



California Pacific Charter Schools

California Pacific Charter Schools

Regular Meeting of the Board of Directors

Published on May 9, 2025 at 3:46 PM PDT

Date and Time

Tuesday May 13, 2025 at 5:00 PM PDT

Location

Holiday Inn Diamond Bar
Room: NorthGate 101
21725 E Gateway Center Dr.
Diamond Bar, CA 91765

Teleconference Locations

1850 Peary Way, Livermore, CA 94550
32706 Spun Cotton Drive, Winchester, CA 92596

Join by telephone or via Zoom conferencing link below:

Dial by your location

(213) 338 8477 (Los Angeles)

(669) 900 6833 (San Jose)

Meeting ID: 957-3873-3180

<https://cal-pacs-org.zoom.us/j/95738733180>

MISSION STATEMENT

CalPac's mission is to support and encourage all students to relentlessly pursue their life goals by providing an accessible and inclusive personalized learning community.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting California Pacific Charter Schools at 949-688-7798.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
A. Call the Meeting to Order		Board President	2 m
B. Record Attendance		Board President	2 m
Roll Call:			
Kelly Wylie, President			
Dr. Shirley Peterson, Vice President			
Tanya Rogers, Clerk			
Bill Howard, Member			
Jason McFaul, Member			
II. Pledge of Allegiance			5:04 PM
A. Led by Board President or designee.		Board President	2 m
III. Approve Adopt/Agenda			5:06 PM
A. Agenda	Vote	Board President	2 m
It is recommended that the Board of Directors adopt the agenda for the Regular Board Meeting on May 13, 2025, as presented.			
Roll Call Vote:			
Kelly Wylie			

	Purpose	Presenter	Time
Dr. Shirley Peterson			
Tanya Rogers			
Bill Howard			
Jason McFaul			
Moved by _____	Seconded by _____	Ayes _____ Nays _____ Absent _____	

IV. Approve Minutes5:08 PM

- A. Minutes of the Regular Board Meeting that was held on March 11, 2025
- Approve Minutes
- Board President
- 2 m

It is recommended the Board of Directors approve as presented, the minutes for the Regular Board meeting of March 11, 2025.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

- B. Minutes of the Special Meeting of the Board of Directors held March 31, 2025
- Approve Minutes
- Board President
- 2 m

It is recommended the Board of Directors approve as presented, the minutes for the Special Board Meeting of March 31, 2025.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

V. Public Comments/Recognition/Reports

	Purpose	Presenter	Time
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Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

VI. Correspondence/Proposals/Reports 5:12 PM

A.	Staff Recognition Presentation Recognition of Employees' Years of Service, Presented by C. Feher, Superintendent	Discuss	Christine Feher	10 m
B.	CalPac School Highlights Presented by C. Feher, Superintendent	Discuss	Christine Feher	5 m
C.	Letter from Guerneville Unified School District 2024-25 Re: Second Interim Report, California Pacific Charter School- Sonoma	Discuss	Shannon Green	2 m

VII. Consent 5:29 PM

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

A.	Consent - Business/Financial Services 1. Check Registers - March 2025 and April 2025 2. J.P. Morgan Statement - March 2025 and April 2025 3. Approval of Surplus of Electronic Devices 4. Approval of Stampli (Renewal)	Vote	Board President	2 m
B.	Consent - Education/Student Services 1. Approval of Care Solace (Renewal)	Vote	Board President	2 m

	Purpose	Presenter	Time
	2. Approval of NoRedInk Order (Renewal)		
	3. Approval of Parsec (Renewal)		
	4. Approval of Renaissance Nearpod and Flocabulary (Renewal)		
C.	Consent - Personnel Services	Vote	Board President
	1. Approval of Certificated - Personnel Report		2 m
	2. Approval of Classified - Personnel Report		
	3. Approval of 2025-26 Certificated Employee Work Year Calendars		
	4. Approval of 2025-26 Classified Employee Work Year Calendars		
	5. Approval of One Time Discretionary Bonus - Romy Mason		
D.	Consent - Policy Development	Vote	Board President
	Approval of existing board policies revised, reviewed, and eliminated by staff for the 2025-2026 school year.		2 m

Board Policies: Reviewed

The following documents were reviewed for accuracy and may include minor edits such as a correction to a typographical error, grammar, spelling, or punctuation. The document may also include a change from Assistant Director of Fiscal Services to Director of Fiscal Services. The edits did not affect the content or meaning and intent of the policy.

3000 Series - Business/Non-Instructional

- 3000 - CPCS Fiscal Control Policy
- 3030 - CPCS Investment Policy

Board Policies: Revised

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

3000 Series - Business/Non-Instructional

- 3005 - CPCS Purchasing Fiscal Policy
- 3011 - CPCS Banking And Accounts Payable Fiscal Policy
- 3012 - CPCS Purchasing Card Fiscal Policy
- 3015 - CPCS Accounts Receivable Fiscal Policy
- 3016 - CPCS Third-Party Processor Policy

	Purpose	Presenter	Time
3020 - CPCS Expenses Fiscal Policy			
3025 - CPCS Finance Fiscal Policy			
3100 - CPCS Education Partner Code of Conduct			
3105 - CPCS Education Partner Risk Management Policy			
3125 - CPCS Intraorganizational Loan Policy			
3135 - CPCS Gift Acceptance Policy			
3140 - CPCS Uncollectible Debt Policy			
3150 - CPCS Reserves Fiscal Policy			

Board Policy: Rescinded

The following is a current policy that is no longer applicable and should, therefore, be archived.

3000 Series - Business/Non-Instructional

- 3110 - CPCS Education Partner Application and Pre-Approval
- 3120 - CPCS Name and Logo Use Policy

Consent items listed A through D are considered routine and will be approved/adopted by a single motion.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

VIII. Business/Financial Services

5:37 PM

A.	Approval of 2023 IRS Tax Form 990 and California Tax Form 199 Prepared by CliftonLarsonAllen (CLA) for Fiscal Year Ended June 30, 2024	Vote	Shannon Green	5 m
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It is recommended that the Board approve the draft 2023 IRS Tax Form 990 and California Tax Form 199, prepared by CLA for the fiscal year ended June 30, 2024, for California Pacific Charter Schools – Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

	Purpose	Presenter	Time
Fiscal Impact: None.			
Roll Call Vote:			
Kelly Wylie			
Dr. Shirley Peterson			
Tanya Rogers			
Bill Howard			
Jason McFaul			
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			
B.	Approval of All Systems Go! (ASG!) Computer Services Contract for Paid Media Management (Renewal)	Vote Christine Feher	5 m
It is recommended the Board approve the contract with All Systems Go! (ASG!) Computer Services for 2025-2026 for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).			
Fiscal Impact: Up to \$50,000.00 (Allocation split may vary dependent on actual enrollment)			
California Pacific Charter - Los Angeles (#1751) \$24,000.00			
California Pacific Charter - San Diego (#1758) \$16,000.00			
California Pacific Charter - Sonoma (#2037) \$ 10,000.00			
Roll Call Vote:			
Kelly Wylie			
Dr. Shirley Peterson			
Tanya Rogers			
Bill Howard			
Jason McFaul			
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			
C.	Approval of Charter Impact Contract (Renewal)	Vote Shannon Green	5 m
It is recommended the Board approve the Charter Impact Renewal for 2025-2026 for California Pacific Charter Schools - Los Angeles (#1751), San Diego (#1758), and Sonoma (#2037).			

	Purpose	Presenter	Time
Fiscal Impact: \$32,445.00 <i>(Allocation split may vary dependent on finalized 2025-2026 budget)</i> California Pacific Charter - Los Angeles (#1751) \$14,924.70 California Pacific Charter - San Diego (#1758) \$10,869.08 California Pacific Charter - Sonoma (#2037) \$6,651.23 Roll Call Vote: Kelly Wylie Dr. Shirley Peterson Tanya Rogers Bill Howard Jason McFaul Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			
D.	Approval of Charter Tech Services Contract	Vote Christine Feher	5 m
It is recommended the Board approve the contract with Charter Tech Services (CTS) for 2025-2026 for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751). Fiscal Impact: \$126,000.00 <i>(Allocation split may vary dependent on actual enrollment)</i> California Pacific Charter - Los Angeles (#1751) \$60,480.00 California Pacific Charter - San Diego (#1758) \$40,320.00 California Pacific Charter - Sonoma (#2037) \$25,200.00 Roll Call Vote: Kelly Wylie Dr. Shirley Peterson Tanya Rogers Bill Howard Jason McFaul Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			
E.	Approval of Sage Intacct 2025-26 Accounting Services Contract (Renewal)	Vote Shannon Green	5 m
It is recommended the Board approve the Sage Intacct 2025-26 Accounting Services Contract for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).			

	Purpose	Presenter	Time
Fiscal Impact: \$20,674.80 (Allocation split may vary dependent on actual enrollment)			
California Pacific Charter - Los Angeles (#1751) \$9,510.41			
California Pacific Charter - San Diego (#1758) \$6,926.06			
California Pacific Charter - Sonoma (#2037) \$4,238.33			
Roll Call Vote:			
Kelly Wylie			
Dr. Shirley Peterson			
Tanya Rogers			
Bill Howard			
Jason McFaul			
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

F.	Approval of School Pathways Agreement (Renewal)	Vote	Christine Feher	5 m
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It is recommended the Board approve the School Pathways Agreement for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: Up to \$90,000.00
(Allocation split may vary dependent on actual enrollment)

California Pacific Charter - Los Angeles (#1751)	\$43,200.00
California Pacific Charter - San Diego (#1758)	\$28,800.00
California Pacific Charter - Sonoma (#2037)	\$18,000.00

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

IX. Education/Student Services

6:07 PM

A.	Approval of 1st Day School Supplies (Renewal)	Vote	Christine Feher	5 m
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	Purpose	Presenter	Time
It is recommended the Board approve 1st Day School Supplies for 2025-2026 for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).			
Fiscal Impact: Up to \$70,000.00 <i>(Allocation split may vary dependent on actual enrollment)</i>			
California Pacific Charter - Los Angeles (#1751) \$33,600.00			
California Pacific Charter - San Diego (#1758) \$22,400.00			
California Pacific Charter - Sonoma (#2037) \$14,000.00			
Roll Call Vote: Kelly Wylie Dr. Shirley Peterson Tanya Rogers Bill Howard Jason McFaul Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			
B.	Approval of Kajeet Quote (Renewal)	Vote Gretchen Chamberlain	5 m
It is recommended the Board approve Kajeet for 2025-2026 for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).			
Fiscal Impact: Up to \$30,000.00 <i>(Allocation split may vary dependent on actual enrollment)</i>			
California Pacific Charter - Los Angeles (#1751) \$14,400.00			
California Pacific Charter - San Diego (#1758) \$9,600.00			
California Pacific Charter - Sonoma (#2037) \$6,000.00			
Roll Call Vote: Kelly Wylie Dr. Shirley Peterson Tanya Rogers Bill Howard Jason McFaul Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

	Purpose	Presenter	Time
C.	Approval of PresenceLearning, Inc. Contract (Renewal)	Vote	Christine Feher
			5 m

It is recommended the Board approve PresenceLearning, Inc for 2025-2026 for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: Up to \$40,000.00

(Allocation split may vary dependent on actual enrollment)

California Pacific Charter - Los Angeles (#1751) \$19,200.00

California Pacific Charter - San Diego (#1758) \$12,800.00

California Pacific Charter - Sonoma (#2037) \$8,000.00

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

D.	Approval of Instructional Continuity Plan	Vote	Christine Feher	5 m
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It is recommended the Board approve the Instructional Continuity Plan (ICP) as an addendum to the 2025 Comprehensive School Safety Plan for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751) for the 2025-2026 school year.

Fiscal Impact: None

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

	Purpose	Presenter	Time
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X. Personnel Services**6:27 PM**

- | | | | | |
|-----------|--|------|---------------|-----|
| A. | Approval of Declaration of Need (DON) CL-500 for the 2025-2026 School Year | Vote | Corrie Amador | 5 m |
|-----------|--|------|---------------|-----|

It is recommended the Board approve the Declaration of Need (DON) CL-500 for 2025-2026 for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751), for the 2025-2026 school year.

Fiscal Impact: None

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

- | | | | | |
|-----------|---|------|---------------|------|
| B. | Approval of 2025-2026 Strategic Staffing Plan | Vote | Corrie Amador | 10 m |
|-----------|---|------|---------------|------|

It is recommended the Board approve the comprehensive 2025-2026 Strategic Staffing Plan for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: Estimated \$13,012,822.30

The full amount will be split proportionally between the three charter schools. Final splits will be confirmed in the 2025-2026 budget.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

	Purpose	Presenter	Time
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XI. Policy Development**6:42 PM**

- | | | | | |
|-----------|------------------------------|------|---------------|-----|
| A. | Approval of New Board Policy | Vote | Shannon Green | 5 m |
|-----------|------------------------------|------|---------------|-----|

It is recommended the Board approve the proposed policy. This policy will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

3000 Series - Business/Non-Instructional

3010 - CPCS Lease Capitalization Policy

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XII. Public Comment - Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under Public Comments/Recognition/Reports.

XIII. Adjourn to Closed Session**6:47 PM**

The Board will consider and may act on any of the Closed Session matters.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

	Purpose	Presenter	Time
A. Closed Session	Discuss	Board President	35 m
1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Gov. Code Section 54956.9(d)(1))			
a. YL v. The Collaborative Charter Services Organization, et al.			
2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code 54957			
a. Superintendent, Performance Evaluation and Goals			
XIV. Reconvene Regular Meeting			7:22 PM
A. Report out any action that was taken in closed session.	Discuss	Board President	5 m
XV. Calendar			
The next scheduled regular meeting of the Board of Directors will be held on June 10, 2025.			
XVI. Comments			7:27 PM
A. Board Comments	Discuss	Board President	5 m
B. Superintendent Comments	Discuss	Christine Feher	5 m
XVII. Closing Items			7:37 PM
A. Adjourn Meeting	Vote	Board President	2 m
Roll Call Vote:			
Kelly Wylie			
Dr. Shirley Peterson			
Tanya Rogers			
Bill Howard			
Jason McFaul			
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

FOR MORE INFORMATION

For more information concerning this agenda, contact
California Pacific Charter Schools. Telephone: 949-688-7798

Coversheet

Minutes of the Regular Board Meeting that was held on March 11, 2025

Section:	IV. Approve Minutes
Item:	A. Minutes of the Regular Board Meeting that was held on March 11, 2025
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Regular Meeting of the Board of Directors on March 11, 2025

APPROVED



California Pacific Charter Schools

California Pacific Charter Schools

Minutes

Regular Meeting of the Board of Directors

Date and Time

Tuesday March 11, 2025 at 5:00 PM

Location

Holiday Inn Diamond Bar
Room: Northgate 101
21725 E Gateway Center Dr.
Diamond Bar, CA 91765

Teleconference Location

Hilton Garden Inn, Room: Conservatory, 4200 Taylor St, San Diego, CA 92110

Join by telephone or via Zoom conferencing link below:

Dial by your location

(213) 338 8477 (Los Angeles)

(669) 900 6833 (San Jose)

Meeting ID: 947-9058-4141

<https://cal-pacs-org.zoom.us/j/94790584141>

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Directors Present

J. McFaul, S. Peterson (remote), T. Rogers, W. Howard (remote)

Directors Absent

K. Wylie

Guests Present

C. Amador (remote), C. Feher (remote), D. Carlos, S. Green (remote)

I. Opening Items

A. Call the Meeting to Order

S. Peterson called a meeting of the board of directors of California Pacific Charter Schools to order on Tuesday Mar 11, 2025 at 5:00 PM.

B. Record Attendance

II. Pledge of Allegiance

A. Led by Board President or designee.

Pledge of Allegiance led by T. Rogers, Board Clerk.

III. Approve Adopt/Agenda

A. Agenda

W. Howard made a motion to Adopt the agenda, as presented.

J. McFaul seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

W. Howard Aye

S. Peterson Aye

Roll Call

K. Wylie Absent
T. Rogers Aye
J. McFaul Aye

IV. Approve Minutes

A. Minutes of the Regular Board meeting that was held on January 14, 2025

T. Rogers made a motion to approve the minutes from Regular Meeting of the Board of Directors on 01-14-25.

W. Howard seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

W. Howard Aye
S. Peterson Aye
T. Rogers Aye
K. Wylie Absent
J. McFaul Abstain

B. Minutes of the Regular Board meeting that was held on February 11, 2025

J. McFaul made a motion to approve the minutes from Regular Meeting of the Board of Directors on 02-11-25.

T. Rogers seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

W. Howard Aye
S. Peterson Abstain
T. Rogers Aye
K. Wylie Absent
J. McFaul Aye

V. Board Governance

A. 2025-2026 Board Meeting Calendar

J. McFaul made a motion to approve the 2025-2026 Board Meeting Calendar.

T. Rogers seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

K. Wylie Absent
S. Peterson Aye
W. Howard Aye
J. McFaul Aye
T. Rogers Aye

VI. Adjourn to Closed Session

A. Closed Session

W. Howard made a motion to adjourn to Closed Session.

J. McFaul seconded the motion.

Adjourned to Closed Session at 5:11 P.M.

The board **VOTED** to approve the motion.

Roll Call

T. Rogers Aye

S. Peterson Aye

J. McFaul Aye

K. Wylie Absent

W. Howard Aye

VII. Reconvene Regular Meeting

A. Report out any action that was taken in closed session.

The regular session was reconvened at 5:30 P.M.

T. Rogers reported that there was nothing to report.

VIII. Correspondence/Proposals/Reports

A. CalPac School Highlights

Presented by C. Feher, Superintendent

IX. Consent

A. Consent - Business/Financial Services

1. Check Registers - February 2025
2. J.P. Morgan Statement - February 2025
3. Approval of Surplus of Electronic Devices

B. Consent - Personnel Services

1. Approval of Certificated Personnel Report

C. Consent - Policy Development

Approval of existing board policies revised by staff for the 2024-2025 school year.

Board Policies: Revised

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

4000 Series - Personnel Services

4020 - CPCS Background Check Policy

T. Rogers made a motion to approve all items listed in Consent.

J. McFaul seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

K. Wylie Absent

T. Rogers Aye

W. Howard Aye

J. McFaul Aye

S. Peterson Aye

X. Business/Financial Services

A. Approval of Second Interim Financial Report

T. Rogers made a motion to approve the Second Interim Financial Report.

J. McFaul seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. McFaul Aye

W. Howard Aye

S. Peterson Aye

T. Rogers Aye

K. Wylie Absent

B. Approval of Annual Audit Engagement Services and Tax Services between CliftonLarsonAllen (CLA) and California Pacific Charter Schools

T. Rogers made a motion to approve the Annual Audit Engagement Services and Tax Services between CliftonLarsonAllen (CLA) and California Pacific Charter Schools.

J. McFaul seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Peterson Aye

T. Rogers Aye

K. Wylie Absent

W. Howard Aye

J. McFaul Aye

XI. Calendar

A.

Upcoming Scheduled Meeting

The next scheduled meeting will be held on May 13, 2025

XII. Comments

A. Board Comments

The Board appreciated implementing goal-setting meetings between teachers and students, highlighting the focus on SMART goals and student accountability. They noted the significant value of in-person field trips and the impressive participation from CalPac students.

The Board appreciated S. Green's clear financial presentation and reports. They thanked C. Feher for her leadership in steering CalPac toward a high standard of excellence.

B. Superintendent Comments

C. Feher expressed that CalPac has matured as an organization, moving from a "startup mentality" to a more established one, which is evident in its practices, staff, and budget. Having been at CalPac for 15 years, she's pleased to see this growth and is excited to focus on "micro adjustments" rather than large-scale changes.

XIII. Closing Items

A. Adjourn Meeting

W. Howard made a motion to adjourn the meeting.

J. McFaul seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Peterson Aye

W. Howard Aye

K. Wylie Absent

J. McFaul Aye

T. Rogers Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:09 PM.

Respectfully Submitted,
S. Peterson

Documents used during the meeting

- 25-26 Board Meeting Calendar - Modified.pdf
- February 24-25 School Highlights - Los Angeles.pdf

- February 24-25 School Highlights - San Diego.pdf
- February 24-25 School Highlights - Sonoma.pdf
- CalPac-LA Check Register February 2025.pdf
- CalPac-SD Check Register February 2025.pdf
- CalPac-SO Check Register February 2025.pdf
- J.P. Morgan Statement Feb 28 2025.pdf
- Surplus of Electronics - March 2025.pdf
- CPCS - 4020 Background Check Policy.pdf
- CPCS - 4020 Background Check Policy_redline_3.11.25.pdf
- 2024-25 Second Interim Budget Presentation.pdf
- 2024-25 Second Interim Budget #1751 California Pacific Charter School-Los Angeles.pdf
- 2024-25 Second Interim Budget #1758 California Pacific Charter School-San Diego.pdf
- 2024-25 Second Interim Budget #2037 California Pacific Charter School-Sonoma.pdf
- CPCS 2025 Statement of Work - Audit Services.pdf
- CPCS 2025 Entity Tax Compliance Statement of Work.pdf

FOR MORE INFORMATION

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California Pacific Charter Schools. Telephone: 949-688-7798

Coversheet

Minutes of the Special Meeting of the Board of Directors held March 31, 2025

Section:	IV. Approve Minutes
Item:	B. Minutes of the Special Meeting of the Board of Directors held March 31, 2025
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Special Meeting of the Board of Directors on March 31, 2025

APPROVED



California Pacific
Charter Schools

California Pacific Charter Schools

Minutes

Special Meeting of the Board of Directors

Date and Time

Monday March 31, 2025 at 6:00 PM

Location

Holiday Inn Diamond Bar
Room: Northgate 101
21725 E Gateway Center Dr.
Diamond Bar, CA 91765

Teleconference Location

1850 Peary Way, Livermore, CA 94550
32706 Spun Cotton Drive, Winchester, CA 92596
Hilton Garden Inn, Room: Padre, 4200 Taylor St, San Diego, CA 92110

Join by telephone or via Zoom conferencing link below:

Dial by your location

(213) 338 8477 (Los Angeles)

(669) 900 6833 (San Jose)

Meeting ID: 976-7976-3199

<https://cal-pacs-org.zoom.us/j/97679763199>

MISSION STATEMENT

CalPac's mission is to support and encourage all students to relentlessly pursue their life goals by providing an accessible and inclusive personalized learning community.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting California Pacific Charter Schools at 949-752-0527.

Directors Present

J. McFaul, K. Wylie (remote), T. Rogers (remote), W. Howard (remote)

Directors Absent

S. Peterson

Guests Present

C. Feher (remote), D. Carlos

I. Opening Items

A. Call the Meeting to Order

K. Wylie called a meeting of the board of directors of California Pacific Charter Schools to order on Monday Mar 31, 2025 at 6:01 PM.

B. Record Attendance

II. Pledge of Allegiance

A. Led by Board President or designee.

Pledge of Allegiance led by K. Wylie, Board President

III. Approve Adopt/Agenda

A. Agenda

T. Rogers made a motion to adopt the agenda as presented.

J. McFaul seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

W. Howard Aye
K. Wylie Aye
T. Rogers Aye
J. McFaul Aye
S. Peterson Absent

IV. Adjourn to Closed Session

A. Closed Session Agenda

T. Rogers made a motion to adjourn to Closed Session.
W. Howard seconded the motion.
Adjourned to Closed Session at 6:03 P.M.
The board **VOTED** to approve the motion.

Roll Call

W. Howard Aye
T. Rogers Aye
J. McFaul Aye
K. Wylie Aye
S. Peterson Absent

V. Reconvene Regular Meeting

A. Report out any action that was taken in closed session.

The regular session was reconvened at 6:29 P.M.

T. Rogers reported that there was nothing to report.

VI. Closing Items

A. Adjourn Meeting

T. Rogers made a motion to adjourn the meeting.
J. McFaul seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Rogers Aye
S. Peterson Absent
J. McFaul Aye
K. Wylie Aye
W. Howard Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:29 PM.

Respectfully Submitted,
K. Wylie

Documents used during the meeting

None

FOR MORE INFORMATION

For more information concerning this agenda, contact
California Pacific Charter Schools. Telephone: 949-688-7798

Coversheet

Staff Recognition Presentation

Section: VI. Correspondence/Proposals/Reports
Item: A. Staff Recognition Presentation
Purpose: Discuss
Submitted by: Christine Feher
Related Material: Staff Recognition 2024-25.pdf

BACKGROUND:

Each year, CalPac recognizes the commitment and contributions of our teachers, support staff, and administrators, who have dedicated many years of service to our students and school community. These individuals have made meaningful impacts through their work in virtual classrooms, student support roles, and behind-the-scenes operations, ensuring that students receive a quality and engaging online education.

RECOMMENDATION:

For the Board to receive the presentation and join in recognizing the honorees for their years of service.



YEARS OF SERVICE



Recognition

2024–2025

5 YEARS OF SERVICE





FRANCES

ACIN

Teacher



**JILL
STUBBS**

Teacher



JOCELIN

JONES

Counselor



KATHERINE JOHNSON

Teacher



NICOLE HEMMINGER

Teacher



TIFFANY

COZZI

Counselor

10 YEARS OF SERVICE





AREZOU TAVAKOULNIA

Teacher



**SHELBY
SULLIVAN**

Teacher

Coversheet

CalPac School Highlights

Section:	VI. Correspondence/Proposals/Reports
Item:	B. CalPac School Highlights
Purpose:	Discuss
Submitted by:	
Related Material:	March 24-25 School Highlights - Los Angeles.pdf March 24-25 School Highlights - San Diego.pdf March 24-25 School Highlights - Sonoma.pdf April 24-25 School Highlights - Los Angeles.pdf April 24-25 School Highlights - San Diego.pdf April 24-25 School Highlights - Sonoma.pdf



CPCS Los Angeles School Highlights

MARCH

BLOSSOMING
Empowering Progress

2024 - 2025

Current Enrollment

390



Program Highlights

In March, we continued preparing for the upcoming CAASPP tests, which are set to begin at the end of April. Students received their mid-semester progress reports, and teachers began scheduling parent-teacher conferences for the following month. At the same time, final ELPAC testing was underway, and the counseling team hosted a vibrant Career Week filled with engaging activities for students.

Teachers across all departments spent time planning for the 2025–2026 school year, laying the groundwork for new courses, and collaborating on ideas. Conversations about vertical alignment also took place to help ensure a smooth and cohesive learning experience from kindergarten through 12th grade. Meanwhile, the counseling team focused on creating personalized opportunities for high school students to build schedules that reflect their interests and future goals.





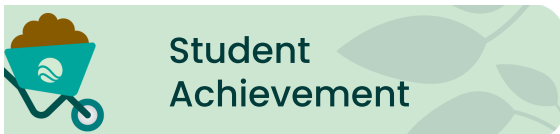
Los Angeles

MARCH 2025

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Throughout the month, students participated in a variety of events, and teachers incorporated special lessons to celebrate Women’s History Month. We also brought the school community together for spirited Read Across America and spring-themed spirit days.



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Los Angeles

MARCH 2025

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Los Angeles

MARCH 2025

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Los Angeles

MARCH 2025

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CalPac teachers had a fun and informative time at the CUE Conference this year. They learned about new AI technologies for education and discovered the vast functions of Chrome extensions within Google. They also explored how to incorporate Legos into engaging lessons for younger students. The well-organized event featured sessions led by educators successfully integrating technology, who generously shared their knowledge and resources, allowing the teachers to implement new strategies immediately upon returning to their classrooms. Exploring the vendor booths was also incredibly helpful for learning more about both their current curriculum and newer resources in the tech-driven world CalPac teachers teach in.

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Los Angeles

MARCH 2025

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Pictures & Videos

Read Across America Week





Los Angeles

MARCH 2025



Career Week

CAREER WEEK AT A GLANCE

CHOICE BOARDS

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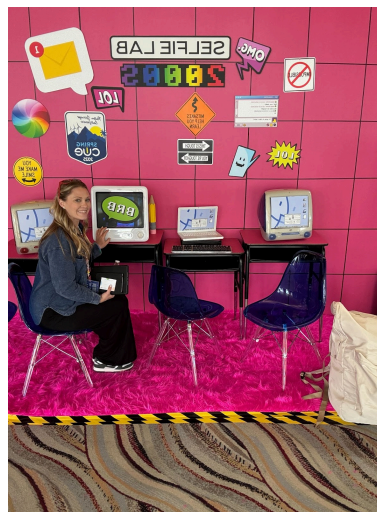
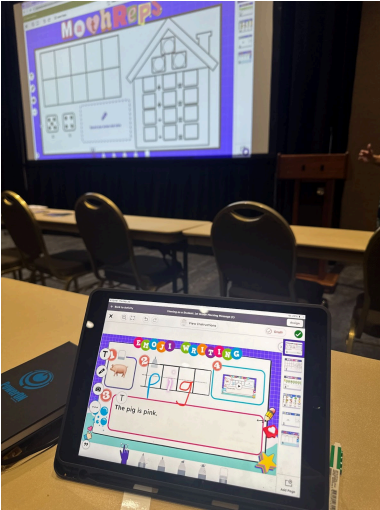
CUE Conference





Los Angeles

MARCH 2025



Future Projects

Parent Teacher Conferences
Spirit Day: Bloom Boom Bash





Los Angeles

MARCH 2025

School Site Council Meeting
Spelling Bee
CAASPP Testing





CPCS San Diego School Highlights

MARCH

BLOSSOMING
Empowering Progress

2024 - 2025

Current Enrollment**281****Program Highlights**

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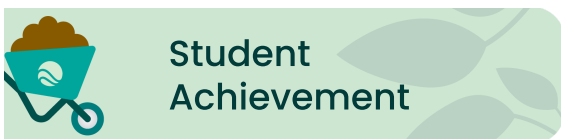
San Diego

MARCH 2025

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Student Achievement

Spring Progress Reports

This month, families received mid-semester progress reports electronically and by mail. Teachers are holding mid-semester conferences to identify challenges and create success plans for students needing extra support.

Purple Star School Award

CalPac received the great honor of being awarded the Purple Star School award. This award recognizes that CalPac is dedicated to providing the programs and resources to support military families as they transition into and out of the school systems.

ELPAC Testing

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San Diego

MARCH 2025

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San Diego

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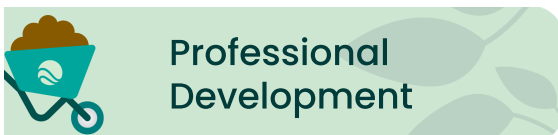
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San Diego Safari Field Trip

The San Diego Safari Field Trip proved to be a success, offering students from all grade levels a great opportunity to connect with wildlife and each other. Despite the cool and rainy weather, everyone enjoyed the educational and fun tram ride, the walking trails, and the diverse animal exhibits. The trip's highlight was being able to witness our students' excitement and amazement as they observed gorillas, rhinos, platypuses, and tigers. This in-person connection with students and parents not only strengthened classroom bonds but also created unforgettable memories of exploring nature together in the wonderful backdrop of the safari park.

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Professional
Development





San Diego

MARCH 2025

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San Diego

MARCH 2025

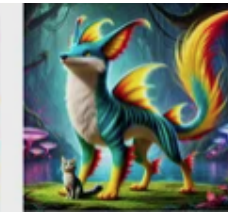
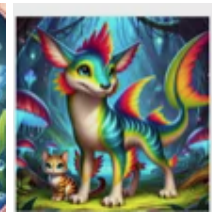


Pictures & Videos

Purple Star School Ceremony



Read Across America Week





San Diego

MARCH 2025



Career Week



CAREER WEEK AT A GLANCE

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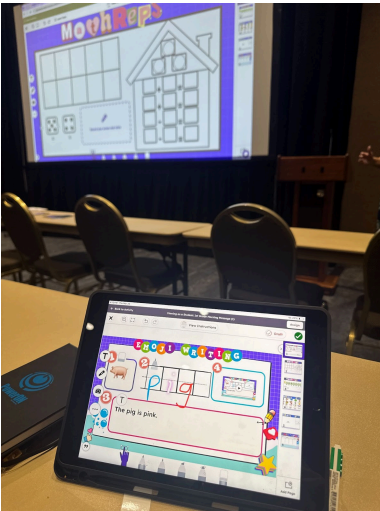


San Diego

MARCH 2025



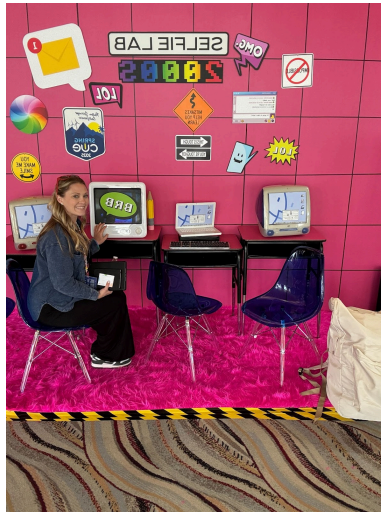
CUE Conference





San Diego

MARCH 2025



Future Projects

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Spirit Day: Bloom Boom Bash
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CPCS Sonoma School Highlights

MARCH

BLOSSOMING
Empowering Progress

2024 - 2025

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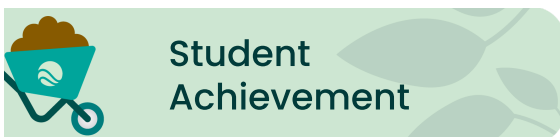
Sonoma

MARCH 2025

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Sonoma

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Sonoma

MARCH 2025

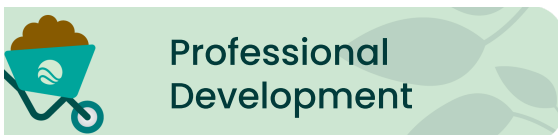
and school pride on display. Homeroom teachers took screenshots of the Zooms, and we're excited to announce that Mrs. Delconte's Homeroom won! Their cool and imaginative designs really impressed the judges and raised the bar for creativity among everyone else. The Spring Fling event was a great chance for students to unite, celebrate our school community, and show their spirit in a fresh and modern way. We can't wait for more events that encourage creativity, teamwork, and friendship among our students!

San Francisco Exploratorium Field Trip

The San Francisco Exploratorium provided an amazing hands-on learning experience by offering interactive exhibits that caused curiosity across science, art, and human perception. Everyone had the opportunity to engage in tinkering, testing, experimenting, and noticing, letting their curiosity run wild with hundreds of exhibits. Each exhibit covered different topics ranging from light, sound, physics, and biology. There was even a cow eyeball dissection station. In the lightroom, students created colorful shadows and rainbows, saw themselves in a kaleidoscope, experienced how nerves work, and observed colorful shadows with a giant upside-down mirror. It was a great day of discovery, collaboration, and fun!

High School Course Planning

Our Counseling team held course planning presentations for our high school students and had a fantastic turnout. They reviewed high school graduation requirements and the college admission process. They encouraged students to schedule a meeting to review their current course plans and request any appropriate changes.



CalSPRA Conference

Katie Hawck, Communications & Community Specialist, and Danielle Carbonetta, Assistant Director of Admissions, Records, and Counseling, attended the 2025 CalSPRA Conference in San Diego. This conference brought together over 400 public education PR professionals for a transformative learning experience. They found the conference to be a refreshing opportunity to





Sonoma

MARCH 2025

connect with other school communications professionals where they could swap ideas, share stories, and learn from each other, leaving Katie and Danielle feeling inspired and full of new ideas to better tell CalPac's story and strengthen connections with students and families. Their key highlights included a powerful keynote from Dr. Shree Walker on resilience and transformative leadership, as well as targeted professional learning sessions covering language access, family engagement, immigration, Title IX, federal funding, and techniques to enhance organizational communication and community support.

California Charter Schools Association Conference

The California Charter Schools Conference, a gathering of educators, administrators, and policymakers interested in transforming education, delivered thought-provoking keynote speeches and engaging workshops. Our team joined in discussions with colleagues who shared our dedication, exchanging helpful information and effective ways to support student achievement. Leaving feeling energized and equipped with new knowledge and connections, the conference was a valuable source of inspiration, learning, and connection for CalPac's team.

NCUST's America's Best Schools Symposium

Attending NCUST, Katherine Johnson had the opportunity to learn from leading administrators and teachers about the crucial elements of a successful school, focusing on building strong relationships among students, staff, families, and the community. She saw how creating a safe and inclusive environment rather than solely improving test scores can have a tremendous impact on our students and community. Visiting Mueller Charter Middle School, she witnessed a community united by a focus on loving the whole student and supporting their broader needs, which in turn fostered trust and confidence, allowing for the successful implementation of challenging and enriching lessons.

CUE Conference

CalPac teachers had a fun and informative time at the CUE Conference this year. They learned about new AI technologies for education and discovered the vast functions of Chrome extensions within Google. They also explored how to incorporate Legos into engaging lessons for younger students. The well-organized event featured sessions led by educators successfully integrating technology, who generously shared their knowledge and resources, allowing the teachers to





Sonoma

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implement new strategies immediately upon returning to their classrooms. Exploring the vendor booths was also incredibly helpful for learning more about both their current curriculum and newer resources in the tech-driven world CalPac teachers teach in.

LACOE Custody, Residency, Enrollment, and Student Records Workshop

Classified staff members from CalPac's Admissions, Counseling, and Records Departments participated in the comprehensive workshop hosted by the Los Angeles County Office of Education (LACOE). Staff gained valuable insights into the complexities surrounding student enrollment, accurate record-keeping practices, and ensuring legal compliance within educational settings. The CalPac team gained a deeper understanding of California Education Codes and regulations related to student records, exploring intricate scenarios involving student custody, guardianship, and educational rights. They learned additional skills in managing sensitive student information while upholding strict confidentiality. Furthermore, the workshop covered best practices for enrollment procedures, record maintenance, and appropriate communication protocols. Ultimately, this training equipped the CalPac team with the essential knowledge to ensure they can provide accurate, ethical, and legally sound support to students and their families throughout their educational journey with CalPac.



Smart Goals

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Pictures & Videos





Sonoma

MARCH 2025

Read Across America Week



Career Week





Sonoma

MARCH 2025

CAREER WEEK AT A GLANCE

CHOICE BOARDS

Complete 2 out of 5 activities by Friday 3/14/25 at 12pm for a raffle entry to win prizes!

DAILY WORDLE

VIRTUAL CAREER FAIR

Visit this page asynchronously throughout the week to explore different career paths.

MON 3/10 @ 9AM

Club 6 – Career Zone Activity

WED 3/12 @ 10AM

Club 60 – CareerZone Budget Activity

THURS 3/13 @ 1:30PM

No Experience Required-Work Permits, Applying to Jobs and Creating your first Resume

FRI 3/14 @ 9AM

7/8th Fun Friday -Career Zone Activity

San Francisco Exploratorium Field Trip

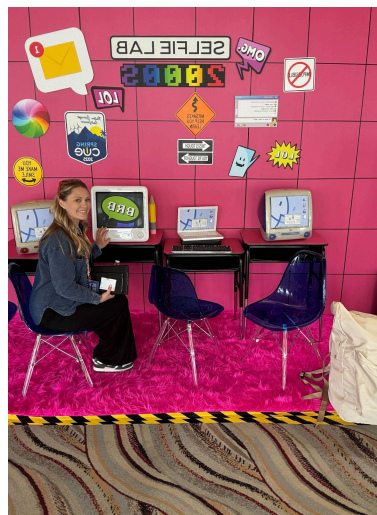
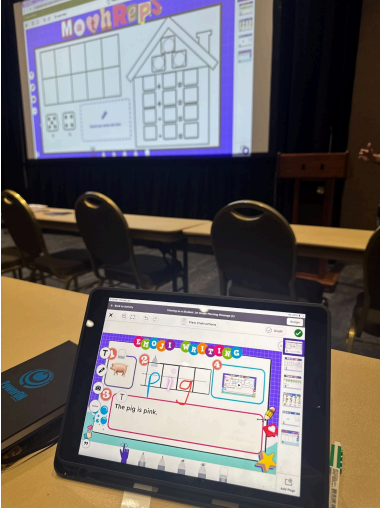




Sonoma

MARCH 2025

CUE Conference



Future Projects

Parent Teacher Conferences





Sonoma

MARCH 2025

Spirit Day: Bloom Boom Bash
School Site Council Meeting
Spelling Bee
CAASPP Testing





CPCS Los Angeles School Highlights

APRIL

BLOSSOMING
Empowering Progress

2024 - 2025

Current Enrollment

387



Program Highlights

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Los Angeles

APRIL 2025



Student Achievement

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Los Angeles

APRIL 2025

Spirit Day: Bloom Boom Bash

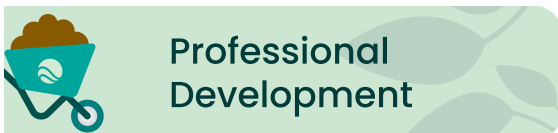
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Development

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Los Angeles

APRIL 2025

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Pictures & Videos

The AI Show



Future Projects

- Teacher Appreciation Week
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CPCS San Diego School Highlights

APRIL

BLOSSOMING
Empowering Progress

2024 - 2025

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San Diego

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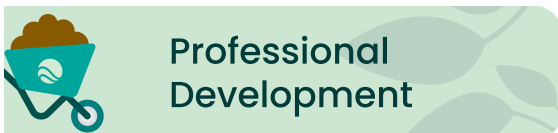
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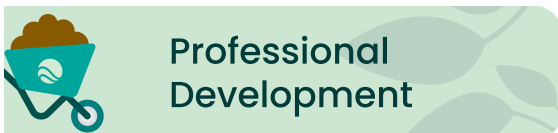
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Coversheet

Letter from Guerneville Unified School District 2024-25

Section:	VI. Correspondence/Proposals/Reports
Item:	C. Letter from Guerneville Unified School District 2024-25
Purpose:	Discuss
Submitted by:	
Related Material:	24-25 Second Interim Review.pdf



14630 Armstrong Wood Road
Guerneville, CA 95446
707.869.2864
Fax 707.869.3149
guernevilleschool.org

Date: 3/24/25

Christine Feher
Superintendent, California Pacific Charter Sonoma
940 S Coast Dr, Ste 185
Costa Mesa, CA 92626

Dear Christine:

In accordance with Education Code Section 47604.32, the district has the responsibility to monitor the fiscal condition of California Pacific Charter School Sonoma. We have examined the second interim report and backup data provided.

Based on our review and analysis, we are satisfied that the second interim report approved by the charter school's board on March 11, 2025, accurately reflects the financial status of the school and is consistent with the state's Criteria and Standards. Projected ending fund balance for 2024-25 is \$943,749 or 32.31% reserve. We therefore concur with the district's positive certification, with our comments outlined below.

Enrollment was projected at 213 at first interim and is projected to remain the same for second interim with a projected slight increase of ADA from 189 to 193.19. The financials look healthy for the 2024-25 fiscal year and the following two years. Staffing adjustments have been made in accordance with salary increases approved by the board.

The multi-year projection provided assumes an estimated ADA of 193.19 in each year. This estimate is reasonable as they are not projecting any increase, rather remaining level in their projections. The multi-year projection estimates funding at conservative levels of 2.43% COLA in 25-26 and 3.52% COLA in the following year. Salary estimates reflect annual step advancement factors which are reasonable and is in line with the projected ADA. Ending fund balance is expected to remain steady from 32.31% in 2024-25 to 33.37% in 2026-27. Cash flow is also reflecting a positive balance throughout the year.

We want to express our appreciation to the charter's staff, and the governing board for their diligence and hard work. If you have any questions regarding our review process, please feel free to contact our office.

Sincerely,

A handwritten signature in cursive script that reads "Cherie Cahn".

Cherie Cahn
Chief Business Official
Guerneville School District

cc: Board of Education, Guerneville School District
Joelene Morasch, Superintendent, Guerneville School District
Michelle Panizzera, SCOE Fiscal Advisor
Shannon Green, Director Fiscal Services, CalPAC

Coversheet

Consent - Business/Financial Services

Section:	VII. Consent
Item:	A. Consent - Business/Financial Services
Purpose:	Vote
Submitted by:	
Related Material:	CalPac-LA Check Register March 2025.pdf CalPac-SD Check Register March 2025.pdf CalPac-SO Check Register March 2025.pdf CalPac-LA Check Register April 2025.pdf CalPac-SD Check Register April 2025.pdf CalPac-SO Check Register April 2025.pdf J.P. Morgan Statement Mar 31 2025.pdf J.P. Morgan Statement Apr 30 2025.pdf Surplus of Electronics - May 2025.pdf BUS CPCS Consent Business Financial Services 5.13.25.pdf Stampli Invoices 24-25.pdf

Company name: California Pacific Charter - Los Angeles
Report name: Check register
Created on: 4/1/2025
Location: 55--California Pacific Charter - Los Angeles

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	3/3/2025	WORL000--Worldwide Express	101371652	226.24	Shipping for CPC-LA	55--California Pacific Charter - Los Angeles
	3/3/2025	VANG000--Vangie Akridge	20137003562	21.50	CCIS Conference January 2025 San Francisco Rideshare for Vangie Akridge	55--California Pacific Charter - Los Angeles
		VANG000--Vangie Akridge	20137003562	15.80	CCIS Conference January 2025 San Francisco Meals for Vangie Akridge	55--California Pacific Charter - Los Angeles
		VANG000--Vangie Akridge	20137003562	64.85	CCIS Conference January 2025 San Francisco Mileage for Vangie Akridge	55--California Pacific Charter - Los Angeles
	3/3/2025	GRET000--Gretchen Chamberlain	20137003564	42.71	SPED/Counseling Retreat February 2025 - Mileage Chamberlain, Gretchen	55--California Pacific Charter - Los Angeles
	3/3/2025	VANG000--Vangie Akridge	20137003561	18.32	SPED/Counseling Retreat February 2025 - Mileage Akridge, Vangie	55--California Pacific Charter - Los Angeles
	3/3/2025	CORR001--Corrie Amador	20137003565	23.08	Mileage to Cape Rey	55--California Pacific Charter - Los Angeles
	3/3/2025	JASO000--Jason D. McFaul	20137003563	6.37	BOD 2/11/25 Board Meeting for Jason McFaul	55--California Pacific Charter - Los Angeles
	3/3/2025	QUAR000--Quarles & Brady LLP	20137003558	147.60	Legal Services for January 2025	55--California Pacific Charter - Los Angeles
	3/3/2025	UKG0001--UKG	20137003557	110.04	Usage Overage Fee January 2025	55--California Pacific Charter - Los Angeles
	3/3/2025	MARL000--Marla Malfavon	20137003560	40.26	SPED/Counseling Retreat February 2025 - Mileage - Malfavon, Marla	55--California Pacific Charter - Los Angeles
	3/3/2025	VICT000--Victoria Law	20137003559	19.74	SPED/Counseling Retreat February 2025 - Mileage - Law, Victoria	55--California Pacific Charter - Los Angeles
	3/3/2025	UKG0001--UKG	20137003556	26.40	Off Cycle Payroll Run Janaury 2025	55--California Pacific Charter - Los Angeles
	3/4/2025	ARNE001--A&R Parcel Three	0638693774TC	2,703.36	Office Space Rent - March 2025	55--California Pacific Charter - Los Angeles
		ARNE001--A&R Parcel Three	0638693774TC	58.71	Office Space Rent - March 2025	55--California Pacific Charter - Los Angeles
	3/5/2025	ACCE001--Accelerate Education Incorporated	20137003566	8,265.00	Curriculum for CPC-LA	55--California Pacific Charter - Los Angeles
	3/5/2025	RING000--RingCentral	20137003567	1,317.69	Phone Bill Monthly - February 2025	55--California Pacific Charter - Los Angeles
	3/7/2025	APTUS01--Aptus Court Reporting	20137003568	504.75	Legal Services for January 2025	55--California Pacific Charter - Los Angeles
	3/11/2025	WORL000--Worldwide Express	101371653	222.51	Shipping for CPC-LA	55--California Pacific Charter - Los Angeles
	3/11/2025	AMAZ000--Amazon	20137003569	44.94	AP textbooks for student in CPC-LA	55--California Pacific Charter - Los Angeles
	3/17/2025	CULL001--Culligan	101371659	32.14	Water Cooler Rental Monthly - March 2025	55--California Pacific Charter - Los Angeles
	3/17/2025	LAUR000--Lauren Curtis	101371660	18.20	SPED/Counseling Retreat February 2025 - Mileage - Curtis, Lauren	55--California Pacific Charter - Los Angeles
	3/17/2025	JENN001--Jennifer Byus	101371658	56.73	SPED/Counseling Retreat February 2025 - Mileage & Parking - Byus, Jennifer	55--California Pacific Charter - Los Angeles
		JENN001--Jennifer Byus	101371658	9.91	Legoland Field Trip - Meals - Byus, Jennifer	55--California Pacific Charter - Los Angeles
		JENN001--Jennifer Byus	101371658	47.55	Legoland Field Trip - Mileage - Byus, Jennifer	55--California Pacific Charter - Los Angeles

Company name: California Pacific Charter - Los Angeles
Report name: Check register
Created on: 4/1/2025
Location: 55--California Pacific Charter - Los Angeles

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	3/17/2025	SKILL01--SkillsUSA	101371657	510.00	SkillsUSA TPPS Total Participation Plan - Students	55--California Pacific Charter - Los Angeles
		SKILL01--SkillsUSA	101371657	96.00	SkillsUSA TPPA Total Participation Plan - Advisors	55--California Pacific Charter - Los Angeles
	3/17/2025	WORL000--Worldwide Express	101371654	188.21	Shipping for CPC-LA	55--California Pacific Charter - Los Angeles
	3/17/2025	ECCI000--ECC Imaging LLC	101371656	63.61	Copier Overages Monthly - February 2025	55--California Pacific Charter - Los Angeles
	3/17/2025	ECCI000--ECC Imaging LLC	101371655	9.12	Color Ink Cartridges - March 2025	55--California Pacific Charter - Los Angeles
	3/17/2025	LEHM001--Francesca Lehman	20137003571	960.00	Retainer for Legal Services	55--California Pacific Charter - Los Angeles
	3/18/2025	AMAZ000--Amazon	20137003588	56.78	Office supplies- ink for Danielle Carbonetta	55--California Pacific Charter - Los Angeles
	3/18/2025	AMAZ000--Amazon	20137003590	16.54	Office supplies- folders for New Office	55--California Pacific Charter - Los Angeles
	3/18/2025	AMAZ000--Amazon	20137003589	9.69	OT/SPED materials for student in CPC-LA	55--California Pacific Charter - Los Angeles
	3/18/2025	DANI001--Danielle Carbonetta	20137003586	17.04	Meals for Admissions Meeting	55--California Pacific Charter - Los Angeles
		DANI001--Danielle Carbonetta	20137003586	60.47	SPED/Counseling Retreat February 2025 - Mileage & Parking Carbonetta, Danielle	55--California Pacific Charter - Los Angeles
	3/18/2025	PATR001--Patrice Aguilar	20137003585	13.50	Meal- lunch for Legoland field trip 02/07/24	55--California Pacific Charter - Los Angeles
		PATR001--Patrice Aguilar	20137003585	21.05	Mileage for Legoland field trip 02/07/24	55--California Pacific Charter - Los Angeles
	3/18/2025	REBE001--Rebecca Ockey	20137003584	42.20	Ockey, Rebecca - Mileage iFly Field Trip	55--California Pacific Charter - Los Angeles
		REBE001--Rebecca Ockey	20137003584	7.10	Ockey, Rebecca - Meals iFly Field Trip	55--California Pacific Charter - Los Angeles
	3/18/2025	PJNU001--PJ Nuzman	20137003583	43.43	Nuzman, PJ - Mileage iFly Field Trip	55--California Pacific Charter - Los Angeles
	3/18/2025	SANC001--Josue Sanchez	20137003581	374.40	iFly field trip video	55--California Pacific Charter - Los Angeles
	3/18/2025	ERIK001--Erika Stevens	20137003580	6.91	SPED/Counseling Retreat February 2025	55--California Pacific Charter - Los Angeles
		ERIK001--Erika Stevens	20137003580	43.13	Rideshare for Erika Stevens SPED/Counseling Retreat February 2025	55--California Pacific Charter - Los Angeles
		ERIK001--Erika Stevens	20137003580	4.78	Mileage for Erika Stevens SPED/Counseling Retreat February 2025 Toll Road for Erika Stevens	55--California Pacific Charter - Los Angeles
	3/18/2025	JILL001--Jill Stubbs	20137003582	58.00	Stubbs, Jill - Mileage iFly Field Trip Feb 2025	55--California Pacific Charter - Los Angeles
		JILL001--Jill Stubbs	20137003582	9.53	Stubbs, Jill - Meal iFly Field Trip Feb 2025	55--California Pacific Charter - Los Angeles
	3/18/2025	EECS000--Effectual Educational Consulting Services	20137003574	3,249.00	SpEd Services January 2025	55--California Pacific Charter - Los Angeles
	3/18/2025	PROC000--Procopio, Cory, Harreaves & Savitch LLP	20137003577	352.56	Legal Services for December 2024	55--California Pacific Charter - Los Angeles
	3/18/2025	AMAZ000--Amazon	20137003579	22.40	Supplies/materials for SPED/OT	55--California Pacific Charter - Los Angeles
	3/18/2025	AMAZ000--Amazon	20137003578	8.54	Office supplies- hardware for office computers	55--California Pacific Charter - Los Angeles
	3/19/2025	ALYS001--Alyssa Ginn	101371662	1.56	SF Exploratorium Field trip - Lunch	55--California Pacific Charter - Los Angeles

Company name: California Pacific Charter - Los Angeles
Report name: Check register
Created on: 4/1/2025
Location: 55--California Pacific Charter - Los Angeles

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
		ALYS001--Alyssa Ginn	101371662	4.27	SF Exploratorium Field trip - Mileage, Tolls, Parking	55--California Pacific Charter - Los Angeles
	3/20/2025	PROC000--Procopio, Cory, Harareaves & Savitch LLP	20137003597	1,382.98	Legal Services for January 2025	55--California Pacific Charter - Los Angeles
	3/20/2025	OXFO000--Oxford Consulting Services, Inc.	20137003598	1,335.22	SpEd Services February 2025	55--California Pacific Charter - Los Angeles
		OXFO000--Oxford Consulting Services, Inc.	20137003598	1,468.75	BIS Services February 2025	55--California Pacific Charter - Los Angeles
	3/20/2025	HATC000--Hatch & Cesario, Attorneys-at-Law	20137003595	1,103.04	Legal Services for January 2025	55--California Pacific Charter - Los Angeles
	3/20/2025	ROMY001--Romy Fay-Mason	20137003600	54.01	Mileage/Tolls - Fay-Mason, Romy	55--California Pacific Charter - Los Angeles
		ROMY001--Romy Fay-Mason	20137003600	12.79	SPED/Counseling Retreat February 2025 - Mileage - Fay-Mason, Romy	55--California Pacific Charter - Los Angeles
	3/20/2025	AMAZ000--Amazon	20137003594	6.41	Office supplies- labels for mailing	55--California Pacific Charter - Los Angeles
	3/20/2025	PROP001--Propio LS, LLC	20137003596	11.90	Interpreting Services February 2025	55--California Pacific Charter - Los Angeles
	3/21/2025	PART000--Partners in Special Education	101371665	120.00	APE Services January 2025	55--California Pacific Charter - Los Angeles
	3/24/2025	JASO000--Jason D. McFaul	1162982097	150.00	March Dir. Eval. Comm. 2025 Board Stipends - JM	55--California Pacific Charter - Los Angeles
	3/24/2025	JASO000--Jason D. McFaul	1162980088	200.00	March 2025 Board Stipends - JM	55--California Pacific Charter - Los Angeles
	3/24/2025	WILL000--William J Howard Jr.	1162983282	150.00	March Dir. Eval. Comm. 2025 Board Stipends - WH	55--California Pacific Charter - Los Angeles
	3/24/2025	WILL000--William J Howard Jr.	1162980080	200.00	March 2025 Board Stipends - WH	55--California Pacific Charter - Los Angeles
	3/24/2025	TANY001--Tanya Rogers	1162980075	200.00	March 2025 Board Stipends - TR	55--California Pacific Charter - Los Angeles
	3/24/2025	KELL000--Kelly Wylie	1162980089	200.00	March 2025 Board Stipends - KW	55--California Pacific Charter - Los Angeles
	3/24/2025	SHIR000--Shirley Peterson	1162980096	200.00	March 2025 Board Stipends - SP	55--California Pacific Charter - Los Angeles
	3/24/2025	WORL000--Worldwide Express	101371672	237.85	Shipping for CPC-LA	55--California Pacific Charter - Los Angeles
	3/24/2025	ALPH000--Alpha Vision, Inc.	101371670	181.92	Google Drive Back-Up Monthly - March 2025	55--California Pacific Charter - Los Angeles
	3/24/2025	SSCA001--School Services of California	101371668	1,497.60	Prepaid Membership SY25/26 07/01/25-02/28/26	55--California Pacific Charter - Los Angeles
		SSCA001--School Services of California	101371668	748.80	Membership SY24/25 03/01/25-06/30/25	55--California Pacific Charter - Los Angeles
	3/24/2025	NATA000--Natalie Neal Speech Language Pathology, Inc.	101371667	560.00	ST Services February 2025	55--California Pacific Charter - Los Angeles
	3/25/2025	PATR001--Patrice Aguilar	20137003604	16.45	SD Safari Park Field Trip - Mileage	55--California Pacific Charter - Los Angeles
		PATR001--Patrice Aguilar	20137003604	32.79	SD Safari Park Field Trip - Meal for Aguilar, Ockey and Stubbs	55--California Pacific Charter - Los Angeles
	3/25/2025	STAP000--Staples	20137003605	37.17	Supplies for Office	55--California Pacific Charter - Los Angeles

Company name: California Pacific Charter - Los Angeles
Report name: Check register
Created on: 4/1/2025
Location: 55--California Pacific Charter - Los Angeles

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	3/25/2025	WILL000--William J Howard Jr.	20137003607	5.70	March Board Meeting Meal for William Howard	55--California Pacific Charter - Los Angeles
		WILL000--William J Howard Jr.	20137003607	6.98	March Board Meeting Mileage for William Howard	55--California Pacific Charter - Los Angeles
	3/25/2025	SHIR000--Shirley Peterson	20137003608	5.44	March Board Meeting Mileage for Shirley Peterson	55--California Pacific Charter - Los Angeles
	3/25/2025	AMAZ000--Amazon	20137003606	4.65	Supplies for Office	55--California Pacific Charter - Los Angeles
	3/25/2025	VICTO02--Victoria Campbell	20137003603	34.11	SD Safari Park Field Trip - Meals	55--California Pacific Charter - Los Angeles
		VICTO02--Victoria Campbell	20137003603	95.92	SD Safari Park Field Trip - Mileage, parking, Lyft	55--California Pacific Charter - Los Angeles
	3/31/2025	KRIS001--Kristi Dodson	101371676	24.00	TB Test Reimbursement - Dodson, Kristi	55--California Pacific Charter - Los Angeles
	3/31/2025	LESL001--Leslee Bayer	20137003618	12.00	Middle School Working Lunch	55--California Pacific Charter - Los Angeles
	3/31/2025	YMCL000--Law Offices of Young, Minney & Corr. LLP	101371675	155.52	Legal Services for Feb 2025	55--California Pacific Charter - Los Angeles
	3/31/2025	ULINE01--Uline	20137003616	47.81	Supplies for Office	55--California Pacific Charter - Los Angeles
	3/31/2025	REBE001--Rebecca Ockey	20137003617	19.41	CAG (California Associate for Gifted - 3/1-3/2/2025) - Mileage/Parking - Ockey, Rebecca	55--California Pacific Charter - Los Angeles
	3/31/2025	AMAZ000--Amazon	20137003615	71.11	Office supplies- envelopes and labels	55--California Pacific Charter - Los Angeles
	3/31/2025	JENN005--Jennifer Davis	101371674	31.51	SPED/Counseling Retreat February 2025 - Mileage - Davis, Jennifer	55--California Pacific Charter - Los Angeles
	3/31/2025	JILL001--Jill Stubbs	20137003612	21.64	Reimbursement for Field Trip- SD Safari Park	55--California Pacific Charter - Los Angeles
	3/31/2025	AMAZ000--Amazon	20137003614	3.58	Supplies for Office	55--California Pacific Charter - Los Angeles
	3/31/2025	AMAZ000--Amazon	20137003613	3.58	Supplies for Office	55--California Pacific Charter - Los Angeles
	3/31/2025	ALLS001--All Systems Go Veterinary Solutions	101371673	1,157.42	Marketing Monthly - March 2025	55--California Pacific Charter - Los Angeles
	3/31/2025	EECS000--Effectual Educational Consulting Services	20137003611	292.50	APE - February 2025	55--California Pacific Charter - Los Angeles
		EECS000--Effectual Educational Consulting Services	20137003611	585.00	School Nurse - February 2025	55--California Pacific Charter - Los Angeles
		EECS000--Effectual Educational Consulting Services	20137003611	260.00	OT - February 2025	55--California Pacific Charter - Los Angeles
		EECS000--Effectual Educational Consulting Services	20137003611	115.00	Vision - February 2025	55--California Pacific Charter - Los Angeles
				\$ 33,354.78		

Company name: California Pacific Charter - San Diego
Report name: Check register
Created on: 4/1/2025
Location: 44--California Pacific Charter - San Diego

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	3/3/2025	ANTH001--Anthem	0625545923TC	56,028.64	Medical Premiums Monthly - March 2025	44--California Pacific Charter - San Diego
		ANTH001--Anthem	0625545923TC	53,503.07	Medical Premiums Monthly - April 2025	44--California Pacific Charter - San Diego
	3/3/2025	WORL000--Worldwide Express	101371652	87.78	Shipping for CPC-SD	44--California Pacific Charter - San Diego
	3/3/2025	VANG000--Vangie Akridge	20137003562	43.23	CCIS Conference January 2025 San Francisco Mileage for Vangie Akridge	44--California Pacific Charter - San Diego
		VANG000--Vangie Akridge	20137003562	14.33	CCIS Conference January 2025 San Francisco Rideshare for Vangie Akridge	44--California Pacific Charter - San Diego
		VANG000--Vangie Akridge	20137003562	10.53	CCIS Conference January 2025 San Francisco Meals for Vangie Akridge	44--California Pacific Charter - San Diego
	3/3/2025	GRET000--Gretchen Chamberlain	20137003564	42.69	SPED/Counseling Retreat February 2025 - Mileage Chamberlain, Gretchen	44--California Pacific Charter - San Diego
	3/3/2025	VANG000--Vangie Akridge	20137003561	18.32	SPED/Counseling Retreat February 2025 - Mileage Akridge, Vangie	44--California Pacific Charter - San Diego
	3/3/2025	CORR001--Corrie Amador	20137003565	15.39	Mileage to Cape Rey	44--California Pacific Charter - San Diego
	3/3/2025	JASO000--Jason D. McFaul	20137003563	6.37	BOD 2/11/25 Board Meeting for Jason McFaul	44--California Pacific Charter - San Diego
	3/3/2025	QUAR000--Quarles & Brady LLP	20137003558	98.40	Legal Services for January 2025	44--California Pacific Charter - San Diego
	3/3/2025	UKG0001--UKG	20137003557	73.35	Usage Overage Fee January 2025	44--California Pacific Charter - San Diego
	3/3/2025	MARL000--Marla Malfavon	20137003560	40.24	SPED/Counseling Retreat February 2025 - Mileage - Malfavon, Marla	44--California Pacific Charter - San Diego
	3/3/2025	VICT000--Victoria Law	20137003559	19.74	SPED/Counseling Retreat February 2025 - Mileage - Law, Victoria	44--California Pacific Charter - San Diego
	3/3/2025	UKG0001--UKG	20137003556	17.60	Off Cycle Payroll Run Janaury 2025	44--California Pacific Charter - San Diego
	3/4/2025	ARNE001--A&R Parcel Three	0638693774TC	1,802.24	Office Space Rent - March 2025	44--California Pacific Charter - San Diego
		ARNE001--A&R Parcel Three	0638693774TC	39.15	Office Space Rent - March 2025	44--California Pacific Charter - San Diego
	3/5/2025	ACCE001--Accelerate Education Incorporated	20137003566	6,156.00	Curriculum for CPC-SD	44--California Pacific Charter - San Diego
	3/5/2025	RING000--RingCentral	20137003567	878.46	Phone Bill Monthly - February 2025	44--California Pacific Charter - San Diego
	3/7/2025	APTUS01--Aptus Court Reporting	20137003568	336.50	Legal Services for January 2025	44--California Pacific Charter - San Diego
	3/11/2025	WORL000--Worldwide Express	101371653	148.71	Shipping for CPC-SD	44--California Pacific Charter - San Diego
	3/17/2025	BERK000--Berkshire Hathaway	0768980609TC	4,783.78	Worker's Comp February 2025	44--California Pacific Charter - San Diego
	3/17/2025	SPEC000--Specialized Therapy Services	101371661	183.75	ERMHS Services December 2024	44--California Pacific Charter - San Diego
	3/17/2025	CULL001--Culligan	101371659	21.42	Water Cooler Rental Monthly - March 2025	44--California Pacific Charter - San Diego

California Pacific Charter Schools - Regular Meeting of the Board of Directors - Agenda - Tuesday May 13, 2025 at 5:00 PM

Company name: California Pacific Charter - San Diego
Report name: Check register
Created on: 4/1/2025
Location: 44--California Pacific Charter - San Diego

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	3/17/2025	LAUR000--Lauren Curtis	101371660	18.20	SPED/Counseling Retreat February 2025 - Mileage - Curtis, Lauren	44--California Pacific Charter - San Diego
	3/17/2025	JENN001--Jennifer Byus	101371658	38.75	Legoland Field Trip - Mileage - Byus, Jennifer	44--California Pacific Charter - San Diego
		JENN001--Jennifer Byus	101371658	56.72	SPED/Counseling Retreat February 2025 - Mileage & Parking - Byus, Jennifer	44--California Pacific Charter - San Diego
		JENN001--Jennifer Byus	101371658	8.07	Legoland Field Trip - Meals - Byus, Jennifer	44--California Pacific Charter - San Diego
	3/17/2025	SKILL01--SkillsUSA	101371657	64.00	SkillsUSA TPPA Total Participation Plan - Advisors	44--California Pacific Charter - San Diego
		SKILL01--SkillsUSA	101371657	370.00	SkillsUSA TPPS Total Participation Plan - Students	44--California Pacific Charter - San Diego
	3/17/2025	WORL000--Worldwide Express	101371654	220.13	Shipping for CPC-SD	44--California Pacific Charter - San Diego
	3/17/2025	ECCI000--ECC Imaging LLC	101371656	42.41	Copier Overages Monthly - February 2025	44--California Pacific Charter - San Diego
	3/17/2025	ECCI000--ECC Imaging LLC	101371655	6.08	Color Ink Cartridges - March 2025	44--California Pacific Charter - San Diego
	3/17/2025	LEHM001--Francesca Lehman	20137003571	640.00	Retainer for Legal Services	44--California Pacific Charter - San Diego
	3/18/2025	HATC000--Hatch & Cesario, Attorneys-at-Law	20137003592	6,154.50	Legal Services for January 2025	44--California Pacific Charter - San Diego
	3/18/2025	AMAZ000--Amazon	20137003588	37.85	Office supplies- ink for Danielle Carbonetta	44--California Pacific Charter - San Diego
	3/18/2025	AMAZ000--Amazon	20137003590	11.03	Office supplies- folders for New Office	44--California Pacific Charter - San Diego
	3/18/2025	AMAZ000--Amazon	20137003587	10.23	OT/SPED materials for student in CPC-SD	44--California Pacific Charter - San Diego
	3/18/2025	DANI001--Danielle Carbonetta	20137003586	224.95	New Office Furniture & Cleaning Supplies	44--California Pacific Charter - San Diego
		DANI001--Danielle Carbonetta	20137003586	11.36	Meals for Admissions Meeting	44--California Pacific Charter - San Diego
		DANI001--Danielle Carbonetta	20137003586	60.44	SPED/Counseling Retreat February 2025 - Mileage & Parking Carbonetta, Danielle	44--California Pacific Charter - San Diego
	3/18/2025	PATR001--Patrice Aguilar	20137003585	17.16	Mileage for Legoland field trip 02/07/24	44--California Pacific Charter - San Diego
		PATR001--Patrice Aguilar	20137003585	11.00	Meal- lunch for Legoland field trip 02/07/24	44--California Pacific Charter - San Diego
	3/18/2025	REBE001--Rebecca Ockey	20137003584	2.42	Ockey, Rebecca - Meals iFly Field Trip	44--California Pacific Charter - San Diego
		REBE001--Rebecca Ockey	20137003584	14.39	Ockey, Rebecca - Mileage iFly Field Trip	44--California Pacific Charter - San Diego
	3/18/2025	PJNU001--PJ Nuzman	20137003583	14.81	Nuzman, PJ - Mileage iFly Field Trip	44--California Pacific Charter - San Diego
	3/18/2025	SANC001--Josue Sanchez	20137003581	249.60	iFly field trip video	44--California Pacific Charter - San Diego

California Pacific Charter Schools - Regular Meeting of the Board of Directors - Agenda - Tuesday May 13, 2025 at 5:00 PM

Company name: California Pacific Charter - San Diego
Report name: Check register
Created on: 4/1/2025
Location: 44--California Pacific Charter - San Diego

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	3/18/2025	ERIK001--Erika Stevens	20137003580	4.78	SPED/Counseling Retreat February 2025 Toll Road for Erika Stevens	44--California Pacific Charter - San Diego
		ERIK001--Erika Stevens	20137003580	6.91	SPED/Counseling Retreat February 2025 Rideshare for Erika Stevens	44--California Pacific Charter - San Diego
		ERIK001--Erika Stevens	20137003580	43.11	SPED/Counseling Retreat February 2025 Mileage for Erika Stevens	44--California Pacific Charter - San Diego
	3/18/2025	JILL001--Jill Stubbs	20137003582	3.25	Stubbs, Jill - Meal iFly Field Trip Feb 2025	44--California Pacific Charter - San Diego
		JILL001--Jill Stubbs	20137003582	19.78	Stubbs, Jill - Mileage iFly Field Trip Feb 2025	44--California Pacific Charter - San Diego
	3/18/2025	EECS000--Effectual Educational Consulting Services	20137003575	1,195.40	SpEd Services January 2025	44--California Pacific Charter - San Diego
	3/18/2025	PROC000--Procopio, Cory, Harareaves & Savitch LLP	20137003577	235.04	Legal Services for December 2024	44--California Pacific Charter - San Diego
	3/18/2025	AMAZ000--Amazon	20137003579	14.93	Supplies/materials for SPED/OT	44--California Pacific Charter - San Diego
	3/18/2025	AMAZ000--Amazon	20137003578	5.69	Office supplies- hardware for office computers	44--California Pacific Charter - San Diego
	3/20/2025	PROC000--Procopio, Cory, Harareaves & Savitch LLP	20137003597	921.98	Legal Services for January 2025	44--California Pacific Charter - San Diego
	3/20/2025	HATC000--Hatch & Cesario, Attorneys-at-Law	20137003595	735.36	Legal Services for January 2025	44--California Pacific Charter - San Diego
	3/20/2025	ROMY001--Romy Fay-Mason	20137003600	36.01	Mileage/Tolls - Fay-Mason, Romy	44--California Pacific Charter - San Diego
		ROMY001--Romy Fay-Mason	20137003600	12.78	SPED/Counseling Retreat February 2025 - Mileage - Fay-Mason, Romy	44--California Pacific Charter - San Diego
	3/20/2025	AMAZ000--Amazon	20137003594	4.27	Office supplies- labels for mailing	44--California Pacific Charter - San Diego
	3/21/2025	PART000--Partners in Special Education	101371663	420.00	APE Services January 2025	44--California Pacific Charter - San Diego
	3/24/2025	JASO000--Jason D. McFaul	1162982097	150.00	March Dir. Eval. Comm. 2025 Board Stipends - JM	44--California Pacific Charter - San Diego
	3/24/2025	JASO000--Jason D. McFaul	1162980088	200.00	March 2025 Board Stipends - JM	44--California Pacific Charter - San Diego
	3/24/2025	WILL000--William J Howard Jr.	1162983282	150.00	March Dir. Eval. Comm. 2025 Board Stipends - WH	44--California Pacific Charter - San Diego
	3/24/2025	WILL000--William J Howard Jr.	1162980080	200.00	March 2025 Board Stipends - WH	44--California Pacific Charter - San Diego
	3/24/2025	TANY001--Tanya Rogers	1162980075	200.00	March 2025 Board Stipends - TR	44--California Pacific Charter - San Diego
	3/24/2025	KELL000--Kelly Wylie	1162980089	200.00	March 2025 Board Stipends - KW	44--California Pacific Charter - San Diego
	3/24/2025	SHIR000--Shirley Peterson	1162980096	200.00	March 2025 Board Stipends - SP	44--California Pacific Charter - San Diego
	3/24/2025	WORL000--Worldwide Express	101371672	142.61	Shipping for CPC-SD	44--California Pacific Charter - San Diego
	3/24/2025	ALPH000--Alpha Vision, Inc.	101371670	121.28	Google Drive Back-Up Monthly - March 2025	44--California Pacific Charter - San Diego

California Pacific Charter Schools - Regular Meeting of the Board of Directors - Agenda - Tuesday May 13, 2025 at 5:00 PM

Company name: California Pacific Charter - San Diego
Report name: Check register
Created on: 4/1/2025
Location: 44--California Pacific Charter - San Diego

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	3/24/2025	NATA000--Natalie Neal Speech Language Pathology, Inc.	101371669	140.00	ST Services February 2025	44--California Pacific Charter - San Diego
	3/24/2025	SSCA001--School Services of California	101371668	499.20	Membership SY24/25 03/01/25-06/30/25	44--California Pacific Charter - San Diego
		SSCA001--School Services of California	101371668	998.40	Prepaid Membership SY25/26 07/01/25-02/28/26	44--California Pacific Charter - San Diego
	3/24/2025	RPHS001--Spectrum-Center-Rossier Park High School	101371666	1,233.04	NPS CHARGES FOR THE MONTH ENDING : 09/30/2024	44--California Pacific Charter - San Diego
	3/24/2025	HATC000--Hatch & Cesario, Attorneys-at-Law	20137003602	1,950.00	Legal Services for January 2025	44--California Pacific Charter - San Diego
	3/24/2025	METL001--MetLife Small Business Center	20137003601	7,415.23	April 2025 Insurance Premiums	44--California Pacific Charter - San Diego
	3/25/2025	PATR001--Patrice Aguilar	20137003604	46.21	SD Safari Park Field Trip - Meal for Aguilar, Ockey and Stubbs	44--California Pacific Charter - San Diego
		PATR001--Patrice Aguilar	20137003604	23.17	SD Safari Park Field Trip - Mileage	44--California Pacific Charter - San Diego
	3/25/2025	STAP000--Staples	20137003605	24.78	Supplies for Office	44--California Pacific Charter - San Diego
	3/25/2025	WILL000--William J Howard Jr.	20137003607	6.97	March Board Meeting Mileage for William Howard	44--California Pacific Charter - San Diego
		WILL000--William J Howard Jr.	20137003607	5.71	March Board Meeting Meal for William Howard	44--California Pacific Charter - San Diego
	3/25/2025	SHIR000--Shirley Peterson	20137003608	5.43	March Board Meeting Mileage for Shirley Peterson	44--California Pacific Charter - San Diego
	3/25/2025	AMAZ000--Amazon	20137003606	3.09	Supplies for Office	44--California Pacific Charter - San Diego
	3/25/2025	VICT002--Victoria Campbell	20137003603	48.07	SD Safari Park Field Trip - Meals	44--California Pacific Charter - San Diego
		VICT002--Victoria Campbell	20137003603	135.15	SD Safari Park Field Trip - Mileage, parking, Lyft	44--California Pacific Charter - San Diego
	3/31/2025	KRIS001--Kristi Dodson	101371676	16.00	TB Test Reimbursement - Dodson, Kristi	44--California Pacific Charter - San Diego
	3/31/2025	LESL001--Leslee Bayer	20137003618	8.00	Middle School Working Lunch	44--California Pacific Charter - San Diego
	3/31/2025	YMCL000--Law Offices of Young, Minney & Corr. LLP	101371675	103.68	Legal Services for Feb 2025	44--California Pacific Charter - San Diego
	3/31/2025	ULINE01--Uline	20137003616	31.87	Supplies for Office	44--California Pacific Charter - San Diego
	3/31/2025	REBE001--Rebecca Ockey	20137003617	12.94	CAG (California Associate for Gifted - 3/1-3/2/2025) - Mileage/Parking - Ockey, Rebecca	44--California Pacific Charter - San Diego
	3/31/2025	AMAZ000--Amazon	20137003615	47.41	Office supplies- envelopes and labels	44--California Pacific Charter - San Diego

Company name:

California Pacific Charter - San Diego

Report name:

Check register

Created on:

4/1/2025

Location:

44--California Pacific Charter - San Diego

Bank**CHASE 1781 -****Chase Bank - Main****Date****Vendor****Document no.****Amount applied****Memo****Location****Account no: 505911781**

3/31/2025	JENN005--Jennifer Davis	101371674	31.49	SPED/Counseling Retreat February 2025 - Mileage - Davis, Jennifer	44--California Pacific Charter - San Diego
3/31/2025	JILL001--Jill Stubbs	20137003612	30.49	Reimbursement for Field Trip- SD Safari Park	44--California Pacific Charter - San Diego
3/31/2025	AMAZ000--Amazon	20137003614	2.39	Supplies for Office	44--California Pacific Charter - San Diego
3/31/2025	AMAZ000--Amazon	20137003613	2.39	Supplies for Office	44--California Pacific Charter - San Diego
3/31/2025	ALLS001--All Systems Go Veterinary Solutions	101371673	771.61	Marketing Monthly - March 2025	44--California Pacific Charter - San Diego
3/31/2025	EECS000--Effectual Educational Consulting Services	20137003609	961.50	SpEd Services February 2025	44--California Pacific Charter - San Diego

\$ 152,431.19

Company name: California Pacific Charter - Sonoma
Report name: Check register
Created on: 4/1/2025
Location: 95--California Pacific Charter - Sonoma

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	3/3/2025	WORL000--Worldwide Express	101371652	51.65	Shipping for CPC-SO	95--California Pacific Charter - Sonoma
	3/3/2025	VANG000--Vangie Akridge	20137003562	8.96	CCIS Conference January 2025 San Francisco Rideshare for Vangie Akridge	95--California Pacific Charter - Sonoma
		VANG000--Vangie Akridge	20137003562	6.58	CCIS Conference January 2025 San Francisco Meals for Vangie Akridge	95--California Pacific Charter - Sonoma
		VANG000--Vangie Akridge	20137003562	27.02	CCIS Conference January 2025 San Francisco Mileage for Vangie Akridge	95--California Pacific Charter - Sonoma
	3/3/2025	GRET000--Gretchen Chamberlain	20137003564	42.70	SPED/Counseling Retreat February 2025 - Mileage Chamberlain, Gretchen	95--California Pacific Charter - Sonoma
	3/3/2025	VANG000--Vangie Akridge	20137003561	18.31	SPED/Counseling Retreat February 2025 - Mileage Akridge, Vangie	95--California Pacific Charter - Sonoma
	3/3/2025	CORR001--Corrie Amador	20137003565	9.62	Mileage to Cape Rey	95--California Pacific Charter - Sonoma
	3/3/2025	JASO000--Jason D. McFaul	20137003563	6.37	BOD 2/11/25 Board Meeting for Jason McFaul	95--California Pacific Charter - Sonoma
	3/3/2025	QUAR000--Quarles & Brady LLP	20137003558	61.50	Legal Services for January 2025	95--California Pacific Charter - Sonoma
	3/3/2025	UKG0001--UKG	20137003557	45.85	Usage Overage Fee January 2025	95--California Pacific Charter - Sonoma
	3/3/2025	MARL000--Marla Malfavon	20137003560	40.25	SPED/Counseling Retreat February 2025 - Mileage - Malfavon, Marla	95--California Pacific Charter - Sonoma
	3/3/2025	VICT000--Victoria Law	20137003559	19.74	SPED/Counseling Retreat February 2025 - Mileage - Law, Victoria	95--California Pacific Charter - Sonoma
	3/3/2025	UKG0001--UKG	20137003556	11.00	Off Cycle Payroll Run Janaury 2025	95--California Pacific Charter - Sonoma
	3/4/2025	ARNE001--A&R Parcel Three	0638693774TC	24.46	Office Space Rent - March 2025	95--California Pacific Charter - Sonoma
		ARNE001--A&R Parcel Three	0638693774TC	1,126.40	Office Space Rent - March 2025	95--California Pacific Charter - Sonoma
	3/5/2025	ACCE001--Accelerate Education Incorporated	20137003566	5,643.00	Curriculum for CPC-SO	95--California Pacific Charter - Sonoma
	3/5/2025	RING000--RingCentral	20137003567	549.04	Phone Bill Monthly - February 2025	95--California Pacific Charter - Sonoma
	3/7/2025	APTUS01--Aptus Court Reporting	20137003568	210.31	Legal Services for January 2025	95--California Pacific Charter - Sonoma
	3/11/2025	WORL000--Worldwide Express	101371653	133.62	Shipping for CPC-SO	95--California Pacific Charter - Sonoma
	3/11/2025	AMAZ000--Amazon	20137003570	14.25	Materials for student in CPC-SO	95--California Pacific Charter - Sonoma
	3/17/2025	CULL001--Culligan	101371659	13.39	Water Cooler Rental Monthly - March 2025	95--California Pacific Charter - Sonoma
	3/17/2025	LAUR000--Lauren Curtis	101371660	18.20	SPED/Counseling Retreat February 2025 - Mileage - Curtis, Lauren	95--California Pacific Charter - Sonoma
	3/17/2025	JENN001--Jennifer Byus	101371658	0.37	Legoland Field Trip - Meals - Byus, Jennifer	95--California Pacific Charter - Sonoma
		JENN001--Jennifer Byus	101371658	1.76	Legoland Field Trip - Mileage - Byus, Jennifer	95--California Pacific Charter - Sonoma

Company name: California Pacific Charter - Sonoma
Report name: Check register
Created on: 4/1/2025
Location: 95--California Pacific Charter - Sonoma

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
		JENN001--Jennifer Byus	101371658	56.71	SPED/Counseling Retreat February 2025 - Mileage & Parking - Byus, Jennifer	95--California Pacific Charter - Sonoma
	3/17/2025	SKILL01--SkillsUSA	101371657	200.00	SkillsUSA TPPS Total Participation Plan - Students	95--California Pacific Charter - Sonoma
		SKILL01--SkillsUSA	101371657	40.00	SkillsUSA TPPA Total Participation Plan - Advisors	95--California Pacific Charter - Sonoma
	3/17/2025	WORL000--Worldwide Express	101371654	106.24	Shipping for CPC-SO	95--California Pacific Charter - Sonoma
	3/17/2025	ECCI000--ECC Imaging LLC	101371656	26.51	Copier Overages Monthly - February 2025	95--California Pacific Charter - Sonoma
	3/17/2025	ECCI000--ECC Imaging LLC	101371655	3.80	Color Ink Cartridges - March 2025	95--California Pacific Charter - Sonoma
	3/17/2025	LEHM001--Francesca Lehman	20137003571	400.00	Retainer for Legal Services	95--California Pacific Charter - Sonoma
	3/18/2025	AMAZ000--Amazon	20137003588	23.66	Office supplies- ink for Danielle Carbonetta	95--California Pacific Charter - Sonoma
	3/18/2025	AMAZ000--Amazon	20137003590	6.89	Office supplies- folders for New Office	95--California Pacific Charter - Sonoma
	3/18/2025	AMAZ000--Amazon	20137003591	7.57	SPED materials for student in CPC-SO	95--California Pacific Charter - Sonoma
	3/18/2025	DANI001--Danielle Carbonetta	20137003586	60.45	SPED/Counseling Retreat February 2025 - Mileage & Parking Carbonetta, Danielle	95--California Pacific Charter - Sonoma
		DANI001--Danielle Carbonetta	20137003586	7.10	Meals for Admissions Meeting	95--California Pacific Charter - Sonoma
	3/18/2025	PATR001--Patrice Aguilar	20137003585	0.78	Mileage for Legoland field trip 02/07/24	95--California Pacific Charter - Sonoma
		PATR001--Patrice Aguilar	20137003585	0.50	Meal- lunch for Legoland field trip 02/07/24	95--California Pacific Charter - Sonoma
	3/18/2025	REBE001--Rebecca Ockey	20137003584	0.95	Ockey, Rebecca - Mileage iFly Field Trip	95--California Pacific Charter - Sonoma
		REBE001--Rebecca Ockey	20137003584	0.16	Ockey, Rebecca - Meals iFly Field Trip	95--California Pacific Charter - Sonoma
	3/18/2025	PJNU001--PJ Nuzman	20137003583	0.98	Nuzman, PJ - Mileage iFly Field Trip	95--California Pacific Charter - Sonoma
	3/18/2025	SANC001--Josue Sanchez	20137003581	156.00	iFly field trip video	95--California Pacific Charter - Sonoma
	3/18/2025	ERIK001--Erika Stevens	20137003580	43.12	SPED/Counseling Retreat February 2025 Mileage for Erika Stevens	95--California Pacific Charter - Sonoma
		ERIK001--Erika Stevens	20137003580	4.78	SPED/Counseling Retreat February 2025 Toll Road for Erika Stevens	95--California Pacific Charter - Sonoma
		ERIK001--Erika Stevens	20137003580	6.91	SPED/Counseling Retreat February 2025 Rideshare for Erika Stevens	95--California Pacific Charter - Sonoma
	3/18/2025	JILL001--Jill Stubbs	20137003582	1.32	Stubbs, Jill - Mileage iFly Field Trip Feb 2025	95--California Pacific Charter - Sonoma
		JILL001--Jill Stubbs	20137003582	0.22	Stubbs, Jill - Meal iFly Field Trip Feb 2025	95--California Pacific Charter - Sonoma
	3/18/2025	EDME000--Edmentum	20137003573	2,400.00	ALVS Enrollment for 8 Students	95--California Pacific Charter - Sonoma

Company name: California Pacific Charter - Sonoma
Report name: Check register
Created on: 4/1/2025
Location: 95--California Pacific Charter - Sonoma

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	3/18/2025	EECS000--Effectual Educational Consulting Services	20137003576	1,806.15	SpEd Services January 2025	95--California Pacific Charter - Sonoma
	3/18/2025	PROC000--Procopio, Cory, Harareaves & Savitch LLP	20137003577	146.90	Legal Services for December 2024	95--California Pacific Charter - Sonoma
	3/18/2025	UNPL001--Unplug Studio LLC	20137003572	65.00	Website Hosting & Maintenance Monthly - March 2025	95--California Pacific Charter - Sonoma
	3/18/2025	AMAZ000--Amazon	20137003579	9.33	Supplies/materials for SPED/OT	95--California Pacific Charter - Sonoma
	3/18/2025	AMAZ000--Amazon	20137003578	3.56	Office supplies- hardware for office computers	95--California Pacific Charter - Sonoma
	3/19/2025	ALYS001--Alyssa Ginn	101371662	23.42	SF Exploratorium Field trip - Lunch	95--California Pacific Charter - Sonoma
		ALYS001--Alyssa Ginn	101371662	64.05	SF Exploratorium Field trip - Mileage, Tolls, Parking	95--California Pacific Charter - Sonoma
	3/20/2025	PROC000--Procopio, Cory, Harareaves & Savitch LLP	20137003597	576.24	Legal Services for January 2025	95--California Pacific Charter - Sonoma
	3/20/2025	HATC000--Hatch & Cesario, Attorneys-at-Law	20137003595	459.60	Legal Services for January 2025	95--California Pacific Charter - Sonoma
	3/20/2025	HATC000--Hatch & Cesario, Attorneys-at-Law	20137003599	1,050.00	Legal Services for January 2025	95--California Pacific Charter - Sonoma
	3/20/2025	OXFO000--Oxford Consulting Services, Inc.	20137003593	378.00	OT Services February 2025	95--California Pacific Charter - Sonoma
	3/20/2025	ROMY001--Romy Fay-Mason	20137003600	12.79	SPED/Counseling Retreat February 2025 - Mileage - Fay-Mason, Romy	95--California Pacific Charter - Sonoma
		ROMY001--Romy Fay-Mason	20137003600	22.50	Mileage/Tolls - Fay-Mason, Romy	95--California Pacific Charter - Sonoma
	3/20/2025	AMAZ000--Amazon	20137003594	2.67	Office supplies- labels for mailing	95--California Pacific Charter - Sonoma
	3/21/2025	PART000--Partners in Special Education	101371664	750.00	APE Services January 2025	95--California Pacific Charter - Sonoma
	3/24/2025	JASO000--Jason D. McFaul	1162982097	150.00	March Dir. Eval. Comm. 2025 Board Stipends - JM	95--California Pacific Charter - Sonoma
	3/24/2025	JASO000--Jason D. McFaul	1162980088	200.00	March 2025 Board Stipends - JM	95--California Pacific Charter - Sonoma
	3/24/2025	WILL000--William J Howard Jr.	1162983282	150.00	March Dir. Eval. Comm. 2025 Board Stipends - WH	95--California Pacific Charter - Sonoma
	3/24/2025	WILL000--William J Howard Jr.	1162980080	200.00	March 2025 Board Stipends - WH	95--California Pacific Charter - Sonoma
	3/24/2025	TANY001--Tanya Rogers	1162980075	200.00	March 2025 Board Stipends - TR	95--California Pacific Charter - Sonoma
	3/24/2025	KELL000--Kelly Wylie	1162980089	200.00	March 2025 Board Stipends - KW	95--California Pacific Charter - Sonoma
	3/24/2025	SHIR000--Shirley Peterson	1162980096	200.00	March 2025 Board Stipends - SP	95--California Pacific Charter - Sonoma
	3/24/2025	NATA000--Natalie Neal Speech Language Pathology, Inc.	101371671	560.00	ST Services February 2025	95--California Pacific Charter - Sonoma

California Pacific Charter Schools - Regular Meeting of the Board of Directors - Agenda - Tuesday May 13, 2025 at 5:00 PM

Company name: California Pacific Charter - Sonoma
Report name: Check register
Created on: 4/1/2025
Location: 95--California Pacific Charter - Sonoma

