California Pacific Charter Schools

California Pacific Charter Schools

Board of Directors Study Session

Published on August 8, 2025 at 4:48 PM PDT

Date and Time

Wednesday August 13, 2025 at 12:00 PM PDT

Location

Holiday Inn Diamond Bar
Room: Northgate 101
21725 E Gateway Center Dr.
Diamond Bar, CA 91765

Teleconference Locations

1850 Peary Way, Livermore, CA 94550
Embassy Suites Santa Ana Orange County Airport, Room: Costa Mesa, 1325 E Dyer Rd, Santa Ana, CA 92705

Join by telephone or via Zoom conferencing link below:

Dial by your location
(213) 338 8477 (Los Angeles)
(669) 900 6833 (San Jose)
Meeting ID: 923-9222-7934

https://cal-pacs-org.zoom.us/j/92392227934

MISSION STATEMENT

CalPac's mission is to support and encourage all students to relentlessly pursue their life goals by providing an accessible and inclusive personalized learning community.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting California Pacific Charter Schools at 949-752-0527.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**12:00 PM**
A.	Call the Meeting to Order		Board Chairperson	2 m
B.	Record Attendance		Board Chairperson	2 m
	Roll Call: Kelly Wylie, Chairperson Dr. Shirley Peterson, Vice Chairperson Tanya Rogers, Clerk William Howard, Member Jason McFaul, Member			
II.	**Pledge of Allegiance**			**12:04 PM**
A.	Led by Board Chairperson or designee.			2 m
III.	**Approve/Adopt Agenda**			**12:06 PM**
A.	Agenda	Vote	Board Chairperson	2 m
	It is recommended that the Board of Directors adopt the agenda for the Study Session of August 13, 2025, as presented. Roll Call Vote: Kelly Wylie			

	Purpose	Presenter	Time

Dr. Shirley Peterson
Tanya Rogers
Bill Howard
Jason McFaul
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

IV. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board Chairperson. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board Chairperson with a written statement and an administrator will provide answers at a later date.

V. Oral Presentations **12:08 PM**

A. Annual Board Evaluation — Discuss — Board Chairperson — 45 m

The board will convene to conduct its annual evaluation. Board evaluations are a critical aspect of governance, serving as a valuable tool to enhance the effectiveness and performance of a school's board of directors. By conducting annual and comprehensive evaluations, California Pacific Charter School's governing board seeks to identify areas of improvement, foster transparency, and ensure that the board's decision making aligns with the mission and vision of the school, ultimately leading to better oversight and sustainable growth.

B. AB 2158 Ethics Training for Board Members — Discuss — John Lemmo — 120 m

Assembly Bill 2158 requires governing board members of local agencies to complete ethics training covering general principles and laws related to ethics and conflicts of interest, as specified in Government Code Sections 53235 and 53235.1.

Presented by John Lemmo, Partner & Attorney at Law, Young, Minney & Corr LLP

C. Strategic Planning and Initiatives Discussion — Discuss — Christine Feher — 75 m

Together with the Superintendent, the Board will discuss and identify the strategic plan and initiatives that will set the course for school leadership. As the educational landscape continues to evolve, it is imperative that our schools chart a clear course of

	Purpose	Presenter	Time

action that leverages innovative technologies and teaching strategies, personalized learning approaches, and a student-centric focus to ensure our online schools remain at the forefront of quality education and student success.

VI. Next Study Session

The next Study Session will be held in August 2026.

VII. Closing Items **4:08 PM**

A. Adjourn Meeting — Vote — Board Chairperson — 1 m

Roll Call Vote:
Kelly Wylie
Dr. Shirley Peterson
Tanya Rogers
William Howard
Jason McFaul
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION
For more information concerning this agenda, contact
California Pacific Charter Schools. Telephone: 949-688-7798

Coversheet

Annual Board Evaluation

Section: V. Oral Presentations
Item: A. Annual Board Evaluation
Purpose: Discuss
Submitted by:
Related Material: CPCS Board Evaluation 2024-25.pdf



California Pacific Charter Schools
Annual Board Evaluation

2024 - 2025

Issue/Concept	Compliant	In Progress	Little/No Progress	Not Applicable
A Solid Foundation				
School has a well-drafted charter contract with its sponsoring agencies.				
School has well-drafted articles and bylaws.				
School's legal and financial status are clear and well understood.				
Appropriate liability insurance and risk management practices are maintained at all times.				
School has developed a long-term /strategic plan such as a WASC report that is reviewed and revised on an annual basis.				
Long-term plans are translated into annual action plans/goals in a document such as the LCAP.				
Board Operations/Relations				
Board members understand their legal and ethical responsibilities (duty of				

care/loyalty, conflict of interest).				
New board members are oriented and fully (maybe effectively) briefed prior to being seated.				
Board is composed of individuals with a broad and appropriate range of expertise and experience. Board seeks outside counsel for matters beyond its expertise.				
Board member selection process ensures a board and appropriate range of expertise and experience.				
Board conducts annual self-evaluation.				
Meetings are well planned with clear agendas focused on appropriate policy and action items.				
Board president is a strong, capable meeting facilitator.				
Board president has developed meeting norms or uses a standardized procedure such as Robert's Rules..				
Meetings are conducted pursuant to common ground rules (eg. Robert's Rules) that are well understood by all members.				
Individual board members prepare for meetings and participate constructively.				
Meeting minutes record each board meeting and are distributed promptly on the school's website after each				

meeting.				
Relationship w/-Superintendent				
Board develops performance goals and evaluates Superintendent performance each year.				
Board has clear understanding with staff regarding where board responsibility should be to support and maximize the functioning of the schools.				
Board has established a plan for succession in the event the Superintendent leaves or is unable to work.				
Personnel and Staffing				
Board has adopted/approved a comprehensive set of personnel policies that are in line with all applicable state/federal laws & regulations. Policies are updated and will be reviewed regularly.				
Clear job descriptions and staffing plans are in place.				
Budget and Finance				
Board adopts an annual budget that maximizes the school's resources in support of mission/vision.				
Board monitors the budget throughout the year via monthly updates, first interim budget and second interim budget.				
Board contracts with an independent auditor each year, reviews the audit report,				

and takes any needed follow-up action.				
Board has adopted a three year financial plan in coordination with the school's overall three year plan (WASC, LCAP).				
Board has adopted a comprehensive set of fiscal management and control policies.				
Instruction, Curriculum, and Assessment				
Board has adopted/approved the school's curriculum and instructional programs.				
Board has adopted/approved student achievement goals/standards.				
A broad based assessment system is in place to measure progress toward instructional goals/standards.				
The Instructional program is in alignment with the state requirements and terms of charter.				
Student assessment data is assembled in a comprehensive, coherent fashion, presented to the board, and reviewed and analyzed in-depth on a regular basis.				
School reports on student achievement to charter granting agencies on a regular basis as part of the ongoing oversight and renewal process.				

August 13, 2025

Board Member Comments on Strengths:

Board Member Comments on Areas of Growth and Future Needs: