
Grades 4-6	51.55	63.94	40.12
Grades 7-8	50.29	72.14	33.86
Grades 9-12	126.64	191.89	118.41
Total ADA	321.62	446.92	228.66



Revenue

General Purpose Entitlement - LCFF Revenue – primary funding source for all three schools. The 2025-26 Unaudited Actuals reflect final LCFF funding based on actual ADA reported at year-end and state-certified Principal Apportionment data. State Aid - Prior Years reflects adjustments made by the state to reconcile funding allocations from previous fiscal years, which may result in either increases or decreases to current-year revenues. Revenues differ from prior budget estimates due to changes in ADA, statewide funding adjustments, and final reconciliation by the California Department of Education (CDE).

Federal Revenue –

- Federal Special Education revenues reflect the final allocation schedules for 2025-26.
- Title I, II, and IV revenues reflect final allocations received for the 2025-26 fiscal year.

Federal Revenue – 2025-26 Unaudited Actuals:

	CPC-SD	CPC-LA	CPC-SO
Federal Special Education	\$46,825	\$67,101	\$32,807
Title I	89,341	121,401	48,847
Title II	11,423	15,488	6,763
Title IV	10,000	10,000	10,000

State Revenue –

- State Special Education revenues reflect the final allocation schedules for 2025-26.
- Career Technical Education Incentive Grant (CTEIG) revenues were less than expected for 2025-26 Unaudited Actuals. Decreases resulted from lower personnel benefit expenses, reduced staff attendance at CTE conferences, and lower-than-anticipated field trip costs. Because CTEIG revenue recognition is tied to eligible expenditures under the 2:1 LCFF matching requirement, each school intends to request a proportional reduction across its 2026-27 grant allocations to align future state funding with actual program expenditure capacity.
 - CPC-SD: \$121,150 Allocation; \$88,246 Unaudited Actuals
 - CPC-LA: \$166,090 Allocation; \$123,623 Unaudited Actuals
 - CPC-SO: \$80,251 Allocation; \$58,490 Unaudited Actuals
- Arts & Music Block Grant (AMIM) revenues reflect actual expenditures for 2025-26. All three schools have fully expended these one-time funds as of June 30, 2026, meeting the state deadline.
- California State Lottery revenues reflect final 2025-26 allocations, including any adjustments.
- Proposition 28-Arts & Music in Schools (AMS) revenues reflect actual 2025-26 expenditures. These funds are ongoing and may be expended over a three-year period, resulting in overlapping allocation years as prior and current year funds are drawn down concurrently. During 2025-26, the FY 2024-25 allocation was fully expended, and a portion of the FY 2025-26 allocation will carry forward into 2026-27 in accordance with the grant's multi-year expenditure window.
- Educator Effectiveness Funds (EEF) revenues represent actual expenditures for 2025-26. All three schools have fully expended these one-time funds as of June 30, 2026, meeting the state deadline.



California Pacific Charter Schools

2025-26 UNAUDITED ACTUALS NARRATIVE

- A-G Access Grant & A-G Learning Loss Mitigation Grant (A-G Grant) revenues reflect actual 2025-26 expenditures. All three schools have fully expended these one-time funds as of June 30, 2026, meeting the state deadline.
- Mandated Block Grant (MBG) revenues reflect final 2025-26 allocations, including adjustments.
- Learning Recovery Block Grant (LREBG) revenues represent actual 2025-26 expenditures. As a multi-year grant, LREBG funds may be expended through the 2027-28 deadline, and all three schools remain on track to fully expend their allocations within that window.
- Student Support and Professional Development Discretionary Block Grant (SSPDBG) revenues represent actual 2025-26 expenditures. SSPDBG is a multi-year grant available for use through June 30, 2029, and all three schools remain on track to fully expend their allocations by that date.
- Universal Prekindergarten (UPK) Planning & Implementation Grant revenues reflect actual 2025-26 expenditures. All three schools are on track to fully expend these funds by June 30, 2028, reflecting an extension of the original deadline.
- Literacy Screenings Professional Development (Literacy Screenings) revenues reflect actual expenditures for 2025-26. The FY 2024-25 allocation was fully expended, and a portion of the FY 2025-26 allocation will carry forward into 2026-27. Per CDE guidance, this grant has no statutory expenditure deadline, and unused balances carry forward indefinitely until fully spent.
- Other State Revenue includes allocations for the California Assessment of Student Performance and Progress (CAASPP) and the English Language Proficiency Assessments for California (ELPAC), received based on state assessment participation for 2025-26.

Other State Revenue – 2025-26 Unaudited Actuals:

	CPC-SD	CPC-LA	CPC-SO
State Special Education	\$316,155	\$419,531	\$212,749
CTEIG	88,246	123,623	58,490
AMIM	92,353	112,916	57,660
State Lottery	86,383	107,184	67,583
Prop 28 (AMS)	61,616	85,859	40,090
EEF	41,442	39,403	45,173
A-G Grant	19,494	19,662	9,107
MBG	11,258	14,834	7,238
LREBG	9,040	12,328	6,027
SSPDBG	8,700	11,792	6,095
UPK	9,373	5,940	6,249
Literacy Screenings	990	1,350	660
Other State	775	1,147	374

Local Revenue –

- County Treasury interest represents revenue earned on treasury balances for CPC-SD and CPC-SO; CPC-LA does not receive interest revenue.



California Pacific Charter Schools

2025-26 UNAUDITED ACTUALS NARRATIVE

- All three schools participate in the reimbursement-based DHCS Medi-Cal Billing Option program, which provides reimbursement for eligible health-related services delivered to students and supports the school's efforts to expand student access to health and wellness resources. 2025-26 Unaudited Actuals do not include Cost and Reimbursement Comparison Schedule (CRCS) settlement revenue, as the related audit process has not yet been completed and funds have not been received, resulting in a decrease from Estimated Actuals. CRCS revenue is expected to be recognized in 2026-27 once the related audit is finalized.
 - CPC-SD: \$32,088 Unaudited Actuals; \$44,495 Estimated Actuals
 - CPC-LA: \$40,526 Unaudited Actuals; \$54,342 Estimated Actuals
 - CPC-SO: \$23,678 Unaudited Actuals; \$39,326 Estimated Actuals
- JP Morgan Chase end-of-day sweep interest (Sweep Interest Income) automatically invests idle cash balances overnight to generate short-term interest income for CPC-SD and CPC-LA. CPC-SO maintains a separate bank account and does not participate in the sweep program; the modest interest amount reflects a residual balance generated due to the timing of routine payroll.
- Other local revenue includes rebates, refunds, and other miscellaneous items.

Local Revenue – 2025-26 Unaudited Actuals:

	CPC-SD	CPC-LA	CPC-SO
County Treasury Interest	\$35,562	\$0	\$12,178
DHCS Medi-Cal Billing	32,088	40,526	23,678
Sweep Interest Income	12,635	22,346	316
Other Local	6,500	8,863	4,333

Expenditures

- *Salaries and Benefits* – generally in line with the 2025-26 Estimated Actuals, with only minor variances compared to projections.
- *Books and Supplies* – overall decrease compared to Estimated Actuals due to the net effect of:
 - Materials and Supplies increased due to additional school supplies purchased at year-end.
 - Noncapitalized Equipment expenditures consist primarily of computers and related technology for students, teachers, and staff, purchased based on assessed needs at each school. Decrease noted as actuals came in less than budgeted.
- *Services and Other Operating Expenditures* – overall decrease due to the net effect of:
 - Travel and Conferences decreased because a portion of the professional development budget originally allocated to this category reflected staffing hours that were ultimately recorded in Salaries and Benefits.
 - Professional/Consulting Services and Operating Expenditures decreased, reflecting routine variances as certain expenses, such as legal and other vendored services, came in lower than originally anticipated.



Cash

Cash flow remained positive for all three schools, with positive monthly cash balances throughout the 2025-26 fiscal year. Days of Cash on Hand, a key liquidity measure, indicates the number of days a school can operate using existing reserves without additional revenue. A healthy level for charter schools generally exceeds 90 days, providing a strong buffer against unforeseen financial challenges. CPC-SD and CPC-LA exceeded this benchmark as of June 30, 2026, with 123 and 122 days of cash on hand, respectively. CPC-SO ended the year at 64 days of cash on hand, below the 90-day benchmark, primarily due to the timing of state and categorical revenue receipts, including CTEIG allocations and other payments that had not yet been received as of fiscal year-end. As CalPac's smallest school, CPC-SO is more sensitive to timing fluctuations in cash receipts. These receivables are expected to be collected in early 2026-27, and management continues to monitor CPC-SO's cash position closely. No external borrowing was used during the fiscal year, and none is currently planned.