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	3/24/2025	WORL000--Worldwide Express	101371672	136.66	Shipping for CPC-SO	95--California Pacific Charter - Sonoma
	3/24/2025	ALPH000--Alpha Vision, Inc.	101371670	75.80	Google Drive Back-Up Monthly - March 2025	95--California Pacific Charter - Sonoma
	3/24/2025	SSCA001--School Services of California	101371668	312.00	Membership SY24/25 03/01/25-06/30/25	95--California Pacific Charter - Sonoma
		SSCA001--School Services of California	101371668	624.00	Prepaid Membership SY25/26 07/01/25-02/28/26	95--California Pacific Charter - Sonoma
	3/25/2025	STAP000--Staples	20137003605	15.49	Supplies for Office	95--California Pacific Charter - Sonoma
	3/25/2025	WILL000--William J Howard Jr.	20137003607	6.98	March Board Meeting Mileage for William Howard	95--California Pacific Charter - Sonoma
		WILL000--William J Howard Jr.	20137003607	5.70	March Board Meeting Meal for William Howard	95--California Pacific Charter - Sonoma
	3/25/2025	SHIR000--Shirley Peterson	20137003608	5.44	March Board Meeting Mileage for Shirley Peterson	95--California Pacific Charter - Sonoma
	3/25/2025	AMAZ000--Amazon	20137003606	1.94	Supplies for Office	95--California Pacific Charter - Sonoma
	3/31/2025	KRIS001--Kristi Dodson	101371676	10.00	TB Test Reimbursement - Dodson, Kristi	95--California Pacific Charter - Sonoma
	3/31/2025	LESL001--Leslee Bayer	20137003618	5.00	Middle School Working Lunch	95--California Pacific Charter - Sonoma
	3/31/2025	YMCL000--Law Offices of Young, Minneev & Corr. LLP	101371675	64.80	Legal Services for Feb 2025	95--California Pacific Charter - Sonoma
	3/31/2025	ULINE01--Uline	20137003616	19.92	Supplies for Office	95--California Pacific Charter - Sonoma
	3/31/2025	REBE001--Rebecca Ockey	20137003617	8.09	CAG (California Associate for Gifted - 3/1-3/2/2025) - Mileage/Parking - Ockey, Rebecca	95--California Pacific Charter - Sonoma
	3/31/2025	AMAZ000--Amazon	20137003615	29.63	Office supplies- envelopes and labels	95--California Pacific Charter - Sonoma
	3/31/2025	JENN005--Jennifer Davis	101371674	31.50	SPED/Counseling Retreat February 2025 - Mileage - Davis, Jennifer	95--California Pacific Charter - Sonoma
	3/31/2025	AMAZ000--Amazon	20137003614	1.49	Supplies for Office	95--California Pacific Charter - Sonoma
	3/31/2025	AMAZ000--Amazon	20137003613	1.49	Supplies for Office	95--California Pacific Charter - Sonoma
	3/31/2025	ALLS001--All Systems Go Veterinary Solutions	101371673	482.26	Marketing Monthly - March 2025	95--California Pacific Charter - Sonoma
	3/31/2025	EECS000--Effectual Educational Consulting Services	20137003610	585.00	School Nurse - February 2025	95--California Pacific Charter - Sonoma
		EECS000--Effectual Educational Consulting Services	20137003610	468.00	APE - February 2025	95--California Pacific Charter - Sonoma
		EECS000--Effectual Educational Consulting Services	20137003610	478.40	OT - February 2025	95--California Pacific Charter - Sonoma
				\$ 22,238.80		

California Pacific Charter Schools - Regular Meeting of the Board of Directors - Agenda - Tuesday May 13, 2025 at 5:00 PM

Company name: California Pacific Charter - Los Angeles
Report name: Check register
Created on: 5/1/2025
Location: 55--California Pacific Charter - Los Angeles

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	4/2/2025	WORL000--Worldwide Express	101371682	263.96	Shipping for CPC-LA	55--California Pacific Charter - Los Angeles
	4/2/2025	ECCI000--ECC Imaging LLC	101371681	143.75	Copier Overages Monthly - March 2025	55--California Pacific Charter - Los Angeles
	4/2/2025	PITN001--Pitney Bowes Inc.	101371677	94.43	Supplies for Postage Machine	55--California Pacific Charter - Los Angeles
	4/2/2025	PART000--Partners in Special Education	101371678	120.00	APE Services February 2025	55--California Pacific Charter - Los Angeles
	4/2/2025	AMAZ000--Amazon	20137003619	28.96	Office supplies- paper	55--California Pacific Charter - Los Angeles
	4/3/2025	TSWT000--TSW Therapy, Inc.	20137003623	1,050.00	ST Services February 2025	55--California Pacific Charter - Los Angeles
		TSWT000--TSW Therapy, Inc.	20137003623	770.00	OT Services February 2025	55--California Pacific Charter - Los Angeles
	4/4/2025	ARNE001--A&R Parcel Three	0941010087TC	114.75	Office Space DOE - April 2025	55--California Pacific Charter - Los Angeles
		ARNE001--A&R Parcel Three	0941010087TC	54.82	Office Space DOE - P/Y Reconciliation	55--California Pacific Charter - Los Angeles
		ARNE001--A&R Parcel Three	0941010087TC	3,840.96	Office Space Rent - April 2025	55--California Pacific Charter - Los Angeles
	4/4/2025	CHRI001--Christine Feher	20137003628	16.08	MS Lunch Meeting 03/05/25 for Christine Feher	55--California Pacific Charter - Los Angeles
		CHRI001--Christine Feher	20137003628	40.05	Purple Star Ceremony March 2025 San Diego Meals for D Carbonetta and C Feher	55--California Pacific Charter - Los Angeles
		CHRI001--Christine Feher	20137003628	98.06	CCSA Conference March 2025 Sacramento Mileage/Rideshare/Parking for Christine Feher	55--California Pacific Charter - Los Angeles
		CHRI001--Christine Feher	20137003628	105.56	Purple Star Ceremony March 2025 San Diego Accommodation for Christine Feher	55--California Pacific Charter - Los Angeles
		CHRI001--Christine Feher	20137003628	131.96	Purple Star Ceremony March 2025 San Diego Accommodation for Danielle Carbonetta	55--California Pacific Charter - Los Angeles
		CHRI001--Christine Feher	20137003628	175.18	CCSA Conference March 2025 Sacramento Flights for Christine Feher	55--California Pacific Charter - Los Angeles
		CHRI001--Christine Feher	20137003628	278.83	CCSA Conference March 2025 Sacramento Accommodation for Christine Feher	55--California Pacific Charter - Los Angeles
		CHRI001--Christine Feher	20137003628	13.78	CCSA Conference March 2025 Sacramento Meals for Christine Feher	55--California Pacific Charter - Los Angeles
		CHRI001--Christine Feher	20137003628	3.84	United In-Flight Internet for Christine Feher	55--California Pacific Charter - Los Angeles
	4/4/2025	CLIF000--Clifton Larson Allen LLP	20137003627	1,008.00	2023 Federal and State informational tax returns for the year ended June 30 , 2024	55--California Pacific Charter - Los Angeles
	4/4/2025	AMAZ000--Amazon	20137003626	8.06	Office supplies- postage meters	55--California Pacific Charter - Los Angeles
	4/4/2025	ANCH000--Anchor Counseling & Education Solutions, LLC	101371684	1,425.00	BIS Services February 2025	55--California Pacific Charter - Los Angeles
	4/4/2025	ALPH000--Alpha Vision, Inc.	101371687	181.92	Google Drive Back-Up Monthly - April 2025	55--California Pacific Charter - Los Angeles
	4/4/2025	HOLL001--Holly Hess	101371688	15.16	SF Exploratorium Field Trip - Mileage	55--California Pacific Charter - Los Angeles
		HOLL001--Holly Hess	101371688	1.51	SF Exploratorium Field Trip - Meal	55--California Pacific Charter - Los Angeles
	4/4/2025	PHIL000--Philadelphia Insurance Companies	20137003625	92.64	Remaining Balance Insurance Premiums FY 24/25	55--California Pacific Charter - Los Angeles
	4/7/2025	UKG0001--UKG	20137003632	3,000.95	Payroll Processing Fees Qtrly Apr-Jun 2025	55--California Pacific Charter - Los Angeles
		UKG0001--UKG	20137003632	110.04	Usage Overage Fee February 2025	55--California Pacific Charter - Los Angeles
	4/7/2025	DELA000--De Lage Landen Financial Services Inc.	20137003629	206.88	Copier Lease Monthly - April 2025	55--California Pacific Charter - Los Angeles
	4/7/2025	UKG0001--UKG	20137003631	134.40	Off Cycle Payroll and Late Fee Feb 2025	55--California Pacific Charter - Los Angeles
	4/7/2025	AMAZ000--Amazon	20137003630	153.96	Technology for SPED student in CPC-LA	55--California Pacific Charter - Los Angeles

California Pacific Charter Schools - Regular Meeting of the Board of Directors - Agenda - Tuesday May 13, 2025 at 5:00 PM

Company name: California Pacific Charter - Los Angeles
Report name: Check register
Created on: 5/1/2025
Location: 55--California Pacific Charter - Los Angeles

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	4/9/2025	WORL000--Worldwide Express	101371695	122.73	Shipping for CPC-LA	55--California Pacific Charter - Los Angeles
	4/9/2025	ERIN001--Erin Speakman	101371694	29.00	SD Safari Park Field Trip 03/14/25 - Mileage	55--California Pacific Charter - Los Angeles
	4/9/2025	MYCH001--Mychal Garcia	101371693	55.78	CCSA Conference March 2025 Sacramento Mileage for Mychal Garcia	55--California Pacific Charter - Los Angeles
		MYCH001--Mychal Garcia	101371693	25.90	CCSA Conference March 2025 Sacramento Meals for Mychal Garcia	55--California Pacific Charter - Los Angeles
	4/9/2025	CLIF000--Clifton Larson Allen LLP	20137003633	4,956.48	PPD Progress Billing 2025 SOW	55--California Pacific Charter - Los Angeles
	4/9/2025	MOTI001--Motivational Millennial, LLC	101371690	600.00	Growth Mindset / State Testing Virtual Assembly	55--California Pacific Charter - Los Angeles
	4/9/2025	SAFARI1--Safari Park	20137003636	4.15	SD Safari Park Field Trip 03/14/25 - 1 Chaperone	55--California Pacific Charter - Los Angeles
	4/9/2025	MYCH001--Mychal Garcia	101371689	13.88	SF Exploratorium Field Trip - Mileage	55--California Pacific Charter - Los Angeles
		MYCH001--Mychal Garcia	101371689	2.75	SF Exploratorium Field Trip - Meal	55--California Pacific Charter - Los Angeles
	4/9/2025	DAIS002--Daisy Carlos	20137003640	11.79	March Board Meeting Expenses for Daisy Carlos	55--California Pacific Charter - Los Angeles
		DAIS002--Daisy Carlos	20137003640	11.79	January Board Meeting Expenses for Daisy Carlos	55--California Pacific Charter - Los Angeles
		DAIS002--Daisy Carlos	20137003640	11.79	February Board Meeting Expenses for Daisy Carlos	55--California Pacific Charter - Los Angeles
		DAIS002--Daisy Carlos	20137003640	51.07	SPED/Counseling Retreat February 2025 Carlsbad Mileage for Daisv Carlos	55--California Pacific Charter - Los Angeles
	4/9/2025	TANY001--Tanya Rogers	20137003639	29.64	March Board Meeting Mileage for Tanya Rogers	55--California Pacific Charter - Los Angeles
	4/9/2025	CULL001--Culligan	101371691	32.14	Water Cooler Rental Monthly - April 2025	55--California Pacific Charter - Los Angeles
	4/9/2025	AMAZ000--Amazon	20137003635	13.19	Supplies for Office - Fire Extinguisher	55--California Pacific Charter - Los Angeles
	4/9/2025	JASO000--Jason D. McFaul	20137003638	6.37	March Board Meeting Mileage for Jason McFaul	55--California Pacific Charter - Los Angeles
	4/9/2025	AMAZ000--Amazon	20137003634	8.84	Supplies for Office	55--California Pacific Charter - Los Angeles
	4/10/2025	APLU000--APLUS+	20137003642	4,680.00	Yearly Subscription - 2025-2026 School Year	55--California Pacific Charter - Los Angeles
	4/10/2025	JILL001--Jill Stubbs	20137003643	43.69	CUE Conference 3/19-3/21/2025 Palm Springs - Mileage/Parking - Stubbs, Jill	55--California Pacific Charter - Los Angeles
		JILL001--Jill Stubbs	20137003643	49.40	CUE Conference 3/19-3/21/2025 Palm Springs - Meals - Stubbs, Jill	55--California Pacific Charter - Los Angeles
	4/10/2025	GARR001--Garrett Carrington	20137003641	188.14	CTE Conference - 11/19-11/22/2024 - Mileage - Carrington, Garrett	55--California Pacific Charter - Los Angeles
		GARR001--Garrett Carrington	20137003641	19.18	CTE Conference - 11/19-11/22/2024 - Meals - Carrington, Garrett	55--California Pacific Charter - Los Angeles
	4/11/2025	CHAR001--Charter Impact	101371698	1,260.00	Payroll & Retirement Services Monthly - March 2025	55--California Pacific Charter - Los Angeles
	4/11/2025	LISA003--Lisa Petrocelly	101371696	41.47	CUE Conference March 2025 Meals- Petrocelly, Lisa	55--California Pacific Charter - Los Angeles
		LISA003--Lisa Petrocelly	101371696	47.99	CUE Conference March 2025 Mileage - Petrocelly, Lisa	55--California Pacific Charter - Los Angeles
	4/11/2025	MELI002--Melissa Magdenovski	101371697	49.27	Substitute Credential Reimbursement - Magdenovski, Melissa	55--California Pacific Charter - Los Angeles
	4/11/2025	SARA001--Sarah Simkin	20137003653	765.00	Case Management Services March 2025	55--California Pacific Charter - Los Angeles

California Pacific Charter Schools - Regular Meeting of the Board of Directors - Agenda - Tuesday May 13, 2025 at 5:00 PM

Company name: California Pacific Charter - Los Angeles
Report name: Check register
Created on: 5/1/2025
Location: 55--California Pacific Charter - Los Angeles

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	4/11/2025	USD0001--USD Prof-Cont Education	20137003644	113.76	USD TK Pathway Cohort 5 Course 8 Registration for Mychal Garcia	55--California Pacific Charter - Los Angeles
		USD0001--USD Prof-Cont Education	20137003644	113.76	USD TK Pathway Cohort 5 Course 8 Registration for Courtney Young	55--California Pacific Charter - Los Angeles
		USD0001--USD Prof-Cont Education	20137003644	113.76	USD TK Pathway Cohort 5 Course 8 Registration for Holly Hess	55--California Pacific Charter - Los Angeles
		USD0001--USD Prof-Cont Education	20137003644	113.76	USD TK Pathway Cohort 5 Course 8 Registration for Jill Stubbs	55--California Pacific Charter - Los Angeles
	4/11/2025	KATI002--Katie Hawck	20137003651	127.10	Marketing In-Person Meals - Hawck, Katie	55--California Pacific Charter - Los Angeles
		KATI002--Katie Hawck	20137003651	8.27	Stool for Marketing Filming	55--California Pacific Charter - Los Angeles
		KATI002--Katie Hawck	20137003651	3.84	Marketing In-Person Flight Internet - Hawck, Katie	55--California Pacific Charter - Los Angeles
		KATI002--Katie Hawck	20137003651	234.94	Marketing In-Person Rental Car & Gas- Hawck, Katie	55--California Pacific Charter - Los Angeles
	4/11/2025	REBE001--Rebecca Ockey	20137003650	46.72	CUE Conference March 2025 - Meals - Ockey, Rebecca	55--California Pacific Charter - Los Angeles
		REBE001--Rebecca Ockey	20137003650	51.25	CUE Conference March 2025 - Mileage/Parking - Ockey, Rebecca	55--California Pacific Charter - Los Angeles
	4/11/2025	SARA001--Sarah Simkin	20137003645	150.00	Case Management Services February 2025	55--California Pacific Charter - Los Angeles
	4/11/2025	AMAZ000--Amazon	20137003646	15.96	Tech Supplies - Ethernet Cables	55--California Pacific Charter - Los Angeles
	4/11/2025	AMAZ000--Amazon	20137003649	2.58	SPED materials for lessons	55--California Pacific Charter - Los Angeles
	4/14/2025	WORL000--Worldwide Express	101371699	73.86	Shipping for CPC-LA	55--California Pacific Charter - Los Angeles
	4/14/2025	HOLI002--Holiday Inn	20137003669	229.90	Board Meeting Room Rental June 10, 2025	55--California Pacific Charter - Los Angeles
	4/14/2025	HOLI002--Holiday Inn	20137003668	162.94	Board Meeting Room Rental May 2025	55--California Pacific Charter - Los Angeles
	4/14/2025	HOLI002--Holiday Inn	20137003667	162.94	Board Meeting Room Rental June 17, 2025	55--California Pacific Charter - Los Angeles
	4/14/2025	RING000--RingCentral	20137003664	1,293.60	Phone Bill Monthly - March 2025	55--California Pacific Charter - Los Angeles
	4/14/2025	SHAN000--Shannon Green	20137003666	44.79	GREEN, SHANNON - CCSA Conference Parking and Mileage	55--California Pacific Charter - Los Angeles
		SHAN000--Shannon Green	20137003666	23.58	Second Interim Budget Printing - LA	55--California Pacific Charter - Los Angeles
		SHAN000--Shannon Green	20137003666	112.30	Second Interim Budget Postage - LA	55--California Pacific Charter - Los Angeles
	4/14/2025	REBE001--Rebecca Ockey	20137003665	22.10	AI Convention April 2025 - Meals - Ockey, Rebecca	55--California Pacific Charter - Los Angeles
		REBE001--Rebecca Ockey	20137003665	53.66	AI Convention April 2025 - Parking & Mileage - Ockey, Rebecca	55--California Pacific Charter - Los Angeles
	4/14/2025	CIVI001--CivicBell LLC	20137003657	600.00	Contract for 24/25 SY Residency Verification System	55--California Pacific Charter - Los Angeles
	4/14/2025	PATR001--Patrice Aguilar	20137003656	37.29	CUE Conference March 2025 Meals - Aguilar, Patrice	55--California Pacific Charter - Los Angeles
		PATR001--Patrice Aguilar	20137003656	46.96	CUE Conference March 2025 - Mileage/Parking- Aguilar, Patrice	55--California Pacific Charter - Los Angeles
	4/14/2025	AMAZ000--Amazon	20137003659	13.86	Office supplies- cork board for office	55--California Pacific Charter - Los Angeles
	4/16/2025	ANCH000--Anchor Counseling & Education Solutions, LLC	101371708	3,185.00	Behavior Intervention Services March 2025	55--California Pacific Charter - Los Angeles

California Pacific Charter Schools - Regular Meeting of the Board of Directors - Agenda - Tuesday May 13, 2025 at 5:00 PM

Company name: California Pacific Charter - Los Angeles
Report name: Check register
Created on: 5/1/2025
Location: 55--California Pacific Charter - Los Angeles

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	4/16/2025	YMCL000--Law Offices of Young, Minney & Corr. LLP	101371706	576.00	Legal Services for March 2025	55--California Pacific Charter - Los Angeles
	4/16/2025	ERNE001--Ernest Almendarez	101371704	720.00	Physician Services Medi-Cal BOP March 2025	55--California Pacific Charter - Los Angeles
	4/16/2025	PITN001--Pitney Bowes Inc.	101371700	94.43	Supplies for Postage Machine	55--California Pacific Charter - Los Angeles
	4/17/2025	AMAZ000--Amazon	20137003684	18.00	Office supplies- mailers	55--California Pacific Charter - Los Angeles
	4/17/2025	AMAZ000--Amazon	20137003687	17.33	Office supplies- tape and folders	55--California Pacific Charter - Los Angeles
	4/17/2025	AMAZ000--Amazon	20137003691	6.57	Supplies for Office	55--California Pacific Charter - Los Angeles
	4/17/2025	AMAZ000--Amazon	20137003693	5.05	Supplies for Office	55--California Pacific Charter - Los Angeles
	4/17/2025	AMAZ000--Amazon	20137003694	3.28	Supplies for Office	55--California Pacific Charter - Los Angeles
	4/17/2025	PROC000--Procopio, Cory, Hargreaves & Savitch LLP	20137003678	2,777.94	Legal Services for February 2025	55--California Pacific Charter - Los Angeles
	4/17/2025	SCHO000--School Pathways, LLC	20137003676	876.20	Annual Subscriptions 24/25 School Year True Up	55--California Pacific Charter - Los Angeles
	4/17/2025	AMAZ000--Amazon	20137003679	54.49	Supplies for Office	55--California Pacific Charter - Los Angeles
	4/17/2025	AMAZ000--Amazon	20137003683	11.85	Corwin Professional Development Book for Ericka Zemmer	55--California Pacific Charter - Los Angeles
	4/17/2025	AMAZ000--Amazon	20137003682	11.85	Corwin Professional Development Book for Kristi Dodson	55--California Pacific Charter - Los Angeles
	4/17/2025	AMAZ000--Amazon	20137003673	55.76	Office supplies- envelopes for mailing	55--California Pacific Charter - Los Angeles
	4/17/2025	AMAZ000--Amazon	20137003671	23.80	Office Supplies - NARCAN	55--California Pacific Charter - Los Angeles
	4/17/2025	AMAZ000--Amazon	20137003670	15.93	Supplies for Office - Corkboard for HR Notices	55--California Pacific Charter - Los Angeles
	4/17/2025	AMAZ000--Amazon	20137003674	4.11	Supplies for Office - Fire Extinguisher Stickers	55--California Pacific Charter - Los Angeles
	4/17/2025	AMAZ000--Amazon	20137003672	3.58	Supplies for Office	55--California Pacific Charter - Los Angeles
	4/18/2025	CARR001--Carrie Jamil	101371710	729.67	JAMIL, CARRIE - Cobra Anthem Premiums	55--California Pacific Charter - Los Angeles
	4/21/2025	WORL000--Worldwide Express	101371711	165.54	Shipping for CPC-LA	55--California Pacific Charter - Los Angeles
	4/21/2025	WILL000--William J Howard Jr.	20137003696	6.98	Mileage for Special Board Meeting 03/31/25 for William Howard	55--California Pacific Charter - Los Angeles
	4/21/2025	JASO000--Jason D. McFaul	20137003697	6.37	Mileage for Special Board Meeting 03/31/25 for Jason McFaul	55--California Pacific Charter - Los Angeles
	4/21/2025	TSWT000--TSW Therapy, Inc.	20137003695	910.00	Occupational Therapy Services March 2025	55--California Pacific Charter - Los Angeles
		TSWT000--TSW Therapy, Inc.	20137003695	210.00	Occupational Therapy Assessment March 2025	55--California Pacific Charter - Los Angeles
		TSWT000--TSW Therapy, Inc.	20137003695	1,631.67	Speech Therapy Services March 2025	55--California Pacific Charter - Los Angeles
	4/22/2025	AVID001--AVID	20137003702	283.39	AVID Ignite June 2025 Registration for Patrice Aguilar	55--California Pacific Charter - Los Angeles
		AVID001--AVID	20137003702	283.39	AVID Ignite June 2025 Registration for Rebecca Ockey	55--California Pacific Charter - Los Angeles

California Pacific Charter Schools - Regular Meeting of the Board of Directors - Agenda - Tuesday May 13, 2025 at 5:00 PM

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CHASE 1781 - Chase Bank - Main	Account no: 505911781					
		AVID001--AVID	20137003702	283.39	AVID Ignite June 2025 Registration for Carly Caprio	55--California Pacific Charter - Los Angeles
		AVID001--AVID	20137003702	283.39	AVID Ignite June 2025 Registration for Laura Hopkins	55--California Pacific Charter - Los Angeles
		AVID001--AVID	20137003702	283.39	AVID Ignite June 2025 Registration for Lisa Petrocelli	55--California Pacific Charter - Los Angeles
		AVID001--AVID	20137003702	283.39	AVID Ignite June 2025 Registration for Elizabeth Palermo	55--California Pacific Charter - Los Angeles
		AVID001--AVID	20137003702	66.68	AVID Emerge Digital Toolkit	55--California Pacific Charter - Los Angeles
		AVID001--AVID	20137003702	283.39	AVID Ignite June 2025 Registration for Caryn Masters	55--California Pacific Charter - Los Angeles
		AVID001--AVID	20137003702	283.39	AVID Ignite June 2025 Registration for PJ Nuzman	55--California Pacific Charter - Los Angeles
	4/22/2025	OXFO000--Oxford Consulting Services, Inc.	20137003698	1,500.00	Behavior Intervention Services March 2025	55--California Pacific Charter - Los Angeles
		OXFO000--Oxford Consulting Services, Inc.	20137003698	721.44	Speech Therapy Services March 2025	55--California Pacific Charter - Los Angeles
		OXFO000--Oxford Consulting Services, Inc.	20137003698	440.00	Physical Therapy Services March 2025	55--California Pacific Charter - Los Angeles
	4/22/2025	ERIK001--Erika Stevens	20137003699	114.97	AI Convention April 2025 Mileage, Parking, Toll Fees for Erika Stevens	55--California Pacific Charter - Los Angeles
		ERIK001--Erika Stevens	20137003699	99.14	AI Convention April 2025 Meals for Erika Stevens	55--California Pacific Charter - Los Angeles
	4/22/2025	ROMY001--Romy Fay-Mason	20137003700	53.63	Mileage & Tolls - Fay-Mason, Romy	55--California Pacific Charter - Los Angeles
	4/24/2025	JASO000--Jason D. McFaul	1166355251	150.00	April Dir. Eval. Comm. 2025 Board Stipends - JM	55--California Pacific Charter - Los Angeles
	4/24/2025	JASO000--Jason D. McFaul	1166354064	200.00	April 2025 Board Stipends - JM	55--California Pacific Charter - Los Angeles
	4/24/2025	WILL000--William J Howard Jr.	1166356388	150.00	April Dir. Eval. Comm. 2025 Board Stipends - WH	55--California Pacific Charter - Los Angeles
	4/24/2025	WILL000--William J Howard Jr.	1166354057	200.00	April 2025 Board Stipends - WH	55--California Pacific Charter - Los Angeles
	4/24/2025	TANY001--Tanya Rogers	1166354051	200.00	April 2025 Board Stipends - TR	55--California Pacific Charter - Los Angeles
	4/24/2025	KELL000--Kelly Wylie	1166354065	200.00	April 2025 Board Stipends - KW	55--California Pacific Charter - Los Angeles
	4/24/2025	SHIR000--Shirley Peterson	1166354073	200.00	April 2025 Board Stipends - SP	55--California Pacific Charter - Los Angeles
	4/29/2025	DELA000--De Lage Landen Financial Services Inc.	20137003704	206.88	Copier Lease Monthly - May 2025	55--California Pacific Charter - Los Angeles
	4/29/2025	ECCI000--ECC Imaging LLC	101371712	94.39	Copier Overages Monthly - April 2025	55--California Pacific Charter - Los Angeles
	4/30/2025	PROC000--Procopio, Cory, Hargreaves & Savitch LLP	20137003711	1,614.32	Legal Services for March 2025	55--California Pacific Charter - Los Angeles
	4/30/2025	UKG0001--UKG	20137003709	104.54	Printing and Mailing Form W2 and 1095-C, Off Cycle Payroll	55--California Pacific Charter - Los Angeles
	4/30/2025	UKG0001--UKG	20137003710	100.03	Usage Overage Fee March 2025	55--California Pacific Charter - Los Angeles
	4/30/2025	CHRI001--Christine Feher	20137003705	29.24	SSDA Annual State Conference April 2025 Sacramento Meals for Christine Feher	55--California Pacific Charter - Los Angeles
		CHRI001--Christine Feher	20137003705	98.55	SSDA Annual State Conference April 2025 Sacramento Rideshare, Mileage and Parking for Christine Feher	55--California Pacific Charter - Los Angeles
		CHRI001--Christine Feher	20137003705	391.10	SSDA Annual State Conference April 2025 Sacramento Flights and Accommodation for Christine Feher	55--California Pacific Charter - Los Angeles

Company name: California Pacific Charter - Los Angeles
Report name: Check register
Created on: 5/1/2025
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Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	4/30/2025	DANI001--Danielle Carbonetta	20137003706	66.05	CalSPRA Conference March 2025 San Diego Meals for Danielle Carbonetta	55--California Pacific Charter - Los Angeles
		DANI001--Danielle Carbonetta	20137003706	37.63	ACSA Conference February 2025 Culver City Meals for Danielle Carbonetta	55--California Pacific Charter - Los Angeles
		DANI001--Danielle Carbonetta	20137003706	32.36	Purple Star Award Ceremony March 2025 San Diego Mileage for Danielle Carbonetta	55--California Pacific Charter - Los Angeles
		DANI001--Danielle Carbonetta	20137003706	76.46	AI Convention April 2025 San Diego Mileage and Parking for Danielle Carbonetta	55--California Pacific Charter - Los Angeles
		DANI001--Danielle Carbonetta	20137003706	121.78	CalSPRA Conference March 2025 San Diego Mileage & Parking for Danielle Carbonetta	55--California Pacific Charter - Los Angeles
		DANI001--Danielle Carbonetta	20137003706	27.06	CalSPRA Conference March 2025 San Diego Hotel for Danielle Carbonetta	55--California Pacific Charter - Los Angeles
		DANI001--Danielle Carbonetta	20137003706	13.76	Storage Bins for Office	55--California Pacific Charter - Los Angeles
		DANI001--Danielle Carbonetta	20137003706	16.87	LACOE Custody, Residency, and Enrollment & Student Records Workshop March 2025 Downey Mileage for Danielle Carbonetta	55--California Pacific Charter - Los Angeles
		DANI001--Danielle Carbonetta	20137003706	26.07	ACSA Conference February 2025 Culver City Mileage & Parking for Danielle Carbonetta	55--California Pacific Charter - Los Angeles
		DANI001--Danielle Carbonetta	20137003706	17.04	Food for Office Staff Meeting	55--California Pacific Charter - Los Angeles
Total for CHASE 1781				\$ 52,546.91		

California Pacific Charter Schools - Regular Meeting of the Board of Directors - Agenda - Tuesday May 13, 2025 at 5:00 PM

Company name: California Pacific Charter - San Diego
Report name: Check register
Created on: 5/1/2025
Location: 44--California Pacific Charter - San Diego

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	4/1/2025	KAIS001--Kaiser	0911495754TC	25,583.50	Medical Premiums Monthly - April 2025	44--California Pacific Charter - San Diego
	4/2/2025	WORL000--Worldwide Express	101371682	81.41	Shipping for CPC-SD	44--California Pacific Charter - San Diego
	4/2/2025	PART000--Partners in Special Education	101371679	390.00	APE Services February 2025	44--California Pacific Charter - San Diego
	4/2/2025	ECCI000--ECC Imaging LLC	101371681	95.83	Copier Overages Monthly - March 2025	44--California Pacific Charter - San Diego
	4/2/2025	PITN001--Pitney Bowes Inc.	101371677	62.95	Supplies for Postage Machine	44--California Pacific Charter - San Diego
	4/2/2025	AMAZ000--Amazon	20137003620	183.02	Office supplies- new office	44--California Pacific Charter - San Diego
	4/2/2025	AMAZ000--Amazon	20137003619	19.30	Office supplies- paper	44--California Pacific Charter - San Diego
	4/3/2025	TSWT000--TSW Therapy, Inc.	20137003621	1,655.00	ST	44--California Pacific Charter - San Diego
		TSWT000--TSW Therapy, Inc.	20137003621	70.00	OT - Assessment	44--California Pacific Charter - San Diego
		TSWT000--TSW Therapy, Inc.	20137003621	210.00	OT - IEP	44--California Pacific Charter - San Diego
		TSWT000--TSW Therapy, Inc.	20137003621	1,050.00	OT	44--California Pacific Charter - San Diego
	4/3/2025	AMAZ000--Amazon	20137003624	6.13	Supplies for Office - Mouse Pad for Viviann Rodriguez	44--California Pacific Charter - San Diego
	4/4/2025	ARNE001--A&R Parcel Three	0941010087TC	2,560.64	Office Space Rent - April 2025	44--California Pacific Charter - San Diego
		ARNE001--A&R Parcel Three	0941010087TC	36.55	Office Space DOE - P/Y Reconciliation	44--California Pacific Charter - San Diego
		ARNE001--A&R Parcel Three	0941010087TC	76.51	Office Space DOE - April 2025	44--California Pacific Charter - San Diego
	4/4/2025	CHRI001--Christine Feher	20137003628	116.78	CCSA Conference March 2025 Sacramento Flights for Christine Feher	44--California Pacific Charter - San Diego
		CHRI001--Christine Feher	20137003628	9.19	CCSA Conference March 2025 Sacramento Meals for Christine Feher	44--California Pacific Charter - San Diego
		CHRI001--Christine Feher	20137003628	10.72	MS Lunch Meeting 03/05/25 for Christine Feher	44--California Pacific Charter - San Diego
		CHRI001--Christine Feher	20137003628	26.70	Purple Star Ceremony March 2025 San Diego Meals for Christine Feher	44--California Pacific Charter - San Diego
		CHRI001--Christine Feher	20137003628	65.38	D Carbonetta and C Feher CCSA Conference March 2025 Sacramento	44--California Pacific Charter - San Diego
		CHRI001--Christine Feher	20137003628	70.37	Mileage/Rideshare/Parking for Christine Feher Purple Star Ceremony March 2025 San Diego	44--California Pacific Charter - San Diego
		CHRI001--Christine Feher	20137003628	87.97	Accommodation for Christine Feher Purple Star Ceremony March 2025 San Diego	44--California Pacific Charter - San Diego
		CHRI001--Christine Feher	20137003628	2.56	Accommodation for Danielle Carbonetta United In-Flight Internet for Christine Feher	44--California Pacific Charter - San Diego
		CHRI001--Christine Feher	20137003628	185.89	CCSA Conference March 2025 Sacramento Accommodation for Christine Feher	44--California Pacific Charter - San Diego
	4/4/2025	CLIF000--Clifton Larson Allen LLP	20137003627	672.00	2023 Federal and State informational tax returns for the year ended June 30 , 2024	44--California Pacific Charter - San Diego
	4/4/2025	AMAZ000--Amazon	20137003626	5.38	Office supplies- postage meters	44--California Pacific Charter - San Diego
	4/4/2025	ASTA001--ASTA-USA TRANSLATION SERVICES, INC	101371685	420.00	Translation Services March 2025	44--California Pacific Charter - San Diego
	4/4/2025	ALPH000--Alpha Vision, Inc.	101371687	121.28	Google Drive Back-Up Monthly - April 2025	44--California Pacific Charter - San Diego
	4/4/2025	PHIL000--Philadelphia Insurance Companies	20137003625	61.76	Remaining Balance Insurance Premiums FY 24/25	44--California Pacific Charter - San Diego

California Pacific Charter Schools - Regular Meeting of the Board of Directors - Agenda - Tuesday May 13, 2025 at 5:00 PM

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Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	4/4/2025	CHAR002--Charters Choice Educational Services	101371683	187.50	Interpreting Services February 2025	44--California Pacific Charter - San Diego
	4/4/2025	SPEC000--Specialized Therapy Services	101371686	157.50	ERMHS Services January 2025	44--California Pacific Charter - San Diego
	4/7/2025	UKG0001--UKG	20137003632	2,000.63	Payroll Processing Fees Qtrly Apr-Jun 2025	44--California Pacific Charter - San Diego
		UKG0001--UKG	20137003632	73.35	Usage Overage Fee February 2025	44--California Pacific Charter - San Diego
	4/7/2025	DELA000--De Lage Landen Financial Services Inc.	20137003629	137.93	Copier Lease Monthly - April 2025	44--California Pacific Charter - San Diego
	4/7/2025	UKG0001--UKG	20137003631	89.60	Off Cycle Payroll and Late Fee Feb 2025	44--California Pacific Charter - San Diego
	4/9/2025	WORL000--Worldwide Express	101371695	92.67	Shipping for CPC-SD	44--California Pacific Charter - San Diego
	4/9/2025	ERIN001--Erin Speakman	101371694	40.86	SD Safari Park Field Trip 03/14/25 - Mileage	44--California Pacific Charter - San Diego
	4/9/2025	RPHS001--Spectrum-Center-Rossier Park High School	101371692	1,761.48	NPS CHARGES FOR THE MONTH ENDING : 07/31/2024	44--California Pacific Charter - San Diego
	4/9/2025	MYCH001--Mychal Garcia	101371693	17.26	CCSA Conference March 2025 Sacramento Meals for Mychal Garcia	44--California Pacific Charter - San Diego
		MYCH001--Mychal Garcia	101371693	37.18	CCSA Conference March 2025 Sacramento Mileage for Mychal Garcia	44--California Pacific Charter - San Diego
	4/9/2025	CLIF000--Clifton Larson Allen LLP	20137003633	3,304.32	PPD Progress Billing 2025 SOW	44--California Pacific Charter - San Diego
	4/9/2025	MOTI001--Motivational Millennial, LLC	101371690	400.00	Growth Mindset / State Testing Virtual Assembly	44--California Pacific Charter - San Diego
	4/9/2025	SAFARI1--Safari Park	20137003636	450.00	SD Safari Park Field Trip 03/14/25 - Non CalPac Tickets	44--California Pacific Charter - San Diego
		SAFARI1--Safari Park	20137003636	5.85	SD Safari Park Field Trip 03/14/25 - 1 Chaperone	44--California Pacific Charter - San Diego
	4/9/2025	DAIS002--Daisy Carlos	20137003640	11.78	March Board Meeting Expenses for Daisy Carlos	44--California Pacific Charter - San Diego
		DAIS002--Daisy Carlos	20137003640	11.78	February Board Meeting Expenses for Daisy Carlos	44--California Pacific Charter - San Diego
		DAIS002--Daisy Carlos	20137003640	11.78	January Board Meeting Expenses for Daisy Carlos	44--California Pacific Charter - San Diego
		DAIS002--Daisy Carlos	20137003640	34.05	SPED/Counseling Retreat February 2025 Carlsbad Mileage for Daisy Carlos	44--California Pacific Charter - San Diego
	4/9/2025	TANY001--Tanya Rogers	20137003639	29.63	March Board Meeting Mileage for Tanya Rogers	44--California Pacific Charter - San Diego
	4/9/2025	CULL001--Culligan	101371691	21.42	Water Cooler Rental Monthly - April 2025	44--California Pacific Charter - San Diego
	4/9/2025	AMAZ000--Amazon	20137003635	8.79	Supplies for Office - Fire Extinguisher	44--California Pacific Charter - San Diego
	4/9/2025	JASO000--Jason D. McFaul	20137003638	6.37	March Board Meeting Mileage for Jason McFaul	44--California Pacific Charter - San Diego
	4/9/2025	AMAZ000--Amazon	20137003634	5.89	Supplies for Office	44--California Pacific Charter - San Diego
	4/10/2025	APLU000--APLUS+	20137003642	3,120.00	Yearly Subscription - 2025-2026 School Year	44--California Pacific Charter - San Diego
	4/10/2025	JILL001--Jill Stubbs	20137003643	49.38	CUE Conference 3/19-3/21/2025 Palm Springs - Meals - Stubbs, Jill	44--California Pacific Charter - San Diego
		JILL001--Jill Stubbs	20137003643	43.68	CUE Conference 3/19-3/21/2025 Palm Springs - Mileage/Parking - Stubbs, Jill	44--California Pacific Charter - San Diego

California Pacific Charter Schools - Regular Meeting of the Board of Directors - Agenda - Tuesday May 13, 2025 at 5:00 PM

Company name: California Pacific Charter - San Diego
Report name: Check register
Created on: 5/1/2025
Location: 44--California Pacific Charter - San Diego

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	4/10/2025	GARR001--Garrett Carrington	20137003641	12.79	CTE Conference - 11/19-11/22/2024 - Meals - Carrington, Garrett	44--California Pacific Charter - San Diego
		GARR001--Garrett Carrington	20137003641	125.42	CTE Conference - 11/19-11/22/2024 - Mileage - Carrington, Garrett	44--California Pacific Charter - San Diego
	4/11/2025	CHAR001--Charter Impact	101371698	840.00	Payroll & Retirement Services Monthly - March 2025	44--California Pacific Charter - San Diego
	4/11/2025	LISA003--Lisa Petrocelly	101371696	41.46	CUE Conference March 2025 Meals- Petrocelly, Lisa	44--California Pacific Charter - San Diego
		LISA003--Lisa Petrocelly	101371696	47.97	CUE Conference March 2025 Mileage - Petrocelly, Lisa	44--California Pacific Charter - San Diego
	4/11/2025	MELI002--Melissa Magdenovski	101371697	32.85	Substitute Credential Reimbursement - Magdenovski, Melissa	44--California Pacific Charter - San Diego
	4/11/2025	SARA001--Sarah Simkin	20137003654	1,800.00	Tier 3 Assessment Services March 2025	44--California Pacific Charter - San Diego
		SARA001--Sarah Simkin	20137003654	787.50	Case Management March 2025	44--California Pacific Charter - San Diego
	4/11/2025	USD0001--USD Prof-Cont Education	20137003644	75.84	USD TK Pathway Cohort 5 Course 8 Registration for Courtney Young	44--California Pacific Charter - San Diego
		USD0001--USD Prof-Cont Education	20137003644	75.84	USD TK Pathway Cohort 5 Course 8 Registration for Jill Stubbs	44--California Pacific Charter - San Diego
		USD0001--USD Prof-Cont Education	20137003644	75.84	USD TK Pathway Cohort 5 Course 8 Registration for Holly Hess	44--California Pacific Charter - San Diego
		USD0001--USD Prof-Cont Education	20137003644	75.84	USD TK Pathway Cohort 5 Course 8 Registration for Mychal Garcia	44--California Pacific Charter - San Diego
	4/11/2025	KATI002--Katie Hawck	20137003651	2.56	Marketing In-Person Flight Internet - Hawck, Katie	44--California Pacific Charter - San Diego
		KATI002--Katie Hawck	20137003651	156.62	Marketing In-Person Rental Car & Gas- Hawck, Katie	44--California Pacific Charter - San Diego
		KATI002--Katie Hawck	20137003651	5.51	Stool for Marketing Filming	44--California Pacific Charter - San Diego
		KATI002--Katie Hawck	20137003651	84.74	Marketing In-Person Meals - Hawck, Katie	44--California Pacific Charter - San Diego
	4/11/2025	REBE001--Rebecca Ockey	20137003650	46.70	CUE Conference March 2025 - Meals - Ockey, Rebecca	44--California Pacific Charter - San Diego
		REBE001--Rebecca Ockey	20137003650	51.24	CUE Conference March 2025 - Mileage/Parking - Ockey, Rebecca	44--California Pacific Charter - San Diego
	4/11/2025	AMAZ000--Amazon	20137003648	150.30	Staff Supplies - Wireless Headset for Office Staff	44--California Pacific Charter - San Diego
	4/11/2025	AMAZ000--Amazon	20137003646	10.63	Tech Supplies - Ethernet Cables	44--California Pacific Charter - San Diego
	4/11/2025	AMAZ000--Amazon	20137003649	1.72	SPED materials for lessons	44--California Pacific Charter - San Diego
	4/14/2025	WORL000--Worldwide Express	101371699	31.60	Shipping for CPC-SD	44--California Pacific Charter - San Diego
	4/14/2025	HOLI002--Holiday Inn	20137003669	229.83	Board Meeting Room Rental June 10, 2025	44--California Pacific Charter - San Diego
	4/14/2025	HOLI002--Holiday Inn	20137003668	162.89	Board Meeting Room Rental May 2025	44--California Pacific Charter - San Diego
	4/14/2025	HOLI002--Holiday Inn	20137003667	162.89	Board Meeting Room Rental June 17, 2025	44--California Pacific Charter - San Diego
	4/14/2025	RING000--RingCentral	20137003664	862.39	Phone Bill Monthly - March 2025	44--California Pacific Charter - San Diego
	4/14/2025	SHAN000--Shannon Green	20137003666	11.46	Second Interim Budget Printing - SD	44--California Pacific Charter - San Diego
		SHAN000--Shannon Green	20137003666	10.00	Second Interim Budget Postage - SD	44--California Pacific Charter - San Diego

California Pacific Charter Schools - Regular Meeting of the Board of Directors - Agenda - Tuesday May 13, 2025 at 5:00 PM

Company name: California Pacific Charter - San Diego
Report name: Check register
Created on: 5/1/2025
Location: 44--California Pacific Charter - San Diego

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
		SHAN000--Shannon Green	20137003666	29.87	GREEN, SHANNON - CCSA Conference Parking and Mileage	44--California Pacific Charter - San Diego
	4/14/2025	REBE001--Rebecca Ockey	20137003665	22.09	AI Convention April 2025 - Meals - Ockey, Rebecca	44--California Pacific Charter - San Diego
		REBE001--Rebecca Ockey	20137003665	53.65	AI Convention April 2025 - Parking & Mileage - Ockey, Rebecca	44--California Pacific Charter - San Diego
	4/14/2025	CIVI001--CivicBell LLC	20137003657	400.00	Contract for 24/25 SY Residency Verification System	44--California Pacific Charter - San Diego
	4/14/2025	HATC000--Hatch & Cesario, Attorneys-at-Law	20137003662	1,237.50	Legal Services for February 2025	44--California Pacific Charter - San Diego
	4/14/2025	PATR001--Patrice Aguilar	20137003656	37.27	CUE Conference March 2025 Meals - Aguilar, Patrice	44--California Pacific Charter - San Diego
		PATR001--Patrice Aguilar	20137003656	46.94	CUE Conference March 2025 - Mileage/Parking- Aguilar, Patrice	44--California Pacific Charter - San Diego
	4/14/2025	AMAZ000--Amazon	20137003660	113.13	Office Supplies - Standing Desk Romy Fay-Mason	44--California Pacific Charter - San Diego
	4/14/2025	HATC000--Hatch & Cesario, Attorneys-at-Law	20137003663	37.50	Legal Services for February 2025	44--California Pacific Charter - San Diego
	4/14/2025	AMAZ000--Amazon	20137003659	9.24	Office supplies- cork board for office	44--California Pacific Charter - San Diego
	4/15/2025	BERK000--Berkshire Hathaway	1051310494TC	4,574.98	Worker's Comp March 2025	44--California Pacific Charter - San Diego
	4/16/2025	SPEC000--Specialized Therapy Services	101371705	367.50	ERMHS Services February 2025	44--California Pacific Charter - San Diego
		SPEC000--Specialized Therapy Services	101371705	24.65	Vision Itinerant Services February 2025	44--California Pacific Charter - San Diego
	4/16/2025	CHAR002--Charters Choice Educational Services	101371707	187.50	Interpretation Services March 2025	44--California Pacific Charter - San Diego
	4/16/2025	ERNE001--Ernest Almendarez	101371704	480.00	Physician Services Medi-Cal BOP March 2025	44--California Pacific Charter - San Diego
	4/16/2025	ASTA001--ASTA-USA TRANSLATION SERVICES, INC	101371701	531.25	Translation Services March 2025	44--California Pacific Charter - San Diego
	4/16/2025	ASTA001--ASTA-USA TRANSLATION SERVICES, INC	101371703	478.50	Translation Services March 2025	44--California Pacific Charter - San Diego
	4/16/2025	PITN001--Pitney Bowes Inc.	101371700	62.95	Supplies for Postage Machine	44--California Pacific Charter - San Diego
	4/17/2025	AMAZ000--Amazon	20137003685	42.57	Tech Purchase for PJ Nuzman	44--California Pacific Charter - San Diego
	4/17/2025	AMAZ000--Amazon	20137003684	12.00	Office supplies- mailers	44--California Pacific Charter - San Diego
	4/17/2025	AMAZ000--Amazon	20137003687	11.55	Office supplies- tape and folders	44--California Pacific Charter - San Diego
	4/17/2025	AMAZ000--Amazon	20137003689	34.52	Tech Purchase for Victoria Law	44--California Pacific Charter - San Diego
	4/17/2025	AMAZ000--Amazon	20137003691	4.38	Supplies for Office	44--California Pacific Charter - San Diego

California Pacific Charter Schools - Regular Meeting of the Board of Directors - Agenda - Tuesday May 13, 2025 at 5:00 PM

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CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	4/17/2025	AMAZ000--Amazon	20137003693	3.37	Supplies for Office	44--California Pacific Charter - San Diego
	4/17/2025	AMAZ000--Amazon	20137003690	7.57	Materials for student in CPC-SD	44--California Pacific Charter - San Diego
	4/17/2025	AMAZ000--Amazon	20137003686	7.53	Materials for student in CPC-SD	44--California Pacific Charter - San Diego
	4/17/2025	AMAZ000--Amazon	20137003694	2.19	Supplies for Office	44--California Pacific Charter - San Diego
	4/17/2025	PROC000--Procopio, Cory, Hargreaves & Savitch LLP	20137003678	1,851.96	Legal Services for February 2025	44--California Pacific Charter - San Diego
	4/17/2025	AMAZ000--Amazon	20137003681	436.54	Office Supplies for New Office	44--California Pacific Charter - San Diego
	4/17/2025	SCHO000--School Pathways, LLC	20137003675	336.33	Annual Subscriptions 24/25 School Year True Up	44--California Pacific Charter - San Diego
	4/17/2025	AMAZ000--Amazon	20137003679	36.33	Supplies for Office	44--California Pacific Charter - San Diego
	4/17/2025	AMAZ000--Amazon	20137003683	11.85	Corwin Professional Development Book for Ericka Zemmer	44--California Pacific Charter - San Diego
	4/17/2025	AMAZ000--Amazon	20137003682	11.85	Corwin Professional Development Book for Kristi Dodson	44--California Pacific Charter - San Diego
	4/17/2025	AMAZ000--Amazon	20137003680	23.53	Office Supplies - Keyboard for Jon Winn	44--California Pacific Charter - San Diego
	4/17/2025	AMAZ000--Amazon	20137003673	37.17	Office supplies- envelopes for mailing	44--California Pacific Charter - San Diego
	4/17/2025	AMAZ000--Amazon	20137003671	15.86	Office Supplies - NARCAN	44--California Pacific Charter - San Diego
	4/17/2025	AMAZ000--Amazon	20137003670	10.61	Supplies for Office - Corkboard for HR Notices	44--California Pacific Charter - San Diego
	4/17/2025	AMAZ000--Amazon	20137003674	2.74	Supplies for Office - Fire Extinguisher Stickers	44--California Pacific Charter - San Diego
	4/17/2025	AMAZ000--Amazon	20137003672	2.39	Supplies for Office	44--California Pacific Charter - San Diego
	4/18/2025	CARR001--Carrie Jamil	101371710	486.44	JAMIL, CARRIE - Cobra Anthem Premiums	44--California Pacific Charter - San Diego
	4/21/2025	WORL000--Worldwide Express	101371711	265.86	Shipping for CPC-SD	44--California Pacific Charter - San Diego
	4/21/2025	WILL000--William J Howard Jr.	20137003696	6.97	Mileage for Special Board Meeting 03/31/25 for William Howard	44--California Pacific Charter - San Diego
	4/21/2025	JASO000--Jason D. McFaul	20137003697	6.37	Mileage for Special Board Meeting 03/31/25 for Jason McFaul	44--California Pacific Charter - San Diego
	4/22/2025	METL001--MetLife Small Business Center	20137003701	7,415.23	May 2025 Insurance Premiums	44--California Pacific Charter - San Diego
	4/22/2025	AVID001--AVID	20137003702	283.30	AVID Ignite June 2025 Registration for Elizabeth Palermo	44--California Pacific Charter - San Diego
		AVID001--AVID	20137003702	283.30	AVID Ignite June 2025 Registration for Lisa Petrocelly	44--California Pacific Charter - San Diego
		AVID001--AVID	20137003702	283.30	AVID Ignite June 2025 Registration for Laura Hopkins	44--California Pacific Charter - San Diego

California Pacific Charter Schools - Regular Meeting of the Board of Directors - Agenda - Tuesday May 13, 2025 at 5:00 PM

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CHASE 1781 - Chase Bank - Main	Account no: 505911781					
		AVID001--AVID	20137003702	283.30	AVID Ignite June 2025 Registration for PJ Nuzman	44--California Pacific Charter - San Diego
		AVID001--AVID	20137003702	283.30	AVID Ignite June 2025 Registration for Patrice Aguilar	44--California Pacific Charter - San Diego
		AVID001--AVID	20137003702	66.66	AVID Emerge Digital Toolkit	44--California Pacific Charter - San Diego
		AVID001--AVID	20137003702	283.30	AVID Ignite June 2025 Registration for Caryn Masters	44--California Pacific Charter - San Diego
		AVID001--AVID	20137003702	283.30	AVID Ignite June 2025 Registration for Rebecca Ockey	44--California Pacific Charter - San Diego
		AVID001--AVID	20137003702	283.30	AVID Ignite June 2025 Registration for Carly Caprio	44--California Pacific Charter - San Diego
	4/22/2025	ERIK001--Erika Stevens	20137003699	76.65	AI Convention April 2025 Mileage, Parking, Toll Fees for Erika Stevens	44--California Pacific Charter - San Diego
		ERIK001--Erika Stevens	20137003699	66.09	AI Convention April 2025 Meals for Erika Stevens	44--California Pacific Charter - San Diego
	4/22/2025	ROMY001--Romy Fay-Mason	20137003700	35.75	Mileage & Tolls - Fay-Mason, Romy	44--California Pacific Charter - San Diego
	4/24/2025	JASO000--Jason D. McFaul	1166355251	150.00	April Dir. Eval. Comm. 2025 Board Stipends - JM	44--California Pacific Charter - San Diego
	4/24/2025	JASO000--Jason D. McFaul	1166354064	200.00	April 2025 Board Stipends - JM	44--California Pacific Charter - San Diego
	4/24/2025	WILL000--William J Howard Jr.	1166356388	150.00	April Dir. Eval. Comm. 2025 Board Stipends - WH	44--California Pacific Charter - San Diego
	4/24/2025	WILL000--William J Howard Jr.	1166354057	200.00	April 2025 Board Stipends - WH	44--California Pacific Charter - San Diego
	4/24/2025	TANY001--Tanya Rogers	1166354051	200.00	April 2025 Board Stipends - TR	44--California Pacific Charter - San Diego
	4/24/2025	KELL000--Kelly Wylie	1166354065	200.00	April 2025 Board Stipends - KW	44--California Pacific Charter - San Diego
	4/24/2025	SHIR000--Shirley Peterson	1166354073	200.00	April 2025 Board Stipends - SP	44--California Pacific Charter - San Diego
	4/29/2025	KAIS001--Kaiser	1192791510TC	27,176.40	Medical Premiums Monthly - May 2025	44--California Pacific Charter - San Diego
	4/29/2025	DELA000--De Lage Landen Financial Services Inc.	20137003704	137.93	Copier Lease Monthly - May 2025	44--California Pacific Charter - San Diego
	4/29/2025	ECCI000--ECC Imaging LLC	101371712	62.93	Copier Overages Monthly - April 2025	44--California Pacific Charter - San Diego
	4/30/2025	PROC000--Procopio, Cory, Hargreaves & Savitch LLP	20137003711	1,076.21	Legal Services for March 2025	44--California Pacific Charter - San Diego
	4/30/2025	TSWT000--TSW Therapy, Inc.	20137003707	1,260.00	Occupational Therapy Services March 2025	44--California Pacific Charter - San Diego
		TSWT000--TSW Therapy, Inc.	20137003707	2,065.00	Speech Therapy Services March 2025	44--California Pacific Charter - San Diego
	4/30/2025	UKG0001--UKG	20137003709	69.70	Printing and Mailing Form W2 and 1095-C, Off Cycle Pavroll	44--California Pacific Charter - San Diego
	4/30/2025	UKG0001--UKG	20137003710	66.69	Usage Overage Fee March 2025	44--California Pacific Charter - San Diego
	4/30/2025	CHRI001--Christine Feher	20137003705	260.74	SSDA Annual State Conference April 2025 Sacramento Flights and Accommodation for Christine Feher	44--California Pacific Charter - San Diego

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Location: 44--California Pacific Charter - San Diego

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main		Account no: 505911781				
		CHRI001--Christine Feher	20137003705	65.71	SSDA Annual State Conference April 2025 Sacramento Rideshare, Mileage and Parking for Christine Feher	44--California Pacific Charter - San Diego
		CHRI001--Christine Feher	20137003705	19.50	SSDA Annual State Conference April 2025 Sacramento Meals for Christine Feher	44--California Pacific Charter - San Diego
	4/30/2025	DANI001--Danielle Carbonetta	20137003706	9.17	Storage Bins for Office	44--California Pacific Charter - San Diego
		DANI001--Danielle Carbonetta	20137003706	11.24	LACOE Custody, Residency, and Enrollment & Student Records Workshop March 2025 Downey Mileage for Danielle Carbonetta	44--California Pacific Charter - San Diego
		DANI001--Danielle Carbonetta	20137003706	11.36	Food for Office Staff Meeting	44--California Pacific Charter - San Diego
		DANI001--Danielle Carbonetta	20137003706	17.39	ACSA Conference February 2025 Culver City Mileage & Parking for Danielle Carbonetta	44--California Pacific Charter - San Diego
		DANI001--Danielle Carbonetta	20137003706	18.04	CalSPRA Conference March 2025 San Diego Hotel for Danielle Carbonetta	44--California Pacific Charter - San Diego
		DANI001--Danielle Carbonetta	20137003706	21.57	Purple Star Award Ceremony March 2025 San Diego Mileage for Danielle Carbonetta	44--California Pacific Charter - San Diego
		DANI001--Danielle Carbonetta	20137003706	25.08	ACSA Conference February 2025 Culver City Meals for Danielle Carbonetta	44--California Pacific Charter - San Diego
		DANI001--Danielle Carbonetta	20137003706	50.98	AI Convention April 2025 San Diego Mileage and Parking for Danielle Carbonetta	44--California Pacific Charter - San Diego
		DANI001--Danielle Carbonetta	20137003706	79.87	SD Residency Home Check Mileage	44--California Pacific Charter - San Diego
		DANI001--Danielle Carbonetta	20137003706	44.04	CalSPRA Conference March 2025 San Diego Meals for Danielle Carbonetta	44--California Pacific Charter - San Diego
		DANI001--Danielle Carbonetta	20137003706	81.18	CalSPRA Conference March 2025 San Diego Mileage & Parking for Danielle Carbonetta	44--California Pacific Charter - San Diego
	Total for CHASE 1781			\$ 108,240.44		

California Pacific Charter Schools - Regular Meeting of the Board of Directors - Agenda - Tuesday May 13, 2025 at 5:00 PM

Company name: California Pacific Charter - Sonoma
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Location: 95--California Pacific Charter - Sonoma

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	4/2/2025	WORL000--Worldwide Express	101371682	247.60	Shipping for CPC-SO	95--California Pacific Charter - Sonoma
	4/2/2025	ECCI000--ECC Imaging LLC	101371681	59.90	Copier Overages Monthly - March 2025	95--California Pacific Charter - Sonoma
	4/2/2025	PART000--Partners in Special Education	101371680	240.00	APE Services February 2025	95--California Pacific Charter - Sonoma
	4/2/2025	PITN001--Pitney Bowes Inc.	101371677	39.35	Supplies for Postage Machine	95--California Pacific Charter - Sonoma
	4/2/2025	AMAZ000--Amazon	20137003619	12.07	Office supplies- paper	95--California Pacific Charter - Sonoma
	4/3/2025	TSWT000--TSW Therapy, Inc.	20137003622	280.00	OT - IEP	95--California Pacific Charter - Sonoma
		TSWT000--TSW Therapy, Inc.	20137003622	210.00	ST - IEP	95--California Pacific Charter - Sonoma
		TSWT000--TSW Therapy, Inc.	20137003622	795.00	ST	95--California Pacific Charter - Sonoma
		TSWT000--TSW Therapy, Inc.	20137003622	735.00	OT - Assessment	95--California Pacific Charter - Sonoma
		TSWT000--TSW Therapy, Inc.	20137003622	1,155.00	OT	95--California Pacific Charter - Sonoma
		TSWT000--TSW Therapy, Inc.	20137003622	70.00	OT - Consult Assessment	95--California Pacific Charter - Sonoma
	4/4/2025	ARNE001--A&R Parcel Three	0941010087TC	1,600.40	Office Space Rent - April 2025	95--California Pacific Charter - Sonoma
		ARNE001--A&R Parcel Three	0941010087TC	22.84	Office Space DOE - P/Y Reconciliation	95--California Pacific Charter - Sonoma
		ARNE001--A&R Parcel Three	0941010087TC	47.81	Office Space DOE - April 2025	95--California Pacific Charter - Sonoma
	4/4/2025	CHRI001--Christine Feher	20137003628	72.99	CCSA Conference March 2025 Sacramento Flights for Christine Feher	95--California Pacific Charter - Sonoma
		CHRI001--Christine Feher	20137003628	5.74	CCSA Conference March 2025 Sacramento Meals for Christine Feher	95--California Pacific Charter - Sonoma
		CHRI001--Christine Feher	20137003628	6.70	MS Lunch Meeting 03/05/25 for Christine Feher	95--California Pacific Charter - Sonoma
		CHRI001--Christine Feher	20137003628	16.69	Purple Star Ceremony March 2025 San Diego Meals for D Carbonetta and C Feher	95--California Pacific Charter - Sonoma
		CHRI001--Christine Feher	20137003628	40.86	CCSA Conference March 2025 Sacramento Mileage/Rideshare/Parking for Christine Feher	95--California Pacific Charter - Sonoma
		CHRI001--Christine Feher	20137003628	43.98	Purple Star Ceremony March 2025 San Diego Accommodation for Christine Feher	95--California Pacific Charter - Sonoma
		CHRI001--Christine Feher	20137003628	1.60	United In-Flight Internet for Christine Feher	95--California Pacific Charter - Sonoma
		CHRI001--Christine Feher	20137003628	116.18	CCSA Conference March 2025 Sacramento Accommodation for Christine Feher	95--California Pacific Charter - Sonoma
		CHRI001--Christine Feher	20137003628	54.98	Purple Star Ceremony March 2025 San Diego Accommodation for Danielle Carbonetta	95--California Pacific Charter - Sonoma
	4/4/2025	CLIF000--Clifton Larson Allen LLP	20137003627	420.00	2023 Federal and State informational tax returns for the year ended June 30 , 2024	95--California Pacific Charter - Sonoma
	4/4/2025	AMAZ000--Amazon	20137003626	3.36	Office supplies- postage meters	95--California Pacific Charter - Sonoma
	4/4/2025	ALPH000--Alpha Vision, Inc.	101371687	75.80	Google Drive Back-Up Monthly - April 2025	95--California Pacific Charter - Sonoma
	4/4/2025	HOLL001--Holly Hess	101371688	227.33	SF Exploratorium Field Trip - Mileage	95--California Pacific Charter - Sonoma
		HOLL001--Holly Hess	101371688	22.67	SF Exploratorium Field Trip - Meal	95--California Pacific Charter - Sonoma
	4/4/2025	PHIL000--Philadelphia Insurance Companies	20137003625	38.60	Remaining Balance Insurance Premiums FY 24/25	95--California Pacific Charter - Sonoma
	4/7/2025	UKG0001--UKG	20137003632	45.85	Usage Overage Fee February 2025	95--California Pacific Charter - Sonoma
		UKG0001--UKG	20137003632	1,250.40	Payroll Processing Fees Qtrly Apr-Jun 2025	95--California Pacific Charter - Sonoma
	4/7/2025	DELA000--De Lage Landen Financial Services Inc.	20137003629	86.20	Copier Lease Monthly - April 2025	95--California Pacific Charter - Sonoma
	4/7/2025	UKG0001--UKG	20137003631	56.00	Off Cycle Payroll and Late Fee Feb 2025	95--California Pacific Charter - Sonoma

California Pacific Charter Schools - Regular Meeting of the Board of Directors - Agenda - Tuesday May 13, 2025 at 5:00 PM

Company name: California Pacific Charter - Sonoma
Report name: Check register
Created on: 5/1/2025
Location: 95--California Pacific Charter - Sonoma

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	4/9/2025	WORL000--Worldwide Express	101371695	69.33	Shipping for CPC-SO	95--California Pacific Charter - Sonoma
	4/9/2025	MYCH001--Mychal Garcia	101371693	23.24	CCSA Conference March 2025 Sacramento Mileage for Mychal Garcia	95--California Pacific Charter - Sonoma
		MYCH001--Mychal Garcia	101371693	10.79	CCSA Conference March 2025 Sacramento Meals for Mychal Garcia	95--California Pacific Charter - Sonoma
	4/9/2025	CLIF000--Clifton Larson Allen LLP	20137003633	2,065.20	PPD Progress Billing 2025 SOW	95--California Pacific Charter - Sonoma
	4/9/2025	MOTI001--Motivational Millennial, LLC	101371690	250.00	Growth Mindset / State Testing Virtual Assembly	95--California Pacific Charter - Sonoma
	4/9/2025	MYCH001--Mychal Garcia	101371689	208.12	SF Exploratorium Field Trip - Mileage	95--California Pacific Charter - Sonoma
		MYCH001--Mychal Garcia	101371689	41.32	SF Exploratorium Field Trip - Meal	95--California Pacific Charter - Sonoma
	4/9/2025	DAIS002--Daisy Carlos	20137003640	21.28	SPED/Counseling Retreat February 2025 Carlsbad Mileage for Daisy Carlos	95--California Pacific Charter - Sonoma
		DAIS002--Daisy Carlos	20137003640	11.78	January Board Meeting Expenses for Daisy Carlos	95--California Pacific Charter - Sonoma
		DAIS002--Daisy Carlos	20137003640	11.78	February Board Meeting Expenses for Daisy Carlos	95--California Pacific Charter - Sonoma
		DAIS002--Daisy Carlos	20137003640	11.78	March Board Meeting Expenses for Daisy Carlos	95--California Pacific Charter - Sonoma
	4/9/2025	TANY001--Tanya Rogers	20137003639	29.63	March Board Meeting Mileage for Tanya Rogers	95--California Pacific Charter - Sonoma
	4/9/2025	CULL001--Culligan	101371691	13.39	Water Cooler Rental Monthly - April 2025	95--California Pacific Charter - Sonoma
	4/9/2025	UNPL001--Unplug Studio LLC	20137003637	65.00	Website Hosting & Maintenance Monthly - April 2025	95--California Pacific Charter - Sonoma
	4/9/2025	AMAZ000--Amazon	20137003635	5.49	Supplies for Office - Fire Extinguisher	95--California Pacific Charter - Sonoma
	4/9/2025	JASO000--Jason D. McFaul	20137003638	6.37	March Board Meeting Mileage for Jason McFaul	95--California Pacific Charter - Sonoma
	4/9/2025	AMAZ000--Amazon	20137003634	3.68	Supplies for Office	95--California Pacific Charter - Sonoma
	4/10/2025	APLU000--APLUS+	20137003642	1,950.00	Yearly Subscription - 2025-2026 School Year	95--California Pacific Charter - Sonoma
	4/10/2025	JILL001--Jill Stubbs	20137003643	43.68	CUE Conference 3/19-3/21/2025 Palm Springs - Mileage/Parking - Stubbs, Jill	95--California Pacific Charter - Sonoma
		JILL001--Jill Stubbs	20137003643	49.38	CUE Conference 3/19-3/21/2025 Palm Springs - Meals - Stubbs, Jill	95--California Pacific Charter - Sonoma
	4/10/2025	GARR001--Garrett Carrington	20137003641	78.39	CTE Conference - 11/19-11/22/2024 - Mileage - Carrington, Garrett	95--California Pacific Charter - Sonoma
		GARR001--Garrett Carrington	20137003641	7.99	CTE Conference - 11/19-11/22/2024 - Meals - Carrington, Garrett	95--California Pacific Charter - Sonoma
	4/11/2025	CHAR001--Charter Impact	101371698	525.00	Payroll & Retirement Services Monthly - March 2025	95--California Pacific Charter - Sonoma
	4/11/2025	LISA003--Lisa Petrocelly	101371696	41.46	CUE Conference March 2025 Meals- Petrocelly, Lisa	95--California Pacific Charter - Sonoma
		LISA003--Lisa Petrocelly	101371696	47.97	CUE Conference March 2025 Mileage - Petrocelly, Lisa	95--California Pacific Charter - Sonoma
	4/11/2025	MELI002--Melissa Magdenovski	101371697	20.53	Substitute Credential Reimbursement - Magdenovski, Melissa	95--California Pacific Charter - Sonoma
	4/11/2025	SARA001--Sarah Simkin	20137003655	5,400.00	Tier 3 Assessment Services March 2025	95--California Pacific Charter - Sonoma
		SARA001--Sarah Simkin	20137003655	712.50	Case Management Services March 2025	95--California Pacific Charter - Sonoma

California Pacific Charter Schools - Regular Meeting of the Board of Directors - Agenda - Tuesday May 13, 2025 at 5:00 PM

Company name: California Pacific Charter - Sonoma
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Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	4/11/2025	SARA001--Sarah Simkin	20137003652	375.00	Case Management Services February 2025	95--California Pacific Charter - Sonoma
	4/11/2025	USD0001--USD Prof-Cont Education	20137003644	47.40	USD TK Pathway Cohort 5 Course 8 Registration for Mychal Garcia	95--California Pacific Charter - Sonoma
		USD0001--USD Prof-Cont Education	20137003644	47.40	USD TK Pathway Cohort 5 Course 8 Registration for Jill Stubbs	95--California Pacific Charter - Sonoma
		USD0001--USD Prof-Cont Education	20137003644	47.40	USD TK Pathway Cohort 5 Course 8 Registration for Holly Hess	95--California Pacific Charter - Sonoma
		USD0001--USD Prof-Cont Education	20137003644	47.40	USD TK Pathway Cohort 5 Course 8 Registration for Courtney Young	95--California Pacific Charter - Sonoma
	4/11/2025	KATI002--Katie Hawck	20137003651	52.96	Marketing In-Person Meals - Hawck, Katie	95--California Pacific Charter - Sonoma
		KATI002--Katie Hawck	20137003651	3.45	Stool for Marketing Filming	95--California Pacific Charter - Sonoma
		KATI002--Katie Hawck	20137003651	1.60	Marketing In-Person Flight Internet - Hawck, Katie	95--California Pacific Charter - Sonoma
		KATI002--Katie Hawck	20137003651	97.89	Marketing In-Person Rental Car & Gas- Hawck, Katie	95--California Pacific Charter - Sonoma
	4/11/2025	REBE001--Rebecca Ockey	20137003650	51.24	CUE Conference March 2025 - Mileage/Parking - Ockey, Rebecca	95--California Pacific Charter - Sonoma
		REBE001--Rebecca Ockey	20137003650	46.70	CUE Conference March 2025 - Meals - Ockey, Rebecca	95--California Pacific Charter - Sonoma
	4/11/2025	AMAZ000--Amazon	20137003646	6.65	Tech Supplies - Ethernet Cables	95--California Pacific Charter - Sonoma
	4/11/2025	AMAZ000--Amazon	20137003647	5.40	SPED materials for student in CPC-SO	95--California Pacific Charter - Sonoma
	4/11/2025	AMAZ000--Amazon	20137003649	1.08	SPED materials for lessons	95--California Pacific Charter - Sonoma
	4/14/2025	WORL000--Worldwide Express	101371699	96.21	Shipping for CPC-SO	95--California Pacific Charter - Sonoma
	4/14/2025	HOLI002--Holiday Inn	20137003669	229.83	Board Meeting Room Rental June 10, 2025	95--California Pacific Charter - Sonoma
	4/14/2025	HOLI002--Holiday Inn	20137003668	162.89	Board Meeting Room Rental May 2025	95--California Pacific Charter - Sonoma
	4/14/2025	HOLI002--Holiday Inn	20137003667	162.89	Board Meeting Room Rental June 17, 2025	95--California Pacific Charter - Sonoma
	4/14/2025	RING000--RingCentral	20137003664	539.00	Phone Bill Monthly - March 2025	95--California Pacific Charter - Sonoma
	4/14/2025	SHAN000--Shannon Green	20137003666	18.66	GREEN, SHANNON - CCSA Conference Parking and Mileage	95--California Pacific Charter - Sonoma
		SHAN000--Shannon Green	20137003666	2.13	Second Interim Budget Printing - SO	95--California Pacific Charter - Sonoma
		SHAN000--Shannon Green	20137003666	10.00	Second Interim Budget Postage - SO	95--California Pacific Charter - Sonoma
	4/14/2025	REBE001--Rebecca Ockey	20137003665	22.09	AI Convention April 2025 - Meals - Ockey, Rebecca	95--California Pacific Charter - Sonoma
		REBE001--Rebecca Ockey	20137003665	53.65	AI Convention April 2025 - Parking & Mileage - Ockey, Rebecca	95--California Pacific Charter - Sonoma
	4/14/2025	HATC000--Hatch & Cesario, Attorneys-at-Law	20137003661	5,437.50	Legal Services for February 2025	95--California Pacific Charter - Sonoma
	4/14/2025	CIVI001--CivicBell LLC	20137003657	250.00	Contract for 24/25 SY Residency Verification System	95--California Pacific Charter - Sonoma
	4/14/2025	VICT000--Victoria Law	20137003658	315.05	Sonoma Testing - Rideshare - Law, Victoria	95--California Pacific Charter - Sonoma
	4/14/2025	PATR001--Patrice Aguilar	20137003656	37.28	CUE Conference March 2025 Meals - Aguilar, Patrice	95--California Pacific Charter - Sonoma
		PATR001--Patrice Aguilar	20137003656	46.95	CUE Conference March 2025 - Mileage/Parking- Aguilar, Patrice	95--California Pacific Charter - Sonoma

California Pacific Charter Schools - Regular Meeting of the Board of Directors - Agenda - Tuesday May 13, 2025 at 5:00 PM

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CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	4/14/2025	AMAZ000--Amazon	20137003659	5.78	Office supplies- cork board for office	95--California Pacific Charter - Sonoma
	4/16/2025	CHAR002--Charters Choice Educational Services	101371707	125.00	Interpretation Services March 2025	95--California Pacific Charter - Sonoma
	4/16/2025	ERNE001--Ernest Almendarez	101371704	300.00	Physician Services Medi-Cal BOP March 2025	95--California Pacific Charter - Sonoma
	4/16/2025	ASTA001--ASTA-USA TRANSLATION SERVICES, INC	101371702	527.50	Translation Services March 2025	95--California Pacific Charter - Sonoma
	4/16/2025	PITN001--Pitney Bowes Inc.	101371700	39.35	Supplies for Postage Machine	95--California Pacific Charter - Sonoma
	4/17/2025	AMAZ000--Amazon	20137003684	7.50	Office supplies- mailers	95--California Pacific Charter - Sonoma
	4/17/2025	AMAZ000--Amazon	20137003687	7.22	Office supplies- tape and folders	95--California Pacific Charter - Sonoma
	4/17/2025	AMAZ000--Amazon	20137003691	2.74	Supplies for Office	95--California Pacific Charter - Sonoma
	4/17/2025	AMAZ000--Amazon	20137003693	2.11	Supplies for Office	95--California Pacific Charter - Sonoma
	4/17/2025	AMAZ000--Amazon	20137003688	7.64	Materials for student in CPC-SO	95--California Pacific Charter - Sonoma
	4/17/2025	AMAZ000--Amazon	20137003692	7.62	Materials for student in CPC-SO	95--California Pacific Charter - Sonoma
	4/17/2025	AMAZ000--Amazon	20137003694	1.37	Supplies for Office	95--California Pacific Charter - Sonoma
	4/17/2025	PROC000--Procopio, Cory, Hargreaves & Savitch LLP	20137003678	1,157.48	Legal Services for February 2025	95--California Pacific Charter - Sonoma
	4/17/2025	SCHO000--School Pathways, LLC	20137003677	416.47	Annual Subscriptions 24/25 School Year True Up	95--California Pacific Charter - Sonoma
	4/17/2025	AMAZ000--Amazon	20137003679	22.71	Supplies for Office	95--California Pacific Charter - Sonoma
	4/17/2025	AMAZ000--Amazon	20137003683	11.85	Corwin Professional Development Book for Ericka Zemmer	95--California Pacific Charter - Sonoma
	4/17/2025	AMAZ000--Amazon	20137003682	11.85	Corwin Professional Development Book for Kristi Dodson	95--California Pacific Charter - Sonoma
	4/17/2025	AMAZ000--Amazon	20137003673	23.23	Office supplies- envelopes for mailing	95--California Pacific Charter - Sonoma
	4/17/2025	AMAZ000--Amazon	20137003671	9.92	Office Supplies - NARCAN	95--California Pacific Charter - Sonoma
	4/17/2025	AMAZ000--Amazon	20137003670	6.64	Supplies for Office - Corkboard for HR Notices	95--California Pacific Charter - Sonoma
	4/17/2025	AMAZ000--Amazon	20137003674	1.71	Supplies for Office - Fire Extinguisher Stickers	95--California Pacific Charter - Sonoma
	4/17/2025	AMAZ000--Amazon	20137003672	1.49	Supplies for Office	95--California Pacific Charter - Sonoma
	4/18/2025	CARR001--Carrie Jamil	101371710	304.03	JAMIL, CARRIE - Cobra Anthem Premiums	95--California Pacific Charter - Sonoma
	4/18/2025	SONO000--Sonoma County Office of Education	101371709	1,200.00	SCOE Financial System Service Fee for 24/25	95--California Pacific Charter - Sonoma
	4/21/2025	WORL000--Worldwide Express	101371711	74.16	Shipping for CPC-SO	95--California Pacific Charter - Sonoma
	4/21/2025	WILL000--William J Howard Jr.	20137003696	6.98	Mileage for Special Board Meeting 03/31/25 for William Howard	95--California Pacific Charter - Sonoma

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CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	4/21/2025	JASO000--Jason D. McFaul	20137003697	6.37	Mileage for Special Board Meeting 03/31/25 for Jason McFaul	95--California Pacific Charter - Sonoma
	4/22/2025	AVID001--AVID	20137003702	283.31	AVID Ignite June 2025 Registration for Patrice Aguilar	95--California Pacific Charter - Sonoma
		AVID001--AVID	20137003702	283.31	AVID Ignite June 2025 Registration for Lisa Petrocelli	95--California Pacific Charter - Sonoma
		AVID001--AVID	20137003702	283.31	AVID Ignite June 2025 Registration for Elizabeth Palermo	95--California Pacific Charter - Sonoma
		AVID001--AVID	20137003702	283.31	AVID Ignite June 2025 Registration for PJ Nuzman	95--California Pacific Charter - Sonoma
		AVID001--AVID	20137003702	283.31	AVID Ignite June 2025 Registration for Carly Caprio	95--California Pacific Charter - Sonoma
		AVID001--AVID	20137003702	66.66	AVID Emerge Digital Toolkit	95--California Pacific Charter - Sonoma
		AVID001--AVID	20137003702	283.31	AVID Ignite June 2025 Registration for Laura Hopkins	95--California Pacific Charter - Sonoma
		AVID001--AVID	20137003702	283.31	AVID Ignite June 2025 Registration for Caryn Masters	95--California Pacific Charter - Sonoma
		AVID001--AVID	20137003702	283.31	AVID Ignite June 2025 Registration for Rebecca Ockey	95--California Pacific Charter - Sonoma
	4/22/2025	OXFO000--Oxford Consulting Services, Inc.	20137003703	432.00	Occupational Therapy Services March 2025	95--California Pacific Charter - Sonoma
		OXFO000--Oxford Consulting Services, Inc.	20137003703	135.00	IEP Services March 2025	95--California Pacific Charter - Sonoma
	4/22/2025	ERIK001--Erika Stevens	20137003699	41.31	AI Convention April 2025 Meals for Erika Stevens	95--California Pacific Charter - Sonoma
		ERIK001--Erika Stevens	20137003699	47.91	AI Convention April 2025 Mileage, Parking, Toll Fees for Erika Stevens	95--California Pacific Charter - Sonoma
	4/22/2025	ROMY001--Romy Fay-Mason	20137003700	22.35	Mileage & Tolls - Fay-Mason, Romy	95--California Pacific Charter - Sonoma
	4/24/2025	JASO000--Jason D. McFaul	1166355251	150.00	April Dir. Eval. Comm. 2025 Board Stipends - JM	95--California Pacific Charter - Sonoma
	4/24/2025	JASO000--Jason D. McFaul	1166354064	200.00	April 2025 Board Stipends - JM	95--California Pacific Charter - Sonoma
	4/24/2025	WILL000--William J Howard Jr.	1166356388	150.00	April Dir. Eval. Comm. 2025 Board Stipends - WH	95--California Pacific Charter - Sonoma
	4/24/2025	WILL000--William J Howard Jr.	1166354057	200.00	April 2025 Board Stipends - WH	95--California Pacific Charter - Sonoma
	4/24/2025	TANY001--Tanya Rogers	1166354051	200.00	April 2025 Board Stipends - TR	95--California Pacific Charter - Sonoma
	4/24/2025	KELL000--Kelly Wylie	1166354065	200.00	April 2025 Board Stipends - KW	95--California Pacific Charter - Sonoma
	4/24/2025	SHIR000--Shirley Peterson	1166354073	200.00	April 2025 Board Stipends - SP	95--California Pacific Charter - Sonoma
	4/29/2025	DELA000--De Lage Landen Financial Services Inc.	20137003704	86.20	Copier Lease Monthly - May 2025	95--California Pacific Charter - Sonoma
	4/29/2025	ECCI000--ECC Imaging LLC	101371712	39.33	Copier Overages Monthly - April 2025	95--California Pacific Charter - Sonoma
	4/30/2025	TSWT000--TSW Therapy, Inc.	20137003708	1,200.62	Speech Therapy Services March 2025	95--California Pacific Charter - Sonoma
		TSWT000--TSW Therapy, Inc.	20137003708	1,470.00	Occupational Therapy Assessments March 2025	95--California Pacific Charter - Sonoma
		TSWT000--TSW Therapy, Inc.	20137003708	1,680.00	Occupational Therapy Services March 2025	95--California Pacific Charter - Sonoma
	4/30/2025	PROC000--Procopio, Cory, Hargreaves & Savitch LLP	20137003711	672.63	Legal Services for March 2025	95--California Pacific Charter - Sonoma
	4/30/2025	UKG0001--UKG	20137003709	43.56	Printing and Mailing Form W2 and 1095-C, Off Cycle Payroll	95--California Pacific Charter - Sonoma

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CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	4/30/2025	UKG0001--UKG	20137003710	41.68	Usage Overage Fee March 2025	95--California Pacific Charter - Sonoma
	4/30/2025	CHRI001--Christine Feher	20137003705	41.06	SSDA Annual State Conference April 2025 Sacramento Rideshare, Mileage and Parking for Christine Feher	95--California Pacific Charter - Sonoma
		CHRI001--Christine Feher	20137003705	12.18	SSDA Annual State Conference April 2025 Sacramento Meals for Christine Feher	95--California Pacific Charter - Sonoma
		CHRI001--Christine Feher	20137003705	162.96	SSDA Annual State Conference April 2025 Sacramento Flights and Accommodation for Christine Feher	95--California Pacific Charter - Sonoma
	4/30/2025	DANI001--Danielle Carbonetta	20137003706	31.86	AI Convention April 2025 San Diego Mileage and Parking for Danielle Carbonetta	95--California Pacific Charter - Sonoma
		DANI001--Danielle Carbonetta	20137003706	50.74	CalSPRA Conference March 2025 San Diego Mileage & Parking for Danielle Carbonetta	95--California Pacific Charter - Sonoma
		DANI001--Danielle Carbonetta	20137003706	27.52	CalSPRA Conference March 2025 San Diego Meals for Danielle Carbonetta	95--California Pacific Charter - Sonoma
		DANI001--Danielle Carbonetta	20137003706	5.73	Storage Bins for Office	95--California Pacific Charter - Sonoma
		DANI001--Danielle Carbonetta	20137003706	7.03	LACOE Custody, Residency, and Enrollment & Student Records Workshop March 2025 Downey Mileage for Danielle Carbonetta	95--California Pacific Charter - Sonoma
		DANI001--Danielle Carbonetta	20137003706	7.10	Food for Office Staff Meeting	95--California Pacific Charter - Sonoma
		DANI001--Danielle Carbonetta	20137003706	10.86	ACSA Conference February 2025 Culver City Mileage & Parking for Danielle Carbonetta	95--California Pacific Charter - Sonoma
		DANI001--Danielle Carbonetta	20137003706	15.68	ACSA Conference February 2025 Culver City Meals for Danielle Carbonetta	95--California Pacific Charter - Sonoma
		DANI001--Danielle Carbonetta	20137003706	11.28	CalSPRA Conference March 2025 San Diego Hotel for Danielle Carbonetta	95--California Pacific Charter - Sonoma
		DANI001--Danielle Carbonetta	20137003706	13.48	Purple Star Award Ceremony March 2025 San Diego Mileage for Danielle Carbonetta	95--California Pacific Charter - Sonoma
	Total for CHASE 1781			\$ 42,273.61		



JPMORGAN CHASE BANK NA
PO BOX 15918
MAIL SUITE DE1-1404
WILMINGTON DE 19850

ACCOUNT NUMBER	5563 7579 0010 0937
PAYMENT DUE DATE	04/25/2025
AMOUNT DUE	\$68,553.52
CURRENT BALANCE	\$68,553.52

Remit To: JPMORGAN CHASE BANK NA
P.O. BOX 4475
CAROL STREAM, IL 60197-4475

AMOUNT
ENCLOSED \$

CALIFORNIA PACIFIC
SHANNON GREEN
940 S COAST DR STE 185
COSTA MESA CA 92626-1780

** 0000000

556375790010093706855352068553526

PLEASE TEAR PAYMENT COUPON AT PERFORATION

STATEMENT MESSAGES

COMMERCIAL ACCOUNT SUMMARY
ORGANIZATION NAME: CALIFORNIA PACIFIC
ACCOUNT NUMBER: 5563757900100937

CLOSING DATE	03-31-25	PREVIOUS BALANCE	31,986.64
CREDIT LIMIT	100,000	PURCHASES AND OTHER CHARGES	68,721.35
AVAILABLE CREDIT	31,446	CASH ADVANCES	.00
		CREDITS	167.83
FOR CUSTOMER SERVICE CALL: 1-800-316-6056		PAYMENTS	31,986.64-
FOR TTY/TDD SERVICE CALL: 1-800-955-8060		LATE PAYMENT CHARGES	.00
		CASH ADVANCE FEE	.00
		FINANCE CHARGES	.00
SEND BILLING INQUIRIES TO: JPMORGAN CHASE BANK NA COMMERCIAL CARD SOLUTIONS P.O. BOX 2015 MAIL SUITE IL1-6225 ELGIN, IL 60121		NEW BALANCE	68,553.52
		TOTAL PAYMENT DUE	68,553.52
		DISPUTED AMOUNT	.00

ACCT. NUMBER: 5563 7579 0010 0937	CALIFORNIA PACIFIC
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COMMERCIAL ACCOUNT ACTIVITY				
CALIFORNIA PACIFIC 5563-7579-0010-0937			TOTAL COMMERCIAL ACTIVITY \$31,986.64CR	
ACCOUNTING CODE:				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-25	03-25		AUTO PAYMENT DEDUCTION	31,986.64 CR

INDIVIDUAL CARDHOLDER ACTIVITY					
CHRISTINE FEHER 5563-7500-1511-9595		CREDITS \$0.00	PURCHASES \$37,692.55	CASH ADV \$0.00	TOTAL ACTIVITY \$37,692.55
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
03-03	03-01	15270215060000743333090	GOOGLE ADS3267517799 MOUNTAIN VIEW CA		1,692.55
03-11	03-10	55432865069204739358970	GOOGLE *ADS3267517799 650-253-0000 CA P.O.S.: P19Averf SALES TAX: 0.00		12,000.00
03-20	03-19	55432865078207728606209	GOOGLE *ADS3267517799 650-253-0000 CA P.O.S.: P19OQemr SALES TAX: 0.00		12,000.00
03-31	03-29	55432865088200915642739	GOOGLE *ADS3267517799 650-253-0000 CA P.O.S.: P1a3Cn4X SALES TAX: 0.00		12,000.00
Total Purchasing Activity					\$37,692.55
DAISY CARLOS 5563-7581-1531-6581		CREDITS \$167.83	PURCHASES \$22,795.03	CASH ADV \$0.00	TOTAL ACTIVITY \$22,627.20
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
03-04	03-03	82305095062000051165954	BOUDINBAKERY SAN FRANCISCO CA		12.87
03-06	03-05	05227025065500237839679	SAN DIEGO COUNTY SUPER SAN DIEGO CA		130.00
03-07	03-06	57540245065744160219351	WF *WAYFAIR4304646866 8662638325 MA P.O.S.: 4304646866 SALES TAX: 74.08		1,030.04
03-10	03-08	55432865067203976532786	AWL*PEARSON EDUCATION PRSONCS.COM NJ		4.50
03-10	03-08	75418235067223882767344	DNH*GODADDY#363309247 TEMPE AZ P.O.S.: 3633092479 SALES TAX: 0.00		170.64
03-11	03-11	55432865070204963694709	AWL*PEARSON EDUCATION PRSONCS.COM NJ		4.50
03-11	02-28	55436875069150600598456	OMNI LOS ANGELES ONLIN LOS ANGELES CA P.O.S.: 15060059839 SALES TAX: 0.00		40.00 CR
03-12	03-11	55310205070165557030822	TARGET.COM BROOKLYN PARK MN P.O.S.: 10200243899039749 SALES TAX: 20.54		291.53
03-13	03-12	55432865071205507792908	ABB*BOUDIN CATERING 415-283-1230 CA		57.31
03-13	03-12	55480775071084478004433	ONTIMETEL DIALMYCALLS JUPITER FL		44.99
03-14	03-14	52653845073716323586976	QUALAROO PROPROFS 8557767763 CA		35.00

