



# California Pacific Charter Schools

## California Pacific Charter Schools

### Board of Directors Study Session

Published on August 8, 2025 at 4:48 PM PDT

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#### Date and Time

Wednesday August 13, 2025 at 12:00 PM PDT

#### Location

Holiday Inn Diamond Bar  
Room: Northgate 101  
21725 E Gateway Center Dr.  
Diamond Bar, CA 91765

#### Teleconference Locations

1850 Peary Way, Livermore, CA 94550  
Embassy Suites Santa Ana Orange County Airport, Room: Costa Mesa, 1325 E Dyer Rd, Santa Ana, CA 92705

#### Join by telephone or via Zoom conferencing link below:

Dial by your location

(213) 338 8477 (Los Angeles)

(669) 900 6833 (San Jose)

Meeting ID: 923-9222-7934

<https://cal-pacs-org.zoom.us/j/92392227934>

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#### MISSION STATEMENT

CalPac's mission is to support and encourage all students to relentlessly pursue their life goals by providing an accessible and inclusive personalized learning community.

#### THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

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Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting California Pacific Charter Schools at 949-752-0527.

**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>12:00 PM</b>
<b>A.</b> Call the Meeting to Order		Board Chairperson	2 m
<b>B.</b> Record Attendance		Board Chairperson	2 m
Roll Call:			
Kelly Wylie, Chairperson			
Dr. Shirley Peterson, Vice Chairperson			
Tanya Rogers, Clerk			
William Howard, Member			
Jason McFaul, Member			
<b>II. Pledge of Allegiance</b>			<b>12:04 PM</b>
<b>A.</b> Led by Board Chairperson or designee.			2 m
<b>III. Approve/Adopt Agenda</b>			<b>12:06 PM</b>
<b>A.</b> Agenda	Vote	Board Chairperson	2 m
It is recommended that the Board of Directors adopt the agenda for the Study Session of August 13, 2025, as presented.			
Roll Call Vote:			
Kelly Wylie			

	Purpose	Presenter	Time
Dr. Shirley Peterson			
Tanya Rogers			
Bill Howard			
Jason McFaul			
Moved by _____	Seconded by _____	Ayes _____	Nays _____ Absent _____

IV. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board Chairperson. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board Chairperson with a written statement and an administrator will provide answers at a later date.

V. Oral Presentations 12:08 PM

A.	Annual Board Evaluation	Discuss	Board Chairperson	45 m
The board will convene to conduct its annual evaluation. Board evaluations are a critical aspect of governance, serving as a valuable tool to enhance the effectiveness and performance of a school's board of directors. By conducting annual and comprehensive evaluations, California Pacific Charter School's governing board seeks to identify areas of improvement, foster transparency, and ensure that the board's decision making aligns with the mission and vision of the school, ultimately leading to better oversight and sustainable growth.				
B.	AB 2158 Ethics Training for Board Members	Discuss	John Lemmo	120 m
Assembly Bill 2158 requires governing board members of local agencies to complete ethics training covering general principles and laws related to ethics and conflicts of interest, as specified in Government Code Sections 53235 and 53235.1.				
Presented by John Lemmo, Partner & Attorney at Law, Young, Minney & Corr LLP				
C.	Strategic Planning and Initiatives Discussion	Discuss	Christine Feher	75 m
Together with the Superintendent, the Board will discuss and identify the strategic plan and initiatives that will set the course for school leadership. As the educational landscape continues to evolve, it is imperative that our schools chart a clear course of				

	Purpose	Presenter	Time
action that leverages innovative technologies and teaching strategies, personalized learning approaches, and a student-centric focus to ensure our online schools remain at the forefront of quality education and student success.			

VI. Next Study Session

The next Study Session will be held in August 2026.

VII. Closing Items 4:08 PM

A.	Adjourn Meeting	Vote	Board Chairperson	1 m
Roll Call Vote:				
Kelly Wylie				
Dr. Shirley Peterson				
Tanya Rogers				
William Howard				
Jason McFaul				
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____				

FOR MORE INFORMATION  
For more information concerning this agenda, contact  
California Pacific Charter Schools. Telephone: 949-688-7798

Coversheet

Annual Board Evaluation

<b>Section:</b>	V. Oral Presentations
<b>Item:</b>	A. Annual Board Evaluation
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	CPCS Board Evaluation 2024-25.pdf



# California Pacific Charter Schools

## California Pacific Charter Schools Annual Board Evaluation

**2024 - 2025**

Issue/Concept	Compliant	In Progress	Little/No Progress	Not Applicable
<b>A Solid Foundation</b>				
School has a well-drafted charter contract with its sponsoring agencies.				
School has well-drafted articles and bylaws.				
School's legal and financial status are clear and well understood.				
Appropriate liability insurance and risk management practices are maintained at all times.				
School has developed a long-term /strategic plan such as a WASC report that is reviewed and revised on an annual basis.				
Long-term plans are translated into annual action plans/goals in a document such as the LCAP.				
<b>Board Operations/Relations</b>				
Board members understand their legal and ethical responsibilities (duty of				

care/loyalty, conflict of interest).				
New board members are oriented and fully (maybe effectively) briefed prior to being seated.				
Board is composed of individuals with a broad and appropriate range of expertise and experience. Board seeks outside counsel for matters beyond its expertise.				
Board member selection process ensures a board and appropriate range of expertise and experience.				
Board conducts annual self-evaluation.				
Meetings are well planned with clear agendas focused on appropriate policy and action items.				
Board president is a strong, capable meeting facilitator.				
Board president has developed meeting norms or uses a standardized procedure such as Robert's Rules..				
Meetings are conducted pursuant to common ground rules (eg. Robert's Rules) that are well understood by all members.				
Individual board members prepare for meetings and participate constructively.				
Meeting minutes record each board meeting and are distributed promptly on the school's website after each				

meeting.				
<b>Relationship w/-Superintendent</b>				
Board develops performance goals and evaluates Superintendent performance each year.				
Board has clear understanding with staff regarding where board responsibility should be to support and maximize the functioning of the schools.				
Board has established a plan for succession in the event the Superintendent leaves or is unable to work.				
<b>Personnel and Staffing</b>				
Board has adopted/approved a comprehensive set of personnel policies that are in line with all applicable state/federal laws & regulations. Policies are updated and will be reviewed regularly.				
Clear job descriptions and staffing plans are in place.				
<b>Budget and Finance</b>				
Board adopts an annual budget that maximizes the school's resources in support of mission/vision.				
Board monitors the budget throughout the year via monthly updates, first interim budget and second interim budget.				
Board contracts with an independent auditor each year, reviews the audit report,				



and takes any needed follow-up action.				
Board has adopted a three year financial plan in coordination with the school's overall three year plan (WASC, LCAP).				
Board has adopted a comprehensive set of fiscal management and control policies.				
<b>Instruction, Curriculum, and Assessment</b>				
Board has adopted/approved the school's curriculum and instructional programs.				
Board has adopted/approved student achievement goals/standards.				
A broad based assessment system is in place to measure progress toward instructional goals/standards.				
The Instructional program is in alignment with the state requirements and terms of charter.				
Student assessment data is assembled in a comprehensive, coherent fashion, presented to the board, and reviewed and analyzed in-depth on a regular basis.				
School reports on student achievement to charter granting agencies on a regular basis as part of the ongoing oversight and renewal process.				

August 13, 2025

**Board Member Comments on Strengths:**

**Board Member Comments on Areas of Growth and Future Needs:**