	CPC-SD	CPC-LA	CPC-SO
Ending Cash Balances as of June 30, 2026	\$1,827,079	\$2,529,194	\$643,850
Days of Cash on Hand	123	122	64

Lease Commitments

CalPac leases an office building in Costa Mesa with a lease term of 60 months. In accordance with ASU 842, the Schools recognize lease assets and lease liabilities for the rights and obligations created by leases that extend more than 12 months.

	CPC-SD	CPC-LA	CPC-SO
Lease Asset as of June 30, 2026	\$46,576	\$63,350	\$20,650
Lease Liability as of June 30, 2026	\$46,184	\$69,546	\$22,670

Reserves

Reserves (or "Fund Balances") are critical in ensuring each School's financial stability. These reserves are allocated to cover potential expenses related to Special Education, legal matters, economic uncertainties, and cash flow needs.

Summary of Ending Fund Balance

	CPC-SD	CPC-LA	CPC-SO
Ending Fund Balance (EFB)	\$2,221,683	\$3,366,357	\$1,137,683
Components of EFB			
<i>Assigned for Special Education</i>	162,867	227,706	110,056
<i>Assigned for Legal</i>	217,156	303,609	146,742
<i>Assigned for Economic Uncertainty</i>	271,445	379,511	183,427
<i>Cashflow Reserve</i>	1,570,215	2,455,531	697,458



2025-26 Unaudited Actuals Financial Summary

California Pacific Charter - Sonoma (#2037)	Estimated Actuals 2025-26	Unaudited Actuals 2025-26	\$ Change EA vs. UA	% Change EA vs. UA
REVENUES				
General Purpose Revenue	3,081,324	3,080,683	(641)	-0.02%
Federal Revenue	98,542	98,417	(125)	-0.13%
Other State Revenue	530,345	517,495	(12,850)	-2.42%
Other Local Revenue	56,214	40,505	(15,710)	-27.95%
TOTAL REVENUES	3,766,425	3,737,099	(29,326)	-0.78%
EXPENDITURES				
Certificated Salaries	1,697,709	1,711,981	14,272	0.84%
Classified Salaries	417,370	425,791	8,422	2.02%
Employee Benefits	696,497	697,828	1,330	0.19%
Books and Supplies Expenditures	307,608	269,363	(38,245)	-12.43%
Other Services and Operating Expenditures	597,609	562,606	(35,003)	-5.86%
Capital Outlay	-	-	-	0.00%
Other Outgo	-	969	969	0.00%
TOTAL EXPENDITURES	3,716,793	3,668,538	(48,255)	-1.30%
NET INCREASE / (DECREASE)	49,632	68,560	18,929	38.14%
BEGINNING BALANCE, RESERVES	1,069,122	1,069,122		
NET INCREASE / (DECREASE)	49,632	68,560		
ENDING BALANCE	1,118,754	1,137,683		
ENDING BALANCE AS % OF EXPENDITURES	30.10%	31.01%		

ALT - Charter School Unaudited Actuals Financial Report — Alternative Form

July 1, 2025 to June 30, 2026

Local Educational Agency (LEA): California Pacific Charter - Sonoma

Charter Number: 2037

County: Sonoma

Oversight Entity: Guerneville Elementary

Fiscal Year and Reporting Period: 2025–26 Unaudited Actuals

County District School (CDS) Number: 49 70722 0139048

Dataset Submission Number: G8A3S6PCN3 (2025–26)

California Department of Education (CDE)

Standardized Account Code Structure (SACS) Web Financial Reporting System,
System Version SACS V16

Form ALT, Form Version 11 (FV11)

Printed: 08/31/2026 11:34 AM

Note: In this document, non-shaded cells within tables that contain a dash ('-') represent instances where no data is displayed. Cells within tables that contain a dash ('-') and are shaded gray represent instances where the system does not allow data entry. Individuals experiencing difficulties with this document can contact the Financial Accountability & Information Services Office of the School Fiscal Services Division at sacsweb@cde.ca.gov.

2025–26 Unaudited Actuals
Charter School Alternative Form

Form ALT

CDS 49 70722 0139048
California Pacific Charter - Sonoma
Guerneville Elementary

Charter School Certification - July 1, 2025 to June 30, 2026

County: Sonoma

Charter Number: 2037

Note: An Alternative Form submitted to the California Department of Education will not be considered a valid submission if the following information is missing:

For information regarding this report, please contact:

For County Fiscal Contact:	For Approving Entity:	For Charter School:
Name: Michelle Panizzera	Name: Derek Huntington	Name: Shannon Green
Title: District Fiscal Management Advisor	Title: Chief Business Official	Title: Director of Fiscal Services
Telephone: (707) 524-2849	Telephone: (707) 869-2864 ext. 111	Telephone: (949) 427-6526
Email address: mpanizzera@scoe.org	Email address: dhuntington@guernevilleschool.org	Email address: sgreen@cal-pacs.org

To the Entity that Approved the Charter School:

2025–26 Charter School Unaudited Actuals Financial Report — Alternative Form:

- ☒ **(Selected)** This report has been approved, and is hereby filed by the charter school pursuant to Education Code Section 42100(b).