ACCT. NUMBER: 5563 7579 0010 0937	CALIFORNIA PACIFIC
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INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-14	03-14	55432865073205936552657	AWL*PEARSON EDUCATION PRSONCS.COM NJ	201.72
03-17	03-16	55432865075206826110547	ATT*BILL PAYMENT 800-288-2020 TX P.O.S.: 323923130 SALES TAX: 0.00	416.59
03-19	03-19	12302025078000066440060	AFP*SMALL SCHOOL DISTR SACRAMENTO CA P.O.S.: 0mW6o2sWQXu5RcgWyK7ISw SALES TAX: 0.00	850.00
03-20	03-18	02305375079000637452855	USPS KIOSK 0569629553 SANTA ANA CA P.O.S.: None SALES TAX: 0.00	24.82
03-24	03-21	55432865080208415655786	CORWIN *LEARNING 805-410-7129 CA P.O.S.: AN1C6A3A0000 SALES TAX: 0.00	798.00
03-27	03-26	82711165086500003090185	SJCOE* EDJOIN STOCKTON CA	250.00
Total Purchasing Activity				\$4,282.51
Travel Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-04	03-04	82305095063000025286091	DD *DOORDASH FROMTHEHE SAN FRANCISCO CA	24.01
03-04	03-04	82305095063000026373641	DD *DOORDASH VIKINGSBA SAN FRANCISCO CA	31.28
03-04	03-04	82305095063000026485932	DD *DOORDASH CHIPOTLEM SAN FRANCISCO CA	27.67
03-04	03-04	82305095063000027010937	DD *DOORDASH CHICK-FIL SAN FRANCISCO CA	35.68
03-04	03-04	82305095063000027277940	DD *DOORDASH MAESAITHA SAN FRANCISCO CA	34.33
03-04	03-04	82305095063000027517808	DD *DOORDASH JERSEYMIK SAN FRANCISCO CA	22.92
03-05	03-04	55432865063202823454735	SQ *SGT. PEPPERONI'S P NEWPORT BEACH CA P.O.S.: 00011529215151693 SALES TAX: 4.18	63.99
03-05	03-04	55432865063202833787587	SQ *TKS MIRA MESA GOSQ.COM CA P.O.S.: 00023058430215605 SALES TAX: 1.54	36.65
03-05	03-05	82305095064000021122513	DD *DOORDASH ELPOLLOLO SAN FRANCISCO CA	21.44
03-06	03-05	82305095064000033338040	DD *DOORDASH TOKYOHOUS SAN FRANCISCO CA	32.91
03-07	03-05	55436875065260655705882	HILTON GARDEN INN SAN DIEGO CA 00086229 ARRIVAL: 03-04-25	374.35
03-10	03-06	55436875066260666932334	HILTON HOTELS PALM SPRINGS CA 981260 ARRIVAL: 03-06-25	647.84
03-10	03-06	55436875066260666932359	HILTON HOTELS PALM SPRINGS CA 981262 ARRIVAL: 03-06-25	647.84
03-10	03-06	55436875066260666933662	HILTON HOTELS PALM SPRINGS CA 981259 ARRIVAL: 03-06-25	647.84
03-10	03-06	55436875066260666933688	HILTON HOTELS PALM SPRINGS CA 981261 ARRIVAL: 03-06-25	647.84
03-10	03-07	55436875067280671755719	HILTON GARDEN INN SACRAMENTO CA 00054460 ARRIVAL: 03-06-25	611.72
03-10	03-06	85369435066324400437611	TOWN AND COUNTRY - LOD SAN DIEGO CA 0000064238 ARRIVAL: 03-05-25	293.22
03-10	03-07	85369435067329903320031	PALIHOTEL SAN DIEGO SAN DIEGO CA 0000004883 ARRIVAL: 03-05-25	507.98

ACCT. NUMBER: 5563 7579 0010 0937	CALIFORNIA PACIFIC
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INDIVIDUAL CARDHOLDER ACTIVITY				
Travel Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-14	03-13	55432865072205730857816	MARRIOTT LA JOLLA LA JOLLA CA 285730 ARRIVAL: 03-16-25	886.89
03-17	03-13	52704875073167250063587	HYATT REGENCY SACRAMEN SACRAMENTO CA 42216031 ARRIVAL: 03-10-25	946.35
03-17	03-14	52704875074168022615281	DISNEYLAND TICKETS ANAHEIM CA	4,768.00
03-17	03-13	55432865073206124284194	COURTYARD BY MARRIOTT SAN FRANCISCO CA SJ 879 ARRIVAL: 03-13-25	229.51
03-17	03-14	55432865074206471592818	SPRINGHILL SUITES ESCONDIDO CA C7 609 ARRIVAL: 03-13-25	203.86
03-17	03-14	55432865074206471710394	COURTYARD BY MARRIOTT SAN FRANCISCO CA SJ 879 ARRIVAL: 03-13-25	327.15
03-17	03-14	55432865074206471710402	COURTYARD BY MARRIOTT SAN FRANCISCO CA SJ 879 ARRIVAL: 03-13-25	327.15
03-17	03-14	55432865074206471710410	COURTYARD BY MARRIOTT SAN FRANCISCO CA SJ 879 ARRIVAL: 03-13-25	303.61
03-20	03-19	55436875079170794171652	HILTON HOTELS PALM SPRINGS CA 981261 ARRIVAL: 03-19-25	90.00
03-21	03-19	55432865079208002393745	UNITED 01624702324416 UNITED.COM TX LAW/VICTORIAJANE DEPART: 03-25-25 P.O.S.: SALES TAX: \$0.00 SNA UA K SFO UA K SNA	326.31
03-21	03-19	55432865079208021607604	MARRIOTT LA JOLLA LA JOLLA CA 285730 ARRIVAL: 03-16-25	117.00
03-24	03-21	55436875081260813861494	HILTON HOTELS PALM SPRINGS CA 981259 ARRIVAL: 03-19-25	60.00
03-24	03-21	55436875081260813861668	HILTON HOTELS PALM SPRINGS CA 981260 ARRIVAL: 03-19-25	60.00
03-24	03-21	55436875081260813861809	HILTON HOTELS PALM SPRINGS CA 981262 ARRIVAL: 03-19-25	60.00
03-26	03-24	55432865084209682877976	SOUTHWES 5262325626983 800-435-9792 TX PHILLIPS/MONICA LYNN DEPART: 08-13-25 P.O.S.: SALES TAX: \$0.00 BNA WN U PHX WN U SNA WN U PHX WN U BNA	512.36
03-26	03-25	82305095084500032883132	DD *DOORDASH WINGSTOP SAN FRANCISCO CA	17.94
03-26	03-25	82305095085500014375692	DD *DOORDASH KFC SAN FRANCISCO CA	28.79
03-26	03-26	82305095085500014956939	DD *DOORDASH CALIFORNI SAN FRANCISCO CA	29.91
03-26	03-26	82305095085500015253088	DD *DOORDASH GREEKBIST SAN FRANCISCO CA	33.78
03-26	03-26	82305095085500015718171	DD *DOORDASH HABITBURG SAN FRANCISCO CA	31.01
03-26	03-26	82305095085500016776731	DD *DOORDASH BIMIPOKE SAN FRANCISCO CA	40.90
03-26	03-26	82305095085500017631604	DD *DOORDASH CHICK-FIL SAN FRANCISCO CA	32.25
03-26	03-26	82305095085500017758019	DD *DOORDASH MARIETASM SAN FRANCISCO CA	26.83
03-27	03-26	82305095086500013107988	DD *DOORDASH FARMERBOY SAN FRANCISCO CA	24.08
03-27	03-26	82305095086500013139924	DD *DOORDASH THAITHAIR SAN FRANCISCO CA	28.42

ACCT. NUMBER: 5563 7579 0010 0937	CALIFORNIA PACIFIC
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INDIVIDUAL CARDHOLDER ACTIVITY				
Travel Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-28	03-19	55436875086170794171661	HILTON HOTELS PALM SPRINGS CA 981261 ARRIVAL: 03-19-25	30.00 CR
03-31	03-28	52704875088176866226036	HOLIDAY INN DIAMOND BA DIAMOND BAR CA 2186003 ARRIVAL: 03-31-25	487.62
03-31	03-28	55432865088201057281021	SOUTHWES 5262327358957 800-435-9792 TX MARTINEZ/STEPHANIE M DEPART: 04-07-25 P.O.S.: SALES TAX: \$0.00 LGB WN N OAK WN N LGB	438.95
03-31	03-29	55432865089201321417772	UNITED 01624569389040 UNITED.COM TX CAMPBELL/VICTORIANIC DEPART: 03-14-26 P.O.S.: SALES TAX: \$0.00 SFO UA S RDD	97.83 CR
03-31	03-27	55436875087260878765600	HILTON GARDEN INN SAN DIEGO CA 00089904 ARRIVAL: 03-26-25	374.35
03-31	03-28	55436875088260881371817	EMBASSY SUITES SANTA ANA CA 00025918 ARRIVAL: 03-27-25	150.00
03-31	03-28	55436875088260881371841	EMBASSY SUITES SANTA ANA CA 00026079 ARRIVAL: 03-28-25	2,500.00
Total Travel Activity				\$18,044.70
Miscellaneous Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-06	03-06	55432865065203284636180	APPLE.COM/BILL 866-712-7753 CA	299.99
Total Miscellaneous Activity				\$299.99
CHRISTINE FEHER 5563-7581-2972-4242		CREDITS \$0.00	PURCHASES \$8,233.77	CASH ADV \$0.00
ACCOUNTING CODE:		TOTAL ACTIVITY \$8,233.77		
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-03	03-01	82305095060000043732061	STAMPLI FOR 2-2025 MOUNTAIN VIEW CA	1,273.15
03-03	02-28	82644315059000015505052	TYPEFORM, S.L. BARCELONA B	22.50
03-20	03-19	55432865078207683535963	MYFAX SERVICE 866-563-9212 CA	12.00
03-31	03-28	51043235087067896900874	SPDY BUTTON 8884900263 MN P.O.S.: 89690087 SALES TAX: 571.01	6,744.05
03-31	03-30	88971455089500015580698	TYPEFORM, S.L. BARCELONA B	22.50
Total Purchasing Activity				\$8,074.20
Miscellaneous Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-17	03-17	12302025076000095123077	MAILCHIMP ATLANTA GA	146.62
03-17	03-15	87021305074500004497983	ULTIMATE SLP FARMINGTON CT	12.95
Total Miscellaneous Activity				\$159.57



JPMORGAN CHASE BANK NA
PO BOX 15918
MAIL SUITE DE1-1404
WILMINGTON DE 19850

ACCOUNT NUMBER	5563 7579 0010 0937
PAYMENT DUE DATE	05/25/2025
AMOUNT DUE	\$41,990.68
CURRENT BALANCE	\$41,990.68

Remit To: JPMORGAN CHASE BANK NA
P.O. BOX 4475
CAROL STREAM, IL 60197-4475

AMOUNT
ENCLOSED \$

CALIFORNIA PACIFIC
SHANNON GREEN
940 S COAST DR STE 185
COSTA MESA CA 92626-1780

** 0000000

556375790010093704199068041990680

PLEASE TEAR PAYMENT COUPON AT PERFORATION

STATEMENT MESSAGES

COMMERCIAL ACCOUNT SUMMARY
ORGANIZATION NAME: CALIFORNIA PACIFIC
ACCOUNT NUMBER: 5563757900100937

CLOSING DATE	04-30-25	PREVIOUS BALANCE	68,553.52
CREDIT LIMIT	100,000	PURCHASES AND OTHER CHARGES	43,003.36
AVAILABLE CREDIT	58,009	CASH ADVANCES	.00
		CREDITS	1,012.68
FOR CUSTOMER SERVICE CALL: 1-800-316-6056		PAYMENTS	68,553.52-
FOR TTY/TDD SERVICE CALL: 1-800-955-8060		LATE PAYMENT CHARGES	.00
		CASH ADVANCE FEE	.00
		FINANCE CHARGES	.00
SEND BILLING INQUIRIES TO: JPMORGAN CHASE BANK NA COMMERCIAL CARD SOLUTIONS P.O. BOX 2015 MAIL SUITE IL1-6225 ELGIN, IL 60121		NEW BALANCE	41,990.68
		TOTAL PAYMENT DUE	41,990.68
		DISPUTED AMOUNT	.00

ACCT. NUMBER: 5563 7579 0010 0937	CALIFORNIA PACIFIC
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COMMERCIAL ACCOUNT ACTIVITY				
CALIFORNIA PACIFIC 5563-7579-0010-0937			TOTAL COMMERCIAL ACTIVITY \$68,553.52CR	
ACCOUNTING CODE:				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-14	04-14	75405015104000000000097	PAYMENT RECEIVED -- THANK YOU	45,933.88 PY
04-25	04-25		AUTO PAYMENT DEDUCTION	22,619.64 CR

INDIVIDUAL CARDHOLDER ACTIVITY					
CHRISTINE FEHER 5563-7500-1511-9595		CREDITS \$0.00	PURCHASES \$27,556.53	CASH ADV \$0.00	TOTAL ACTIVITY \$27,556.53
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
04-02	04-01	55432865091201972210621	GOOGLE *ADS3267517799 650-253-0000 CA P.O.S.: P1a8L7RW SALES TAX: 0.00		3,554.88
04-09	04-08	55131585098299584921255	MICROSOFT*ADS-F1083MWA MSBILL.INFO NV P.O.S.: Z72H1PL0913T SALES TAX: 0.00		1.65
04-14	04-12	55432865102205655627727	GOOGLE *ADS3267517799 650-253-0000 CA P.O.S.: P1ap8MOW SALES TAX: 0.00		12,000.00
04-24	04-23	55432865113209391714721	GOOGLE *ADS3267517799 650-253-0000 CA P.O.S.: P1aGC4oR SALES TAX: 0.00		12,000.00
Total Purchasing Activity					\$27,556.53
DAISY CARLOS 5563-7581-1531-6581		CREDITS \$1,012.68	PURCHASES \$13,935.41	CASH ADV \$0.00	TOTAL ACTIVITY \$12,922.73
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
04-01	03-31	25247705091057405942727	WESTERN PSYCHOLOGICAL TORRANCE CA P.O.S.: 000275705 SALES TAX: 11.94		165.94
04-01	03-31	55500365091291740437067	AVID CENTER SAN DIEGO CA		850.00
04-02	04-01	55432865091202113098677	ABB*BOUDIN CATERING 415-283-1230 CA		40.10
04-09	04-08	55432865098204436721236	CORWIN *LEARNING 805-410-7129 CA P.O.S.: AP1C9CB39A7E SALES TAX: 0.00		199.00
04-11	04-10	55480775100094111005288	ONTIMETEL DIALMYCALLS JUPITER FL		29.54
04-14	04-12	55480775102094780002630	ONTIMETEL DIALMYCALLS JUPITER FL		46.43
04-14	04-11	82305095102500008947315	SP STUTTERINGTHERAPY MCKINNEY TX		130.48
04-16	04-15	05436845105300274483618	FSP*NAT SCHOOL PUBLIC ROCKVILLE MD P.O.S.: 101601 SALES TAX: 0.00		485.00
04-16	04-15	25247805105002802040750	ACT*ANTIOCHRECREATION ANTIOCH CA		335.00

ACCT. NUMBER: 5563 7579 0010 0937	CALIFORNIA PACIFIC
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INDIVIDUAL CARDHOLDER ACTIVITY					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
04-17	04-16	55432865106207166309288	ATT*BILL PAYMENT 800-288-2020 TX P.O.S.: 323923130 SALES TAX: 0.00	203.30	
04-17	04-16	55506295106308373413698	CITY OF PINOLE COMMUNI PINOLE CA P.O.S.: PO 106047770682 SALES TAX: 0.49	5.22	
04-17	04-16	55506295106308373413706	CITY OF PINOLE COMMUNI PINOLE CA P.O.S.: PO 106047770682 SALES TAX: 16.18	174.00	
04-23	04-22	55480775112097983004384	ONTIMETEL DIALMYCALLS JUPITER FL	21.49	
04-23	04-22	55480775112097983005662	ONTIMETEL DIALMYCALLS JUPITER FL	13.07	
04-23	04-22	55500365113315281556243	AVID CENTER SAN DIEGO CA	2,398.00	
04-25	04-24	75306375114034500160206	CITY OF TORRANCE PERMI FORT WORTH TX P.O.S.: 334655924 SALES TAX: 0.00	5.74	
04-25	04-24	75306375115165800532022	CITY OF TORRANCE CASHI TORRANCE CA P.O.S.: 334655915 SALES TAX: 0.00	262.00	
04-28	04-25	51742955116069639172144	NATIONAL STUDENT CL HERNDON VA	1,785.00	
04-28	04-25	55480775115099005005289	ONTIMETEL DIALMYCALLS JUPITER FL	15.12	
04-30	04-29	85130485119900017861994	TOWN OF YUCCA VALLEY YUCCA VALLEY CA	281.00	
Total Purchasing Activity				\$7,445.43	
Travel Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
04-04	04-02	52704875093180025056816	HYATT REGENC MISSNBAY& SAN DIEGO CA 43984734 ARRIVAL: 04-05-25	555.36	
04-04	04-02	52704875093180025058283	HYATT REGENC MISSNBAY& SAN DIEGO CA 43964372 ARRIVAL: 04-05-25	1,012.68	
04-04	04-02	52704875093180025058291	HYATT REGENC MISSNBAY& SAN DIEGO CA 44041583 ARRIVAL: 04-05-25	506.34	
04-07	04-06	52704875096181995179387	HYATT REGENC MISSNBAY& SAN DIEGO CA 43964372 ARRIVAL: 04-05-25	280.13	
04-07	04-03	55432865094202981985549	TST*OUTPOST KITCHEN - COSTA MESA CA P.O.S.: a+VzBQ5fpEQJdOuSp SALES TAX: 13.76	226.76	
04-08	04-06	52704875097182564039878	HYATT REGENC MISSNBAY& SAN DIEGO CA 43984734 ARRIVAL: 04-05-25	43.88	
04-09	04-07	52704875098183211112877	HYATT REGENC MISSNBAY& SAN DIEGO CA 0047005880 ARRIVAL: 04-07-25	1,012.68 CR	
04-09	04-07	52704875098183211114105	HYATT REGENC MISSNBAY& SAN DIEGO CA 44041583 ARRIVAL: 04-05-25	187.76	
04-09	04-07	55432865098204402791767	SOUTHWES 5262331187950 800-435-9792 TX MARTINEZ/STEPHANIE M DEPART: 04-07-25 P.O.S.: SALES TAX: \$0.00 LGB WN N OAK WN Q LGB	113.00	
04-18	04-16	55436875107261079516848	EMBASSY SUITES DOWNEY DOWNEY CA 1053826 ARRIVAL: 04-16-25	414.38	
04-21	04-17	55310205108189707016032	CHOICE COUNTRY INN & S ONTARIO CA 0804352508 ARRIVAL: 04-16-25	304.00	

ACCT. NUMBER: 5563 7579 0010 0937	CALIFORNIA PACIFIC
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INDIVIDUAL CARDHOLDER ACTIVITY				
Travel Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-21	04-18	55310205109190442176445	ALASKA A 0272103006910 SEATTLE WA IGNACIO/MICHELLE DEPART: 04-30-25 P.O.S.: SALES TAX: \$0.00 SNA AS M STS	323.30
04-21	04-18	55432865109208125524725	SOUTHWES 5262335384488 800-435-9792 TX IGNACIO/MICHELLE CHR DEPART: 05-02-25 P.O.S.: SALES TAX: \$0.00 OAK WN T SNA	202.48
04-23	04-22	55436875113171133068953	HILTON ORANGE CNTY COS COSTA MESA CA 2027181 ARRIVAL: 04-22-25	250.00
04-23	04-21	55546505112314493329109	AIRTEL PLAZA HOTEL VAN NUYS CA 7012119 ARRIVAL: 04-28-25	259.01
04-25	04-23	52704875114193304180814	HOLIDAY INN EXPRESS & ANAHEIM CA 642307 ARRIVAL: 04-24-25	215.50
04-25	04-24	52708065115108490132760	AVIS.COM PREPAY 8003527900 VA 292333731 SACRAMEN	112.05
04-28	04-25	55310205116194835173846	ALASKA A 0272103634983 SEATTLE WA HAWCK/KATHERINE DEPART: 06-11-25 P.O.S.: SALES TAX: \$0.00 SNA AS O STS AS S SNA	281.60
04-28	04-24	55432865115200054986894	SOUTHWES 5262337661421 800-435-9792 TX MAXWELL/IRELAND MARI DEPART: 05-01-25 P.O.S.: SALES TAX: \$0.00 SAN WN T SMF	244.30
04-28	04-24	55432865115200054986902	SOUTHWES 5262337661402 800-435-9792 TX MAXWELL/JAMES PATRIC DEPART: 05-01-25 P.O.S.: SALES TAX: \$0.00 SAN WN T SMF WN T SAN	488.59
04-29	04-28	55436875119171192735249	HILTON HOTELS YUCCA VALLEY CA 52790034 ARRIVAL: 04-27-25	137.02
Total Travel Activity				\$5,145.46
Fleet Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-21	04-18	52653845108742338359273	EMERGENCYKITS.COM 7075367877 CA	331.84
Total Fleet Activity				\$331.84
CHRISTINE FEHER		CREDITS	PURCHASES	CASH ADV
5563-7581-2972-4242		\$0.00	\$1,477.42	\$0.00
ACCOUNTING CODE:		TOTAL ACTIVITY		
		\$1,477.42		
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-01	03-31	82305095091500019991438	STAMPLI FOR 3-2025 MOUNTAIN VIEW CA	1,266.35
04-11	04-10	82305095100500046321731	CANVA* I04482-72099218 CAMDEN DE	124.50
04-21	04-19	55432865109208076328654	MYFAX SERVICE 866-563-9212 CA	12.00
Total Purchasing Activity				\$1,402.85

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INDIVIDUAL CARDHOLDER ACTIVITY

Miscellaneous Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-16	04-15	87021305105500009112036	ULTIMATE SLP FARMINGTON CT	12.95
04-17	04-17	12302025107000102374070	MAILCHIMP ATLANTA GA	61.62
Total Miscellaneous Activity				\$74.57

CHRISTINE FEHER	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
5563-7581-6708-3774	\$0.00	\$34.00	\$0.00	\$34.00

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-23	04-22	82305095112500043353816	CANVA* I04494-69464122 CAMDEN DE	34.00
Total Purchasing Activity				\$34.00

3/13/2025	PF4RDAYQ	Lenovo 100e Chromebook Gen 4 (Intel)	SD-20210878
3/20/2025	4K9V9FDW600227D	Lenovo 100e Chromebook Gen 4 (Intel)	LA-20210864
3/20/2025	4WQR9FAWB00241R	Samsung Chromebook 4	LA-20211118
3/20/2025	PF4RC4H6	Lenovo 100e Chromebook Gen 4 (Intel)	SD-20210874
3/20/2025	4K9V9FDW600164A	Samsung Chromebook 4	SO-20210347
3/20/2025	4WQR9FFW800428F	Samsung Chromebook 4	SO-20210392
3/25/2025	4K9V9FANC17699Y	Samsung Chromebook 4	LA-20210345
3/25/2025	4K9V9FANC17911T	Samsung Chromebook 4	LA-20210380
3/25/2025	4K9V9FFNB10940D	Samsung Chromebook 4	LA-20210229
3/27/2025	4K9V9FDR304493R	Samsung Chromebook 4	SO-20210297
3/27/2025	PF4RC6PN	Samsung Chromebook 4	SO-20210516
4/8/2025	PF4RD5MS	Lenovo 100e Chromebook Gen 4 (Intel)	SD-20210860
4/8/2025	4WQR9FCW801868K	Lenovo 100e Chromebook Gen 4 (Intel)	SO-20210397
4/16/2025	5CD111P94S	Samsung Chromebook 4	LA-20210575
4/16/2025	4K9V9FCR202245V	Samsung Chromebook 4	LA-20210713
4/16/2025	4WQR9FDW702535M	Samsung Chromebook 4	LA-20210989
4/16/2025	4WQR9FAWB00533M	Samsung Chromebook 4	LA-20211106
4/16/2025	PF4Z5MWN	Lenovo 100e Chromebook Gen 4 (Intel)	LA-20211218
4/16/2025	4K9V9FDW600146T	Samsung Chromebook 4	SD-20210644
4/16/2025	PF4R2L66	Samsung Chromebook 4	SD-20210840
4/16/2025	4K9V9FFNC02969M	Samsung Chromebook 4	SO-20210305
4/16/2025	PF4RA56G	Samsung Chromebook 4	SO-20210513
4/29/2025	4K9V9FANC02080J	Samsung Chromebook 4	LA-20210041
4/29/2025	4K9V9FER216255L	Samsung Chromebook 4	LA-20210545
4/29/2025	4K9V9FDR304504Z	Samsung Chromebook 4	LA-20210688
4/29/2025	4K9V9FDR304181W	Samsung Chromebook 4	LA-20210706
4/29/2025	4K9V9FDW600119K	Lenovo 100e Chromebook Gen 4 (Intel)	LA-20210909
4/29/2025	4WQR9FDW704123T	Samsung Chromebook 4	LA-20210973
4/29/2025	NXAZ1AA00231215B427600	Lenovo 100e Chromebook Gen 4 (Intel)	LA-20211012
4/29/2025	PF4R2L6Z	Lenovo 100e Chromebook Gen 4 (Intel)	LA-20211253
4/29/2025	PF4R2DFR	Lenovo 100e Chromebook Gen 4 (Intel)	LA-20211270
4/29/2025	PF4R28TV	Samsung Chromebook 4	LA-20211286
4/29/2025	4K9V9FANC01917N	Samsung Chromebook 4	SD-20210008
4/29/2025	4K9V9FFR120892A	Samsung Chromebook 4	SD-20210088
4/29/2025	4K9V9FFR314840N	Samsung Chromebook 4	SD-20210347
4/29/2025	5CD111P7XV	Lenovo 100e Chromebook Gen 4 (Intel)	SD-20210452
4/29/2025	4K9V9FDW600089L	Samsung Chromebook 4	SD-20210575
4/29/2025	4K9V9FDW600146T	Samsung Chromebook 4	SD-20210644
4/29/2025	4WQR9FDW703607D	Samsung Chromebook 4	SD-20210659
4/29/2025	4WQR9FDW703742B	Samsung Chromebook 4	SD-20210670
4/29/2025	4WQR9FDW701709L	Lenovo 100e Chromebook Gen 4 (Intel)	SD-20210679
4/29/2025	4WQR9FAWB00247V	Samsung Chromebook 4	SD-20210770
4/29/2025	PF4Z89QT	Lenovo 100e Chromebook Gen 4 (Intel)	SD-20210827
4/29/2025	PF4RBMTQ	Lenovo 100e Chromebook Gen 4 (Intel)	SD-20210905
4/29/2025	PF4RG44B	Samsung Chromebook 4	SD-20210917
4/29/2025	4WQR9FAR306944L	Samsung Chromebook 4	SO-20210287
4/29/2025	4WQR9FBR304472Y	Lenovo 100e Chromebook Gen 4 (Intel)	SO-20210290
4/29/2025	PF4Z8EB6		SO-20210475
4/29/2025	PF4RD84Z		SO-20210497

CALIFORNIA PACIFIC CHARTER SCHOOLS**Agenda Item:** 10.A**Date:** May 13, 2025

X	Business/Financial Services
X	Consent Agenda
	Correspondence/Proposals/Reports
	Curriculum
	Education/Student Services
	Organizational Structure of the Board
	Personnel Services
	Policy Development
	Public Hearing

Item Requires Board Action: X**Item is for Information Only:** _____**4. Item:** Approval of Stampli (Renewal)

Background: Stampli is CalPac's Accounts Payable processing system. This web-based system allows staff to upload, code, approve, and pay invoices via both checks and electronic Automated Clearing House (ACH) payments. A huge benefit for Stampli is that it integrates directly with CalPac's Sage Intacct accounting system utilizing the full SACS accounting string. CalPac processes approximately 1,200 invoices annually. Stampli monthly fee for the subscription is \$150 per month plus \$1.55 per Check and \$0.55 per ACH.

Recommendation: It is recommended the Board approve Stampli for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751) as presented.

Fiscal Impact: Up to \$19,00.00

(Allocation split may vary dependent on actual enrollment)

California Pacific Charter - Los Angeles (#1751) \$9,120.00

California Pacific Charter - San Diego (#1758) \$6,080.00

California Pacific Charter - Sonoma (#2037) \$3,800.00



800 California St, Floor 2,
Mountain View, CA 94041

PAYMENT RECEIPT

California Pacific Charter Schools
940 South Coast Drive, #185, Costa Mesa
California 92626

Date 7/31/2024 | Service Period 6/30/2024 - 7/31/2024

STAMPLI INVOICE

Description	Amount
Platform Fee	\$702.00
Invoices (200 Included)	
Total Uploaded Invoices: 111	
Advanced Users (7 Included)	
Intacct Connector Fee	\$348.00
Invoices Subtotal	\$1,050.00

STAMPLI DIRECT PAY

Description	Amount
Monthly Extension Fee	\$150.00
ACH Payments	\$51.70
Total ACH Payments: 94	
Per ACH Payment Fee: \$0.55	
Check Payments	\$65.10
Total Check Payments: 42	
Per Check US Mail Fee: \$1.55	
Payments Subtotal	\$266.80

TOTAL AMOUNT

Total	\$1,316.80
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800 California St, Floor 2,
Mountain View, CA 94041

PAYMENT RECEIPT

California Pacific Charter Schools
940 South Coast Drive, #185, Costa Mesa
California 92626

Date 8/31/2024 | Service Period 7/31/2024 - 8/31/2024

STAMPLI INVOICE

Description	Amount
Platform Fee	\$702.00
Invoices (200 Included)	
Total Uploaded Invoices: 78	
Advanced Users (7 Included)	
Intacct Connector Fee	\$348.00
Invoices Subtotal	\$1,050.00

STAMPLI DIRECT PAY

Description	Amount
Monthly Extension Fee	\$150.00
ACH Payments	\$23.65
Total ACH Payments: 43	
Per ACH Payment Fee: \$0.55	
Check Payments	\$32.55
Total Check Payments: 21	
Per Check US Mail Fee: \$1.55	
Payments Subtotal	\$206.20

TOTAL AMOUNT

Total	\$1,256.20
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800 California St, Floor 2,
Mountain View, CA 94041

PAYMENT RECEIPT

California Pacific Charter Schools
940 South Coast Drive, #185, Costa Mesa
California 92626

Date 9/30/2024 | Service Period 8/31/2024 - 9/30/2024

STAMPLI INVOICE

Description	Amount
Platform Fee	\$702.00
Invoices (200 Included)	
Total Uploaded Invoices: 170	
Advanced Users (7 Included)	
Intacct Connector Fee	\$348.00
Invoices Subtotal	\$1,050.00

STAMPLI DIRECT PAY

Description	Amount
Monthly Extension Fee	\$150.00
ACH Payments	\$78.10
Total ACH Payments: 142	
Per ACH Payment Fee: \$0.55	
Check Payments	\$23.25
Total Check Payments: 15	
Per Check US Mail Fee: \$1.55	
Payments Subtotal	\$251.35

TOTAL AMOUNT

Total	\$1,301.35
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800 California St, Floor 2,
Mountain View, CA 94041

PAYMENT RECEIPT

California Pacific Charter Schools
940 South Coast Drive, #185, Costa Mesa
California 92626

Date 10/31/2024 | Service Period 9/30/2024 - 10/31/2024

STAMPLI INVOICE

Description	Amount
Platform Fee	\$702.00
Invoices (200 Included)	
Total Uploaded Invoices: 145	
Advanced Users (7 Included)	
Intacct Connector Fee	\$348.00
Invoices Subtotal	\$1,050.00

STAMPLI DIRECT PAY

Description	Amount
Monthly Extension Fee	\$150.00
ACH Payments	\$57.20
Total ACH Payments: 104	
Per ACH Payment Fee: \$0.55	
Check Payments	\$57.35
Total Check Payments: 37	
Per Check US Mail Fee: \$1.55	
Payments Subtotal	\$264.55

TOTAL AMOUNT

Total	\$1,314.55
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800 California St, Floor 2,
Mountain View, CA 94041

PAYMENT RECEIPT

California Pacific Charter Schools

940 South Coast Drive, #185, Costa Mesa
California 92626

Date 11/30/2024 | Service Period 10/31/2024 - 11/30/2024

STAMPLI INVOICE

Description	Amount
Platform Fee	\$702.00
Invoices (200 Included)	
Total Uploaded Invoices: 97	
Advanced Users (7 Included)	
Intacct Connector Fee	\$348.00
Invoices Subtotal	\$1,050.00

STAMPLI DIRECT PAY

Description	Amount
Monthly Extension Fee	\$150.00
ACH Payments	\$18.70
Total ACH Payments: 34	
Per ACH Payment Fee: \$0.55	
ACH Returns	\$30.00
Total Returns: 2	
Per ACH Return Fee: \$15.00	
Check Payments	\$37.20
Total Check Payments: 24	
Per Check US Mail Fee: \$1.55	
Payments Subtotal	\$235.90

TOTAL AMOUNT

Total	\$1,285.90
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800 California St, Floor 2,
Mountain View, CA 94041

PAYMENT RECEIPT

California Pacific Charter Schools
940 South Coast Drive, #185, Costa Mesa
California 92626

Date 12/31/2024 | Service Period 11/30/2024 - 12/31/2024

STAMPLI INVOICE

Description	Amount
Platform Fee	\$702.00
Invoices (200 Included)	
Total Uploaded Invoices: 87	
Advanced Users (7 Included)	
Intacct Connector Fee	\$348.00
Invoices Subtotal	\$1,050.00

STAMPLI DIRECT PAY

Description	Amount
Monthly Extension Fee	\$150.00
ACH Payments	\$39.05
Total ACH Payments: 71	
Per ACH Payment Fee: \$0.55	
Check Payments	\$58.90
Total Check Payments: 38	
Per Check US Mail Fee: \$1.55	
Payments Subtotal	\$247.95

TOTAL AMOUNT

Total	\$1,297.95
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800 California St, Floor 2,
Mountain View, CA 94041

PAYMENT RECEIPT

California Pacific Charter Schools
940 South Coast Drive, #185, Costa Mesa
California 92626

Date 1/31/2025 | Service Period 12/31/2024 - 1/31/2025

STAMPLI INVOICE

Description	Amount
Platform Fee	\$702.00
Invoices (200 Included)	
Total Uploaded Invoices: 94	
Advanced Users (7 Included)	
Intacct Connector Fee	\$348.00
Invoices Subtotal	\$1,050.00

STAMPLI DIRECT PAY

Description	Amount
Monthly Extension Fee	\$150.00
ACH Payments	\$26.40
Total ACH Payments: 48	
Per ACH Payment Fee: \$0.55	
Check Payments	\$40.30
Total Check Payments: 26	
Per Check US Mail Fee: \$1.55	
Payments Subtotal	\$216.70

TOTAL AMOUNT

Total	\$1,266.70
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800 California St, Floor 2,
Mountain View, CA 94041

PAYMENT RECEIPT

California Pacific Charter Schools
940 South Coast Drive, #185, Costa Mesa
California 92626

Date 2/28/2025 | Service Period 1/31/2025 - 2/28/2025

STAMPLI INVOICE

Description	Amount
Platform Fee	\$702.00
Invoices (200 Included)	
Total Uploaded Invoices: 99	
Advanced Users (7 Included)	
Intacct Connector Fee	\$348.00
Invoices Subtotal	\$1,050.00

STAMPLI DIRECT PAY

Description	Amount
Monthly Extension Fee	\$150.00
ACH Payments	\$39.05
Total ACH Payments: 71	
Per ACH Payment Fee: \$0.55	
Check Payments	\$34.10
Total Check Payments: 22	
Per Check US Mail Fee: \$1.55	
Payments Subtotal	\$223.15

TOTAL AMOUNT

Total	\$1,273.15
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800 California St, Floor 2,
Mountain View, CA 94041

PAYMENT RECEIPT

California Pacific Charter Schools
940 South Coast Drive, #185, Costa Mesa
California 92626

Date 3/31/2025 | Service Period 2/28/2025 - 3/31/2025

STAMPLI INVOICES

Description	Amount
Platform Fee	\$702.00
Invoices (200 Included)	
Total Uploaded Invoices: 133	
Advanced Users (7 Included)	
Intacct Connector Fee	\$348.00
Invoices Subtotal	\$1,050.00

STAMPLI DIRECT PAY

Description	Amount
Monthly Extension Fee	\$150.00
ACH Payments	\$29.15
Total ACH Payments: 53	
Per ACH Payment Fee: \$0.55	
Check Payments	\$37.20
Total Check Payments: 24	
Per Check US Mail Fee: \$1.55	
Payments Subtotal	\$216.35

TOTAL AMOUNT

Total	\$1,266.35
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Coversheet

Consent - Education/Student Services

Section:	VII. Consent
Item:	B. Consent - Education/Student Services
Purpose:	Vote
Submitted by:	
Related Material:	BUS CPCS Consent Education Student Services 5.13.25.pdf Care Solace Renewal Agreement 2026-2028 (Renewal).pdf NoRedInk 2025-2026 (Renewal).pdf Parsec Renewal and Dashboard 2025-2026.pdf Renaissance Nearpod and Flocabulary 2025-2026 (Renewal).pdf

CALIFORNIA PACIFIC CHARTER SCHOOLS**Agenda Item:** 10.B**Date:** May 13, 2025

	Business/Financial Services
X	Consent Agenda
	Correspondence/Proposals/Reports
	Curriculum
X	Education/Student Services
	Organizational Structure of the Board
	Personnel Services
	Policy Development
	Public Hearing

Item Requires Board Action: X**Item is for Information Only:** _____**1. Item:** Approval of Care Solace Mission Three-Year Contract (Renewal)

Background: In alignment with our mission and vision, CalPac seeks to meet the needs of all students, including the area of social/emotional wellness. Care Solace guides the transition to mental health services by coordinating care across all school and community members. The Care Team has expert experience in navigating barriers to accessing mental health care. It is available to serve students, staff, and their families 24 hours a day, 7 days per week, in any language. Care Solace is a concierge service that guides families through the mental health system to get them the care they need. Faculty will have access to a dashboard allowing the school to follow up and collaborate with outside agencies. Contract years are the 2025-26, 2026-27, and 2027-28 school years.

Recommendation: It is recommended the Board approve the Care Solace Mission Contract for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$10,125.00

(Allocation split may vary dependent on actual enrollment)

California Pacific Charter - Los Angeles (#1751) \$4,657.50

California Pacific Charter - San Diego (#1758) \$3,391.88

California Pacific Charter - Sonoma (#2037) \$2,075.63

2. Item: Approval of NoRedInk Order (Renewal)

Background: NoRedInk revolutionizes English grammar and writing instruction through its interactive platform, noredink.com. With personalized exercises, adaptive learning, and real-world examples, students of all ages engage in practical applications while receiving tailored feedback. Teachers benefit from easy class management and progress tracking. NoRedInk empowers confident communicators and shapes the future of language education. This is a one year contract renewal for 2025-26.

Recommendation: It is recommended the Board approve NoRedInk for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751) as presented.

Fiscal Impact: \$10,170.10

(Allocation split may vary dependent on actual enrollment)

California Pacific Charter - Los Angeles (#1751) \$4,678.25

California Pacific Charter - San Diego (#1758) \$3,406.98

California Pacific Charter - Sonoma (#2037) \$2,084.87

3. Item: Approval of Parsec (Renewal)

Background: Parsec Education is dedicated to transforming K-12 education by empowering schools with the tools to understand and utilize their data effectively. They offer solutions that provide clear insights into student growth and measurements, helping educators track progress and identify areas for improvement. Their Analytics premium package converts complex data into actionable reports and user-friendly dashboards, enabling proactive planning and data-driven decision-making. Parsec Education also provides custom dashboards that visually represent a school's unique data story, facilitating strategic planning and accountability by bringing all essential data into one accessible platform. This is a one year contract renewal for 2025-26.

Recommendation: It is recommended the Board approve Parsec for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751) as presented.

Fiscal Impact: \$19,875.00

(Allocation split may vary dependent on actual enrollment)

California Pacific Charter - Los Angeles (#1751) \$9,142.50

California Pacific Charter - San Diego (#1758) \$6,658.13

California Pacific Charter - Sonoma (#2037) \$4,074.38

4. Item: Approval of Renaissance Nearpod and Flocabulary (Renewal)

Background: CalPac recommends renewing its annual licenses for Nearpod and Flocabulary, two interactive teaching tools by Renaissance that enhance virtual instruction and student engagement across all grade levels.

Nearpod provides real-time insights into student understanding through interactive lessons, videos, activities, and gamified learning. It enables teachers to check for understanding, design engaging lessons aligned to content standards, and reduce planning time—allowing for more direct student interaction. The platform includes a wide range of content, including core subjects and college and career readiness.

Flocabulary complements Nearpod by using hip-hop videos and literacy-rich activities to introduce academic topics, build background knowledge, and make real-world connections. The weekly “Week in Rap” content supports current events instruction and student engagement.

These platforms support CalPac’s commitment to engaging instruction, increasing access to high-quality resources, and supporting academic growth in a virtual environment.

Recommendation: It is recommended the Board approve Renaissance Nearpod and Flocabulary for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751) as presented.

Fiscal Impact: \$11,806.50

(Allocation split may vary dependent on actual enrollment)

California Pacific Charter - Los Angeles (#1751) \$5,667.12

California Pacific Charter - San Diego (#1758) \$3,778.08

California Pacific Charter - Sonoma (#2037) \$2,361.30

SERVICE AGREEMENT

This Service Agreement (the “**Agreement**”) is effective as of the date of the last signature below between California Pacific Charter School, a California charter school (hereinafter “**School District**”), and Care Solace, Inc., a Delaware corporation (hereinafter “**Care Solace**®”). School District and Care Solace may be referred to individually as “**Party**,” or collectively as “**Parties**.”

RECITALS

WHEREAS, Care Solace® provides a web-based navigation system to assist its school district clients and the districts’ students and parents in locating and connecting with mental health treatment providers and community-based social services (hereinafter the “**Services**”), and agrees to provide the Services to School District on the terms and conditions set forth in this Agreement; and

WHEREAS, School District desires for Care Solace® to assist it in connecting students and families with mental health treatment providers and community-based social services.

TERMS AND CONDITIONS

NOW, THEREFORE, in consideration of the matters described above and of the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

Scope of Services

1. Care Solace® shall provide the Services as follows:

1.1 Care Solace® owns and operates a website located at the URL caresolace.org which provides information related to mental health treatment providers (hereinafter the “**Main Site**”). As part of this Agreement, Care Solace will manage and operate a version of the Main Site that is branded with School District’s name (hereinafter the “**Branded Site**”). Care Solace® will take all reasonable steps to ensure the Branded Site is live in July 2025. Care Solace® will provide access to the Branded Site to users authorized by the School District, including School District staff, students, and parents (hereinafter the “**Authorized Users**”), on a Software-as-a-Service (“**SaaS**”) basis pursuant to the terms and conditions set forth in Paragraphs 26-34, *infra*.

1.2 Care Solace® shall facilitate a process called the “**Warm Handoff**®,” whereby School District staff or third-party contractors, consultants, or other parties to whom School District has outsourced institutional services (hereinafter “**Independent Contractors**”) designated as school officials pursuant to 34 CFR § 99.31(a)(1)(i)(B) provide Care Solace® with contact information of a student or family in need of mental health treatment providers (hereinafter the “**Treatment Providers**”). The family contact shall be a parent, legal guardian, or other adult primary contact as directed by School District. Care Solace® will then work directly with the primary contact to connect the student to Treatment Providers.

1.3 In addition to providing Authorized Users with access to the Branded Site, Care Solace® will also provide Authorized Users with telephone and email access to a Care Companion™. The Care Companions are care coordinators with experience in customer service, trained to navigate the mental health system and health insurance. The Care Companions are not licensed mental health professionals and do not diagnose, assess or evaluate. No provider-patient relationship is formed by provision of services by a Care Companion to an Authorized User. The Care Companions are not a crisis response team. The Care Companions are available to work directly with students and families to connect them with Treatment Providers. Care Companions are available 24 hours per day, 7 days per week.

1.4 Care Solace connects Authorized Users with Treatment Providers based on criteria such as geographic proximity, whether the provider accepts the Authorized User's insurance, and whether the provider is accepting new patients. Care Solace will use reasonable efforts to have each Treatment Provider it refers to Authorized Users reviewed through Care Solace's verification process. The information available on Treatment Providers through the verification process may vary significantly.

1.5 Social Services Care Coordination: Care Solace will provide the following care coordination services for referrals to community-based social services:

1.5.1 Care Solace shall facilitate a screening and referral process for social services whereby School District staff provide Care Solace with contact information of a student in need of social services such as free or reduced-cost dental care, medical services, housing, food, etc., available through community providers/organizations (hereinafter, the "**Community-Based Social Services**").

1.5.2 Care Solace shall also provide students' families in need of social services with telephone and email access to a social services coordinator. The social services coordinators are experienced in customer service and are trained to navigate the social services system and community-based resources. The social services coordinators are not licensed mental health or social services professionals and do not diagnose, assess or evaluate. No professional, fiduciary, or other special legal relationship is formed by a social services coordinator's recommendation of social services to an Authorized User. The social services coordinators are not a crisis response team. The social services coordinators are available to work directly with students' families to connect them with Community-Based Social Services. Social services coordinators are available 24 hours per day, 7 days per week.

1.5.3 Care Solace connects Authorized Users with Community-Based Social Services based on criteria that may include but not be limited to geographic proximity, socio-economic status, whether the social services provider provides services on a reduced-cost or cost-free basis, and, in the case of housing/shelter, whether the social services provider provides services to persons of specific ages and/or genders. Care Solace will use reasonable efforts to confirm that each social service provider it refers to Authorized Users is an appropriate fit for each Authorized User's individual needs. The information available on social services providers through the verification process may vary significantly.

Care Solace is Not a Treatment Provider

2. Care Solace is not a mental health treatment provider or a provider network, and does not provide mental health treatment or other health care treatment to Authorized Users. Rather, Care Solace acts solely as a care coordinator by connecting Authorized Users to Treatment Providers. Care Solace does not represent, warrant or guarantee that Treatment Providers are of a particular quality. Care Solace shall not be liable for the quality of care provided by Treatment Providers.

Implementation Process

3. Care Solace will provide an onsite or virtual walk-through of the Services to School District representatives designated by School District in order to demonstrate the features and functionality of the Services.
4. Care Solace will conduct initial on-boarding training sessions with School District staff designated by School District in order to explain and demonstrate the Services.
5. Care Solace will provide training and on-going support concerning the use and functionality of the Services to key stakeholders of School District as requested by School District. Key stakeholders may include, but are not limited to: School District's mental health team, psychologists, counselors, assistant principals, principals, human resources staff, district leadership, and parent-teacher associations.
6. Care Solace will assist in providing access to the Branded Site on School District's website as well as individual school websites, as requested by School District.
7. Care Solace will provide backpack mailer templates and email/text templates for School District to deliver to students and parents quarterly, or four times per year, to remind them of the Services and provide the URL for the Branded Site.
8. School District shall designate one of its employees as its principal contact for communicating with Care Solace regarding technical issues in the provision of the Services, and shall notify Care Solace of such designation in writing within fifteen (15) days of the execution of this Agreement. School District may change its principal contact from time to time by providing written notice to Care Solace pursuant to Paragraph 54, *infra*.

Term of Agreement and Fees

9. This Agreement shall be effective as of the date of the last signature below (hereinafter the "**Effective Date**").
10. The initial term of this Agreement (hereinafter the "**Initial Term**") will begin on July 1, 2025 and continue through June 30, 2028. This Agreement will renew automatically for one-year terms (hereinafter, "**Renewal Term**") on July 1st of each year following the Initial Term (hereinafter the "**Renewal Date**") unless either Party provides the other Party with at least sixty (60) days prior written notice, pursuant to Paragraph 54, *infra*, to terminate this Agreement effective at the end of the term. In California, the maximum term of this Agreement is five years per Cal. Educ. Code § 17596.

11. In exchange for the Services contemplated under this Agreement, School District will compensate Care Solace as follows:

11.1. For the Initial Term, July 1, 2025 through June 30, 2028, School District will pay \$10,125 to Care Solace upon execution of this Agreement.

11.2. For each Renewal Term, School District will pay to Care Solace \$3,600 on or around the Renewal Date.

12. The fees set forth in Paragraph 11, *supra*, shall be earned by Care Solace when paid and shall not be subject to a prorated refund in the event of a termination without cause by School District of this Agreement prior to the end of the Initial Term or any Renewal Term.

12.1 Payment Terms. School District agrees to pay the amounts set forth in Paragraph 11, *supra*, within thirty (30) calendar days of receipt of an invoice. If Care Solace does not receive payment in full on an invoice within thirty (30) days, a finance charge on the unpaid amount of any invoice will be charged at a rate of 3.75% annually, beginning thirty (30) days after School District receives the invoice. Payments by the School District will thereafter be applied first to accrued interest and then to the principal unpaid balance. School District agrees to pay all costs, including reasonable attorneys' fees, incurred by Care Solace in the collection of any delinquent accounts. For the purposes of this Paragraph 12.1, an invoice shall be deemed to be received upon delivery, if delivered personally or by email, or three (3) days after mailing by U.S. mail.

13. To ensure continuity of the Services, Care Solace will continue to provide the Services for a grace period of ninety (90) days after expiration of the Initial Term or any Renewal Term to allow for negotiation of a subsequent Renewal Term or new Agreement. During this grace period, all terms of the Agreement shall remain in full force and effect, and any Renewal Term or new Agreement beginning after this grace period shall be retroactive to the expiration date. In the event that the Parties do not agree to renew this Agreement for a Renewal Term or negotiate a new Agreement, Care Solace shall have the right to issue an invoice for Services rendered during the aforementioned grace period.

14. Except as otherwise provided in this Agreement, all monetary amounts referred to in this Agreement are in USD (United States Dollars).

Termination of Agreement

15. School District may terminate an Initial Term or a Renewal Term without cause pursuant to this Agreement at any time after providing Care Solace with sixty (60) days written notice, pursuant to Paragraph 54, *infra*. In the event of termination without cause of an Initial Term or a Renewal Term by School District pursuant to this paragraph, the fees paid by School District shall not be subject to a prorated refund.

16. In the event that Care Solace determines, in its sole and absolute discretion, to cease to offer the Services to new clients and to discontinue support of the Services for existing clients, Care Solace may terminate without cause an

Initial Term or a Renewal Term pursuant to this Agreement by providing School District with sixty (60) days written notice pursuant to Paragraph 54, *infra*. In the event of termination without cause of an Initial Term or a Renewal Term by Care Solace pursuant to this paragraph, the fees paid by School District shall be subject to a prorated refund.

17. If either Party fails to comply with any of the material terms and conditions of this Agreement, including, without limitation, the payment of any fee to Care Solace, the non-breaching Party may terminate this Agreement with cause upon thirty (30) days written notice to the breaching Party specifying the breach(es). Upon receiving written notice of a specified breach, the breaching Party shall have a thirty (30) day cure period to remedy the specified breaches. The written notice must be provided in accordance with Paragraph 54, *infra*.

17.1. Only in the event that a Party fails to remedy a specified breach within the thirty (30) day cure period shall such a breach be considered a “Dispute” subject to the dispute resolution provisions set forth in Paragraphs 42-50, *infra*.

17.2. The written notice to a breaching Party specifying any breach(es) of the material terms of this Agreement and the thirty (30) day cure period set forth in this Paragraph 17 are conditions precedent to any Party’s ability to provide the other Party with notice of a Dispute under Paragraph 43, *infra*.

Data and Information Privacy

18. Care Solace® and School District each agree to comply with all data privacy laws and requirements, state and federal, to which they are each subject, which may include, without limitation, the Student Online Personal Information Protection Act, Cal. Bus. & Prof. Code § 22584 (hereinafter “SOPIPA”), the Children’s Online Privacy Protection Act, 15 U.S.C. §§ 6501-6506 (hereinafter “COPPA”), and The Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g; 34 CFR Part 99 (hereinafter, “FERPA”).

19. The Branded Site will include links to a privacy policy and terms of use which will comply with applicable law.

20. In order to ensure compliance and that Care Solace is able to perform the Services, School District designates Care Solace® a school official pursuant to 34 CFR § 99.31(a)(1)(i)(B) for the limited purposes of providing the Services.

21. The Parties expressly understand and agree that: (1) the Services are an institutional service or function that would otherwise be performed by employees of School District, such as counselors or principals; (2) Care Solace® is under the direct control of School District with respect to the use and maintenance of “education records,” as that term is defined at 34 CFR § 99.3; (3) Care Solace® shall comply with the obligations imposed by 34 CFR § 99.33(a) regarding the redisclosure of any information relating to students and families obtained in providing the Services; (4) School District has determined that Care Solace® has legitimate educational interests in any education records provided to it; and (5) School District has provided parents and eligible students with the annual notice required by 34 C.F.R §99.7(a) (3)(iii) regarding its criteria for determining who is a school official and what constitutes a legitimate educational interest in education records.

22. School District represents and warrants that any Independent Contractor that is provided with access to the Warm Handoff or is otherwise responsible for transmitting directory information or education records to Care Solace[®] has also been designated as a school official pursuant to 34 CFR § 99.31(a)(1)(i)(B) and that School District has provided parents and eligible students with the annual notice required by 34 C.F.R. §99.7(a)(3)(iii).

23. Care Solace[®] reserves the right to internally monitor School District's and Authorized Users' usage of the Branded Site and Services.

24. Care Solace[®] will provide access to School District to the following non-personally identifiable information collected from Authorized Users: number of visitors, matches, and phone appointments. If School District desires to obtain personally identifiable information from Care Solace[®] related to a particular Authorized User's use of the Services, School District shall obtain and deliver to Care Solace[®] a duly executed written authorization from the Authorized User, or their legal guardian if applicable, in a form that complies with applicable law.

25. Care Solace[®] shall ensure that: (i) all data and information provided by School District is stored on files that are separate from those of other Care Solace[®] clients, or (ii) all files containing data and information provided by School District are partitioned from the information and data provided by other clients sufficient to protect the security and privacy of such information and data.

Software-as-a-Service Terms

26. Care Solace[®] grants School District a non-exclusive, non-transferable, limited, revocable and royalty-free license to provide a hypertext reference link (hereinafter the "**Link**") to the initial, top-level display of the Branded Site solely for the purpose of linking any website owned or controlled by School District to the Branded Site.

27. Use Restrictions. School District covenants and agrees that its use of the Services will be in a manner consistent with this Agreement and with all applicable laws and regulations, including trade secret, copyright, trademark, and export control laws. Without limiting the generality of the foregoing, School District will not, directly or indirectly, do any of the following: reverse engineer, decompile, disassemble, or otherwise attempt to discover the source code, object code, or underlying structure, ideas, or algorithms of or included in the Services or any software, documentation or data related to the Services (hereinafter "**Software**"); modify, translate or create derivative works based on the Services or any Software; or copy (except for archival purposes), distribute, pledge, assign or otherwise transfer or encumber rights to the Services or any Software; use the Services or any Software for timesharing or service bureau purposes or otherwise for the benefit of a third party; or remove any proprietary notices or labels.

28. Security. School District and the Authorized Users shall be solely responsible for acquiring and maintaining technology and procedures for maintaining the security of their connections to the Internet. As part of the Services, Care Solace[®] shall implement reasonable security procedures consistent with prevailing industry standards to protect information provided by School District and Authorized Users from unauthorized access. The Parties agree that Care Solace[®] shall not, under any circumstances, be held responsible or liable for situations in which: (i) data or transmissions are accessed by third parties through illegal or illicit means, or (ii) the data or transmissions are accessed

through the exploitation of security gaps, weaknesses, or flaws unknown to Care Solace® at the time, provided Care Solace® complies with its obligations in this paragraph.

29. Unauthorized Access. Care Solace® will promptly report to School District any unauthorized access to data or information provided by School District upon discovery of such access by Care Solace®, and Care Solace® will use diligent efforts to promptly remedy any breach of security that permitted the unauthorized access to occur. In the event that Care Solace® was solely responsible for the breach and to the extent that Care Solace® has an obligation imposed by law or statute to notify any individuals whose information was provided to Care Solace® by School District, Care Solace® shall be solely responsible for any and all such notifications at its expense. In the event the School District was solely responsible for the breach, the School District shall reimburse Care Solace® for time and expenses incurred to assist School District with any required notifications to affected individuals. In the event that Care Solace® and School District are jointly responsible for the breach, the Parties will attempt to reach an informal resolution as to expenses and, if unable to do so, it will be considered a “Dispute” subject to the dispute resolution provisions set forth in paragraphs 42-50, *infra*.

30. Ownership of Proprietary Rights. Ownership of any and all rights, whether registered or unregistered, in and with respect to patents, copyrights, confidential information, know-how, trade secrets, moral rights, contract or licensing rights, confidential and proprietary information protected under contract or otherwise under law, trade names, domain names, trade dress, logos, animated characters, trademarks, service marks, and other similar rights or interests in intellectual or industrial property (hereinafter “**Proprietary Rights**”) embodied in the Branded Site, the Services, and the computer hardware, software and other tangible equipment and intangible computer code necessary to deploy and serve the Services (hereinafter the “**Technology**”) shall remain exclusively vested in and be the sole and exclusive property of Care Solace® and its licensors. In addition School District hereby transfers and assigns to Care Solace® any rights School District may have to any suggestions, ideas, enhancement requests, feedback, recommendations or other information provided by School District personnel relating to the Branded Site, the Services, or the Technology.

31. Mutual Exchange of Confidential Information. The Parties desire to establish terms governing the use and protection of certain confidential information one Party (hereinafter “**Owner**”) may disclose to the other Party (hereinafter “**Recipient**”). For purposes of this Agreement, the term “Confidential Information” means (i) the terms and conditions of this Agreement, subject to a valid request under the applicable state’s open records act (ii) non-public aspects of the Branded Site and the operation thereof, the Technology, the Services, and Care Solace®’s business and technical information and data, and (iii) School District’s information or other data processed, stored or transmitted by, in or through the Services (hereinafter “**School District Data**”). In addition, Confidential Information includes information which, although not related to the Services or this Agreement, is nevertheless disclosed hereunder and which is disclosed by an Owner or an affiliate to a Recipient in documentary or other tangible form bearing an appropriate label indicating that it is confidential or proprietary in nature, or which, if initially disclosed orally or visually is identified as confidential at the time of disclosure and a written summary hereof, also marked with such a label, is provided to Recipient within fifteen (15) days of the initial disclosure. Recipient may use Confidential Information of Owner only for the purposes of fulfilling the obligations contemplated in this Agreement and shall protect such Confidential Information from disclosure to others, using the same degree of care used to protect its own proprietary information of like importance, but in any case using no less than a reasonable degree of care. Recipient

may disclose Confidential Information received hereunder only as reasonably required to perform its obligations under this Agreement and only to its employees who have a need to know for such purposes and who are bound by signed, written agreements to protect the received Confidential Information from unauthorized use and disclosure. The restrictions of this Agreement on use and disclosure of Confidential Information shall not apply to information that: (i) is in the possession or control of Recipient at the time of its disclosure hereunder; (ii) is, or becomes publicly known, through no wrongful act of Recipient; (iii) is received by Recipient from a third party free to disclose it without obligation to Owner, (iv) is independently developed by a Party as evidenced by its written and dated records and without any breach of this Agreement; or (v) is the subject of a written permission to disclose provided by Owner. The Recipient may disclose Confidential Information of Owner pursuant to the requirements of a governmental agency or by operation of law, provided that such Recipient gives Owner written notice thereof as soon as practicable to allow sufficient time for Owner to object to disclosure of such Confidential Information.

32. General Skills and Knowledge. Notwithstanding anything to the contrary in this Agreement, School District agrees that Care Solace® is not prohibited from utilizing any skills or knowledge of a general nature acquired during the course of providing the Services, including information publicly known or available or that could reasonably be acquired in similar work performed for another client of Care Solace®.

33. Publicity and Branding. School District agrees that Care Solace may (a) publicize School District's name, the fact of the Branded Site, and School District's use of the Services; and (b) brand the Branded Site with a "powered by Caresolace.com" or similar legend and/or copyright notice.

34. Options for Infringement Claims. If any Party is enjoined from using the Technology, or if Care Solace believes that the Technology may become the subject of a claim of intellectual property infringement, Care Solace, at its own option and expense, may: (i) procure the right for School District to continue to use the Services; (ii) replace or modify the Technology so as to make it non-infringing; or (iii) terminate this Agreement, in which case Care Solace shall provide a prorated refund to School District of any and all fees paid in advance for the Initial Term or any Renewal Term by School District for those Services not provided by Care Solace. This Paragraph and the defense and indemnity Paragraph 39, *infra*, set forth the entire liability of Care Solace to School District for any infringement by the Technology or Services of any intellectual property right of any third party.

Representations and Warranties

35. School District represents and warrants that: (a) any information it provides to Care Solace does not and will not infringe, misappropriate, or otherwise violate any intellectual property right or right of privacy or publicity of any third party; (b) School District has provided parents with the notice required by 34 CFR § 99.7(a)(3)(iii) regarding the criteria used to determine who constitutes a school official and what constitutes a legitimate educational interest; and (c) the performance of its obligations as set forth in this Agreement and the use of the Services by School District and its Authorized Users will not (i) violate any applicable laws or regulations, or (ii) cause a breach of any agreements with any third parties. In the event of any breach by School District of any of the foregoing representations and warranties set forth in this Paragraph 35, in addition to any other remedies available at law or in equity, Care Solace

will have the right to suspend immediately any Services if deemed reasonably necessary by Care Solace to prevent any harm to Care Solace and its business. Care Solace will provide written notice of any breach of the foregoing representations and warranties to School District in accordance with Paragraph 54, *infra*, and a reasonable time period to cure, if practicable, depending on the nature of the breach.

36. Care Solace represents and warrants that it will comply with all state and federal healthcare referral and anti-kickback statutes, and that it does not have an ownership interest in any of the Treatment Providers to whom it refers Authorized Users. In the event of any breach by Care Solace of the foregoing representations and warranties set forth in this Paragraph 36, School District will provide written notice of the breach to Care Solace in accordance with Paragraph 54, *infra*, and a reasonable time period to cure, if practicable, depending on the nature of the breach.

37. Except as expressly set forth herein, the Services are provided on an "as is" and "as available" basis, and without warranties of any kind either express or implied. Care Solace hereby disclaims all warranties, express or implied. Care Solace does not warrant that the Services will be uninterrupted or error free or that defects will be corrected. Care Solace does not offer a warranty or make any representation regarding the results or the use of the Services in terms of their correctness, accuracy, reliability, risk of injury to School District's or any Authorized User's computer, network, market, or customer base or commercial advantage.

Insurance and Indemnification

38. **Insurance.** During the term of this Agreement, Care Solace shall obtain and maintain liability insurance with policy limits having minimum coverage of \$2,000,000 per occurrence, which can be met through an umbrella or standard policy or any combination thereof. The insurance shall be evidenced by a Certificate of Insurance reflecting the minimum coverage limits.

39. **Defense and Indemnity.** Care Solace or its insurer shall defend and indemnify School District and its officers, agents, employees and volunteers (collectively **"School District Parties"**) against any and all claims, demands, liability, judgments, awards, losses, damages, expenses or costs of any kind or character (hereinafter collectively referred to as **"Claims"**), to the extent arising out of any act, error, omission, negligence, or willful misconduct of Care Solace or its officers, employees, agents, contractors, licensees, or servants connected to the Services covered by this Agreement. Care Solace or its insurer shall have no obligation, however, to defend or indemnify School District Parties from a Claim if it is determined that such Claim was caused by the sole negligence or willful misconduct of School District Parties.

39.1 **Additional Insured.** Care Solace shall cause School District to be named as an "Additional Insured" under the liability insurance policy obtained and maintained as set forth in Paragraph 38, *supra*. Notwithstanding School District's coverage as an Additional Insured, in no event shall Care Solace or its insurer be held liable for School District's sole negligence or willful misconduct. Under no circumstances is any Additional Insured entitled to any coverage beyond the contractual indemnification provisions in Paragraph 39, *supra*.

40. A School District Party seeking defense and/or indemnification hereunder shall promptly notify Care Solace in writing of the Claim in accordance with Paragraph 54, *infra*, and shall cooperate with Care Solace or its insurer at Care

Solace's or its insurer's sole cost and expense. Care Solace or its insurer shall control the defense and investigation of the Claim and shall employ counsel of its choice to handle and defend the same, at Care Solace's or its insurer's sole cost and expense. The obligations and responsibilities set forth in this Paragraph 39 shall apply only in the event that Care Solace or its insurer agree to provide a defense and/or indemnification.

41. Naming a School District as an additional insured does not alter the limitations, obligations and conditions set forth in paragraphs 38-40 and in no circumstances will School District be entitled to coverage beyond the contracted for amount of \$2,000,000 per occurrence contained in Paragraph 38.

Dispute Resolution

42. Any and all disputes, controversies, or Claims arising out of or relating to this Agreement or a breach thereof, including without limitation Claims based on contract, tort, or statute (hereinafter a “**Dispute**”), shall be determined by binding arbitration as set forth in this section, consisting of Paragraphs 42-50 herein (hereinafter the “**Arbitration Agreement**”).

43. An aggrieved Party shall notify the other Party of a Dispute within fifteen (15) days of being made aware of the Dispute; however, no Party may provide notification of a Dispute prior to the termination of the thirty day cure period described in Paragraph 17, *supra*. Notice shall be provided in accordance with the requirements of Paragraph 54, *infra*. The date that notice is received by the opposing Party shall hereinafter be referred to as the “**Notification Date**.”

44. If the Parties are unable to informally resolve the Dispute within thirty (30) days of the Notification Date, the Parties agree to engage in mediation in good faith. The requirement to engage in mediation is a condition precedent to the initiation of arbitration pursuant to this Arbitration Agreement. Mediation must occur within 120 days of the Notification Date. The 120-day deadline may be waived by mutual agreement of the Parties. Mediation shall be conducted according to the following terms:

44.1 Mediation shall be conducted by a single mediator from JAMS, or another mediation service agreed to by the Parties (hereinafter “Mediation Service”).

44.2 The Parties will cooperate with the Mediation Service and one another in selecting a mediator from the Mediation Service's panel of neutrals and in scheduling mediation proceedings. In the event that the Parties are unable to agree upon the selection of a mediator, the Parties shall request that the Mediation Service assign a mediator from its panel of neutrals with experience as a state or federal court judge.

44.3 The Parties agree that they will participate in the mediation in good faith and that they will share equally in the costs of mediation.

45. If the Parties are unable to resolve the Dispute through mediation, the Parties shall submit the Dispute to binding arbitration pursuant to the Federal Arbitration Act, 9 U.S.C. § 1, *et seq.* (hereinafter the “**FAA**”). Notwithstanding any other provisions of this Agreement regarding applicable law, the Parties agree that the substantive and procedural

provisions of the FAA will apply to this Arbitration Agreement, to the exclusion of any state-specific substantive and procedural law regarding arbitration.

46. Arbitration shall be initiated by the aggrieved Party within thirty (30) days of the conclusion of mediation. In no event shall arbitration be demanded after the date the Claim would be barred by the applicable statute of limitations. Arbitration shall be conducted in accordance with the following terms:

46.1. Arbitration shall be conducted by a single neutral arbitrator from the National Roster of Arbitrators and administered according to the American Arbitration Association's ("AAA's") Commercial Arbitration Rules and Mediation Procedures then in effect, except as modified by this Agreement or as otherwise agreed to in writing by the Parties. A copy of the AAA's current Commercial Arbitration Rules and Mediation Procedures may be viewed [here](#).

46.2. In rendering the award, the arbitrator will determine the rights and obligations of the parties in accordance with the substantive law of the State of California, subject to the limitations on damages set forth in Paragraphs 47-50, *infra*.

46.3. The arbitrator shall award the prevailing Party the costs of mediation and arbitration.

46.4. This Arbitration Agreement is intended to be binding on and to inure to the benefit of the Parties, their principals, successors, assigns, affiliates, partners, employees, parent or subsidiary entities, and to any other persons or entities whose claims or defenses may arise out of or relate to this Agreement, including third party beneficiaries.

46.5. In the event a Dispute involves a third-party beneficiary of this Agreement, the third-party beneficiary shall be excused from compliance with the notice and opportunity to cure requirements of Paragraphs 17 and 43, *supra* and shall also be excused from the mediation required under Paragraph 44, *supra*. The costs of any arbitration involving a Party and a third-party beneficiary of this Agreement shall be borne solely by the Party involved in the Dispute, unless such Dispute involves both Parties, in which case the Parties shall share equally in the costs of arbitration. In no event shall a third-party beneficiary be responsible for the costs of arbitration pursuant to this Arbitration Agreement.

46.6. Any arbitration award shall be binding on the Parties and on any third-party beneficiaries. This binding Arbitration will not be subject to appeal.

Limitation on Damages

47. As a result of any Dispute, no Party shall be liable to the other Party or to any third-party beneficiary for any indirect, incidental, or consequential damages under any theory, even if the Party allegedly causing such damages has been advised of the possibility of such damages. The Parties waive any right to recover such damages.

48. As a result of any Dispute, in no event shall any Party be liable to the other Party or to any third-party beneficiary for punitive or exemplary damages, unless specifically provided by statute. The Parties waive any right to recover such damages unless specifically provided by statute.

49. In the event that Care Solace is found liable to School District or any third-party beneficiary as the result of a Dispute, or in the event that School District is found liable to any third-party beneficiary, liability shall not exceed the total general liability insurance amount in Care Solace's certificate of insurance pursuant to this Agreement. In no event shall Care Solace be held liable for the sole negligence of any other Party, including School District.

50. The prevailing Party in any Dispute will be entitled to recover, in addition to costs and any other damages or award, all reasonable attorneys' fees associated with the action.

Miscellaneous Terms

51. Performance. The Parties agree to do everything necessary to ensure that the terms of this Agreement take effect and each Party will use its best efforts to ensure that Authorized Users are made aware of the Services and their ability to access the Branded Site.

52. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of California without giving effect to any choice or conflict of law provision or rule (whether of California or any other jurisdiction) that would cause the application of laws of any jurisdiction other than those of the California. The sole exception to this Paragraph is that the Arbitration Agreement set forth in Paragraphs 42-50, *supra*, shall be governed by the procedural and substantive provisions of the FAA.

53. Venue for Arbitration. Arbitration conducted as set forth in Paragraphs 42-50, *supra*, shall take place in Orange County, CA.

54. Notices. All notices, requests, demands or other communications required by this Agreement between Care Solace and School District shall be in writing and shall be deemed given and served upon delivery, if delivered personally or by email, or three (3) days after mailing by U.S. mail as follows:

If to School District:

California Pacific Charter School
4101 Birch St Ste 150
Newport Beach, CA 92660
Attention: Christine Feher
Superintendent
Email: cfeher@cal-pacs.org

If to Care Solace:

Care Solace, Inc.
120 Birmingham Drive, Suite 200
Cardiff, CA 92007

Attention: Chad Castruita

Email: chad.castruita@caresolace.org

Any Party may change the address or persons to which notice is to be provided by giving written notice of the change of address or persons to the other Party in the manner provided for giving notice in this paragraph.

55. Third-Party Beneficiaries. The Parties agree that this Agreement is intended to benefit Authorized Users as third-party beneficiaries and that the Parties' mutual intent to confer a benefit upon Authorized Users as third-party beneficiaries of this Agreement is a material part of the Agreement's purpose. The Parties expressly agree that it is their intention by this Agreement that all Claims, as that term is defined in Paragraph 39, *supra*, brought by third-party beneficiaries including, but not limited to Authorized Users, shall be subject to the Arbitration Agreement set forth in Paragraphs 42-50, *supra*.

56. Waiver. The waiver by either Party of a breach, default, delay or omission of any of the provisions of this Agreement by the other Party shall not be construed as a waiver of any subsequent breach of the same or any other provision of this Agreement.

57. Continuing Obligations. The following obligations shall survive the expiration or termination of this Agreement: (i) any and all warranty disclaimers, limitations of liability and indemnities granted by either Party herein; (ii) any covenant granted herein for the purpose of determining ownership of, or protecting, the Proprietary Rights, including without limitation, the Confidential Information of either Party, or any remedy for breach thereof; and (iii) the payment of any money due to Care Solace.

58. Force Majeure. Neither Party shall be liable for damages for any delay or failure to perform any obligation imposed by this Agreement if such delay or failure arises out of causes beyond the Party's reasonable control and without their fault or negligence, including, but not limited to, acts of God, acts of civil or military authority, fires, riots, wars, national or regional emergencies, pandemics, embargoes, Internet disruptions, hacker attacks, any action taken by a governmental authority, or telecommunications failures. A Party whose performance is affected by any of the foregoing shall give written notice to the other Party stating the period of time the occurrence is expected to continue, and shall use diligent efforts to end the failure or delay and minimize the effects of such delay. Notwithstanding anything to the contrary contained herein, if either Party is unable to perform hereunder for a period of thirty (30) consecutive days, then the other Party may terminate this Agreement immediately by providing ten (10) days written notice. Should the application of this Paragraph 58 become the source of a Dispute between the Parties, then either Party may immediately initiate the dispute resolution process outlined in the Arbitration Agreement, Paragraphs 42-50, *supra*, without first providing notice and an opportunity to cure as set forth in Paragraphs 17 and 43, *supra*. Any written notice under this Paragraph 58 must comply with the written notice requirements of Paragraph 54, *supra*.

59. Modification of Agreement. Any amendment or modification of this Agreement will only be binding if evidenced in writing and signed by each Party or an authorized representative of each Party with authority to bind the Party. Any amendment or modification must comply with the notice requirements of Paragraph 54, *supra*.

60. Assignment. Care Solace will not assign or otherwise transfer its obligations under this Agreement without the written consent of School District.

61. Entire Agreement. This Agreement contains the entire agreement with respect to the subject matter hereof and supersedes all prior negotiations, understandings, or agreements, written or oral, including but not limited to School District's purchase orders or like documents, which shall be for administrative convenience only and which shall have no substantive force or effect. It is agreed that there is no representation, warranty, collateral agreement or condition affecting this Agreement except as expressly provided in this Agreement.

62. Titles/Headings. Titles and Headings are utilized in this Agreement for the convenience of the Parties only and are not to be considered when interpreting this Agreement.

63. Severability. In the event that any of the provisions of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable parts severed from the remainder of this Agreement.

64. Counterparts. This Agreement may be executed in counterparts which, taken together, shall constitute one original document.

65. Authority to Execute Agreement. Each individual signing this Agreement warrants and represents that they have been authorized to enter into this Agreement on behalf of the Party.

SIGNATURES ON NEXT PAGE – REMAINDER OF PAGE INTENTIONALLY BLANK

IN WITNESS WHEREOF the Parties hereto have executed this Agreement as of the date first set forth above.

Care Solace, Inc. ("Care Solace")

Printed Full Name: Anita Ward

Title: Chief Growth Officer

Signature: _____

Date: _____

California Pacific Charter School ("School District")

Printed Full Name: _____

Title: _____

Signature: _____

Date: _____

Accounts Payable Information:

School District Dept: _____

Accounts Payable contact:

Name: _____

Email: _____

Phone: _____



Customer name: California Pacific
Charter School

Primary contact name:
Daisy Carlos

Primary contact email:
dcarlos@cal-pacs.org

**NoRedInk Remittance Address
for Checks:**
NoRedInk Corp.
PO Box 92507
Las Vegas, NV 89193-2507

Billing address:
940 S Coast Dr, Ste 185
Costa Mesa, California 92626
United States

Will a PO be required? (If Yes, please provide form)

Billing email:

Billing contact name:

Service start date:
07-01-2025

Service end date:
06-30-2026

Payment terms:
Upfront

Billing terms:
Net 30

SUMMARY

PRODUCT	SCHOOL	DESCRIPTION	SALES PRICE	QTY	TOTAL PRICE
Live Virtual Training	California Pacific Charter School	Each virtual training session can have up to 20 teachers.	\$550.00	1	\$550.00
School NoRedInk Premium	California Pacific Charter School	NoRedInk Premium for up to 600 students.	\$9,620.10	1	\$9,620.10
TOTAL:					\$10,170.10

- Start date will be as stated or later pending receipt of signatures and any required documents (PO and tax exempt certificates, as applicable).
- End date will be as stated or later to maintain the term length.
- If applicable, all unused Premium training services will expire annually on the service end date.
- Training dates can only be confirmed after order forms are signed by both parties.
- If applicable, state sales tax will be added to your invoice unless proof of exemption has been received by NoRedInk prior to invoicing.

Please sign and return to: lauren.behrmann@noredink.com

**Contract
terms:**

This Order Form incorporates and is subject to the Master Services Terms — collectively the “Agreement” — and constitutes a binding contract entered into by and between NoRedInk Corp. (“NoRedInk”), a Delaware corporation with its principal place of business at 548 Market Street, PMB 66984, San Francisco, CA 94105, and the entity listed below as client (“Client”). The Master Services Terms are available at: [NoRedInk Master Services Agreement](#). The Data Protection Addendum is available at: [NoRedInk Data Protection Addendum](#)



NoRedInk Corp. Signature	California Pacific Charter School Signature
Signature: Name: Title: Head of Customer Success Date:	Signature: Name: Title: Email: Date:



CALIFORNIA PACIFIC CHARTER - RENEWAL AND CUSTOM DASHBOARD

#20250321-142821769

Issued

March 21, 2025

Expires

April 20, 2025

Parsec Education

736 Fulton St.

Fresno, CA 93721

United States

Summer Whitley

summer@parseceducation.com

Prepared for

California Pacific Charter - San Diego

Birch Street 4101, 250

Newport Beach, California 92660

United States

Christine Feher

Superintendent

cfeher@cal-pacs.org

(855) 225-7227

Parsec Education equips schools with the tools and expert guidance needed to make data actionable, save time, and drive real improvements in student outcomes.

Products & Services

Products & Services	Billing Frequency	Quantity	Unit price	Price
Analytics: Premium Standard Package Plus: Census-Day (CBEDS) Enrollment Local Assessment (iReady, NWEA, Renaissance, Illuminate, and more) State Test ELPAC/CAST 4-Year Cohort Graduation Percent Towards Standard Reports Presentation Ready Reports Student Growth and Multiple Measure Reports- doesn't include at- tendance and be- havior (attendance and discipline would require SIS integration and custom pricing) Student Status and Growth Certificates		1	\$17,000.00	\$12,750.00 after 25% discount for 1 year

Products & Services	Billing Frequency	Quantity	Unit price	Price
Add-On: Custom Dashboard- Attendance Attendance cus- tom dashboard		1	\$9,500.00	\$7,125.00 after 25% discount for 1 year
One-time subtotal				\$19,875.00
				after \$6,625.00 discount
Total				\$19,875.00

Comments

Please Review and Sign by March, 31, 2025. Agreements not signed within the timeframe are subject to price increase

Terms and Conditions

The Service Order, along with the Terms of Service found here: <https://www.parseceducation.com/terms-of-service/>, Parsec Privacy Policy found here: <https://www.parseceducation.com/pages/privacy-policy>, and the Acceptable Use Policy found here: <https://www.parseceducation.com/pages/acceptable-use-policy>, constitute the entire “Agreement” by and between the Client and Parsec.

Data Sharing Agreement:
https://drive.google.com/file/d/1aY_K8DL_IURGqNM37AT9R9hcdDDmzsKq/view?usp=sharing

Below are the dates this contract goes into effect and subsequently terminates.

Effective Date: 3/24/25

Termination Date: 6/30/26

March Promotion, custom dashboard effective immediately with deferred invoicing to July 1, 2025. Total contract amount due July 1, 2025

Project Acceptance

Signature

Before you sign this quote, an email must be sent to you to verify your identity. Find your profile below to request a verification email.

Christine Feher

cfeher@cal-pacs.org

[sig|req|signer1]

Babatunde Ilori

babatunde@parseceducation.com

[sig|req|signer2]

Renaissance

2911 Peach Street, Wisconsin Rapids, WI 54494-1905

PO Box 8036, Wisconsin Rapids, WI 54495

Phone: (800) 338-4204 | Fax: (877) 280-7642

Federal I.D. 39-1559474

www.renaissance.comQuote
Q-165534**California Pacific Charter Schools - 8286404****Primary Contact**

Christine Feher

Email - cfeher@cal-pacs.org

940 S Coast Dr Ste 185

Costa Mesa, CA 92626-1780

Billing Contact**Quote Summary**

School Count: 3

Renaissance Products & Services Total	\$11,806.50
Estimated Sales Tax	\$0.00
Shipping Cost	\$0.00
Grand Total	USD \$11,806.50

This quote includes: Nearpod and Flocabulary.

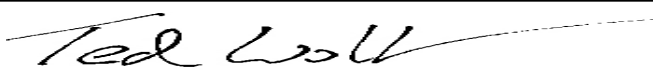
By signing below, Customer:

- Acknowledges that the Person signing this Quote is authorized to do so on behalf of Customer.
- Agrees Customer's access to and use of the Products and Services referenced in the Quote (and any other quote issued to Customer during the Subscription Period) are subject to compliance with the Renaissance Terms of Service and License located at <https://doc.renlearn.com/KMNet/R62416.pdf>, incorporated herein by reference.
- Acknowledges and agrees that the applicable Data Protection Addendum and Privacy Notices located at <https://docs.renaissance.com/R62068> are incorporated into this Agreement. Additional information about Renaissance's privacy and security is available at <https://www.renaissance.com/privacy/>.

To accept this offer and place an order, please sign and return this Quote.

Renaissance will issue an Invoice for this Quote promptly after the date the Order is processed at Renaissance. If Customer requires a purchase order, Customer agrees to provide the purchase order to Renaissance as an attachment to this signed quote. Customer agrees to pay the invoice within 30 days after the Invoice Date.

Customer indicates that no Purchase Order is required, and that Billing Contact information is correct.

Renaissance Learning, Inc.	California Pacific Charter Schools
	By:
Name: Ted Wolf	Name: Christine Feher
Title: Chief Financial Officer	Title: Superintendent
Date: 24-Mar-2025	Date:

Email: electronicorders@renaissance.com

If changes are necessary, or additional information is required, please contact your account executive Alexis Mauren at (760) 424-5715. Thank you.

All quotes and orders are subject to availability of merchandise. This Quote is valid for 60 days from the date under Renaissance's signature. Professional development expires one year from purchase date. Alterations to this quote will not be honored without Renaissance

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Quote
Q-165534

approval. Please note: Any pricing or discount indicated is subject to change with alterations to the quote. Tax has been estimated and is subject to change without notice. Unless you provide Renaissance with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with this order.

United States government and agency transactions into Arizona: The Tax or AZ-TPT item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Arizona Transaction Privilege Tax ('TPT'). The incidence of the TPT is on Renaissance Learning for the privilege of conducting business in the State of Arizona. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

Hawaii residents only: Orders shipped to Hawaii residents will be subject to the 4.166% (4.712% O'ahu Is.) Hawaii General Excise tax. United States government and agency transactions into Hawaii: The Tax or General Excise Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Hawaii General Excise Tax. The incidence of the General Excise Tax is on Renaissance Learning for the privilege of conducting business in the State of Hawaii. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

New Mexico residents only: Orders shipped to New Mexico residents will be subject to the 5.125% (Location Code: 88-888) Gross Receipts tax. United States government and agency transactions into New Mexico: The Tax or Gross Receipts Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the New Mexico Gross Receipts Tax. The incidence of the Gross Receipts Tax is on Renaissance Learning for the privilege of conducting business in the State of New Mexico. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply. Starting July 1, 2021 New Mexico requires sellers to collect tax on the state and local rate. This varies depending on the city and county.

Students can become their most amazing selves — only when teachers truly shine. Renaissance amplifies teachers' effectiveness in the classroom — transforming data into actionable insights to improve learning outcomes. Remember, we're here to ensure your successful implementation. Please allow 30-90 days for installation and set-up.

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Quote
 # Q-165534

Quote Details			
California Pacific Charter - San Diego			
Products & Services	Quantity	Unit Price	Total
Nearpod			
Quote Year 1 31-Aug-2025 – 31-Aug-2025			
Nearpod Premium Plus	283	\$0.00	\$0.00
Boardworks Add On	283	\$0.00	\$0.00
Nearpod's 21st Century Readiness Program	283	\$0.00	\$0.00
Quote Year 1 Subtotal			\$0.00
Quote Year 2 01-Sep-2025 – 30-Jun-2026			
Nearpod Premium Plus	283	\$11.87	\$3,359.21
Boardworks Add On	283	\$0.00	\$0.00
Nearpod's 21st Century Readiness Program	283	\$0.00	\$0.00
Nearpod Social Studies Program	283	\$0.00	\$0.00
Nearpod Math Program (Standards View)	283	\$0.00	\$0.00
Quote Year 2 Subtotal			\$3,359.21
Flocabulary			
Quote Year 1 31-Aug-2025 – 31-Aug-2025			
Flocabulary Plus	283	\$0.00	\$0.00
Quote Year 1 Subtotal			\$0.00
Quote Year 2 01-Sep-2025 – 30-Jun-2026			
Flocabulary Plus	283	\$2.02	\$571.66
Quote Year 2 Subtotal			\$571.66
California Pacific Charter - San Diego Total			\$3,930.87
California Pacific Charter - Sonoma			
Products & Services	Quantity	Unit Price	Total
Nearpod			
Quote Year 1 31-Aug-2025 – 31-Aug-2025			
Nearpod Premium Plus	283	\$0.00	\$0.00
Boardworks Add On	283	\$0.00	\$0.00
Nearpod's 21st Century Readiness Program	283	\$0.00	\$0.00
Quote Year 1 Subtotal			\$0.00
Quote Year 2 01-Sep-2025 – 30-Jun-2026			
Nearpod Premium Plus	283	\$11.87	\$3,359.21

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Boardworks Add On	283	\$0.00	\$0.00
Nearpod's 21st Century Readiness Program	283	\$0.00	\$0.00
Nearpod Social Studies Program	283	\$0.00	\$0.00
Nearpod Math Program (Standards View)	283	\$0.00	\$0.00
Quote Year 2 Subtotal			\$3,359.21

Flocabulary			
Quote Year 1 31-Aug-2025 – 31-Aug-2025			
Flocabulary Plus	283	\$0.00	\$0.00
Quote Year 1 Subtotal			\$0.00
Quote Year 2 01-Sep-2025 – 30-Jun-2026			
Flocabulary Plus	283	\$2.02	\$571.66
Quote Year 2 Subtotal			\$571.66
California Pacific Charter - Sonoma Total			\$3,930.87

California Pacific Charter- Los Angeles

Products & Services	Quantity	Unit Price	Total
Nearpod			
Quote Year 1 31-Aug-2025 – 31-Aug-2025			
Nearpod Premium Plus	284	\$0.00	\$0.00
Boardworks Add On	284	\$0.00	\$0.00
Nearpod's 21st Century Readiness Program	284	\$0.00	\$0.00
Quote Year 1 Subtotal			\$0.00
Quote Year 2 01-Sep-2025 – 30-Jun-2026			
Nearpod Premium Plus	284	\$11.87	\$3,371.08
Boardworks Add On	284	\$0.00	\$0.00
Nearpod's 21st Century Readiness Program	284	\$0.00	\$0.00
Nearpod Social Studies Program	284	\$0.00	\$0.00
Nearpod Math Program (Standards View)	284	\$0.00	\$0.00
Quote Year 2 Subtotal			\$3,371.08
Flocabulary			
Quote Year 1 31-Aug-2025 – 31-Aug-2025			
Flocabulary Plus	284	\$0.00	\$0.00
Quote Year 1 Subtotal			\$0.00
Quote Year 2 01-Sep-2025 – 30-Jun-2026			
Flocabulary Plus	284	\$2.02	\$573.68
Quote Year 2 Subtotal			\$573.68
California Pacific Charter- Los Angeles Total			\$3,944.76

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Quote

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Coversheet

Consent - Personnel Services

Section:	VII. Consent
Item:	C. Consent - Personnel Services
Purpose:	Vote
Submitted by:	
Related Material:	2025-2026 CERTIFICATED Employee Work Year Calendar 220.pdf 2025-2026 CERTIFICATED Employee Work Year Calendars 205.pdf 2025-2026 CERTIFICATED Employee Work Year Calendars 200.pdf 2025-2026 CERTIFICATED Employee Work Year Calendars 190.pdf 2025-2026 CERTIFICATED Employee Work Year Calendars 185.pdf 2025-2026 CERTIFICATED Employee Work Year Calendars 175.pdf 2025-2026 CLASSIFIED Employee Work Year Calendars 12 month.pdf 2025-2026 CLASSIFIED Employee Work Year Calendars 185 days.pdf 2025-2026 CLASSIFIED Employee Work Year Calendars 175 days.pdf 2025-2026 CLASSIFIED Employee Work Year Calendars 170 days.pdf BUS One-Time Discretionary Bonus - Romy Mason.pdf

220-Day Certificated Work Year Calendar (2025-2026)

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California Pacific Charter Schools

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CLASSIFIED 175 DAYS Work Year Calendar (2025-2026)

HOLIDAYS:	
7/4/2025	
9/2/2025	
11/11/2025	
11/24 - 11/28/2025	
12/24 - 12/31/2025	
1/1/2026	
1/19/2026	
2/16/2026	
5/26/2026	
6/19/2026	
SCHOOL DATES:	
8/27/2025 - 6/5/2026	<i>First and Last Days of School</i>
LATE START:	
11/3/2025 - 48 days	75% Late Start

Board Approval:	05/13/2025
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CLASSIFIED 170 DAYS Work Year Calendar (2025-2026)

HOLIDAYS:	
	7/4/2025
	9/2/2025
	11/11/2025
	11/24 - 11/28/2025
	12/24 - 12/31/2025
	1/1/2026
	1/19/2026
	2/16/2026
	5/26/2026
	6/19/2026
SCHOOL DATES:	
8/27/2025 - 6/5/2026	First and Last Days of School
LATE START:	
11/7/2025 - 47 days	75% Late Start

Board Approval:	05/13/2025
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CALIFORNIA PACIFIC CHARTER SCHOOLS**Agenda Item:****Date:** May 13, 2025

	Correspondence/Proposals/Reports
X	Consent Agenda
	Business/Financial Services
	Education/Student Services
X	Personnel Services
	Curriculum
	Policy Development

Item Requires Board Action: X**Item is for Information Only:** _____**Item:** Approval of One-Time Discretionary Bonus - Romy Mason

Background: A one-time discretionary bonus is recommended to recognize Ms. Romy Mason, Special Education Data & Compliance Specialist for additional duties performed as part of the Medi-Cal Billing Reimbursement program implementation for reimbursement of allowable services for students with special needs. Ms. Mason assisted the Superintendent in the preparation of the application, compiling student data, and performed duties outside of her job classification at a high level of independence and initiative that warrant recognition and compensation. Ms. Mason's efforts resulted in significant cost reimbursement for the schools and will create a new revenue source to support our students.

It is recommended the Board approve a one-time discretionary bonus for Ms. Mason's exceptional performance and additional duties.

Fiscal Impact: \$1,000

Coversheet

Consent - Policy Development

Section: VII. Consent
Item: D. Consent - Policy Development
Purpose: Vote
Submitted by:
Related Material:

BUS Policy Review 3000 Series - May 2025.pdf
CPCS - 3000 Fiscal Policy Overview.pdf
CPCS - 3005 Purchasing Fiscal Policy.pdf
CPCS - 3005 Purchasing Fiscal Policy_redline_5.13.25.pdf
CPCS - 3011 Banking And Accounts Payable Fiscal Policy.pdf
CPCS - 3011 Banking And Accounts Payable Fiscal Policy_redline_5.13.25.pdf
CPCS - 3012 Purchasing Card Fiscal Policy.pdf
CPCS - 3012 Purchasing Card Fiscal Policy_redline_05.13.25.pdf
CPCS Purchase Card Receipt Acknowledgement Form REV MAY 2025.pdf
CPCS - 3015 Accounts Receivable Fiscal Policy.pdf
CPCS - 3015 Accounts Receivable Fiscal Policy_redline_5.13.25.pdf
CPCS - 3016 Third-Party Processor Policy.pdf
CPCS - 3016 Third-Party Processor Policy_redline_5.13.25.pdf
CPCS - 3020 Expenses Fiscal Policy.pdf
CPCS - 3020 Expenses Fiscal Policy_redline_5.13.25.pdf
CPCS Lost or Missing Receipt Form REV. MAY 2025.pdf
CPCS - 3025 Finance Fiscal Policy.pdf
CPCS - 3025 Finance Fiscal Policy_redline_5.13.25.pdf
CPCS - 3030 Investment Policy.pdf
CPCS - 3100 Education Partner Code of Conduct.pdf
CPCS - 3100 Education Partner Code of Conduct_redline_5.13.25.pdf
CPCS - 3105 Education Partner Risk Management Policy.pdf
CPCS - 3105 Education Partner Risk Management Policy_redline_5.13.25.pdf
CPCS - 3110 Education Partner Application and Pre Approval.pdf
CPCS - 3120 Name and Logo Use Policy.pdf
CPCS - 3125 Intraorganizational Loan Policy.pdf
CPCS - 3125 Intraorganizational Loan Policy_redline_5.13.25.pdf
CPCS - 3135 Gift Acceptance Policy.pdf
CPCS - 3135 Gift Acceptance Policy_redline_05.13.25.pdf
CPCS - 3140 Uncollectible Debt Policy.pdf
CPCS - 3140 Uncollectible Debt Policy_redline_5.13.25.pdf
CPCS - 3150 Reserves Fiscal Policy.pdf
CPCS - 3150 Reserves Fiscal Policy_redline_5.13.25.pdf

CALIFORNIA PACIFIC CHARTER SCHOOLS**Agenda Item:****Date:** May 13, 2025

	Correspondence/Proposals/Reports
	Consent Agenda
X	Business/Financial Services
	Education/Student Services
	Personnel Services
	Curriculum
X	Policy Development

Item Requires Board Action: X**Item is for Information Only:** _____

Item: Approval of existing board policies reviewed and revised by staff for the 2025-26 School Year.

Background:

To ensure strict adherence to State and Federal laws governing California Pacific Charter School's business and non-instructional operations, as well as to maintain compliance with relevant audit and accounting standards, the Board is asked to approve the following policy as presented.

REVIEWED

The following policies were reviewed for accuracy, consistency, and alignment with current practices. No revisions were necessary at this time.

3000 Series - Business and Non Instructional

3000 - CPCS Fiscal Control Policy

3030 - CPCS Investment Policy

REVISED

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

3000 Series - Business and Non Instructional**3005 - CPCS Purchasing Fiscal Policy**

- “General Purchasing Authority” subsection has been revised to enhance clarity and readability using a list format; no changes were made to purchasing limits or procedures.
- Consolidated the “Contracts for Service” subsection into the “General Purchasing Authority” subsection for improved organization and coherence.
- Removed outdated reference to approval via the online purchase order system, which is no longer in practice.
- Deleted provision, “The Board must approve all contracts over \$20,000. Contracts up to \$30,000 may be approved with ratification.” as this information is already included earlier in the policy’s list format.
- Created a new “Individualized Education Program (IEP) Specific Purchasing Authority” subsection to clearly define IEP-related purchasing guidelines, which were previously included in the “General Purchasing Authority” subsection.
- Replaced Assistant Director of Fiscal Services with Director of Fiscal Services.

3011 - CPCS Banking And Accounts Payable Fiscal Policy

- Removed outdated references to the online purchase order (PO) system, as it is no longer in use. CalPac now utilizes internal PO templates, and not all purchases require a PO. Language was updated to reflect this practice more accurately.
- Removed the provision allowing the Superintendent to authorize recurring payments without a PO within a predefined dollar range, as this exception is no longer necessary and could cause confusion during audits given current purchasing procedures.
- Replaced Assistant Director of Fiscal Services with Director of Fiscal Services.

3012 - CPCS Purchasing Card Fiscal Policy

- Clarified that the policy operates under the authority delegated by the Board of Directors, ensuring clear governance.
- Added subsection headings “Documentation Requirements” and “Cardholder Responsibility” to improve structure and readability.
- Added specific examples of prohibited card use (e.g., alcohol, entertainment, personal expenses) to strengthen internal controls and compliance, in addition to preventing misuse.
- Replaced Assistant Director of Fiscal Services with Director of Fiscal Services.
- Standardized formatting for numerical amounts (e.g., changed “\$10,000” to “ten-thousand dollars (\$10,000)”) to enhance clarity and consistency.

- Added new “Opening a New Credit Card” subsection detailing the procedures and requirements for initiating a new account.
- Added new “Closing an Existing Credit Card Account” subsection outlining the steps for properly closing accounts to ensure financial accuracy and prevent unauthorized use.

3015 - CPCS Accounts Receivable Fiscal Policy

- Clarified procedures for handling check receipts by specifying the use of a deposit stamp and documenting the date of receipt.
- Replaced Assistant Director of Fiscal Services with Director of Fiscal Services.

3016 - CPCS Third-Party Processor Policy

- Replaced Assistant Director of Fiscal Services with Director of Fiscal Services.
- The School will now cover the transaction fee. Currently, CalPac's main third-party processor is PayPal with a 3% transaction fee. The annual cost (under \$300) is minimal relative to the overall budget and is outweighed by the significant benefits of reducing administrative workload for school staff.
- Added new “Opening a Third-Party Processor Account” subsection detailing the procedures and requirements for initiating a new account.
- Added new “Closing an Existing Third-Party Processor Account” subsection outlining the steps for properly closing accounts to ensure financial accuracy and prevent unauthorized use.

3020 - CPCS Expenses Fiscal Policy

- Standardized formatting for numerical amounts (e.g., changed “75.00” to “seventy-five dollars (\$75)” to enhance clarity and consistency.
- Replaced the mileage reimbursement provision with a reference to CPCS - 4150 Mileage Reimbursement Policy to ensure consistency and prevent conflicting guidance.
- Added additional wording and formatting updates for clarity and consistency.

3025 - CPCS Finance Fiscal Policy

- Standardized formatting for numerical amounts (e.g., changed “\$10,000” to “ten-thousand dollars (\$10,000)”) to enhance clarity and consistency.
- Replaced Assistant Director of Fiscal Services with Director of Fiscal Services.
- Added a provision for Education Protection Account (EPA) reporting. This addition outlines the requirements for preparing and presenting the EPA spending plan.

3100 - CPCS Education Partner Code of Conduct

- The policy has undergone revisions to improve wording and formatting, ensuring clarity and consistency throughout the document.
- Added that Education Partners are not agents or employees of the School. However, it

also clarifies that they have specific duties to the School and its stakeholders related to the products and services they provide.

- Included examples of unacceptable behaviors specific to the virtual online classroom.
- Revised acceptable behaviors to remove pats on the back, and added fist bumps.
- Provided more clarification in the “Comprehensive Fingerprint & Background Check Requirements” subsection.
- In the “Duty To Report Suspected Misconduct” subsection, classified that Education Partners are mandated reporters in addition to other improved wording and formatting.
- Added new “Compliance with Applicable Laws” subsection outlines the requirement for all Education Partners to comply with applicable local, state, and federal laws—including child safety, health and safety, labor standards, data privacy, and accessibility mandates—as a condition of working with the School.
- Added new “Student Privacy & Family Educational Rights and Privacy Act (FERPA)” subsection establishing the responsibility of Education Partners to comply with FERPA and other privacy laws by safeguarding student educational records and personally identifiable information. This ensures that student data is not collected, used, or shared without proper authorization.

3105 - CPCS Education Partner Risk Management Policy

- The policy has undergone revisions to improve wording and formatting, ensuring clarity and consistency throughout the document.
- Removed language about determining High Risk and Low Risk Education Partners. Much of this policy was more applicable to the now discontinued Homeschool program. CalPac no longer engages in any activity that would be considered high risk, furthermore CalPac's duty is to ensure safety first and foremost.
- In the “Process” subsection:
 - Clarified that Education Partners are independent contractors, not employees of the School, aligning with existing practice and legal standards.
 - Clarified that all Education Partners who have direct contact with students must complete background checks and fingerprinting, aligning with existing practice and legal standards.

3125 - CPCS Intraorganizational Loan Policy

- Wording and formatting changes to enhance clarity and consistency.
- Added guidance for the written Intraorganizational Loan Agreement.

3135 - CPCS Gift Acceptance Policy

- Replaced Assistant Director of Fiscal Services with Director of Fiscal Services.

3140 - CPCS Uncollectible Debt Policy

- Added subsection headings “Criteria for Declaring Debt Uncollectible” and “Authority to Declare Debt Uncollectible” to improve structure and readability.

3150 - CPCS Reserves Fiscal Policy

- Replaced Assistant Director of Fiscal Services with Director of Fiscal Services.

RESCIND

The following is a current policy which is no longer applicable and should therefore be archived.

3000 Series - Business and Non Instructional

3110 - CPCS Education Partner Application and Pre-Approval

- This policy is no longer applicable, as it was created for the Homeschool program that CalPac has since discontinued.

3120 - CPCS Name and Logo Use Policy

- This policy is no longer applicable, as it was created for the Homeschool program that CalPac has since discontinued.

Fiscal Impact: None.

BUSINESS/NON-INSTRUCTIONAL**3000-CPCS****FISCAL CONTROL OVERVIEW**

The Board of Directors (“Board”) of California Pacific Charter Schools (“School”) has reviewed and adopted the following fiscal control policy and procedures to ensure the most effective use of the School’s funds to support the mission of the School and to ensure that the funds are budgeted, accounted for, expended, and maintained appropriately.

1. The Board formulates financial policies and procedures, delegates administration of the policies and procedures to the Superintendent, and reviews operations and activities on a regular basis.
2. The Superintendent has responsibility for all operations and activities related to financial management with oversight by the Board.
3. Financial duties and responsibilities shall be separated so that no one employee has sole control over cash receipts, disbursements, and reconciliation of bank accounts.
4. The Board shall commission an annual financial audit by an independent third-party auditor who will report directly to it. The Board shall approve the final audit report, and a copy shall be provided to the chartering authorities and other legally required entities. Any audit exceptions and/or deficiencies shall be resolved to the satisfaction of the Board and the chartering authority or authorities.

Annual Financial Audit

1. By January 1, annually, the Board shall appoint an audit committee to select an auditor.
2. Every six years, the Board or its audit committee shall solicit and review bids and select an independent certified public accountant to perform an annual fiscal audit pursuant to the provisions in the School’s charter(s) and applicable law.
3. The audit shall include, but not be limited to:
 - a. An audit of the accuracy of the financial statements;
 - b. An audit of the attendance accounting and revenue accuracy practices; and
 - c. An audit of the internal control practices.
4. The Board or its audit committee will review any audit exceptions or deficiencies and determine the means for resolving any such exceptions or deficiencies. Audit exceptions must be resolved to the satisfaction of the Board and the chartering authority or authorities, and in accordance with the procedures detailed in the School’s charter(s) and Education Code Section 47605(c)(5)(I).
5. The School shall complete its audit within ninety (90) days of the close of the fiscal year. A copy of the audit report shall be submitted to the chartering authority or authorities

BUSINESS/NON-INSTRUCTIONAL

3000-CPCS

FISCAL CONTROL OVERVIEW

within thirty (30) days of completion, and no later than December 15 of the fiscal year following the fiscal year for which the audit was performed, a copy of the School's annual, independent financial audit report for the preceding fiscal year shall be delivered to the chartering authority or authorities, State Controller, California Department of Education and County Superintendent of Schools.

BUSINESS/NON-INSTRUCTIONAL**3005-CPCS****PURCHASING FISCAL POLICY**

General Purchasing Authority

1. Under the authority delegated by the Board of Directors (“Board”), all purchases made on behalf of California Pacific Charter Schools (“School”) must be approved by the Superintendent or designee in accordance with the thresholds outlined below:
 - a. Purchases under \$10,000 may be approved by the Superintendent or designee without Board involvement.
 - b. Purchases between \$10,001 and \$20,000 that are routine and consistent with the approved budget may be approved by the Superintendent or designee and submitted to the Board for approval on the Consent Agenda.
 - c. Purchases between \$20,001 and \$29,999 may be approved by the Superintendent or designee but must be submitted for ratification by the Board at the next scheduled meeting.
 - d. Purchases of \$30,000 or more require prior approval by the Board before any commitment of funds is made.
2. When approving purchases, the Superintendent or designee shall:
 - a. Determine if the expenditure is budgeted.
 - b. Determine if funds are currently available for expenditures (i.e., cash flow).
 - c. Determine if the expenditure is allowable under the appropriate revenue source.
 - d. Determine if the price is competitive and prudent for all purchases. The determination must include documentation of a good faith effort to secure the lowest possible cost for comparable goods or services for purchases over \$10,000.
3. All purchases shall be made through the online purchasing system for the purposes of tracking and documentation.
4. Using personal funds to make purchases on behalf of the School shall be avoided to the maximum extent practicable. Employees who use personal funds to make unauthorized purchases shall not be reimbursed. Authorized purchases shall be promptly reimbursed upon submission of the receipts and approval of the Superintendent through the approved online system or by use of an expense reimbursement form as described in the Expense Reimbursement section below.
5. Consideration shall be taken of in-house capability and capacity to accomplish services before contracting for them for purchases over \$10,000. Such contracts shall be for task-related services that will be performed at the direction of the School and its Board, which shall ultimately maintain decision-making authority for the School and such services.
6. Written contracts clearly describing the scope of work to be performed shall be maintained for contract service providers over the \$10,000 threshold (e.g., consultants, independent contractors, subcontractors).
 - a. Contract service providers must show proof of being licensed and bonded, if

BUSINESS/NON-INSTRUCTIONAL**3005-CPCS****PURCHASING FISCAL POLICY**

- applicable, and of having adequate liability and worker's compensation insurance currently in effect. Contract service providers may list the School as an additional insured, to the extent practicable.
- b. Contract service providers who have contact with students shall be required to submit to fingerprinting requirements via LiveScan in order to comply with Education Code Section 45125.1.
 - c. Contract service providers who have frequent or prolonged contact with students shall be assessed and examined (if necessary) for tuberculosis prior to working with students.
- 7. All contracts must be signed by the Superintendent or designee.
 - 8. Contract service providers shall be paid in accordance with approved contracts after work is performed unless otherwise agreed upon in the contract.
 - 9. .
 - 10. The School shall comply with the Political Reform Act, and Government Code Section 1090 et seq., as applicable when entering into any contract.

Individualized Education Program (IEP) Specific Purchasing Authority

- 1. In accordance with applicable federal and state special education laws, and under the authority of the Board, the Superintendent is authorized to approve expenditures for services or materials explicitly required by a student's IEP, as recommended by the IEP team and deemed necessary for IEP implementation.
- 2. To ensure compliance and transparency, all such purchases must be processed through the School's established purchasing procedures. These purchases must be tracked and recorded in a manner that ensures compliance with all applicable special education funding, accounting, and reporting requirements.
- 3. The Superintendent or designee is responsible for verifying that each purchase aligns with the student's current IEP and that documentation is maintained in the student's special education file.

Asset Inventory

- 1. An asset is defined as all items, purchased with a value of \$1,000 or more and with a useful life of more than one year.
- 2. The School shall maintain an inventory or log of all assets. The log will include the original purchase price and date, a brief description, serial numbers(s), and any other pertinent information appropriate for documenting assets.
- 3. The School shall take a physical inventory of all assets before the end of each fiscal year,

BUSINESS/NON-INSTRUCTIONAL**3005-CPCS****PURCHASING FISCAL POLICY**

- indicating the condition and location of the asset.
4. The Superintendent shall immediately be notified of all cases of theft, loss, damage, or destruction of assets.
 5. The Superintendent shall prepare and submit to the Board written notification of plans for disposing of assets with a clear and complete description of the asset and the date of disposal.
 6. Surplus - Technology, devices, or office equipment will be logged on a surplus inventory list and submitted to the Board for authorization to discard upon expiration of warranty or when an item becomes damaged beyond repair or no longer useful to the school. Devices such as chromebooks may be discarded after two to three years and laptops may be discarded after four years or when no longer operating. Computers and peripheral equipment will be disposed of through an approved e-waste program. Items that are no longer of use to the school may be donated to other organizations as appropriate.

Fixed Asset Capitalization and Depreciation

1. Asset purchases that cost \$5,000 or more and have a useful life of more than one year should be capitalized and depreciated.
2. There are two types of assets: depreciable assets, also known as capital assets (this includes land even though it is not depreciated); and assets the School tracks for inventory purposes but does not depreciate. All assets shall be purchased and, when applicable, registered in the name of the School and not the name of an individual.
3. Assets that should be depreciated include furniture, fixtures, buildings, building improvements, and equipment. The straight-line depreciation and amortization method shall be used. Alternative or accelerated depreciation methods may be used when considered necessary and if approved by the Director of Fiscal Services.
4. Any assets purchased that cost \$5,000 or more should be recorded in a depreciable fixed asset schedule. The depreciable fixed asset schedule should include the following information:
 - Name of the asset
 - Location of the asset
 - Asset class (e.g., equipment)
 - Description
 - Serial number
 - Asset tag number
 - Date purchased and placed in service
 - Vendor purchased from
 - Original cost

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- Depreciation method
- Estimated useful life
- Accumulated depreciation
- Net book value
- Estimated salvage value, if any

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- ~~1. The Superintendent or designee must approve all purchases on behalf of California Pacific Charter Schools ("School"), and may authorize up to \$20,000. The Superintendent or designee may authorize expenditures up to \$30,000 with ratification by the Board of Directors ("Board"). For Special Education purchases related to a student's Individual Education Plan (IEP), the Superintendent may authorize purchases that exceed \$20,000 with ratification by the Board. ¶~~
- ~~2. The Board must pre-approve contracts over \$20,000, except as related to materials or services outlined in a student's IEP. The Superintendent or designee may approve contracts up to \$30,000 with ratification by the Board. ¶~~
- ~~3. Contracts that are considered routine and ranging \$10,000-\$19,999 should be listed under "Consent" in the Board agenda to be approved/adopted by a single motion. ¶~~
- ~~4. For materials or services outlined in a student's IEP, the Superintendent or designee may authorize materials and/or service expenditures recommended by the IEP team up to \$20,000 without prior Board approval. The Superintendent or designee must confirm the need for the purchase and/or service pursuant to the student's IEP. The expenditures must be submitted to the Board for ratification at the subsequent board meeting, except for materials and/or service expenditures over \$30,000 which must be approved in advance by the Board.~~

General Purchasing Authority

1. Under the authority delegated by the Board of Directors ("Board"), all purchases made on behalf of California Pacific Charter Schools ("School") must be approved by the Superintendent or designee in accordance with the thresholds outlined below:
 - a. Purchases under \$10,000 may be approved by the Superintendent or designee without Board involvement.
 - b. Purchases between \$10,001 and \$20,000 that are routine and consistent with the approved budget may be approved by the Superintendent or designee and submitted to the Board for approval on the Consent Agenda.
 - c. Purchases between \$20,001 and \$29,999 may be approved by the Superintendent or designee but must be submitted for ratification by the Board at the next scheduled meeting.
 - d. Purchases of \$30,000 or more require prior approval by the Board before any commitment of funds is made.
2. When approving purchases, the Superintendent or designee shall:
 - a. Determine if the expenditure is budgeted.
 - b. Determine if funds are currently available for expenditures (i.e., cash flow).
 - c. Determine if the expenditure is allowable under the appropriate revenue source.
 - d. Determine if the price is competitive and prudent for all purchases. The determination

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- must include documentation of a good faith effort to secure the lowest possible cost for comparable goods or services for purchases over \$10,000.
3. All purchases shall be made through the online purchasing system for the purposes of tracking and documentation.
 4. Using personal funds to make purchases on behalf of the School shall be avoided to the maximum extent practicable. Employees who use personal funds to make unauthorized purchases shall not be reimbursed. Authorized purchases shall be promptly reimbursed upon submission of the receipts and approval of the Superintendent through the approved online system or by use of an expense reimbursement form as described in the Expense Reimbursement section below.

**~~Contracts for Service~~**

5. ~~Consideration shall be taken of in-house capability and capacity to accomplish services before contracting for them for purchases orders (PO's) over \$10,000. Such contracts shall be for task-related services that will be performed at the direction of the School and its Board, which shall ultimately maintain decision-making authority for the School and such services.~~
6. ~~Written contracts clearly describing the scope of work to be performed shall be maintained for contract service providers over the \$10,000 threshold (e.g., consultants, independent contractors, subcontractors).~~
 - a. ~~Contract service providers must show proof of being licensed and bonded, if applicable, and of having adequate liability and worker's compensation insurance currently in effect. Contract service providers may list the School as an additional insured, to the extent practicable.~~
 - b. ~~Contract service providers who have contact with students shall be required to submit to fingerprinting requirements via LiveScan in order to comply with Education Code Section 45125.1.~~
 - c. ~~Contract service providers who have frequent or prolonged contact with students shall be assessed and examined (if necessary) for tuberculosis prior to working with students.~~
7. ~~All contracts must be signed outside of the School's online purchase order system must be approved and signed by the Superintendent or designee.~~
8. ~~Contract service providers shall be paid in accordance with approved contracts after work is performed unless otherwise agreed upon in the contract.~~
9. ~~The Board must approve all contracts over \$20,000. Contracts up to \$30,000 may be approved with ratification.~~
10. ~~The School shall comply with the Political Reform Act, and Government Code Section 1090 et seq., as applicable when entering into any contract.~~

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Individualized Education Program (IEP) Specific Purchasing Authority

1. In accordance with applicable federal and state special education laws, and under the authority of the Board, the Superintendent is authorized to approve expenditures for services or materials explicitly required by a student's IEP, as recommended by the IEP team and deemed necessary for IEP implementation.
2. To ensure compliance and transparency, all such purchases must be processed through the School's established purchasing procedures. These purchases must be tracked and recorded in a manner that ensures compliance with all applicable special education funding, accounting, and reporting requirements.
3. The Superintendent or designee is responsible for verifying that each purchase aligns with the student's current IEP and that documentation is maintained in the student's special education file.

Asset Inventory

4. An asset is defined as all items, purchased with a value of \$1,000 or more and with a useful life of more than one year.
5. The School shall maintain an inventory or log of all assets. The log will include the original purchase price and date, a brief description, serial numbers(s), and any other pertinent information appropriate for documenting assets.
6. The School shall take a physical inventory of all assets before the end of each fiscal year, indicating the condition and location of the asset.
7. The Superintendent shall immediately be notified of all cases of theft, loss, damage, or destruction of assets.
8. The Superintendent shall prepare and submit to the Board written notification of plans for disposing of assets with a clear and complete description of the asset and the date of disposal.
9. Surplus - Technology, devices, or office equipment will be logged on a surplus inventory list and submitted to the Board for authorization to discard upon expiration of warranty or when an item becomes damaged beyond repair or no longer useful to the school. Devices such as chromebooks may be discarded after two to three years and laptops may be discarded after four years or when no longer operating. Computers and peripheral equipment will be disposed of through an approved e-waste program. Items that are no longer of use to the school may be donated to other organizations as appropriate.

Fixed Asset Capitalization and Depreciation

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PURCHASING FISCAL POLICY

1. Asset purchases that cost \$5,000 or more and have a useful life of more than one year should be capitalized and depreciated.
2. There are two types of assets: depreciable assets, also known as capital assets (this includes land even though it is not depreciated); and assets the School tracks for inventory purposes but does not depreciate. All assets shall be purchased and, when applicable, registered in the name of the School and not the name of an individual.
3. Assets that should be depreciated include furniture, fixtures, buildings, building improvements, and equipment. The straight-line depreciation and amortization method shall be used. Alternative or accelerated depreciation methods may be used when considered necessary and if approved by the ~~Assistant~~ Director of Fiscal Services.
4. Any assets purchased that cost \$5,000 or more should be recorded in a depreciable fixed asset schedule. The depreciable fixed asset schedule should include the following information:
 - Name of the asset
 - Location of the asset
 - Asset class (e.g., equipment)
 - Description
 - Serial number
 - Asset tag number
 - Date purchased and placed in service
 - Vendor purchased from
 - Original cost
 - Depreciation method
 - Estimated useful life
 - Accumulated depreciation
 - Net book value
 - Estimated salvage value, if any

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Bank Check Authorization

1. All original invoices shall immediately be forwarded to the Accounting Department for processing. Department personnel must carefully review each invoice, attach all supporting documentation, and verify that the specified services and/or goods were received and match the purchase order (PO), as applicable. When receiving tangible goods from a vendor, the person designated to receive deliveries shall trace the merchandise to the packing list and note any items that were not in the shipment. Department personnel will adjust the invoice for any missing items not received before processing for payment.
2. Once matched to the PO (if applicable), invoices shall be processed for payment. This includes noting the specific budget line item that is to be charged for the specified expenditures and SACS coding, as applicable. All invoices and supporting documentation shall be processed on at least a weekly basis. The Accounting Department shall process the invoices for payment only upon receiving sufficient supporting documentation and proper approval.
3. Fund transfers between School bank accounts must be approved by the Superintendent or designee.
4. Change requests from vendors (including requests to change bank account information, contact information, and/or mailing addresses) must be authenticated. For example, confirming by a direct call to that vendor using only the telephone number on file before the change request was received.

Bank Checks

1. The Superintendent shall be authorized to open and close bank accounts, subject to any Board of Directors ("Board") resolution directing the same. Two overseeing Board members may sign bank checks, subject to any Board resolution or bylaws directing the same.
2. The Superintendent may appoint a designee to process payments on behalf of California Pacific Charter Schools ("School"). The designee may only issue payments upon receipt of appropriate supporting documentation, such as approved invoice or service agreement. The designee will ensure that payments are drawn on the appropriate bank fund account.
3. StampIt, the accounts payable automation software, or equivalent if replaced, will be utilized for most payments. The Superintendent or designee will be responsible to approve payments within the system.
4. On the occasion that a bank check must be used, the Executive Assistant will be responsible for all pre-printed check stock and will keep them under lock and key.
5. Once approved by the Superintendent, the Executive Assistant shall prepare the check based on the check authorization prior to obtaining the appropriate signature(s).
6. Checks may not be written to cash, bearer, or petty cash. Under no circumstance will any

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individual sign a blank check.

7. The Accounting Manager shall prepare the journal entry to record the check transaction(s) into the appropriate checkbook and in the general ledger. The journal entry shall be reviewed and posted by the Director of Finance.
8. Checks and vouchers are stored electronically in the online accounting system.

Bank Reconciliation

1. The Superintendent or designee shall examine all paid checks for date, name, cancellation, and endorsement and report any discrepancies to the Accounting Department. Any discrepancies regarding the paid checks or any undeposited checks over 60 days must be researched by the Accounting Manager and if applicable voided from the accounting system with approval from the Director of Fiscal Services.
2. The Accounting Department shall prepare a monthly bank reconciliation, verifying the bank statements and facilitating any necessary reconciliation, which shall be reviewed/approved by the Director of Finance.
3. The Accounting Department shall compare the reconciled bank balance to the cash in the bank account and to the general ledger, immediately reporting any material discrepancies to the Superintendent or designee. The bank reconciliation shall be reviewed monthly by the Director of Finance.
4. The Accounting Manager shall prepare a monthly summary report to be reviewed by the Superintendent.

BUSINESS/NON-INSTRUCTIONAL**3011-CPCS****BANKING AND ACCOUNTS PAYABLE FISCAL POLICY****Bank Check Authorization**

1. All original invoices shall immediately be forwarded to the Accounting Department for processing. Department personnel must carefully review each invoice, attach all supporting documentation, and verify that the specified services and/or goods were received and match the ~~purchase order (PO) in the online purchase order system,~~ as applicable. When receiving tangible goods from a vendor, the person designated to receive deliveries shall trace the merchandise to the packing list and note any items that were not in the shipment. Department personnel will adjust the invoice for any missing items not received before processing for payment.
2. Once matched to the ~~online purchase order system~~ PO (if applicable), invoices shall be processed for payment. This includes noting the specific budget line item that is to be charged for the specified expenditures and SACS coding, as applicable. All invoices and supporting documentation shall be processed on at least a weekly basis. The Accounting Department shall process the invoices for payment only upon receiving sufficient supporting documentation and proper approval.
3. ~~The Superintendent may authorize payment of recurring expenses (e.g., utilities) without a PO when dollar amount falls within a predetermined range. A list of the vendors and the dollar range for each vendor must be provided to the Accounting Department in writing and updated on an annual basis.~~
4. Fund transfers between School bank accounts must be approved by the Superintendent or designee.
5. Change requests from vendors (including requests to change bank account information, contact information, and/or mailing addresses) must be authenticated. For example, confirming by a direct call to that vendor using only the telephone number on file before the change request was received.

Bank Checks

1. The Superintendent shall be authorized to open and close bank accounts, subject to any Board of Directors ("Board") resolution directing the same. Two overseeing Board members may sign bank checks, subject to any Board resolution or bylaws directing the same.
2. The Superintendent may appoint a designee to process payments on behalf of California Pacific Charter Schools ("School"). ~~and only after the School personnel provide an authorized PO with matching invoice.~~ The designee may only issue payments upon receipt of appropriate supporting documentation, such as approved invoice or service agreement. The designee will ensure that payments are drawn on the appropriate bank fund account.
3. StampIt!, the accounts payable automation software, or equivalent if replaced, will be utilized for most payments. The Superintendent or designee will be responsible to approve payments

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within the system.

4. On the occasion that a bank check must be used, the Executive Assistant will be responsible for all pre-printed check stock and will keep them under lock and key.
5. Once approved by the Superintendent, the Executive Assistant shall prepare the check based on the check authorization prior to obtaining the appropriate signature(s).
6. Checks may not be written to cash, bearer, or petty cash. Under no circumstance will any individual sign a blank check.
7. The Accounting Manager shall prepare the journal entry to record the check transaction(s) into the appropriate checkbook and in the general ledger. The journal entry shall be reviewed and posted by the ~~Assistant~~ Director of Finance.
8. Checks and vouchers are stored electronically in the online accounting system.

Bank Reconciliation

1. The Superintendent or designee shall examine all paid checks for date, name, cancellation, and endorsement and report any discrepancies to the Accounting Department. Any discrepancies regarding the paid checks or any undeposited checks over 60 days must be researched by the Accounting Manager and if applicable voided from the accounting system with approval from the ~~Assistant~~ Director of Fiscal Services.
2. The Accounting Department shall prepare a monthly bank reconciliation, verifying the bank statements and facilitating any necessary reconciliation, which shall be reviewed/approved by the ~~Assistant~~ Director of Finance.
3. The Accounting Department shall compare the reconciled bank balance to the cash in the bank account and to the general ledger, immediately reporting any material discrepancies to the Superintendent or designee. The bank reconciliation shall be reviewed monthly by the ~~Assistant~~ Director of Finance.
4. The Accounting Manager shall prepare a monthly summary report to be reviewed by the Superintendent.

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PURCHASING CARD FISCAL POLICY

Under the authority delegated by the Board of Directors (“Board”), all purchases made using the California Pacific Charter School’s (“School”) Chase Purchasing Card (“Card”) must be for official school business and in accordance with the School’s fiscal purchasing policy. The card must not be used for personal expenditures regardless of the reason. Unauthorized purchases or misuse of the card may render the individual purchaser liable for the goods or services and corrective action up to and including termination and/or possible criminal charges.

Documentation Requirements

Failure to provide adequate documentation for a purchase will constitute misuse of the card. Adequate documentation consists of at least one of the following documents (referred to hereafter in this policy as the receipt) signed by the cardholder:

1. Original itemized invoice on company letterhead
2. Cash register receipt (itemized)
3. Printed online order form (itemized)
4. Facsimiles of itemized order form (faxed from company)
5. Handwritten itemized voucher from vendor describing items purchased and including original signature, phone number, address and tax identification number
6. Signed affidavit from purchaser itemizing purchase. This option is reserved as a last resort in the case of a lost or stolen original itemized receipt. Abuse of this option will result in reprimand and corrective action.

Note: The customer copy of the charge slip showing only the total charge is not sufficient documentation. The receipt must list specific items purchased.

If an original sales slip/invoice is not available at the time of statement reconciliation, the School is not liable for the purchase and will invoice the cardholder for reimbursement of the charge.

Cardholder Responsibility

When the Card is issued, the cardholder must sign the Purchase Card Receipt Acknowledgement Form. This form states that the cardholder accepts the responsibility for the protection and proper use of the card. If the procedures are not followed leading to unauthorized use of the card, the cardholder will be held responsible for any cost to the School.

Legitimate Uses of the Purchase Card include:

1. Conference reservations

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2. Group meals for meetings with an agenda
3. Hotel reservations
4. Flights, and/or
5. Routine or planned purchases for business purposes.

Prohibited Uses of the Purchase Card include:

1. Alcohol
2. Entertainment
3. Other personal expenses

Generally, the purchase card should not be used for purchases requiring contracts.

Strict enforcement of these procedures must be adhered to in order to operate in compliance with audit requirements in regard to purchase card usage and receipt documentation, and to prevent misuse, fraud, or potential embezzlement of funds.

Review and Approval of Purchasing Cards

1. Cardholders must review the card statement to ensure it includes only their own approved charges.
2. The accounting department will review all charges on the card statement against all purchase documents the cardholder submits.
3. Any charges not made by the cardholder will be identified and discussed with the accounting department staff and forwarded to the Director of Fiscal Services.
4. The Director of Fiscal Services or designee will review and approve or disapprove all Card use; and the Board of Directors will review and approve or disapprove Card activity through review of the monthly Card statement.
5. The Director of Fiscal Services will review charges and supporting documentation for the monthly statement before approving any payment.
6. Each Card will have a credit limit of ten-thousand dollars (\$10,000). A temporary increase up to the School's combined total credit limit may be coordinated and approved in advance by the Superintendent or designee.
7. The Card will have a single transaction limit of two thousand five hundred dollars (\$2,500); charges above this amount require pre-approval from the Director of Fiscal Services or designee.
8. All cardholders should report the loss or theft of their Card immediately to Chase Bank and the Director of Fiscal Services, even if the loss or theft occurs on a weekend or

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holiday. If a Card is stolen, the cardholder should file a police report, and a copy of the report should be maintained for insurance purposes. When not in use (for example, traveling for School business), the Card should remain locked in the office.

Opening a New Credit Card Account

1. Under the authority delegated by the Board, the Superintendent is authorized to initiate the process for opening a new School credit card account when warranted by fiscal requirements or strategic purchasing decisions.
2. The Superintendent must assess the need for a new credit card account based on current financial practices, anticipated purchase volume, and/or changes in vendor relationships.
3. The request shall be presented to the Board of Directors for approval. No credit card account shall be opened without prior Board authorization.
4. Upon approval, the Superintendent, or an assigned designee, will liaise with the credit card representative to open the new credit card account, ensuring that appropriate spending limits and internal controls are set in accordance with this policy and the School's fiscal procedures.
5. Newly issued Cards will be distributed to designated cardholders. Each cardholder must sign the Card Receipt Acknowledgement Form upon receipt, acknowledging their understanding of the School's credit card policies and their responsibilities.
6. All documentation related to the opening of a new credit card account, including the formal request, Board approval, and signed agreements, shall be maintained in the School's financial records for audit and compliance purposes.

Closing an Existing Credit Card Account

1. In the event that a credit card account is no longer required or deemed necessary, the Superintendent is similarly empowered to close an existing School credit card account.
2. Closure of an existing credit card account must be presented to the Board of Directors for approval.
3. Once the decision to close is confirmed, the Superintendent, or an assigned designee, must notify the credit institution in writing, specifying the effective date of closure.
4. The Director of Fiscal Services shall ensure that:
 - a. All outstanding transactions are reconciled.

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- b. A final statement is obtained and reviewed.
 - c. Any remaining balances are settled.
 - d. A final reconciliation report is prepared.
- 5. All responsibilities and funds associated with the closed account must be transitioned appropriately to an alternative approved purchasing method.
- 6. All documentation related to the account closure, including Board approval, correspondence with the financial institution, and the final reconciliation report, shall be maintained in accordance with the school's record retention policy and made available for audit purposes.

BUSINESS/NON-INSTRUCTIONAL**3012-CPCS****PURCHASING CARD FISCAL POLICY**

Under the authority delegated by the Board of Directors (“Board”), ~~All~~ purchases made using the California Pacific Charter School’s (“School”) Chase Purchasing Card (“Card”) must be for official school business and in accordance with the School’s fiscal purchasing policy. The card must not be used for personal expenditures regardless of the reason. Unauthorized purchases or misuse of the card may render the individual purchaser liable for the goods or services and corrective action up to and including termination and/or possible criminal charges.

Documentation Requirements

Failure to provide adequate documentation for a purchase will constitute misuse of the card. Adequate documentation consists of at least one of the following documents (referred to hereafter in this policy as the receipt) signed by the cardholder:

1. Original itemized invoice on company letterhead
2. Cash register receipt (itemized)
3. Printed online order form (itemized)
4. Facsimiles of itemized order form (faxed from company)
5. Handwritten itemized voucher from vendor describing items purchased and including original signature, phone number, address and tax identification number
6. Signed affidavit from purchaser itemizing purchase. This option is reserved as a last resort in the case of a lost or stolen original itemized receipt. Abuse of this option will result in reprimand and corrective action.

Note: The customer copy of the charge slip showing only the total charge is not sufficient documentation. The receipt must list specific items purchased.

If an original sales slip/invoice is not available at the time of statement reconciliation, the School is not liable for the purchase and will invoice the cardholder for reimbursement of the charge.

Cardholder Responsibility

When the Card is issued, the cardholder must sign the Purchase Card Receipt Acknowledgement Form. This form states that the cardholder accepts the responsibility for the protection and proper use of the card. If the procedures are not followed leading to unauthorized use of the card, the cardholder will be held responsible for any cost to the School.

Legitimate Uses of the Purchase Card include:

1. ~~The use of the purchase card is intended for legitimate purchases, such as c~~Conference

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reservations,~~g~~

2. ~~g~~Group meals for meetings with an agenda,~~h~~
3. ~~h~~Hotel reservations
4. ~~;~~ and/or ~~f~~Flights, and/or ~~may be used for~~
5. ~~r~~Routine or planned purchases for business purposes.

Prohibited Uses of the Purchase Card include:

1. Alcohol
2. Entertainment
3. Other personal expenses

Generally, the purchase card should not be used for purchases requiring contracts. ~~Additionally,~~

~~s~~Strict enforcement of these procedures must be adhered to in order to operate in compliance with audit requirements in regard to purchase card usage and receipt documentation, and to prevent misuse, fraud, or potential embezzlement of funds.

Review and Approval of Purchasing Cards

1. ~~The purchasing c~~Cardholders ~~will~~ must review the card statement to ensure it includes only their own approved charges.
2. The accounting department will review all charges on the card statement against all purchase documents the cardholder submits.
3. Any charges not made by the cardholder will be identified and discussed with the accounting department staff and forwarded to the ~~Assistant~~ Director of Fiscal Services.
4. The ~~Assistant~~ Director of Fiscal Services or designee will review and approve or disapprove all Card use; and the Board of Directors will review and approve or disapprove Card activity through review of the monthly Card statement.
5. The ~~Assistant~~ Director of Fiscal Services will review charges and supporting documentation for the monthly statement before approving any payment.
6. Each Card will have a credit limit of ~~ten-thousand dollars~~ (\$10,000). A temporary increase up to the School's combined total credit limit may be coordinated and approved in advance by the Superintendent or designee.
7. The Card will have a single transaction limit of ~~two thousand five hundred dollars~~ (\$2,500); charges above this amount require pre-approval from the ~~Assistant~~ Director of Fiscal Services or designee.
8. All cardholders should report the loss or theft of their Card immediately to Chase Bank

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and the ~~Assistant~~ Director of Fiscal Services, even if the loss or theft occurs on a weekend or holiday. If a Card is stolen, the cardholder should file a police report, and a copy of the report should be maintained for insurance purposes. When not in use (for example, traveling for School business), the Card should remain locked in the office.

Opening a New Credit Card Account

1. Under the authority delegated by the Board, the Superintendent is authorized to initiate the process for opening a new School credit card account when warranted by fiscal requirements or strategic purchasing decisions.
2. The Superintendent must assess the need for a new credit card account based on current financial practices, anticipated purchase volume, and/or changes in vendor relationships.
3. The request shall be presented to the Board of Directors for approval. No credit card account shall be opened without prior Board authorization.
4. Upon approval, the Superintendent, or an assigned designee, will liaise with the credit card representative to open the new credit card account, ensuring that appropriate spending limits and internal controls are set in accordance with this policy and the School's fiscal procedures.
5. Newly issued Cards will be distributed to designated cardholders. Each cardholder must sign the Card Receipt Acknowledgement Form upon receipt, acknowledging their understanding of the School's credit card policies and their responsibilities.
6. All documentation related to the opening of a new credit card account, including the formal request, Board approval, and signed agreements, shall be maintained in the School's financial records for audit and compliance purposes.

Closing an Existing Credit Card Account

1. In the event that a credit card account is no longer required or deemed necessary, the Superintendent is similarly empowered to close an existing School credit card account.
2. Closure of an existing credit card account must be presented to the Board of Directors for approval.
3. Once the decision to close is confirmed, the Superintendent, or an assigned designee, must notify the credit institution in writing, specifying the effective date of closure.
4. The Director of Fiscal Services shall ensure that:

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- a. All outstanding transactions are reconciled.
 - b. A final statement is obtained and reviewed.
 - c. Any remaining balances are settled.
 - d. A final reconciliation report is prepared.
5. All responsibilities and funds associated with the closed account must be transitioned appropriately to an alternative approved purchasing method.
6. All documentation related to the account closure, including Board approval, correspondence with the financial institution, and the final reconciliation report, shall be maintained in accordance with the school's record retention policy and made available for audit purposes.

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BUSINESS/NON-INSTRUCTIONAL**3015-CPCS****ACCOUNTS RECEIVABLE FISCAL POLICY**

Cash

California Pacific Charter Schools (“School”) will not accept cash for any reason. All forms of payment or reimbursement must be provided to the School in the form of a check, cashier’s check, or through electronic payment, and made payable to *California Pacific Charter Schools*.

Check Receipts

1. Refunds from vendors will follow School’s refund check deposit procedures.
2. The School shall not transact in cash.
3. All checks received by the School must be immediately:
 - a. Endorsed with the School’s deposit stamp by the Student Services Support Specialist or Executive Assistant. The endorsement shall read: “California Pacific Charter Schools; For Deposit Only; [Bank Account Number]”
4. Clearly marked or stamped with the date of receipt on the check itself. The Student Services Support Specialist or the Executive Assistant must identify the source and the purpose of each check and shall log checks received into the Bank Deposit Reconciliation form.
5. The Bank Deposit Reconciliation form shall be completed by the Student Services Support Specialist and the Executive Assistant and submitted to the Superintendent for approval to deposit. The form and documentation for all receipts (copy of check(s), etc.) must be uploaded to the online secure file system for recording by the Accounting Department and reviewed monthly by the Director of Finance.
6. Deposits must be made within seven (7) business days of receipt of the check(s).
7. The duplicate deposit slip and deposit receipt must be attached to the deposit documentation and forwarded to the Accounting Manager to be filed and recorded monthly.

Returned Check Policy

1. A returned-check processing fee will be charged for checks returned as non-sufficient funds (NSF). Unless otherwise pre-approved by the Superintendent, payment of the NSF check and processing fee must be made by money order or certified check.
2. In the event that a second NSF check is received for any individual, in addition to the processing fee, the individual will lose check-writing privileges. Payment of the NSF check fee, the processing fee and any subsequent payment(s) by that individual must be made by cashier’s check or electronic payment.
3. In the case of NSF checks written by parents of students, the School shall work with the parents to reach mutually agreeable arrangements for the repayment of such funds as approved by the Superintendent and/or Board of Directors (“Board”).
4. If unsuccessful in collecting funds owed, the school may initiate appropriate collection and/or legal action at the discretion of the Superintendent and/or Board.

BUSINESS/NON-INSTRUCTIONAL**3015-CPCS****ACCOUNTS RECEIVABLE FISCAL POLICY****Cash**

California Pacific Charter Schools ("School") will not accept cash for any reason. All forms of payment or reimbursement must be provided to the School in the form of a check, cashier's check, or through electronic payment, and made payable to *California Pacific Charter Schools* - ~~the School~~.

Check Receipts

1. Refunds from vendors will follow School's refund check deposit procedures.
2. The School shall not transact in cash.
3. *All checks received by the School must be immediately:*
 - a. Endorsed with the School's deposit stamp by the Student Services Support Specialist or Executive Assistant. The endorsement shall read: "California Pacific Charter Schools; For Deposit Only; [Bank Account Number]"
 - b. Clearly marked or stamped with the date of receipt on the check itself. ~~Check receipts shall be immediately endorsed by the Student Services Support Specialist or the Executive Assistant with the School's deposit stamp and shall be endorsed as follows: "California Pacific Charter Schools; For Deposit Only; bank account number."~~
- ~~4.~~ The Student Services Support Specialist or the Executive Assistant must identify the source *and the purpose* of ~~the each~~ check ~~and reason~~ and shall log checks received into the Bank Deposit Reconciliation form.
5. The Bank Deposit Reconciliation form shall be completed by the Student Services Support Specialist and the Executive Assistant and submitted to the Superintendent for approval to deposit. The form and documentation for all receipts (copy of check(s), etc.) must be uploaded to the online secure file system for recording by the Accounting Department and reviewed monthly by the ~~Assistant~~ Director of Finance.
6. Deposits must be made within seven (7) business days of receipt of the check(s).
7. The duplicate deposit slip and deposit receipt must be attached to the deposit documentation and forwarded to the Accounting Manager to be filed and recorded monthly.

Returned Check Policy

1. A returned-check processing fee will be charged for checks returned as non-sufficient funds (NSF). Unless otherwise pre-approved by the Superintendent, payment of the NSF check and processing fee must be made by money order or certified check.
2. In the event that a second NSF check is received for any individual, in addition to the processing fee, the individual will lose check-writing privileges. Payment of the NSF check fee, the processing fee and any subsequent payment(s) by that individual must be made by cashier's check or electronic payment.

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ACCOUNTS RECEIVABLE FISCAL POLICY

3. In the case of NSF checks written by parents of students, the School shall work with the parents to reach mutually agreeable arrangements for the repayment of such funds as approved by the Superintendent and/or Board of Directors (“Board”).
4. If unsuccessful in collecting funds owed, the school may initiate appropriate collection and/or legal action at the discretion of the Superintendent and/or Board.

BUSINESS/NON-INSTRUCTIONAL**3016-CPCS****THIRD-PARTY PROCESSOR POLICY**

A third-party processor (such as PayPal or similar) is a company that can accept payments over the internet on behalf of California Pacific Charter Schools (“School”).

Payments received via a third-party processor are subject to the same criteria and requirements as other cash receipts as described in the Accounts Receivable Fiscal Policy. The use of third-party processors is not intended to avoid or bypass appropriate cash receipt procedures. Funds received through any of these types of services are required to be deposited directly into a School account designated for funds received through a third-party processor.

Only one dedicated third-party processor account shall be established in the name of the School. Personal third-party processor accounts shall not be used to transact School business. For the purpose of conducting School business, any email address linked to the third-party processing account must be a valid California Pacific Charter School email address. Any new users are to be created by the Director of Fiscal Services.

Payment notifications shall be sent to the accounting department. Reconciliations of this account shall be performed by the Accountant and reviewed by the Director of Fiscal Services.

The use of the third-party processor is intended for legitimate cash receipts, such as collections for field trips. The third-party processor shall not be used for purchasing. However, the School may issue refunds following the School’s refund policy with proper approvals. Generally, the School does not provide refunds. Transaction fees shall be absorbed by the School.

Additionally, strict enforcement of these procedures must be adhered to in order to operate in compliance with audit requirements in regard to documentation, and to prevent misuse, fraud, or potential embezzlement of funds.

Unauthorized purchases/transaction or misuse of the third-party processing account may render the individual liable for any goods or services purchased and corrective action up to and including termination and/or possible criminal charges.

Opening a Third-Party Processor Account

1. Under the authority delegated by the Board of Directors (“Board”), the Superintendent is

BUSINESS/NON-INSTRUCTIONAL**3016-CPCS****THIRD-PARTY PROCESSOR POLICY**

authorized to initiate the process for opening a third-party processor account when warranted by fiscal operations or other legitimate business needs.

2. The request must be presented to the Board for formal approval prior to account setup.
3. Upon approval, the Superintendent or designee shall establish the third-party processor account under the School's name, ensuring a dedicated School email address is securely linked.
4. The Director of Fiscal Services is responsible for reviewing user access roles and permissions to guarantee strict compliance with internal control policies and fraud-prevention protocols.
5. The School's IT department should be consulted to ensure secure email linkage and proper account configurations.

Closing an Existing Third-Party Processor Account

1. In the event that a third-party processor account is no longer necessary, the Superintendent similarly holds the authority to approve closure of that account.
2. The request must be presented to the Board for formal approval prior to account closure.
3. Upon approval of closure, the Director of Fiscal Services or designee shall be responsible for the execution of the account closing process.
4. Prior to the final closure:
 - a. A final reconciliation must be completed by the Accounting Department.
 - b. All remaining funds must be transferred to the School's designated bank account.
 - c. A complete historical transaction record must be downloaded and archived (in accordance with the record retention policy).
 - d. Confirmation of closure must be provided to the Superintendent and retained in accordance with the School's record retention policy and audit requirements.
5. These final reconciliations and other supporting documentation shall be maintained for audit purposes by the Director of Fiscal Services.
6. The School's IT department should be notified to deactivate any linked email accounts and access credentials, ensuring secure closure of all system integrations.

BUSINESS/NON-INSTRUCTIONAL**3016-CPCS****THIRD-PARTY PROCESSOR POLICY**

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Additionally, strict enforcement of these procedures must be adhered to in order to operate in compliance with audit requirements in regard to documentation, and to prevent misuse, fraud, or potential embezzlement of funds.

Unauthorized purchases/transaction or misuse of the third-party processing account may render the individual liable for any goods or services purchased and corrective action up to and including termination and/or possible criminal charges.

BUSINESS/NON-INSTRUCTIONAL**3016-CPCS****THIRD-PARTY PROCESSOR POLICY**

Opening a Third-Party Processor Account

1. Under the authority delegated by the Board of Directors (“Board”), the Superintendent is authorized to initiate the process for opening a third-party processor account when warranted by fiscal operations or other legitimate business needs.
2. The request must be presented to the Board for formal approval prior to account setup.
3. Upon approval, the Superintendent or designee shall establish the third-party processor account under the School's name, ensuring a dedicated School email address is securely linked.
4. The Director of Fiscal Services is responsible for reviewing user access roles and permissions to guarantee strict compliance with internal control policies and fraud-prevention protocols.
5. The School’s IT department should be consulted to ensure secure email linkage and proper account configurations.

Closing an Existing Third-Party Processor Account

1. In the event that a third-party processor account is no longer necessary, the Superintendent similarly holds the authority to approve closure of that account.
2. The request must be presented to the Board for formal approval prior to account closure.
3. Upon approval of closure, the Director of Fiscal Services or designee shall be responsible for the execution of the account closing process.
4. Prior to the final closure:
 - a. A final reconciliation must be completed by the Accounting Department.
 - b. All remaining funds must be transferred to the School’s designated bank account.
 - c. A complete historical transaction record must be downloaded and archived (in accordance with the record retention policy).
 - d. Confirmation of closure must be provided to the Superintendent and retained in accordance with the School’s record retention policy and audit requirements.
5. These final reconciliations and other supporting documentation shall be maintained for audit purposes by the Director of Fiscal Services.
6. The School’s IT department should be notified to deactivate any linked email accounts and access credentials, ensuring secure closure of all system integrations.

BUSINESS/NON-INSTRUCTIONAL**3020-CPCS****EXPENSES FISCAL POLICY**

Expense Reimbursement

1. Due to the virtual nature of this business, it may sometimes be most practical for employees to initiate purchases locally and be reimbursed for those expenses. Reasonable, actual business expenses incurred by employees for the purpose of conducting business on behalf of California Pacific Charter Schools ("School") shall be reimbursed upon approval from the Superintendent. Employees receiving a stipend approved by the Superintendent for supplies may not exceed the stipend amount. Pre-approval by the Superintendent is required in the event the employee wishes to purchase an item that exceeds the amount of the stipend.
2. Expense reimbursement requests should be submitted within thirty (30) days of the date of the expense through the approved online system or an expense reimbursement form, for approval by the Superintendent.
3. In the event of a lost/missing receipt, an employee may not be reimbursed. However, if the expense is under seventy-five dollars (\$75), a "Lost or Missing Receipt Form" must be completed and signed by the purchaser and a supervisor. The purchaser should make every effort to obtain a receipt or other documentation before this option may be considered.
4. Refer to CPCS - 4150 Mileage Reimbursement Policy for mileage reimbursements.

Travel

1. The School will only reimburse actual and necessary expenditures for staff for travel that is approved in advance by the Superintendent, or if required by the Board of Directors ("Board"). Such pre-approved travel must be for School-related purposes, such as testing and professional development, shall follow the reimbursement rates established by the Internal Revenue Service, and shall not exceed one thousand five hundred dollars (\$1,500) per trip without further pre-approval from the Superintendent or designee. All expenditures must have scanned copies of itemized original receipts, regardless of the amount.
2. The School shall not reimburse personal travel expenses including, but not limited to, alcohol, entertainment, laundry, expenses of any family member who is accompanying the employee on school-related business, personal use of an automobile, and personal losses or traffic violation fees incurred while on school business. Factors such as variances in regional costs, travel duration and extenuating circumstances will be considered when approving travel reimbursement.
3. Associated travel fees such as parking fees, taxis/shuttles, and luggage handling are reimbursable expenses for employees on approved travel.

Board Member Expenses

1. A Board member incurring pre-authorized expenses while carrying out the duties of the School shall be reimbursed for such actual and necessary expenses upon completion and signing of an expense reimbursement report.
2. The expense reimbursement report must be submitted to the Superintendent within thirty (30) days of the date of the expense.

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3. The Superintendent shall review the expense reimbursement report, and upon the determination that the expenses were pre-approved and were incurred while carrying out the duties of the School shall approve and sign the expense reimbursement report and submit it to the Executive Assistant for reimbursement.

BUSINESS/NON-INSTRUCTIONAL**3020-CPCS****EXPENSES FISCAL POLICY**

Expense Reimbursement

1. Due to the virtual nature of this business, it may sometimes be most practical for employees to initiate purchases locally and be reimbursed for those expenses. Reasonable, actual business expenses incurred by employees for the purpose of conducting business on behalf of California Pacific Charter Schools ("School") shall be reimbursed upon approval from the Superintendent. Employees receiving a stipend approved by the Superintendent for supplies may not exceed the stipend amount. Pre-approval by the Superintendent is required in the event the employee wishes to purchase an item that exceeds the amount of the stipend.
2. Expense reimbursement requests should be submitted within thirty (30) days of the date of the expense through the approved online system or an expense reimbursement form, for approval by the Superintendent.
3. In the event of a lost/missing receipt, an employee may not be reimbursed. However, if the expense is under **seventy-five dollars (\$75).00**, a "Lost or Missing Receipt Form" must be completed and signed by the purchaser and a supervisor. The purchaser should make every effort to obtain a receipt or other documentation before this option may be considered.
4. ~~The mileage reimbursement rate is based on the rate established by the Internal Revenue Service. Employees must include verification of miles driven either using a platform adopted by the School, or by attaching a MapQuest/Google map or the like, with the request for reimbursement.~~
5. **Refer to CPCS - 4150 Mileage Reimbursement Policy for mileage reimbursements.**

Travel

1. The School will only reimburse actual and necessary expenditures for staff for travel that is approved in advance by the Superintendent, or if required by the Board of Directors ("Board"). Such pre-approved travel must be for School-related purposes, such as testing and professional development, shall follow the reimbursement rates established by the Internal Revenue Service, and shall not exceed **one thousand five hundred dollars (\$1,500) per trip** without **further** pre-approval from the Superintendent or designee. All expenditures must have scanned copies of itemized original receipts, regardless of the amount.
2. The School shall not reimburse personal travel expenses including, but not limited to, alcohol, entertainment, laundry, expenses of any family member who is accompanying the employee on school-related business, personal use of an automobile, and personal losses or traffic violation fees incurred while on school business. Factors such as variances in regional costs, travel duration and extenuating circumstances will be considered when approving travel reimbursement.
3. Associated travel fees such as parking fees, taxis/shuttles, and luggage handling are reimbursable expenses for employees on approved travel.

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EXPENSES FISCAL POLICY

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1. A Board member incurring pre-authorized expenses while carrying out the duties of the School shall be reimbursed for such actual and necessary expenses upon completion and signing of an expense reimbursement report.
2. The expense reimbursement report must be submitted to the Superintendent within thirty (30) days of the date of the expense.
3. The Superintendent shall review the expense reimbursement report, and upon the determination that the expenses were pre-approved and were incurred while carrying out the duties of the School shall approve and sign the expense reimbursement report and submit it to the Executive Assistant for reimbursement.



Lost or Missing Receipt Form

This form is to be used when an invoice, itemized receipt, or other supporting documentation is misplaced or not received. The standard procedure is to submit the original itemized receipt or invoice as supporting documentation for expenditures.

The purchaser must make every effort to obtain a copy of the receipt or other documentation to support the expense(s). Most restaurants, hotels, airlines, and car rental agencies can provide copies of missing receipts upon request.

Supervisor approval is ***required***.

Expense must be less than \$75.00.

This affidavit is submitted in lieu of original receipt and attests:

- No original receipt for this expense is available.
- I have attached a duplicate of this receipt if available, and proof of payment if applicable.
- The expense was incurred on behalf of California Pacific Charter Schools.
- The item and the amount of the expense are accurate.
- No reimbursement of this expense has been or will be sought or accepted from any other source.

Descriptions of expense (if missing receipt is for a meal with multiple employees, must state reason and the names of the employees covered by receipt):

Amount: _____ Date: _____ Vendor: _____

Claimant Signature: _____ Supervisor Signature: _____

BUSINESS/NON-INSTRUCTIONAL**3025-CPCS****FINANCE FISCAL POLICY**

Financial Reporting

1. The Superintendent and Director of Finance will work collaboratively to prepare the annual financial budget for approval by the Board of Directors (“Board”) including revenue calculators and assumptions at the time of budget adoption.
2. The Director of Finance shall submit a monthly balance sheet and monthly revenue and expense summaries to the Superintendent including a review of the discretionary accounts and any line items that result in a budget variance of ten-thousand dollars (\$10,000), or three percent (3%) whichever is higher. The report may be reviewed at the next regular Board meeting and action will be taken to approve variances and/or adjust the budget as needed.
3. The Director of Finance will provide the Superintendent and the Board with additional financial reports, as needed or requested in addition to the reports as specified in Education Code section 47604.33, namely:
 - a. On or before July 1, a preliminary budget.
 - b. On or before December 15, a first interim financial report, reflecting changes through October 31.
 - c. On or before March 15, a second interim financial report, reflecting changes through January 31.
 - d. On or before September 15, a final unaudited report for the full prior fiscal year.
4. Reports will be provided to chartering authority or authorities and the county superintendent of schools within their prescribed budget timelines.
5. The Director of Finance or designee shall prepare and present the Education Protection Account (EPA) spending plan and any subsequent revisions to the Board for approval in an open public meeting, as required by law. The School shall ensure EPA funds are used for instructional and pupil services, not administrative costs. An annual accounting of EPA funds shall be published on the School’s website.

Journal Entries

1. Financial data on source documentation is verified against original documents (e.g., invoice, purchase order, etc.) by the Accounting Manager before entering into the accounting system.
2. Journal entries shall be prepared by the Accounting Manager and reviewed/approved by the Director of Finance or designee. All entries should be made soon after the underlying accounting event to ensure the financial reporting is current. All entries are to be supported by sufficient, appropriate documentation that clearly shows the justification and authorization for the transaction.

Accounting Reconciliations

Reconciliations shall be prepared on a monthly basis by the Accounting Manager and

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reviewed/approved by the Director of Finance.

Retention of Records

1. Public Records Act. California Pacific Charter Schools (“School”) acknowledges that all of its records that relate in any way to the operation of the School shall be treated as public records subject to the requirements of the California Public Records Act (Cal. Gov. Code, § 6250 et seq.) as well as Education Code section 47604.3.
2. Financial records, including transaction ledgers, attendance and entitlement records, and payroll records will be retained for a minimum of seven (7) years. At the discretion of the Board or Superintendent, certain documentation may be maintained for a longer period of time.
3. Financial records shall be shredded and securely recycled at the end of their retention period.
4. Appropriate back-up copies of electronic and paper documentation, including financial and attendance accounting data, shall be regularly prepared and stored in a secure off-site location, separate from the School.

BUSINESS/NON-INSTRUCTIONAL**3025-CPCS****FINANCE FISCAL POLICY**

Financial Reporting

1. The Superintendent and ~~Assistant~~ Director of Finance will work collaboratively to prepare the annual financial budget for approval by the Board of Directors (“Board”) including revenue calculators and assumptions at the time of budget adoption.
2. The ~~Assistant~~ Director of Finance shall submit a monthly balance sheet and monthly revenue and expense summaries to the Superintendent including a review of the discretionary accounts and any line items that result in a budget variance of **ten-thousand dollars (\$10,000)**, or **three percent (3%)** whichever is higher. The report may be reviewed at the next regular Board meeting and action will be taken to approve variances and/or adjust the budget as needed.
3. The ~~Assistant~~ Director of Finance will provide the Superintendent and the Board with additional financial reports, as needed or requested in addition to the reports as specified in Education Code section 47604.33, namely:
 - a. On or before July 1, a preliminary budget.
 - b. On or before December 15, a first interim financial report, reflecting changes through October 31.
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2. Journal entries shall be prepared by the Accounting Manager and reviewed/approved by the ~~Assistant~~ Director of Finance or designee. All entries should be made soon after the underlying accounting event to ensure the financial reporting is current. All entries are to be supported by sufficient, appropriate documentation that clearly shows the justification and authorization for the transaction.

Accounting Reconciliations

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FINANCE FISCAL POLICY

Reconciliations shall be prepared on a monthly basis by the Accounting Manager and reviewed/approved by the ~~Assistant~~ Director of Finance.

Retention of Records

1. Public Records Act. California Pacific Charter Schools (“School”) acknowledges that all of its records that relate in any way to the operation of the School shall be treated as public records subject to the requirements of the California Public Records Act (Cal. Gov. Code, § 6250 et seq.) as well as Education Code section 47604.3.
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3. Financial records shall be shredded and securely recycled at the end of their retention period.
4. Appropriate back-up copies of electronic and paper documentation, including financial and attendance accounting data, shall be regularly prepared and stored in a secure off-site location, separate from the School.

BUSINESS/NON-INSTRUCTIONAL**3030-CPCS****INVESTMENT POLICY**

PURPOSE

This policy is designed to govern the investment of funds held by California Pacific Charter Schools (“School”). This policy is based upon federal, state, and local laws, and prudent money management practices. To the extent that this policy conflicts with applicable law, the applicable law shall prevail. The primary goals of this policy are:

- A. To protect the principal deposits of the School.
- B. To assure compliance with all applicable state, federal, and local laws governing the investment of monies.
- C. To generate investment income within the parameters of this Policy.

INVESTMENT OBJECTIVES

The School's primary investment objective shall be to maintain the safety and liquidity of its funds. The safety of the principal is the foremost objective of the School. The investment factors the School shall consider, in order of descending importance, are the following:

- A. Safety of invested funds.
- B. Sufficient liquidity to meet future cash flow requirements.
- C. Attain maximum yield consistent with the aforementioned requirements.

The Superintendent, under the direction of the Board of Directors (“Board”), shall have the responsibility for all decisions and activities performed under the School's Investment Policy. The Superintendent shall have the ability to allocate resources or delegate responsibility (including to qualified third-party advisors acting as fiduciaries to the School) as necessary to optimize the safety and liquidity of the investment portfolio and to implement this Investment Policy.

AUTHORIZED ACCOUNTS

The School may hold its funds in any of the following accounts, in the manner that best balances the above objectives of safety, liquidity, and investment return:

- 1. The investment pool managed by the County Treasurer-Tax Collector of the county in which School’s authorizer is located.
- 2. Depository accounts at one or more FDIC-insured banking institutions.
- 3. Custodial depository accounts held by a nationwide banking institution and invested solely in Authorized Investments as defined below.

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INVESTMENT POLICY**AUTHORIZED INVESTMENTS**

Given the public nature of the School's funds, for purposes of authorized investments, the School has elected to adhere to the legal requirements applicable to public funds held by school districts. Pursuant to California Education Code Section 41015, the School may thus invest any surplus monies not required for the immediate operational necessities of the School in any of the investments specified in California Government Code Sections 16430 or 53601. The full text of all three Code sections is included as a part of this Policy.

When depositing proceeds from the issuance of debt, the School shall limit such investments to those authorized investments identified in this policy. Should a trust agreement of a particular debt issued by the School be more restrictive than the School's policy on authorized investments, then the trust agreement will take precedence.

INVESTMENT REVIEWS

The Superintendent will review reports on investment performance and present the same to the Board in a timely manner.

CHANGES TO INVESTMENT POLICY

This Policy will be reviewed at least annually to ensure its consistency with the objectives of income, growth and safety, and changes in applicable laws and financial trends. Any proposed amendments to the Investment Policy will require approval by the Board.

INVESTMENT AND FIDUCIARY STANDARDS

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived from the investment.

Any person or firm retained for purposes of investing or making recommendations for the investment or monitoring of the School's assets will be held to the higher standard of a prudent expert. Such person or firm will exercise the judgment, care, skill, prudence, and diligence under the circumstances then prevailing, which persons of prudence, discretion, and intelligence, acting

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in a like capacity and familiar with such matters would use in the conduct of an enterprise of like character and with like aims.

The Superintendent may choose to utilize a professional financial advisor (“Advisor”) to assist in strategic investment planning. This includes providing assistance in maintaining the investment policy, asset allocation strategy, coordinating efficient transfer of funds, and monitoring federal interest rebate and other compliance activities as required. The Advisor will act as a fiduciary with regard to the oversight of School assets and will maintain investment discretion as to asset allocation within the guidelines of this Policy. The Advisor should feel free to recommend appropriate changes to the investment policy to the Superintendent for further consideration.

The School may terminate an Advisor or related investment relationship at any time for any reason, including, but not limited to, the following: 1. Qualitative changes – personnel changes or other organizational issues of the firm; 2. Quantitative changes – underperformance relative to investment objectives and style deviations; 3. Policy issues – violation of investment policies or legal issues; and 4. Communication – failure to adhere to reporting requirements.

Such investment duties shall be discharged with respect to the School solely in the interests of the School. The investment process shall be mindful of defraying reasonable expenses of administering the investment and assets of the School.

FINANCIAL PROFESSIONALS' COMPLIANCE WITH INVESTMENT POLICY

All outside Advisor(s) and other financial professionals employed or retained by the School in a position that may involve investment of funds and/or its representatives, including without limitation municipal advisors, underwriters, bond counsel, and disclosure counsel, must review this policy and sign a "Statement of Compliance" confirming that they have reviewed this Investment Policy and will fully comply with these policies.

STATE OF CALIFORNIA EDUCATION CODES**California Education Code Section 41015**

The governing board of any school district or any county office of education which has funds in a special reserve fund of the district or county office of education or any surplus moneys not required for the immediate necessities of the district or county office of education, is hereby authorized to invest all or any part of the funds in any of the investments specified in Section 16430 or 53601 of the Government Code.

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(Amended by Stats. 1987, Ch. 198, Sec. 1.)

California Education Code Section 16430

Eligible securities for the investment of surplus moneys shall be any of the following:

- a. Bonds or interest-bearing notes or obligations of the United States, or those for which the faith and credit of the United States are pledged for the payment of principal and interest.
- b. Bonds or interest-bearing notes or obligations that are issued by or fully guaranteed as to principal and interest by a federal agency or a United States government-sponsored enterprise, as defined by the Omnibus Budget Reconciliation Act of 1990 (Sec. 13112, Public Law 101-508; 2 U.S.C. Sec. 622(8)).
- c. Bonds, notes, or other obligations of this state, or those for which the faith and credit of this state are pledged for the payment of principal and interest.
- d. 1. Bonds, notes, or other obligations of a local government of this state, including, but not limited to, any of the following:
 - A. A county.
 - B. A city.
 - C. A city and county.
 - D. A metropolitan water district.
 - E. A water district.
 - F. A water storage district.
 - G. An irrigation district.
 - H. A municipal utility district.
 - I. A school district.
- 2. Bonds, notes, or other obligations eligible for investment pursuant to this subdivision shall be within the top three ratings of a nationally recognized statistical rating organization.
- e. Bonds, debentures, or other obligations of any of the following:
 - 1. Issued by federal land banks or federal intermediate credit banks established under the Federal Farm Loan Act, as amended (12 U.S.C. Sec. 2001 et seq.).
 - 2. Issued by the Central Bank for Cooperatives and banks for cooperatives established under the Farm Credit Act of 1933, as amended (12 U.S.C. Sec. 2001 et seq.).
 - 3. The Federal Home Loan Bank established under the Federal Home Loan Bank Act (12 U.S.C. Sec. 1421 et seq.).

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4. The Federal National Mortgage Association established under the National Housing Act, as amended (12U.S.C. Sec. 1701 et seq.).
 5. The Federal Home Loan Mortgage Corporation.
 6. Issued by the Tennessee Valley Authority under the Tennessee Valley Authority Act, as amended (16 U.S.C. Sec. 831 et seq.).
 7. Guaranteed by the Commodity Credit Corporation for the export of California agricultural products under the Commodity Credit Corporation Charter Act, as amended (15 U.S.C. Sec. 714 et seq.).
- f. Bonds, notes, warrants, and other securities not in default that are the direct obligations of the government of a foreign country that the International Monetary Fund lists as an advanced economy and for which the full faith and credit of that country has been pledged for the payment of principal and interest, if the securities are rated investment grade or its equivalent, or better, by a nationally recognized statistical rating organization. Securities eligible for investment pursuant to this subdivision shall satisfy all of the following:
1. Be United States dollar denominated with a maximum maturity of five years or less, and eligible for purchase and sale within the United States.
 2. The combined par value of all of the investments authorized by this subdivision do not exceed 1 percent of the total par value of Pooled Money Investment Account assets at the time of purchase.
 3. The government of the foreign country issuing the securities submits to the jurisdiction of a federal or state court in the United States when disputes arise related to the investments.
- g. 1. Commercial paper of “prime” quality as defined by a nationally recognized statistical rating organization that rates these securities, if the commercial paper is issued by a federally or state-chartered bank or a state-licensed branch of a foreign bank, corporation, trust, or limited liability company that is approved by the Pooled Money Investment Board as meeting the conditions specified in either subparagraph (A) or subparagraph (B):
- A. Both of the following conditions:
 - i. Organized and operating within the United States.
 - ii. Having total assets in excess of five hundred million dollars (\$500,000,000).
 - B. Both of the following conditions:
 - i. Organized within the United States as a federally or state-chartered bank or a state-licensed branch of a foreign bank, special purpose corporation, trust, or limited liability company.

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- ii. Having programwide credit enhancements including, but not limited to, overcollateralization, letters of credit, or surety bond.
- 2. A purchase of eligible commercial paper shall not do any of the following:
 - A. Exceed 270 days maturity.
 - B. Represent more than 10 percent of the outstanding paper of an issuing federally or state-chartered bank or a state-licensed branch of a foreign bank, corporation, trust, or limited liability company.
 - C. Exceed 30 percent of the resources of an investment program.
- 3. At the request of the Pooled Money Investment Board, an investment made pursuant to this subdivision shall be secured by the issuer by depositing with the Treasurer securities authorized by Section 53651 of a market value at least 10 percent in excess of the amount of the state's investment.
- h. Bills of exchange or time drafts drawn on and accepted by a commercial bank, otherwise known as banker's acceptances, that are eligible for purchase by the Federal Reserve System.
- i. Negotiable certificates of deposits issued by a federally or state-chartered bank or savings and loan association, a state-licensed branch of a foreign bank, or a federally or state-chartered credit union. For the purposes of this section, negotiable certificates of deposits are not subject to Chapter 4 (commencing with Section 16500) and Chapter 4.5 (commencing with Section 16600).
- j. The portion of bank loans and obligations guaranteed by the United States Small Business Administration or the United States Farmers Home Administration.
- k. Bank loans and obligations guaranteed by the Export-Import Bank of the United States.
- l. Student loan notes insured under the Guaranteed Student Loan Program established pursuant to the Higher Education Act of 1965, as amended (20 U.S.C. Sec. 1001 et seq.) and eligible for resale to the Student Loan Marketing Association established pursuant to Section 133 of the Education Amendments of 1972, as amended (20 U.S.C. Sec. 1087-2).
- m. Obligations issued, assumed, or guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, the African Development Bank, the International Finance Corporation, the Government Development Bank for Puerto Rico, the European Bank for Reconstruction and Development, or the European Investment Bank.
- n. Bonds, debentures, and notes issued by corporations organized and operating within the United States. Securities eligible for investment pursuant to this subdivision shall be within the top three ratings of a nationally recognized statistical rating organization.
- o. Negotiable Order of Withdrawal Accounts (NOW Accounts), invested in accordance with Chapter 4 (commencing with Section 16500).

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- p. Shares of any money market mutual fund subject to registration by, and under the regulatory authority of, the United States Securities and Exchange Commission, provided that all of the following conditions are met:
1. The money market mutual fund invests in securities and obligations described in one or more of the following: subdivision (a), (b), or (e) of this section or repurchase agreements or reverse repurchase agreements described in Section 16480.4.
 2. The financial institution issuing shares of the money market mutual fund has at least five years of experience investing in the types of securities and obligations being purchased by the state and has assets undermanagement in the money market mutual fund in excess of ten billion dollars (\$10,000,000,000).
 3. The money market mutual fund has attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations.
 4. The financial institution does not impose a commission on the purchase or sale of fund shares by the state.
 4. The state does not purchase more than 10 percent of a money market mutual fund's total assets.
 5. The state does not invest more than 10 percent of the Pooled Money Investment Account's funds in any single money market mutual fund meeting the requirements of this subdivision.

California Education Code Section 53601

This section shall apply to a local agency that is a city, a district, or other local agency that does not pool money in deposits or investments with other local agencies, other than local agencies that have the same governing body. However, Section 53635 shall apply to all local agencies that pool money in deposits or investments with other local agencies that have separate governing bodies. The legislative body of a local agency having moneys in a sinking fund or moneys in its treasury not required for the immediate needs of the local agency may invest any portion of the moneys that it deems wise or expedient in those investments set forth below. A local agency purchasing or obtaining any securities prescribed in this section, in a negotiable, bearer, registered, or nonregistered format, shall require delivery of the securities to the local agency, including those purchased for the agency by financial advisers, consultants, or managers using the agency's funds, by book entry, physical delivery, or by third-party custodial agreement. The transfer of securities to the counterparty bank's customer book entry account may be used for book entry delivery.

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For purposes of this section, “counterparty” means the other party to the transaction. A counterparty bank's trust department or separate safekeeping department may be used for the physical delivery of the security if the security is held in the name of the local agency. Where this section specifies a percentage limitation for a particular category of investment, that percentage is applicable only at the date of purchase. For purposes of compliance with this section, an investment's term or remaining maturity shall be measured from the settlement date to final maturity. A security purchased in accordance with this section shall not have a forward settlement date exceeding 45 days from the time of investment. Where this section does not specify a limitation on the term or remaining maturity at the time of the investment, no investment shall be made in any security, other than a security underlying a repurchase or reverse repurchase agreement or securities lending agreement authorized by this section, that at the time of the investment has a term remaining to maturity in excess of five years, unless the legislative body has granted express authority to make that investment either specifically or as a part of an investment program approved by the legislative body no less than three months prior to the investment:

- (a) Bonds issued by the local agency, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency or by a department, board, agency, or authority of the local agency.
- (b) United States Treasury notes, bonds, bills, or certificates of indebtedness, or those for which the faith and credit of the United States are pledged for the payment of principal and interest.
- (c) Registered state warrants or treasury notes or bonds of this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the state or by a department, board, agency, or authority of the state.
- (d) Registered treasury notes or bonds of any of the other 49 states in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 states, in addition to California.
- (e) Bonds, notes, warrants, or other evidences of indebtedness of a local agency within this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency.

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(f) Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.

(g) Bankers' acceptances otherwise known as bills of exchange or time drafts that are drawn on and accepted by a commercial bank. Purchases of bankers' acceptances shall not exceed 180 days' maturity or 40 percent of the agency's moneys that may be invested pursuant to this section. However, no more than 30 percent of the agency's moneys may be invested in the bankers' acceptances of any one commercial bank pursuant to this section.

This subdivision does not preclude a municipal utility district from investing moneys in its treasury in a manner authorized by the Municipal Utility District Act (Division 6 (commencing with Section 11501) of the Public Utilities Code).

(h) Commercial paper of “prime” quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical rating organization (NRSRO). The entity that issues the commercial paper shall meet all of the following conditions in either paragraph (1) or (2):

(1) The entity meets the following criteria:

(A) Is organized and operating in the United States as a general corporation.

(B) Has total assets in excess of five hundred million dollars (\$500,000,000).

(C) Has debt other than commercial paper, if any, that is rated in a rating category of “A” or its equivalent or higher by an NRSRO.

(2) The entity meets the following criteria:

(A) Is organized within the United States as a special purpose corporation, trust, or limited liability company.

(B) Has programwide credit enhancements including, but not limited to, overcollateralization, letters of credit, or a surety bond.

(C) Has commercial paper that is rated “A-1” or higher, or the equivalent, by an NRSRO.

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Eligible commercial paper shall have a maximum maturity of 270 days or less. Local agencies, other than counties or a city and county, that have less than one hundred million dollars (\$100,000,000) of investment assets under management, may invest no more than 25 percent of their moneys in eligible commercial paper. Local agencies, other than counties or a city and county, that have one hundred million dollars (\$100,000,000) or more of investment assets under management may invest no more than 40 percent of their moneys in eligible commercial paper. A local agency, other than a county or a city and a county, may invest no more than 10 percent of its total investment assets in the commercial paper and the medium-term notes of any single issuer. Counties or a city and county may invest in commercial paper pursuant to the concentration limits in subdivision (a) of Section 53635.

(i) Negotiable certificates of deposit issued by a nationally or state-chartered bank, a savings association or a federal association (as defined by Section 5102 of the Financial Code), a state or federal credit union, or by a federally licensed or state-licensed branch of a foreign bank. Purchases of negotiable certificates of deposit shall not exceed 30 percent of the agency's moneys that may be invested pursuant to this section. For purposes of this section, negotiable certificates of deposit do not come within Article 2 (commencing with Section 53630), except that the amount so invested shall be subject to the limitations of Section 53638. The legislative body of a local agency and the treasurer or other official of the local agency having legal custody of the moneys are prohibited from investing local agency funds, or funds in the custody of the local agency, in negotiable certificates of deposit issued by a state or federal credit union if a member of the legislative body of the local agency, or a person with investment decisionmaking authority in the administrative office manager's office, budget office, auditor-controller's office, or treasurer's office of the local agency also serves on the board of directors, or any committee appointed by the board of directors, or the credit committee or the supervisory committee of the state or federal credit union issuing the negotiable certificates of deposit.

(j)(1) Investments in repurchase agreements or reverse repurchase agreements or securities lending agreements of securities authorized by this section, as long as the agreements are subject to this subdivision, including the delivery requirements specified in this section.

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(2) Investments in repurchase agreements may be made, on an investment authorized in this section, when the term of the agreement does not exceed one year. The market value of securities that underlie a repurchase agreement shall be valued at 102 percent or greater of the funds borrowed against those securities and the value shall be adjusted no less than quarterly. Since the market value of the underlying securities is subject to daily market fluctuations, the investments in repurchase agreements shall be in compliance if the value of the underlying securities is brought back up to 102 percent no later than the next business day.

(3) Reverse repurchase agreements or securities lending agreements may be utilized only when all of the following conditions are met:

(A) The security to be sold using a reverse repurchase agreement or securities lending agreement has been owned and fully paid for by the local agency for a minimum of 30 days prior to sale.

(B) The total of all reverse repurchase agreements and securities lending agreements on investments owned by the local agency does not exceed 20 percent of the base value of the portfolio.

(C) The agreement does not exceed a term of 92 days, unless the agreement includes a written codicil guaranteeing a minimum earning or spread for the entire period between the sale of a security using a reverse repurchase agreement or securities lending agreement and the final maturity date of the same security.

(D) Funds obtained or funds within the pool of an equivalent amount to that obtained from selling a security to a counterparty using a reverse repurchase agreement or securities lending agreement shall not be used to purchase another security with a maturity longer than 92 days from the initial settlement date of the reverse repurchase agreement or securities lending agreement, unless the reverse repurchase agreement or securities lending agreement includes a written codicil guaranteeing a minimum earning or spread for the entire period between the sale of a security using a reverse repurchase agreement or securities lending agreement and the final maturity date of the same security.

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(4)(A) Investments in reverse repurchase agreements, securities lending agreements, or similar investments in which the local agency sells securities prior to purchase with a simultaneous agreement to repurchase the security may be made only upon prior approval of the governing body of the local agency and shall be made only with primary dealers of the Federal Reserve Bank of New York or with a nationally or state-chartered bank that has or has had a significant banking relationship with a local agency.

(B) For purposes of this chapter, “significant banking relationship” means any of the following activities of a bank:

(i) Involvement in the creation, sale, purchase, or retirement of a local agency's bonds, warrants, notes, or other evidence of indebtedness.

(ii) Financing of a local agency's activities.

(iii) Acceptance of a local agency's securities or funds as deposits.

(5)(A) “Repurchase agreement” means a purchase of securities by the local agency pursuant to an agreement by which the counterparty seller will repurchase the securities on or before a specified date and for a specified amount and the counterparty will deliver the underlying securities to the local agency by book entry, physical delivery, or by third-party custodial agreement. The transfer of underlying securities to the counterparty bank's customer book-entry account may be used for book-entry delivery.

(B) “Securities,” for purposes of repurchase under this subdivision, means securities of the same issuer, description, issue date, and maturity.

(C) “Reverse repurchase agreement” means a sale of securities by the local agency pursuant to an agreement by which the local agency will repurchase the securities on or before a specified date and includes other comparable agreements.

(D) “Securities lending agreement” means an agreement under which a local agency agrees to transfer securities to a borrower who, in turn, agrees to provide collateral to the local agency. During the term of the agreement, both the securities and the collateral are held by a third party. At the conclusion of the agreement, the securities are transferred back to the local agency in return for the collateral.

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(E) For purposes of this section, the base value of the local agency's pool portfolio shall be that dollar amount obtained by totaling all cash balances placed in the pool by all pool participants, excluding any amounts obtained through selling securities by way of reverse repurchase agreements, securities lending agreements, or other similar borrowing methods.

(F) For purposes of this section, the spread is the difference between the cost of funds obtained using the reverse repurchase agreement and the earnings obtained on the reinvestment of the funds.

(k) Medium-term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. Notes eligible for investment under this subdivision shall be rated in a rating category of "A" or its equivalent or better by an NRSRO. Purchases of medium-term notes shall not include other instruments authorized by this section and shall not exceed 30 percent of the agency's moneys that may be invested pursuant to this section. A local agency, other than a county or a city and a county, may invest no more than 10 percent of its total investment assets in the commercial paper and the medium-term notes of any single issuer.

(l)(1) Shares of beneficial interest issued by diversified management companies that invest in the securities and obligations as authorized by subdivisions (a) to (k), inclusive, and subdivisions (m) to (q), inclusive, and that comply with the investment restrictions of this article and Article 2 (commencing with Section 53630). However, notwithstanding these restrictions, a counterparty to a reverse repurchase agreement or securities lending agreement is not required to be a primary dealer of the Federal Reserve Bank of New York if the company's board of directors finds that the counterparty presents a minimal risk of default, and the value of the securities underlying a repurchase agreement or securities lending agreement may be 100 percent of the sales price if the securities are marked to market daily.

(2) Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1 et seq.).

(3) If investment is in shares issued pursuant to paragraph (1), the company shall have met either of the following criteria:

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(A) Attained the highest ranking or the highest letter and numerical rating provided by not less than two NRSROs.

(B) Retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience investing in the securities and obligations authorized by subdivisions (a) to (k), inclusive, and subdivisions (m) to (q), inclusive, and with assets under management in excess of five hundred million dollars (\$500,000,000).

(4) If investment is in shares issued pursuant to paragraph (2), the company shall have met either of the following criteria:

(A) Attained the highest ranking or the highest letter and numerical rating provided by not less than two NRSROs.

(B) Retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience managing money market mutual funds with assets under management in excess of five hundred million dollars (\$500,000,000).

(5) The purchase price of shares of beneficial interest purchased pursuant to this subdivision shall not include commission that the companies may charge and shall not exceed 20 percent of the agency's moneys that may be invested pursuant to this section. However, no more than 10 percent of the agency's funds may be invested in shares of beneficial interest of any one mutual fund pursuant to paragraph (1).

(m) Moneys held by a trustee or fiscal agent and pledged to the payment or security of bonds or other indebtedness, or obligations under a lease, installment sale, or other agreement of a local agency, or certificates of participation in those bonds, indebtedness, or lease installment sale, or other agreements, may be invested in accordance with the statutory provisions governing the issuance of those bonds, indebtedness, or lease installment sale, or other agreement, or to the extent not inconsistent therewith or if there are no specific statutory provisions, in accordance with the ordinance, resolution, indenture, or agreement of the local agency providing for the issuance.

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(n) Notes, bonds, or other obligations that are at all times secured by a valid first priority security interest in securities of the types listed by Section 53651 as eligible securities for the purpose of securing local agency deposits having a market value at least equal to that required by Section 53652 for the purpose of securing local agency deposits. The securities serving as collateral shall be placed by delivery or book entry into the custody of a trust company or the trust department of a bank that is not affiliated with the issuer of the secured obligation, and the security interest shall be perfected in accordance with the requirements of the Uniform Commercial Code or federal regulations applicable to the types of securities in which the security interest is granted.

(o) A mortgage passthrough security, collateralized mortgage obligation, mortgage-backed or other pay-through bond, equipment lease-backed certificate, consumer receivable passthrough certificate, or consumer receivable-backed bond. Securities eligible for investment under this subdivision shall be rated in a rating category of “AA” or its equivalent or better by an NRSRO and have a maximum remaining maturity of five years or less. Purchase of securities authorized by this subdivision shall not exceed 20 percent of the agency's surplus moneys that may be invested pursuant to this section.

(p) Shares of beneficial interest issued by a joint powers authority organized pursuant to Section 6509.7 that invests in the securities and obligations authorized in subdivisions (a) to (r), inclusive. Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment adviser that meets all of the following criteria:

(1) The adviser is registered or exempt from registration with the Securities and Exchange Commission.

(2) The adviser has not less than five years of experience investing in the securities and obligations authorized in subdivisions (a) to (q), inclusive.

(3) The adviser has assets under management in excess of five hundred million dollars (\$500,000,000).

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(q) United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank, with a maximum remaining maturity of five years or less, and eligible for purchase and sale within the United States. Investments under this subdivision shall be rated in a rating category of “AA” or its equivalent or better by an NRSRO and shall not exceed 30 percent of the agency's moneys that may be invested pursuant to this section.

(r) Commercial paper, debt securities, or other obligations of a public bank, as defined in Section 57600.

This section shall remain in effect only until January 1, 2026, and as of that date is repealed.

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EDUCATION PARTNER CODE OF CONDUCT

The Board of Directors (“Board”) of California Pacific Charter School (“School”) recognizes its responsibility to make and enforce all rules and regulations governing Education Partner behavior to ensure a safe and learning-conducive environment. The expectation of the School is for all Education Partners and their staff, as defined herein, to conduct themselves in a way that reflects the high standards of behavior and professionalism, and to adhere to appropriate boundaries between their staff and students.

For the purpose of this policy, the term “Education Partner” refers to an individual company that supplies products or provides educational services/instruction for the School’s students. Education Partners are not agents or employees of the School but they do have duties to the School and its stakeholders by the nature of the products and services they provide. This policy specifies one area of the duties of an Education Partner – namely, the applicable Code of Conduct.

For the purpose of this policy, the term “Education Partner staff” or “employee” refers to the individuals employed or otherwise supervised by the Education Partner. This language shall not be interpreted to mean that an Education Partner’s staff has an employment relationship with the School.

For purposes of this policy, the term “School staff” refers to employees of California Pacific Charter School.

For the purposes of this policy, the term “boundaries” is defined as acceptable professional behavior by Education Partner staff while interacting with a student. Trespassing the boundaries of a staff/student relationship is deemed an abuse of power and a betrayal of public trust. Although sincere, competent interactions with students certainly fosters learning, staff/student interactions must have boundaries surrounding activities, locations, and intentions. It is the obligation of the Education Partner’s employees to avoid situations that violate this policy or could prompt suspicion and concern by parents, students, colleagues, or School staff that a violation has occurred. Disagreeing with the wording of intent of the established boundaries will be considered irrelevant when determining whether a breach of conduct has occurred and may result in the Education Partner’s staff member being prohibited from returning or the Education Partner being revoked as an approved Education Partner for the School.

Examples of Specific Behaviors

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EDUCATION PARTNER CODE OF CONDUCT

The following are examples of acceptable and unacceptable behavior, and are not intended to be an exhaustive list.

Unacceptable Education Partner/Student Behaviors include:

1. Giving gifts to an individual student.
2. Kissing of any kind.
3. Any type of unnecessary or excessive physical contact.
4. Being alone with a student.
5. Making or participating in sexually inappropriate comments or jokes.
6. Listening to or telling stories that are sexually oriented.
7. Discussing one's own personal troubles or intimate issues with a student.
8. Allowing students in the Education Partner's home for reasons other than the educational service being provided and/or without the student's parent/guardian present.
9. Having a student in an Education Partner's vehicle or transporting a student.
10. Becoming involved with a student so that a reasonable person may suspect inappropriate behavior.
11. Raising voice or using any type of corporal punishment with students.
12. Engaging in private or unmonitored online communication with students through personal social media accounts, instant messaging, or other non-school-approved platforms.
13. Displaying any material during virtual sessions that would be considered inappropriate in a physical classroom setting.

Acceptable and recommended Education Partner/Student behaviors include:

1. Exhibiting professionalism in all communications with students (e.g. emails, text, and phone calls to students), and keeping discussions related to School content. All forms of communication must be professional and brief. The parent/guardian should be included/copied on written/verbal communication.
2. Keeping reasonable personal distance from students.
3. Stopping and correcting students if they cross personal boundaries.
4. Keeping parents and School informed when a boundary issue develops with a student.
5. Recognizing the responsibility to intervene to stop unacceptable behavior of students or coworkers.

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6. Giving students praise and recognition without touching them, or limiting physical contact to high fives, fist bumps, and/or handshakes.
7. Keeping professional conduct a high priority. Use constructive feedback with students at all times.