Charter School Official:

Signature (Original Signature Required): _____

Date (MM/DD/YYYY): 09/09/2026

Printed Name: Christine Feher

Title: Superintendent

To the County Superintendent of Schools:

2025–26 Charter School Unaudited Actuals Financial Report — Alternative Form:

- ☐ (Unselected) This report is hereby filed with the County Superintendent pursuant to Education Code Section 42100(a).

Authorized Representative of Charter Approving Entity:

Signature (Original Signature Required): _____

Date (MM/DD/YYYY):

Printed Name:

Title:

2025–26 Unaudited Actuals
Charter School Alternative Form

Form ALT

CDS 49 70722 0139048
California Pacific Charter - Sonoma
Guerneville Elementary

To the Superintendent of Public Instruction:

2025–26 Charter School Unaudited Actuals Financial Report — Alternative Form:

- ☐ (Unselected) This report has been verified for mathematical accuracy by the County Superintendent of Schools pursuant to *Education Code* Section 42100(a).

County Superintendent/Designee:

Signature (*Original Signature Required*): _____

Date (MM/DD/YYYY): _____

2025–26 Unaudited Actuals
Charter School Alternative Form

Form ALT

CDS 49 70722 0139048
California Pacific Charter - Sonoma
Guerneville Elementary

Alternative Form - July 1, 2025 to June 30, 2026

County: Sonoma

Charter Number: 2037

This charter school uses the following basis of accounting: (Select one)

(X) (Selected) Accrual Basis (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900–6920, 7438, 9400–9489, 9660–9669, 9796, and 9797)

() (Unselected) Modified Accrual Basis (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100–6170, 6200–6700, 7438, 7439, and 9711–9789)

Description	Object Codes	Unrestricted	Restricted	Total
A. Revenues				
1. Local Control Funding Formula (LCFF) Sources	-	-	-	-
State Aid - Current Year	8011	2,054,586.00	-	2,054,586.00
Education Protection Account State Aid - Current Year	8012	45,732.00	-	45,732.00
State Aid - Prior Years	8019	0.00	-	0.00
Transfers to Charter Schools in Lieu of Property Taxes	8096	980,365.00	-	980,365.00
Other LCFF Transfers	8091, 8097	0.00	0.00	0.00
Total, LCFF Sources		3,080,683.00	0.00	3,080,683.00
2. Federal Revenues (See note in Section L)	-	-	-	-
Every Student Succeeds Act	8290	-	65,610.00	65,610.00
Special Education - Federal	8181, 8182	-	32,806.68	32,806.68
Child Nutrition - Federal	8220	-	0.00	0.00
Donated Food Commodities	8221	-	0.00	0.00
Other Federal Revenues	8110, 8260–8299	0.00	0.00	0.00
Total, Federal Revenues		0.00	98,416.68	98,416.68
3. Other State Revenues (StateRev)	-	-	-	-
Special Education (SE) - State	StateRevSE	-	193,232.00	193,232.00
All Other (AO) State Revenues	StateRevAO	54,615.19	269,647.42	324,262.61
Total, Other State Revenues		54,615.19	462,879.42	517,494.61
4. Other Local Revenues (LocalRev)	-	-	-	-
All Other Local Revenues	LocalRevAO	16,826.58	23,677.96	40,504.54
Total, Local Revenues		16,826.58	23,677.96	40,504.54
5. Total Revenues		3,152,124.77	584,974.06	3,737,098.83
B. Expenditures (See note in Section L)				
1. Certificated Salaries	-	-	-	-
Certificated Teachers' Salaries	1100	837,980.49	405,617.97	1,243,598.46
Certificated Pupil Support Salaries	1200	55,157.88	156,445.25	211,603.13