Comprehensive Fingerprint & Background Check Requirements

Under Education Code Section 45125.1, it is the responsibility of the Education Partner to background check and clear its employees, agents, independent contractors, and subcontractors who perform services for the School. The Education Provider shall obtain and provide fingerprint background clearance through the California Department of Justice (CDOJ) with cross-screening by the Federal Bureau of Investigations prior to performing any services and when any new employees are added to the Education Partner. The Education Partner will not allow any person to provide services or otherwise interact with students who may have a disqualifying conviction or who may be deemed to compromise student safety or the integrity of the School. Education Partners must provide written confirmation that all CDOJ required checks have been performed in accordance with the law. Education Partners who operate as a sole proprietor must submit to a CDOJ criminal background check conducted by the School.

Duty To Report Suspected Misconduct

When any staff or employee of the Education Partner reasonably suspects or believes that a child of the School has been treated in a manner inconsistent with this policy, whether by another Education Partner staff member or School employee, the matter must be immediately reported to the School. All reports shall be as confidential as possible under the circumstances to the extent permitted by law. It is the duty of the School to address next steps. The Education provider employee remains responsible for making a mandated report where applicable. Education Partners must also report to the School any awareness or concern of student behavior that crosses the boundaries or where a student appears to be at risk for abuse either from others or themselves.

In addition to internal reporting, all Education Partners and their staff are considered mandated reporters under California Penal Code § 11166. As mandated reporters, they are legally obligated to report any reasonable suspicion of child abuse or neglect—including physical abuse, sexual abuse, emotional abuse, or neglect—directly to Child Protective Services (CPS), a county

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welfare department, or local law enforcement. This duty applies especially to Community & Instruction Partners (CIPs) who work directly with students in person or via virtual instruction.

Reports must be made immediately or as soon as practically possible by phone, followed by a written report within thirty-six (36) hours using the appropriate state forms. Failure to report suspected abuse as required by law may result in criminal penalties and will result in immediate removal from the list of approved Education Partners.

Tuberculosis Clearance

Education Providers will ensure that any of their employees or subcontractors who work directly with students of the School will be cleared of active tuberculosis by a health care provider prior to working with any students.

Compliance With Applicable Laws

All Education Partners are required to comply with all applicable local, state, and federal laws, regulations, and ordinances in the course of providing services or materials to the School. This includes, but is not limited to, adherence to child safety laws, health and safety mandates, labor and employment standards, and data privacy regulations. Education Partners must also comply with the Americans with Disabilities Act (ADA) and ensure that all services, materials, and instructional environments—both virtual and in-person—are accessible to individuals with disabilities. Failure to comply with any applicable law or regulation may result in immediate removal from the approved Education Partner list and termination of any existing agreements with the School.

Student Privacy & Family Educational Rights and Privacy Act (FERPA)

Education Partners are responsible for safeguarding student private information in accordance with all applicable privacy laws, including FERPA. This includes, but is not limited to, restrictions on the collection, use, and disclosure of student educational records and personally identifiable information. Education Partners must implement appropriate security measures to prevent unauthorized access to or disclosure of student data. Education Partners shall not disclose student information to any third party without explicit written consent from the student's parent/guardian or the School, as authorized under FERPA.

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EDUCATION PARTNER CODE OF CONDUCT

The Board of Directors (“Board”) of California Pacific Charter School (“School”) recognizes ~~its~~their responsibility to make and enforce all rules and regulations governing Education Partner behavior to ensure a safe and learning-conducive environment. The expectation of the School is for all Education Partners and their staff, ~~as defined herein~~, to conduct themselves in a way that reflects the high standards of behavior and professionalism, and to adhere to appropriate boundaries between their staff and students.

For the purpose of this policy, ~~hereinafter the term~~ “Education Partner” ~~refers to~~is an individual company that supplies products or provides educational services/instruction for the School’s students. ~~Education Partners are not agents or employees of the School but they do have duties to the School and its stakeholders by the nature of the products and services they provide. This policy specifies one area of the duties of an Education Partner – namely, the applicable Code of Conduct.~~

For the purpose of this policy, the term “~~Education Partner~~ staff” or “employee” ~~refers to~~ means the individuals employed or otherwise supervised by the Education Partner. This language shall not be interpreted to mean that an Education Partner’s staff has an employment relationship with the School.

~~For purposes of this policy, the term “School staff” refers to employees of California Pacific Charter School.~~

For the purposes of this policy, the term “boundaries” is defined as acceptable professional behavior by Education Partner staff while interacting with a student. Trespassing the boundaries of a staff/student relationship is deemed an abuse of power and a betrayal of public trust. Although sincere, competent interactions with students certainly fosters learning, staff/student interactions must have boundaries surrounding activities, locations, and intentions. It is ~~the obligation of the each~~ Education Partner’s employee’s ~~obligation~~ to avoid situations that ~~violate this policy or~~ could prompt suspicion and concern by parents, students, colleagues, or School staff ~~that a violation has occurred~~. Disagreeing with the wording of intent of the established boundaries will be considered irrelevant ~~when determining whether a breach of conduct has occurred and may result in for disciplinary purposes including but not limited to the Education Partner’s staff member being prohibited from returning or the Education Partner being revoked as an approved Education Partner for the School.~~

BUSINESS/NON-INSTRUCTIONAL**3100-CPCS****EDUCATION PARTNER CODE OF CONDUCT****~~EXAMPLES OF SPECIFIC BEHAVIORS~~ Examples of Specific Behaviors**

The following are examples of acceptable and unacceptable behavior, and are not intended to be an exhaustive list.

Unacceptable Education Partner/Student Behaviors include:

1. Giving gifts to an individual student ~~that are of a personal and intimate nature.~~
2. Kissing of any kind.
3. Any type of unnecessary or excessive physical contact.
4. Being alone with a student.
5. Making or participating in sexually inappropriate comments or jokes.
6. Listening to or telling stories that are sexually oriented.
7. Discussing ~~one's own~~ personal troubles or intimate issues with a student ~~in an attempt to gain their support and understanding.~~
8. Allowing students in the Education Partner's home for reasons other than the educational service being provided and/or without the student's parent/guardian present.
9. Having a student in an Education Partner's vehicle or transporting a student.
10. Becoming involved with a student so that a reasonable person may suspect inappropriate behavior.
11. Raising voice or using any type of corporal punishment with students.
12. Engaging in private or unmonitored online communication with students through personal social media accounts, instant messaging, or other non-school-approved platforms.
13. Displaying any material during virtual sessions that would be considered inappropriate in a physical classroom setting.

Acceptable and recommended Education Partner/Student behaviors include:

1. Exhibiting professionalism in all communications with students (e.g. emails, text, and phone calls to students), and keeping discussions related to School content. All forms of communication must be professional and brief. The parent/guardian should be included/copied on written/verbal communication.
2. Keeping reasonable personal distance from students.
3. Stopping and correcting students if they cross personal boundaries.

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4. Keeping parents and School informed when a boundary issue develops with a student.
5. Recognizing the responsibility to intervene to stop unacceptable behavior of students or coworkers.
6. Giving students praise and recognition without touching them, or limiting physical contact to ~~pats on the student's upper back or shoulder~~, high fives, **fist bumps**, and/or handshakes.
7. Keeping professional conduct a high priority. Use constructive feedback with students at all times.

~~**COMPREHENSIVE FINGERPRINT & BACKGROUND CHECK REQUIREMENTS**~~
Comprehensive Fingerprint & Background Check Requirements

Under Education Code Section 45125.1, ~~it is the responsibility of the Education Partner to background check and clear its~~, including all employees, agents, independent contractors, and subcontractors ~~who performing services for the School. The Education Provider~~ shall obtain and provide fingerprint background clearance through the California Department of Justice (CDOJ) ~~with cross-screening by the Federal Bureau of Investigations screening process to the School~~ prior to performing any services and when any new employees are added to the Education Partner. ~~Under this Order, t~~The Education Partner ~~will ensure that it and its employees, agents, independent contractors, and subcontractors performing services will not allow any person to provide services or otherwise interact with students whom, per the Education Partner, may have a disqualifying conviction or who may be deemed to compromise student safety or the integrity of the Sschool. Education Partners must provide written confirmation that all CDOJ required checks have been performed in accordance with the law. Education Partners who operate as a sole proprietor must submit to a CDOJ criminal background check conducted by the School., so long as they are not a sole proprietorship, using their own Originating Agency Identification (ORI) number to provide screening service shall forward all reports received from the CDOJ for individuals in contact with the schools students.~~

~~**DUTY TO REPORT SUSPECTED MISCONDUCT**~~**Duty To Report Suspected Misconduct**

When any staff or employee of the Education Partner reasonably suspects or believes that ~~a child of the School has been treated in a manner inconsistent with this policy, whether by another Education Partner staff member or School employee,~~may have crossed the boundaries specified

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~~in this policy,~~ the matter must be immediately reported to the School. All reports shall be as confidential as possible under the circumstances ~~to the extent permitted by law.~~ It is the duty of the School to ~~address next steps~~ ~~investigate and thoroughly report the situation.~~ ~~The Education provider employee remains responsible for making a mandated report where applicable.~~ Education Partners must also report to the School any awareness or concern of student behavior that crosses the boundaries or where a student appears to be at risk for abuse either from others or themselves.

In addition to internal reporting, all Education Partners and their staff are considered mandated reporters under California Penal Code § 11166. As mandated reporters, they are legally obligated to report any reasonable suspicion of child abuse or neglect—including physical abuse, sexual abuse, emotional abuse, or neglect—directly to Child Protective Services (CPS), a county welfare department, or local law enforcement. This duty applies especially to Community & Instruction Partners (CIPs) who work directly with students in person or via virtual instruction.

Reports must be made immediately or as soon as practically possible by phone, followed by a written report within thirty-six (36) hours using the appropriate state forms. Failure to report suspected abuse as required by law may result in criminal penalties and will result in immediate removal from the list of approved Education Partners.

~~TUBERCULOSIS CLEARANCE~~ Tuberculosis Clearance

Education Providers will ensure that any of their employees or subcontractors who work directly with students of the School will be cleared of active tuberculosis by a health care provider prior to working with any students. ¶

Compliance With Applicable Laws

All Education Partners are required to comply with all applicable local, state, and federal laws, regulations, and ordinances in the course of providing services or materials to ~~California Pacific Charter~~ the School. This includes, but is not limited to, adherence to child safety laws, health and safety mandates, labor and employment standards, and data privacy regulations. Education Partners must also comply with the Americans with Disabilities Act (ADA) and ensure that all services, materials, and instructional environments—both virtual and in-person—are accessible to individuals with disabilities. Failure to comply with any applicable law or regulation may

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EDUCATION PARTNER CODE OF CONDUCT

result in immediate removal from the approved Education Partner list and termination of any existing agreements with the School.

Student Privacy & Family Educational Rights and Privacy Act (FERPA)

Education Partners are responsible for safeguarding student private information in accordance with all applicable privacy laws, including FERPA. This includes, but is not limited to, restrictions on the collection, use, and disclosure of student educational records and personally identifiable information. Education Partners must implement appropriate security measures to prevent unauthorized access to or disclosure of student data. Education Partners shall not disclose student information to any third party without explicit written consent from the student's parent/guardian or the School, as authorized under FERPA.

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EDUCATION PARTNER RISK MANAGEMENT POLICY

The Board of Directors (“Board”) of California Pacific Charter Schools (“School”) recognizes the need to establish procedures for entering into agreements with Community & Instruction Education Partners for student services and direct instruction.

Purpose

The School contracts with Education Partners for materials, equipment, supplies, and services. As such, all Education Partners must maintain adequate general liability insurance.

Insurance requirements for Education Partners are to ensure the Education Partner is fiscally capable and responsible for any losses they, the School, or a stakeholder of the School, may incur in connection with the Education Provider’s services. By obtaining an appropriate certificate of insurance (COI) (with all required endorsements attached), naming the “California Pacific Charter School” as an additionally insured party, and maintaining a current COI on file, the School has evidence that insurance has been obtained which transfers the added risk associated with the business relationship with the Education Partner to their own insurers.

Process

The following steps are taken when a new Education Partner is being vetted for approval:

1. All Education Partners shall be classified as independent contractors. The School will not treat Education Partners as employees, and Education Partners are responsible for their own taxes, benefits, and workers' compensation insurance (if applicable).
2. All Education Partners who have direct contact with students must undergo background checks, including fingerprinting and clearance through the California Department of Justice (DOJ), as required by California law and as outlined in 3100 - CPCS Education Partner Code of Conduct.

Standard Insurance Requirements

1. The School accepts proof of liability insurance from Education Partners in the form of homeowners policies with a business rider and commercial liability certificates of insurance. The School checks to make sure the general liability per occurrence is at least

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EDUCATION PARTNER RISK MANAGEMENT POLICY

\$100,000. If it is less than \$100,000, the School shall investigate the service to determine whether or not it is acceptable.

2. In certain situations deemed necessary by the School, an Education Partner may be required to obtain a commercial certificate of insurance with a \$1 million limit for each occurrence for general liability and \$1 million general aggregate coverage. We also require Education Partners to list the following California Pacific Charter Schools of Operation as named insured:
 - a. *California Pacific Charter - Los Angeles*
 - b. *California Pacific Charter - San Diego*
 - c. *California Pacific Charter - Sonoma*

BUSINESS/NON-INSTRUCTIONAL**3105-CPCS****EDUCATION PARTNER RISK MANAGEMENT POLICY**

The Board of Directors (“**Board**”) of California Pacific Charter Schools (“**School**”) recognizes the need to establish procedures for entering into agreements with Community & Instruction Education Partners for student services and direct instruction.

PURPOSE

~~As California Pacific Charter School (hereinafter referred to as School) The School contracts with Education Partners for materials, equipment, supplies, and/or services, that as As third-party vendors who assume responsibilities for certain school activities, entit such Education Partner’s business operations activities pose a certain degree of provide an inherent liability risk of liability to the School. As such, all Education Partners must maintain adequate general liability insurance. Some Education Partners must maintain a higher level of coverage based on the relatively higher risk nature of their services.~~

Insurance requirements for ~~high risk~~ Education Partners are to ensure the Education Partner is fiscally capable and responsible for any losses they, the School, or a stakeholder of the School, may incur in connection with the Education Provider’s services. ~~The Education Provider is required to protect the School from loss or lawsuit resulting from any risk occurrence on the part of an underinsured/uninsured Education Partner who furnishes services to the School. By obtaining an appropriate certificate of insurance (COI) (with all required endorsements attached), naming the “California Pacific Charter School” as an additionally insured party, and maintaining a current COI on file, the School has evidence that insurance has been obtained which transfers the added risks associated with the business relationship with the high risk Education Partner to their own insurers.~~

DEFINING HIGH RISK - CRITERIA FOR HIGH RISK EDUCATION PARTNERS ¶

~~An Education Partner is considered to present a high level of risk when the service provided includes an environment, an activity, or equipment that poses a potential for physical injury to California Pacific Charter School students. ¶~~

¶

- ~~1. High Risk Environment: A high risk environment is a space which is likely to expose individuals to dangers. A high risk environment can include hazardous substances or conditions like fire and explosions, increased body temperature leading to loss of consciousness, asphyxiation occurring due to gas, fume, vapour or lack of oxygen, and drowning to name a few. Such environments include swimming pools, the ocean, gyms, kitchens, hockey/ice skating rinks, workshops, and moving vehicles. ¶~~

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2. ~~*High Risk Activity:*~~ A high risk activity is inherently dangerous due to the way it must be performed or carried out. These activities include dangers that present harm that could potentially be inflicted on students by themselves or others that they would not otherwise encounter in their everyday lives. Such activities include martial arts, gymnastics, soccer, football, baseball, hockey, swimming, diving, tennis, volleyball, parkour, and rock climbing.¶
3. ~~*High Risk Equipment:*~~ Students that use high risk equipment are at a greater risk of injury or death because of the violent or potentially violent nature of the use of such equipment. For example, sports equipment like golf clubs, baseball bats, fencing foils/epees/sabers, arrows, cleats, hockey sticks, and ice skates can inflict grievous harm, even when used properly in case of an accident. Gym equipment can also be dangerous when used properly or improperly. Even cooking equipment such as hot cookware and kitchen knives can place students at a high risk of injury.

CURRENT HIGH RISK LIST¶

California Pacific Charter ~~The~~ School reserves the right to determine whether an education partner is defined as high risk. For the purposes of the School, the following services have been determined to be moderate to high risk. This list is not all inclusive; as new types of Education Partners apply to be affiliated with the School, they will be evaluated based on the board approved process and criteria. ¶

- a. ~~Martial Arts¶~~
- b. ~~Crossfit/Personal Fitness/Gym/Weights¶~~
- c. ~~Swim/Diving/Aquatics/Water Polo¶~~
- d. ~~Gymnastics/Aerial¶~~
- e. ~~Horseback Riding¶~~
- f. ~~Animal Husbandry/Hands-on Agricultural Experiences¶~~
- g. ~~Cooking¶~~
- h. ~~Fencing¶~~
- i. ~~Archery¶~~
- j. ~~Recreational (City, Athletics)¶~~
- k. ~~Dance/Ballet/Jazz¶~~
- l. ~~Skateboarding/Roller Blading/Roller Skating¶~~
- m. ~~Surfing¶~~
- n. ~~Parkour¶~~
- o. ~~Rock Climbing¶~~
- p. ~~Ice Skating/Hockey¶~~

BUSINESS/NON-INSTRUCTIONAL**3105-CPCS****EDUCATION PARTNER RISK MANAGEMENT POLICY**

- ~~q. Soccer~~
- ~~r. Yoga/Aerial Yoga/Pilates~~
- ~~s. Ziplining~~
- ~~t. Sailing~~
- ~~u. Welding/Carpentry~~
- ~~v. Tennis/Badminton~~
- ~~w. Baseball/Softball~~
- ~~x. Golf~~
- ~~y. Driver's Ed~~
- ~~z. Volleyball~~

~~*The above list of high risk service categories is not all-inclusive.~~

PROCESS

The following steps are taken when a new Education Partner is being vetted for approval:

- ~~1. If the course or activity that is provided by the Education Partner falls under one of the categories above, an Education Partner is considered to be high risk unless and until our vetting process provides it to be otherwise.~~
- ~~2. In order to determine whether or not an Education Partner should be labeled as high risk, the Education Partner Department (EPD) visits the website of the Community and Instruction Partner (if there is one) and any other websites that can give us more information, like Yelp. If the information found online is insufficient to make a determination, the EPD will contact the Education Partner directly to investigate the level of risk.~~
- ~~3. Unless the Education Partner is determined to be low risk after the research and investigation is complete, the Education Partner is added to our *List of Moderate to High Risk Education Partners* tab in our Education Partner Tracking Spreadsheet.~~
- ~~4. All Education Partners are asked to provide insurance. shall be classified as independent contractors. The School will not treat Education Partners as employees, and Education Partners are responsible for their own taxes, benefits, and workers' compensation insurance (if applicable).~~
- ~~5. All Education Partners who have direct contact with students must undergo background checks, including fingerprinting and clearance through the California Department of Justice (DOJ), as required by California law and as outlined in 3100 - CPCS Education Partner Code of Conduct.~~

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EDUCATION PARTNER RISK MANAGEMENT POLICY

STANDARD INSURANCE REQUIREMENTS

1. ~~Low Risk Education Partners: We~~The School accepts proof of liability insurance from low risk Education Partners in the form of homeowners policies with a business rider and commercial liability certificates of insurance. ~~We~~The School checks to make sure the general liability per occurrence is at least \$100,000. If it is less than \$100,000, ~~we~~the School shall investigate the service to determine whether or not it is acceptable.
2. ~~Moderate to High Risk Education Partners: We~~In certain situations deemed necessary by the School, an Education Partner may be required to obtain a commercial certificate of insurance with a \$1 million limit for each occurrence for general liability and \$1 million general aggregate coverage. In this circumstance, ~~We~~the School would also require ~~moderate to high risk~~ Education Partners to list the following California Pacific Charter Schools of Operation as named insured:
 - a. California Pacific Charter - Los Angeles
 - b. California Pacific Charter - San Diego
 - c. California Pacific Charter - Sonoma

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EDUCATION PARTNER APPLICATION/PRE-APPROVAL

This outline is for informational purposes. Actual Education Partner packets will be done primarily through electronic document collection system. with hard copy applications available upon request.

Three types of applications are used for our Education Partner Packets:

1. CPCS Prospective Community & Instruction Partner Application
2. CPCS Prospective Curriculum & Materials Partner Application
3. CPCS Education Partner Yearly Renewal Application

Steps:

1. Send prospective Education Partner a welcome and thank you note with an introduction to the application process.
 - a. Thank you for your interest in becoming an Education Partner for our school. Education Partners play a valued role in providing top notch materials and/or instruction/tutoring that exceeds educational standards, and balances accountability with learning flexibility.
 - b. Before getting into the application we wanted to review the definitions used to define our vendors moving forward.
 - i. Education Partner: Companies and individuals who provide instruction, services, curriculum and materials to students enrolled in CPCS' independent home study program in order to provide a full and enriching personalized education experience. EPs are not employees of CPCS but are valued partners of our independent home study program. Under the title of Education Partner we have designated two partner groups: Curriculum & Materials Partners (CMPs) and Community & Instruction Partners (CIPs) based on the products and services provided. This information will help you select the appropriate designation to complete this application.
 - ii. Definition of a Community and Instruction Partners (CIPs) are education partners that offer in person and virtual lessons, instruction, tutoring, and other directly delivered content. Due to live interaction with students and a greater liability risk, additional documentation is needed to complete the application. Additionally, CIPs must be in compliance with all fingerprint background clearance under Education Code Section 45125.1 as outlined in Section 25 of CPCS Education Partner Terms and Conditions of the Purchase Order. Failure to meet this requirement will result in immediate denial of application.

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EDUCATION PARTNER APPLICATION/PRE-APPROVAL

- iii. Definition of a Curriculum and Materials partners are education partners that provide materials, resources, curriculum, texts, kits, subscriptions, supplies, technology, and other items to supplement instruction. CMPs ship materials to the teacher facilitator who then delivers items to our families.
 - c. An explanation of the application and pre-approval Process. Timeline - prospective Education Partner will have 30 calendar days from the date the initial application was received to complete the onboarding process. If the Education Partner application process is not completed within this aforementioned time period the application will no longer be considered active. The time to complete this application and pre-approval process is approximately one hour.
- 2. Intro to Vision and Mission
 - a. Mission: CalPac's mission is to support and encourage all students to relentlessly pursue their life goals by providing an accessible, inclusive, and personalized learning community.
 - b. Vision:
 - i. California Pacific Charter Schools, in partnership with our community, will:
 - 1. Foster an enriching school environment to nurture individuals academically, socially, and emotionally so that they are equipped to tackle academic challenges and become productive, responsible, ethical, creative, and compassionate members of society.
 - 2. Forge strong, positive connections with students so they can build confidence, achieve independence, meet current and future challenges, develop social awareness, civic responsibility, and personal growth.
 - 3. Provide our graduates with a foundation that will enable them to be college and career prepared and to succeed in their post secondary endeavors.
 - c. Core Values: The following demonstrates the school's core values. The School will strive to demonstrate and live these values.
 - i. **CALPAC C-A-R-E-S**
 - 1. **C-OMMUNITY:** We believe in a community of stakeholders who provide a supportive and inclusive environment to build student confidence and success.

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2. **A-CCESSIBLE:** We believe each student is unique and deserves a flexible and personalized learning program to meet their individual needs.
 3. **R-IGOROUS:** We believe in hiring highly qualified teachers and staff and providing rigorous and relevant curriculum designed for a community of diverse learners.
 4. **E-NGAGING:** We believe in empowering well-rounded and innovative students to develop 21st century skills and to engage fully in a global society.
 5. **S-UPPORTIVE:** We believe in supporting the whole student through allocation of resources, frequent guidance, empathy, compassion, and encouragement to help them reach their full potential.
3. Education Partner basic business name and contact information.
 4. Review and agree: Education Partner Application Terms
 - a. Review and agree: This application and pre-approval process is an application to be listed as an approved Education Partner only. This application and pre-approval in no way is an agreement or contract for the school to purchase goods or services from an Education Partner. An approved partner in no way is promised to receive purchase orders from the School. The application and pre-approval process is not an offer nor an acceptance of an offer made by a partner.
 - b. Review and agree: School retains the right to reject the Education Partner Application at any time and for any reason, including revoking previously approved applications.
 - c. Review and agree: School does not control whether the Education Partner retains an employee, the school has no control over the Education Partner's employment decisions (hiring/firing), but the school reserves the right to retain or reject who works with our students.
 - d. Review and agree: **NO EMPLOYMENT RELATIONSHIP:** Notwithstanding any language in this application and pre-approval process or the [Terms and Condition of the Purchase Order](#) to the contrary, the parties intend that their relationship will be only as set forth in each purchase order. Neither party nor any employee, agent, officer, or independent contractor of or retained by either party shall be considered an agent or employee of the other party for any purpose or entitled to any of the benefits that the other party provides for any of the other party's employees including but not limited to retirement plans such as CalSTRS.

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Furthermore, each party acknowledges that it shall be responsible for all federal, state and local taxes for it and its employees and reports relative to fees under each purchase order and each party will indemnify and hold the other party harmless from any failure to file necessary reports or pay such taxes.

5. Review and acknowledge: [Education Partner FAQs](#)
6. Review and agree: Education Partner Policies Agreement
 - a. Review and agree: STANDARDS: School is a TK-12 public school and strives to meet California Common Core State Standards. Student funds can only be used toward educational activities that align to these standards.
 - b. Review and agree: NON-SECTARIAN POLICY: The Education Partner agrees that it will not provide services or products that are sectarian, religious, or denominational in content.
 - c. Review and agree: COMMUNITY & INSTRUCTION PARTNER CODE OF CONDUCT: Please review the Community Partner & Instructional Provider Code of Conduct and indicate your agreement below: [Community Partner & Instructional Provider Code of Conduct](#)
 - d. Review and agree: CONFLICT OF INTEREST POLICY: The Education Partner agrees that instructional funds cannot directly or indirectly be spent on their own family for services they render, as this would be a conflict of interest. "Family" for the purpose of this policy, can be defined as: spouses, domestic partners, children (including step-children and foster children), parents, step-parents, grandparents, grandchildren, and siblings (including step-brothers and step-sisters). Education Partners have an obligation to conduct business within guidelines that prohibit actual or potential conflicts of interest. Such a conflict occurs when an Education Partner is in a position to influence a decision to use instructional funds that may result in direct or indirect personal benefit for the vendor or for Family (as defined above) as a result of the school's business dealings. Education Partners shall disclose such relationships with California Pacific Charter School that constitute or may constitute a conflict of interest pursuant to the law, including but not limited to California Education Code Section 56042. Pursuant to California Education Code Section 56042, a parent, someone acting on behalf of a parent, an Education Partner or a service provider of an individual with exceptional needs shall not recommend placement at provider's facility if the parent, someone acting on behalf of the parent, the Education Partner or the service provider is employed or contracted by the Education Partner, or will receive a benefit from the Education Partner, or otherwise has a conflict of interest.

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- e. Review and agree: NAME AND LOGO USE POLICY: No use of the school's name in full or in part or the school's logo may be used by an Education Partner without the express written consent of the school. School may withhold such consent in school's sole absolute discretion. All requests for use should be made to epdservices@cal-pacs.org. Please see our [Name and Logo Policy](#).
- 7. Review and agree: General Terms and Conditions of the Purchase Order
- 8. Complete Education Partner Questionnaire
- 9. Review and agree, and upload: W9 Collection: Upload documents as part of the application submission process.
- 10. Review, agree, and upload: Certificate of Insurance (COI) Collection: Upload documents as part of the application submission process [Community and Instruction Partners ONLY].
 - a. New Community and Instruction Education Partners: The school defines Education Partners who interact with and/or engage with the school's students whether in person or through virtual means as Community and Instruction Education Partners (CIPs). CIPs must furnish proof of commercial liability insurance in the form of a COI and meet the requirements outlined in our Terms & Conditions of the Purchase Order in order to be approved. Once you have submitted your application, school staff will create a profile in our risk management center ([linked here](#))
 - b. Returning Community and Instruction Education Partners: Review and agree to the required coverage requirements. Your profile already exists in our risk management center. School staff will contact you when the coverage listed on your COI is at or near expiration, or if the COI previously provided does not meet the schools requirements.
 - c. Review video: *The Value of Liability Insurance*
- 11. Review and agree to: Collection of Live Scan Live Scan and Fingerprinting Clearance Forms [Community and Instruction Partners ONLY].
- 12. Review, agree, and upload: Public Health and Safety [Community and Instruction Partners ONLY].
 - a. CPCS follows all recommended health and safety guidelines put forward by our board, authorizing district, county and state health departments, and California Department of Education. This may mean that we will suspend in person face to face activities at our discretion in line with these guidelines, including those with our Education Partners. Your responses to these questions helps us better evaluate health risks and adaptability of your services in line with our own public health and safety guidelines.

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- b. Health and Safety Plan/Reopening Plan Collection: Upload documents as part of the application submission process.

BUSINESS/NON-INSTRUCTIONAL**3120-CPCS**

NAME AND LOGO USE POLICY

The Board of Directors of California Pacific Charter School owns and has exclusive rights to its name and logo, and prohibits any unauthorized use. California Pacific Charter School actively monitors and controls all uses of its logo. California Pacific Charter Schools' logo should not be used by any individual or corporation without prior approval. Any education partner wishing to use the California Pacific Charter School logo must submit an Education Partner application and be pre-approved before it is eligible to utilize California Pacific Charter Schools' name and logo.

CALIFORNIA PACIFIC CHARTER SCHOOL NAME USAGE

External collaborators of California Pacific Charter School, such as vendors, educational partners, and other non-California Pacific Charter School entities, when referring to California Pacific Charter School on social media, print marketing, your website, or other forms of public display and non-California Pacific Charter School promotional materials, must utilize the form **"California Pacific Charter School"** when referring to the School.

LOGOS FOR USE BY CALIFORNIA PACIFIC CHARTER SCHOOL EDUCATION PARTNERS

As an approved California Pacific Charter School Education Partner, you may use the downloadable logos to provide visual identification of your partnership with California Pacific Charter School. To view the full list of approved Education Partners, please visit our [website](#).

TO ENSURE THE BEST POSSIBLE VISUAL IMPACT, PLEASE REFER TO OUR LOGO USE GUIDELINES:

Logo Placement and Color: Keep the area around the California Pacific Charter Schools' verified logo uncluttered and always use the logo's approved color scheme. The California Pacific Charter School logo should always be used in color for online use and should appear in full color on printed materials whenever possible. If full color is not possible, please print the logo in solid black.

Logo Background: The preferred background color for the logo is solid white. The high resolution logo must be used for all print applications. If you have any specific requirements for the logo (color, size, file type), please contact our vendor department at educationpartnerservices@cal-pacs.org.

Logo Size: The California Pacific Charter School logo may be used in different sizes depending on the dimensions of the printed materials. These logos should not be enlarged beyond their maximum size. Logo quality and resolution should remain intact during printing and use. Avoid stretching and pixelating.

No Modification: The California Pacific Charter School logo must be used as provided. Please do not remove, distort, discolor, or alter any element of the logo.

UNAUTHORIZED USE: As a California Pacific Charter School partner, please contact us if you feel our logo is being used inappropriately or by an individual or corporation that is not an approved education partner. To report unauthorized use of the California Pacific Charter School logo, please email epdservices@cal-pacs.org.

BUSINESS/NON-INSTRUCTIONAL**3125-CPCS****INTRAORGANIZATIONAL LOAN POLICY**

California Pacific Charter Schools (“School”) adopt this Intraorganizational Loan Policy to apply to the financial cash management of the schools.

Background

The Board of Directors (“Board”), which operates charter schools, is committed to safeguarding the organization’s assets and ensuring compliance with all applicable state and federal laws and regulations regarding the use of its funds. To provide an accurate and auditable record of all financial transactions, the books, records, and accounts of each of its charter schools are maintained in conformity with generally accepted accounting principles (GAAP) as applicable to charter schools. The School uses accounting methods that track the sources and uses of its finances and each school’s funds, and the School does not commingle the schools’ funds.

Charter schools depend on government funding, and from time to time the School and its charter schools may experience funding shortfalls, government revenue reductions, unexpected cash flow needs, or funding deferrals that may cause cash shortages. The Board hereby adopts this policy so that resources can be allocated from within the organization’s charter school network to ensure uninterrupted educational services and to safeguard against funding shortfalls. If a school does not have sufficient funds, the School may, with Board approval, temporarily transfer funds from a charter school that has surplus funds to another charter school. This type of interfund transaction is referred to herein as an “intraorganizational loan.” The purpose of this policy is to ensure such loan transactions and balances, and the origin, source, and use of the loan funds, are transparent, auditable, accountable, and approved in writing.

The amounts transferred are accounted for as temporary borrowing between charter schools or accounts and shall be repaid in the same fiscal year, or in the following year, if the transfer takes place within the final 120 calendar days of a fiscal year. In the event that the borrower is unable to repay the “intraorganizational loan” within the period specified, a report shall be provided to the Board on the financial condition of the borrower including, but not limited to the steps necessary to satisfy the loan.

Policy Statement

Consistent with FCMAT’s and the State Auditor’s guidance, this policy permits intraorganizational loans from a charter school that has surplus funds to another charter school so long as such loans adhere to the procedures set forth herein.

This policy does not permit any loans to third parties and does not apply to regular interfund transactions in the ordinary course of business between a School school’s account and School’s operating account, such as for reimbursement of cash disbursements made to vendors on a school’s behalf or payment of payroll and benefits. As set forth in the School’s fiscal policies and

BUSINESS/NON-INSTRUCTIONAL**3125-CPCS****INTRAORGANIZATIONAL LOAN POLICY**

procedures, regular interfund transactions are presented on the financial statements as interfund receivables or interfund payables based on the net account balance. In addition, the School prohibits commingling funds to such an extent that the funds become blended. For purposes of this policy, blending means that the identity, origin, and source of the funds are lost or unidentifiable.

All intraorganizational loans must be documented in a written Intraorganizational Loan Agreement approved by the Board. The Intraorganizational Loan Agreement shall clearly identify the lender and borrower accounts and should include the following:

- A. Loan amount
- B. Repayment period and schedule (e.g., monthly, quarterly)
- C. Repayment method
- D. Certification that the loan does not adversely affect the educational mission or solvency of the lending charter school
- E. Summary of cash flow analysis and justification for the loan
- F. Statement of compliance with this policy

Copies of the Intraorganizational Loan Agreements and supporting documentation shall be maintained by the Director of Fiscal Services for audit purposes and made available upon request.

Procedures

The Superintendent or designee shall monitor cash balances regularly. When a cash need is anticipated for one of the schools, the Superintendent will assess the reserve funds available across all charter schools. If a school does not have sufficient funds, the Superintendent or designee will prepare a loan request proposal for Board's consideration and approval at a public meeting.

All intraorganizational loans must be approved by the Board and documented pursuant to an Intraorganizational Loan Agreement, which shall identify the "lender" and "borrower" accounts and include such terms as the loan amount, repayment period and repayment method (e.g., monthly or quarterly), and a determination that the loan does not adversely affect the public school purposes of the charter school that loans the funds.

The Superintendent or designee shall ensure the balance of each intraorganizational loan and the origin, source, and the use of the funds are clear, open, auditable, and accountable. The Superintendent shall report to the Board as needed on the financial condition of the borrower and lender accounts, amounts outstanding, and anticipated repayment dates.

BUSINESS/NON-INSTRUCTIONAL**3125-CPCS****INTRAORGANIZATIONAL LOAN POLICY**

California Pacific Charter Schools (“School”) adopt this Intraorganizational Loan Policy to apply to the financial cash management of the schools.

~~BACKGROUND~~Background

The Board of Directors (“Board”), which operates charter schools, is committed to safeguarding the organization’s assets and ensuring compliance with all applicable state and federal laws and regulations regarding the use of its funds. To provide an accurate and auditable record of all financial transactions, the books, records, and accounts of each of its charter schools are maintained in conformity with generally accepted accounting principles (GAAP) as applicable to charter schools. **The** School uses accounting methods that track the sources and uses of its finances and each school’s funds, and **the** School does not commingle the schools’ funds.

Charter schools depend on government funding, and from time to time **the** School and its charter schools may experience funding shortfalls, government revenue reductions, unexpected cash flow needs, or funding deferrals that may cause cash shortages. The Board hereby adopts this policy so that resources can be allocated from within the organization’s charter school network to ensure uninterrupted educational services and to safeguard against funding shortfalls. If a school does not have sufficient funds, **the** School may, with Board approval, temporarily transfer funds from a charter school that has surplus funds to another charter school. This type of interfund transaction is referred to herein as an “intraorganizational loan.”. The purpose of this policy is to ensure such loan transactions and balances, and the origin, source, and use of the loan funds, are transparent, auditable, accountable, and approved in writing.

The amounts transferred are accounted for as temporary borrowing between charter schools or accounts and shall be repaid in the same fiscal year, or in the following year, if the transfer takes place within the final 120 calendar days of a fiscal year. In the event that the borrower is unable to repay the “intraorganizational loan” within the period specified, a report shall be provided to the Board on the financial condition of the borrower including, but not limited to the steps necessary to satisfy the loan.

~~POLICY STATEMENT~~Policy Statement

Consistent with FCMAT’s and the State Auditor’s guidance, this policy permits intraorganizational loans from a charter school that has surplus funds to another charter school so long as such loans adhere to the procedures set forth herein.

This policy does not permit any loans to third parties and does not apply to regular interfund transactions in the ordinary course of business between a School school’s account and School’s operating account, such as for reimbursement of cash disbursements made to vendors on a school’s behalf or payment of payroll and benefits. As set forth in **the** School’s fiscal policies and

BUSINESS/NON-INSTRUCTIONAL**3125-CPCS****INTRAORGANIZATIONAL LOAN POLICY**

procedures, regular interfund transactions are presented on the financial statements as interfund receivables or interfund payables based on the net account balance. In addition, the School prohibits commingling funds to such an extent that the funds become blended. For purposes of this policy, blending means that the identity, origin, and source of the funds are lost or unidentifiable.

All intraorganizational loans must be documented in a written Intraorganizational Loan Agreement approved by the Board. The Intraorganizational Loan Agreement shall clearly identify the lender and borrower accounts and should include the following:

- A. Loan amount
- B. Repayment period and schedule (e.g., monthly, quarterly)
- C. Repayment method
- D. Certification that the loan does not adversely affect the educational mission or solvency of the lending charter school
- E. Summary of cash flow analysis and justification for the loan
- F. Statement of compliance with this policy

Copies of the Intraorganizational Loan Agreements and supporting documentation shall be maintained by the Director of Fiscal Services for audit purposes and made available upon request.

~~PROCEDURES~~ Procedures

The Superintendent or designee shall monitor cash balances regularly. When ~~there may be a cash~~ need is anticipated for funds at one of the schools, the Superintendent will assess the reserve funds available for across all charter schools. If a school does not have sufficient funds, the Superintendent or designee will seek Board approval to make a temporary intraorganizational loan. ~~prepare a loan request proposal for Board's consideration and approval at a public meeting.~~

All intraorganizational loans must be approved by the Board and documented pursuant to an Intraorganizational Loan Agreement, which shall identify the "lender" and "borrower" accounts and include such terms as the loan amount, repayment period and repayment method (e.g., monthly or quarterly), and a determination that the loan does not adversely affect the public school purposes of the charter school that loans the funds.

The Superintendent or designee shall ensure the balance of each intraorganizational loan and the origin, source, and the use of the funds are clear, open, auditable, and accountable. The Superintendent shall report to the Board as needed on the financial condition of the borrower and lender accounts, amounts outstanding, and anticipated repayment dates.

BUSINESS/NON-INSTRUCTIONAL**3135-CPCS****GIFT ACCEPTANCE POLICY**

California Pacific Charter Schools (“School”) accepts gifts for purposes that will help the organization further and fulfill its mission. The School urges all prospective donors to seek the assistance of personal legal and financial advisors in matters relating to their gifts, including the resulting tax consequences. The following policies and guidelines govern acceptance of gifts made to the School for the benefit of any of its operations, programs or services.

Donations will only be accepted upon approval of the Board of Directors (“Board”) at a public board meeting. The Board meeting agenda will state the pertinent information regarding the donation including the name of the donor and any other information necessary for public notice. The Board will ensure that no donation accepted will be in conflict with the Board’s obligation under the conflict of interest policy and the individual members’ financial disclosure requirements in the Statement of Economic Interest.

Use of Legal Counsel - The School will seek the advice of legal counsel in matters relating to acceptance of gifts when appropriate. Review by counsel is recommended for:

- A. Transactions with potential conflicts of interest.
- B. Primary Benefit - whether the primary benefit is to the School, versus the donor.
- C. Public Relationships - whether acceptance of the gift damages the reputation of the School.

Restrictions on Gifts - The School will not accept gifts that (a) would result in the School violating its corporate charter, (b) would result in the School losing its status as an IRC § 501(c)(3) not-for-profit organization, (c) would result in any unacceptable consequences for the School, or (d) are for purposes outside the School’s mission. Decisions on the restrictive nature of a gift, and its acceptance or refusal, shall be made by the Board, in consultation with the Superintendent. The primary consideration will be the impact of the gift on the organization.

Gifts Generally Accepted Without Review of Legal Counsel - Gifts without donor restrictions are acceptable by check, money order, wire transfer, third party processor (such as PayPal), or ACH. Donors wishing to make a gift must request banking information from the Director of Fiscal Services to ensure funds are delivered to an official School account. Appropriate documentation regarding the donation must be provided prior to the donation being made.

Gifts Generally Not Accepted -

- A. Gifts of real property, personal property or securities may not be accepted by the School. Such gifts are too difficult or too expensive to administer in relation to their value.
- B. Gifts requiring the School to assume financial or other obligations will not be accepted.
- C. Documents naming the School as trustee or requiring the School to act in any fiduciary capacity will not be accepted.

BUSINESS/NON-INSTRUCTIONAL**3135-CPCS****GIFT ACCEPTANCE POLICY**

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BUSINESS/NON-INSTRUCTIONAL**3140-CPCS**

UNCOLLECTIBLE DEBT POLICY

This policy provides guidance for the collection of outstanding debts. While making every effort to collect all outstanding debts, including those of former employees, California Pacific Charter Schools (“School”) recognizes that declaring a debt uncollectible may be the most fiscally prudent option to preserve and efficiently allocate the staff and resources of the School.

Criteria for Declaring Debt Uncollectible

Once reasonable internal collection efforts prove unsuccessful a debt will be deemed uncollectible when the surrounding facts and circumstances indicate that there is no reasonable expectation that the debt will be repaid. The criteria for determining whether a debt is uncollectible shall include:

- The lack of financial means of the debtor to repay the outstanding debt;
- The amount of the outstanding debt;
- The inability to locate debtor; and
- Whether the cost of the debt collection efforts exceeds the amount of the outstanding debt.

Authority to Declare Debt Uncollectible

Based on the consideration of this criteria, the Superintendent or designee shall have the authority to declare the debt uncollectible for amounts under two hundred dollars (\$200). A debt exceeding this threshold may be declared uncollectible only by action of the Board of Directors.

Debts that have been deemed uncollectible shall be properly recorded in the general ledger. The Board of Directors has determined that a debt deemed uncollectible pursuant to the terms of this policy shall not be a gift of public funds.

BUSINESS/NON-INSTRUCTIONAL**3140-CPCS****UNCOLLECTIBLE DEBT POLICY****~~UNCOLLECTIBLE DEBT POLICY~~**

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BUSINESS/NON-INSTRUCTIONAL**3150-CPCS****RESERVES FISCAL POLICY**

The Board of Directors (“Board”) of California Pacific Charter Schools (“School”) states its belief that a key element of the financial stability of California Pacific Charter Schools is ensuring that adequate levels of reserves are maintained. Reserves are essential in mitigating current and future risks that may occur from unforeseen revenue fluctuations and/or unanticipated expenditures, and to fund all existing programs. Reserves provide cash flow liquidity to fund general operations. Prudent reserves afford the school time to thoughtfully identify and implement budget adjustments.

Definition of “Fund Balance”

“Fund balance” is the difference between a fund's assets and liabilities. As a charter school, California Pacific Charter Schools only has a single fund, and the fund balance in its General Fund represents the reserves available to the organization. The accounting terms “fund balance”, “net asset balance”, “net position”, and “reserves” functionally mean the same thing when applied to the School. For example, if an organization has \$500,000 in assets and \$400,000 in liabilities, its fund balance, net position and net asset balance are all \$100,000, which represents the reserves of the organization. It is important to note that fund balance is not simply cash on hand. Depending on the type of assets and liabilities held by the organization, fund balance can be more or less than just cash balance, which makes it especially important to correctly designate fund balances appropriately to ensure the fiscal solvency of the School.

Components Of Ending Fund Balance

1. For charter schools operating as nonprofit corporations like California Pacific Charter Schools, the California Department of Education (CDE) requires this fund balance to be reported in three main components, as follows:
 - a. **“Net Investment in Capital Assets”** is the value of fixed assets such as land, buildings, or major equipment, since these capital assets cannot easily be liquidated and used to cover cash flow needs. Currently, the School has no capital assets.
 - b. **“Restricted Net Position”** refers to net asset balances that are constrained to specific state or federally designated purposes, such as special education, and so are not available for other uses.
 - c. **“Unrestricted Net Position”** represents the remaining amount of fund balance after excluding Net Investment in Capital Assets and Restricted Net Position.
2. The “Unrestricted Net Position” component assigned by CDE can then include additional locally-defined assignments. All locally-defined assignments are then combined and reported as the total “Unrestricted Net Position” for state reporting forms.

BUSINESS/NON-INSTRUCTIONAL**3150-CPCS****RESERVES FISCAL POLICY**

Local Assignments

The School hereby designates the following locally-defined assignments for its Unrestricted Net Position balance, along with a suggested range for each in the form of a percentage of annual expenditures:

1. Special Education – This assignment represents a reserve for associated costs in the event a school enrolls a student with exceptional needs requiring services that are not covered by the school’s adopted budget or by emergency Special Education Local Plan Area (SELPA) funding. The typical range for this assignment is one to four percent (1-4%) of annual expenditures, and the specific percentage may be set or reset by the Board at any time depending on changing circumstances.

2. Legal - While much can be done to prevent litigation, even the best planning does not eliminate the risk of litigation. This assignment establishes a planned reserve to cover potential legal costs. The typical range for this assignment is one to four percent (1-4%) of annual expenditures, and the specific percentage may be set or reset by the Board at any time depending on changing circumstances.

3. Cash Flow Reserve – This assignment represents a reserve to cover short-term delays in cash receipts from governmental sources. California’s statewide tax base has become increasingly volatile as dependence on capital gains tax and higher-end income tax brackets has increased over time. This has in turn caused the State to defer or delay monthly K-12 apportionments for months at a time and even into the following fiscal year, with deferrals totaling as much as thirty-five percent (35%) of annual funding. For charter schools without sufficient reserves, this has meant resorting to outside lenders and incurring hundreds of thousands of dollars in interest and fees to obtain interim funding to cover payroll and other critical expenses. The recommended level for this assignment is thirty-five percent (35%) of annual expenditures, matching the high end of recent actual deferrals for some schools, but this percentage may be set or reset by the Board at any time depending on changing circumstances.

4. Economic Uncertainty – This assignment represents an overall “safety net” for the School to cover a variety of unforeseen mid-term to long-term economic circumstances, including higher than expected outflows in any of the above three assignments. The onset of the COVID-19 pandemic in 2020 is an excellent example of how unforeseen events can require substantial reserves. Within a space of two months, the State budget projections were changed to reduce projected K-12 funding by as much as nineteen percent (19%) for the upcoming year. While

BUSINESS/NON-INSTRUCTIONAL

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RESERVES FISCAL POLICY

federal stimulus ended up mitigating this, there are no guarantees that future unforeseen impacts will be similarly mitigated. The funds designated for economic uncertainty represent the amounts necessary to protect the School from any combination of unforeseen revenue shortfalls, unexpected costs, and economic uncertainties.

5. **Unassigned** - Any remaining Unrestricted Net Position amount not included in any of the above four assignments shall be considered Unassigned.

BUSINESS/NON-INSTRUCTIONAL**3150-CPCS****RESERVES FISCAL POLICY**

The Board of Directors (**“Board”**) of California Pacific Charter Schools (~~“Board”~~) (**“School”**) states its belief that a key element of the financial stability of California Pacific Charter Schools (~~“School”~~) is ensuring that adequate levels of reserves are maintained. Reserves are essential in mitigating current and future risks that may occur from unforeseen revenue fluctuations and/or unanticipated expenditures, and to fund all existing programs. Reserves provide cash flow liquidity to fund general operations. Prudent reserves afford the school time to thoughtfully identify and implement budget adjustments.

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BUSINESS/NON-INSTRUCTIONAL**3150-CPCS****RESERVES FISCAL POLICY**

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BUSINESS/NON-INSTRUCTIONAL**3150-CPCS**

RESERVES FISCAL POLICY

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Coversheet

Approval of 2023 IRS Tax Form 990 and California Tax Form 199 Prepared by CliftonLarsonAllen (CLA) for Fiscal Year Ended June 30, 2024

Section: VIII. Business/Financial Services
Item: A. Approval of 2023 IRS Tax Form 990 and California Tax Form 199
Prepared by CliftonLarsonAllen (CLA) for Fiscal Year Ended June 30, 2024
Purpose: Vote
Submitted by: Shannon Green
Related Material: 2023 CalPac 990 and 199 Draft.pdf

BACKGROUND:

California Pacific Charter School's independent public accounting firm, CLA (CliftonLarsonAllen), has prepared draft versions of the organization's federal and state tax returns for the 2023 tax year (corresponding to the fiscal year ended June 30, 2024). CalPac management has reviewed the draft forms and found them to be complete and accurate at this stage. Final versions will be issued and submitted in advance of the May 15 filing deadline.

These tax filings are critical compliance documents for nonprofit organizations like CalPac, as they provide transparency regarding the school's financial health, governance practices, and overall operations.

RECOMMENDATION:

It is recommended that the Board approve the final versions of the CLA-prepared IRS Form 990 and California Form 199 for Tax Year 2023, pending any final minor edits.



CliftonLarsonAllen LLP
CLAconnect.com

May 6, 2025

California Pacific Charter Schools
940 South Coast Drive Suite 185
Costa Mesa, CA 92626
Attention: Christine Feher

Dear Christine,

Enclosed is the organization's 2023 Exempt Organization return.

Specific filing instructions are as follows.

FORM 990 RETURN:

This return has qualified for electronic filing. After you have reviewed the return for completeness and accuracy, please sign, date and return Form 8879-TE to our office. We will transmit the return electronically to the IRS and no further action is required. Please return Form 8879-TE to us as soon as possible, but no later than by May 15, 2025 the filing deadline.

In addition, tax-exempt organizations must make available for public inspection a copy of their annual returns for the preceding three years and exemption application, if applicable. An organization generally must furnish filings to anyone who requests them in person or in writing. An exempt organization may meet this requirement by posting all the documents on its website or at another organizations site as part of a database of similar materials. Specific requirements must be met to meet this exception.

CALIFORNIA FORM 199 RETURN:

The California Form 199 return has qualified for electronic filing. After you have reviewed your return for completeness and accuracy, please sign, date and return Form 8453-EO to our office. We will then transmit your return to the FTB. Do not mail the paper copy of the return to the FTB.

No payment is required.

A few final reminders relating to your tax return filings:

- There are substantial penalties for failure to properly disclose and report foreign financial accounts and foreign activity. Please make sure you have informed us of any foreign financial accounts or foreign activity so that we have the necessary information to complete any required disclosures or filings.
- Be sure to review the returns prior to signing as you have final responsibility for all information included in the returns. Please contact us if you have any questions or concerns.
- We recommend you keep a paper or electronic copy of your tax returns permanently. Supporting documentation should be kept for a minimum of seven years based on IRS guidance.

CLA exists to create opportunities – for our clients, our people, and our communities. We value our relationship with you and thank you for your trust and confidence in allowing us to serve you. If we can assist you in making strategic, informed decisions in areas of tax or beyond, please contact us as questions arise throughout the year.

Sincerely,

CliftonLarsonAllen LLP

DRAFT



CliftonLarsonAllen LLP
CLAconnect.com

CALIFORNIA PACIFIC CHARTER SCHOOLS
FORM 990 INCOME TAX RETURN
FOR YEAR ENDED JUNE 30, 2024

DRAFT

***** THIS IS NOT A FILEABLE COPY *****

**IRS E-file Signature Authorization
for a Tax Exempt Entity**

OMB No. 1545-0047

Form **8879-TE**For calendar year 2023, or fiscal year beginning JUL 1, 2023, and ending JUN 30, 2024**2023**Department of the Treasury
Internal Revenue Service**Do not send to the IRS. Keep for your records.**
Go to www.irs.gov/Form8879TE for the latest information.

Name of filer

CALIFORNIA PACIFIC CHARTER SCHOOLS

EIN or SSN

83-2637864Name and title of officer or person subject to tax **CHRISTINE FEHER**
SUPERINTENDENT**Part I Type of Return and Return Information**

Check the box for the return for which you are using this Form 8879-TE and enter the applicable amount, if any, from the return. Form 8038-CP and Form 5330 filers may enter dollars and cents. For all other forms, enter whole dollars only. If you check the box on line **1a, 2a, 3a, 4a, 5a, 6a, 7a, 8a, 9a, or 10a** below, and the amount on that line for the return being filed with this form was blank, then leave line **1b, 2b, 3b, 4b, 5b, 6b, 7b, 8b, 9b, or 10b**, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. **Do not complete more than one line in Part I.**

1a Form 990 check here	☒	b Total revenue, if any (Form 990, Part VIII, column (A), line 12)	1b <u>13,292,483.</u>
2a Form 990-EZ check here	☐	b Total revenue, if any (Form 990-EZ, line 9)	2b _____
3a Form 1120-POL check here	☐	b Total tax (Form 1120-POL, line 22)	3b _____
4a Form 990-PF check here	☐	b Tax based on investment income (Form 990-PF, Part V, line 5)	4b _____
5a Form 8868 check here	☐	b Balance due (Form 8868, line 3c)	5b _____
6a Form 990-T check here	☐	b Total tax (Form 990-T, Part III, line 4)	6b _____
7a Form 4720 check here	☐	b Total tax (Form 4720, Part III, line 1)	7b _____
8a Form 5227 check here	☐	b FMV of assets at end of tax year (Form 5227, Item D)	8b _____
9a Form 5330 check here	☐	b Tax due (Form 5330, Part II, line 19)	9b _____
10a Form 8038-CP check here	☐	b Amount of credit payment requested (Form 8038-CP, Part III, line 22)	10b _____

Part II Declaration and Signature Authorization of Officer or Person Subject to Tax

Under penalties of perjury, I declare that ☒ I am an officer of the above entity or ☐ I am a person subject to tax with respect to (name of entity) _____, (EIN) _____ and that I have examined a copy of the

2023 electronic return and accompanying schedules and statements, and, to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the electronic return and, if applicable, the consent to electronic funds withdrawal.

PIN: check one box only

☒ I authorize **CLIFTONLARSONALLEN LLP** to enter my PIN **41740**
ERO firm name Enter five numbers, but do not enter all zeros

as my signature on the tax year 2023 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

☐ As an officer or person subject to tax with respect to the entity, I will enter my PIN as my signature on the tax year 2023 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Signature of officer or person subject to tax

**** THIS IS NOT A FILEABLE COPY ****

Date

Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

95405255902

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2023 electronically filed return indicated above. I confirm that I am submitting this return in accordance with the requirements of **Pub. 4163**, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature **MEI-LI HUANG**Date **05/06/25****ERO Must Retain This Form - See Instructions****Do Not Submit This Form to the IRS Unless Requested To Do So**

For Privacy Act and Paperwork Reduction Act Notice, see instructions.

Form **8879-TE** (2023)

Form 990 Department of the Treasury Internal Revenue Service	Return of Organization Exempt From Income Tax Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations) Do not enter social security numbers on this form as it may be made public. Go to www.irs.gov/Form990 for instructions and the latest information.	OMB No. 1545-0047 2023 Open to Public Inspection
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A For the 2023 calendar year, or tax year beginning JUL 1, 2023 and ending JUN 30, 2024

B Check if applicable: ☐ Address change ☐ Name change ☐ Initial return ☐ Final return/terminated ☐ Amended return ☐ Application pending	C Name of organization CALIFORNIA PACIFIC CHARTER SCHOOLS Doing business as Number and street (or P.O. box if mail is not delivered to street address) Room/suite 940 SOUTH COAST DRIVE SUITE City or town, state or province, country, and ZIP or foreign postal code COSTA MESA, CA 92626 F Name and address of principal officer: CHRISTINE FEHER SAME AS C ABOVE	D Employer identification number 83-2637864 E Telephone number (949)-752-0527 G Gross receipts \$ 13,292,483. H(a) Is this a group return for subordinates? ☐ Yes ☒ No H(b) Are all subordinates included? ☐ Yes ☐ No If "No," attach a list. See instructions H(c) Group exemption number
I Tax-exempt status: ☒ 501(c)(3) ☐ 501(c) () (insert no.) ☐ 4947(a)(1) or ☐ 527 J Website: HTTPS://WWW.CAL-PACS.ORG K Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other L Year of formation: 2020 M State of legal domicile: CA		

Part I Summary

1	Briefly describe the organization's mission or most significant activities: TO SUPPORT STUDENTS TO PURSUE THEIR LIFE GOALS BY PROVIDING AN INCLUSIVE LEARNING COMMUNITY.		
2	Check this box ☐ if the organization discontinued its operations or disposed of more than 25% of its net assets.		
3	Number of voting members of the governing body (Part VI, line 1a)	3	5
4	Number of independent voting members of the governing body (Part VI, line 1b)	4	5
5	Total number of individuals employed in calendar year 2023 (Part V, line 2a)	5	127
6	Total number of volunteers (estimate if necessary)	6	5
7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a	0.
7b	Net unrelated business taxable income from Form 990-T, Part I, line 11	7b	0.
8	Contributions and grants (Part VIII, line 1h)	8	11,287,132.
9	Program service revenue (Part VIII, line 2g)	9	0.
10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	10	42,383.
11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	11	160,273.
12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	12	11,489,788.
13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	13	0.
14	Benefits paid to or for members (Part IX, column (A), line 4)	14	0.
15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	15	8,698,199.
16a	Professional fundraising fees (Part IX, column (A), line 11e)	16a	0.
16b	Total fundraising expenses (Part IX, column (D), line 25)	16b	0.
17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	17	2,704,389.
18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	18	11,402,588.
19	Revenue less expenses. Subtract line 18 from line 12	19	87,200.
20	Total assets (Part X, line 16)	20	8,651,850.
21	Total liabilities (Part X, line 26)	21	3,230,022.
22	Net assets or fund balances. Subtract line 21 from line 20	22	5,421,828.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer CHRISTINE FEHER, SUPERINTENDENT Type or print name and title	Date
Paid Preparer Use Only	Print/Type preparer's name MEI-LI HUANG	Preparer's signature MEI-LI HUANG
	Date 05/06/25	Check if self-employed ☐ PTIN P02383735
	Firm's name CLIFTONLARSONALLEN LLP	Firm's EIN 41-0746749
	Firm's address 2210 EAST ROUTE 66 GLENORA, CA 91740	Phone no. (626) 857-7300

 May the IRS discuss this return with the preparer shown above? See instructions ☒ Yes ☐ No

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Page **2****Part III Statement of Program Service Accomplishments**Check if Schedule O contains a response or note to any line in this Part III ☐**1** Briefly describe the organization's mission:

**CALPAC'S MISSION IS TO SUPPORT AND ENCOURAGE ALL STUDENTS TO
RELENTLESSLY PURSUE THEIR LIFE GOALS BY PROVIDING AN ACCESSIBLE,
INCLUSIVE, AND PERSONALIZED LEARNING COMMUNITY.**

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.**4a** (Code:) (Expenses \$ 10,984,625. including grants of \$ 0.) (Revenue \$ 0.)

**PROGRAMS PROVIDE ENGAGING AND RELEVANT STATE STANDARDS ALIGNED
CURRICULUM. STUDENT NEEDS ARE IDENTIFIED THROUGH ONGOING ASSESSMENTS TO
INFORM AND GUIDE APPROPRIATE AND EFFECTIVE INTERVENTION STRATEGIES. WE
OFFER A COMPREHENSIVE SYSTEM OF SUPPORT TO PARENTS AND STUDENTS TO
ENSURE STUDENTS ARE ON TRACK WITH GRADE LEVEL REQUIREMENTS AND ARE
COLLEGE AND CAREER READY. DURING FY 2023-2024 THE SCHOOL SERVED
APPROXIMATELY 860 STUDENTS.**

4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)**4c** (Code:) (Expenses \$ including grants of \$) (Revenue \$)**4d** Other program services (Describe on Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses 10,984,625.Form **990** (2023)

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Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	1 X	
2 Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> ? See instructions	2	X
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>	3	X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>	4	X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Rev. Proc. 98-19? <i>If "Yes," complete Schedule C, Part III</i>	5	X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>	6	X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>	7	X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>	8	X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability; serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>	9	X
10 Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi-endowments? <i>If "Yes," complete Schedule D, Part V</i>	10	X
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X, as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	11a	X
b Did the organization report an amount for investments - other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>	11b	X
c Did the organization report an amount for investments - program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>	11c	X
d Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>	11d	X
e Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>	11e X	
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>	11f X	
12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	12a X	
b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>	12b X	
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>	13 X	
14a Did the organization maintain an office, employees, or agents outside of the United States?	14a	X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>	14b	X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>	15	X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>	16	X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I. See instructions</i>	17	X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>	18	X
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>	19	X
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>	20a	X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?	20b	
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>	21	X

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Part IV Checklist of Required Schedules (continued)

	Yes	No
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>	22	X
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5, about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>	23	X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i>	24a	X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	24b	
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?	24c	
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	24d	
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>	25a	X
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>	25b	X
26 Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part II</i>	26	X
27 Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>	27	X
28 Was the organization a party to a business transaction with one of the following parties? (See the Schedule L, Part IV, instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? <i>If "Yes," complete Schedule L, Part IV</i>	28a	X
b A family member of any individual described in line 28a? <i>If "Yes," complete Schedule L, Part IV</i>	28b	X
c A 35% controlled entity of one or more individuals and/or organizations described in line 28a or 28b? <i>If "Yes," complete Schedule L, Part IV</i>	28c	X
29 Did the organization receive more than \$25,000 in noncash contributions? <i>If "Yes," complete Schedule M</i>	29	X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>	30	X
31 Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>	31	X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>	32	X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>	33	X
34 Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i>	34	X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?	35a	X
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>	35b	
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>	36	X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>	37	X
38 Did the organization complete Schedule O and provide explanations on Schedule O for Part VI, lines 11b and 19?	38	X

Note: All Form 990 filers are required to complete Schedule O

Part V Statements Regarding Other IRS Filings and Tax ComplianceCheck if Schedule O contains a response or note to any line in this Part V ☐

	Yes	No
1a Enter the number reported in box 3 of Form 1096. Enter -0- if not applicable	1a	29
b Enter the number of Forms W-2G included on line 1a. Enter -0- if not applicable	1b	0
c Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	1c	X

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Part V Statements Regarding Other IRS Filings and Tax Compliance (continued)

	Yes	No
2a Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	2a	127
b If at least one is reported on line 2a, did the organization file all required federal employment tax returns?	2b	X
3a Did the organization have unrelated business gross income of \$1,000 or more during the year?	3a	X
b If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation on Schedule O	3b	
4a At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a	X
b If "Yes," enter the name of the foreign country See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
5a Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a	X
b Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b	X
c If "Yes" to line 5a or 5b, did the organization file Form 8886-T?	5c	
6a Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a	X
b If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b	
7 Organizations that may receive deductible contributions under section 170(c).		
a Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	7a	X
b If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b	
c Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c	X
d If "Yes," indicate the number of Forms 8282 filed during the year	7d	
e Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e	X
f Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f	X
g If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g	
h If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7h	
8 Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	8	
9 Sponsoring organizations maintaining donor advised funds.		
a Did the sponsoring organization make any taxable distributions under section 4966?	9a	
b Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	9b	
10 Section 501(c)(7) organizations. Enter:		
a Initiation fees and capital contributions included on Part VIII, line 12	10a	
b Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b	
11 Section 501(c)(12) organizations. Enter:		
a Gross income from members or shareholders	11a	
b Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b	
12a Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12a	
b If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b	
13 Section 501(c)(29) qualified nonprofit health insurance issuers.		
a Is the organization licensed to issue qualified health plans in more than one state? Note: See the instructions for additional information the organization must report on Schedule O.	13a	
b Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b	
c Enter the amount of reserves on hand	13c	
14a Did the organization receive any payments for indoor tanning services during the tax year?	14a	X
b If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation on Schedule O	14b	
15 Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year? If "Yes," see the instructions and file Form 4720, Schedule N.	15	X
16 Is the organization an educational institution subject to the section 4968 excise tax on net investment income? If "Yes," complete Form 4720, Schedule O.	16	X
17 Section 501(c)(21) organizations. Did the trust, or any disqualified or other person engage in any activities that would result in the imposition of an excise tax under section 4951, 4952 or 4953? If "Yes," complete Form 6069.	17	

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Part VI Governance, Management, and Disclosure. For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI

☒**Section A. Governing Body and Management**

	1a	1b	2	3	4	5	6	7a	7b	8a	8b	9	Yes	No
1a Enter the number of voting members of the governing body at the end of the tax year	5													
If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.														
b Enter the number of voting members included on line 1a, above, who are independent		5												
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?			2											X
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?				3										X
4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?					4									X
5 Did the organization become aware during the year of a significant diversion of the organization's assets?						5								X
6 Did the organization have members or stockholders?							6							X
7a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?								7a						X
b Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?									7b					X
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:														
a The governing body?										8a			X	
b Each committee with authority to act on behalf of the governing body?											8b			X
9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses on Schedule O												9		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

	10a	10b	11a	11b	12a	12b	12c	13	14	15a	15b	16a	16b	Yes	No
10a Did the organization have local chapters, branches, or affiliates?	10a														X
b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		10b													
11a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?			11a											X	
b Describe on Schedule O the process, if any, used by the organization to review this Form 990.															
12a Did the organization have a written conflict of interest policy? If "No," go to line 13					12a									X	
b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?						12b								X	
c Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe on Schedule O how this was done							12c							X	
13 Did the organization have a written whistleblower policy?								13						X	
14 Did the organization have a written document retention and destruction policy?									14					X	
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?															
a The organization's CEO, Executive Director, or top management official										15a				X	
b Other officers or key employees of the organization											15b			X	
If "Yes" to line 15a or 15b, describe the process on Schedule O. See instructions.															
16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?												16a			X
b If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?													16b		

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed CA

18 Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
☐ Own website ☒ Another's website ☒ Upon request ☒ Other (explain on Schedule O)

19 Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, address, and telephone number of the person who possesses the organization's books and records
SHANNON GREEN - (949) 427-6526
940 SOUTH COAST DRIVE, SUITE 185, COSTA MESA, CA 92626

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Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent ContractorsCheck if Schedule O contains a response or note to any line in this Part VII ☐**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees****1a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.

- List all of the organization's **current** key employees, if any. See the instructions for definition of "key employee."

- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, box 6 of Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than \$100,000 from the organization and any related organizations.

- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.

- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

See the instructions for the order in which to list the persons above.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) CHRISTINE FEHER SUPERINTENDENT	40.00			X				177,888.	0.	35,627.
(2) ERICKA ZEMMER ASSISTANT SUPERINTENDENT	40.00				X			153,474.	0.	24,719.
(3) EVANGELINE AKRIDGE DIR OF SPECIAL EDUC	40.00					X		126,344.	0.	32,916.
(4) GRETCHEN CHAMBERLAIN DIR OF COMPLIANCE	40.00					X		132,293.	0.	21,756.
(5) CORRIE AMADOR DIRECTOR OF HUMAN RESOURCES	40.00					X		143,850.	0.	7,374.
(6) SHANNON GREEN DIRECTOR OF FISCAL SERVI	40.00			X				130,570.	0.	11,325.
(7) VICTORIA LAW SCHOOL PSYCHOLOGIST	40.00					X		118,381.	0.	23,146.
(8) AMY ROBINSON SCIENCE DEPARTMENT CHAIR	40.00					X		116,763.	0.	17,978.
(9) DAISY CARLOS EXEC ASSISTANT/SECRETARY	5.00			X				64,714.	0.	9,749.
(10) KELLY WYLIE PRESIDENT	5.00	X		X				7,200.	0.	0.
(11) DR. SHIRLEY PETERSON VICE PRESIDENT	5.00	X		X				7,200.	0.	0.
(12) TANYA ROGERS CLERK	5.00	X		X				9,450.	0.	0.
(13) WILLIAM HOWARD JR. DIRECTOR	5.00	X						9,450.	0.	0.
(14) JASON MCFAUL DIRECTOR	5.00	X						7,200.	0.	0.

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Part VIII Statement of RevenueCheck if Schedule O contains a response or note to any line in this Part VIII ☐

				(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512 - 514
Contributions, Gifts, Grants and Other Similar Amounts	1 a Federated campaigns	1a					
	b Membership dues	1b					
	c Fundraising events	1c					
	d Related organizations	1d					
	e Government grants (contributions)	1e	13,199,018.				
	f All other contributions, gifts, grants, and similar amounts not included above ...	1f					
	g Noncash contributions included in lines 1a-1f	1g	\$				
	h Total. Add lines 1a-1f						
Program Service Revenue			Business Code				
	2 a						
	b						
	c						
	d						
	e						
	f All other program service revenue						
	g Total. Add lines 2a-2f						
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)			46,376.			46,376.
	4 Income from investment of tax-exempt bond proceeds						
	5 Royalties						
	6 a Gross rents	6a	(i) Real (ii) Personal				
	b Less: rental expenses ...	6b					
	c Rental income or (loss)	6c					
	d Net rental income or (loss)						
	7 a Gross amount from sales of assets other than inventory	7a	(i) Securities (ii) Other				
	b Less: cost or other basis and sales expenses	7b					
	c Gain or (loss)	7c					
	d Net gain or (loss)						
	8 a Gross income from fundraising events (not including \$ _____ of contributions reported on line 1c). See Part IV, line 18	8a					
	b Less: direct expenses	8b					
	c Net income or (loss) from fundraising events						
	9 a Gross income from gaming activities. See Part IV, line 19	9a					
b Less: direct expenses	9b						
c Net income or (loss) from gaming activities							
10 a Gross sales of inventory, less returns and allowances	10a						
b Less: cost of goods sold	10b						
c Net income or (loss) from sales of inventory							
Miscellaneous Revenue			Business Code				
	11 a CONTRACT SERVICES		523000	43,957.			43,957.
	b CREDIT REFUNDS		523000	2,141.			2,141.
	c OTHER REVENUE		611600	991.			991.
	d All other revenue						
	e Total. Add lines 11a-11d			47,089.			
12 Total revenue. See instructions			13,292,483.	0.	0.	93,465.	

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Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21 ...				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	702,570.	217,553.	485,017.	
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	7,104,811.	6,894,825.	209,986.	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	1,051,641.	1,051,641.		
9 Other employee benefits	917,690.	887,181.	30,509.	
10 Payroll taxes	222,812.	175,154.	47,658.	
11 Fees for services (nonemployees):				
a Management				
b Legal	87,304.		87,304.	
c Accounting	64,663.		64,663.	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A), amount, list line 11g expenses on Sch O.)	468,612.	346,831.	121,781.	
12 Advertising and promotion	399,256.	18,433.	380,823.	
13 Office expenses	146,757.	131,539.	15,218.	
14 Information technology	90,650.	65,580.	25,070.	
15 Royalties				
16 Occupancy	89,052.	7,805.	81,247.	
17 Travel	252,929.	201,260.	51,669.	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials ...				
19 Conferences, conventions, and meetings				
20 Interest	1,681.		1,681.	
21 Payments to affiliates				
22 Depreciation, depletion, and amortization				
23 Insurance	44,095.		44,095.	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A), amount, list line 24e expenses on Schedule O.)				
a INSTRUCTIONAL MATERIALS	932,018.	916,886.	15,132.	
b OTHER EXPENSES	273,633.	69,937.	203,696.	
c				
d				
e All other expenses				
25 Total functional expenses. Add lines 1 through 24e	12,850,174.	10,984,625.	1,865,549.	0.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here ☐ if following SOP 98-2 (ASC 958-720)				

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Part X Balance SheetCheck if Schedule O contains a response or note to any line in this Part X ☐

		(A) Beginning of year		(B) End of year
Assets	1 Cash - non-interest-bearing	4,235,740.	1	4,520,677.
	2 Savings and temporary cash investments	1,677,280.	2	2,176,242.
	3 Pledges and grants receivable, net		3	
	4 Accounts receivable, net	1,867,091.	4	1,208,293.
	5 Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges	623,786.	9	392,762.
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a		
	b Less: accumulated depreciation	10b	10c	
	11 Investments - publicly traded securities		11	
	12 Investments - other securities. See Part IV, line 11		12	
	13 Investments - program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11	247,953.	15	197,379.
16 Total assets. Add lines 1 through 15 (must equal line 33)	8,651,850.	16	8,495,353.	
Liabilities	17 Accounts payable and accrued expenses	1,131,851.	17	776,927.
	18 Grants payable		18	
	19 Deferred revenue	1,751,769.	19	1,599,179.
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties	92,392.	24	46,198.
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	254,010.	25	208,912.
	26 Total liabilities. Add lines 17 through 25	3,230,022.	26	2,631,216.
Net Assets or Fund Balances	Organizations that follow FASB ASC 958, check here ☒ and complete lines 27, 28, 32, and 33.			
	27 Net assets without donor restrictions	5,421,828.	27	5,864,137.
	28 Net assets with donor restrictions		28	
	Organizations that do not follow FASB ASC 958, check here ☐ and complete lines 29 through 33.			
	29 Capital stock or trust principal, or current funds		29	
	30 Paid-in or capital surplus, or land, building, or equipment fund		30	
	31 Retained earnings, endowment, accumulated income, or other funds		31	
	32 Total net assets or fund balances	5,421,828.	32	5,864,137.
	33 Total liabilities and net assets/fund balances	8,651,850.	33	8,495,353.

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Part XI Reconciliation of Net AssetsCheck if Schedule O contains a response or note to any line in this Part XI ☐

1	Total revenue (must equal Part VIII, column (A), line 12)	1	13,292,483.
2	Total expenses (must equal Part IX, column (A), line 25)	2	12,850,174.
3	Revenue less expenses. Subtract line 2 from line 1	3	442,309.
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	5,421,828.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	5,864,137.

Part XII Financial Statements and ReportingCheck if Schedule O contains a response or note to any line in this Part XII ☒

	Yes	No
1 Accounting method used to prepare the Form 990: ☐ Cash ☒ Accrual ☐ Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule O.		
2a Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: ☐ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis		X
b Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: ☐ Separate basis ☐ Consolidated basis ☒ Both consolidated and separate basis	X	
c If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.	X	
3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Uniform Guidance, 2 C.F.R. Part 200, Subpart F?		X
b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits		

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Schedule A (Form 990) 2023

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Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2019	(b) 2020	(c) 2021	(d) 2022	(e) 2023	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4.						

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2019	(b) 2020	(c) 2021	(d) 2022	(e) 2023	(f) Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 Total support. Add lines 7 through 10						
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						☐

Section C. Computation of Public Support Percentage

14 Public support percentage for 2023 (line 6, column (f), divided by line 11, column (f))	14	%
15 Public support percentage from 2022 Schedule A, Part II, line 14	15	%
16a 33 1/3% support test - 2023. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		
☐		
b 33 1/3% support test - 2022. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		
☐		
17a 10% -facts-and-circumstances test - 2023. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization		
☐		
b 10% -facts-and-circumstances test - 2022. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization		
☐		
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		
☐		

Schedule A (Form 990) 2023

Schedule A (Form 990) 2023

CALIFORNIA PACIFIC CHARTER SCHOOLS

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Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2019	(b) 2020	(c) 2021	(d) 2022	(e) 2023	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2019	(b) 2020	(c) 2021	(d) 2022	(e) 2023	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included on line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						

14 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ☐

Section C. Computation of Public Support Percentage

15 Public support percentage for 2023 (line 8, column (f), divided by line 13, column (f))	15	%
16 Public support percentage from 2022 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2023 (line 10c, column (f), divided by line 13, column (f))	17	%
18 Investment income percentage from 2022 Schedule A, Part III, line 17	18	%

19a 33 1/3% support tests - 2023. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ☐

b 33 1/3% support tests - 2022. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ☐

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ☐

Part IV Supporting Organizations

(Complete only if you checked a box on line 12 of Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer lines 3b and 3c below.</i>		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in Part VI when and how the organization made the determination.</i>		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in Part VI what controls the organization put in place to ensure such use.</i>		
4a Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes," and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.</i>		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer lines 5b and 5c below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i>		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in Part VI.</i>		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990).</i>		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described on line 7? <i>If "Yes," complete Part I of Schedule L (Form 990).</i>		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in Part VI.</i>		
b Did one or more disqualified persons (as defined on line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in Part VI.</i>		
c Did a disqualified person (as defined on line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in Part VI.</i>		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer line 10b below.</i>		
b Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>		

Part IV Supporting Organizations *(continued)*

	Yes	No
11 Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described on lines 11b and 11c below, the governing body of a supported organization?		
11a		
b A family member of a person described on line 11a above?		
11b		
c A 35% controlled entity of a person described on line 11a or 11b above? <i>If "Yes" to line 11a, 11b, or 11c, provide detail in Part VI.</i>		
11c		

Section B. Type I Supporting Organizations

	Yes	No
1 Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers, directors, or trustees at all times during the tax year? <i>If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.</i>		
1		
2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? <i>If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.</i>		
2		

Section C. Type II Supporting Organizations

	Yes	No
1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? <i>If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).</i>		
1		

Section D. All Type III Supporting Organizations

	Yes	No
1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
1		
2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? <i>If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).</i>		
2		
3 By reason of the relationship described on line 2, above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? <i>If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.</i>		
3		

Section E. Type III Functionally Integrated Supporting Organizations

	Yes	No
1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).		
a ☐ The organization satisfied the Activities Test. Complete line 2 below.		
b ☐ The organization is the parent of each of its supported organizations. Complete line 3 below.		
c ☐ The organization supported a governmental entity. Describe in Part VI how you supported a governmental entity (see instructions).		
2 Activities Test. Answer lines 2a and 2b below.		
a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? <i>If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.</i>		
2a		
b Did the activities described on line 2a, above, constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? <i>If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.</i>		
2b		
3 Parent of Supported Organizations. Answer lines 3a and 3b below.		
a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? <i>If "Yes" or "No" provide details in Part VI.</i>		
3a		
b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? <i>If "Yes," describe in Part VI the role played by the organization in this regard.</i>		
3b		

Schedule A (Form 990) 2023

CALIFORNIA PACIFIC CHARTER SCHOOLS

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Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

- 1 ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (*explain in Part VI*). See instructions.
All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4)	8	

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (<i>explain in detail in Part VI</i>):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by 0.035.	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C - Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, column A)	1	
2	Enter 0.85 of line 1.	2	
3	Minimum asset amount for prior year (from Section B, line 8, column A)	3	
4	Enter greater of line 2 or line 3.	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	
7	☐ Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).		

Schedule A (Form 990) 2023

Schedule A (Form 990) 2023

CALIFORNIA PACIFIC CHARTER SCHOOLS

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Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions		Current Year
1	Amounts paid to supported organizations to accomplish exempt purposes	1
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	2
3	Administrative expenses paid to accomplish exempt purposes of supported organizations	3
4	Amounts paid to acquire exempt-use assets	4
5	Qualified set-aside amounts (prior IRS approval required - <i>provide details in Part VI</i>)	5
6	Other distributions (<i>describe in Part VI</i>). See instructions.	6
7	Total annual distributions. Add lines 1 through 6.	7
8	Distributions to attentive supported organizations to which the organization is responsive (<i>provide details in Part VI</i>). See instructions.	8
9	Distributable amount for 2023 from Section C, line 6	9
10	Line 8 amount divided by line 9 amount	10

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2023	(iii) Distributable Amount for 2023
1	Distributable amount for 2023 from Section C, line 6		
2	Underdistributions, if any, for years prior to 2023 (reasonable cause required - <i>explain in Part VI</i>). See instructions.		
3	Excess distributions carryover, if any, to 2023		
a	From 2018		
b	From 2019		
c	From 2020		
d	From 2021		
e	From 2022		
f	Total of lines 3a through 3e		
g	Applied to underdistributions of prior years		
h	Applied to 2023 distributable amount		
i	Carryover from 2018 not applied (see instructions)		
j	Remainder. Subtract lines 3g, 3h, and 3i from line 3f.		
4	Distributions for 2023 from Section D, line 7: \$		
a	Applied to underdistributions of prior years		
b	Applied to 2023 distributable amount		
c	Remainder. Subtract lines 4a and 4b from line 4.		
5	Remaining underdistributions for years prior to 2023, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, <i>explain in Part VI</i> . See instructions.		
6	Remaining underdistributions for 2023. Subtract lines 3h and 4b from line 1. For result greater than zero, <i>explain in Part VI</i> . See instructions.		
7	Excess distributions carryover to 2024. Add lines 3j and 4c.		
8	Breakdown of line 7:		
a	Excess from 2019		
b	Excess from 2020		
c	Excess from 2021		
d	Excess from 2022		
e	Excess from 2023		

Schedule A (Form 990) 2023

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information.
(See instructions.)

Area for supplemental information with horizontal lines and a large diagonal 'DRAFT' watermark.

SCHEDULE D
(Form 990)Department of the Treasury
Internal Revenue Service**Supplemental Financial Statements**Complete if the organization answered "Yes" on Form 990,
Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.

Attach to Form 990.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2023Open to Public
Inspection

Name of the organization

CALIFORNIA PACIFIC CHARTER SCHOOLS

Employer identification number

83-2637864

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? ☐ Yes ☐ No		
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? ☐ Yes ☐ No		

Part II Conservation Easements. Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).
☐ Preservation of land for public use (for example, recreation or education) ☐ Preservation of a historically important land area
☐ Protection of natural habitat ☐ Preservation of a certified historic structure
☐ Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included on line 2a	2c
d Number of conservation easements included on line 2c acquired after July 25, 2006, and not on a historic structure listed in the National Register	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year

4 Number of states where property subject to conservation easement is located

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? ☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year

8 Does each conservation easement reported on line 2d above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? ☐ Yes ☐ No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under FASB ASC 958, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide in Part XIII the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under FASB ASC 958, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items.

(i) Revenue included on Form 990, Part VIII, line 1 \$

(ii) Assets included in Form 990, Part X \$

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under FASB ASC 958 relating to these items:

a Revenue included on Form 990, Part VIII, line 1 \$

b Assets included in Form 990, Part X \$

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule D (Form 990) 2023

Schedule D (Form 990) 2023

CALIFORNIA PACIFIC CHARTER SCHOOLS

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Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply).

a ☐ Public exhibitiond ☐ Loan or exchange programb ☐ Scholarly researche ☐ Other _____c ☐ Preservation for future generations

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets

to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

Part IV Escrow and Custodial Arrangements Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian, or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

c Beginning balance

d Additions during the year

e Distributions during the year

f Ending balance

	Amount
1c	
1d	
1e	
1f	

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided in Part XIII ☐

Part V Endowment Funds Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

a Board designated or quasi-endowment _____ %

b Permanent endowment _____ %

c Term endowment _____ %

The percentages on lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

(i) Unrelated organizations? _____

(ii) Related organizations? _____

b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R? _____

	Yes	No
3a(i)		
3a(ii)		
3b		

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements				
d Equipment				
e Other				

Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, line 10c, column (B)) 0.

Schedule D (Form 990) 2023

Schedule D (Form 990) 2023

CALIFORNIA PACIFIC CHARTER SCHOOLS

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Part VII Investments - Other Securities

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Col. (b) must equal Form 990, Part X, line 12, col. (B))		

Part VIII Investments - Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Col. (b) must equal Form 990, Part X, line 13, col. (B))		

Part IX Other Assets

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, line 15, col. (B))	

Part X Other Liabilities

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) OPERATING LEASE LIABILITY	208,912.
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, line 25, col. (B))	208,912.

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII ... ☒

Schedule D (Form 990) 2023

Schedule D (Form 990) 2023

CALIFORNIA PACIFIC CHARTER SCHOOLS

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Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements	1	13,292,483.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:		
a	Net unrealized gains (losses) on investments	2a	
b	Donated services and use of facilities	2b	
c	Recoveries of prior year grants	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d	2e	0.
3	Subtract line 2e from line 1	3	13,292,483.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	0.
5	Total revenue. Add lines 3 and 4c . (This must equal Form 990, Part I, line 12.)	5	13,292,483.

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements	1	12,850,174.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:		
a	Donated services and use of facilities	2a	
b	Prior year adjustments	2b	
c	Other losses	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d	2e	0.
3	Subtract line 2e from line 1	3	12,850,174.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	0.
5	Total expenses. Add lines 3 and 4c . (This must equal Form 990, Part I, line 18.)	5	12,850,174.

Part XIII Supplemental Information

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

PART X, LINE 2:

THE SCHOOL IS A NONPROFIT CORPORATION EXEMPT FROM THE PAYMENT OF INCOME TAXES UNDER INTERNAL REVENUE CODE SECTION 501(C)(3) AND CALIFORNIA REVENUE AND TAXATION CODE SECTION 23701D. ACCORDINGLY, NO PROVISION HAS BEEN MADE FOR INCOME TAXES. MANAGEMENT HAS DETERMINED THAT ALL INCOME TAX POSITIONS ARE MORE LIKELY THAN NOT OF BEING SUSTAINED UPON POTENTIAL AUDIT OR EXAMINATION; THEREFORE, NO DISCLOSURES OF UNCERTAIN INCOME TAX POSITIONS ARE REQUIRED. THE SCHOOL IS SUBJECT TO INCOME TAX ON NET INCOME THAT IS DERIVED FROM BUSINESS ACTIVITIES THAT ARE UNRELATED TO THE EXEMPT PURPOSES. THE SCHOOL FILES AND EXEMPT SCHOOL RETURN AND APPLICABLE UNRELATED BUSINESS INCOME TAX RETURN IN THE U.S. FEDERAL JURISDICTION AND WITH THE CALIFORNIA FRANCHISE TAX BOARD.

Part XIII Supplemental Information *(continued)*

DRAFT

**SCHEDULE E
(Form 990)**Department of the Treasury
Internal Revenue Service**Schools**Complete if the organization answered "Yes" on Form 990, Part IV, line 13, or
Form 990-EZ, Part VI, line 48.Attach to Form 990 or Form 990-EZ.
Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2023Open to Public
Inspection

Name of the organization

CALIFORNIA PACIFIC CHARTER SCHOOLS

Employer identification number

83-2637864

Part I

- 1 Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body?
- 2 Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?
- 3 Has the organization publicized its racially nondiscriminatory policy on its primary publicly accessible Internet homepage at all times during its tax year in a manner reasonably expected to be noticed by visitors to the homepage, or through newspaper or broadcast media during the period of solicitation for students, or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves? If "Yes," please describe. If "No," please explain. If you need more space, use Part II
- THE SCHOOL PUBLICIZES ITS POLICY ON ITS WEBSITE, REGISTRATION MATERIALS AND DOCUMENTS USED TO SOLICIT STUDENTS.**

- 4 Does the organization maintain the following?
- a Records indicating the racial composition of the student body, faculty, and administrative staff?
- b Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis?
- c Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships?
- d Copies of all material used by the organization or on its behalf to solicit contributions?
- If you answered "No" to any of the above, please explain. If you need more space, use Part II.
- THE ORGANIZATION IS A PUBLIC CHARTER SCHOOL WHICH OPERATES TUITION-FREE. THEREFORE, SCHOLARSHIPS AND FINANCIAL ASSISTANCE ARE NOT APPLICABLE.**

- 5 Does the organization discriminate by race in any way with respect to:
- a Students' rights or privileges?
- b Admissions policies?
- c Employment of faculty or administrative staff?
- d Scholarships or other financial assistance?
- e Educational policies?
- f Use of facilities?
- g Athletic programs?
- h Other extracurricular activities?
- If you answered "Yes" to any of the above, please explain. If you need more space, use Part II.

- 6a Does the organization receive any financial aid or assistance from a governmental agency?
- b Has the organization's right to such aid ever been revoked or suspended?
- If you answered "Yes" on either line 6a or line 6b, explain on Part II.
- 7 Does the organization certify that it has complied with the applicable requirements of sections 4.01 through 4.05 of Rev. Proc. 75-50, 1975-2 C.B. 587, as modified by Rev. Proc. 2019-22, 2019-22 I.R.B. 1260, covering racial nondiscrimination? If "No," explain on Part II

YES NO

1

X

2

X

3

X

4a

X

4b

X

4c

X

4d

X

5a

X

5b

X

5c

X

5d

X

5e

X

5f

X

5g

X

5h

X

6a

X

6b

X

7

X

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule E (Form 990) 2023

Part II **Supplemental Information.** Provide the explanations required by Part I, lines 3, 4d, 5h, 6b, and 7, as applicable. Also provide any other additional information. See instructions.

LINE 6 - EXPLANATION OF GOVERNMENT FINANCIAL AID:

THE SCHOOL IS A PUBLIC CHARTER SCHOOL PRINCIPALLY FUNDED BY CALIFORNIA AND
FEDERAL MONIES RECEIVED THROUGH THE CALIFORNIA DEPARTMENT OF EDUCATION.

DRAFT

**SCHEDULE J
(Form 990)**Department of the Treasury
Internal Revenue Service**Compensation Information**

For certain Officers, Directors, Trustees, Key Employees, and Highest
Compensated Employees
Complete if the organization answered "Yes" on Form 990, Part IV, line 23.
Attach to Form 990.
Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2023Open to Public
Inspection

Name of the organization

CALIFORNIA PACIFIC CHARTER SCHOOLS

Employer identification number

83-2637864

Part I Questions Regarding Compensation

1a Check the appropriate box(es) if the organization provided any of the following to or for a person listed on Form 990, Part VII, Section A, line 1a. Complete Part III to provide any relevant information regarding these items.

- | | |
|--|--|
| ☐ First-class or charter travel | ☐ Housing allowance or residence for personal use |
| ☐ Travel for companions | ☐ Payments for business use of personal residence |
| ☐ Tax indemnification and gross-up payments | ☐ Health or social club dues or initiation fees |
| ☐ Discretionary spending account | ☐ Personal services (such as maid, chauffeur, chef) |

b If any of the boxes on line 1a are checked, did the organization follow a written policy regarding payment or reimbursement or provision of all of the expenses described above? If "No," complete Part III to explain

2 Did the organization require substantiation prior to reimbursing or allowing expenses incurred by all directors, trustees, and officers, including the CEO/Executive Director, regarding the items checked on line 1a?

3 Indicate which, if any, of the following the organization used to establish the compensation of the organization's CEO/Executive Director. Check all that apply. Do not check any boxes for methods used by a related organization to establish compensation of the CEO/Executive Director, but explain in Part III.

- | | |
|--|---|
| ☐ Compensation committee | ☒ Written employment contract |
| ☐ Independent compensation consultant | ☒ Compensation survey or study |
| ☐ Form 990 of other organizations | ☒ Approval by the board or compensation committee |

4 During the year, did any person listed on Form 990, Part VII, Section A, line 1a, with respect to the filing organization or a related organization:

a Receive a severance payment or change-of-control payment?

b Participate in or receive payment from a supplemental nonqualified retirement plan?

c Participate in or receive payment from an equity-based compensation arrangement?

If "Yes" to any of lines 4a-c, list the persons and provide the applicable amounts for each item in Part III.

Only section 501(c)(3), 501(c)(4), and 501(c)(29) organizations must complete lines 5-9.

5 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the revenues of:

a The organization?

b Any related organization?

If "Yes" on line 5a or 5b, describe in Part III.

6 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the net earnings of:

a The organization?

b Any related organization?

If "Yes" on line 6a or 6b, describe in Part III.

7 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization provide any nonfixed payments not described on lines 5 and 6? If "Yes," describe in Part III

8 Were any amounts reported on Form 990, Part VII, paid or accrued pursuant to a contract that was subject to the initial contract exception described in Regulations section 53.4958-4(a)(3)? If "Yes," describe in Part III

9 If "Yes" on line 8, did the organization also follow the rebuttable presumption procedure described in Regulations section 53.4958-6(c)?

Yes No

1b

2

4a

4b

4c

5a

5b

6a

6b

7

8

9

X

X

X

X

X

X

X

X

X

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule J (Form 990) 2023

Schedule J (Form 990) 2023

CALIFORNIA PACIFIC CHARTER SCHOOLS**83-2637864**Page **2****Part II Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees.** Use duplicate copies if additional space is needed.

For each individual whose compensation must be reported on Schedule J, report compensation from the organization on row (i) and from related organizations, described in the instructions, on row (ii). Do not list any individuals that aren't listed on Form 990, Part VII.

Note: The sum of columns (B)(i)-(iii) for each listed individual must equal the total amount of Form 990, Part VII, Section A, line 1a, applicable column (D) and (E) amounts for that individual.

(A) Name and Title		(B) Breakdown of W-2 and/or 1099-MISC and/or 1099-NEC compensation			(C) Retirement and other deferred compensation	(D) Nontaxable benefits	(E) Total of columns (B)(i)-(D)	(F) Compensation in column (B) reported as deferred on prior Form 990
		(i) Base compensation	(ii) Bonus & incentive compensation	(iii) Other reportable compensation				
(1) CHRISTINE FEHER SUPERINTENDENT	(i)	173,038.	4,850.	0.	28,745.	6,882.	213,515.	0.
	(ii)	0.	0.	0.	0.	0.	0.	0.
(2) ERICKA ZEMMER ASSISTANT SUPERINTENDENT	(i)	148,624.	4,850.	0.	24,005.	714.	178,193.	0.
	(ii)	0.	0.	0.	0.	0.	0.	0.
(3) EVANGELINE AKRIDGE DIR OF SPECIAL EDUC	(i)	121,494.	4,850.	0.	21,212.	11,704.	159,260.	0.
	(ii)	0.	0.	0.	0.	0.	0.	0.
(4) GRETCHEN CHAMBERLAIN DIR OF COMPLIANCE	(i)	127,443.	4,850.	0.	20,456.	1,300.	154,049.	0.
	(ii)	0.	0.	0.	0.	0.	0.	0.
(5) CORRIE AMADOR DIRECTOR OF HUMAN RESOURCES	(i)	139,000.	4,850.	0.	7,374.	0.	151,224.	0.
	(ii)	0.	0.	0.	0.	0.	0.	0.
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
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	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							

Schedule J (Form 990) 2023

Provide the information, explanation, or descriptions required for Part I, lines 1a, 1b, 3, 4a, 4b, 4c, 5a, 5b, 6a, 6b, 7, and 8, and for Part II. Also complete this part for any additional information.

DRAFT

SCHEDULE O
(Form 990)Department of the Treasury
Internal Revenue Service**Supplemental Information to Form 990 or 990-EZ**Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

Attach to Form 990 or Form 990-EZ.

Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2023Open to Public
Inspection

Name of the organization

CALIFORNIA PACIFIC CHARTER SCHOOLS

Employer identification number

83-2637864

FORM 990, PART VI, SECTION A, LINE 8B:

THERE ARE NO COMMITTEES THAT HAVE BEEN GRANTED AUTHORITY TO ACT ON BEHALF
OF THE BOARD.

FORM 990, PART VI, SECTION B, LINE 11B:

THE FORM 990 IS PREPARED BY THE ORGANIZATION'S OUTSIDE PUBLIC ACCOUNTING
FIRM BASED ON INFORMATION PROVIDED BY MANAGEMENT. ONCE A DRAFT OF THE
RETURN IS AVAILABLE, IT IS REVIEWED BY MANAGEMENT WITH ANY CHANGES OR
REVISIONS INCORPORATED INTO THE FILING. THE REVISED RETURN IS THEN
SUBMITTED TO THE BOARD OF DIRECTORS FOR THEIR REVIEW AND APPROVAL PRIOR TO
SUBMITTING TO THE IRS.

FORM 990, PART VI, SECTION B, LINE 12C:

THE ORGANIZATION MAINTAINS A CONFLICT OF INTERESTS POLICY FOR BOARD
MEMBERS, OFFICERS, AND EMPLOYEES. IN CONNECTION WITH ANY ACTUAL OR
POTENTIAL CONFLICT OF INTERESTS, AN INTERESTED PERSON MUST DISCLOSE THE
EXISTENCE AND NATURE OF ANY OUTSIDE INTEREST, OUTSIDE ACTIVITY, AND
FINANCIAL INTEREST TO THE BOARD OF DIRECTORS, OR THE BOARD COMMITTEE
DELEGATED THE AUTHORITY TO RECEIVE SUCH DISCLOSURES.

MONITORING IS PERFORMED REGULARLY BY THE OFFICERS TO IDENTIFY POTENTIAL
CONFLICTS OF INTEREST. ANY QUESTION OF A CONFLICT IS ADDRESSED WITH THE
INTERESTED PERSON, WHO IS REQUIRED TO DISCLOSE THE EXISTENCE OF ANY
FINANCIAL INTEREST AND BE AFFORDED THE OPPORTUNITY TO DISCLOSE ALL MATERIAL
FACTS TO THE BOARD AND SUPERINTENDENT. IF A CONFLICT OF INTEREST IS
IDENTIFIED, THE APPROPRIATE ACTION IS TAKEN, INCLUDING LIMITATIONS TO THE

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule O (Form 990) 2023

LHA 332211 11-14-23

Schedule O (Form 990) 2023

Page 2

Name of the organization

CALIFORNIA PACIFIC CHARTER SCHOOLS

Employer identification number

83-2637864

INDIVIDUAL'S INFLUENCE ON RELATED BUSINESS MATTERS.

FORM 990, PART VI, SECTION B, LINE 15:

THE SUPERINTENDENT'S PAY IS DETERMINED BASED ON DATA PROVIDED THROUGH COMPARISON STUDIES OF OTHER CHARTER SCHOOLS. THE BOARD MUST VOTE TO APPROVE THE SUPERINTENDENT'S COMPENSATION AS A DIRECT ACTION. THE OFFICERS' AND KEY EMPLOYEES' PAY IS DETERMINE BASED ON DATA PROVIDED BY EXTERNAL CHARTER MANAGEMENT ORGANIZATIONS AND THROUGH COMPARISON STUDIES OF OTHER CHARTER SCHOOLS. THE BOARD MUST VOTE TO APPROVE THE OFFICERS' AND KEY EMPLOYEES' COMPENSATION AS A DIRECT ACTION.

THE PROCESS DESCRIBED HERE WAS LAST COMPLETED IN 2024.

FORM 990, PART VI, SECTION C, LINE 19:

GOVERNING DOCUMENTS AVAILABLE UPON REQUEST.

FORM 990, PART XII, LINE 2C:

THE PROCESS FOR OVERSIGHT AND SELECTION OF AN INDEPENDENT ACCOUNTANT HAS NOT CHANGED FROM THE PRIOR YEAR.

TAXABLE YEAR

2023

California Exempt Organization
Annual Information Return

328941 12-26-23

FORM

199

Calendar Year 2023 or fiscal year beginning (mm/dd/yyyy) 07/01/2023, and ending (mm/dd/yyyy) 06/30/2024	
Corporation/Organization name CALIFORNIA PACIFIC CHARTER SCHOOLS	
California corporation number 4211439	
Additional information. See instructions.	
FEIN 83-2637864	
Street address (suite or room) 940 SOUTH COAST DRIVE, NO. SUITE 185	
PMB no.	
City COSTA MESA	State CA
ZIP code 92626	
Foreign country name	Foreign province/state/county
Foreign postal code	

A First return ☐ Yes ☒ No	I Did the organization have any changes to its guidelines not reported to the FTB? See instructions ☐ Yes ☒ No
B Amended return ☐ Yes ☒ No	J If exempt under R&TC Section 23701d, has the organization engaged in political activities? See instructions. ☐ Yes ☒ No
C IRC Section 4947(a)(1) trust ☐ Yes ☒ No	K Is the organization exempt under R&TC Section 23701g? ☐ Yes ☒ No
D Final information return? ☐ Dissolved ☐ Surrendered (Withdrawn) ☐ Merged/Reorganized Enter date: (mm/dd/yyyy) ☐	L Is the organization a limited liability company? ☐ Yes ☒ No
E Check accounting method: (1) ☐ Cash (2) ☒ Accrual (3) ☐ Other	M Did the organization file Form 100 or Form 109 to report taxable income? ☐ Yes ☒ No
F Federal return filed? (1) ☐ 990T (2) ☐ 990PF (3) ☐ Sch H (990) (4) ☒ Other 990 series	N Is the organization under audit by the IRS or has the IRS audited in a prior year? ☐ Yes ☒ No
G Is this a group filing? See instructions ☐ Yes ☒ No	O Is federal Form 1023/1024 pending? ☐ Yes ☒ No
H Is this organization in a group exemption ☐ Yes ☒ No If "Yes," what is the parent's name?	Date filed with IRS

Part I Complete Part I unless not required to file this form. See General Information B and C.

Receipts and Revenues	1	Gross sales or receipts from other sources. From Side 2, Part II, line 8	1	93,465	00
	2	Gross dues and assessments from members and affiliates	2		00
	3	Gross contributions, gifts, grants, and similar amounts received	3	13,199,018	00
	4	Total gross receipts for filing requirement test. Add line 1 through line 3. This line must be completed. If the result is less than \$50,000, see General Information B	4	13,292,483	00
	5	Cost of goods sold	5		00
	6	Cost or other basis, and sales expenses of assets sold	6		00
	7	Total costs. Add line 5 and line 6	7		00
	8	Total gross income. Subtract line 7 from line 4	8	13,292,483	00
Expenses	9	Total expenses and disbursements. From Side 2, Part II, line 18	9	12,850,174	00
	10	Excess of receipts over expenses and disbursements. Subtract line 9 from line 8	10	442,309	00
Payments	11	Total payments	11		00
	12	Use tax. See General Information K	12		00
	13	Payments balance. If line 11 is more than line 12, subtract line 12 from line 11	13		00
	14	Use tax balance. If line 12 is more than line 11, subtract line 11 from line 12	14		00
	15	Penalties and interest. See General Information J	15		00
	16	Balance due. Add line 12 and line 15. Then subtract line 11 from the result	16		00
Sign Here	Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.				
	Signature of officer	Title SUPERINTENDENT	Date	• Telephone	
Paid Preparer's Use Only	Preparer's signature	MEI-LI HUANG	Date 05/06/25	Check if self-employed ☐	• PTIN P02383735
	Firm's name (or yours, if self-employed) and address	CLIFTONLARSONALLEN LLP 2210 EAST ROUTE 66 GLEN DORA, CA 91740			• Firm's FEIN 41-0746749
					• Telephone (626) 857-7300
	May the FTB discuss this return with the preparer shown above? See instructions ☒ Yes ☐ No				

CALIFORNIA PACIFIC CHARTER SCHOOLS

83-2637864

Part II Organizations with gross receipts of more than \$50,000 and private foundations regardless of amount of gross receipts - complete Part II or furnish substitute information.

328951 12-26-23

Receipts from Other Sources	1	Gross sales or receipts from all business activities. See instructions	•	1		00
	2	Interest	•	2		00
	3	Dividends	•	3	46,376	00
	4	Gross rents	•	4		00
	5	Gross royalties	•	5		00
	6	Gross amount received from sale of assets (See instructions)	•	6		00
	7	Other income SEE STATEMENT 1	•	7	47,089	00
	8	Total gross sales or receipts from other sources. Add line 1 through line 7. Enter here and on Side 1, Part I, line 1	•	8	93,465	00
	9	Contributions, gifts, grants, and similar amounts paid	•	9		00
Expenses and Disbursements	10	Disbursements to or for members	•	10		00
	11	Compensation of officers, directors, and trustees SEE STATEMENT 2	•	11	702,570	00
	12	Other salaries and wages	•	12	7,104,811	00
	13	Interest	•	13	1,681	00
	14	Taxes	•	14	222,812	00
	15	Rents	•	15	89,052	00
	16	Depreciation and depletion (See instructions)	•	16		00
	17	Other expenses and disbursements SEE STATEMENT 3	•	17	4,729,248	00
	18	Total expenses and disbursements. Add line 9 through line 17. Enter here and on Side 1, Part I, line 9	•	18	12,850,174	00

Schedule L Balance Sheet

Beginning of taxable year

End of taxable year

Assets	(a)	(b)	(c)	(d)
1 Cash		5,913,020	•	6,696,919
2 Net accounts receivable		1,867,091	•	1,208,293
3 Net notes receivable			•	
4 Inventories			•	
5 Federal and state government obligations			•	
6 Investments in other bonds			•	
7 Investments in stock			•	
8 Mortgage loans			•	
9 Other investments			•	
10 a Depreciable assets				
b Less accumulated depreciation				
11 Land			•	
12 Other assets STMT 4		871,739	•	590,141
13 Total assets		8,651,850		8,495,353
Liabilities and net worth				
14 Accounts payable		1,131,851	•	776,927
15 Contributions, gifts, or grants payable			•	
16 Bonds and notes payable			•	
17 Mortgages payable			•	
18 Other liabilities STMT 5		2,098,171		1,854,289
19 Capital stock or principal fund			•	
20 Paid-in or capital surplus. Attach reconciliation			•	
21 Retained earnings or income fund		5,421,828	•	5,864,137
22 Total liabilities and net worth		8,651,850		8,495,353

Schedule M-1 Reconciliation of income per books with income per return

Do not complete this schedule if the amount on Schedule L, line 13, column (d), is less than \$50,000.

1 Net income per books	•	442,309	7 Income recorded on books this year not included in this return. Attach schedule	•	
2 Federal income tax	•		8 Deductions in this return not charged against book income this year. Attach schedule	•	
3 Excess of capital losses over capital gains	•		9 Total. Add line 7 and line 8		
4 Income not recorded on books this year. Attach schedule	•		10 Net income per return. Subtract line 9 from line 6		442,309
5 Expenses recorded on books this year not deducted in this return. Attach schedule	•				
6 Total. Add line 1 through line 5		442,309			

CA 199	OTHER INCOME	STATEMENT 1
DESCRIPTION		AMOUNT
CONTRACT SERVICES		43,957.
CREDIT REFUNDS		2,141.
OTHER REVENUE		991.
TOTAL TO FORM 199, PART II, LINE 7		47,089.

DRAFT

CALIFORNIA PACIFIC CHARTER SCHOOLS83-2637864CA 199 COMPENSATION OF OFFICERS, DIRECTORS AND TRUSTEES STATEMENT 2

<u>NAME AND ADDRESS</u>	<u>TITLE AND AVERAGE HRS WORKED/WK</u>	<u>COMPENSATION</u>
CHRISTINE FEHER 940 SOUTH COAST DRIVE, SUITE 185 COSTA MESA, CA 92626	SUPERINTENDENT 40.00	228,386.
ERICKA ZEMMER 940 SOUTH COAST DRIVE, SUITE 185 COSTA MESA, CA 92626	ASSISTANT SUPERINTENDENT 40.00	205,695.
SHANNON GREEN 940 SOUTH COAST DRIVE, SUITE 185 COSTA MESA, CA 92626	DIRECTOR OF FISCAL SERVI 40.00	142,438.
DAISY CARLOS 940 SOUTH COAST DRIVE, SUITE 185 COSTA MESA, CA 92626	EXEC ASSISTANT/SECRETARY 5.00	87,492.
KELLY WYLIE 940 SOUTH COAST DRIVE, SUITE 185 COSTA MESA, CA 92626	PRESIDENT 5.00	7,200.
DR. SHIRLEY PETERSON 940 SOUTH COAST DRIVE, SUITE 185 COSTA MESA, CA 92626	VICE PRESIDENT 5.00	7,837.
TANYA ROGERS 940 SOUTH COAST DRIVE, SUITE 185 COSTA MESA, CA 92626	CLERK 5.00	7,629.
WILLIAM HOWARD JR. 940 SOUTH COAST DRIVE, SUITE 185 COSTA MESA, CA 92626	DIRECTOR 5.00	8,029.
JASON MCFAUL 940 SOUTH COAST DRIVE, SUITE 185 COSTA MESA, CA 92626	DIRECTOR 5.00	7,864.
TOTAL TO FORM 199, PART II, LINE 11		<u>702,570.</u>

CALIFORNIA PACIFIC CHARTER SCHOOLS**83-2637864**

CA 199	OTHER EXPENSES	STATEMENT 3
DESCRIPTION		AMOUNT
INSTRUCTIONAL MATERIALS		932,018.
OTHER EXPENSES		273,633.
PENSION PLAN CONTRIBUTIONS		1,051,641.
OTHER EMPLOYEE BENEFITS		917,690.
LEGAL FEES		87,304.
ACCOUNTING FEES		64,663.
OTHER PROFESSIONAL FEES		468,612.
ADVERTISING AND PROMOTION		399,256.
OFFICE EXPENSES		146,757.
INFORMATION TECHNOLOGY		90,650.
TRAVEL		252,929.
INSURANCE		44,095.
TOTAL TO FORM 199, PART II, LINE 17		4,729,248.

CA 199	OTHER ASSETS	STATEMENT 4
DESCRIPTION	BEG. OF YEAR	END OF YEAR
PREPAID EXPENSES AND DEFERRED CHARGES	623,786.	392,762.
ROU ASSETS	247,953.	197,379.
TOTAL TO FORM 199, SCHEDULE L, LINE 12	871,739.	590,141.

CA 199	OTHER LIABILITIES	STATEMENT 5
DESCRIPTION	BEG. OF YEAR	END OF YEAR
OPERATING LEASE LIABILITY	254,010.	208,912.
DEFERRED REVENUE	1,751,769.	1,599,179.
UNSECURED NOTES AND LOANS PAYABLE	92,392.	46,198.
TOTAL TO FORM 199, SCHEDULE L, LINE 18	2,098,171.	1,854,289.

CA 199	FUND BALANCES	STATEMENT 6
DESCRIPTION	BEG. OF YEAR	END OF YEAR
NET ASSETS WITHOUT DONOR RESTRICTIONS	5,421,828.	5,864,137.
TOTAL TO FORM 199, SCHEDULE L, LINE 21	5,421,828.	5,864,137.

022

Date Accepted _____

DO NOT MAIL THIS FORM TO THE FTB**TAXABLE YEAR**
2023**California e-file Return Authorization for
Exempt Organizations****FORM**
8453-EO

Exempt Organization name

Identifying number

CALIFORNIA PACIFIC CHARTER SCHOOLS**83-2637864****Part I Electronic Return Information** (whole dollars only)

1	Total gross receipts or unrelated business taxable income (Form 199, line 4 or Form 109, line 5)	1	13,292,483
2	Total gross income or total tax (Form 199, line 8 or Form 109, line 14)	2	13,292,483
3	Total expenses and disbursements (Form 199, line 9)	3	12,850,174
4	Tax due (Form 109, line 23)	4	
5	Overpayment (Form 109, line 24)	5	

Part II Settle Your Account Electronically for Taxable Year 2023**6** ☐ Direct Deposit of refund (Form 109 only.)**7** ☐ Electronic funds withdrawal **7a** Amount**7b** Withdrawal date (mm/dd/yyyy)**Part III Schedule of Estimated Tax Payments for Taxable Year 2024** (These are NOT installment payments for the current amount the exempt organization owes.)

	First Payment	Second Payment	Third Payment	Fourth Payment
8 Amount				
9 Withdrawal Date				

Part IV Banking Information (Have you verified the exempt organization's banking information?)**10** Routing number _____**11** Account number _____**12** Type of account: ☐ Checking ☐ Savings**Part V Declaration of Officer**

I authorize the exempt organization's account to be settled as designated in Part II. If I check Part II, box 6, I declare that the bank account specified in Part IV for the direct deposit refund agrees with the authorization stated on my return. If I check Part II, box 7, I authorize an electronic funds withdrawal for the amount listed on line 7a and any estimated payment amounts listed on Part III, line 8 from the bank account specified in Part IV.

Under penalties of perjury, I declare that I am an officer of the above exempt organization and that the information I provided to my electronic return originator (ERO), transmitter, or intermediate service provider and the amounts in Part I above agree with the amounts on the corresponding lines of the exempt organization's 2023 California electronic return. To the best of my knowledge and belief, the exempt organization's return is true, correct, and complete. If the exempt organization is filing a balance due return, I understand that if the Franchise Tax Board (FTB) does not receive full and timely payment of the exempt organization's tax liability, the exempt organization will remain liable for the tax liability and all applicable interest and penalties. I authorize the exempt organization return and accompanying schedules and statements be transmitted to the FTB by the ERO, transmitter, or intermediate service provider. **If the processing of the exempt organization's return or refund is delayed, I authorize the FTB to disclose to the ERO or intermediate service provider the reason(s) for the delay or the date when the refund was sent.**

**Sign
Here**

Signature of officer

Date

**SUPERINTENDENT**

Title

Part VI Declaration of Electronic Return Originator (ERO) and Paid Preparer.

I declare that I have reviewed the above exempt organization's return and that the entries on form FTB 8453-EO are complete and correct to the best of my knowledge. (If I am only an intermediate service provider, I understand that I am not responsible for reviewing the exempt organization's return. I declare, however, that form FTB 8453-EO accurately reflects the data on the return.) I have obtained the organization officer's signature on form FTB 8453-EO before transmitting this return to the FTB. I have provided the organization officer with a copy of all forms and information that I will file with the FTB, and I have followed all other requirements described in FTB Pub. 1345, 2023 Handbook for Authorized e-file Providers. I will keep form FTB 8453-EO on file for **four** years from the due date of the return or **four** years from the date the exempt organization return is filed, whichever is later, and I will make a copy available to the FTB upon request. If I am also the paid preparer, under penalties of perjury, I declare that I have examined the above exempt organization's return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I make this declaration based on all information of which I have knowledge.

ERO	ERO's signature	MEI-LI HUANG	Date	Check if also paid preparer ☒	Check if self-employed ☐	ERO's PTIN P02383735
Must Sign	Firm's name (or yours if self-employed) and address	CLIFTONLARSONALLEN LLP 2210 EAST ROUTE 66 GLEN DORA, CA				Firm's FEIN 41-0746749 ZIP code 91740

Under penalties of perjury, I declare that I have examined the above organization's return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I make this declaration based on all information of which I have knowledge.

Paid Preparer	Paid preparer's signature	Date	Check if self-employed ☐	Paid preparer's PTIN
Must Sign	Firm's name (or yours if self-employed) and address			Firm's FEIN ZIP code

FTB 8453-EO 2023

329021 12-27-23

Coversheet

Approval of All Systems Go! (ASG!) Computer Services Contract for Paid Media Management (Renewal)

Section: VIII. Business/Financial Services
Item: B. Approval of All Systems Go! (ASG!) Computer Services Contract for
Paid Media Management (Renewal)
Purpose: Vote
Submitted by: Christine Feher
Related Material: ASG Digital Marketing Contract.pdf

BACKGROUND:

All Systems Go! (ASG!) is a Google-certified marketing agency. CalPac has been working with ASG! since the 22-23 school year, and they have been able to lower the cost per conversion and maximize the school's financial investment in student recruitment. This proposal includes paid ad management across digital platforms, including remarketing campaigns. The advertising budget will remain controlled by the school, but ASG! will ensure that every dollar is maximized for the highest-performing campaigns and/or the enrollment needs of the schools.

RECOMMENDATION:

It is recommended the Board approve the contract with All Systems Go! (ASG!) as presented.

ALL SYSTEMS GO!

COMPUTER SERVICES

THIS LICENSE AGREEMENT ("Agreement") is dated as of this 12th of March 2024, by and between All Systems Go! Computer Services and the Purchaser, California Pacific Charter Schools, (hereinafter "Client") listed below.

All packages and add-ons licensed from All Systems Go! Computer Services are subject to the attached terms and conditions. This agreement supersedes all prior writings and verbal representations.

Paid Media Management | Custom Package

This digital marketing service includes:

Paid Media Management

Creating, launching, and managing ad campaigns on Google Ads. Goals of this service are to increase relevant, valuable traffic to the website and increase valuable actions performed. Ongoing management is done to improve the cost-effectiveness of these efforts.

The Client will receive one meeting per month for every \$20k in ad budget for the month (e.g., if the ad spend budget is set to \$80k in August then the Client is eligible for four meetings that month). If the Ads account is set to spend less than \$20k in a month, the Client is eligible for one meeting that month. The maximum number of meetings that can be held in a single month is five. If the Client desires more than 1 meeting per \$20k in ad budget within a single month, the Client will be charged \$250 per additional meeting.

A digital marketing report can be compiled and delivered to the Client once a month. This report presents performance results of their marketing efforts. Client will need to supply business numbers or feedback as needed to support tracking results of determined goals.

(520) 906-6595

ASGadvantage.com

ALL SYSTEMS GO!

COMPUTER SERVICES

Client is purchasing the following:

- Paid Media Management \$2000/month + 3% of Previous Month's Ad Spend
- + Ad Spend is not included in the monthly fee

If all ads in the Client's Google Ads account are paused for more than 7 consecutive days in a single month, the Client will be billed at \$65.78 per day the ads were active in that month, plus 3% of the Previous Month's Ad Spend.

Any other payment terms must be agreed to by All Systems Go! Computer Services in advance. Cancellation of the service contract requires a 30-day written notice. At the end of the term of service, All Systems Go! Computer Services will no longer provide services.

Payment Authorization

I agree to pay All Systems Go! Computer Services for services listed above. You will receive an invoice and link to pay. No orders are processed without payment. Please note all prices are quoted in US dollars.

☒ Your billing email address dcarlos@cal-pacs.org

The Client will be billed for Paid Media Management services at the beginning of each month as it begins.

Purchaser

Christine Feher, Superintendent
Printed Name and Title

California Pacific Charter Schools
Business Name

Costa Mesa, CA 92626
City, State, Zip

949-335-4669
Phone Number (Including Area Code)

Cfeher@cal-pacs.org
Contact Email Address

Purchaser Signature

All Systems Go! Computer Services
Michael Argueta, CEO

1749 E. Spring St.
Tucson, AZ 85719
Phone: (520) 906-6595
Michael@ASGadvantage.com

Michael Argueta

All Systems Go! Computer Services
Signature

Page 2

Purchaser Initials

ALL SYSTEMS GO!

COMPUTER SERVICES

ALL SYSTEMS GO! COMPUTER SERVICES, LLC STANDARD TERMS AND CONDITIONS

1. Applicability.

(a) These standard terms and conditions (these "Terms") are the only terms that govern the provision of products, if any, and services by All Systems Go! Computer Services, LLC, an Arizona Limited Liability Corporation, ("All Systems Go! Computer Services") to the client ("Client") set forth on the accompanying client-specific contract which has incorporated these Terms by reference (the "Client Contract").

(b) The Client Contract, including any other exhibits, schedules or annexes, and these Terms (collectively, this "Agreement") comprise the entire agreement between the parties, and supersede all prior or contemporaneous understandings, agreements, negotiations, representations and warranties, and communications, both written and oral. In the event of any conflict between these Terms and the Client Contract, the Client Contract shall govern.

(c) These Terms prevail over any of Client's general terms and conditions regardless whether or when Client has submitted its request for proposal, order, or such terms. Provision of services to Client does not constitute acceptance of any of Client's terms and conditions and does not serve to modify or amend these Terms.

2. Terms and Conditions for Services. All Systems Go! Computer Services shall provide the services to Client as described in the Client Contract (the "Services") in accordance with these Terms. All Systems Go! Computer Services may, from time to time change the Services without the consent of Client provided that such changes do not materially affect the nature or scope of the Services, or the fees or any performance dates set forth in the Client Contract. If All Systems Go! Computer Services's performance of its obligations under this Agreement is prevented or delayed by any act or omission of Client or its agents, subcontractors, consultants or employees, All Systems Go! Computer Services shall not be deemed in breach of its obligations under this Agreement or otherwise liable for any costs, charges or losses sustained or incurred by Client, in each case, to the extent arising directly or indirectly from such prevention or delay.

3. Fees; Payment Policies and Procedures; Late Fees.

(a) In consideration of the provision of the Services, and if applicable, the delivery of the Client's Website, the Tools and Deliverables, by All Systems Go! Computer Services and the rights granted to Client under this Agreement, Client shall pay the fees set forth in the Client Contract in accordance with All Systems Go! Computer Services's payment policies and procedures, as amended from time to time, which have been or will be provided to Client.

(b) All Systems Go! Computer Services reserves the right to charge late fees for any due, but unpaid, fees relating to the products and services provided to Client in accordance with its payment policies and procedures.

4. Taxes. Client shall be responsible for all sales, use and excise taxes, and any other similar taxes, duties and charges of any kind imposed by any federal, state or local governmental entity on any amounts payable by Client hereunder.

ALL SYSTEMS GO!

COMPUTER SERVICES

5. Termination. Either party may terminate this Agreement upon breach by the other party of any of the material terms of this Agreement and the failure of the breaching party to cure that breach within 15 days from receipt of written notice from the non-breaching party. Client may terminate this Agreement for convenience upon 30 days' written notice to All Systems Go! Computer Services may terminate this Agreement, effective immediately, if Client files, or has filed against it, a petition for voluntary or involuntary bankruptcy or pursuant to any other insolvency law, makes or seeks to make a general assignment for the benefit of its creditors or applies for, or consents to, the appointment of a trustee, receiver, or custodian for a substantial part of its property. No expiration or termination shall affect Client's obligation to pay all license and service fees relating to the Services or the Client's Website that may have become due before or at such expiration or termination. No refunds shall be given to Client upon Client's termination for convenience.

6. LIMITATION OF LIABILITY.

(a) In no event shall All Systems Go! Computer Services be liable to Client or to any third party for any loss of use, revenue or profit or loss of data or diminution in value, or for any consequential, incidental, indirect, exemplary, special or punitive damages whether arising out of breach of contract, tort (including negligence) or otherwise, regardless of whether such damages were foreseeable and whether or not All Systems Go! Computer Services has been advised of the possibility of such damages, and notwithstanding the failure of any agreed or other remedy of its essential purpose.

(b) Client acknowledges that All Systems Go! Computer Services's performance of the Services and delivery of the Services is dependent on Client's level of participation and cooperation. Client also acknowledges that All Systems Go! Computer Services's performance of the Services may be based on services, products and policies provided by certain third party service providers (e.g., Google) that may be subject to change without notice. In the event (i) Client fails to reasonably participate or cooperate in the performance of the Services and the delivery of the Services or (ii) of a change to services, functionality and other similar processes by such third party service providers, Client acknowledges that All Systems Go! Computer Services may be unable to provide certain Services due to such failure by Client or such change by the third party service providers and that All Systems Go! Computer Services's failure shall not constitute a breach of this Agreement by All Systems Go! Computer Services.

(c) In no event will All Systems Go! Computer Services's and its affiliates', including any of its or their respective licensors' and service providers', collective aggregate liability under or in connection with this Agreement or its subject matter, under any legal or equitable theory, including breach of contract, tort (including negligence), and otherwise, exceed the lesser of (i) total amount paid to All Systems Go! Computer Services by Client pursuant to this Agreement for the immediately preceding six (6) months prior to the date of the alleged claim or (ii) \$10,000. The limitation of liability set forth in this Section 6(a) shall not apply to liability arising from All Systems Go! Computer Services's gross negligence or willful misconduct.

(d) Client must file any cause of action arising under, or related to, this Agreement no later than three (3) months after the claim has accrued.

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COMPUTER SERVICES

7. **Indemnification.** Client agrees to defend and indemnify All Systems Go! Computer Services from and against any claims, actions or demands, liabilities and settlements including without limitation, reasonable attorneys' fees, resulting from, or alleged to result from, Client's violation of this Agreement.
8. **Applicable Law.** This Agreement is governed by the laws of the State of Arizona, without regard to its conflict of law provisions.
9. **Arbitration.** All claims, demands or disputes arising under or in connection with this Agreement, which cannot be settled through correspondence and mutual consultation of the parties, shall be finally settled by arbitration and the parties agree, to the extent allowed by law, that arbitration shall be the sole and exclusive method of resolving such claims, demands and disputes. Arbitration shall be invoked by written notice given by one party to the other stating the nature of the dispute and the claim(s) of the party invoking arbitration. The parties shall mutually select one arbitrator with experience in commercial business matters. In the event they are unable to agree on an arbitrator or either party refuses to participate in the selection of an arbitrator within 30 days after the delivery of notice invoking arbitration, the arbitrator shall be selected by the American Arbitration Association ("AAA") and the arbitration shall be conducted on an expedited basis by such arbitrator pursuant to the Commercial Arbitration Rules of the AAA then in effect. The arbitration shall be held in a location to be mutually agreed by the parties or, if the parties are unable to agree, in Pima County, Arizona. The arbitrator shall be limited to the terms of this Agreement but shall have the right, to the extent allowed by law, to award all remedies at law or in equity including but not limited to damages and injunctive relief. Any award shall include an award of costs and reasonable attorneys' fees to the prevailing party. The decision of the arbitrator shall be final and binding and may be entered and enforced by any court of competent jurisdiction.
10. **Entire Agreement.** This Agreement together with all annexes, schedules, and exhibits attached thereto and all other documents that are incorporated by reference herein, constitutes the sole and entire agreement between Client and All Systems Go! Computer Services with respect to the subject matter contained herein and therein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter.
11. **Amendment and Modification.** All Systems Go! Computer Services reserves the right to amend these Terms from time to time and such amendment or modification shall become effective as of the date All Systems Go! Computer Services provides written notice of such amendment or modification to Client. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any right, remedy, power, or privilege arising from this Agreement shall operate or be construed as a waiver thereof; nor shall any single or partial exercise of any right, remedy, power, or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.
12. **Assignment.** Client shall not assign any of its rights or delegate any of its obligations under this Agreement without the prior written consent of All Systems Go! Computer Services. Any purported assignment or delegation in violation of this Section is null and void. No assignment or delegation relieves Client of any of its obligations under this Agreement.

ALL SYSTEMS GO!

COMPUTER SERVICES

13. Force Majeure. All Systems Go! Computer Services shall not be liable or responsible to Client, nor be deemed to have defaulted or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement when and to the extent such failure or delay is caused by or results from acts or circumstances beyond the reasonable control of All Systems Go! Computer Services including, without limitation, acts of God, flood, fire, earthquake, explosion, governmental actions, war, invasion or hostilities (whether war is declared or not), terrorist threats or acts, riot, or other civil unrest, national emergency, revolution, insurrection, epidemic, lock-outs, strikes or other labor disputes (whether or not relating to either party's workforce), or restraints or delays affecting carriers or inability or delay in obtaining supplies of adequate or suitable materials, materials or telecommunication breakdown or power outage.

14. Severability. If any term or provision of this Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction.

Coversheet

Approval of Charter Impact Contract (Renewal)

Section: VIII. Business/Financial Services
Item: C. Approval of Charter Impact Contract (Renewal)
Purpose: Vote
Submitted by: Shannon Green
Related Material: Charter_Impact_Contract.pdf
Charter Impact Contract Supplement - Signed.pdf

BACKGROUND:

Charter Impact is a professional services firm that specializes in providing comprehensive payroll and retirement support services to California Pacific Charter Schools (CalPac). This renewal contract offered by Charter Impact covers a range of services, including payroll processing, retirement reporting for STRS, and general support. Payroll processing services include the calculation and preparation of employee paychecks and the generation of payroll reports through CalPac's UKG payroll software. Retirement processing, on the other hand, includes preparing and submitting monthly STRS reports to each county, namely LA, San Diego, and Sonoma. Additionally, Charter Impact is available to provide general support and consulting for any questions that may arise.

As noted in the Charter Impact Contract Supplement, each subsequent renewal year will result in a 3% increase in the fee. For the 2025-26 fiscal year, the cost of Charter Impact's payroll and retirement support services will be \$2,703.75 per month (\$32,445 annually). This fee covers all of the services outlined in Exhibit A Scope of Work: Payroll Services and Exhibit B Scope of Work: Retirement Services found in the Charter Impact Contract.

RECOMMENDATION:

It is recommended the Board approve the renewal with Charter Impact for California Pacific Charter Schools Los Angeles (#1751), San Diego (#1758), and Sonoma (#2037).



CHARTER IMPACT, LLC.

PAYROLL AND RETIREMENT SERVICES AGREEMENT

This agreement (the “Agreement”) is entered into as of September 15, 2022 (the “Effective Date”) by and between Charter Impact, LLC. (“CI”), and California Pacific Charter Schools (“CalPac” or “Client”).

ARTICLE 1. DUTIES AND RESPONSIBILITIES

Section 1.01. CI, a provider of business management and payroll services, will provide payroll, retirement, and other related services necessary to fulfill Client's business management requirements, as more particularly described in Exhibits A and B attached hereto and incorporated herein by this reference (the “Services”).

Section 1.02. Client will provide CI with the compensation and business expense reimbursement specified in Article 3 of this Agreement.

ARTICLE 2. TERM OF AGREEMENT

Section 2.01. Client will retain CI to work as a consultant for Client in the field of payroll and retirement services and consulting, beginning October 1, 2022, and ending June 30, 2024. CI accepts this engagement. CI will use CI's best efforts to accomplish the technical and commercial goals identified by Client during the term of this Agreement. Client acknowledges that CI may have other confidentiality commitments. Client will not require CI to perform tasks which might reasonably result in CI's breach of any confidentiality commitment.

Section 2.02. This Agreement will be renewed automatically for succeeding terms of one year each, unless either party gives notice to the other at least 60 days before the expiration of any term of his or her or its intention not to renew.

Section 2.03. Client may reduce scope of services from the Payroll and Retirement Services identified in Exhibits A and B to the Retirement Services identified in Exhibit B alone with 60 days' notice to CI. Upon reduction of services, fees will be adjusted to remove the Payroll Processing Fee identified in Section 3.01 below.

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ARTICLE 3. COMPENSATION AND EXPENSES

Section 3.01. Fees.

Payroll Processing: For services in Exhibit A, the Client will pay CI a fee of \$1,400 per month.

Retirement Services: For services in Exhibit B, the Client will pay CI a fee of \$1,100 per month.

Other Services: For other services requested by Client outside of the items included in Exhibit A or B, the Client will pay CI a fee based on CI's standard hourly rates as listed in Exhibit C.

One-Time Implementation Fee: A one-time implementation fee of \$3,000 is due upon execution of this Agreement.

Section 3.02. Expenses. In addition to the compensation specified in Section 3.01, CI will be paid for actual reasonable out-of-pocket expenses incurred in providing the Services, including mileage reimbursement for Client-requested meeting attendance. Reimbursement of aggregate monthly expenses will not exceed \$500, without written approval by Client before being incurred, unless Client elects to reimburse CI after the fact.

Section 3.03. Invoicing. Fixed Payroll and Retirement Processing Fees will be invoiced the first day of each month. Other Services and expenses pursuant to sections 3.01 and 3.02 above will be billed monthly based on the actual time and expenses incurred during the preceding month. Payment for all services and expenses is due upon presentation of invoices.

Section 3.04. Right to Suspend Performance. In the event of default or delay in payment greater than 30 days from the date of the invoice, CI reserves the right to suspend part or all of its performance of duties under this contract until all amounts for Services and Expenses are paid in full. In the event Client disputes all or any portion of an invoice, Client shall notify CI within 15 days of receipt of the invoice; and initiate the dispute resolution process under Section 15 hereof, but shall pay the invoice in full, pending the outcome of such process.

Section 3.05. Late Payments. Payments made after the payment terms are subject to a late payment penalty equal to an annual rate of twelve percent (12%).

Section 3.06. Price Changes. The prices and related charges for the Services are subject to increase upon renewal of this Agreement. CI reserves the right to immediately pass through increases in costs incurred from third parties, e.g., vendors, subcontractors and licensors, to the extent such services and supplies are identified in Exhibit A, B and C. In addition, CI will give Client not less than 30 days prior written notice of any price increases for Services.

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Section 3.07. Document Subpoenas and Testimony. CI fees for this engagement do not cover our charges for any subpoena or other discovery request we receive for documents, information or testimony (in court, before an arbitrator or arbitration panel, or in deposition) related to the Services, in proceedings to which we are not a party. CI will invoice Client separately for our time and expenses incurred in connection with responding to any such requests and testifying in any such proceedings, including reasonable attorney's fees we may incur, and including, without limitation, any negotiations, "meet and confer" process or motion practice concerning the nature and scope of any such subpoena, or as to other procedural and/or substantive issues concerning such document requests or testimony. Should Client or Client counsel in such proceedings have any objection to the nature or scope of any such subpoena for our workpapers and records, Client agrees that it shall be Client or Client's counsel's responsibility in the first instance to present such objections and/or to file an appropriate motion to contest or to seek to limit the scope of such subpoena. CI will cooperate with any such efforts consistent with the legal requirements imposed upon CI by the subpoena including, without limitation, making such workpapers and records available to Client and/or Client counsel for inspection prior to their production. However, because the workpapers for Services are the property of CI, absent a specific Court order concerning any objection or motion to limit the scope of production or a written agreement between Client and the party issuing the subpoena to which CI have agreed, CI reserves the right to make the final decision as to which documents from CI workpapers and records shall be produced in response to such a subpoena.

ARTICLE 4. REPRESENTATIONS AND WARRANTIES

Section 4.01. Organization of Client. Client is a non-profit public benefit corporation, duly organized, validly existing, and in good standing under the laws of the State of California and has all requisite power and authority to own, lease and operate its properties and to carry on its educational operations as it is now being conducted.

Section 4.02. No Breach. Each party hereto warrants and represents that neither the execution and delivery of this Agreement, nor the consummation of the transactions contemplated hereby, will (i) violate any, statute, regulation, rule, injunction, judgment, order, decree, ruling, charge, or other restriction of any government, governmental agency, or court to which it is subject, or any provision of its Articles of Incorporation, Bylaws or Charter, nor (ii) conflict with, result in a breach of, constitute a default under, result in the acceleration of, create in any party the right to accelerate, terminate, modify, or cancel, or require any notice under any agreement, contract, lease, license, instrument or other arrangement to which it is a party or by which it is bound or to which any of its assets is subject.

Section 4.03. CI represents and warrants that it has the requisite personnel, equipment, expertise, experience and skill to perform its obligations hereunder and provide the Services to Client in a timely and professional manner.

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ARTICLE 5. DISCLAIMER OF WARRANTIES

Section 5.01. THERE ARE NO WARRANTIES THAT EXTEND BEYOND THOSE THAT ARE EXPRESSLY CONTAINED HEREIN. CI DISCLAIMS ALL OTHER REPRESENTATIONS AND WARRANTIES, EXPRESS OR IMPLIED, REGARDING THE SERVICES, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY; FITNESS FOR A PARTICULAR PURPOSE; THIRD PARTY SOFTWARE OR HARDWARE; OR, RESPONSIBILITY FOR CLIENT DATA.

Section 5.02. Limited Remedy. Client's exclusive remedy for defective Services is re-performance of the Services by CI at CI's expense, subject to CI's confirmation of the existence of such defect after receiving notice of a claimed defect from Client.

ARTICLE 6. LIMITATION OF LIABILITY

Section 6.01. EVEN IF CI CANNOT OR DOES NOT RE-PERFORM ANY DEFECTIVE SERVICES, AND CLIENT'S EXCLUSIVE REMEDY FAILS OF ITS ESSENTIAL PURPOSE, CI'S ENTIRE LIABILITY SHALL IN NO EVENT EXCEED \$50,000. CI HAS NO LIABILITY FOR GENERAL, CONSEQUENTIAL, INCIDENTAL OR SPECIAL DAMAGES ARISING FROM A DEFECT IN ANY SERVICES.

Section 6.02. EXCEPT FOR DAMAGES FLOWING FROM GROSS NEGLIGENCE OR INTENTIONALLY TORTIOUS CONDUCT, IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR ANY LOSS OR INJURIES TO EARNINGS, PROFITS OR GOODWILL, OR FOR ANY INCIDENTAL, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES OF ANY PERSON OR ENTITY WHETHER ARISING IN CONTRACT, TORT OR OTHERWISE, EVEN IF EITHER PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE LIMITATIONS SET FORTH IN THIS SECTION SHALL APPLY EVEN IF ANY REMEDIES FAIL IN THEIR ESSENTIAL PURPOSE. Client acknowledges that the pricing of the Services and the other terms of this Agreement have been set based on the foregoing sections of this Agreement providing for an agreed allocation of the risk for any defective Services between the parties. Client further acknowledges that the pricing and terms would have been different if there had been a different allocation of the risk.

ARTICLE 7. CONFIDENTIAL BUSINESS INFORMATION

Section 7.01. CI agrees that all of the business information related specifically to Client developed by or communicated by or to CI in the performance of the services described in this Agreement is of a highly confidential nature, and that, unless the CI has the prior written approval of Client, no use or oral or written disclosure of that information by CI will be made either during or after the term of this Agreement, except that CI may disclose that information to persons or companies who may be designated by Client to work with the CI in connection with CI's performance of the Services. Nothing herein

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shall be construed as restricting CI in performing the Services, which require routine disclosure of such information to auditors, regulatory agencies, insurance carriers, and providers, and the Client as its agent. With the Client's consent, CI will provide financial references upon request by certification organizations, financial institutions, and potential grantors.

Section 7.02. For purposes of this Agreement, "Confidential Information" means any and all technical and non-technical information including copyright, trade secret, and proprietary information, inventions, know-how, processes and algorithms, software programs, software source documents. Confidential Information includes, without limitation, financial information, procurement requirements, purchasing information, and plans and personnel information of the parties and students as protected under FERPA, HIPPA, and other privacy protection laws. The restriction of Section 7.01 does not apply to information which CI can demonstrate was at the time of the execution of this Agreement:

- (a) In the public domain or is otherwise considered public information; or
- (b) Part of CI's prior knowledge; or
- (c) Learned from a third party without the breach of a confidential relationship with Client.

ARTICLE 8. OBLIGATIONS OF CLIENT

Section 8.01. Authorized Personnel. The Client must identify to CI, in writing, the authorized staff member(s) to work with CI with respect to: general information about the Client, accounts payable, personnel and payroll, attendance records as well as funding compliance and reporting.

Section 8.02. Principal Contact. The Client must also identify, in writing to CI, its key or principal contact who is authorized to receive and disclose Confidential Information, receive payroll checks and discuss personnel issues.

Section 8.03. Financial Records and Audit.

- (i) The Client will maintain customary and reasonably correct, complete and accurate books and records of account as required by the United States government, the State of California (and any other funding authority). The Client will deliver all supporting documentation in accordance with the monthly close timeline developed by CI. Unless otherwise stated, this deadline will be 5 calendar days following the end of the month.
- (ii) The Client will obtain a timely annual audit of its books and records from an independent certified public accounting firm (reasonably acceptable to CI) and immediately provide CI with a

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copy of any annual audit and related reports, notes or statements. Client authorizes and instructs its independent accountants to speak and work directly with CI on any matter or issue pertinent to the Services.

- (iii) Client covenants that it will respond promptly and professionally to any and all questions or investigations from any investigating or funding authority or Client's accountants, including exceptions noted in any independent accountant's report.

Section 8.04. Coordination and Cooperation. Client, its authorized staff members and principal contact will work closely and cooperatively with CI to facilitate the effective performance and delivery of the Services. Client will comply with and respond promptly to all reasonable requests of CI for information or documents from the Client. Client covenants to assist CI in reconciling outstanding invoices, and to provide CI with copies or originals of vendor invoices and correspondence, as well as other statements and receipts in accordance with the monthly close deadline established by CI. In the case where CI is required to incur additional time researching, obtaining or documenting transactions, re-processing payments or re-classifying expenses outside of the standard processes and procedures and established by CI, CI may charge additional fees based on the standard hourly rates for actual time spent as noted in Section 3.01 above.

Section 8.05. Payroll. Client will provide all necessary and proper data to CI for payroll processing.

- (i) All original documents as it relates to personnel files or payroll logs will be maintained at the Client site.
- (ii) Client will use, and purchase if necessary to use, commercially reasonable time clocks for hourly personnel if CI systems are not used.

Section 8.08. Client Policies and Procedures. Client covenants to develop, apply and follow not less than customary and reasonable policies and procedures applicable to: Human Resources, Payroll Administration, Internal Financial Controls, Accounts Payable and other disbursements and competitive bid procedures for vendors.

Section 8.09. Notice and Information. Client covenants that it will provide CI with prompt, complete and accurate notice of and information concerning any material errors in Client data and Client's books and records, as well as with respect to investigations or inquiries into the Client, its activities, operations and reports by any governmental authority. Client will provide CI promptly with copies of every report, including any schedules or exhibits, provided to any governmental agency.

Section 8.10. Client acknowledges that CI's employees, consultants and any other personnel have been thoroughly trained and employed at great expense, are of great value and provide CI with a substantial competitive advantage in its business. Client agrees not

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induce or attempt to induce any employees, consultants or other personnel of CI to breach their agreements with CI. Should Client hire or employ any current employee, consultant or any other personnel of CI within one year of their termination from CI, Client agrees to pay CI a fee equal to 100% of the annual starting salary, payment of which is due upon the offer of employment.

Section 8.11. Chartering Agency Requirements. Client covenants to use its best efforts to comply with all material requirements, including policies and procedures, of the Chartering Agency. Client also recognizes that it is Client's sole responsibility to know and be aware of all restrictions and requirements of its Chartering Agency.

ARTICLE 9. AGENCY

Section 9.01. It is understood and agreed that the CI is an independent contractor in respect to CI's relationship to Client, and that CI is not and should not be considered an agent or employee of the Client for any purpose. CI agrees not to represent itself as an agent or employee of the Client at any time.

Section 9.02. Nothing in this Agreement will be construed or implied to create a relationship of partners, agency, joint venture partners, or of employer and employee between CI and Client.

ARTICLE 10. INDEPENDENT CONTRACTOR STATUS

Section 10.01. CI and Client are independent contractors. No representations or assertions shall be made nor actions taken by either party that would create any agency, joint venture, partnership, employment or trust relationship between the parties with respect to the subject matter of this Agreement. Neither party shall have any right to bind the other party, to make any representations or warranties, or to perform any act or thing on behalf of the other party, except as expressly authorized under this Agreement or in writing by the other party in its sole discretion. CI will have full control and discretion as to the ways and means of performing any and all services to be provided under this Agreement. It is understood that in the performance of this Agreement CI is not in any way acting as an employee of Client, and CI will be responsible for all taxes, social security payments, and other similar payments or contributions due as a result of any payments made to CI pursuant to the terms of this Agreement.

Section 10.02. As an independent contractor, CI agrees that Client has no obligation to CI under the state or federal laws regarding employee liability, and that Client's total commitment and liability under this arrangement is the performance of its obligations and the payment of CI's compensation and expenses as described herein. Each party will exercise day-to-day control over and supervision of their respective employees, and all instruction and direction of Client employees shall be the exclusive province of the Client. Each party is responsible for obtaining and maintaining worker's compensation coverage and unemployment insurance on its employees. Except as expressly stated in this Agreement, CI and Client are responsible for any and all taxes on their respective net

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incomes, and for payment and withholding of all applicable taxes on the income of their respective employees.

Section 10.03. CI reserves the right to subcontract with other individuals and businesses for the Services. CI will be responsible for all payments to, as well as the direction and control of the work to be performed by, its subcontractors, if any.

ARTICLE 11. INDEMNIFICATION

Section 11.01. Indemnification. Client and CI warrant to indemnify each other and hold each other, and each other's officers, directors, employees, agents harmless, from and against any and all direct claims, costs, losses, liabilities and expenses for personal injury and property damage, including reasonable attorneys' fees, attributable to their actions and omissions under this Agreement, but excluding claims that would not be made but for the gross negligence or willful misconduct of the party seeking indemnification.

ARTICLE 12. INSURANCE

Section 12.01. CI carries customary and reasonable comprehensive insurance coverage for errors and omissions.

Section 12.02. Client will obtain and maintain customary and reasonable insurance for its facilities and operations, naming CI as additional insured under all policies.

ARTICLE 13. ETHICAL CONDUCT; RECORDKEEPING

Article 13.01. Client's policy requires ethical conduct in all business activities and practices, including proper recording and reporting of all transactions and compliance with applicable laws. The adequacy and accuracy of CI's billings, supporting documentation, and other information rendered to Client become the basis for Client's further recording and reporting, both internally and externally. CI is not expected or authorized to take any action on Client's behalf that would result in inadequate or inaccurate recording or reporting of assets, liabilities, or any other transaction or that would violate any applicable laws, rules, or regulations.

Section 13.02. Integrity and Financial Responsibility. Client will act with integrity and alert the management of CI to any fraudulent or unethical activity related to Client operations as soon as the Client becomes aware, to the extent permitted by law. Client acknowledges that CI's ability to provide Services is premised upon the Client acting in a financially prudent manner, including but not limited to timely approval of balanced budgets, maintaining a positive variance to budget throughout the year to the extent feasible and proper submission of supporting documentation for incoming and outgoing payments of any kind. Notwithstanding Section 14 hereof, CI may immediately terminate this contract in the event it determines, in its sole discretion, that Client personnel are or have acted in a fraudulent or unethical manner or in the case that CI cannot provide the Services in a professional manner consistent with laws and regulations

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governing the Client, Client approved policies and procedures or business management best practices, based upon the actions or inaction of the Client.

ARTICLE 14. TERMINATION

Section 14.01. If either party defaults in the performance of this Agreement or materially breaches any of its provisions, the non-breaching party may terminate this Agreement by giving written notification to the breaching party. Termination will take effect if either Party breaches any of its material obligations under this Agreement in any respect, which breach is not remedied within ninety (90) days following written notice to such breaching Party. For the purposes of this paragraph, material breach of this Agreement includes, but is not limited to, the following:

- (a) Client's failure to pay CI any undisputed compensation due within 30 days after written demand for payment or invoicing.
- (b) CI's failure to complete the services specified in Article 1.
- (c) Client's material breach of any representation or agreement contained in this Agreement.

Section 14.02. In the event that Client is unable to pay its debts when they become due, declares bankruptcy or insolvency, or makes an assignment for the benefit of its creditors, CI may terminate this Agreement upon written notice to Client.

Section 14.03. Effect of Termination; Survival. Expiration or termination of this Agreement will not relieve either party from its obligations arising hereunder prior to such expiration or termination. Rights and obligations which by their nature continue or should survive will remain in effect after termination or expiration of this Agreement.

Section 14.04. All Services, including preparation of financial statements and compliance reporting related to a period within the term, will cease upon termination or expiration of this Agreement. If Client has compliance needs that stretch beyond the term of this Agreement into the next fiscal year, it is common for a closing agreement to be created upon termination or expiration to clearly define a term and scope of services falling outside this Agreement. The fee for such services is determined at that time based upon the scope of work to be completed past the Agreement term.

ARTICLE 15. DISPUTE RESOLUTION

Section 15.01. Any controversy or claim, whether based on contract, tort, strict liability, fraud, misrepresentation, or any other legal theory, arising out of either party's performance of this Agreement ("Dispute") shall be resolved solely in accordance with the terms of this Section.

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- a. Resolution Sequence. If the Dispute cannot be settled by good faith negotiation between the Chief Executive Officers of the parties – which must take place within thirty days of receipt by one party of a claim of a Dispute – CI and Client will submit the Dispute to non-binding mediation in Los Angeles County. If complete agreement cannot be reached within thirty days of submission to mediation, any remaining issues will be resolved by binding arbitration in accordance with Sections (c) and (d) below. Arbitration will comply with and be governed by the provisions of the California Arbitration Act
- b. Arbitrator. A single Arbitrator who is a retired judge and knowledgeable in commercial matters will conduct the arbitration. The Arbitrator’s decision and award will be final, must be made in writing with findings of fact and conclusions of law, will be binding and may be entered in any court with jurisdiction. The Arbitrator will not have authority to make errors of law or legal reasoning, nor to modify or expand any of the provisions of this Agreement. The Arbitrator will not have the authority to award damages not permitted by this Agreement.
- c. Rules and Expenses. Any mediation or arbitration commenced pursuant to this Agreement will be conducted under the then current rules of the alternate dispute resolution (“ADR”) firm in the site selected by the parties. If the parties are unable to agree on an ADR firm, the parties will conduct the mediation and, if necessary, the arbitration, under the then current rules and supervision of the American Arbitration Association. CI and Client will each bear its own attorneys’ fees associated with the mediation and, if necessary, the arbitration. CI and Client will pay all other costs and expenses of the mediation/arbitration as the rules of the selected ADR firm provide.
- d. Limitation on Actions. Any dispute Client may have against CI with respect to this Agreement must be brought within two years after the cause of action arises.

ARTICLE 16. GENERAL PROVISIONS

Section 16.01. Any notices to be given under the Agreement by either party to the other will be in writing and may be transmitted by personal delivery or by e-mail, mail, registered or certified, postage prepaid with return receipt requested. Mailed notices will be addressed to the parties at their known place of business, but each party may change that address by written notice in accordance with this section. Notices delivered personally will be deemed communicated as of the date of actual receipt; mailed notices will be deemed communicated as of two days after the date of mailing.

CI Initials:

Charter Impact Management & Accounting Services Agreement
Page 10

Client Initials:



Section 16.02. This instrument contains the entire Agreement of the parties with respect to the subject matter hereof and there are no other promised representations or warranties affecting it. This Agreement supersedes any and all other agreements, either oral or in writing, between CI and Client with respect to the engagement of CI by Client and contains all of the covenants and agreements between the parties with respect to that engagement in any manner whatsoever. Each party to this Agreement acknowledges that no representation, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party that are not embodied in the Agreement, and that no other agreement, statement, or promise not contained in this Agreement will be valid or binding on either party.

Section 16.03. Any modification of this Agreement will be effective only if it is in writing and signed by the party to be charged.

Section 16.04. The failure of either party to insist on strict compliance with any of the terms, covenants, or conditions of this Agreement by the other party will not be deemed a waiver of that term, covenant, or condition, nor will any waiver or relinquishment of any right or power at any one time or times be deemed a waiver or relinquishment of that right or power for all or any other times.

Section 16.05. If any provision in this Agreement is held by a court or arbitrator of competent jurisdiction to be unreasonable, invalid, void, or unenforceable, then this Agreement will be deemed amended to provide for the modification of the unreasonable, invalid, void, or unenforceable provision to the extent that the court or arbitrator finds reasonable, and the remaining provisions of this Agreement will continue in full force without being impaired or invalidated in any way.

Section 16.06. Governing Law. This Agreement will be governed by and construed in accordance with the laws of the State of California, without giving effect to its conflict of law provisions or to constructive presumptions favoring either party.

Section 16.07. Force Majeure. Neither Party shall be in breach of this Agreement to the extent that any delay or default in performance is due to causes beyond the reasonable control of the delayed or defaulting Party; provided, that the delayed or defaulting Party shall immediately notify the other Party of the event, an estimate of the duration of the event, and the delaying or defaulting Party's plan to mitigate the effects of the delay or default.

Section 16.08. Successors and Assigns. Neither this Agreement nor any of its rights or privileges shall be sold, assigned, transferred, shared, or encumbered, by operation of law or otherwise, without the prior written consent of the affected (non-assigning) party. Subject to the foregoing, this Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns.

Section 16.09. Publicity. Client agrees to act as a reference for CI with respect to the Services upon CI's reasonable request. CI may issue press releases or identify Client in

CI Initials:

Charter Impact Management & Accounting Services Agreement
Page 11

Client Initials:



marketing materials, including the start and termination of the Agreement, provided that all references to Client are fair, accurate and not misleading.

Section 16.10. Corporate Power and Authorization. The parties hereto have full corporate power and authority to execute and deliver this Agreement and to perform their obligations hereunder. The execution, delivery and performance of this Agreement by each party has been duly authorized by all necessary corporate action. This Agreement has been duly executed and delivered by each party and constitutes the valid and legally binding obligation of Client and CI enforceable in accordance with its terms and conditions.

[signature page to follow]

CI Initials:

Client Initials:



Accepted and Agreed, as of the Effective Date first written above:

CALIFORNIA PACIFIC CHARTER SCHOOLS

Signed: _____

Name: _____

Title: _____

CHARTER IMPACT, LLC.

By _____
Adam Kaeli, Co-CEO

CI Initials:

Client Initials:



EXHIBIT A

SCOPE OF WORK: PAYROLL SERVICES

1. PAYROLL PROCESSING

- a. Maintain employee static pay information in a payroll database
- b. Process status updates, new hires, terminations, and/or informational changes in payroll system
- c. Assist in the development of a regular payroll schedule that is compliant with State labor laws and consistent with employee contracts
- d. Process supplemental payroll runs such as the following:
 - i. Involuntary termination - the check will be prepared ahead of time and provided to the school on the termination date
 - ii. Voluntary termination without notice - the check will be prepared and delivered to the employee within the time frame required by the State
 - iii. Scheduled bonuses/stipends
 - iv. Additional unscheduled/emergency payroll runs
- e. Process and pay all federal and state payroll tax payments according to required guidelines
- f. Prepare the state payroll tax filing report annually, and quarterly for federal and state agencies
- g. Prepare, review, and distribute W-2s to all employees

2. WEB-BASED EMPLOYEE TIMEKEEPING SYSTEM

- a. All employees can be given online access to a streamlined, secure electronic timekeeping system which is fully integrated into our accounting system and eliminates the need for paper timesheets.
- b. In addition to entering time, employees can also electronically:
 - i. request time off
 - ii. make changes to their addresses and W2s
 - iii. access their historical paystubs

3. GENERAL SUPPORT

- a. Provide support and assistance with creation of internal processes and procedures, forms and tracking systems

CI Initials:

Charter Impact Management & Accounting Services Agreement
Page i

Client Initials:



EXHIBIT B

SCOPE OF WORK: RETIREMENT SERVICES

1. RETIREMENT REPORTING

- a. Process and submit monthly STRS and PERS reports to the 3rd party administrator (i.e. Hess and Assoc.) or County office
- b. Submit payment via ACH or cashier's check within the requisite timeframe for the pension contributions
- c. Process 403(b) retirement plan deductions, if applicable, and in compliance with State and Federal laws submit payments to the third-party administrator
- d. Review, correct and consult on creditable compensation, creditable service, and membership
- e. Monitor and manage CalSTRS and CROWE audits
- f. Consult on individual STRS account concerns of staff, to include research/correction reporting for the current period

2. EXCLUDED SERVICES

- a. Additional support for audit findings or historical corrections prior to FY23 will be billed separately on an hourly basis following the rates included in Exhibit C.

CI Initials:

Charter Impact Management & Accounting Services Agreement
Page ii

Client Initials:



EXHIBIT C
HOURLY RATES

Level	Rate
Clerk	\$100.00
Staff	\$150.00
Senior	\$175.00
Director	\$200.00
Executive	\$250.00

CI Initials:

Client Initials:



CHARTER IMPACT, LLC

PAYROLL AND RETIREMENT SERVICES SUPPLEMENT

This supplemental agreement (“Supplement”) to the Business Management and Accounting Services Agreement dated September 14, 2022 (the “Agreement”) is entered into as of May 17, 2024 (the “Effective Date”) by and between Charter Impact, LLC (“CI”), and California Pacific Charter Schools (“CalPac” or “Client”).

ARTICLE 2. TERM OF AGREEMENT

Section 2.01. Client retains CI to work as a consultant for Client in the field of business management, accounting and consulting, from the Effective Date until June 30, 2025. CI accepts this engagement. CI will use CI's best efforts to accomplish the technical and commercial goals identified by Client during the term of this Agreement.

ARTICLE 3. COMPENSATION AND EXPENSES

Section 3.01. Fees.

Payroll Processing: For services listed in Exhibit A of the Agreement, the Client will pay CI a fee of \$1,470 per month.

Retirement Services: For services listed in Exhibit B of the Agreement, the Client will pay CI a fee of \$1,155 per month.

Escalator: Payroll Processing and Retirement Services fees shall increase three percent (3%) per year beginning in July 2025.

EXHIBITS

All other services, fees, and terms will continue as described in the Agreement.



Accepted and Agreed, as of the Effective Date first written above:

CALIFORNIA PACIFIC CHARTER SCHOOLS

Signed: 
Christine Feher (May 17, 2024 09:05 PDT)

Name: Christine Feher

Title: Superintendent

CHARTER IMPACT, LLC

By 

David Lueck, Co-CEO

CI Contract Supplement - CalPac - 5.17.24

Final Audit Report

2024-05-17

Created:	2024-05-17
By:	Adam Kaeli (akaeli@charterimpact.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAnPux3FttW8SLjgSe3-4eUzAkL2wmZqXK

"CI Contract Supplement - CalPac - 5.17.24" History

-  Document created by Adam Kaeli (akaeli@charterimpact.com)
2024-05-17 - 4:01:52 PM GMT
-  Document emailed to Christine Feher (cfeher@cal-pacs.org) for signature
2024-05-17 - 4:02:02 PM GMT
-  Email viewed by Christine Feher (cfeher@cal-pacs.org)
2024-05-17 - 4:04:37 PM GMT
-  Document e-signed by Christine Feher (cfeher@cal-pacs.org)
Signature Date: 2024-05-17 - 4:05:17 PM GMT - Time Source: server
-  Document emailed to David Lueck (dlueck@charterimpact.com) for signature
2024-05-17 - 4:05:19 PM GMT
-  Email viewed by David Lueck (dlueck@charterimpact.com)
2024-05-17 - 6:46:46 PM GMT
-  Document e-signed by David Lueck (dlueck@charterimpact.com)
Signature Date: 2024-05-17 - 6:47:07 PM GMT - Time Source: server
-  Agreement completed.
2024-05-17 - 6:47:07 PM GMT

Coversheet

Approval of Charter Tech Services Contract

Section: VIII. Business/Financial Services
Item: D. Approval of Charter Tech Services Contract
Purpose: Vote
Submitted by: Christine Feher
Related Material: Charter Tech Services 25-26 (Renewal).pdf

BACKGROUND:

To support our expanding digital learning initiatives and ensure stable, schoolwide technology operations, we recommend entering into a full-service, one-year contract with Charter Tech Services for the 2025–2026 school year. Charter Tech Services previously provided temporary IT support, and due to our increased needs, we are expanding the partnership to include one dedicated on-site technician along with access to higher-level technical support as needed. Their services include infrastructure management, cybersecurity, and responsive tech support tailored to charter schools. The cost is \$10,500 per month under a one-year agreement.

RECOMMENDATION:

It is recommended that the Board approve the Charter Tech Services for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751) - as presented.



charter tech services

Technology Services Proposal for California Pacific Charter Schools

Description

This document serves to describe a working relationship between Orion Technology Group, L.L.C. d.b.a. Charter Tech Services (CTS) and California Pacific Charter Schools (CALPACS). The goal of this relationship is to provide CALPACS with a comprehensive technology support service that includes daily support/repair services, along with strategic technology planning for its various on-site administration and distance learning operations.

Why Charter Tech Services

CTS is the leading provider of comprehensive technology support services for K-12 Education. Each year we donate more than 10% of our proceeds back to the schools we serve by sponsoring scholarships, tournaments, and other fundraisers. We differentiate ourselves from the competition by: 1) specializing in educational technology, 2) providing proactive onsite service, and 3) operating with scalable success throughout California and Colorado.

Why Outsource

1. **Save Money:** As a quick and nimble private company we're able to offer competitive benefits to our employees while still achieving significant cost savings for our clients.
2. **Expertise:** We're not just one skilled person, we've got a deep bench of experts ready to assist with your ever changing needs, without increasing your costs.
3. **Accountability:** Outsourcing provides our clients with greater ability to achieve accountable results vs. the typical HR red tape involved with employee accountability.
4. **Continuity:** Our service also provides for greater continuity as we're able to provide consistent high quality service even as individual team members naturally advance and move on in their careers.

Technology Services Proposal for California Pacific Charter Schools

Comprehensive Support Composition - Typical Makeup

1. IT Management & Strategic Planning

- a. CTS will participate in weekly admin meetings with the CALPACS administration to review service quality, response times, and discuss any upcoming projects.
- b. CTS will take a leadership role in asset management: including planned upgrades and replacements. This will include inventory tagging, secured asset tracking, and planning of long term equipment needs.
- c. CTS will be responsible for coordinating all relevant technology resources to ensure CALPACS success, including but not limited to: internal CALPACS staff, CTS staff members, external vendors, and 3rd party partners. This means that the CALPACS administration sets priorities and can trust CTS will work with all relevant parties to get the job done.
- d. CTS will work with the CALPACS Administration to document processes, procedures, and technology configurations. This includes mapping out the most efficient methods of handling equipment repair and remote support for employees and students working/learning from home.

2. Daily Repair and Support Team: ONE Technician

- a. **CTS will provide ONE dedicated technician**, to proactively respond to routine tech support, equipment distribution, and repair requests. This technician will work hand-in-hand with a complement of additional CTS staff assigned to the CALPACS support team.
- b. The CTS technician will perform work remotely if engaged on a month-to-month basis with onsite placement expected when engaged on a long-term basis. CTS technicians (even those assigned to work onsite) may need to work remotely in response to future health orders from local, state, or federal government agencies.
- c. **CTS will provide additional support** as needed for CALPACS staff needs, testing events, and other onsite needs at the direction of CALPACS.
- d. CTS technicians will track support requests via a ticketing system whereby requests are received by phone, email, and in-person. Requests may come from administrators, staff, students, and parents.
- e. CTS will provide higher level resources onsite as needed for no added cost, this may include Network Engineers, Application Specialists, etc.
- f. CTS will provide services outside of school hours at the direction of CALPACS.

3. Auxiliary Support

- a. At no additional cost, CTS will provide additional layers of support including but not limited to: daily IT management and planning, season demand fluctuations.
- b. CTS will provide higher level escalation support as needed and without limit. This support will be provided both onsite and remotely.
- c. CTS will provide mentorship and development for the onsite level-1 technicians to ensure that their value increases over time.

Technology Services Proposal for California Pacific Charter Schools

- d. CTS will provide additional onsite support as needed during times of higher need, such as smarter balanced testing.

Typical Support Interaction

1. CALPACS Administration Team
 - a. CTS expects to have regular weekly meetings with members of the CALPACS Administration Team to provide routine updates and evaluate prioritization of ongoing initiatives.
 - b. CALPACS Administration Team will provide approval for necessary tech purchases and guidelines for satisfying routine tech order requests from staff.
 - c. CALPACS Administration Team may redirect and reprioritize CTS staff attention to/from various tech initiatives as deemed necessary.
2. CALPACS Teachers and Staff
 - a. CALPACS Teachers and Staff will submit support requests for themselves, their co-workers, and/or their students/parents.
 - b. These support requests may be submitted by phone, email, or in person.
 - c. CTS will be available for in-person troubleshooting, equipment exchange, and one-on-one training at either CALPACS Office location.
 - d. Support requests may include, but are not limited to, requests for password assistance with various platforms, software installation, computer troubleshooting, office/school phone line troubleshooting, etc.
3. CALPACS SPED Department
 - a. CALPACS SPED Department will provide instructions to CTS on necessary Assistive Technology that must be distributed to SPED Students.
 - b. CTS expects to distribute/track Assistive Technology equipment such as Laptops, Tablets, Hotspots, Headsets, and other computer electronic devices.
 - c. CTS understands that SPED Assistive Technology requests are very time sensitive and will work with the SPED Department to find timely and appropriate delivery options.
 - d. CTS will install/manage student support Apps on laptops and tablets as requested by CALPACS SPED Department.
4. CALPACS Students and Parents
 - a. CALPACS Students and Parents will submit support requests via phone and email.
 - b. CTS will follow CALPACS instructions for validating the identity of students and parents.
5. Notes for all forms of support
 - a. CTS will utilize a central UPS account for shipping/receiving equipment to/from Teachers and Staff.
 - b. CTS will serve as a support concierge to any necessary outside tech support entities. This may include receiving end user reports of assistance needed, performing initial information gathering and research, and then reaching out to third parties as necessary (together with the end user) to ensure the issue is

Technology Services Proposal for California Pacific Charter Schools

properly resolved and that the end user is fully supported throughout the whole process.

Typical IT Infrastructure and Support Expectations

1. **Evaluation**
 - a. CTS will perform a diligent and extensive evaluation of CALPACS needs.
 - b. CTS works with approx 50 other charter schools and will draw on these experiences when making recommendations.
 - c. All recommendations will be adjusted for any/all CALPACS unique needs.
2. **Google Apps/Suite/Workspace Setup**
 - a. CTS will immediately begin setting up the Google Workspace for Education account that will be a foundational IT platform for the organization.
3. **Device Migration**
 - a. CTS will assist CALPACS Administration with conducting an equipment survey and compiling results.
 - b. CTS will work directly with Students/Parents to migrate student technology off of the old ICS management platforms and onto software management platforms owned/controlled by CALPACS.
 - c. CTS will migrate Windows laptop authentication to Microsoft Azure and Microsoft InTune.
4. **Computer Inventory Procurement and Distribution**
 - a. CTS will assist CALPACS with technology asset management, procurement, and distribution.
 - b. CTS will work with the student/staff ordering platform designated by CALPACS to process equipment requests and fulfill those requests.
5. **Email / Backup and Recovery / Networking / Antivirus**
 - a. CTS expects to continue utilizing the email server functionality built into the Google G Suite for Education.
 - b. CTS expects to utilize the file storage, backup, and sync capabilities that are built into the G Suite and Microsoft 365 platforms. These platforms are industry leaders and are available within the licensing that the school already has.
 - c. CTS expects networking for both CALPACS offices to be simple and cost effective. Since both offices serve relatively small staff populations, minimal hardware should be required.
 - d. CTS expects to utilize Microsoft InTune to centrally manage Windows Defender across all Azure AD connected devices. This software is the standard in the education space for Antivirus and AntiMalware protection, and offers additional advanced feature sets that may be appropriate for leadership PCs.
6. **Computer Imaging / Cleanup / Deployment / Maintenance**
 - a. CTS expects to have full responsibility for the configuration and support of all computer hardware in use by CALPACS Staff, Teachers, and Students.
 - b. This responsibility includes but is not limited to installing central management software, configuring software, and all other aspects of computer deployment

Technology Services Proposal for California Pacific Charter Schools

and maintenance.

7. Response Times

- a. CTS will strive to provide a same-day response for every support request that comes in during business hours.
- b. CTS will monitor and triage tickets afterhours, providing emergency response as needed, and next-business day response for non-emergency requests.

Frequently Asked Questions

Question: Will CALPACS be charged extra for additional tech support during seasonally busy times?

Answer: No.

Question: Will CALPACS be charged extra for additional fees to configure new laptops? Or set up new office equipment? Or assist with testing setup?

Answer: No.

Question: What costs is CALPACS responsible for?

Answer: Support costs are a single fixed price and detailed below. Additional costs are subject to CALPACS approval but include UPS shipping charges, software licensing fees, repair parts, computer equipment.

Question: What software costs are anticipated?

Answer: CALPACS will need management software to centrally manage and license their Windows computers, Apple devices, and Chromebooks. CALPACS will need internet filtering software for students.

- Typical Microsoft licensing costs \$5.75 per staff member per month, students are included for free.
- Typical Apple Device management software costs approx \$10 per device per year.
- Google Chromebook Device licenses cost approx \$38 per device (one time), with each license lasting for the lifetime of the device.
- Typical CIPA compliant internet filters cost \$5-\$10 per student per year.
- CTS has provided CALPACS with a software budgeting spreadsheet.

Question: Can CTS assist with student tech store orders or catalog development?

Answer: Yes. CTS can serve and assist in whatever capacity is deemed appropriate by the CALPACS Administration. That may include sourcing, comparing, procuring, fulfilling, or simply supporting.

Technology Services Proposal for California Pacific Charter Schools

Basic Terms

1. Services shall begin on 7/1/2025.
2. Monthly service costs shall be \$10,500 per month with a minimum 12 month commitment requiring three months' written notice to cancel (earliest cancellation would be with notice given at month 9 for termination after month 12).
3. Unless superseded by another agreement or terminated, this price will increase by 5% every July 1st, beginning July 1st of 2026.
4. CTS shall bill CALPACS for approved third-party materials and fees necessary to provide service. Examples include: shipping/packing costs, domain registration, computer cables, laptop parts, software licensing, manufacturer repair fees.
5. Where memory of verbal discussions contradicts any part of this document, this document alone shall serve as the final agreement.
6. In the event that CALPACS would like to otherwise hire directly, hire indirectly, or contract to receive services from CTS's employees, subcontractors, or representatives, CALPACS agrees to provide 3 months written notice of any service change and pay a fee equal to 30% of the first year's combined salary and benefits to CTS as a recruitment fee for each party.
7. In the event of serious disagreement, damages shall be limited to the total compensation earned under this agreement, disputes shall be arbitrated by a mutually agreed upon arbitrator, with the prevailing party entitled to reimbursement of legal fees.

Additional Terms

8. In order to remain FERPA compliant: During the term of this Agreement, and thereafter in perpetuity, neither party shall without the prior written consent of the other, disclose to anyone any Confidential Information of the other. "Confidential Information" for the purposes of this Agreement shall include each party's proprietary and confidential information such as, but not limited to, any Personal Identifiable Information (PII) of students, parents, and staff of CALPACS and its member schools. Confidential Information shall not include any information that CALPACS makes publicly available or information which becomes publicly available through no act of CTS or CALPACS or is rightfully received by either party from a third party.
9. CTS shall not be liable to CALPACS or any of its affiliates for any damages, whether incidental, direct, indirect, special, consequential or punitive damages arising out of service or equipment provided hereunder, including but not limited to loss of profits or revenue, loss of use of equipment, lost data, or loss to person or property, costs of substitute equipment or other costs even if CTS has been advised of the possibility of such damages. Regardless of the form of action, CTS's cumulative liability shall be only for loss or damage directly attributable to negligence of a CTS employee or contractor,

Technology Services Proposal for California Pacific Charter Schools

for the cost of restoring the network to its condition prior to the negligence, but not to exceed thirty thousand Dollars. If a collection action is initiated by either party or if CTS has to defend any action by CALPACS, CTS is entitled to its reasonable attorney fees and expenses to be paid by CALPACS.

10. Implied Warranties are expressly disclaimed by CTS. A CTS contractor is a technician or contractor who operates on behalf of CTS, is paid by CTS and has access to CTS's service ticket management system for making time entries and charges for their work. CTS is not responsible for the acts of other technicians, contractors or consultants providing service to CALPACS not under its control and direction. If CALPACS purchases equipment from CTS it understands and agrees that it will look to the manufacturer for all remedies and warranties and agrees that CTS is not responsible for functioning of the equipment and has not made any express or implied warranties. CTS shall not be liable for any claim or demand against the CALPACS by any third party on account of errors or omissions performed hereunder.
11. Force Majeure: Neither party shall be liable for any failure of or delay in performance of its obligations under this Agreement to the extent such failure or delay is due to circumstances beyond its reasonable control, including, without limitation, acts of God, acts of a public enemy, pandemics, fires, floods, wars, civil disturbances, sabotage, accidents, insurrections, terrorism, blockades, embargoes, storms, explosions, labor disputes, pandemics, acts of any governmental body, failure or delay of third parties or governmental bodies from whom approvals, authorizations, licenses, franchises or permits must be obtained, or inability to obtain labor, materials, equipment, or transportation or illness of CTS technical staff. Each party shall use reasonable efforts to minimize the duration and consequences of any failure of or delay in performance resulting from a Force Majeure event.
12. This Agreement is fully assignable by CTS. Immediately upon assignment the assignee's name, address and contact information shall be provided to the other party. This Agreement shall be fully binding and enforceable as against all permitted assignees and successors in interest.
13. CALPACS agrees to carry liability insurance and property insurance covering any damage to its network as well as to any clients of the CALPACS adversely affected by CALPACS's network functioning or transmissions from its network.

Technology Services Proposal for California Pacific Charter Schools

References

This is a shortlist of relevant references for whom we are the exclusive provider of technology support services.

Guajome Park Academy Kevin Humphrey humphreyke@guajome.net	Steele Canyon High School Scott Parr sparr@schscougars.org
Contra Costa School of Performing Arts Neil McChesney neil.mcchesney@cocospa.org	Heartland Charter School Lydia Olds lydia.olds@heartlandcharterschool.com

Acceptance

Both parties agree to the terms and descriptions set forth above.

Orion Technology Group LLC
(d.b.a Charter Tech Services)

California Pacific Charter Schools

(sign & date)

Andrew Lane

President

(sign & date)

Name: _____

Title: _____

Coversheet

Approval of Sage Intacct 2025-26 Accounting Services Contract (Renewal)

Section: VIII. Business/Financial Services
Item: E. Approval of Sage Intacct 2025-26 Accounting Services Contract
(Renewal)
Purpose: Vote
Submitted by: Shannon Green
Related Material: Sage Intacct 25-26 (Renewal).pdf

BACKGROUND:

California Pacific Charter Schools uses Sage Intacct, which is a cloud-based accounting software to keep track of financial activities and prepare tax forms such as 1099s. CalPac staff considers Sage Intacct to be a highly effective accounting platform with advanced functionality. Currently, CalPac has two Business Users who have full access to all applications, depending on their permissions, and two Employee Users who have limited access to view data and run reports.

As a part of this year's contract renewal, the subscription term length is being extended to align with the fiscal year from July 1st to June 30th. This Contract Extension comes at no additional cost.

Key advantages:

- Integration with other platforms (such as Stampli for processing invoices).
- Allows for the full Standardized Account Code Structure (SACS) accounting string.
- Sage Intacct Project Tracking allows management to track Categorical Revenue (using the SACS Resource code).

RECOMMENDATION:

It is recommended the Board approve the Sage Intacct Accounting Services Contract for a 12-month period effective 07/01/2025 to 06/30/2026, as presented.



Ryan Cook
Sage Intacct, Inc.
300 Park Ave, Floor Suite 1400
San Jose, CA 95110
(408) 878-0900

Date: 02-Apr-2025
Offer Expires: 31-May-2025
Quote #: Q-706795

Renewal Order Schedule

Prepared For:

Name: Christine Feher
Company: CalPac
Address: 940 South Coast Drive, #185
Costa Mesa, CA 92646
Phone: (949) 427-6526
Email: cfeher@cal-pacs.org

Bill To:

Name: Shannon Green
Company: CalPac
Address: 940 South Coast Drive, #185
Costa Mesa, CA 92646
Phone: (949) 427-6526 ext. 109
Email: sgreen@cal-pacs.org

Subscription Term Length: 12 (months)

Subscription Period: 01-Jul-2025 through 30-Jun-2026

Subscription Invoicing: Annual subscription fees begin on the start date of your paid subscription period, with such fees invoiced annually at the beginning of each paid subscription period.

Subscription Payment Terms: Net 30 from date of invoice.

Products

Sage Intacct Services

Product Name	Description	Quantity	Net Price Each	Total Price
Sage Intacct Financial Management (for a Single Business Entity)	Sage Intacct Financial Management includes the following: General Ledger, Cash Management, Purchase Order, Accounts Payable, Order Entry, Accounts Receivable, Standard Reports, Dashboard, and Customization Services.	1.00	7,260.00	7,260.00
User License - Business User	Users with unlimited access rights to all applications. Can be restricted based on permissions assigned by an Administrator.	2.00	3,257.40	6,514.80
Sage Intacct Employee User 10 Pack	Ten (10) employee user pack with limited access rights which include: read only access to the Dashboard; ability to enter/approve expense reports, timesheets and/or purchase requisitions. Also includes read only access to any additional applications built on the Sage Intacct Platform.	1.00	1,980.00	1,980.00

Product Name	Description	Quantity	Net Price Each	Total Price
Sage Intacct Basic Project Tracking	With Sage Intacct Basic Project Tracking, you get the Project object and dimension, which allow you to create project records with descriptive elements and tag select financial transactions (AP bills, purchasing transactions, AR invoices, order entry transactions, and journal entries) with a valid project ID for later analysis and financial reporting. Also, actuals get accumulated in a summary object that can also be used for reporting.	1.00	4,020.00	4,020.00
Sage Intacct Buy With Confidence Program	The Sage Intacct Buy With Confidence program includes guaranteed system uptime and disaster recovery for the Sage Intacct Services. Details of the Buy With Confidence program, including the specific Sage Intacct Services in scope and our service level commitments, are available at www.sage.com/us/legal/sage-intacct/sla/ .	1.00	0.00	0.00
Essentials Support	Essentials Support is included as part of the Sage Intacct Financials subscription for all direct customers. Support hours are Monday to Friday, 6am to 6pm (Sage local time). For P1 cases, support is available after-hours and during local holidays. Support may be accessed online or by phone for two (2) Designated Support Users; those users will provide first level support to Company's other users. All submitted cases will receive an acknowledgement through case comments, email notification, or phone call as follows: P1, within 1 business hour; P2, within 4 business hours; and P3, within 8 business hours. Company may purchase three (3) additional Designated Support Users.	1.00	0.00	0.00
Sage Intacct Application Hosting, Infrastructure, and Security Services	Hosting of the Sage Intacct Services at a secure top tier data center, and disaster recovery services at a separate secure data center in a different geographic locale, described in our Documentation. Additionally, data is backed up to a secondary data center.	1.00	0.00	0.00
Each Additional Business Entity	A business entity is an independent balancing set of accounting books with tax reporting capabilities.	2.00	450.00	900.00
Sage Intacct API Performance Tier 1	API transactions for modules of the Sage Intacct Services, FinTech partners that we recommend to you, and Third-Party Services that we resell to you on our Order Schedules are included at no additional cost. Under Performance Tier 1 for Sage Intacct, API transactions for any custom integrations, ETL integrations with our Marketplace Partners, and partners that exit our Marketplace Partner program require a Web Services - Developer License and are also included at no additional cost until the number of API transactions exceed 100,000 API transactions per month. Monthly overage fees will apply if you exceed this use. You may upgrade to a higher tier at any time, but once you upgrade you may not downgrade to a lower tier until the next annual subscription period.	1.00	0.00	0.00
Sage Intacct Services Total:				USD 20,674.80

One-Time and Other Charges

Product Name	Description	Quantity	Net Price Each	Total Price
Sage Intacct API Overage	If you conduct more monthly API transactions than the amount included in your performance tier, then the following overage fees apply to each API transaction you conduct over those limits. The overage fees for API transactions are calculated here per pack of 10 API transactions and will be billed on a monthly basis.	0.00	0.15	0.00
One-Time and Other Charges Total:				USD 0.00

Grand Total: USD 20,674.80



TERMS:

This Order Schedule is subject to the Agreement between Sage Intacct, Inc. and CalPac with effective date 22-Mar-2023, inclusive of any subsequent modifications, including as set forth at <https://www.sageintacct.com/customer-terms-us/tos>. All terms not otherwise defined herein shall have the meaning ascribed to them in the Agreement. Prices shown above do not include any taxes that may apply.



Exhibit A

Additional Terms and Conditions

The following terms are added to, and in the event of a conflict prevail over, the Terms:

- Sage Intacct Financial Management includes up to two hundred (200) bank account connections through bank feeds. Bank feeds provide electronic access to thousands of financial institutions for bank reconciliations and matching payments to invoices.



Coversheet

Approval of School Pathways Agreement (Renewal)

Section: VIII. Business/Financial Services
Item: F. Approval of School Pathways Agreement (Renewal)
Purpose: Vote
Submitted by: Christine Feher
Related Material: School Pathways Quote - Los Angeles.pdf
School Pathways Quote - San Diego.pdf
School Pathways Quote - Sonoma.pdf

BACKGROUND:

School Pathways offers a suite of integrated products designed to streamline K-12 school administration and enhance the educational experience, including the Student Information System (SIS) – which, as the central hub for all student data and reporting, has been successfully utilized by CalPac for over ten years to meet our needs for CALPADS and ADA collection – alongside a Lottery and Enrollment Management System to simplify and fair the student application and enrollment processes, and a Student Registration System for creating user-friendly online registration for new and returning students.

The current estimate is \$76,417.17, and we are requesting approval of \$90,000.00 in anticipation of increased enrollment.

RECOMMENDATION:

It is recommended the Board approve the School Pathways agreement for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751) for the 2025-2026 school year.



School Pathways Quote Form with California Pacific Charter - Los Angeles (7/1/2025-6/30/2026)

Company name

School Pathways LLC

Company address

PO Box 432, Portola, CA 96122

Company ID no.

FEIN #84-3824527

Company name

California Pacific Charter - Los Angeles

Company address

940 South Coast Drive #185, Costa Mesa CA 92626

Customer Name: California Pacific Charter - Los Angeles	Enrollment: 394
Customer Contact Name: Christine Feher	Customer Contact Title: Superintendent
Contact Email: cfeher@cal-pacs.org	Number of Schools: 1
Customer Contact Phone: (855)225-7227	Contract Term: 12 months
Proposal Issue Date: 2025-03-20	Start Date: 2025-07-01
Proposal Expiration Date: 2025-06-30	End Date: 2026-06-30

Deal ID: 34883990313

SaaS Subscriptions / One-Time Fees	Quantity	Unit	Unit Price (\$)	Fee (\$)
PLS Annual Subscription	394	Student	\$34.85	\$13730.90
SIS (Student Information System) Annual Subscription	394	Student	\$17.23	\$6788.62
SIS Oversight Annual Subscription	394	Student	\$2.25	\$886.50
RegOnline Annual Subscription	394	Student	\$2.30	\$906.20



SPArchiving Annual Subscription	394	Student	\$4.80	\$1891.20
App & Lottery Annual Subscription	394	Student	\$4.46	\$1757.24
Agilix BUZZ Integration Annual Subscription (see attached Addendum)	184	Student	\$15.00	\$2760.00
BUZZ Connect Integration Annual Subscription	184	Student	\$3.49	\$642.16
Edgenuity Integration Annual Subscription	262	Student	\$3.49	\$914.38
ParentSquare Export Bridge Annual Subscription (District Oversight Level)	1	School	\$121.01	\$121.01
Renaissance Learning Export Bridge Annual Subscription (District Oversight Level)	1	School	\$192.92	\$192.92
SEDS Import Bridge Annual Subscription	1	School	\$636.00	\$636.00
SEIS Export Bridge Annual Subscription	1	School	\$636.00	\$636.00
Zoom Integration Annual Subscription	394	Student	\$4.46	\$1757.24

Total Annual Fees:	\$33620.37
Total One-Time Fees:	\$0.00
Total Quote:	\$33620.37

School Pathways will review enrollment prior to term end date to adjust subscription fees for enrollment increases as needed. Any applicable state sales tax has not been added to this quote.