2025–26 Unaudited Actuals
Charter School Alternative Form

Form ALT

CDS 49 70722 0139048
California Pacific Charter - Sonoma
Guerneville Elementary

Description	Object Codes	Unrestricted	Restricted	Total
Certificated Supervisors' and Administrators' Salaries	1300	191,070.84	65,708.61	256,779.45
Other Certificated Salaries	1900	0.00	0.00	0.00
Total, Certificated Salaries		1,084,209.21	627,771.83	1,711,981.04
2. Noncertificated Salaries	-	-	-	-
Noncertificated Instructional Salaries	2100	48,882.58	106,473.08	155,355.66
Noncertificated Support Salaries	2200	0.00	0.00	0.00
Noncertificated Supervisors' and Administrators' Salaries	2300	100,750.33	0.00	100,750.33
Clerical, Technical and Office Salaries	2400	169,685.47	0.00	169,685.47
Other Noncertificated Salaries	2900	0.00	0.00	0.00
Total, Noncertificated Salaries		319,318.38	106,473.08	425,791.46
3. Employee Benefits	-	-	-	-
State Teachers' Retirement System (STRS)	3101–3102	147,552.94	173,435.78	320,988.72
Public Employees' Retirement System (PERS)	3201–3202	0.00	0.00	0.00
Social Security Taxes (OASDI)/Medicare/Alternative	3301–3302	40,659.08	16,647.85	57,306.93
Health and Welfare Benefits	3401–3402	138,842.72	97,612.58	236,455.30
Unemployment Insurance	3501–3502	4,995.87	2,566.03	7,561.90
Workers' Compensation Insurance	3601–3602	10,799.97	4,612.62	15,412.59
Postemployment Benefits Other Than Pension (OPEB), Allocated	3701–3702	0.00	0.00	0.00
OPEB, Active Employees	3751–3752	0.00	0.00	0.00
Other Employee Benefits	3901–3902	44,608.58	15,493.57	60,102.15
Total, Employee Benefits		387,459.16	310,368.43	697,827.59
4. Books and Supplies	-	-	-	-
Approved Textbooks and Core Curricula Materials	4100	116,842.39	39,427.66	156,270.05
Books and Other Reference Materials	4200	0.00	0.00	0.00
Materials and Supplies	4300	28,398.95	7,369.41	35,768.36
Noncapitalized Equipment	4400	66,829.75	10,495.16	77,324.91
Food	4700	0.00	0.00	0.00
Total, Books and Supplies		212,071.09	57,292.23	269,363.32
5. Services and Other Operating Expenditures	-	-	-	-
Subagreements for Services	5100	0.00	88,611.23	88,611.23
Travel and Conferences	5200	30,775.25	35,128.94	65,904.19
Dues and Memberships	5300	11,790.75	0.00	11,790.75
Insurance	5400	10,739.76	0.00	10,739.76
Operations and Housekeeping Services	5500	0.00	0.00	0.00
Rentals, Leases, Repairs, and Noncapitalized Improvements	5600	21,250.23	381.00	21,631.23
Transfers of Direct Costs	5700–5799	0.00	0.00	0.00

2025–26 Unaudited Actuals
Charter School Alternative Form

Form ALT

CDS 49 70722 0139048
California Pacific Charter - Sonoma
Guerneville Elementary

Description	Object Codes	Unrestricted	Restricted	Total
Professional/Consulting Services and Operating Expenditures	5800	323,987.30	2,454.61	326,441.91
Communications	5900	33,536.68	3,950.12	37,486.80
Total, Services and Other Operating Expenditures		432,079.97	130,525.90	562,605.87
6. Capital Outlay (Objects 6100–6170, 6200–6700 modified accrual basis only)	-	-	-	-
Land and Land Improvements	6100–6170	-	-	0.00
Buildings and Improvements of Buildings	6200	-	-	0.00
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	-	-	0.00
Equipment	6400	-	-	0.00
Equipment Replacement	6500	-	-	0.00
Lease Assets	6600	-	-	0.00
Subscription Assets	6700	-	-	0.00
Depreciation Expense (Accrual basis only)	6900	0.00	0.00	0.00
Amortization Expense - Lease Assets (Accrual basis only)	6910	0.00	0.00	0.00
Amortization Expense - Subscription Assets (Accrual basis only)	6920	0.00	0.00	0.00
Total, Capital Outlay		0.00	0.00	0.00
7. Other Outgo	-	-	-	-
Tuition to Other Schools	7110–7143	0.00	0.00	0.00
Transfers of Pass-Through Revenues to Other Local Educational Agencies (LEAs)	7211–7213	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - Special Education	7221–7223SE	-	0.00	0.00
Transfers of Apportionments to Other LEAs - All Other	7221–7223AO	0.00	0.00	0.00
All Other Transfers	7281–7299	0.00	969.09	969.09
Transfers of Indirect Costs	7300–7399	(8,390.72)	8,390.72	0.00
Debt Service:	-	-	-	-
Interest	7438	0.00	0.00	0.00
Principal (For modified accrual basis only)	7439	-	-	0.00
Total Debt Service		0.00	0.00	0.00
Total, Other Outgo		(8,390.72)	9,359.81	969.09
8. Total Expenditures		2,426,747.09	1,241,791.28	3,668,538.37
C. Excess (Deficiency) of Revenues over Expenditures before Other Financing Sources and Uses (A5 - B8)		725,377.68	(656,817.22)	68,560.46
D. Other Financing Sources/Uses				
1. Other Sources	8930–8979	0.00	0.00	0.00
2. Less: Other Uses	7630–7699	0.00	0.00	0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980–8999	(656,817.22)	656,817.22	0.00