Invoices shall be issued at or by quote start date. All invoices shall be paid before or on the due date set forth on invoice.

By execution of this quote, School Pathways subscriptions and/or services listed herein shall be provided to the Customer subject to the terms and conditions found at: link to www.schoolpathways.com/msa

IN WITNESS WHEREOF, the parties hereto have executed this Order Form on the dates indicated below.



Signatures

On behalf of California Pacific Charter - Los Angeles Representative title Superintendent Company representative Christine Feher Email cfeher@cal-pacs.org	On behalf of School Pathways LLC Representative title CEO Company representative Oliver Wreford Email oliver@schoolpathways.com
Signature	Signature
Date	Date



EXHIBIT B

Privacy Policy

Your Privacy

Agilix is committed to maintaining your personal privacy. We agree to make every reasonable effort to prevent disclosure of personal information we gather about you on our web sites to any unauthorized third parties. We may disclose information to law enforcement officials or representatives with appropriate court orders, or when we deem that there is a reasonable suspicion that you have been involved in theft, damage to property, threats of harm to yourself or others, or other illegal activities.

What We Gather From You

Agilix stores data about you that you yourself enter into our websites. We may also store information about the system you use to access the websites, including any information the web browser or network interconnection services reasonably disclose to us. The personal information we store generally includes your name, username, one or more email addresses, and information about your password. We also store other non-personal information, which may be entered by you, or which may be computed based on some combination of previously-stored information.

Parties to Whom We Disclose Your Information

Certain Agilix employees are authorized to access your personal information in order to maintain and improve the services we've been contracted to provide. Agilix will not sell the personal information of users, except as part of a sale of the business or a business unit, transfer of the services holding that information, or bankruptcy or other legal proceeding. We do not use cookies to store your personal information.

Removal of Information

You have the right to remove any of your personal information from our websites at any time. If you have any questions about specific personal information, please contact us by email at support@agilix.com.

Updates

We update our privacy policy from time to time.

EXHIBIT C

END USER LICENSE AGREEMENT BUZZ ONLINE TERMS OF USE

IMPORTANT! If you are not of legal age to form a binding contract (in many places, this is 18 years old), then you must get your parent or guardian to read these terms and agree to them for you, before you use Buzz or provide any information to us. Please review this agreement with your parent or guardian so that you both understand how Buzz works and what restrictions apply to your use of our websites and services. Remember, always get an adult's permission before going online.

1. STATEMENT OF RIGHTS AND RESPONSIBILITIES. The Buzz Terms of Use ("Terms") constitute a legal agreement that governs Agilix Labs, Inc.'s relationship with users and others who interact with Buzz. By using or accessing Buzz, You agree to the following Terms. If You do not agree to all of the provisions of these Terms, do not access or otherwise use Buzz.

2. DEFINITIONS. By "Buzz" we mean the features and services we make available, including through (a) our website at www.agilixbuzz.com (b) our Platform; and (c) other media, devices or networks now existing or later developed.

By "Us," "We" and "Our" we mean Agilix Labs, Inc, and/or its affiliates.

By "You" we mean the user of Buzz.

By "Platform" we mean a set of APIs and services that enable applications, developers, operators or services to retrieve data from Buzz and provide data to us relating to Buzz users.

By "Content" we mean the content and information you post on Buzz, including information about you and the actions you take.

By "Post" we mean post on Buzz or otherwise make available on the Platform.

3. PRIVACY. Your privacy is very important to us. We designed our Privacy Policy (<http://www.agilix.com/privacy.html>) to make important disclosures to you about how we collect and use the information you post on Buzz. We encourage you to read the Privacy Policy, and to use the information it contains to help make informed decisions.

The Children's Online Privacy Protection Act ("COPPA") requires that online service providers obtain parental consent before they collect personally identifiable information online from children who are under 13. Therefore, we only collect personal information through Buzz from a child under 13 where that student's school, district, and/or teacher has agreed (via the terms described in the following paragraph) to obtain parental consent for that child to use Buzz and disclose personal information to us, for the use and benefit of the learning environment. If you are a student under 13, please do not send any personal information about yourself to us if your school, district, and/or teacher has not obtained this prior consent from your parent or guardian, and please do not send any personal information other than what we request from you in connection with Buzz. If we learn we have collected personal information from a student under 13 without parental consent being obtained by his or her school, district, and/or teacher, or if we learn a student under 13 has provided us personal information beyond what we request from him or her, we will delete that information as quickly as possible. If you believe that a student under 13 may have provided us personal information in violation of this paragraph, please contact us at support@agilix.com.

If you are a school, district, or teacher, you represent and warrant that you are solely responsible for complying with COPPA, meaning that you must obtain advance written consent from all parents or guardians whose children under 13 will be accessing Buzz. When obtaining consent, you must provide parents and guardians with our Privacy Policy. You must keep all consents on file and provide them to us if we request them. You can find more information on COPPA at <http://www.business.ftc.gov/documents/Complying-with-COPPA-Frequently-Asked-Questions>. If you are a teacher, you represent and warrant that you have permission and authorization from your school and/or district to use Buzz as part of your curriculum, and for purposes of COPPA compliance, you represent and

warrant that you are entering into these Terms on behalf of your school and/or district.

4. **LICENSE GRANT.** We hereby grant You a non-exclusive, nontransferable, nonsublicensable license to use Buzz solely in accordance with these Terms. Buzz incorporates various intellectual property rights, that may include, without limitation, copyrights, trademarks, patents, trade secrets and other proprietary rights (collectively, the "Intellectual Property Rights"). While You have been given access to Buzz, We retains all rights, title and interests in and to Buzz and all Intellectual Property Rights embodied therein.

5. **RIGHTS AND RESTRICTIONS.** Buzz is protected by U.S. and foreign copyright laws and international copyright treaties, as well as by other such intellectual property laws and treaties. Buzz is licensed (and not sold) to You, and any and all rights not expressly granted to You herein are reserved by Us and You shall not remove, alter or obscure any product identification, trademark or other notices or legends contained in or on Buzz.

6. **REVERSE ENGINEERING.** You shall not, nor permit anyone else to, directly or indirectly, adapt or otherwise modify, create any derivative work, or decompile, disassemble, reverse engineer, or otherwise attempt to derive any source code from, Buzz (or any portion thereof).

7. SHARING YOUR CONTENT AND INFORMATION

You retain ownership of all of your Content and information you Post on Buzz. In order for Us to use certain types of Content and provide you with Buzz, You agree to the following:

For Content that is covered by intellectual property rights, like photos and videos ("IP content"), You specifically give Us the following permission: You grant Us a non-exclusive, transferable, sub-licensable, royalty-free, worldwide license to use any IP content that you Post on or in connection with Buzz ("IP License"). This IP License ends when you delete your IP content or your account (except to the extent your content has been shared with others, and they have not deleted it). Without this license, we would not be able to display your Content to your students (if you are a teacher) or your teachers (if you are a student).

When you delete IP content, it is deleted in a manner similar to emptying the recycle bin on a computer. However, You understand that removed content may persist in backup copies for a reasonable period of time (but will not be available to others).

We appreciate feedback or other suggestions to help us improve Buzz. While you are not required to offer feedback or suggestions, You understand that if you do then We may use your feedback and suggestions without any obligation to compensate you for it (just as you have no obligation to offer it).

8. **SAFETY.** We do our best to keep Buzz safe, but we cannot guarantee it. We need your help in order to do that, which includes the following commitments:

- You will not send or otherwise post unauthorized commercial communications to users (such as spam).
- You will not collect users' information, or otherwise access Buzz, using automated means (such as harvesting bots, robots, spiders, or scrapers) without our permission.
- You will not upload viruses or other malicious code.
- You will not solicit login information or access an account belonging to someone else.
- You will not bully, intimidate, or harass any user.
- You will not post content that is hateful, threatening, pornographic, or that contains nudity or graphic or gratuitous violence.
- You will not use Buzz to do anything unlawful, misleading, malicious, or discriminatory.
- You will not facilitate or encourage any violations of these Terms.

9. **REGISTRATION AND ACCOUNT SECURITY.** Buzz users provide their real names and information, and we need your help to keep it that way. Here are some commitments You make to Us relating to registering and maintaining the security of your account:

- You will not provide any false personal information on Buzz, or create an account for anyone other than yourself without permission.
- You will keep your contact information accurate and up-to-date.

- You will not share your password, let anyone else access your account, or do anything else that might jeopardize the security of your account.
- You will not transfer your account to anyone for any reason.

10. PROTECTING OTHER PEOPLE'S RIGHTS. We respect other people's rights, and expect You to do the same:

- You will not Post Content or take any action on Buzz that infringes someone else's rights or otherwise violates the law.

DOMAINS AND SUBDOMAINS. Buzz includes a feature that allows administrators to create subdomains in Buzz. Should that feature be available to You, You agree that You will not create, nor permit to be created, any Buzz subdomains based on the copyrighted or trademarked works of anyone else. We reserve the right to remove any subdomains created by You in Buzz that infringe on the copyrights, trademarks, or other intellectual property rights of others.

You agree that any subdomains You create will include Your Buzz domain name. For example, if Your domain name in Buzz were abccompany (abccompany.agilixbuzz.com), and you wanted to create a subdomain for training, the subdomain You create would be like abccompanytraining (abccompanytraining.agilixbuzz.com), or trainingabccompany (trainingabccompany.agilixbuzz.com) or the like, but NOT training (training.agilixbuzz.com).

We reserve the right to remove any subdomains that violate these terms.

- We can remove any Content you Post on Buzz if we believe that it violates these Terms.
- If You repeatedly infringe other people's intellectual property rights, We will disable your account when appropriate.
- You will not use Our copyrights or trademarks without Our written permission.
- You will not Post anyone's identification documents or sensitive financial information on Buzz.

DMCA Takedown Policy

You may have heard of the Digital Millennium Copyright Act ("DMCA"), as it relates to online service providers like Agilix being asked to remove material that allegedly violates someone's copyright. You can learn more about the DMCA at <http://www.copyright.gov/legislation/dmca.pdf>. We respect others' intellectual property rights, and we reserve the right to delete or disable Content alleged to be infringing, and to terminate the accounts of repeat alleged infringers; you can review our complete Copyright Dispute Policy and learn how to report potentially infringing content at <http://agilix.com/copyright-policy> or at such URL as Agilix shall time to time designate.

11. THIRD-PARTY PRODUCTS AND SERVICES ON BUZZ. We offer educational products and services that are directly aligned with your immediate educational needs. We will use reasonably available data to best align available products and services to your needs but cannot guarantee that the alignment will be perfect. We never provide identifiable information to any third party other than as described in our Privacy Policy or as required by legal action or by law.

12. AMENDMENTS. We can change these Terms at any time. At our discretion, We may provide a notice online at www.Agilixbuzz.com, or by email, or by any other commercially reasonable means whenever we make changes to the Terms.

13. TERMINATION. If You violate the letter or spirit of these Terms, or otherwise create possible legal exposure for Us, We can stop providing all or part of Buzz to You. We will generally try to notify You, but have no obligation to do so. You may also delete your account at any time.

14. GOVERNING LAW. These Terms shall be governed by and construed under the laws of the State of Utah, excluding that body of law related to choice of laws, and of the United States of America. Nothing in these Terms shall prevent Us from complying with the law.

15. DISPUTES. You will resolve any claim, cause of action or dispute ("claim") you have with Us arising out of or relating to these Terms or Agilix Labs, Inc. in a state or federal court located in Utah. The laws of the State of Utah will govern these Terms, as well as any claim that might arise between You and Us, without regard to conflict of law provisions. You agree to submit to the personal jurisdiction of the courts located in

Utah for the purpose of litigating all such claims.

If anyone brings a claim against Us related to Your actions or your Content on Buzz, You will indemnify and hold Us harmless from and against all damages, losses, and expenses of any kind (including reasonable legal fees and costs) related to such claim.

16. NO WARRANTIES. WE TRY TO KEEP BUZZ UP, BUG-FREE, AND SAFE, BUT YOU USE IT AT YOUR OWN RISK. WE ARE PROVIDING BUZZ "AS IS" WITHOUT ANY EXPRESS OR IMPLIED WARRANTIES INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT. WE DO NOT GUARANTEE THAT BUZZ WILL BE SAFE OR SECURE. AGILIX LABS, INC. IS NOT RESPONSIBLE FOR THE ACTIONS OR CONTENT OF THIRD PARTIES, AND YOU RELEASE US, OUR DIRECTORS, OFFICERS, EMPLOYEES, AND AGENTS FROM ANY CLAIMS AND DAMAGES, KNOWN AND UNKNOWN, ARISING OUT OF OR IN ANY WAY CONNECTED WITH ANY CLAIM YOU HAVE AGAINST ANY SUCH THIRD PARTIES.

17. LIMITATION OF LIABILITY. WE WILL NOT BE LIABLE TO YOU FOR ANY LOST PROFITS OR OTHER CONSEQUENTIAL, SPECIAL, INDIRECT, OR INCIDENTAL DAMAGES ARISING OUT OF OR IN CONNECTION WITH THESE TERMS OR BUZZ, EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. OUR AGGREGATE LIABILITY ARISING OUT OF THESE TERMS OR BUZZ WILL NOT EXCEED THE GREATER OF ONE HUNDRED DOLLARS (\$100) OR THE AMOUNT YOU HAVE PAID US IN THE PAST TWELVE MONTHS. APPLICABLE LAW MAY NOT ALLOW THE LIMITATION OR EXCLUSION OF LIABILITY OR INCIDENTAL OR CONSEQUENTIAL DAMAGES, SO THE ABOVE LIMITATION OR EXCLUSION MAY NOT APPLY TO YOU. IN SUCH CASES, OUR LIABILITY WILL BE LIMITED TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW.

IF YOU ARE A CALIFORNIA RESIDENT, YOU WAIVE CALIFORNIA CIVIL CODE SECTION 1542, WHICH SAYS: "A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM MUST HAVE MATERIALLY AFFECTED HIS SETTLEMENT WITH THE DEBTOR."

18. OTHER.

You will not transfer any of your rights or obligations under these Terms to anyone else without Our consent.

These Terms do not confer any third party beneficiary rights.

All of our rights and obligations under these Terms are freely assignable by Us in connection with a merger, acquisition, or sale of assets, or by operation of law or otherwise.

19. WAIVER. No failure or delay by Us in exercising any right, power or remedy under these Terms shall operate as a waiver of any such right, power or remedy, unless expressly indicated by Us in a signed writing.

20. ENTIRE AGREEMENT. These Terms constitute the entire agreement between You and Us regarding the acceptable use of Buzz and accompanying rights and obligations. The headings of the sections and subsections of these Terms are for convenience of reference only and shall not be of any effect in construing the meanings of any provision hereof. If any provision of these Terms (or part thereof) is determined by a court of competent jurisdiction to be void, invalid or otherwise unenforceable, such provision (or part thereof) shall be deemed deleted from these Terms, while the remaining provisions of these Terms shall continue in full force and effect.

BY ACCESSING AND USING BUZZ, YOU ARE PROVIDING A SYMBOL OF YOUR LEGAL SIGNATURE AND ACKNOWLEDGING AND ACCEPTING ALL OF THE PROVISIONS OF THESE TERMS. YOU REPRESENT AND WARRANT THAT YOU ARE OF LEGAL AGE TO FORM A BINDING CONTRACT (OR IF NOT, YOU HAVE RECEIVED YOUR PARENT'S OR GUARDIAN'S PERMISSION TO USE BUZZ AND GOTTEN YOUR PARENT OR GUARDIAN TO AGREE TO THESE TERMS ON YOUR BEHALF). IF YOU ARE AGREEING TO THESE TERMS ON BEHALF OF AN ORGANIZATION OR ENTITY (FOR EXAMPLE, IF YOU ARE AN ADMINISTRATOR AGREEING TO THESE TERMS ON BEHALF OF YOUR DISTRICT),

YOU REPRESENT AND WARRANT THAT YOU ARE AUTHORIZED TO AGREE TO THESE TERMS ON THAT ORGANIZATION OR ENTITY'S BEHALF AND BIND THEM TO THESE TERMS.





School Pathways Quote Form with California Pacific Charter Schools - San Diego
(7/1/2025-6/30/2026)

Company name

School Pathways LLC

Company address

PO Box 432, Portola, CA 96122

Company ID no.

FEIN #84-3824527

Company name

California Pacific Charter Schools - San Diego

Company address

940 South Coast Drive #185, Costa Mesa CA 92626

Customer Name: California Pacific Charter Schools - San Diego	Enrollment: 289
Customer Contact Name: Christine Feher	Customer Contact Title: Superintendent
Contact Email: cfeher@cal-pacs.org	Number of Schools: 1
Customer Contact Phone: (855)225-7227	Contract Term: 12 months
Proposal Issue Date: 2025-03-20	Start Date: 2025-07-01
Proposal Expiration Date: 2025-06-30	End Date: 2026-06-30

Deal ID: 34886360740

SaaS Subscriptions / One-Time Fees	Quantity	Unit	Unit Price (\$)	Fee (\$)
PLS Annual Subscription	289	Student	\$34.85	\$10071.65
SIS (Student Information System) Annual Subscription	289	Student	\$18.72	\$5410.08
SIS Oversight Annual Subscription	289	Student	\$2.25	\$650.25



RegOnline Annual Subscription	289	Student	\$2.50	\$722.50
SPArchiving Annual Subscription	289	Student	\$4.80	\$1387.20
App & Lottery Annual Subscription	289	Student	\$4.46	\$1288.94
Agilix BUZZ Integration Annual Subscription (see attached Addendum)	131	Student	\$15.00	\$1965.00
BUZZ Connect Integration Annual Subscription	131	Student	\$3.49	\$457.19
Edgenuity Integration Annual Subscription	192	Student	\$3.49	\$670.08
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SEDS Import Bridge Annual Subscription	1	School	\$636.00	\$636.00
SEIS Export Bridge Annual Subscription	1	School	\$636.00	\$636.00
Zoom Integration Annual Subscription	289	Student	\$4.46	\$1288.94

Total Annual Fees:	\$25497.76
Total One-Time Fees:	\$0.00
Total Quote:	\$25497.76

School Pathways will review enrollment prior to term end date to adjust subscription fees for enrollment increases as needed. Any applicable state sales tax has not been added to this quote.

Invoices shall be issued at or by quote start date. All invoices shall be paid before or on the due date set forth on invoice.

By execution of this quote, School Pathways subscriptions and/or services listed herein shall be provided to the Customer subject to the terms and conditions found at: link to www.schoolpathways.com/msa



IN WITNESS WHEREOF, the parties hereto have executed this Order Form on the dates indicated below.

Signatures

On behalf of California Pacific Charter Schools - San Diego Representative title Superintendent Company representative Christine Feher Email cfeher@cal-pacs.org	On behalf of School Pathways LLC Representative title CEO Company representative Oliver Wreford Email oliver@schoolpathways.com
Signature	Signature
Date	Date



EXHIBIT B

Privacy Policy

Your Privacy

Agilix is committed to maintaining your personal privacy. We agree to make every reasonable effort to prevent disclosure of personal information we gather about you on our web sites to any unauthorized third parties. We may disclose information to law enforcement officials or representatives with appropriate court orders, or when we deem that there is a reasonable suspicion that you have been involved in theft, damage to property, threats of harm to yourself or others, or other illegal activities.

What We Gather From You

Agilix stores data about you that you yourself enter into our websites. We may also store information about the system you use to access the websites, including any information the web browser or network interconnection services reasonably disclose to us. The personal information we store generally includes your name, username, one or more email addresses, and information about your password. We also store other non-personal information, which may be entered by you, or which may be computed based on some combination of previously-stored information.

Parties to Whom We Disclose Your Information

Certain Agilix employees are authorized to access your personal information in order to maintain and improve the services we've been contracted to provide. Agilix will not sell the personal information of users, except as part of a sale of the business or a business unit, transfer of the services holding that information, or bankruptcy or other legal proceeding. We do not use cookies to store your personal information.

Removal of Information

You have the right to remove any of your personal information from our websites at any time. If you have any questions about specific personal information, please contact us by email at support@agilix.com.

Updates

We update our privacy policy from time to time.

EXHIBIT C

END USER LICENSE AGREEMENT BUZZ ONLINE TERMS OF USE

IMPORTANT! If you are not of legal age to form a binding contract (in many places, this is 18 years old), then you must get your parent or guardian to read these terms and agree to them for you, before you use Buzz or provide any information to us. Please review this agreement with your parent or guardian so that you both understand how Buzz works and what restrictions apply to your use of our websites and services. Remember, always get an adult's permission before going online.

1. STATEMENT OF RIGHTS AND RESPONSIBILITIES. The Buzz Terms of Use ("Terms") constitute a legal agreement that governs Agilix Labs, Inc.'s relationship with users and others who interact with Buzz. By using or accessing Buzz, You agree to the following Terms. If You do not agree to all of the provisions of these Terms, do not access or otherwise use Buzz.

2. DEFINITIONS. By "Buzz" we mean the features and services we make available, including through (a) our website at www.agilixbuzz.com (b) our Platform; and (c) other media, devices or networks now existing or later developed.

By "Us," "We" and "Our" we mean Agilix Labs, Inc, and/or its affiliates.

By "You" we mean the user of Buzz.

By "Platform" we mean a set of APIs and services that enable applications, developers, operators or services to retrieve data from Buzz and provide data to us relating to Buzz users.

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By "Post" we mean post on Buzz or otherwise make available on the Platform.

3. PRIVACY. Your privacy is very important to us. We designed our Privacy Policy (<http://www.agilix.com/privacy.html>) to make important disclosures to you about how we collect and use the information you post on Buzz. We encourage you to read the Privacy Policy, and to use the information it contains to help make informed decisions.

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If you are a school, district, or teacher, you represent and warrant that you are solely responsible for complying with COPPA, meaning that you must obtain advance written consent from all parents or guardians whose children under 13 will be accessing Buzz. When obtaining consent, you must provide parents and guardians with our Privacy Policy. You must keep all consents on file and provide them to us if we request them. You can find more information on COPPA at <http://www.business.ftc.gov/documents/Complying-with-COPPA-Frequently-Asked-Questions>. If you are a teacher, you represent and warrant that you have permission and authorization from your school and/or district to use Buzz as part of your curriculum, and for purposes of COPPA compliance, you represent and

warrant that you are entering into these Terms on behalf of your school and/or district.

4. **LICENSE GRANT.** We hereby grant You a non-exclusive, nontransferable, nonsublicensable license to use Buzz solely in accordance with these Terms. Buzz incorporates various intellectual property rights, that may include, without limitation, copyrights, trademarks, patents, trade secrets and other proprietary rights (collectively, the "Intellectual Property Rights"). While You have been given access to Buzz, We retains all rights, title and interests in and to Buzz and all Intellectual Property Rights embodied therein.

5. **RIGHTS AND RESTRICTIONS.** Buzz is protected by U.S. and foreign copyright laws and international copyright treaties, as well as by other such intellectual property laws and treaties. Buzz is licensed (and not sold) to You, and any and all rights not expressly granted to You herein are reserved by Us and You shall not remove, alter or obscure any product identification, trademark or other notices or legends contained in or on Buzz.

6. **REVERSE ENGINEERING.** You shall not, nor permit anyone else to, directly or indirectly, adapt or otherwise modify, create any derivative work, or decompile, disassemble, reverse engineer, or otherwise attempt to derive any source code from, Buzz (or any portion thereof).

7. SHARING YOUR CONTENT AND INFORMATION

You retain ownership of all of your Content and information you Post on Buzz. In order for Us to use certain types of Content and provide you with Buzz, You agree to the following:

For Content that is covered by intellectual property rights, like photos and videos ("IP content"), You specifically give Us the following permission: You grant Us a non-exclusive, transferable, sub-licensable, royalty-free, worldwide license to use any IP content that you Post on or in connection with Buzz ("IP License"). This IP License ends when you delete your IP content or your account (except to the extent your content has been shared with others, and they have not deleted it). Without this license, we would not be able to display your Content to your students (if you are a teacher) or your teachers (if you are a student).

When you delete IP content, it is deleted in a manner similar to emptying the recycle bin on a computer. However, You understand that removed content may persist in backup copies for a reasonable period of time (but will not be available to others).

We appreciate feedback or other suggestions to help us improve Buzz. While you are not required to offer feedback or suggestions, You understand that if you do then We may use your feedback and suggestions without any obligation to compensate you for it (just as you have no obligation to offer it).

8. **SAFETY.** We do our best to keep Buzz safe, but we cannot guarantee it. We need your help in order to do that, which includes the following commitments:

- You will not send or otherwise post unauthorized commercial communications to users (such as spam).
- You will not collect users' information, or otherwise access Buzz, using automated means (such as harvesting bots, robots, spiders, or scrapers) without our permission.
- You will not upload viruses or other malicious code.
- You will not solicit login information or access an account belonging to someone else.
- You will not bully, intimidate, or harass any user.
- You will not post content that is hateful, threatening, pornographic, or that contains nudity or graphic or gratuitous violence.
- You will not use Buzz to do anything unlawful, misleading, malicious, or discriminatory.
- You will not facilitate or encourage any violations of these Terms.

9. **REGISTRATION AND ACCOUNT SECURITY.** Buzz users provide their real names and information, and we need your help to keep it that way. Here are some commitments You make to Us relating to registering and maintaining the security of your account:

- You will not provide any false personal information on Buzz, or create an account for anyone other than yourself without permission.
- You will keep your contact information accurate and up-to-date.

- You will not share your password, let anyone else access your account, or do anything else that might jeopardize the security of your account.
- You will not transfer your account to anyone for any reason.

10. PROTECTING OTHER PEOPLE'S RIGHTS. We respect other people's rights, and expect You to do the same:

- You will not Post Content or take any action on Buzz that infringes someone else's rights or otherwise violates the law.

DOMAINS AND SUBDOMAINS. Buzz includes a feature that allows administrators to create subdomains in Buzz. Should that feature be available to You, You agree that You will not create, nor permit to be created, any Buzz subdomains based on the copyrighted or trademarked works of anyone else. We reserve the right to remove any subdomains created by You in Buzz that infringe on the copyrights, trademarks, or other intellectual property rights of others.

You agree that any subdomains You create will include Your Buzz domain name. For example, if Your domain name in Buzz were abccompany (abccompany.agilixbuzz.com), and you wanted to create a subdomain for training, the subdomain You create would be like abccompanytraining (abccompanytraining.agilixbuzz.com), or trainingabccompany (trainingabccompany.agilixbuzz.com) or the like, but NOT training (training.agilixbuzz.com).

We reserve the right to remove any subdomains that violate these terms.

- We can remove any Content you Post on Buzz if we believe that it violates these Terms.
- If You repeatedly infringe other people's intellectual property rights, We will disable your account when appropriate.
- You will not use Our copyrights or trademarks without Our written permission.
- You will not Post anyone's identification documents or sensitive financial information on Buzz.

DMCA Takedown Policy

You may have heard of the Digital Millennium Copyright Act ("DMCA"), as it relates to online service providers like Agilix being asked to remove material that allegedly violates someone's copyright. You can learn more about the DMCA at <http://www.copyright.gov/legislation/dmca.pdf>. We respect others' intellectual property rights, and we reserve the right to delete or disable Content alleged to be infringing, and to terminate the accounts of repeat alleged infringers; you can review our complete Copyright Dispute Policy and learn how to report potentially infringing content at <http://agilix.com/copyright-policy> or at such URL as Agilix shall time to time designate.

11. THIRD-PARTY PRODUCTS AND SERVICES ON BUZZ. We offer educational products and services that are directly aligned with your immediate educational needs. We will use reasonably available data to best align available products and services to your needs but cannot guarantee that the alignment will be perfect. We never provide identifiable information to any third party other than as described in our Privacy Policy or as required by legal action or by law.

12. AMENDMENTS. We can change these Terms at any time. At our discretion, We may provide a notice online at www.Agilixbuzz.com, or by email, or by any other commercially reasonable means whenever we make changes to the Terms.

13. TERMINATION. If You violate the letter or spirit of these Terms, or otherwise create possible legal exposure for Us, We can stop providing all or part of Buzz to You. We will generally try to notify You, but have no obligation to do so. You may also delete your account at any time.

14. GOVERNING LAW. These Terms shall be governed by and construed under the laws of the State of Utah, excluding that body of law related to choice of laws, and of the United States of America. Nothing in these Terms shall prevent Us from complying with the law.

15. DISPUTES. You will resolve any claim, cause of action or dispute ("claim") you have with Us arising out of or relating to these Terms or Agilix Labs, Inc. in a state or federal court located in Utah. The laws of the State of Utah will govern these Terms, as well as any claim that might arise between You and Us, without regard to conflict of law provisions. You agree to submit to the personal jurisdiction of the courts located in

Utah for the purpose of litigating all such claims.

If anyone brings a claim against Us related to Your actions or your Content on Buzz, You will indemnify and hold Us harmless from and against all damages, losses, and expenses of any kind (including reasonable legal fees and costs) related to such claim.

16. NO WARRANTIES. WE TRY TO KEEP BUZZ UP, BUG-FREE, AND SAFE, BUT YOU USE IT AT YOUR OWN RISK. WE ARE PROVIDING BUZZ "AS IS" WITHOUT ANY EXPRESS OR IMPLIED WARRANTIES INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT. WE DO NOT GUARANTEE THAT BUZZ WILL BE SAFE OR SECURE. AGILIX LABS, INC. IS NOT RESPONSIBLE FOR THE ACTIONS OR CONTENT OF THIRD PARTIES, AND YOU RELEASE US, OUR DIRECTORS, OFFICERS, EMPLOYEES, AND AGENTS FROM ANY CLAIMS AND DAMAGES, KNOWN AND UNKNOWN, ARISING OUT OF OR IN ANY WAY CONNECTED WITH ANY CLAIM YOU HAVE AGAINST ANY SUCH THIRD PARTIES.

17. LIMITATION OF LIABILITY. WE WILL NOT BE LIABLE TO YOU FOR ANY LOST PROFITS OR OTHER CONSEQUENTIAL, SPECIAL, INDIRECT, OR INCIDENTAL DAMAGES ARISING OUT OF OR IN CONNECTION WITH THESE TERMS OR BUZZ, EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. OUR AGGREGATE LIABILITY ARISING OUT OF THESE TERMS OR BUZZ WILL NOT EXCEED THE GREATER OF ONE HUNDRED DOLLARS (\$100) OR THE AMOUNT YOU HAVE PAID US IN THE PAST TWELVE MONTHS. APPLICABLE LAW MAY NOT ALLOW THE LIMITATION OR EXCLUSION OF LIABILITY OR INCIDENTAL OR CONSEQUENTIAL DAMAGES, SO THE ABOVE LIMITATION OR EXCLUSION MAY NOT APPLY TO YOU. IN SUCH CASES, OUR LIABILITY WILL BE LIMITED TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW.

IF YOU ARE A CALIFORNIA RESIDENT, YOU WAIVE CALIFORNIA CIVIL CODE SECTION 1542, WHICH SAYS: "A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM MUST HAVE MATERIALLY AFFECTED HIS SETTLEMENT WITH THE DEBTOR."

18. OTHER.

You will not transfer any of your rights or obligations under these Terms to anyone else without Our consent.

These Terms do not confer any third party beneficiary rights.

All of our rights and obligations under these Terms are freely assignable by Us in connection with a merger, acquisition, or sale of assets, or by operation of law or otherwise.

19. WAIVER. No failure or delay by Us in exercising any right, power or remedy under these Terms shall operate as a waiver of any such right, power or remedy, unless expressly indicated by Us in a signed writing.

20. ENTIRE AGREEMENT. These Terms constitute the entire agreement between You and Us regarding the acceptable use of Buzz and accompanying rights and obligations. The headings of the sections and subsections of these Terms are for convenience of reference only and shall not be of any effect in construing the meanings of any provision hereof. If any provision of these Terms (or part thereof) is determined by a court of competent jurisdiction to be void, invalid or otherwise unenforceable, such provision (or part thereof) shall be deemed deleted from these Terms, while the remaining provisions of these Terms shall continue in full force and effect.

BY ACCESSING AND USING BUZZ, YOU ARE PROVIDING A SYMBOL OF YOUR LEGAL SIGNATURE AND ACKNOWLEDGING AND ACCEPTING ALL OF THE PROVISIONS OF THESE TERMS. YOU REPRESENT AND WARRANT THAT YOU ARE OF LEGAL AGE TO FORM A BINDING CONTRACT (OR IF NOT, YOU HAVE RECEIVED YOUR PARENT'S OR GUARDIAN'S PERMISSION TO USE BUZZ AND GOTTEN YOUR PARENT OR GUARDIAN TO AGREE TO THESE TERMS ON YOUR BEHALF). IF YOU ARE AGREEING TO THESE TERMS ON BEHALF OF AN ORGANIZATION OR ENTITY (FOR EXAMPLE, IF YOU ARE AN ADMINISTRATOR AGREEING TO THESE TERMS ON BEHALF OF YOUR DISTRICT),

YOU REPRESENT AND WARRANT THAT YOU ARE AUTHORIZED TO AGREE TO THESE TERMS ON THAT ORGANIZATION OR ENTITY'S BEHALF AND BIND THEM TO THESE TERMS.





School Pathways Quote Form with California Pacific Charter - Sonoma (7/1/2025-6/30/2026)

Company name

School Pathways LLC

Company address

PO Box 432, Portola, CA 96122

Company ID no.

FEIN #84-3824527

Company name

California Pacific Charter - Sonoma

Company address

940 South Coast Drive #185, Costa Mesa CA 92626

Customer Name: California Pacific Charter - Sonoma	Enrollment: 210
Customer Contact Name: Christine Feher	Customer Contact Title: Superintendent
Contact Email: cfeher@cal-pacs.org	Number of Schools: 1
Customer Contact Phone: (855)225-7227	Contract Term: 12 months
Proposal Issue Date: 2025-03-20	Start Date: 2025-07-01
Proposal Expiration Date: 2025-06-30	End Date: 2026-06-30

Deal ID: 34888714781

SaaS Subscriptions / One-Time Fees	Quantity	Unit	Unit Price (\$)	Fee (\$)
PLS Annual Subscription	210	Student	\$27.50	\$5775.00
SIS (Student Information System) Annual Subscription	210	Student	\$20.63	\$4332.30
SIS Oversight Annual Subscription	210	Student	\$1.70	\$357.00
RegOnline Annual Subscription	210	Student	\$2.75	\$577.50



SPArchiving Annual Subscription	210	Student	\$3.62	\$760.20
App & Lottery Annual Subscription	210	Student	\$4.46	\$936.60
Agilix BUZZ Integration Annual Subscription (see attached Addendum)	85	Student	\$15.00	\$1275.00
BUZZ Connect Integration Annual Subscription	85	Student	\$3.49	\$296.65
Edgenuity Integration Annual Subscription	133	Student	\$3.49	\$464.17
ParentSquare Export Bridge Annual Subscription (District Oversight Level)	1	School	\$121.00	\$121.00
Renaissance Learning Export Bridge Annual Subscription (District Oversight Level)	1	School	\$192.92	\$192.92
SEDS Import Bridge Annual Subscription	1	School	\$636.00	\$636.00
SEIS Export Bridge Annual Subscription	1	School	\$636.00	\$636.00
Zoom Integration Annual Subscription	210	Student	\$4.47	\$938.70

Total Annual Fees:	\$17299.04
Total One-Time Fees:	\$0.00
Total Quote:	\$17299.04

School Pathways will review enrollment prior to term end date to adjust subscription fees for enrollment increases as needed. Any applicable state sales tax has not been added to this quote.

Invoices shall be issued at or by quote start date. All invoices shall be paid before or on the due date set forth on invoice.

By execution of this quote, School Pathways subscriptions and/or services listed herein shall be provided to the Customer subject to the terms and conditions found at: link to www.schoolpathways.com/msa

IN WITNESS WHEREOF, the parties hereto have executed this Order Form on the dates indicated below.



Signatures

On behalf of California Pacific Charter - Sonoma Representative title Superintendent Company representative Christine Feher Email cfeher@cal-pacs.org	On behalf of School Pathways LLC Representative title CEO Company representative Oliver Wreford Email oliver@schoolpathways.com
Signature	Signature
Date	Date



EXHIBIT B

Privacy Policy

Your Privacy

Agilix is committed to maintaining your personal privacy. We agree to make every reasonable effort to prevent disclosure of personal information we gather about you on our web sites to any unauthorized third parties. We may disclose information to law enforcement officials or representatives with appropriate court orders, or when we deem that there is a reasonable suspicion that you have been involved in theft, damage to property, threats of harm to yourself or others, or other illegal activities.

What We Gather From You

Agilix stores data about you that you yourself enter into our websites. We may also store information about the system you use to access the websites, including any information the web browser or network interconnection services reasonably disclose to us. The personal information we store generally includes your name, username, one or more email addresses, and information about your password. We also store other non-personal information, which may be entered by you, or which may be computed based on some combination of previously-stored information.

Parties to Whom We Disclose Your Information

Certain Agilix employees are authorized to access your personal information in order to maintain and improve the services we've been contracted to provide. Agilix will not sell the personal information of users, except as part of a sale of the business or a business unit, transfer of the services holding that information, or bankruptcy or other legal proceeding. We do not use cookies to store your personal information.

Removal of Information

You have the right to remove any of your personal information from our websites at any time. If you have any questions about specific personal information, please contact us by email at support@agilix.com.

Updates

We update our privacy policy from time to time.

EXHIBIT C

END USER LICENSE AGREEMENT BUZZ ONLINE TERMS OF USE

IMPORTANT! If you are not of legal age to form a binding contract (in many places, this is 18 years old), then you must get your parent or guardian to read these terms and agree to them for you, before you use Buzz or provide any information to us. Please review this agreement with your parent or guardian so that you both understand how Buzz works and what restrictions apply to your use of our websites and services. Remember, always get an adult's permission before going online.

1. STATEMENT OF RIGHTS AND RESPONSIBILITIES. The Buzz Terms of Use ("Terms") constitute a legal agreement that governs Agilix Labs, Inc.'s relationship with users and others who interact with Buzz. By using or accessing Buzz, You agree to the following Terms. If You do not agree to all of the provisions of these Terms, do not access or otherwise use Buzz.

2. DEFINITIONS. By "Buzz" we mean the features and services we make available, including through (a) our website at www.agilixbuzz.com (b) our Platform; and (c) other media, devices or networks now existing or later developed.

By "Us," "We" and "Our" we mean Agilix Labs, Inc, and/or its affiliates.

By "You" we mean the user of Buzz.

By "Platform" we mean a set of APIs and services that enable applications, developers, operators or services to retrieve data from Buzz and provide data to us relating to Buzz users.

By "Content" we mean the content and information you post on Buzz, including information about you and the actions you take.

By "Post" we mean post on Buzz or otherwise make available on the Platform.

3. PRIVACY. Your privacy is very important to us. We designed our Privacy Policy (<http://www.agilix.com/privacy.html>) to make important disclosures to you about how we collect and use the information you post on Buzz. We encourage you to read the Privacy Policy, and to use the information it contains to help make informed decisions.

The Children's Online Privacy Protection Act ("COPPA") requires that online service providers obtain parental consent before they collect personally identifiable information online from children who are under 13. Therefore, we only collect personal information through Buzz from a child under 13 where that student's school, district, and/or teacher has agreed (via the terms described in the following paragraph) to obtain parental consent for that child to use Buzz and disclose personal information to us, for the use and benefit of the learning environment. If you are a student under 13, please do not send any personal information about yourself to us if your school, district, and/or teacher has not obtained this prior consent from your parent or guardian, and please do not send any personal information other than what we request from you in connection with Buzz. If we learn we have collected personal information from a student under 13 without parental consent being obtained by his or her school, district, and/or teacher, or if we learn a student under 13 has provided us personal information beyond what we request from him or her, we will delete that information as quickly as possible. If you believe that a student under 13 may have provided us personal information in violation of this paragraph, please contact us at support@agilix.com.

If you are a school, district, or teacher, you represent and warrant that you are solely responsible for complying with COPPA, meaning that you must obtain advance written consent from all parents or guardians whose children under 13 will be accessing Buzz. When obtaining consent, you must provide parents and guardians with our Privacy Policy. You must keep all consents on file and provide them to us if we request them. You can find more information on COPPA at <http://www.business.ftc.gov/documents/Complying-with-COPPA-Frequently-Asked-Questions>. If you are a teacher, you represent and warrant that you have permission and authorization from your school and/or district to use Buzz as part of your curriculum, and for purposes of COPPA compliance, you represent and

warrant that you are entering into these Terms on behalf of your school and/or district.

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5. **RIGHTS AND RESTRICTIONS.** Buzz is protected by U.S. and foreign copyright laws and international copyright treaties, as well as by other such intellectual property laws and treaties. Buzz is licensed (and not sold) to You, and any and all rights not expressly granted to You herein are reserved by Us and You shall not remove, alter or obscure any product identification, trademark or other notices or legends contained in or on Buzz.

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You agree that any subdomains You create will include Your Buzz domain name. For example, if Your domain name in Buzz were abccompany (abccompany.agilixbuzz.com), and you wanted to create a subdomain for training, the subdomain You create would be like abccompanytraining (abccompanytraining.agilixbuzz.com), or trainingabccompany (trainingabccompany.agilixbuzz.com) or the like, but NOT training (training.agilixbuzz.com).

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- You will not use Our copyrights or trademarks without Our written permission.
- You will not Post anyone's identification documents or sensitive financial information on Buzz.

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Utah for the purpose of litigating all such claims.

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16. NO WARRANTIES. WE TRY TO KEEP BUZZ UP, BUG-FREE, AND SAFE, BUT YOU USE IT AT YOUR OWN RISK. WE ARE PROVIDING BUZZ "AS IS" WITHOUT ANY EXPRESS OR IMPLIED WARRANTIES INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT. WE DO NOT GUARANTEE THAT BUZZ WILL BE SAFE OR SECURE. AGILIX LABS, INC. IS NOT RESPONSIBLE FOR THE ACTIONS OR CONTENT OF THIRD PARTIES, AND YOU RELEASE US, OUR DIRECTORS, OFFICERS, EMPLOYEES, AND AGENTS FROM ANY CLAIMS AND DAMAGES, KNOWN AND UNKNOWN, ARISING OUT OF OR IN ANY WAY CONNECTED WITH ANY CLAIM YOU HAVE AGAINST ANY SUCH THIRD PARTIES.

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20. ENTIRE AGREEMENT. These Terms constitute the entire agreement between You and Us regarding the acceptable use of Buzz and accompanying rights and obligations. The headings of the sections and subsections of these Terms are for convenience of reference only and shall not be of any effect in construing the meanings of any provision hereof. If any provision of these Terms (or part thereof) is determined by a court of competent jurisdiction to be void, invalid or otherwise unenforceable, such provision (or part thereof) shall be deemed deleted from these Terms, while the remaining provisions of these Terms shall continue in full force and effect.

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Coversheet

Approval of 1st Day School Supplies (Renewal)

Section: IX. Education/Student Services
Item: A. Approval of 1st Day School Supplies (Renewal)
Purpose: Vote
Submitted by: Christine Feher
Related Material: 1st Day Supply List 25_26.pdf
Price Range.pdf
1st Day Supply Invoice 2024-25.pdf

BACKGROUND:

CalPac students in grades TK-5 and 6-12 enrolled in art courses will receive a box of school supplies needed to complete school projects and enrichment activities. Additional materials that will enhance the online experience (such as whiteboards) will also be included in the TK-5 boxes so teachers can ensure participation and writing practice.

This vendor has assembled the boxes of supplies and will ship them before the start of school. This is a significant cost saving for purchasing the materials and assembling the boxes. Materials include pencils, paper, scissors, glue, whiteboards, markers, and more (see attachment). CalPac administration and staff curated the boxes to suit the needs of our students and curriculum.

RECOMMENDATION:

It is recommended the Board approve 1st Day School Supplies for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751) as presented.



CALIFORNIA PACIFIC CHARTER SCHOOLS
940 South Coast Drive #185
Costa Mesa CA, 92626

School Year: 2025
Grade: *TK-2ND
Your Contact: Katie Hahn - 330.635.0103

Price: \$\$104.99
Fundraising Profit: \$0.00

Qty	Description	
1	Chalk - Crayola - Assorted Colors - 12 Pack	SKU# 3114
1	Clay - Air Dry - Crayola - 2.5 lb - White	SKU# 1548
1	Colored Pencils - Crayola - 12 Ct	SKU# 242
1	Composition Book - Primary Journal - Draw Top - Lines Bottom - Pacon	SKU# 804
1	Cotton Balls - Pk	SKU# 831
1	Craft - Pipe Cleaners - Asst - 100 Ct	SKU# 1608
1	Craft - Pony Beads	SKU# 3016
1	Craft - Wood Sticks - Natural - 4.5 in x 3/8 in - 150 Ct	SKU# 2151
1	Crayons - Crayola - 24 Ct	SKU# 251
1	Dry Erase Board - 9 x 12 - Blank Side & Primary Lined Side	SKU# 1028
1	Dry Erase Markers - Expo - 4 Color Set - Fine - Erasers & Magnetic	SKU# 2564
2	Eraser - Papermate - Pink Pearl - Large - 1 Pk	SKU# 1994
1	Flash Cards - Addition - (0 to 12) - 54 Cards	SKU# 224
1	Flash Cards - Subtraction - (0 to 12) - 54 Cards	SKU# 258
3	Glue - Elmers - Washable Stick - Purple - .21 oz - 01 Pk	SKU# 938
1	Highlighter - Pen Style - Chisel - Clip - 3 Pack - Yellow, Blue, Pink	SKU# 605
1	Index Cards - 3 x 5 - Ruled - White - 100 Ct	SKU# 303
1	Markers - Crayola - Classic - 08 Ct - Thick	SKU# 312
1	Oil Pastel Sticks - Crayola - 16 Count	SKU# 1259
1	Paint - Poster - Crayola - Washable - 6 Pack - 2 oz	SKU# 1340
1	Paint - Watercolor Set - Crayola - 08 Oval - Washable	SKU# 362
1	Paint Brushes - Asst Sizes - 4 Set	SKU# 1165
1	Paper - Construction - 9x12 - Asst Colors - 50 Ct	SKU# 744
1	Paper - Tissue - Asst Color	SKU# 813
1	Paper - Watercolor Pad - 9x12 - 12 Ct	SKU# 1283
1	Pencil - Ticonderoga - Sharpened - No 2 - 10 Pk	SKU# 672
1	Pencil Grip - The Original - Single Grip - 1 Ct	SKU# 1751
1	Pencil Sharpener - Canister - 2 Hole	SKU# 364
1	PlayDoh - Single Can - 4 oz - Asst Color	SKU# 1697
1	Rubber Bands - Asst Size	SKU# 1812
1	Ruler - 12in/30cm - Plastic - Transparent	SKU# 618
1	Scissors - Fiskar - Kids - 5 Inch - Blunt	SKU# 345
1	Sheet Protector - Plastic - 10 Pkg - Avery	SKU# 405
1	Sketch Pad - Strathmore - 400 Series - Recycled - Wirebound - 12x9 - 60 lb - 100 Ct	SKU# 1542
1	Straws - Box - 250 Ct	SKU# 956
1	Yarn - 150 yds - Asst Color	SKU# 1509



CALIFORNIA PACIFIC CHARTER SCHOOLS
940 South Coast Drive #185
Costa Mesa CA, 92626

School Year: 2025
Grade: 3RD-5TH
Your Contact: Katie Hahn - 330.635.0103

Price: \$104.99
Fundraising Profit: \$0.00

Qty	Description	
1	Brads - Paper Fastener - 100 Pk	SKU# 832
1	Chalk - Crayola - Assorted Colors - 12 Pack	SKU# 3114
1	Clay - Air Dry - Crayola - 2.5 lb - White	SKU# 1548
1	Colored Pencils - Crayola - 12 Ct	SKU# 242
1	Cotton Balls - Pk	SKU# 831
1	Craft - Pipe Cleaners - Asst - 100 Ct	SKU# 1608
1	Craft - Wood Sticks - Natural - 4.5 in x 3/8 in - 150 Ct	SKU# 2151
1	Crayons - Crayola - 24 Ct	SKU# 251
1	Dice - 2 Pack	SKU# 1405
1	Dry Erase Board - 9 x 6 - Blank - One Side	SKU# 3053
1	Dry Erase Markers - Expo - 4 Color Set - Fine - Erasers & Magnetic	SKU# 2564
2	Eraser - Papermate - Pink Pearl - Large - 1 Pk	SKU# 1994
1	Flash Cards - Multiplication - (0 to 12) - 54 Cards	SKU# 381
3	Glue - Elmers - Washable Stick - Purple - .21 oz - 01 Pk	SKU# 938
1	Graph Paper - 1/2 Inch - Pad	SKU# 3036
1	Highlighter - Pen Style - Chisel - Clip - 5 Pack - Ylw-Org-Pnk-Gr-Blue - BIC	SKU# 1223
1	Markers - Crayola - Classic - 08 Ct - Thick	SKU# 312
1	Notebook - 1 Sub - Spiral - Wide - 100 Ct - Blue - Mead	SKU# 1983
1	Oil Pastel Sticks - Crayola - 16 Count	SKU# 1259
1	Paint - Poster - Crayola - Washable - 6 Pack - 2 oz	SKU# 1340
1	Paint - Watercolor Set - Crayola - 08 Oval - Washable	SKU# 362
1	Paint Brushes - Asst Sizes - 4 Set	SKU# 1165
1	Paper - Construction - 9x12 - Asst Colors - 50 Ct	SKU# 744
1	Paper - Tissue - Asst Color	SKU# 813
1	Paper - Watercolor Pad - 9x12 - 12 Ct	SKU# 1283
1	Pencil - Ticonderoga - Sharpened - No 2 - 10 Pk	SKU# 672
1	Pencil Sharpener - Canister - 2 Hole	SKU# 364
1	PlayDoh - Single Can - 4 oz - Asst Color	SKU# 1697
1	Rubber Bands - Asst Size	SKU# 1812
1	Ruler - 12in/30cm - Plastic - Transparent	SKU# 618
1	S - Ruler - Soft Measuring Tape - 60 Inches - Asst Colors	SKU# 2522
1	Scissors - Fiskar - 6 Inch - Big Kids	SKU# 1598
1	Sketch Pad - Strathmore - 400 Series - Recycled - Wirebound - 12x9 - 60 lb - 100 Ct	SKU# 1542
1	Straws - Box - 250 Ct	SKU# 956



CALIFORNIA PACIFIC CHARTER SCHOOLS
940 South Coast Drive #185
Costa Mesa CA, 92626

School Year: 2025
Grade: ART SUPPLY BOX
Your Contact: Katie Hahn - 330.635.0103

Price: \$\$58.99
Fundraising Profit: \$0.00

Qty	Description	
1	Clay - Air Dry - Crayola - 2.5 lb - White	SKU# 1548
1	Colored Pencils - Crayola - 24 Ct	SKU# 243
1	Crayons - Crayola - 24 Ct	SKU# 251
1	Glue - Elmers - Washable School Bottle - 1.25 oz	SKU# 3100
1	Markers - Washable - Crayola - Pip Squeak - Skinnies - 16 Ct	SKU# 1925
1	Notebook - 5 Sub - Spiral - Wide - Blue - 180 Ct - Mead	SKU# 1272
1	Paint - Washable - Crayola - 10 Ct. - Asst Color - 2 oz. Bottles	SKU# 3327
1	Paint - Watercolor Set - Prang - 08 Oval - Washable	SKU# 688
1	Paint Brushes - Asst Sizes - 4 Set	SKU# 1165
1	Paper - Construction - Tru Ray - 9x12 - Asst Colors - 50 Ct	SKU# 1785
1	Pencil - Ticonderoga - Sharpened - No 2 - 10 Pk	SKU# 672
1	Pens - BIC - 2 Pk - Blue	SKU# 1109
1	Sketch Pad - Strathmore - 400 Series - Recycled - Wirebound - 12x9 - 60 lb - 100 Ct	SKU# 1542

	Price Per Box	Last Year Qy.	Range (Last Yr/5% Increase)	Current Inventory
TK-2 Box	\$104.99	210	\$22,050.00 - \$23,150.00	19
3-5 Box	\$104.99	200	\$20,998.00 - \$22,050.00	3
Art Box	\$58.99	180	\$10,618.00 - \$11,149.00	22
TOTAL			\$53,666.00 - \$56,349.00	

INVOICE



1st Day School Supplies, LLC
2659 Center Road, Hinckley, OH 44233, UNITED STATES
cmeadows@1stDaySchoolSupplies.com

Invoice No#: 4361
Invoice Date: Jul 6, 2024
Due Date: Jul 6, 2024

\$52,824.10
AMOUNT DUE

BILL TO
CALIFORNIA PACIFIC CHARTER SCHOOLS -
92626
Danielle Carbonetta
dcarbonetta@cal-pacs.org

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	TK-2nd Grade Supply Kit	210	\$100.99	\$21,207.90
2	3rd-5th Grade Supply Kit	200	\$104.99	\$20,998.00
3	Art Supply Box	180	\$58.99	\$10,618.20
Subtotal				\$52,824.10
TOTAL				\$52,824.10 USD

NOTES TO CUSTOMER

Thank you for your business! As a family-owned business, we are grateful!

Coversheet

Approval of Kajeet Quote (Renewal)

Section: IX. Education/Student Services
Item: B. Approval of Kajeet Quote (Renewal)
Purpose: Vote
Submitted by: Gretchen Chamberlain
Related Material: Kajeet Service Quote 25-26.pdf

BACKGROUND:

CalPac continues to ensure equitable access to curriculum and instruction, as required by the Education Code. To support students who lack reliable internet access at home, we recommend renewing our contract with Kajeet for the 2025–2026 school year. CalPac has successfully partnered with Kajeet for several years to provide filtered, CIPA-compliant internet connectivity through portable hotspot devices.

Kajeet offers access to all major wireless networks, allowing us to select the best coverage for each student. Devices arrive pre-activated and ready to use, with a charger, carrying case, and quick-start guide. The platform includes real-time data and device management through the Sentinel® portal, customizable web filtering to support academic focus, and lifetime support including account management and technical assistance for students and families.

The contract amount includes base services, with the potential for additional funds to be spent on new lines or replacement devices as needed throughout the year.

RECOMMENDATION:

It is recommended the Board approve Kajeet for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751)



7901 Jones Branch Drive, Suite 350, McLean, Virginia 22102
(240) 482-3500 | fax: (240) 482-3505 | www.kajeet.com

QUOTATION

Account Name	California Pacific Charter Schools	Contact Name	Christine Feher
Bill To	940 South Coast Dr. #185 Costa Mesa, CA 92626 USA	Phone	(714) 348-0418
AP Email	dcarlos@cal-pacs.org	Email	cfeher@cal-pacs.org
Prepared By	Grace Peeler	Created Date	4/29/2025
Phone	240-482-4640	Quote Number	Q# 202503-058560
Email	gpeeler@kajeet.com	Opportunity Number	PTY 202406-53310

Renew 70U 12M (68) Student Unlimited (2) PS Unlimited

Product	Product Code	Sales Price	Quantity	Total Price
Network: AT&T	NETATT	USD 0.00	5.00	USD 0.00
Network: T-Mobile	NETTMO	USD 0.00	1.00	USD 0.00
Network: Verizon	NETVZW	USD 0.00	64.00	USD 0.00
Public Sector Unlimited (annual plan)	PSUNL1Y	USD 419.40	2.00	USD 838.80
Student Unlimited Legacy (Annual Plan)	STUNLL1Y	USD 179.40	68.00	USD 12,199.20
Subtotal				USD 13,038.00
Telecom Admin Fees				USD 1,890.51
Quote Shipping				USD 0.00
Quote Grand Total				USD 14,928.51

TERMS & CONDITIONS

- All prices are quoted in U.S. Dollars. All prices valid only through Kajeet direct sales. Quote is valid for 30 days. The amount presented in this quotation is confidential & proprietary and intended for the consideration of the Buyer. Buyer and Kajeet will sign and execute a Services Agreement prior to execution of the program. Credit card payments are subject to a 5.0% processing fee. Kajeet W-9 available upon request. Kajeet®, Arterra Mobility®, and Otarris™ products and services are protected by the following issued U.S. patents 8,929,857; 8,918,080; 8,774,755; 8,774,754; 8,755,768; 8,731,517; 8,725,109; 8,712,371; 8,706,079; 8,667,559; 8,644,796; 8,639,216; 8,634,803; 8,634,802; 8,634,801; 8,630,612; 8,611,885; 8,600,348; 8,594,619; 8,588,735; 8,285,249; 8,078,140; 7,945,238; 7,899,438; 7,881,697. Other patents are pending. Kajeet®, Kajeet SmartSpot®, Education Broadband™, SmartBus™, SmartSpot Protection™, Kajeet Complete™, Kajeet Custom™, Arterra Mobility®, and Sentinel® are trademarks of Kajeet, Inc.
- Telecom, Network and Admin Fees (TAF) defray a wide variety of Federal, State, and/or Local fees charged to telecommunications carriers and are subject to a 14.5% fee on data-related services. This is not state or federal sales tax.
- Shipping costs related to hardware only.
- Sales tax is an estimate based on your state and/or locality. The PO must contain the correct sales tax amount and is the responsibility of the PO issuer. If Sales tax line item is blank; Applicable state sales taxes are not included in this quotation.
- Prices quoted herein are based on current tariffs, and are subject to change. In the event of an increase or imposition of tariffs, duties, or other government-imposed fees on imported goods or raw materials used in the production of the quoted items, the Seller reserves the right to adjust prices accordingly. The Buyer will be notified in writing of any such changes.

Coversheet

Approval of PresenceLearning, Inc. Contract (Renewal)

Section: IX. Education/Student Services
Item: C. Approval of PresenceLearning, Inc. Contract (Renewal)
Purpose: Vote
Submitted by: Christine Feher
Related Material: Presence 25_26.pdf

BACKGROUND:

CalPac recommends renewing its contract with PresenceLearning, Inc. to continue use of the Kanga platform for the 2025–2026 school year. CalPac has successfully used this platform for several years to support the delivery of Special Education assessments and teletherapy services in compliance with student Individualized Education Plans (IEPs).

Kanga provides a HIPAA- and FERPA-compliant solution tailored to online service delivery for School Psychologists and Speech-Language Pathologists. The platform offers an interactive Therapy Room with whiteboard tools, multiple camera feeds, and collaborative features, as well as centralized Student Profiles for tracking progress, documentation, and scheduling. The integrated Content Library includes thousands of curated resources and digital assessments.

The proposed renewal includes funding for current use, with additional funds allocated to cover the cost of increased licenses should enrollment grow during the year.

RECOMMENDATION:

It is recommended the Board approve the Kanga Teletherapy Professional Development and Platform License Agreement with PresenceLearning, Inc.



**Empowering all who
serve students with
diverse needs**

Presence.com

Comprehensive telepractice for PreK-12 schools

Presence is excited to partner with California Pacific Charter School of San Diego - CA to implement comprehensive teletherapy programs that support students across the district. As the leading provider of online special education-related services since 2009, Presence has pioneered teletherapy solutions with schools across the country.

7M+

sessions delivered

10K+

schools supported

2,000+

clinicians in network

From special education services to mental health counseling, we bring customized solutions to your district

We offer a full range of remote services (from observations and assessments to counseling and therapy) that help meet your district's speech-language, occupational, psychoeducational and mental health service needs.

Our clinical network brings a complete scope of practice to support schools with services that include:

- Student screening, observation, identification, and evaluation
- Development and management of Response to Intervention (RTI) programs
- Case management and contribution to writing and updating of IEPs and 504 plans
- Full evaluations or re-evaluations utilizing standardized assessment tools
- Leading, attending, and/or contributing to meetings
- Individual or group therapy services
- Virtual classroom push-in services
- Completing paperwork for IEPs, review of records and Medicaid billing

Solutions customized to meet student needs— backed by school-based experience and innovative technology



Services that help fill assessment and therapy gaps

- Evaluations are delivered remotely using the largest library of digital assessments from trusted publishers like Pearson®, Riverside Insights®, and Pro-Ed®*
- Customized teletherapy plans are based on your district's diverse student and staffing needs



Clinically-led teams, trusted by 10,000+ schools

- Our national network of 2,000+ licensed speech-language pathologists, occupational therapists, school psychologists, and mental health clinicians brings services that support unique needs—including bilingual, deaf, and hard-of-hearing specializations
- Every district and clinician is backed by a dedicated clinical support team with years of experience implementing teletherapy solutions and navigating PreK-12 school systems



Innovative technology, built specifically for students

- An award-winning, interactive teletherapy platform with access to engaging content from Hasbro®, Highlights®, and more*
- Track student attendance to therapy sessions, documentation and progress to ensure compliance with IDEA
- HIPAA and FERPA compliant teletherapy platform technology

**All product names and registered trademarks are the property of their respective owners.*



Give your district team tools to conduct their own therapy sessions with Kanga. Built-in tools reduce the time and stress of scheduling, caseload management, data organization, and session planning. Students and clinicians can engage in a collaborative, virtual space with access to thousands of curated articles, games, and digital assessments.



Service Order

PRESENTED TO

Daisy Carlos

SPED Admin

California Pacific Charter School of San Diego - CA

ISSUE DATE

4/24/2025

BY

Nas Syed

School Partnership Director

nas.syed@presence.com



Service Order Summary

This Service Order (the “Service Order”) is incorporated and made part of the Master Services Agreement (the “MSA”) between PresenceLearning, Inc. (“Presence”) and California Pacific Charter School of San Diego - CA. Capitalized terms not defined in this Service Order shall have the meanings set forth in the MSA. In the event of a conflict between this Service Order and the MSA, unless specifically referenced herein, the MSA shall govern.

SERVICE ORDER TERM

7/1/2025 - 6/30/2026

ANNUAL EST

Kanga	\$29,190.00
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Total Estimated Cost	ANNUAL \$29,190.00

** Service Coordination Fee is billed monthly beginning in the first month in which Services are rendered.
** Implementation fee is a one-time fee, billed upon the Service Order Execution Date.*

 Presence

Service Order Details

SERVICE ORDER TERM

7/1/2025 - 6/30/2026

Kanga

License Type	Cost per License	Number of Licenses	Total
Kanga - Elite	\$2,730.00	2	\$5,460.00
Kanga - Pro	\$2,310.00	3	\$6,930.00
Kanga - Premier AA	\$1,680.00	10	\$16,800.00
Estimated total			\$29,190.00

Service Order Signature Page

Except as expressly set forth in this Service Order, the parties agree to be bound by the terms of the MSA.

The parties have executed this Service Order as of the date of the latter signature ("Service Order Effective Date").

PRESENCELEARNING, INC:	CUSTOMER:
By: Name: Title: Date:	By: Name: Title: Date:

Coversheet

Approval of Instructional Continuity Plan

Section: IX. Education/Student Services
Item: D. Approval of Instructional Continuity Plan
Purpose: Vote
Submitted by: Christine Feher
Related Material: CalPac Instructional Continuity Plan 2025.pdf

BACKGROUND:

The 2024–25 California State Budget requires all Local Educational Agencies (LEAs) to incorporate an Instructional Continuity Plan (ICP) into their Comprehensive School Safety Plan (CSSP) by July 1, 2025. This requirement, issued by the California Department of Education (CDE), is designed to ensure that schools have formal procedures in place to maintain instructional delivery and student engagement during emergencies or natural disasters that disrupt school operations.

CalPac has developed an Instructional Continuity Plan (ICP) that outlines the school's approach to continuing education and student support during emergency closures. The plan includes procedures for engaging students within five instructional days of an emergency and providing instruction within ten instructional days. It also outlines how CalPac will ensure students have access to curriculum and instructional materials, with considerations for equity and support for vulnerable populations. Because CalPac is a virtual independent study program, it is already well-positioned to meet and exceed the requirements outlined in the ICP mandate. The plan further aligns with the independent study requirements of California Education Code Sections 51745–51749.6 and confirms that CalPac will meet the state's certification requirement for Form J-13A beginning July 1, 2026.

RECOMMENDATION:

It is recommended the Board approve the Instructional Continuity Plan (ICP) as an addendum to the 2025 Comprehensive School Safety Plan for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751) for the 2025-2026 school year.

Instructional Continuity Plan (ICP)

Beginning July 1, 2025, all California public schools are required to include an Instructional Continuity Plan (ICP) as part of their Comprehensive School Safety Plan (CSSP). This plan ensures that CalPac Charter School maintains student engagement and instruction during emergency closures or natural disasters. As a fully online, independent study program, CalPac already delivers instruction virtually and is uniquely positioned to pivot seamlessly in the event of individual or widespread emergencies. This ICP outlines specific procedures to meet state requirements and support all students equitably.

This Instructional Continuity Plan will be reviewed and updated annually in collaboration with educational partners. Updates will reflect feedback, evolving best practices, and lessons learned from previous emergency responses. The review process will occur concurrently with the annual update of the Comprehensive School Safety Plan to ensure alignment and continuity.

1. Student Engagement Within Five Days

In the event of an emergency that disrupts in-person events or scheduled student services, CalPac will initiate outreach to all affected students within five instructional days. Student engagement will be established via CalPac's Learning Management System (LMS), Zoom/virtual meetings, email communication, phone calls, and/or text messaging. Staff members will document communication attempts and outcomes.

2. Instruction Within Ten Instructional Days

CalPac will provide full access to remote instruction within ten instructional days of the start of any emergency closure. All students will continue coursework through CalPac's independent study platform, which includes synchronous and asynchronous learning options depending on grade level. Teachers will maintain office hours and hold virtual classes to ensure instructional continuity.

3. Access to Instructional Materials

Students will retain access to digital curriculum through school-issued Chromebooks and online platforms. The school will ensure Wi-Fi hotspots are available as needed. Materials for students with disabilities, English learners, and foster/homeless youth will be provided in accordance with IEPs, 504 Plans, and federal/state requirements. Additional outreach will be conducted by support staff.

4. Independent Study Alignment

This ICP complies with California's independent study statutes, including Ed Code 51745-51749.6. CalPac ensures synchronous instruction for grades 9–12 and live interaction for TK–8. A tiered re-engagement plan is in place for students who miss assignments. Instructional time will be tracked and documented through the LMS and verified by certificated teachers.

5. Well-Being and Support Services

CalPac is committed to ensuring the physical and mental well-being of all students during emergency situations. The school will provide virtual access to a team of credentialed mental health professionals, including school counselors, social workers, and psychologists. Services will be delivered through secure online platforms, and translation services will be available to support families who speak languages other than English.

In the event of a large-scale emergency that impacts access to physical resources, CalPac will coordinate with county and regional partners to support students' access to critical resources such as water, medication, and internet connectivity. The school will identify students with specific medical or access needs through its internal tracking systems and proactively reach out to ensure continuity of care and connection.

CalPac will ensure that all related support services, including special education, counseling, and after-school program enrichment, continue as scheduled or are adapted for remote delivery. When possible, school meal support and kitchen services will be coordinated through local LEAs or community resources. Individualized support plans will be adjusted as needed, and all services will be documented in compliance with applicable regulations.

6. J-13A Certification Transition

Beginning July 1, 2026, CalPac will certify its ICP when submitting Form J-13A for attendance relief. Until that time, CalPac will continue submitting the required Independent Study Certification Form. Documentation will be maintained on file in the main office.

Coversheet

Approval of Declaration of Need (DON) CL-500 for the 2025-2026 School Year

Section:	X. Personnel Services
Item:	A. Approval of Declaration of Need (DON) CL-500 for the 2025-2026
School Year	
Purpose:	Vote
Submitted by:	
Related Material:	BUS Declaration of Need 2025-2026.pdf CL-500 DON Form 2025-2026 -CPCLA.pdf CL-500 DON Form 2025-2026 CPCSD.pdf CL-500 DON Form 2025-2026 CPCSO.pdf

CALIFORNIA PACIFIC CHARTER SCHOOLS**Agenda Item:****Date:** May 13, 2025

	Correspondence/Proposals/Reports
	Consent Agenda
	Business/Financial Services
	Education/Student Services
X	Personnel Services
	Curriculum
	Policy Development

Item Requires Board Action: _____ **Item is for Information Only:** _____**Item:** Approve Declaration of Need for the 2025-2026 School Year**Background:**

The Declaration of Need (DON) is the annual form submitted to the California Commission on Teacher Credentialing (CTC) by county offices of education, public school districts, charter schools, state-wide agencies or non-public schools or agencies. With the passage of AB 1505, charter schools are required to employ individuals with the appropriate credential for the subject being taught in order to be eligible to apply for any emergency and/or limited assignment permit restricted to their organization. This form contains the employing agency's estimated number (it is acceptable to overestimate with no penalty) of Emergency Permits (such as Emergency CLADs and BCLADs), Limited Assignments, and Internship Credentials that will be requested during the upcoming school year.

The CTC must have a current DON on file prior to processing applications for the Emergency and Limited Assignment Permits. The DON will be valid for twelve months and will expire on June 30, 2026.

It is recommended the Board approve the Declaration of Need for each CPCS charter school in the event that any emergency permits are needed during the 2025-2026 school year to prevent any delay in future application processing.

Fiscal Impact:

None



State of California
Commission on Teacher Credentialing
Certification Division
651 Bannon Street, Suite 601
Sacramento, CA 95811

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2025-2026

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: California Pacific Charter - Los Angeles District CDS Code: 19-753090132654

Name of County: Los Angeles County CDS Code: 19101990000000

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on 05 / 13 / 2025 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2026.

Submitted by (Superintendent, Board Secretary, or Designee):

Christine Feher

Name

Signature

Superintendent

Title

888-769-1750

Fax Number

855-225-7227

Telephone Number

05/15/25

Date

940 South Coast Drive, Suite 185, Costa Mesa, CA 92626

Mailing Address

cfeher@cal-pacs.org

Email Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
EMail Address		

- *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit

Estimated Number Needed

CLAD/English Learner Authorization (applicant already holds teaching credential)

 ~

Bilingual Authorization (applicant already holds teaching credential)

 ~

List target language(s) for bilingual authorization:

Spanish

Resource Specialist

5

Teacher Librarian Services

Emergency Transitional Kindergarten (ETK)

5

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	~
Single Subject	11
Special Education	~
TOTAL	21

Authorizations for Single Subject Limited Assignment Permits

SUBJECT	ESTIMATED NUMBER NEEDED	SUBJECT	ESTIMATED NUMBER NEEDED
Agriculture		Mathematics	1
Art		Music	
Business		Physical Education	1
Dance		Science: Biological Sciences	1
English		Science: Chemistry	
Foundational-Level Math		Science: Geoscience	
Foundational-Level Science		Science: Physics	
Health		Social Science	1
Home Economics		Theater	
Industrial & Technology Education		World Languages (specify)	1-Spanish; 1-ASL

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program?

☐ Yes ☒ No

If no, explain. We work with SDCOE and several universities to support interns.

Does your agency participate in a Commission-approved college or university internship program?

☒ Yes ☐ No

If yes, how many interns do you expect to have this year? 2

If yes, list each college or university with which you participate in an internship program.

Alliant International University
CSU-San Bernardino, CSU-Dominguez Hills
Redlands University

If no, explain why you do not participate in an internship program.



State of California
Commission on Teacher Credentialing
Certification Division
651 Bannon Street, Suite 601
Sacramento, CA 95811

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2025-2026

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: California Pacific Charter - San Diego District CDS Code: 37-754160132472

Name of County: San Diego County CDS Code: 37103710000000

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on 05 / 13 / 2025 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► Enclose a copy of the board agenda item

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2026.

Submitted by (Superintendent, Board Secretary, or Designee):

Christine Feher

Name

Signature

Superintendent

Title

888-769-1750

Fax Number

855-225-7227

Telephone Number

05/15/25

Date

940 South Coast Drive, Suite 185, Costa Mesa, CA 92626

Mailing Address

cfeher@cal-pacs.org

EMail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
EMail Address		

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FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: California Pacific Charter - Sonoma District CDS Code: 49707220139048

Name of County: Sonoma County CDS Code: 49104960000000

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Submitted by (Superintendent, Board Secretary, or Designee):

Christine Feher _____ Superintendent
Name Signature Title

888-769-1750 855-225-7227 05/15/25
Fax Number Telephone Number Date

940 South Coast Drive, Suite 185, Costa Mesa, CA 92626
Mailing Address

cfeher@cal-pacs.org
Email Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL AGENCY

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CSU-San Bernardino, CSU-Dominguez Hills

Redlands University

If no, explain why you do not participate in an internship program.

Coversheet

Approval of 2025-2026 Strategic Staffing Plan

Section: X. Personnel Services
Item: B. Approval of 2025-2026 Strategic Staffing Plan
Purpose: Vote

Submitted by:

Related Material:

Strategic Staffing Plan 2025-2026.pptx.pdf
BUS CPCS 2025-2026 Strategic Staffing Plan.docx.pdf
2025-2026 StrategicStaffingPlan - 5-13-25.xlsx -Summary.pdf
2025-2026 StrategicStaffingPlan - 5-13-25.xlsx - 2025-2026 Staffing and Positions.pdf
2025-2026 StrategicStaffingPlan - 5-13-25.xlsx - Benefits.pdf
2025-2026 StrategicStaffingPlan - 5-13-25.xlsx - New Positions.pdf
2025-2026 StrategicStaffingPlan - 5-13-25.xlsx - Job Descriptions.pdf
2025-2026 StrategicStaffingPlan - 5-13-25.xlsx - Admin Distinguishing Characteristics.pdf
2025-2026 StrategicStaffingPlan - 5-13-25.xlsx - Cert Salary Schedule.pdf
2025-2026 StrategicStaffingPlan - 5-13-25.xlsx - Certificated Substitute Salary Schedule.pdf
2025-2026 StrategicStaffingPlan - 5-13-25.xlsx - Cert Specialist Salary Schedule.pdf
2025-2026 StrategicStaffingPlan - 5-13-25.xlsx - Cert Admin Salary Schedules.pdf
2025-2026 StrategicStaffingPlan - 5-13-25.xlsx - Class Admin Salary Schedule.pdf
2025-2026 StrategicStaffingPlan - 5-13-25.xlsx - Class Plan.pdf
2025-2026 StrategicStaffingPlan - 5-13-25.xlsx - Class Salary Schedule.pdf



California Pacific Charter Schools

STRATEGIC

STAFFING PLAN

2025-2026



PLAN OVERVIEW

- Staffing & Positions
- Job Descriptions
- Employee Benefits
- Salary Schedules
- Summary



STAFFING & POSITIONS

Classified Staffing

- Accounting Manager
- Admissions Assistant
- Admissions Specialist
- Communications and Community Specialist
- Executive Assistant
- Guidance Technician
- Lead Tutor
- Occupational Therapist
- Payroll and Benefits Specialist
- Registrar and Data Analyst
- Special Education Data and Compliance Specialist
- Special Education Instructional Assistant
- Speech and Language Pathology Assistant
- Student Services Support Specialist
- Tutor



STAFFING & POSITIONS

Certificated Staffing

- Education Specialist - 10
- Online Teacher - 40
- Substitute Teacher - 7
- TK-8 Intervention Teacher - 1



STAFFING & POSITIONS

Certificated Specialist Staffing

- School Counselor - 3
- School Psychologist - 2
- School Social Worker
- Speech and Language Pathologist - 2.65



STAFFING & POSITIONS

Administrative Staffing

- AD Guidance, Admissions, and Records
- AD High School Student Engagement
- AD TK-8
- AD Special Education
- Assistant Superintendent
- Dir Compliance and Accountability
- Dir Fiscal Services
- Dir Human Resources
- MTSS and Intervention Coordinator
- Special Education Program Specialist
- Superintendent



STAFFING & POSITIONS

NEW POSITIONS

1

Education
Specialist

1

Speech Language
Pathologist

7

Online Teacher

2

Special Education Instructional Assistant

2

Instructional Assistant

2

Tutor



JOB DESCRIPTIONS



NEW

- Assistant Director
Special Education
- MTSS and Intervention
Coordinator
- Payroll and Benefits
Specialist

REVISED

- School Counselor
- Special Education
Instructional Assistant

INACTIVE

- Director of Special
Education
- Computer Support
Technician



EMPLOYEE BENEFITS

HEALTH BENEFITS

- Medical, dental, vision, and life
 - Tier II 80% - 100% FTE; \$1,600/month or \$400/month cash in lieu
 - Tier I 60% - 79% FTE; \$960/month or \$240/month cash in lieu
- Voluntary Supplemental Life policy
- Health Care Flexible Spending Account / Dependent Care Flexible Spending Account plans
- COBRA

RETIREMENT

- Retirement Plan 403(b); guaranteed ER contribution of 5% and ER matching contribution up to 5% for eligible classified EEs
- STRS Employer Contribution 19.1%





SALARY SCHEDULES



- ➔ Classified Plan and Salary Schedule
- ➔ Certificated and Substitute Teacher
- ➔ Certificated Specialist
- ➔ Certificated Administrative
- ➔ Classified Administrative



SALARY SCHEDULES

STIPENDS/ADDITIONAL ASSIGNMENTS

- Board Preparation Stipend
- Bilingual/Bilingual Support Stipend
- Education Stipend
- Professional Development Reimbursement
- Administrative Professional Development
- Teacher Preparation Program
- Department Chair
- EL Teacher Support Stipend
- Lead Counselor
- Ninth Grade Intervention Teacher
- Professional Learning Coordinator
- Instructional Coach
- Community Engagement
- Additional Assignments at EE rate of pay



SUMMARY



TOTAL COMPENSATION

\$10,286,322.32



NEW POSITIONS

\$1,558,769.98



BENEFITS

\$1,167,730.00

TOTAL FISCAL IMPACT

\$13,012,822.30

THANK YOU



CALIFORNIA PACIFIC CHARTER SCHOOLS**Date:** May 13, 2025

	Correspondence/Proposals/Reports
	Consent Agenda
	Business/Financial Services
	Education/Student Services
X	Personnel Services
	Curriculum
	Policy Development

Item Requires Board Action: X**Item is for Information Only:** _____**Item:** Approval of 2025-2026 Strategic Staffing Plan**Background:**

Staff have prepared the 2025-2026 Strategic Staffing Plan for review and approval. The plan includes all recommended staff, positions, job descriptions, and salary schedules for the upcoming school year.

I. STAFFING/POSITIONS

The staffing report includes individuals recommended for continued employment as well as pertinent position, salary, and benefit information for certificated, classified, and management employees. It is recommended the Board approve the employees as presented on the staffing report and direct staff to issue employment agreements for the 2025-2026 school year.

As part of a classification and compensation study, it is recommended the Board approve of the reclassification or reallocation of the following classifications supported by external and internal alignment:

Classification Title	Current Grade	Recommended Change
Payroll and Benefits Technician	Grade 21	Reclassification: Payroll and Benefits Specialist Reallocation: Grade 24
Special Education Instructional Assistant	Grade 6	Reallocation: Grade 8
Program Specialist	Certificated Specialist	Reclassification: Certificated Administrator
School Counselor/Social Worker	Certificated Specialist	Reallocation: Certificated

II. NEW POSITIONS

The staffing plan includes the following new positions. These positions will allow the superintendent to address the school's needs during the 2025-2026 school year in response to enrollment.

New Positions:

- 1 - Education Specialist
- 6 - Online Teacher
- 1 - MTSS and Intervention Coordinator
- 1 - Speech and Language Pathologist
- 2 - Special Education Instructional Assistant
- 2 - Instructional Assistant
- 2 - Tutor

Additional Assignments:

- 2 - Department Chair: Special Education and Electives
- 2 - Instructional Coach: Special Education and new teacher support
- 1 - English Learner Support Teacher

It is recommended the Board approve the allocation of funds to create new positions and additional assignments to support the school in growth areas.

III. JOB DESCRIPTIONS

Job descriptions are reviewed annually. Employees and supervisors were invited to review and provide feedback on the job duties, scope of responsibilities, minimum qualifications, knowledge, skills, abilities, as well as the training and support needed to perform competently in each classification. Where needed, descriptions have been updated to remove outdated language, reflect current duties, and align minimum qualifications with job requirements. Job descriptions are provided to employees as part of their employment agreement documents. Descriptions no longer in use are recommended for archiving.

It is recommended that the Board approve the job descriptions as presented in the staffing plan.

IV. BENEFITS

Retirement

All employees will continue to have the option to contribute to a 403(b) or 457(b) retirement plans in the 2025-2026 school year. It is recommended the Board approve the following enhancements to the plan options:

1. It is recommended the Board approve the addition of Roth options in both plans.
2. To allow employees to maximize their annual contribution limits, it is recommended that the employer's guaranteed contribution and matching contribution be moved from the 457(b) plan to the 403(b) plan. This will enable greater total annual contributions from both the employer and employees.

Classified staff in assignments of at least 60% FTE or greater are eligible for a matching annual employer contribution to the 403(b) plan not to exceed 5% of the employee's annual wages. It is recommended the Board approve an increase to the employer guaranteed contribution from 3% to 5% annually. The fiscal impact assumes all eligible staff will participate in the employer's matching retirement option. The budget will be revised to reflect actual participation.

Eligible certificated staff at CalPac will continue to be enrolled in CalSTRS for retirement contributions, with an employer matching contribution of 19.1%, subject to final approval by the CalSTRS State Board. This rate will remain the same for the 2025-2026 school year.

Employee Benefits

Employees will continue to have access to group medical, dental, vision, and life insurance plans. Employer contribution to benefits have not been updated in several years, while the cost of benefits and employee out of pocket expenses have continued to rise.

It is recommended the Board approve the following increases to the employer contribution amounts and the cash in lieu stipends for the 2025-2026 school year.

Employee Group	2024-2025	2025-2026
Tier 2	ER Contribution: \$15,600/year CIL Stipend: \$200/month	ER Contribution: \$19,200/year CIL Stipend: \$400/month
Tier 1	ER Contribution: \$9,360/year CIL Stipend: \$100/month	ER Contribution: \$11,520/year CIL Stipend: \$240/month

Employer Benefit Contribution Chart					
2025-2026 Fiscal Year					
Tier Level	Exempt (FTE)	Non-Exempt (Hours per Week)	Eligible employees may choose to enroll in benefits or elect a cash in lieu stipend with proof of acceptable alternative coverage.		
			Tiered Benefit Contribution (for Medical, Dental, and/or Vision)	Annual Benefit Contribution	Cash In Lieu of Benefits
Tier 2	80%	32+	\$1,600/month	\$19,200.00	\$400/month
Tier 1	60% - 79%	24-31	\$960/month	\$11,520.00	\$240/month
Not Eligible	Less than 60%	Less than 24	not eligible	not eligible	not eligible

		hours			
--	--	-------	--	--	--

It is recommended the Board approve the continuation of the employee benefits plans including retirement, medical, dental, vision, and life. The fiscal impact of the staffing plan assumes all eligible staff will participate in the employer's benefit plan, and the budget will be revised following open enrollment to reflect actual participation.

Vacation Accrual Policy

It is recommended the Board approve an increase in vacation accrual for Classified Tier 1 eligible employees from 1 hour per pay period to 2.4 hours per pay period, aligning it to 60% of the full time employee accrual rate.

Vacation Accrual Classified Staff							
Eligibility Status	Full Time Equivalent (FTE)	Hours Worked Per Week	Non-Exempt : Per Semi Monthly Pay Period	Exempt: Per Monthly Pay Period	Total Hours Accrued Per Month	Total Max Annual Accrual	Total Accrual Cap
Full Time Tier 2	.80+	32+	4 hours/4 hours	8 hours	8 hours	96 hours	144 hours
*Part Time Tier 1	.60-.79	24-31 hours	2.4 hours/2.4 hours	4.8 hours	4.8 hours	57.6 hours	86.4 hours

**Annual Accrual and Accrual Cap based on a 12 month Tier 1 eligible employee; totals prorated for all other work year calendars.*

V. SALARY SCHEDULES

During the spring of 2025, staff conducted a classification and compensation review with a focus on similar sized charter schools. Based on a review of external and internal alignment, it is recommended that salary schedules be adjusted to ensure internal equity, competitive salaries for recruitment and retention, and alignment with the internal structure for promotional and succession planning. Salary schedules are produced and published for the purpose of recruitment, communication to staff, and verification of compensation for charter school authorizers and the public.

In addition to the internal alignment and revisions, it is recommended the Board approve an overall 1% COLA increase to all salary schedules.

Certificated and Substitute Teacher

The schedule for Online Teachers has been increased in order to reduce the compensation gap between the Online Teacher and Education Specialist, bringing the differential to 5%. The maximum entry step placement for newly hired teachers remains at step 8, based on 7 years of related teaching experience. The Superintendent has delegated authority to offer higher entry step placement for shortage areas such as math, science, or special education in order to secure highly qualified candidates for positions.

The certificated substitute salary schedule will continue to align with step 1 of the certificated schedule.

Certificated Specialist

The School Counselor/Social Worker will be reallocated to the Certificated schedule to ensure both internal and external alignment with job qualifications and duties. The School Psychologist range will increase by two steps to mirror the Speech and Language Pathologist. The Program Specialist will be reclassified to a certificated administrative position and removed from the Certificated Specialist schedule.

Classified Plan and Salary Schedule

The classified plan and schedule reflect an overall 5% increase for realignment with the compensation study.

Administrative

To ensure appropriate salary placement for promotional opportunities and succession planning, the certificated and classified administrative salary schedules are presented with a 30% differential for the Coordinator level above the certificated salary schedule at step 6, an 8% differential for Assistant Director and Director, and a 10% differential for Assistant Superintendent and Superintendent. These differentials ensure ongoing relationships between the salary schedules.

SALARY STEP ADVANCEMENT

Step advancements will be considered for employees who remain in paid status for at least 75% of the work year calendar and receive a successful job performance evaluation. Step advancements will also be considered based on the school's budget solvency and other relevant factors.

STIPENDS

- *Board Preparation Stipend*
The Board Planning Stipend is provided to the Executive Assistant for support to management and members of the Board in the facility set up, meeting logistics, and assistance of attendees and the community related to the board meetings. Factors that contribute to this stipend include mileage, additional time provided by the employee, and acting as a resource to the board on parliamentary procedures and the Brown Act. It is recommended the stipend be increased from \$50 to \$100/month.
- *Education Stipend*
The school recognizes the value that advanced degrees provide employees in performing their job duties and supporting the School's mission. It is recommended that the School continue to recognize the educational achievement of staff by offering an annual educational stipend. To be eligible, staff must be employed in a position of 60% FTE or greater and provide transcripts confirming the degree. The stipends have been increased as follows:
 - Classified: BA/BS \$500 increased to \$1,000; and MA/MS \$1,500 increased to \$2,000 (not to exceed \$2,000/year)
 - Certificated: MA/MS \$1,500 increased to \$2,000; and Doctorate \$3,000 increased to \$3,500 (not to exceed \$3,500/year)
 - Certificated Specialist: Doctorate \$3,000/year increased to \$3,500 (not to exceed \$3,500/year)

- Administrative: Doctorate \$3,000/year increased to \$3,500 (not to exceed \$3,500/year)

Staff Additional Assignments

Additional Assignment	Compensation Rate
Bilingual/Bilingual Support	\$1,500/year; \$250/year up to \$500/year max
Department Chair	\$4,000/year
English Learner Support	\$4,000/year
Lead Counselor	\$4,000/year
Ninth Grade Intervention Teacher	\$2,000/year
Professional Learning Coordinator	\$2,500/year
Instructional Coach	\$600/year/ per mentee
Community Engagement	\$250 per event
Curriculum Development	Paid at the employee's hourly rate
Marketing and Communications	Paid at the employee's hourly rate
Summer School	Paid at the employee's hourly rate as of July 1 of the summer session
Summer Master Agreements	Paid at the employee's hourly rate
Student Assessments	Paid at the employee's hourly rate

Professional Development Compensation

Certificated staff will be compensated at a flat hourly rate using step 5 of the certificated salary schedule for attending management-directed staff development outside of their regular work year.

It is recommended the Board approve the salary schedules and additional compensation as presented.

Fiscal Impact:

It is recommended the Board approve the comprehensive strategic staffing plan as presented for the 2025-2026 fiscal year. The full amount will be split proportionally between the three charter schools. Final splits will be confirmed in the 2025-2026 budget.