2025–26 Unaudited Actuals
Charter School Alternative Form

Form ALT

CDS 49 70722 0139048
California Pacific Charter - Sonoma
Guerneville Elementary

Description	Object Codes	Unrestricted	Restricted	Total
4. Total Other Financing Sources/Uses		(656,817.22)	656,817.22	0.00
E. Net Increase (Decrease) in Fund Balance/Net Position (C + D4)		68,560.46	0.00	68,560.46
F. Fund Balance/Net Position				
1. Beginning Fund Balance/Net Position	-	-	-	-
a. As of July 1	9791	1,069,122.47	0.00	1,069,122.47
b. Adjustments/Restatements	9793, 9795	0.00	0.00	0.00
c. Adjusted Beginning Fund Balance/Net Position		1,069,122.47	0.00	1,069,122.47
2. Ending Fund Balance/Net Position, June 30 (E + F1c)		1,137,682.93	0.00	1,137,682.93
Components of Ending Fund Balance (Modified Accrual Basis only)	-	-	-	-
a. Nonspendable	-	-	-	-
1. Revolving Cash (equals Object 9130)	9711	-	-	0.00
2. Stores (equals Object 9320)	9712	-	-	0.00
3. Prepaid Expenditures (equals Object 9330)	9713	-	-	0.00
4. All Others	9719	-	-	0.00
b. Restricted	9740	-	-	0.00
c. Committed	-	-	-	-
1. Stabilization Arrangements	9750	-	-	0.00
2. Other Commitments	9760	-	-	0.00
d. Assigned	9780	-	-	0.00
e. Unassigned/Unappropriated	-	-	-	-
1. Reserve for Economic Uncertainties	9789	-	-	0.00
2. Unassigned/Unappropriated Amount	9790M	-	-	0.00
3. Components of Ending Net Position (Accrual Basis only)	-	-	-	-
a. Net Investment in Capital Assets	9796	0.00	0.00	0.00
b. Restricted Net Position	9797	-	0.00	0.00
c. Unrestricted Net Position	9790A	1,137,682.93	0.00	1,137,682.93
G. Assets				
1. Cash	-	-	-	-
a. In County Treasury	9110	0.00	0.00	0.00
b. Fair Value Adjustment to Cash in County Treasury	9111	0.00	0.00	0.00
c. In Banks	9120	576,086.33	67,763.93	643,850.26
d. In Revolving Fund	9130	0.00	0.00	0.00
e. With Fiscal Agent/Trustee	9135	1,475.29	0.00	1,475.29
f. Collections Awaiting Deposit	9140	0.00	0.00	0.00
2. Investments	9150	0.00	0.00	0.00
3. Accounts Receivable	9200	641,138.95	142,061.67	783,200.62

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Description	Object Codes	Unrestricted	Restricted	Total
4. Due from Grantor Governments	9290	0.00	0.00	0.00
5. Stores	9320	0.00	0.00	0.00
6. Prepaid Expenditures (Expenses)	9330	182,676.87	0.00	182,676.87
7. Other Current Assets	9340	0.00	0.00	0.00
8. Lease Receivable	9380	0.00	0.00	0.00
9. Capital Assets (accrual basis only)	9400–9489	20,650.26	0.00	20,650.26
10. Total, Assets		1,422,027.70	209,825.60	1,631,853.30
H. Deferred Outflows of Resources				
1. Deferred Outflows of Resources	9490	0.00	0.00	0.00
2. Total, Deferred Outflows		0.00	0.00	0.00
I. Liabilities				
1. Accounts Payable	9500	107,052.78	0.00	107,052.78
2. Due to Grantor Governments	9590	154,622.00	0.00	154,622.00
3. Current Loans	9640	0.00	0.00	0.00
4. Unearned Revenue	9650	0.00	209,825.60	209,825.60
5. Long-Term Liabilities (accrual basis only)	9660–9669	22,669.99	0.00	22,669.99
6. Total, Liabilities		284,344.77	209,825.60	494,170.37
J. Deferred Inflows of Resources				
1. Deferred Inflows of Resources	9690	0.00	0.00	0.00
2. Total, Deferred Inflows		0.00	0.00	0.00
K. Fund Balance/Net Position				
Ending Fund Balance/Net Position, June 30 (G10 + H2) - (I6 + J2) (must agree with Line F2)		1,137,682.93	0.00	1,137,682.93

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L. Federal Every Student Succeeds Act (ESSA) Maintenance of Effort (MOE) Requirement - July 1, 2025 to June 30, 2026

County: Sonoma

Charter Number: 2037

Note: If your charter school received federal funding, as reported in Section A2, the following additional information must be provided in order for the CDE to calculate compliance with the Federal ESSA MOE Requirement:

1. Federal Revenue Used for Capital Outlay and Debt Service

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "None")	Capital Outlay (\$)	Debt Service (\$)	Total
a. None.	0.00	0.00	0.00
b.			0.00
c.			0.00
d.			0.00
e.			0.00
f.			0.00
g.			0.00
h.			0.00
i.			0.00
j.			0.00
Total Federal Revenues Used for Capital Outlay and Debt Service	0.00	0.00	0.00

2. Community Services Expenditures

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Expenditures	Object Codes	Amount (\$) (Enter "0.00" if none)
a. Certificated Salaries	1000–1999	0.00
b. Noncertificated Salaries	2000–2999	0.00
c. Employee Benefits	3000–3999	0.00
d. Books and Supplies	4000–4999	0.00
e. Services and Other Operating Expenditures	5000–5999	0.00
Total Community Services Expenditures		0.00

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3. Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster

Date of Presidential Disaster Declaration (MM/DD/YYYY)	Brief Description (If no amounts, indicate "None")	Amount (\$)
a.	None.	0.00
b.		
c.		
d.		
Total Supplemental Expenditures (Should not be Negative)		0.00

4. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:

Results of this calculation will be used for comparison with 2024–25 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis may result in reduction to allocations for covered programs in 2027–28.

Description	Amount (\$)
a. Total Expenditures (B8)	3,668,538.37
b. Less Federal Expenditures (Total A2) [Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	98,416.68
c. Subtotal of State & Local Expenditures [a minus b]	3,570,121.69
d. Less Community Services [L2 Total]	0.00
e. Less Capital Outlay & Debt Service [Total B6 plus objects 7438 and 7439, less L1 Total, less objects 6600, 6700, 6910 and 6920]	0.00
f. Less Supplemental Expenditures made as the result of a Presidentially Declared Disaster	0.00
Total State & Local Expenditures Subject to MOE [c minus d minus e minus f]	3,570,121.69

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49-70722-0139048

Unaudited Actuals
Unaudited Actuals 2025-26**Technical Review Checks**

Phase - All

Display - All Technical Checks

California Pacific Charter - Sonoma**Sonoma County**

Following is a chart of the various types of technical review checks and related requirements:

F - Fatal (Data must be corrected; an explanation is not allowed)**W/WC** - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)**O** - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)**ALT FORM CHECKS****CHALT_AR_AP_POSITIVE - (Warning)** - Accounts Receivable (Line G.3., Object 9200) and Accounts Payable (Line I.1., Object 9500) should have a positive balance by column (Unrestricted, Restricted, and Total).**Passed****CHALT_ASSETS_POSITIVE - (Warning)** - The amount reported in each cell of Section G., ASSETS, lines G.1 through G.9 (except Object 9111), Unrestricted and Restricted columns, should be positive individually by column (Unrestricted, Restricted, and Total).**Passed****CHALT_BAL_TOTAL - (Warning)** - Adjusted Beginning Fund Balance/Net Position (Line F.1.c.) plus Total Revenues (Lines A.5., D.1. and D.3.) minus Total Expenditures (Lines B.8. and D.2.) minus Total Assets (Line G.10.) minus Total Deferred Outflows (Line H.2.) plus Total Liabilities (Line I.6.) plus Total Deferred Inflows (Line J.2.), Total of the Unrestricted column plus the total of the Restricted column, should equal zero.**Passed****CHALT_CEFB_FD_EQUITY_ACCRUAL - (Warning)** - Components of Ending Net Position, lines F.3.a through F.3.c, Total column (objects 9796, 9797, and 9790A), should agree with Fund Equity, Total column (Total Assets [line G.10.] plus Total Deferred Outflows [line H.2.] minus Total Liabilities [line I.6.] minus Total Deferred Inflows [line J.2.]).**Passed****CHALT_CEFB_POSITIVE - (Warning)** - Components of Ending Fund Balance (lines F.2.a.1. through F.2.e.1., and lines F.3.a through F.3.c., objects 9711 through 9797 or 9790A) should be positive individually by column (Unrestricted, Restricted, and Total).**Passed****CHALT_CHK_UNBALANCED_A - (Warning)** - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed.**Passed****CHALT_CHK_UNBALANCED_B - (Fatal)** - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export is completed.**Passed****CHALT_CONTRIB_POSITIVE - (Warning)** - The amount reported on line D.3., Contributions Between Unrestricted and Restricted Accounts, Restricted column, should be positive.**Passed****CHALT_DIR_COSTS - (Fatal)** - Transfers of Direct Costs (B.5., Services and Other Operating Expenditures, Object Code 5700-5799), sum of Unrestricted and Restricted columns, should equal zero.**Passed****CHALT_INDIRECT - (Warning)** - Transfers of Indirect Costs (Line B.7., Other Outgo, Object Code 7300-7399) sum of Unrestricted and Restricted columns, should equal zero.**Passed**

CHALT_LCFF_SOURCES - (Warning) - The following amount(s) reported in A.1. does/do not equal the respective amount(s) from the Second Principal Apportionment certification. Provide an explanation for the variance, including prior year adjustment amounts for Transfers in Lieu of Property Taxes.

Exception

Object Code	Amount Reported In A. 1.	Preloaded Apportionment Amount	Difference
8096	\$980,365.00	\$1,135,628.00	\$155,263.00

Explanation: In-Lieu of Property Taxes (ILPT) has been adjusted at year-end to the final amount after the final reconciliation that will occur in 2026-27. This is based on information from Sonoma County Office of Education.

CHALT_MOE_CAP_OUTLAY - (Warning) - The calculated total amount in the Capital Outlay column of L.1., Total Federal Revenues Used for Capital Outlay and Debt Service, should be less than or equal to the calculated total amount in the Total column of B.6., Total, Capital Outlay.

Passed

CHALT_MOE_DEBT_SERVICE - (Warning) - The calculated total amount in the Debt Service column of L.1., Total Federal Revenues Used for Capital Outlay and Debt Service, should be less than or equal to the calculated Total Debt Service subtotal in the Total column of B.7., Total Other Outgo.

Passed

CHALT_MOE_POSITIVE - (Warning) - The amount reported for Capital Outlay & Debt Service on Line L.4.e., should be positive.

Passed

CHALT_MOE_STATE_LOCAL_EXP_POSITIVE - (Warning) - Line L.4.c., Subtotal of State & Local Expenditures, should be positive.

Passed

CHALT_NET_INV_CAP_ASSETS - (Warning) - If amounts are keyed in Capital Assets (Line G.9.), Unrestricted and/or Restricted column, then an amount should be reported in the respective column for Net Investment in Capital Assets (line F.3.a.).

Passed

CHALT_OBJ_POSITIVE - (Warning) - All applicable object codes should have a positive balance by worksheet (Unrestricted, Restricted, and Unrestricted/Restricted) by data type.

Passed

CHALT_OTHER_SOURCES_POSITIVE - (Warning) - The amount reported on line D.1., Other Sources, Restricted column, should be positive.

Passed

CHALT_OTHER_USES_POSITIVE - (Warning) - The amount reported on line D.2., Less: Other Uses, Restricted column, should be positive.

Passed

CHALT_PY_EFB_CY_BFB - (Fatal) - Prior year ending fund balance (preloaded from last year's unaudited actuals submission) must equal current year beginning fund balance Line F.1.a. (Object 9791), Unrestricted and Restricted columns.

Passed

CHALT_UNR_NET_POSITION_NEG - (Warning) - Unrestricted Net Position (Line F.3.c., Object 9790A), Restricted column, should be zero or negative.

Passed

VERSION-CHECK - (Warning) - All versions are current.

Passed