STAFFING	
Employee Group	Total Compensation (Base Pay, Additional Assignments, Stipends, Retirement)

Administration	\$1,709,038.73
Certificated Specialist	\$1,053,799.12
Certificated	\$5,848,484.99
Classified	\$1,674,999.48
Total Staffing	\$ 10,286,322.32
NEW POSITIONS	
Certificated	\$1,332,278.36
Classified	\$226,491.61
Total New Positions	\$1,558,769.98
EMPLOYEE BENEFITS	
Projected ER Benefits Contributions (Premium, CIL, Life)	\$1,081,330.00
QLE Reserve (6 Enrollees)	\$86,400.00
Total Benefits	\$1,167,730.00
TOTAL	\$ 13,012,822.30

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TOTAL	\$ 13,012,822.30

EE Id	Last, First Name	Hire Date	Default Jobs (HR)	Department	FTE	Work Year Days	Work Year Months	2025-2026 Employee Pay Grade	Annual Calculated Salary
A0TR	ACIN, FRANCES	01/07/2020	Online Teacher (TK-5)	1100	1	185	11	Certificated 185 Step 13	\$91,182.80
A0Y7	AGUILAR, PATRICE	08/01/2021	Online Teacher (TK-5)	1100	1	185	11	Certificated 185 Step 07	\$78,617.60
A18M	Alewine, Sarah	08/17/2023	Online Teacher (6-12)	1100	1	185	11	Certificated 185 Step 09	\$82,598.80
A14W	AMADOR, CORRIE	08/01/2022	Director Human Resources	2300	1	261	12	Classified Director Step 05	\$160,994.59
A0SI	BAYER, LESLEE	08/19/2019	Online Teacher (6-12)	1100	1	185	11	Certificated 185 Step 14	\$93,462.00
A12K	BEARUP, MELISSA	01/03/2022	Speech and Language Pathologist	1200	0.62	185	11	Speech Language Pathologist 185 Step 10	\$68,939.29
A1027	Bella, Nicole	12/02/2024	Online Teacher (6-12)	1100	1	185	11	Certificated 185 Step 08	\$80,586.00
A0RY	BERRY, CARLY	08/19/2019	Online Teacher (6-12)	1100	0.8	185	11	Certificated 185 Step 14	\$74,769.60
A1020	Blash, Daniel	09/03/2024	Tutor	2100	0.675	170	10	Classified Grade 05 Step 10	\$27,473.80
A0WM	BROWN, ESMERALDA	01/05/2021	Special Education Instructional Assistant	2100	0.6875	175	11	Classified Grade 08 Step 08	\$29,239.77
A130	BROWN, ESMERALDA	01/05/2022	Substitute Teacher	1130	0.075	175	11	Substitute Permit After 30 Days	\$4,425.75
A02Y	Byus, Jennifer	07/01/2015	School Counselor	1200	1	205	11	Certificated 205 Step 18	\$114,324.40
A1006	Campbell, Victoria	09/07/2023	TK-8 Intervention Teacher	1100	1	185	11	Certificated 185 Step 09	\$82,598.80
A0SE	CAPRIO, CARLY	08/19/2019	Online Teacher (TK-5)	1100	1	185	11	Certificated 185 Step 14	\$93,462.00
A1003	Carbonetta-Mead, Ian	08/18/2023	Office Assistant	2400	0.1	261	12	Classified Grade 01 Step 05	\$4,883.43
A06R	CARBONETTA, DANIELLE	08/01/2016	Assistant Director Guidance, Admissions, and Records	2300	1	261	12	Classified Assistant Director Step 03	\$138,425.45
A18B	CARLOS, DAISY	02/27/2023	Executive Assistant	2400	1	261	12	Classified Grade 26 Step 03	\$85,338.92
A0Z9	CARRINGTON, GARRETT	08/01/2021	Online Teacher (6-12)	1100	1	185	11	Certificated 185 Step 12	\$88,962.80
A02Z	Chamberlain, Gretchen	07/01/2015	Director Compliance and Accountability	1300	1	220	12	Certificated Director Step 04	\$156,466.10
A128	CHUNG, JENNY	11/08/2021	Substitute Teacher	1130	0.25	175	11	Substitute Credential After 30 Days	\$16,033.50
A18R	Ciuffo Rose, Denya	08/17/2023	Online Teacher (6-12)	1100	1	185	11	Certificated 185 Step 09	\$82,598.80
A17H	Colcord, Cean	10/26/2022	Education Specialist	1100	1	185	11	Education Specialist 185 Step 10	\$89,140.40
A119	COLTON, LAUREL	09/01/2021	Lead Tutor	2100	1	185	11	Classified Grade 10 Step 10	\$50,113.77
A1024	Colton, Laurel	09/09/2024	Substitute Teacher	1130	0.1	175	11	Substitute Permit After 30 Days	\$5,901.00
A0TH	CORNELIUS COZZI, TIFFANY	11/12/2019	School Counselor	1200	1	205	11	Certificated 205 Step 17	\$111,536.40
A112	COX, NICKOLAS	09/01/2021	Tutor	2100	0.4	170	10	Classified Grade 05 Step 08	\$15,346.19
A129	CURTIS, LAUREN	11/15/2021	Education Specialist	1100	1	185	11	Education Specialist 185 Step 14	\$98,390.40
A16U	Davis, Jennifer	08/15/2022	Occupational Therapist	2100	0.65	185	11	Classified Grade 40 Step 10	\$68,326.06

EE Id	Last, First Name	Hire Date	Default Jobs (HR)	Department	FTE	Work Year Days	Work Year Months	2025-2026 Employee Pay Grade	Annual Calculated Salary
A1014	Del Castillo, Ashlynn	08/14/2024	Online Teacher (6-12)	1100	1	185	11	Certificated 185 Step 06	\$76,693.60
A0SH	DELCONTE, ELIZABETH	08/19/2019	Online Teacher (6-12)	1100	1	185	11	Certificated 185 Step 13	\$91,182.80
A04D	DIETZ-RINEBERG, ERIN	08/17/2015	Assistant Director of TK-8	1300	1	220	12	Certificated Assistant Director Step 05	\$144,876.02
A04E	DODSON, KRISTI	08/17/2015	Online Teacher (6-12)	1100	1	190	11	Certificated 190 Step 20	\$111,324.80
A14X	Fay-Mason, Romy	06/30/2022	Special Education Data & Compliance Specialist	2400	1	261	12	Classified Grade 24 Step 10	\$99,898.73
A034	FEHER, CHRISTINE	07/01/2015	Superintendent	1300	1	220	12	Superintendent Step 04	\$198,908.51
A116	FLATLEY, BRIANNA	09/01/2021	Tutor	2100	0.25	170	10	Classified Grade 05 Step 07	\$9,312.01
A1005	Frank, Helayne	09/05/2023	Tutor	2100	0.4	170	10	Classified Grade 05 Step 10	\$16,280.77
A1017	Gaither, Ashanti	09/03/2024	Tutor	2100	0.4	170	10	Classified Grade 05 Step 05	\$14,043.93
A16T	GARCIA, MYCHAL	08/17/2022	Online Teacher (TK-5)	1100	1	185	11	Certificated 185 Step 07	\$78,617.60
A179	GEVAIRGIAN, DARA	09/08/2022	Tutor	2100	0.4	170	10	Classified Grade 05 Step 10	\$16,280.77
A0N1	GINN, ALYSSA	06/03/2019	Online Teacher (6-12)	1100	1	185	11	Certificated 185 Step 14	\$93,462.00
A15R	GOLDBACH, HEATHER	08/01/2022	Education Specialist	1100	1	185	11	Education Specialist 185 Step 15	\$100,847.20
A0WG	GREEN, SHANNON	12/04/2020	Director Fiscal Services	2300	1	261	12	Classified Director Step 03	\$153,236.97
A13D	Hawck, Katherine	02/16/2022	Communications and Community Specialist	2400	1	261	12	Classified Grade 14 Step 05	\$67,318.62
A0W0	HEMMINGER, NICOLE	09/01/2020	Online Teacher (6-12)	1100	1	185	11	Certificated 185 Step 11	\$86,787.20
A0SL	HESS, HOLLY	08/19/2019	Online Teacher (TK-5)	1100	1	190	11	Certificated 190 Step 14	\$95,988.00
A102	HOFFMAN, ELENA	08/16/2021	Online Teacher (TK-5)	1100	1	185	11	Certificated 185 Step 10	\$84,670.80
A030	HOPKINS, LAURA	07/01/2015	Online Teacher (6-12)	1100	1	185	11	Certificated 185 Step 17	\$100,654.80
A04H	Huber, Debi	08/17/2015	Online Teacher (6-12)	1100	1	190	11	Certificated 190 Step 21 - new step 24	\$122,876.80
A17J	IGNACIO, MICHELLE	11/07/2022	Education Specialist	1100	1	185	11	Education Specialist 185 Step 08	\$84,848.40
TBD	Reese, Aaron	08/14/2024	Speech and Language Pathologist	1200	1	185	11	Speech Language Pathologist 185 Step 12	\$116,831.20
A0T5	JOHNSON, KATHERINE	10/01/2019	Online Teacher (6-12)	1100	1	190	11	Certificated 190 Step 07	\$80,742.40
A0TG	JONES, JOCELIN	11/12/2019	School Counselor	1200	1	205	11	Certificated 205 Step 17	\$111,536.40
A1021	Julian, Otniel	09/03/2024	Tutor	2100	0.4	170	10	Classified Grade 05 Step 10	\$16,280.77
A1012	Kim, Kristine	08/14/2024	Online Teacher (TK-5)	1100	1	185	11	Certificated 185 Step 09	\$82,598.80
A17G	KINDEM, MARYEL	11/07/2022	Online Teacher (6-12)	1100	1	185	11	Certificated 185 Step 09	\$82,598.80

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A0BN	LAW, VICTORIA	10/02/2017	School Psychologist	1200	1	200	11	School Psychologist 200 Step 10	\$135,568.00
A1004	Lin, Vicky	09/05/2023	Tutor	2100	0.4	170	10	Classified Grade 05 Step 10	\$16,280.77
A1029	Lin, Vicky	01/21/2025	Substitute Teacher	1130	0.1	175	10	Substitute Credential After 30 Days	\$6,413.40
A17D	LUNA, MICHAEL	10/03/2022	Special Education Instructional Assistant	2100	0.725	175	11	Classified Grade 08 Step 10	\$32,712.49
A12J	LUTZ, BRITTANY	01/03/2022	Online Teacher (TK-5)	1100	1	185	11	Certificated 185 Step 11	\$86,787.20
A0SF	MACHADO, MEGAN	08/19/2019	Online Teacher (6-12)	1100	1	185	11	Certificated 185 Step 14	\$93,462.00
A0NR	MAGDENOVSKI, MELISSA	02/20/2019	Special Education Instructional Assistant	2100	0.6875	175	11	Classified Grade 08 Step 10	\$31,020.47
A0T4	MAGDENOVSKI, MELISSA	09/26/2019	Substitute Teacher	1130	0.075	175	11	Substitute Permit After 30 Days	\$4,425.75
A0XA	Malfavon, Marla	08/01/2021	Education Specialist	1100	1	185	11	Education Specialist 185 Step 10	\$89,140.40
A0HH	MASTERS, CARYN	06/18/2018	Education Specialist	1100	1	185	11	Education Specialist 185 Step 10	\$89,140.40
A04J	MCKENNA, NANCY	08/17/2015	Online Teacher (6-12)	1100	1	190	11	Certificated 190 Step 17	\$103,375.20
A0M1	MCLEISH, DONALD	02/11/2019	Education Specialist	1100	1	185	11	Education Specialist 185 Step 08	\$84,848.40
A036	Mejia Martinez, Lisa	07/01/2015	Online Teacher (6-12)	1100	1	185	11	Certificated 185 Step 21	\$111,103.60
A0IT	MORFIN, ALEXIS	07/16/2018	Student Services Support Specialist	2400	0.875	261	12	Classified Grade 16 Step 07	\$65,654.64
A0SM	Nehr, Joy	08/19/2019	Online Teacher (6-12)	1100	1	185	11	Certificated 185 Step 14	\$93,462.00
A04L	NGUYEN, AMY	08/17/2015	Online Teacher (6-12)	1100	1	185	11	Certificated 185 Step 12	\$88,962.80
A1018	Nguyen, Hanh	09/03/2024	Special Education Instructional Assistant	2100	0.6875	175	11	Classified Grade 05 Step 09 -Grade 08 Step 9	\$30,116.96
A1023	Nguyen, Hanh	09/11/2024	Substitute Teacher	1130	0.075	175	11	Substitute Credential	\$4,521.30
A0SR	NISHIKAWA, DAISUKE	09/05/2019	Registrar and Data Analyst	2400	1	261	12	Classified Grade 18 Step 07	\$78,832.46
A06I	NUZMAN, PJ	07/01/2016	Online Teacher (6-12)	1100	1	185	11	Certificated 185 Step 12	\$88,962.80
A10F	OCKEY, REBECCA	08/16/2021	Online Teacher (TK-5)	1100	1	185	11	Certificated 185 Step 12	\$88,962.80
A1002	Palacios, Alexis	08/30/2023	Special Education Instructional Assistant	2100	0.725	175	11	Classified Grade 08 Step 06	\$29,064.63
A0S2	PALERMO, ELIZABETH	08/01/2019	Online Teacher (TK-5)	1100	1	190	11	Certificated 190 Step 14	\$95,988.00
A17T	PARKER-MOULTON, TAWANDA	11/28/2022	Tutor	2100	0.4	170	10	Classified Grade 05 Step 09	\$15,806.57
A16R	PETROCELLY, LISA	08/15/2022	Online Teacher (TK-5)	1100	1	185	11	Certificated 185 Step 07	\$78,617.60
A16S	PHILLIPS, MONICA	08/29/2022	Education Specialist	1100	1	185	11	Education Specialist 185 Step 11	\$91,375.20
A0YF	PHIPPS, TYLER	07/01/2021	Assistant Director of High School Student Engagement	1300	1	220	12	Certificated Assistant Director Step 05	\$144,876.02

EE Id	Last, First Name	Hire Date	Default Jobs (HR)	Department	FTE	Work Year Days	Work Year Months	2025-2026 Employee Pay Grade	Annual Calculated Salary
A1007	Rana, Jasee	11/13/2023	Education Specialist	1100	1	185	11	Education Specialist 185 Step 07	\$82,776.40
A1025	Randel, Sunny	10/21/2024	Education Specialist	1100	1	185	11	Education Specialist 185 Step 07	\$82,776.40
A1001	Resurreccion, Dana	08/30/2023	Special Education Instructional Assistant	2100	0.6875	175	11	Classified Grade 08 Step 09	\$30,116.96
A1011	Resurreccion, Dana	04/08/2024	Substitute Teacher	1130	0.075	175	11	Substitute Permit After 30 Days	\$4,425.75
A04F	ROBINSON, AMY	08/17/2015	Online Teacher (6-12)	1100	1	190	11	Certificated 190 Step 21 - new step 24	\$122,876.80
A17P	ROCHA, KELLY	11/28/2022	Guidance Technician	2400	1	261	12	Classified Grade 14 Step 03	\$63,454.25
A138	RODRIGUEZ, DAVID	02/01/2022	Tutor	2100	0.4	170	10	Classified Grade 05 Step 09	\$15,806.57
A18U	Rodriguez, Viviann	06/28/2023	Admissions Assistant	2400	1	261	12	Classified Grade 09 Step 04	\$57,766.84
A180	SANDOVAL, YENI	01/02/2023	School Social Worker	1200	1	200	11	Certificated 200 Step 7	\$84,992.00
A107	Speakman, Erin	08/16/2021	Online Teacher (6-12)	1100	1	185	11	Certificated 185 Step 10	\$84,670.80
A1028	Spinos, Kelly	01/14/2025	School Psychologist	1200	1	200	11	School Psychologist 200 Step 03	\$114,032.00
A18O	Stevens, Erika	08/17/2023	Assistant Director Special Education	1300	1	220	11	Certificated Assistant Director Step 03	\$137,895.08
A0VQ	STUBBS, JILL	08/01/2020	Online Teacher (TK-5)	1100	1	185	11	Certificated 185 Step 13	\$91,182.80
A04P	Sullivan, Shelby	08/17/2015	Online Teacher (6-12)	1100	1	190	11	Certificated 190 Step 20	\$111,324.80
A0A2	SUTTON, KATHRYN	07/01/2017	Online Teacher (6-12)	1100	1	185	11	Certificated 185 Step 12	\$88,962.80
A120	TANNER, JILL	10/04/2021	Accounting Manager	2400	1	261	12	Classified Grade 29 Step 05	\$97,497.43
A04Q	TAVAKOULNIA, AREZOU	08/10/2015	Online Teacher (6-12)	1100	1	185	11	Certificated 185 Step 12	\$88,962.80
A1019	Taylor, Brianna	09/03/2024	Tutor	2100	0.4	170	10	Classified Grade 05 Step 07	\$14,899.21
A13R	TWEDELL, ERIN	03/15/2022	Special Education Instructional Assistant	2100	0.6875	175	11	Classified Grade 08 Step 10	\$31,020.47
A17Q	TWEDELL, ERIN	10/07/2022	Substitute Teacher	1130	0.075	175	11	Substitute Permit After 30 Days	\$4,425.75
A0WL	Van Kirk, Brittany	01/04/2021	Speech and Language Pathology Assistant	2100	0.625	175	11	Classified Grade 20 Step 08	\$35,749.31
A11H	VAZQUEZ, AIMARA	09/07/2021	Special Education Instructional Assistant	2100	0.6875	175	11	Classified Grade 08 Step 06	\$27,561.29
A1022	Vazquez, Aimara	09/03/2024	Substitute Teacher	1130	0.075	175	11	Substitute Permit After 30 Days	\$4,425.75
A127	VIRENE, VICKI	11/08/2021	Special Education Instructional Assistant	2100	0.725	175	11	Classified Grade 08 Step 10	\$32,712.49
A17R	Waters Barton, Wendy	11/14/2022	Payroll and Benefits Specialist	2400	0.65	261	12	Classified Grade 24 Step 09	\$63,042.89
A11U	Watson, Cherie	09/23/2021	Special Education Instructional Assistant	2100	0.725	175	11	Classified Grade 08 Step 10	\$32,712.49
A101	WILLSON, JANE	08/17/2021	Admissions Specialist	2400	1	261	12	Classified Grade 12 Step 10	\$74,280.29

EE Id	Last, First Name	Hire Date	Default Jobs (HR)	Departm ent	FTE	Work Year Days	Work Year Months	2025-2026 Employee Pay Grade	Annual Calculated Salary
A0SK	WINN, JONATHAN	08/19/2019	Online Teacher (6-12)	1100	1	185	11	Certificated 185 Step 14	\$93,462.00
A1010	Young, Courtney	01/18/2024	Online Teacher (TK-5)	1100	1	185	11	Certificated 185 Step 09	\$82,598.80
A0H8	Zemmer, Ericka	07/01/2018	Assistant Superintendent - Educational Services	1300	1	220	12	Certificated Assistant Superintendent Step 05	\$180,825.92

\$8,349,556.13

EE Id	Last, First Name	Additional Assignments	Annual Internet Stipend Amount	Total Annual Stipends	Total Calculated Gross Pay	Benefits Tier	Sick Hours Accrual	Vacation Hours Accrual
A0TR	ACIN, FRANCES	EL Teacher = \$4,000; Instructional Coach = \$600 / Year (Mentee X 3 = \$1,8	\$550.00	\$9,850.00	\$101,032.80	Tier 2	Sick 4/8	24 hours
A0Y7	AGUILAR, PATRICE	Master's Education Stipend = \$2,000 / Year	\$550.00	\$2,550.00	\$81,167.60	Tier 2	Sick 4/8	24 hours
A18M	Alewine, Sarah	Master's Education Stipend = \$2,000 / Year	\$550.00	\$2,550.00	\$85,148.80	Tier 2	Sick 4/8	24 hours
A14W	AMADOR, CORRIE		\$600.00	\$600.00	\$161,594.59	Tier 2	Sick 4/8	Vac 12 hrs/pp
A0SI	BAYER, LESLEE	Instructional Coach = \$1,800 / Year	\$550.00	\$4,350.00	\$97,812.00	Tier 2	Sick 4/8	24 hours
A12K	BEARUP, MELISSA		\$137.50	\$137.50	\$69,076.79	Tier 2	Sick 4/8	24 hours
A1027	Bella, Nicole		\$550.00	\$550.00	\$81,136.00	Tier 2	Sick 4/8	24 hours
A0RY	BERRY, CARLY		\$550.00	\$550.00	\$75,319.60	Tier 2	Sick 4/8	24 hours
A1020	Blash, Daniel	Bachelors Degree Stipend = \$1,000 / Year	\$237.50	\$1,237.50	\$28,711.30	Tier 1	Sick 3/6	Vac 2.4 hrs/pp
A0WM	BROWN, ESMERALDA	Bachelors Degree Stipend = \$1,000 / Year	\$237.50	\$1,237.50	\$30,477.27	Tier 1	Sick 3/6	Vac 2.4 hrs/pp
A130	BROWN, ESMERALDA			\$0.00	\$4,425.75	Part time	Per Board Policy	N/A
A02Y	Byus, Jennifer		\$550.00	\$550.00	\$114,874.40	Tier 2	Sick 4/8	24 hours
A1006	Campbell, Victoria	Master's Education Stipend = \$2,000 / Year	\$550.00	\$2,550.00	\$85,148.80	Tier 2	Sick 4/8	24 hours
A0SE	CAPRIO, CARLY	Master's Education Stipend = \$2,000 / Year	\$550.00	\$2,550.00	\$96,012.00	Tier 2	Sick 4/8	24 hours
A1003	Carbonetta-Mead, Ian		\$300.00	\$300.00	\$5,183.43	Part time	Sick 2/4	N/A
A06R	CARBONETTA, DANIELLE		\$600.00	\$600.00	\$139,025.45	Tier 2	Sick 4/8	Vac 12 hrs/pp
A18B	CARLOS, DAISY	Board Prep= \$1,200; Bilingual Stipend = \$1,500. Total = \$2,700	\$600.00	\$3,300.00	\$88,638.92	Tier 2	Sick 4/8	Vacation 4/8
A0Z9	CARRINGTON, GARRETT		\$550.00	\$2,550.00	\$91,512.80	Tier 2	Sick 4/8	24 hours
A02Z	Chamberlain, Gretchen		\$600.00	\$600.00	\$157,066.10	Tier 2	Sick 4/8	24 hours
A128	CHUNG, JENNY		\$237.50	\$237.50	\$16,271.00	Part time	Sick 2/4	N/A
A18R	Ciuffo Rose, Denya	Bilingual Stipend = \$1,500 / Year	\$550.00	\$4,050.00	\$86,648.80	Tier 2	Sick 4/8	24 hours
A17H	Colcord, Cean	Doctorate Education Stipend = \$3,500 / Year	\$550.00	\$4,050.00	\$93,190.40	Tier 2	Sick 4/8	24 hours
A119	COLTON, LAUREL	Master's Education Stipend = \$2,000 / Year	\$550.00	\$2,550.00	\$52,663.77	Tier 2	Sick 4/8	Vacation 4/8
A1024	Colton, Laurel			\$0.00	\$5,901.00	Part time	Per Board Policy	N/A
A0TH	CORNELIUS COZZI, TIFFANY	Doctorate Education Stipend = \$3,500 / Year	\$550.00	\$4,050.00	\$115,586.40	Tier 2	Sick 4/8	24 hours
A112	COX, NICKOLAS		\$237.50	\$237.50	\$15,583.69	Part time	Sick 2/4	N/A
A129	CURTIS, LAUREN	Master's Education Stipend = \$2,000 / Year	\$550.00	\$2,550.00	\$100,940.40	Tier 2	Sick 4/8	24 hours
A16U	Davis, Jennifer		\$250.00	\$250.00	\$68,576.06	Tier 1	Sick 3/6	Vac 2.4 hrs/pp

EE Id	Last, First Name	Additional Assignments	Annual Internet Stipend Amount	Total Annual Stipends	Total Calculated Gross Pay	Benefits Tier	Sick Hours Accrual	Vacation Hours Accrual
A1014	Del Castillo, Ashlynn	Master's Education Stipend = \$2,000 / Year	\$550.00	\$2,550.00	\$79,243.60	Tier 2	Sick 4/8	24 hours
A0SH	DELCONTE, ELIZABETH	Master's Education Stipend = \$2,000 / Year	\$550.00	\$2,550.00	\$93,732.80	Tier 2	Sick 4/8	24 hours
A04D	DIETZ-RINEBERG, ERIN		\$600.00	\$600.00	\$145,476.02	Tier 2	Sick 4/8	24 hours
A04E	DODSON, KRISTI	PLC Coordinator = \$2,500 / Year; Department Chair = \$4,000 / Year; Master	\$550.00	\$9,050.00	\$120,374.80	Tier 2	Sick 4/8	24 hours
A14X	Fay-Mason, Romy		\$600.00	\$600.00	\$100,498.73	Tier 2	Sick 4/8	Vacation 4/8
A034	FEHER, CHRISTINE		\$600.00	\$600.00	\$199,508.51	Tier 2	Sick 4/8	24 hours
A116	FLATLEY, BRIANNA		\$237.50	\$237.50	\$9,549.51	Part time	Sick 2/4	N/A
A1005	Frank, Helayne		\$237.50	\$237.50	\$16,518.27	Part time	Sick 2/4	N/A
A1017	Gaither, Ashanti		\$237.50	\$237.50	\$14,281.43	Part time	Sick 2/4	N/A
A16T	GARCIA, MYCHAL	Bilingual Stipend = \$1,500 / Year	\$550.00	\$4,050.00	\$82,667.60	Tier 2	Sick 4/8	24 hours
A179	GEVAIRGIAN, DARA		\$237.50	\$237.50	\$16,518.27	Part time	Sick 2/4	N/A
A0N1	GINN, ALYSSA	Master's Education Stipend = \$2,000 / Year	\$550.00	\$2,550.00	\$96,012.00	Tier 2	Sick 4/8	24 hours
A15R	GOLDBACH, HEATHER	Master's Education Stipend = \$2,000 / Year	\$550.00	\$2,550.00	\$103,397.20	Tier 2	Sick 4/8	24 hours
A0WG	GREEN, SHANNON		\$600.00	\$600.00	\$153,836.97	Tier 2	Sick 4/8	Vac 12 hrs/pp
A13D	Hawck, Katherine	Bachelors Degree Stipend = \$1,000 / Year	\$600.00	\$1,600.00	\$68,918.62	Tier 2	Sick 4/8	Vacation 4/8
A0W0	HEMMINGER, NICOLE	Bilingual Stipend = \$1,500 / Year	\$550.00	\$2,050.00	\$88,837.20	Tier 2	Sick 4/8	24 hours
A0SL	HESS, HOLLY	Master's Education Stipend = \$2,000 / Year	\$550.00	\$2,550.00	\$98,538.00	Tier 2	Sick 4/8	24 hours
A102	HOFFMAN, ELENA	Master's Education Stipend = \$2,000 / Year	\$550.00	\$2,550.00	\$87,220.80	Tier 2	Sick 4/8	24 hours
A030	HOPKINS, LAURA		\$550.00	\$550.00	\$101,204.80	Tier 2	Sick 4/8	24 hours
A04H	Huber, Debi		\$550.00	\$4,550.00	\$127,426.80	Tier 2	Sick 4/8	24 hours
A17J	IGNACIO, MICHELLE	Master's Education Stipend = \$2,000 / Year	\$550.00	\$2,550.00	\$87,398.40	Tier 2	Sick 4/8	24 hours
TBD	Reese, Aaron		\$550.00	\$4,050.00	\$120,881.20	Tier 2	Sick 4/8	24 hours
A0T5	JOHNSON, KATHERINE	Master's Education Stipend = \$2,000 / Year; Department Chair = \$4,000 / Y	\$550.00	\$6,550.00	\$87,292.40	Tier 2	Sick 4/8	24 hours
A0TG	JONES, JOCELIN		\$550.00	\$4,550.00	\$116,086.40	Tier 2	Sick 4/8	24 hours
A1021	Julian, Otniel		\$237.50	\$237.50	\$16,518.27	Part time	Sick 2/4	N/A
A1012	Kim, Kristine	Bilingual Stipend = \$1,500 / Year	\$550.00	\$2,050.00	\$84,648.80	Tier 2	Sick 4/8	24 hours
A17G	KINDEM, MARYEL	Master's Education Stipend = \$2,000 / Year	\$550.00	\$2,550.00	\$85,148.80	Tier 2	Sick 4/8	24 hours

EE Id	Last, First Name	Additional Assignments	Annual Internet Stipend Amount	Total Annual Stipends	Total Calculated Gross Pay	Benefits Tier	Sick Hours Accrual	Vacation Hours Accrual
A0BN	LAW, VICTORIA		\$550.00	\$550.00	\$136,118.00	Tier 2	Sick 4/8	24 hours
A1004	Lin, Vicky		\$237.50	\$237.50	\$16,518.27	Part time	Sick 2/4	N/A
A1029	Lin, Vicky			\$0.00	\$6,413.40	Part time	Per Board Policy	N/A
A17D	LUNA, MICHAEL		\$237.50	\$237.50	\$32,949.99	Tier 1	Sick 3/6	Vac 2.4 hrs/pp
A12J	LUTZ, BRITTANY	Master's Education Stipend = \$2,000 / Year	\$550.00	\$2,550.00	\$89,337.20	Tier 2	Sick 4/8	24 hours
A0SF	MACHADO, MEGAN		\$550.00	\$550.00	\$94,012.00	Tier 2	Sick 4/8	24 hours
A0NR	MAGDENOVSKI, MELISSA	Bachelors Degree Stipend = \$1,000 / Year	\$237.50	\$1,237.50	\$32,257.97	Tier 1	Sick 3/6	Vac 2.4 hrs/pp
A0T4	MAGDENOVSKI, MELISSA			\$0.00	\$4,425.75	Part time	Per Board Policy	N/A
A0XA	Malfavon, Marla	Bilingual Stipend = \$1,500 / Year	\$550.00	\$2,050.00	\$91,190.40	Tier 2	Sick 4/8	24 hours
A0HH	MASTERS, CARYN		\$550.00	\$550.00	\$89,690.40	Tier 2	Sick 4/8	24 hours
A04J	MCKENNA, NANCY	Master's Education Stipend = \$2,000 / Year; Department Chair = \$4,000 / Year	\$550.00	\$6,550.00	\$109,925.20	Tier 2	Sick 4/8	24 hours
A0M1	MCLEISH, DONALD	Master's Education Stipend = \$2,000 / Year	\$550.00	\$2,550.00	\$87,398.40	Tier 2	Sick 4/8	24 hours
A036	Mejia Martinez, Lisa	9th Grade Intervention = \$2,000 / Year	\$550.00	\$4,550.00	\$115,653.60	Tier 2	Sick 4/8	24 hours
A0IT	MORFIN, ALEXIS	Bachelors Degree Stipend = \$1,000 / Year		\$1,000.00	\$66,654.64	Tier 2	Sick 4/8	Vacation 4/8
A0SM	Nehr, Joy	Doctorate Education Stipend = \$3,500 / Year	\$550.00	\$4,050.00	\$97,512.00	Tier 2	Sick 4/8	24 hours
A04L	NGUYEN, AMY	Bilingual Support Stipend = \$250 / Year	\$550.00	\$2,800.00	\$91,762.80	Tier 2	Sick 4/8	24 hours
A1018	Nguyen, Hanh	Master's Education Stipend = \$2,000 / Year	\$237.50	\$2,237.50	\$32,354.46	Tier 1	Sick 3/6	Vac 2.4 hrs/pp
A1023	Nguyen, Hanh			\$0.00	\$4,521.30	Part time	Per Board Policy	N/A
A0SR	NISHIKAWA, DAISUKE	Bachelors Degree Stipend = \$1,000 / Year		\$1,000.00	\$79,832.46	Tier 2	Sick 4/8	Vacation 4/8
A06I	NUZMAN, PJ	Master's Education Stipend = \$2,000 / Year	\$550.00	\$2,550.00	\$91,512.80	Tier 2	Sick 4/8	24 hours
A10F	OCKEY, REBECCA	GATE Coordinator = \$2,500 / Year	\$550.00	\$5,050.00	\$94,012.80	Tier 2	Sick 4/8	24 hours
A1002	Palacios, Alexis		\$237.50	\$237.50	\$29,302.13	Tier 1	Sick 3/6	Vac 2.4 hrs/pp
A0S2	PALERMO, ELIZABETH	Master's Education Stipend = \$2,000 / Year; Department Chair = \$4,000 / Year	\$550.00	\$6,550.00	\$102,538.00	Tier 2	Sick 4/8	24 hours
A17T	PARKER-MOULTON, TAWANDA		\$237.50	\$237.50	\$16,044.07	Part time	Sick 2/4	N/A
A16R	PETROCELLY, LISA		\$550.00	\$550.00	\$79,167.60	Tier 2	Sick 4/8	24 hours
A16S	PHILLIPS, MONICA	Master's Education Stipend = \$2,000 / Year	\$550.00	\$2,550.00	\$93,925.20	Tier 2	Sick 4/8	24 hours
A0YF	PHIPPS, TYLER		\$600.00	\$600.00	\$145,476.02	Tier 2	Sick 4/8	24 hours

EE Id	Last, First Name	Additional Assignments	Annual Internet Stipend Amount	Total Annual Stipends	Total Calculated Gross Pay	Benefits Tier	Sick Hours Accrual	Vacation Hours Accrual
A1007	Rana, Jasee	Master's Education Stipend = \$2,000 / Year	\$550.00	\$2,550.00	\$85,326.40	Tier 2	Sick 4/8	24 hours
A1025	Randel, Sunny	Master's Education Stipend = \$2,000 / Year	\$550.00	\$2,550.00	\$85,326.40	Tier 2	Sick 4/8	24 hours
A1001	Resurreccion, Dana	Master's Education Stipend = \$2,000 / Year	\$237.50	\$2,237.50	\$32,354.46	Tier 1	Sick 3/6	Vac 2.4 hrs/pp
A1011	Resurreccion, Dana		\$0.00	\$0.00	\$4,425.75	Part time	Per Board Policy	N/A
A04F	ROBINSON, AMY	Master's Education Stipend = \$2,000 / Year; Department Chair = \$4,000 / Year	\$550.00	\$6,550.00	\$129,426.80	Tier 2	Sick 4/8	24 hours
A17P	ROCHA, KELLY	Bilingual Stipend = \$1,500 / Year		\$2,500.00	\$65,954.25	Tier 2	Sick 4/8	Vacation 4/8
A138	RODRIGUEZ, DAVID	Bilingual Stipend = \$1,500 / Year	\$237.50	\$237.50	\$16,044.07	Part time	Sick 2/4	N/A
A18U	Rodriguez, Viviann	Bilingual Stipend = \$1,500 / Year		\$2,500.00	\$60,266.84	Tier 2	Sick 4/8	Vacation 4/8
A180	SANDOVAL, YENI		\$550.00	\$550.00	\$85,542.00	Tier 2	Sick 4/8	24 hours
A107	Speakman, Erin		\$550.00	\$550.00	\$85,220.80	Tier 2	Sick 4/8	24 hours
A1028	Spinos, Kelly		\$550.00	\$550.00	\$114,582.00	Tier 2	Sick 4/8	24 hours
A18O	Stevens, Erika		\$600.00	\$600.00	\$138,495.08	Tier 2	Sick 4/8	24 hours
A0VQ	STUBBS, JILL	Instructional Coach = \$1,800 / Year	\$550.00	\$4,350.00	\$95,532.80	Tier 2	Sick 4/8	24 hours
A04P	Sullivan, Shelby	Master's Education Stipend = \$2,000 / Year; Department Chair = \$4,000 / Year	\$550.00	\$6,550.00	\$117,874.80	Tier 2	Sick 4/8	24 hours
A0A2	SUTTON, KATHRYN	Master's Education Stipend = \$2,000 / Year	\$550.00	\$2,550.00	\$91,512.80	Tier 2	Sick 4/8	24 hours
A120	TANNER, JILL		\$600.00	\$600.00	\$98,097.43	Tier 2	Sick 4/8	Vacation 4/8
A04Q	TAVAKOULNIA, AREZOU	Bilingual Support Stipend = \$250 / Year	\$550.00	\$2,800.00	\$91,762.80	Tier 2	Sick 4/8	24 hours
A1019	Taylor, Brianna		\$237.50	\$237.50	\$15,136.71	Part time	Sick 2/4	N/A
A13R	TWEDELL, ERIN	Bachelors Degree Stipend = \$1,000 / Year	\$237.50	\$1,237.50	\$32,257.97	Tier 1	Sick 3/6	Vac 2.4 hrs/pp
A17Q	TWEDELL, ERIN			\$0.00	\$4,425.75	Part time	Per Board Policy	N/A
A0WL	Van Kirk, Brittany		\$237.50	\$237.50	\$35,986.81	Tier 1	Sick 3/6	Vac 2.4 hrs/pp
A11H	VAZQUEZ, AIMARA	Bachelors Degree Stipend = \$1,000 / Year	\$237.50	\$1,237.50	\$28,798.79	Tier 1	Sick 3/6	Vac 2.4 hrs/pp
A1022	Vazquez, Aimara			\$0.00	\$4,425.75	Part time	Sick 2/4	N/A
A127	VIRENE, VICKI		\$237.50	\$237.50	\$32,949.99	Tier 1	Sick 3/6	Vac 2.4 hrs/pp
A17R	Waters Barton, Wendy		\$300.00	\$300.00	\$63,342.89	Tier 1	Sick 3/6	Vac 2.4 hrs/pp
A11U	Watson, Cherie		\$237.50	\$237.50	\$32,949.99	Tier 1	Sick 3/6	Vac 2.4 hrs/pp
A101	WILLSON, JANE	Bachelors Degree Stipend = \$1,000 / Year		\$1,000.00	\$75,280.29	Tier 2	Sick 4/8	Vacation 4/8

EE Id	Last, First Name	Additional Assignments	Annual Internet Stipend Amount	Total Annual Stipends	Total Calculated Gross Pay	Benefits Tier	Sick Hours Accrual	Vacation Hours Accrual
A0SK	WINN, JONATHAN		\$550.00	\$550.00	\$94,012.00	Tier 2	Sick 4/8	24 hours
A1010	Young, Courtney	Master's Education Stipend = \$2,000 / Year	\$550.00	\$2,550.00	\$85,148.80	Tier 2	Sick 4/8	24 hours
A0H8	Zemmer, Ericka	Bilingual Stipend = \$1,500 / Year; Doctorate Education Stipend = \$3,500 / Y	\$600.00	\$5,600.00	\$186,425.92	Tier 2	Sick 4/8	24 hours

\$46,700.00

\$220,300.00

\$8,569,856.13

			403(b) ER Contribution		SUI	ETT	Medicare	OASDI (SS)		
			STRS ER Contribution							
			19.10%	10%	4.3%	0.10%	1.45%	6.20%		
EE Id	Last, First Name	Retirement Plan	CalSTRS ER Match	403(b) ER Match	SUI	ETT	Medicare	FICA	Total Taxes	TOTAL
A0TR	ACIN, FRANCES		\$19,192.21		\$301.00	\$7.00	\$1,464.98		\$1,772.98	\$121,997.99
A0Y7	AGUILAR, PATRICE		\$15,397.96		\$301.00	\$7.00	\$1,176.93		\$1,484.93	\$98,050.49
A18M	Alewine, Sarah		\$16,158.37		\$301.00	\$7.00	\$1,234.66		\$1,542.66	\$102,849.83
A14W	AMADOR, CORRIE	403(b) with Match Retirement Plan		\$16,159.46	\$301.00	\$7.00	\$2,343.12	\$10,018.86	\$12,669.99	\$190,424.04
A0SI	BAYER, LESLEE		\$18,577.04		\$301.00	\$7.00	\$1,418.27		\$1,726.27	\$118,115.32
A12K	BEARUP, MELISSA		\$13,167.40		\$301.00	\$7.00	\$1,001.61		\$1,309.61	\$83,553.81
A1027	Bella, Nicole		\$15,391.93		\$301.00	\$7.00	\$1,176.47		\$1,484.47	\$98,012.40
A0RY	BERRY, CARLY		\$14,280.99		\$301.00	\$7.00	\$1,092.13		\$1,400.13	\$91,000.73
A1020	Blash, Daniel	403(b) with Match Retirement Plan		\$2,871.13	\$301.00	\$7.00	\$416.31	\$1,780.10	\$2,504.41	\$34,086.84
A0WM	BROWN, ESMERALDA	403(b) with Match Retirement Plan		\$3,047.73	\$301.00	\$7.00	\$441.92	\$1,889.59	\$2,639.51	\$36,164.50
A130	BROWN, ESMERALDA		\$845.32		\$301.00	\$7.00	\$64.17		\$372.17	\$5,643.24
A02Y	Byus, Jennifer		\$21,835.96		\$301.00	\$7.00	\$1,665.68		\$1,973.68	\$138,684.04
A1006	Campbell, Victoria		\$16,158.37		\$301.00	\$7.00	\$1,234.66		\$1,542.66	\$102,849.83
A0SE	CAPRIO, CARLY		\$18,233.24		\$301.00	\$7.00	\$1,392.17		\$1,700.17	\$115,945.42
A1003	Carbonetta-Mead, Ian				\$301.00	\$7.00	\$75.16	\$321.37	\$704.53	\$5,887.96
A06R	CARBONETTA, DANIELLE	403(b) with Match Retirement Plan		\$13,902.54	\$301.00	\$7.00	\$2,015.87	\$8,619.58	\$10,943.45	\$163,871.44
A18B	CARLOS, DAISY	403(b) with Match Retirement Plan		\$8,863.89	\$301.00	\$7.00	\$1,285.26	\$5,495.61	\$7,088.88	\$104,591.68
A0Z9	CARRINGTON, GARRETT		\$17,373.89		\$301.00	\$7.00	\$1,326.94		\$1,634.94	\$110,521.63
A02Z	Chamberlain, Gretchen		\$29,885.03		\$301.00	\$7.00	\$2,277.46		\$2,585.46	\$189,536.59
A128	CHUNG, JENNY		\$3,062.40		\$301.00	\$7.00	\$235.93		\$543.93	\$19,877.33
A18R	Ciuffo Rose, Denya		\$16,444.87		\$301.00	\$7.00	\$1,256.41		\$1,564.41	\$104,658.08
A17H	Colcord, Cean		\$17,694.32		\$301.00	\$7.00	\$1,351.26		\$1,659.26	\$112,543.98
A119	COLTON, LAUREL	403(b) with Match Retirement Plan		\$5,266.38	\$301.00	\$7.00	\$763.62	\$3,265.15	\$4,336.78	\$62,266.92
A1024	Colton, Laurel				\$301.00	\$7.00	\$85.56	\$365.86	\$759.43	\$6,660.43
A0TH	CORNELIUS COZZI, TIFFANY		\$21,971.95		\$301.00	\$7.00	\$1,676.00		\$1,984.00	\$139,542.36
A112	COX, NICKOLAS				\$301.00	\$7.00	\$225.96	\$966.19	\$1,500.15	\$17,083.84
A129	CURTIS, LAUREN		\$19,174.57		\$301.00	\$7.00	\$1,463.64		\$1,771.64	\$121,886.60
A16U	Davis, Jennifer	403(b) with Match Retirement Plan		\$6,857.61	\$301.00	\$7.00	\$994.35	\$4,251.72	\$5,554.07	\$80,987.74

			403(b) ER Contribution		SUI	ETT	Medicare	OASDI (SS)		
			STRS ER Contribution							
			19.10%	10%	4.3%	0.10%	1.45%	6.20%		
EE Id	Last, First Name	Retirement Plan	CalSTRS ER Match	403(b) ER Match	SUI	ETT	Medicare	FICA	Total Taxes	TOTAL
A1014	Del Castillo, Ashlynn		\$15,030.48		\$301.00	\$7.00	\$1,149.03		\$1,457.03	\$95,731.11
A0SH	DELCONTE, ELIZABETH		\$17,797.91		\$301.00	\$7.00	\$1,359.13		\$1,667.13	\$113,197.84
A04D	DIETZ-RINEBERG, ERIN		\$27,671.32		\$301.00	\$7.00	\$2,109.40		\$2,417.40	\$175,564.74
A04E	DODSON, KRISTI		\$22,886.54		\$301.00	\$7.00	\$1,745.43		\$2,053.43	\$145,314.77
A14X	Fay-Mason, Romy	403(b) with Match Retirement Plan		\$10,049.87	\$301.00	\$7.00	\$1,457.23	\$6,230.92	\$7,996.15	\$118,544.75
A034	FEHER, CHRISTINE		\$37,991.53		\$301.00	\$7.00	\$2,892.87		\$3,200.87	\$240,700.91
A116	FLATLEY, BRIANNA				\$301.00	\$7.00	\$138.47	\$592.07	\$1,038.54	\$10,588.04
A1005	Frank, Helayne				\$301.00	\$7.00	\$239.51	\$1,024.13	\$1,571.65	\$18,089.92
A1017	Gaither, Ashanti				\$301.00	\$7.00	\$207.08	\$885.45	\$1,400.53	\$15,681.96
A16T	GARCIA, MYCHAL		\$15,684.46		\$301.00	\$7.00	\$1,198.68		\$1,506.68	\$99,858.74
A179	GEVAIRGIAN, DARA				\$301.00	\$7.00	\$239.51	\$1,024.13	\$1,571.65	\$18,089.92
A0N1	GINN, ALYSSA		\$18,233.24		\$301.00	\$7.00	\$1,392.17		\$1,700.17	\$115,945.42
A15R	GOLDBACH, HEATHER		\$19,643.82		\$301.00	\$7.00	\$1,499.26		\$1,807.26	\$124,848.27
A0WG	GREEN, SHANNON	403(b) with Match Retirement Plan		\$15,383.70	\$301.00	\$7.00	\$2,230.64	\$9,537.89	\$12,076.53	\$181,297.20
A13D	Hawck, Katherine	403(b) with Match Retirement Plan		\$6,891.86	\$301.00	\$7.00	\$999.32	\$4,272.95	\$5,580.27	\$81,390.75
A0W0	HEMMINGER, NICOLE		\$16,862.86		\$301.00	\$7.00	\$1,288.14		\$1,596.14	\$107,296.19
A0SL	HESS, HOLLY		\$18,715.71		\$301.00	\$7.00	\$1,428.80		\$1,736.80	\$118,990.51
A102	HOFFMAN, ELENA		\$16,554.12		\$301.00	\$7.00	\$1,264.70		\$1,572.70	\$105,347.62
A030	HOPKINS, LAURA		\$19,225.07		\$301.00	\$7.00	\$1,467.47		\$1,775.47	\$122,205.34
A04H	Huber, Debi		\$24,233.47		\$301.00	\$7.00	\$1,847.69		\$2,155.69	\$153,815.96
A17J	IGNACIO, MICHELLE		\$16,588.04		\$301.00	\$7.00	\$1,267.28		\$1,575.28	\$105,561.72
TBD	Reese, Aaron		\$22,983.26		\$301.00	\$7.00	\$1,752.78		\$2,060.78	\$145,925.24
A0T5	JOHNSON, KATHERINE		\$16,567.80		\$301.00	\$7.00	\$1,265.74		\$1,573.74	\$105,433.94
A0TG	JONES, JOCELIN		\$22,067.45		\$301.00	\$7.00	\$1,683.25		\$1,991.25	\$140,145.11
A1021	Julian, Otniel				\$301.00	\$7.00	\$239.51	\$1,024.13	\$1,571.65	\$18,089.92
A1012	Kim, Kristine		\$16,062.87		\$301.00	\$7.00	\$1,227.41		\$1,535.41	\$102,247.08
A17G	KINDEM, MARYEL		\$16,158.37		\$301.00	\$7.00	\$1,234.66		\$1,542.66	\$102,849.83

			403(b) ER Contribution		SUI	ETT	Medicare	OASDI (SS)		
			STRS ER Contribution							
			19.10%	10%	4.3%	0.10%	1.45%	6.20%		
EE Id	Last, First Name	Retirement Plan	CalSTRS ER Match	403(b) ER Match	SUI	ETT	Medicare	FICA	Total Taxes	TOTAL
A0BN	LAW, VICTORIA		\$25,893.49		\$301.00	\$7.00	\$1,973.71		\$2,281.71	\$164,293.20
A1004	Lin, Vicky				\$301.00	\$7.00	\$239.51	\$1,024.13	\$1,571.65	\$18,089.92
A1029	Lin, Vicky		\$1,224.96		\$301.00	\$7.00	\$92.99		\$400.99	\$8,039.35
A17D	LUNA, MICHAEL	403(b) with Match Retirement Plan		\$3,295.00	\$301.00	\$7.00	\$477.77	\$2,042.90	\$2,828.67	\$39,073.67
A12J	LUTZ, BRITTANY		\$16,958.36		\$301.00	\$7.00	\$1,295.39		\$1,603.39	\$107,898.94
A0SF	MACHADO, MEGAN		\$17,851.24		\$301.00	\$7.00	\$1,363.17		\$1,671.17	\$113,534.42
A0NR	MAGDENOVSKI, MELISSA	403(b) with Match Retirement Plan		\$3,225.80	\$301.00	\$7.00	\$467.74	\$1,999.99	\$2,775.73	\$38,259.50
A0T4	MAGDENOVSKI, MELISSA		\$845.32		\$301.00	\$7.00	\$64.17		\$372.17	\$5,643.24
A0XA	Malfavon, Marla		\$17,312.32		\$301.00	\$7.00	\$1,322.26		\$1,630.26	\$110,132.98
A0HH	MASTERS, CARYN		\$17,025.82		\$301.00	\$7.00	\$1,300.51		\$1,608.51	\$108,324.73
A04J	MCKENNA, NANCY		\$20,890.66		\$301.00	\$7.00	\$1,593.92		\$1,901.92	\$132,717.78
A0M1	MCLEISH, DONALD		\$16,588.04		\$301.00	\$7.00	\$1,267.28		\$1,575.28	\$105,561.72
A036	Mejia Martinez, Lisa		\$21,984.79		\$301.00	\$7.00	\$1,676.98		\$1,984.98	\$139,623.36
A0IT	MORFIN, ALEXIS	403(b) with Match Retirement Plan		\$6,665.46	\$301.00	\$7.00	\$966.49	\$4,132.59	\$5,407.08	\$78,727.18
A0SM	Nehr, Joy		\$18,519.74		\$301.00	\$7.00	\$1,413.92		\$1,721.92	\$117,753.67
A04L	NGUYEN, AMY		\$17,421.64		\$301.00	\$7.00	\$1,330.56		\$1,638.56	\$110,823.01
A1018	Nguyen, Hanh	403(b) with Match Retirement Plan		\$3,235.45	\$301.00	\$7.00	\$469.14	\$2,005.98	\$2,783.12	\$38,373.02
A1023	Nguyen, Hanh		\$863.57		\$301.00	\$7.00	\$65.56		\$373.56	\$5,758.43
A0SR	NISHIKAWA, DAISUKE	403(b) with Match Retirement Plan		\$7,983.25	\$301.00	\$7.00	\$1,157.57	\$4,949.61	\$6,415.18	\$94,230.89
A06I	NUZMAN, PJ		\$17,373.89		\$301.00	\$7.00	\$1,326.94		\$1,634.94	\$110,521.63
A10F	OCKEY, REBECCA		\$17,851.39		\$301.00	\$7.00	\$1,363.19		\$1,671.19	\$113,535.38
A1002	Palacios, Alexis	403(b) with Match Retirement Plan		\$2,930.21	\$301.00	\$7.00	\$424.88	\$1,816.73	\$2,549.61	\$34,781.95
A0S2	PALERMO, ELIZABETH		\$19,479.71		\$301.00	\$7.00	\$1,486.80		\$1,794.80	\$123,812.51
A17T	PARKER-MOULTON, TAWANDA				\$301.00	\$7.00	\$232.64	\$994.73	\$1,535.37	\$17,579.44
A16R	PETROCELLY, LISA		\$15,015.96		\$301.00	\$7.00	\$1,147.93		\$1,455.93	\$95,639.49
A16S	PHILLIPS, MONICA		\$17,834.66		\$301.00	\$7.00	\$1,361.92		\$1,669.92	\$113,429.78
A0YF	PHIPPS, TYLER		\$27,671.32		\$301.00	\$7.00	\$2,109.40		\$2,417.40	\$175,564.74

			403(b) ER Contribution		SUI	ETT	Medicare	OASDI (SS)		
			STRS ER Contribution							
			19.10%	10%	4.3%	0.10%	1.45%	6.20%		
EE Id	Last, First Name	Retirement Plan	CalSTRS ER Match	403(b) ER Match	SUI	ETT	Medicare	FICA	Total Taxes	TOTAL
A1007	Rana, Jasee		\$16,192.29		\$301.00	\$7.00	\$1,237.23		\$1,545.23	\$103,063.93
A1025	Randel, Sunny		\$16,192.29		\$301.00	\$7.00	\$1,237.23		\$1,545.23	\$103,063.93
A1001	Resurreccion, Dana	403(b) with Match Retirement Plan		\$3,235.45	\$301.00	\$7.00	\$469.14	\$2,005.98	\$2,783.12	\$38,373.02
A1011	Resurreccion, Dana		\$845.32		\$301.00	\$7.00	\$64.17		\$372.17	\$5,643.24
A04F	ROBINSON, AMY		\$24,615.47		\$301.00	\$7.00	\$1,876.69		\$2,184.69	\$156,226.96
A17P	ROCHA, KELLY	403(b) with Match Retirement Plan		\$6,595.43	\$301.00	\$7.00	\$956.34	\$4,089.16	\$5,353.50	\$77,903.18
A138	RODRIGUEZ, DAVID				\$301.00	\$7.00	\$232.64	\$994.73	\$1,535.37	\$17,579.44
A18U	Rodriguez, Viviann	403(b) with Match Retirement Plan		\$6,026.68	\$301.00	\$7.00	\$873.87	\$3,736.54	\$4,918.41	\$71,211.94
A180	SANDOVAL, YENI		\$16,233.47		\$301.00	\$7.00	\$1,240.36		\$1,548.36	\$103,323.83
A107	Speakman, Erin		\$16,172.12		\$301.00	\$7.00	\$1,235.70		\$1,543.70	\$102,936.62
A1028	Spinos, Kelly		\$21,780.11		\$301.00	\$7.00	\$1,661.44		\$1,969.44	\$138,331.55
A18O	Stevens, Erika		\$26,337.96		\$301.00	\$7.00	\$2,008.18		\$2,316.18	\$167,149.22
A0VQ	STUBBS, JILL		\$18,141.71		\$301.00	\$7.00	\$1,385.23		\$1,693.23	\$115,367.74
A04P	Sullivan, Shelby		\$22,409.04		\$301.00	\$7.00	\$1,709.18		\$2,017.18	\$142,301.02
A0A2	SUTTON, KATHRYN		\$17,373.89		\$301.00	\$7.00	\$1,326.94		\$1,634.94	\$110,521.63
A120	TANNER, JILL	403(b) with Match Retirement Plan		\$9,809.74	\$301.00	\$7.00	\$1,422.41	\$6,082.04	\$7,812.45	\$115,719.63
A04Q	TAVAKOULNIA, AREZOU		\$17,421.64		\$301.00	\$7.00	\$1,330.56		\$1,638.56	\$110,823.01
A1019	Taylor, Brianna				\$301.00	\$7.00	\$219.48	\$938.48	\$1,465.96	\$16,602.67
A13R	TWEDELL, ERIN	403(b) with Match Retirement Plan		\$3,225.80	\$301.00	\$7.00	\$467.74	\$1,999.99	\$2,775.73	\$38,259.50
A17Q	TWEDELL, ERIN				\$301.00	\$7.00	\$64.17	\$274.40	\$646.57	\$5,072.32
A0WL	Van Kirk, Brittany	403(b) with Match Retirement Plan		\$3,598.68	\$301.00	\$7.00	\$521.81	\$2,231.18	\$3,060.99	\$42,646.48
A11H	VAZQUEZ, AIMARA	403(b) with Match Retirement Plan		\$2,879.88	\$301.00	\$7.00	\$417.58	\$1,785.52	\$2,511.11	\$34,189.77
A1022	Vazquez, Aimara				\$301.00	\$7.00	\$64.17	\$274.40	\$646.57	\$5,072.32
A127	VIRENE, VICKI	403(b) with Match Retirement Plan		\$3,295.00	\$301.00	\$7.00	\$477.77	\$2,042.90	\$2,828.67	\$39,073.67
A17R	Waters Barton, Wendy	403(b) with Match Retirement Plan		\$6,334.29	\$301.00	\$7.00	\$918.47	\$3,927.26	\$5,153.73	\$74,830.91
A11U	Watson, Cherie	403(b) with Match Retirement Plan		\$3,295.00	\$301.00	\$7.00	\$477.77	\$2,042.90	\$2,828.67	\$39,073.67
A101	WILLSON, JANE	403(b) with Match Retirement Plan		\$7,528.03	\$301.00	\$7.00	\$1,091.56	\$4,667.38	\$6,066.94	\$88,875.26

			<u>STRS ER Contribution</u>	403(b) ER Contribution	<u>SUI</u>	<u>ETT</u>	<u>Medicare</u>	<u>OASDI (SS)</u>		
			19.10%	10%	4.3%	0.10%	1.45%	6.20%		
EE Id	Last, First Name	Retirement Plan	CalSTRS ER Match	403(b) ER Match	SUI	ETT	Medicare	FICA	Total Taxes	TOTAL
A0SK	WINN, JONATHAN		\$17,851.24		\$301.00	\$7.00	\$1,363.17		\$1,671.17	\$113,534.42
A1010	Young, Courtney		\$16,158.37		\$301.00	\$7.00	\$1,234.66		\$1,542.66	\$102,849.83
A0H8	Zemmer, Ericka		\$35,492.75		\$301.00	\$7.00	\$2,703.18		\$3,011.18	\$224,929.85
										\$10,286,322.32
			\$1,267,628.72	\$172,453.30						

EE IdLast, First Name	
A0TR	ACIN, FRANCES
A0Y7	AGUILAR, PATRICE
A18M	Alewine, Sarah
A14W	AMADOR, CORRIE
A0SI	BAYER, LESLEE
A12K	BEARUP, MELISSA
A1027	Bella, Nicole
A0RY	BERRY, CARLY
A1020	Blash, Daniel
A0WM	BROWN, ESMERALDA
A130	BROWN, ESMERALDA
A02Y	Byus, Jennifer
A1006	Campbell, Victoria
A0SE	CAPRIO, CARLY
A1003	Carbonetta-Mead, Ian
A06R	CARBONETTA, DANIELLE
A18B	CARLOS, DAISY
A0Z9	CARRINGTON, GARRETT
A02Z	Chamberlain, Gretchen
A128	CHUNG, JENNY
A18R	Ciuffo Rose, Denya
A17H	Colcord, Cean
A119	COLTON, LAUREL
A1024	Colton, Laurel
A0TH	CORNELIUS COZZI, TIFFANY
A112	COX, NICKOLAS
A129	CURTIS, LAUREN
A16U	Davis, Jennifer

EE Id	Last, First Name
A1014	Del Castillo, Ashlynn
A0SH	DELCONTE, ELIZABETH
A04D	DIETZ-RINEBERG, ERIN
A04E	DODSON, KRISTI
A14X	Fay-Mason, Romy
A034	FEHER, CHRISTINE
A116	FLATLEY, BRIANNA
A1005	Frank, Helayne
A1017	Gaither, Ashanti
A16T	GARCIA, MYCHAL
A179	GEVAIRGIAN, DARA
A0N1	GINN, ALYSSA
A15R	GOLDBACH, HEATHER
A0WG	GREEN, SHANNON
A13D	Hawck, Katherine
A0W0	HEMMINGER, NICOLE
A0SL	HESS, HOLLY
A102	HOFFMAN, ELENA
A030	HOPKINS, LAURA
A04H	Huber, Debi
A17J	IGNACIO, MICHELLE
TBD	Reese, Aaron
A0T5	JOHNSON, KATHERINE
A0TG	JONES, JOCELIN
A1021	Julian, Otniel
A1012	Kim, Kristine
A17G	KINDEM, MARYEL

EE Id	Last, First Name
A0BN	LAW, VICTORIA
A1004	Lin, Vicky
A1029	Lin, Vicky
A17D	LUNA, MICHAEL
A12J	LUTZ, BRITTANY
A0SF	MACHADO, MEGAN
A0NR	MAGDENOVSKI, MELISSA
A0T4	MAGDENOVSKI, MELISSA
A0XA	Malfavon, Marla
A0HH	MASTERS, CARYN
A04J	MCKENNA, NANCY
A0M1	MCLEISH, DONALD
A036	Mejia Martinez, Lisa
A0IT	MORFIN, ALEXIS
A0SM	Nehr, Joy
A04L	NGUYEN, AMY
A1018	Nguyen, Hanh
A1023	Nguyen, Hanh
A0SR	NISHIKAWA, DAISUKE
A06I	NUZMAN, PJ
A10F	OCKEY, REBECCA
A1002	Palacios, Alexis
A0S2	PALERMO, ELIZABETH
A17T	PARKER-MOULTON, TAWANDA
A16R	PETROCELLY, LISA
A16S	PHILLIPS, MONICA
A0YF	PHIPPS, TYLER

EE Id	Last, First Name
A1007	Rana, Jasee
A1025	Randel, Sunny
A1001	Resurreccion, Dana
A1011	Resurreccion, Dana
A04F	ROBINSON, AMY
A17P	ROCHA, KELLY
A138	RODRIGUEZ, DAVID
A18U	Rodriguez, Viviann
A180	SANDOVAL, YENI
A107	Speakman, Erin
A1028	Spinos, Kelly
A18O	Stevens, Erika
A0VQ	STUBBS, JILL
A04P	Sullivan, Shelby
A0A2	SUTTON, KATHRYN
A120	TANNER, JILL
A04Q	TAVAKOULNIA, AREZOU
A1019	Taylor, Brianna
A13R	TWEDELL, ERIN
A17Q	TWEDELL, ERIN
A0WL	Van Kirk, Brittany
A11H	VAZQUEZ, AIMARA
A1022	Vazquez, Aimara
A127	VIRENE, VICKI
A17R	Waters Barton, Wendy
A11U	Watson, Cherie
A101	WILLSON, JANE

EE Id		Last, First Name
A0SK		WINN, JONATHAN
A1010		Young, Courtney
A0H8		Zemmer, Ericka

EE Id	Last, First Name
A0TR	ACIN, FRANCES
A0Y7	AGUILAR, PATRICE
A18M	Alewine, Sarah
A14W	AMADOR, CORRIE
A0SI	BAYER, LESLEE
A12K	BEARUP, MELISSA
A1027	Bella, Nicole
A0RY	BERRY, CARLY
A1020	Blash, Daniel
A0WM	BROWN, ESMERALDA
A130	BROWN, ESMERALDA
A02Y	Byus, Jennifer
A1006	Campbell, Victoria
A0SE	CAPRIO, CARLY
A1003	Carbonetta-Mead, Ian
A06R	CARBONETTA, DANIELLE
A18B	CARLOS, DAISY
A0Z9	CARRINGTON, GARRETT
A02Z	Chamberlain, Gretchen
A128	CHUNG, JENNY
A18R	Ciuffo Rose, Denya
A17H	Colcord, Cean
A119	COLTON, LAUREL
A1024	Colton, Laurel
A0TH	CORNELIUS COZZI, TIFFANY
A112	COX, NICKOLAS
A129	CURTIS, LAUREN
A16U	Davis, Jennifer

EE Id	Last, First Name
A1014	Del Castillo, Ashlynn
A0SH	DELCONTE, ELIZABETH
A04D	DIETZ-RINEBERG, ERIN
A04E	DODSON, KRISTI
A14X	Fay-Mason, Romy
A034	FEHER, CHRISTINE
A116	FLATLEY, BRIANNA
A1005	Frank, Helayne
A1017	Gaither, Ashanti
A16T	GARCIA, MYCHAL
A179	GEVAIRGIAN, DARA
A0N1	GINN, ALYSSA
A15R	GOLDBACH, HEATHER
A0WG	GREEN, SHANNON
A13D	Hawck, Katherine
A0W0	HEMMINGER, NICOLE
A0SL	HESS, HOLLY
A102	HOFFMAN, ELENA
A030	HOPKINS, LAURA
A04H	Huber, Debi
A17J	IGNACIO, MICHELLE
TBD	Reese, Aaron
A0T5	JOHNSON, KATHERINE
A0TG	JONES, JOCELIN
A1021	Julian, Otniel
A1012	Kim, Kristine
A17G	KINDEM, MARYEL

EE Id	Last, First Name
A0BN	LAW, VICTORIA
A1004	Lin, Vicky
A1029	Lin, Vicky
A17D	LUNA, MICHAEL
A12J	LUTZ, BRITTANY
A0SF	MACHADO, MEGAN
A0NR	MAGDENOVSKI, MELISSA
A0T4	MAGDENOVSKI, MELISSA
A0XA	Malfavon, Marla
A0HH	MASTERS, CARYN
A04J	MCKENNA, NANCY
A0M1	MCLEISH, DONALD
A036	Mejia Martinez, Lisa
A0IT	MORFIN, ALEXIS
A0SM	Nehr, Joy
A04L	NGUYEN, AMY
A1018	Nguyen, Hanh
A1023	Nguyen, Hanh
A0SR	NISHIKAWA, DAISUKE
A06I	NUZMAN, PJ
A10F	OKEY, REBECCA
A1002	Palacios, Alexis
A0S2	PALERMO, ELIZABETH
A17T	PARKER-MOULTON, TAWANDA
A16R	PETROCELLY, LISA
A16S	PHILLIPS, MONICA
A0YF	PHIPPS, TYLER

EE Id	Last, First Name
A1007	Rana, Jasee
A1025	Randel, Sunny
A1001	Resurreccion, Dana
A1011	Resurreccion, Dana
A04F	ROBINSON, AMY
A17P	ROCHA, KELLY
A138	RODRIGUEZ, DAVID
A18U	Rodriguez, Viviann
A180	SANDOVAL, YENI
A107	Speakman, Erin
A1028	Spinos, Kelly
A18O	Stevens, Erika
A0VQ	STUBBS, JILL
A04P	Sullivan, Shelby
A0A2	SUTTON, KATHRYN
A120	TANNER, JILL
A04Q	TAVAKOULNIA, AREZOU
A1019	Taylor, Brianna
A13R	TWEDELL, ERIN
A17Q	TWEDELL, ERIN
A0WL	Van Kirk, Brittany
A11H	VAZQUEZ, AIMARA
A1022	Vazquez, Aimara
A127	VIRENE, VICKI
A17R	Waters Barton, Wendy
A11U	Watson, Cherie
A101	WILLSON, JANE

EE IdLast, First Name	
A0SK	WINN, JONATHAN
A1010	Young, Courtney
A0H8	Zemmer, Ericka

Employer Benefit Contribution Chart 2025-2026 Fiscal Year					
Tier Level	Exempt (FTE)	Non-Exempt (Hours per Week)	<i>Eligible employees may choose to enroll in benefits or elect a cash in lieu stipend with proof of acceptable alternative coverage.</i>		
			Tiered Benefit Contribution (for Medical, Dental, and/or Vision)	Max Annual Benefit Contribution	Max Cash In Lieu of Benefits
Tier 2	80% - 100%	32+	\$1,600/month	\$19,200.00	\$4,800/yr
Tier 1	60% - 79%	24-31	\$960/month	\$11,520.00	\$2,880/yr
Not Eligible	Less than 60%	Less than 24 hours	not eligible	not eligible	not eligible

Contributions towards benefits or cash in lieu stipends are prorated to the employee's dates of employment and work year calendar.

CERTIFICATED

Title	FLSA	Classification	Work Year	Months	Contract Starts	Contract Ends	Budget Expense Distribution	FTE	Total Compensation (25-26)
Online Teacher (K-5)	Exempt	1100	185	11	08/01/2025	06/30/2026	ALL SPLIT	1.0	\$ 120,659.28
Online Teacher (K-5)	Exempt	1100	185	11	08/01/2025	06/30/2026	ALL SPLIT	1.0	\$ 120,659.28
Online Teacher (K-5)	Exempt	1100	185	11	08/01/2025	06/30/2026	ALL SPLIT	1.0	\$ 120,659.28
Online Teacher (6-8)	Exempt	1100	185	11	08/01/2025	06/30/2026	ALL SPLIT	1.0	\$ 120,659.28
Online Teacher (6-8)	Exempt	1100	185	11	08/01/2025	06/30/2026	ALL SPLIT	1.0	\$ 120,659.28
Online Teacher (6-8)	Exempt	1100	185	11	08/01/2025	06/30/2026	ALL SPLIT	1.0	\$ 120,659.28
Online Teacher (6-8)	Exempt	1100	185	11	08/01/2025	06/30/2026	ALL SPLIT	1.0	\$ 120,659.28
Education Specialist	Exempt	1100	185	11	08/01/2025	06/30/2026	ALL SPLIT	1.0	\$ 125,854.71
Speech and Language Pathologist	Exempt	1200	185	11	08/01/2025	06/30/2026	ALL SPLIT	1.0	\$ 166,029.55
MTSS and Intervention Coordinator	Exempt	1300	220	12	07/01/2025	06/30/2026	ALL SPLIT	1.0	\$ 195,460.31
									\$ 1,331,959.51

CLASSIFIED

Title	FLSA	Classification	Work Year	Months	Contract Starts	Contract Ends	Budget Expense Distribution	FTE	Total Compensation (25-26)
SPED Instructional Assistant	Non Exempt	2100	185	10	08/27/2025	06/05/2026	ALL SPLIT	0.75	\$ 48,873.39
SPED Instructional Assistant	Non Exempt	2100	185	10	08/27/2025	06/05/2026	ALL SPLIT	0.75	\$ 49,752.80
Instructional Assistant	Non Exempt	2100	185	10	08/27/2025	06/05/2026	ALL SPLIT	0.75	\$ 46,361.77
Instructional Assistant	Non Exempt	2100	185	10	08/27/2025	06/05/2026	ALL SPLIT	0.75	\$ 47,178.39
Tutor	Non Exempt	2100	185	10	09/04/2025	06/05/2026	ALL SPLIT	0.375	\$ 16,957.55

Tutor	Non Exempt	2100	185	10	09/04/2025	06/05/2026	ALL SPLIT	0.375	\$ 17,367.71
									\$ 226,491.61

*Splits are tentative, and will be confirmed in the July 2025 budget

Grand Total \$ 1,558,451.12

Classification Type	Classification Title	Status (new, active, revised, inactive)
Administrative	Assistant Director Guidance, Admissions and Records Coordinator	Active
Administrative	Assistant Director HS Student Engagement	Active
Administrative	Assistant Director Special Education	New
Administrative	Assistant Director TK-8	Active
Administrative	Assistant Superintendent	Active
Administrative	Director Compliance and Accountability	Active
Administrative	Director of Fiscal Services	Active
Administrative	Director of Human Resources	Active
Administrative	MTSS and Intervention Coordinator	New
Administrative	Superintendent	Active
Administrative	Special Education Program Specialist	Active
Certificated	Education Specialist	Active
Certificated	Online Teacher	Active
Certificated	TK-8 Intervention Teacher	Active
Certificated Specialist	School Counselor	Revised
Certificated Specialist	School Psychologist	Active
Certificated Specialist	School Social Worker	Active
Certificated Specialist	Speech and Language Pathologist	Active
Classified	Accounting Manager	Active
Classified	Admissions Assistant	Active
Classified	Admissions Specialist	Active
Classified	Communications and Community Specialist	Active
Classified	Executive Assistant	Active
Classified	Guidance Technician	Active
Classified	Lead Tutor	Active
Classified	Occupational Therapist	Active
Classified	Payroll and Benefits Specialist	Active
Classified	Registrar and Data Analyst	Active
Classified	Special Education Data & Compliance Specialist	Active
Classified	Special Education Instructional Assistant	Revised
Classified	Speech and Language Pathology Assistant	Active
Classified	Student Services Support Specialist	Active

Classified	Tutor	Active
Stipend	Bilingual/Bilingual Support Stipend	Active
Stipend	Department Chair Stipend	Active
Stipend	EL Support Teacher Support Stipend	Active
Stipend	GATE Coordinator	Active
Stipend	Instructional Coach	Active
Stipend	Lead Counselor Stipend	Active
Stipend	Marketing and Communications Support	Active
Stipend	Ninth Grade Intervention	Active
Stipend	Professional Learning Coordinator	Active

INACTIVE

Certificated	Independent Home Study Teacher	Inactive
Classified	Administrative Assistant	Inactive
Classified	Computer Support Technician	Inactive
Classified	Education Engagement Facilitator	Inactive
Classified	Guidance and Intake Manager	Inactive
Classified	Office Clerk	Inactive
Classified	Staff Accountant	Inactive
Administrative	Assistant Director Compliance and Accountability	Inactive
Administrative	Assistant Director Fiscal Services	Inactive
Administrative	Assistant Director Human Resources	Inactive
Administrative	Assistant Director Special Education	Inactive
Administrative	Director of School Operations	Inactive
Administrative	Guidance, Admissions and Records Coordinator	Inactive
Administrative	Director of Special Education	Inactive
Certificated Specialist	School Psychologist Intern	Inactive

ADMINISTRATIVE DISTINGUISHING CHARACTERISTICS							
Administrator	Scope of Authority	Personnel Management	Financial/Budget Management	Consequence for Error	Policy Development and Implementation	Scope of Communication	MQs
COORDINATOR/Prog Spec	Area specific focus	Participates in selection of employees, provides training and work direction, sets/approves schedules, input on evaluation	Participates in budget development, provides input in assigned areas	Decisions have impact on specified area only and may be remedied through communication plan	Provides input on internal policies and procedures	Board of Directors specific to updates as directed by Leadership School Staff Stakeholders as directed by Superintendent Parents/Students	Bachelor's degree or combination AA and years of experience; appropriate credential dependent on assignment
ASSISTANT DIRECTOR	Department - wide	Recommends employment to Leadership, provides training, sets/approves schedules, evaluates, resolves complaints	Participates in budget development, provides input in assigned department, develops department specific plans, approves purchases up to specified amount, approves employee reimbursement up to specified dollar amount	Decisions have impact on department only and may be remedied through communication plan	Provides input on internal policies and procedures; develops drafts and makes recommendations	Board of Directors specific to updates as directed by Superintendent School Staff Stakeholders as directed by Superintendent Parents/Students	Bachelor's degree; appropriate credential dependent on assignment; additional related experience
DIRECTOR	School-wide and/or Nonprofit specific	Recommends employment to Superintendent, provides training, sets/approves schedules, evaluates, resolves complaints; supports implementation of staff development	Directly involved in budget development, develops school-wide plans, approves purchases up to specified amount, approves employee reimbursement up to specified amount	Decisions have significant impact on school and nonprofit's operations; errors may have significant financial and or operational impact	Sets internal policies and procedures; develops drafts, makes recommendations, and presents recommendations to the Board for board policies as requested; embraces and implements school mission, vision, and core values	Board of Directors specific to updates as directed by Superintendent School Staff Stakeholders as directed by Superintendent Parents/Students	Master's degree; appropriate credential dependent on assignment including Administrative Services Credential; additional related experience
ASSISTANT SUPERINTENDENT	Nonprofit & all operations	In absence of Superintendent, recommends employment to Board; develops personnel management policies, goals, and objectives; provides, plans professional development of staff; sets/approves school and work calendars; evaluates staff, resolves escalated complaints	In absence of Superintendent makes fiscal recommendation to the Board; assists Superintendent in budget development, approves purchases up to specified amount, approves employee reimbursement up to specified amount.	Decisions of highly critical consequence on school operations and nonprofit's mission and objectives; errors may have significant financial and or operational impact	Sets internal policies and procedures; develops content makes recommendations, and presents policy recommendations to the Board to ensure compliance of school operations	Board of Directors Authorizing School District County Office of Education CA Department of Education School Staff Parents/Students	Master's degree; appropriate credential dependent on assignment including Administrative Services Credential; additional related experience in school operations and leadership
SUPERINTENDENT	Nonprofit & all operations	Recommends employment to Board, provides training, sets/approves schedules, evaluates, resolves escalated complaints	Final approval on budget and recommendation to the Board, approves purchases up to specified amount, approves employee reimbursement up to specified amount.	Decisions of highly critical consequence on school operations and nonprofit's mission and objectives; errors may have significant financial and or operational impact	Sets internal policies and procedures; develops content makes recommendations, and presents policy recommendations to the Board to ensure compliance of school operations	Board of Directors Authorizing School District County Office of Education CA Department of Education School Staff Parents/Students	Master's degree; appropriate credential dependent on assignment including Administrative Services Credential; additional related experience in school operations and leadership
Revised: 5/14/24							



California Pacific Charter Schools

Certificated Salary Schedule

Online Teacher/School Social Worker/School Counselor							Education Specialist				
Years of Service	Hourly Rate	Daily Rate	185	190	200	205	Years of Service	Hourly Rate	Daily Rate	185	190
1	\$ 45.81	\$ 366.48	\$ 67,798.80	\$ 69,631.20	\$ 73,296.00	\$ 75,128.40	1	\$ 48.22	\$ 385.76	\$71,365.60	\$73,294.40
2	\$ 46.96	\$ 375.68	\$ 69,500.80	\$ 71,379.20	\$ 75,136.00	\$ 77,014.40	2	\$ 49.43	\$ 395.44	\$73,156.40	\$75,133.60
3	\$ 48.13	\$ 385.04	\$ 71,232.40	\$ 73,157.60	\$ 77,008.00	\$ 78,933.20	3	\$ 50.67	\$ 405.36	\$74,991.60	\$77,018.40
4	\$ 49.33	\$ 394.64	\$ 73,008.40	\$ 74,981.60	\$ 78,928.00	\$ 80,901.20	4	\$ 51.94	\$ 415.52	\$76,871.20	\$78,948.80
5	\$ 50.56	\$ 404.48	\$ 74,828.80	\$ 76,851.20	\$ 80,896.00	\$ 82,918.40	5	\$ 53.24	\$ 425.92	\$78,795.20	\$80,924.80
6	\$ 51.82	\$ 414.56	\$ 76,693.60	\$ 78,766.40	\$ 82,912.00	\$ 84,984.80	6	\$ 54.57	\$ 436.56	\$80,763.60	\$82,946.40
7	\$ 53.12	\$ 424.96	\$ 78,617.60	\$ 80,742.40	\$ 84,992.00	\$ 87,116.80	7	\$ 55.93	\$ 447.44	\$82,776.40	\$85,013.60
8	\$ 54.45	\$ 435.60	\$ 80,586.00	\$ 82,764.00	\$ 87,120.00	\$ 89,298.00	8	\$ 57.33	\$ 458.64	\$84,848.40	\$87,141.60
9	\$ 55.81	\$ 446.48	\$ 82,598.80	\$ 84,831.20	\$ 89,296.00	\$ 91,528.40	9	\$ 58.76	\$ 470.08	\$86,964.80	\$89,315.20
10	\$ 57.21	\$ 457.68	\$ 84,670.80	\$ 86,959.20	\$ 91,536.00	\$ 93,824.40	10	\$ 60.23	\$ 481.84	\$89,140.40	\$91,549.60
11	\$ 58.64	\$ 469.12	\$ 86,787.20	\$ 89,132.80	\$ 93,824.00	\$ 96,169.60	11	\$ 61.74	\$ 493.92	\$91,375.20	\$93,844.80
12	\$ 60.11	\$ 480.88	\$ 88,962.80	\$ 91,367.20	\$ 96,176.00	\$ 98,580.40	12	\$ 63.28	\$ 506.24	\$93,654.40	\$96,185.60
13	\$ 61.61	\$ 492.88	\$ 91,182.80	\$ 93,647.20	\$ 98,576.00	\$ 101,040.40	13	\$ 64.86	\$ 518.88	\$95,992.80	\$98,587.20
14	\$ 63.15	\$ 505.20	\$ 93,462.00	\$ 95,988.00	\$ 101,040.00	\$ 103,566.00	14	\$ 66.48	\$ 531.84	\$98,390.40	\$101,049.60
15	\$ 64.73	\$ 517.84	\$ 95,800.40	\$ 98,389.60	\$ 103,568.00	\$ 106,157.20	15	\$ 68.14	\$ 545.12	\$100,847.20	\$103,572.80
16	\$ 66.35	\$ 530.80	\$ 98,198.00	\$ 100,852.00	\$ 106,160.00	\$ 108,814.00	16	\$ 69.84	\$ 558.72	\$103,363.20	\$106,156.80
17	\$ 68.01	\$ 544.08	\$ 100,654.80	\$ 103,375.20	\$ 108,816.00	\$ 111,536.40	17	\$ 71.59	\$ 572.72	\$105,953.20	\$108,816.80
18	\$ 69.71	\$ 557.68	\$ 103,170.80	\$ 105,959.20	\$ 111,536.00	\$ 114,324.40	18	\$ 73.38	\$ 587.04	\$108,602.40	\$111,537.60
19	\$ 71.45	\$ 571.60	\$ 105,746.00	\$ 108,604.00	\$ 114,320.00	\$ 117,178.00	19	\$ 75.21	\$ 601.68	\$111,310.80	\$114,319.20
20	\$ 73.24	\$ 585.92	\$ 108,395.20	\$ 111,324.80	\$ 117,184.00	\$ 120,113.60	20	\$ 77.09	\$ 616.72	\$114,093.20	\$117,176.80
21	\$ 75.07	\$ 600.56	\$ 111,103.60	\$ 114,106.40	\$ 120,112.00	\$ 123,114.80	21	\$ 79.02	\$ 632.16	\$116,949.60	\$120,110.40
22	\$ 76.95	\$ 615.60	\$ 113,886.00	\$ 116,964.00	\$ 123,120.00	\$ 126,198.00	22	\$ 81.00	\$ 648.00	\$119,880.00	\$123,120.00
23	\$ 78.87	\$ 630.96	\$ 116,727.60	\$ 119,882.40	\$ 126,192.00	\$ 129,346.80	23	\$ 83.03	\$ 664.24	\$122,884.40	\$126,205.60
24	\$ 80.84	\$ 646.72	\$ 119,643.20	\$ 122,876.80	\$ 129,344.00	\$ 132,577.60	24	\$ 85.11	\$ 680.88	\$125,962.80	\$129,367.20
25	\$ 82.86	\$ 662.88	\$ 122,632.80	\$ 125,947.20	\$ 132,576.00	\$ 135,890.40	25	\$ 87.24	\$ 697.92	\$129,115.20	\$132,604.80
Step Factor	1.025						Step Factor	1.025			
Step Placement: Initial salary step placement is based on up to 7 years of related teaching experience. Higher step placement may be approved by the Director and confirmed by the Board of Directors for shortage areas. Eligibility for salary step advancement is reviewed on July 1 of each fiscal year and is based upon completion of at least 75% of the work year calendar, the School's budget solvency, employee performance, and any other relevant factors.											
Education Stipend: Effective 7/1/19 certificated personnel in possession of a educationally related advanced degree from an accredited college or university will receive an annual stipend. Master's \$2,000.00 Master's + Doctorate \$3,500.00 Employees serving in positions that are 60% FTE or greater are eligible for the education stipend. Effective 7/1/21 certificated personnel in possession of a National Board Certification may receive an annual stipend equivalent to \$2,000 Employees already receiving a Master's degree stipend will not be eligible for the National Board Certification stipend.											
Professional Development: Staff will be compensated using step 5 of the certificated salary schedule for their attendance at management directed staff development or training days outside of their regular work year calendar.											
Board Approval: 5/9/23 Board Approval: 6/13/23, 5% COLA effective 7/1/23 Board Approved: 05/14/24 Board Approval: 12/10/24, 3.5 % COLA effective 1/1/25 Board Approval: 05/13/25, 1% COLA effective 7/1/25											



California Pacific Charter Schools

Salary Schedule - Substitute Teacher

	Hourly	Daily Rate	1/2 day	
30 day sub permit	\$41.23	\$329.84	\$164.92	90% of step 1 of certificated schedule
30 day sub permit after 30 days	\$42.15	\$337.20	\$168.60	92% of step 1
Credentialed substitute teacher	\$43.06	\$344.48	\$172.24	94% of step 1
Credentialed substitute teacher after 30 days	\$45.81	\$366.48	\$183.24	Step 1 of certificated schedule
Credentialed Education Specialist	\$45.33	\$362.64	\$181.32	94% of step 1 Education Specialist
Credentialed Education Specialist after 30 days	\$48.22	\$385.76	\$192.88	Step 1 of Education Specialist
Board Approval: 5/9/23				
Board Approval: 6/13/23, 5% COLA effective 7/1/23				
Board Approved: 05/14/24				
Board Approval: 12/10/24, 3.5 % COLA effective 1/1/25				
Board Approval: 05/13/25, 1% COLA effective 07/01/25				



Certificated Specialist Salary Schedule

	Speech Language Pathologist			School Psychologist			
	Hourly	Daily	Annual Days 185	Hourly	Daily	Annual Days 200	
1	\$60.17	\$481.36	\$89,051.60	\$67.83	\$542.64	\$108,528.00	
2	\$61.67	\$493.36	\$91,271.60	\$69.53	\$556.24	\$111,248.00	
3	\$63.21	\$505.68	\$93,550.80	\$71.27	\$570.16	\$114,032.00	
4	\$64.79	\$518.32	\$95,889.20	\$73.05	\$584.40	\$116,880.00	
5	\$66.41	\$531.28	\$98,286.80	\$74.88	\$599.04	\$119,808.00	
6	\$68.07	\$544.56	\$100,743.60	\$76.75	\$614.00	\$122,800.00	
7	\$69.77	\$558.16	\$103,259.60	\$78.67	\$629.36	\$125,872.00	
8	\$71.51	\$572.08	\$105,834.80	\$80.64	\$645.12	\$129,024.00	
9	\$73.30	\$586.40	\$108,484.00	\$82.66	\$661.28	\$132,256.00	
10	\$75.13	\$601.04	\$111,192.40	\$84.73	\$677.84	\$135,568.00	
11	\$77.01	\$616.08	\$113,974.80	\$86.85	\$694.80	\$138,960.00	
12	\$78.94	\$631.52	\$116,831.20	\$89.02	\$712.16	\$142,432.00	
Step Factor	1.025			1.025			

Educational Stipend:

Effective 7/1/19 certificated specialist personnel in possession of a educationally related Doctorate degree from an accredited college or university will receive a maximum annual stipend of \$3,500. Employees serving in positions that are 60% FTE or greater are eligible for the education stipend.

Eligibility for salary step advancement is reviewed on July 1 of each fiscal year and is based upon completion of at least 75% of the work year calendar, the School's budget solvency, employee performance, and any other relevant factors.

Board Approval: 5/9/23

Board Approval: 6/13/23, 5% COLA effective 7/1/23

Board Approved: 05/14/24

Board Revise 8/13/24: Program Specialist from 200 to 205 day calendar

Remove School Psychologist Internship

Board Approval: 12/10/24, 3.5 % COLA effective 1/1/25

Board Approval: 05/13/25, 1% COLA effective 07/01/25



California Pacific Charter Schools

Certificated Administrative Salary Schedule

220 Work days

Coordinator/Program Specialist	1	2	3	4	5	6	7	8
1.025	\$ 118,564.16	\$ 121,528.26	\$ 124,566.47	\$ 127,680.63	\$ 130,872.65	\$ 134,144.46	\$ 137,498.08	\$ 140,935.53
Daily	\$ 538.93	\$ 552.40	\$ 566.21	\$ 580.37	\$ 594.88	\$ 609.75	\$ 624.99	\$ 640.62
Hourly	\$ 67.37	\$ 69.05	\$ 70.78	\$ 72.55	\$ 74.36	\$ 76.22	\$ 78.12	\$ 80.08
Assistant Director	1	2	3	4	5	6	7	8
1.025	\$131,250.53	\$134,531.79	\$137,895.08	\$141,342.46	\$144,876.02	\$148,497.92	\$152,210.37	\$156,015.63
Daily	\$596.59	\$611.51	\$626.80	\$642.47	\$658.53	\$674.99	\$691.87	\$709.16
Hourly	\$74.57	\$76.44	\$78.35	\$80.31	\$82.32	\$84.37	\$86.48	\$88.65
Director	1	2	3	4	5	6	7	8
1.025	\$145,294.33	\$148,926.69	\$152,649.86	\$156,466.10	\$160,377.76	\$164,387.20	\$168,496.88	\$172,709.30
Daily	\$660.43	\$676.94	\$693.86	\$711.21	\$728.99	\$747.21	\$765.89	\$785.04
Hourly	\$82.55	\$84.62	\$86.73	\$88.90	\$91.12	\$93.40	\$95.74	\$98.13
Assistant Superintendent	1	2	3	4	5	6	7	8
1.025	\$163,819.36	\$167,914.84	\$172,112.71	\$176,415.53	\$180,825.92	\$185,346.57	\$189,980.23	\$194,729.74
Daily	\$744.63	\$763.25	\$782.33	\$801.89	\$821.94	\$842.48	\$863.55	\$885.14
Hourly	\$93.08	\$95.41	\$97.79	\$100.24	\$102.74	\$105.31	\$107.94	\$110.64
Superintendent	1	2	3	4	5	6	7	8
1.025	\$184,706.33	\$189,323.98	\$194,057.08	\$198,908.51	\$203,881.22	\$208,978.26	\$214,202.71	\$219,557.78
Daily	\$839.57	\$860.56	\$882.08	\$904.13	\$926.73	\$949.90	\$973.65	\$997.99
Hourly	\$104.95	\$107.57	\$110.26	\$113.02	\$115.84	\$118.74	\$121.71	\$124.75
Step Factor	1.025							
Educational Stipend:								
Effective 7/1/19 management personnel in possession of an educationally related Doctorate degree								
from an accredited college or university will receive a maximum annual stipend of \$3,500.								
Employees serving in positions that are 60% FTE or greater are eligible for the education stipend.								
Board Approval: 5/9/23								
Board Approval: 6/13/23, 3% COLA effective 7/1/23								
Board Approved: 05/14/24								
Board Approval: 12/10/24, 3.5 % COLA effective 1/1/25								
Board Approval: 05/13/25, 1% COLA effective 07/01/25								

 California Pacific Charter Schools								
Classified Administrative Salary Schedule								
12 Month-260/261 Days								
Coordinator	1	2	3	4	5	6	7	8
1.025	\$ 118,564.16	\$ 121,528.26	\$ 124,566.47	\$ 127,680.63	\$ 130,872.65	\$ 134,144.46	\$ 137,498.08	\$ 140,935.53
Daily	\$ 456.02	\$ 467.42	\$ 479.10	\$ 491.08	\$ 503.36	\$ 515.94	\$ 528.84	\$ 542.06
Hourly	\$ 57.00	\$ 58.43	\$ 59.89	\$ 61.38	\$ 62.92	\$ 64.49	\$ 66.10	\$ 67.76
Assistant Director	1	2	3	4	5	6	7	8
1.025	\$131,250.53	\$134,531.79	\$137,895.08	\$141,342.46	\$144,876.02	\$148,497.92	\$152,210.37	\$156,015.63
Daily	\$504.81	\$517.43	\$530.37	\$543.62	\$557.22	\$571.15	\$585.42	\$600.06
Hourly	\$63.10	\$64.68	\$66.30	\$67.95	\$69.65	\$71.39	\$73.18	\$75.01
Director	1	2	3	4	5	6	7	8
1.025	\$145,294.33	\$148,926.69	\$152,649.86	\$156,466.10	\$160,377.76	\$164,387.20	\$168,496.88	\$172,709.30
Daily	\$558.82	\$572.79	\$587.11	\$601.79	\$616.84	\$632.26	\$648.06	\$664.27
Hourly	\$69.85	\$71.60	\$73.39	\$75.22	\$77.10	\$79.03	\$81.01	\$83.03
Step Factor	1.025							
Effective 7/1/19 management personnel in possession of an educationally related Doctorate degree from an accredited college or university will receive a maximum annual stipend of \$3,500.								
Employees serving in positions that are 60% FTE or greater are eligible for the education stipend.								
The Classified Manager is compensated for a total of 261 days as follows:								
261 Total compensated days								
18 Holidays								
18 Vacation days								
243 Work days								
Board Approval: 5/9/23								
Board Approval: 6/13/23, 3% COLA effective 7/1/23								
Board Approved: 05/14/24								
Board Approval: 12/10/24, 3.5 % COLA effective 1/1/25								
Board Approval: 05/13/25, 1% COLA effective 07/01/25								



California Pacific Charter Schools

Classified Position Plan 2025-2026

Classification Title	Grade		
Accounting Manager	29		
Admissions Assistant	9		
Admissions Specialist	12		
Communications and Community Specialist	14		
Computer Support Technician	14		
Executive Assistant	26		
Guidance Technician	14		
Lead Tutor	10		
Occupational Therapist	40		
Office Clerk	1		
Payroll and Benefits Specialist	24		
Registrar and Data Analyst	18		
School Engagement Liaison - Bilingual	8		
Special Education Data & Compliance Specialist	24		
Special Education Instructional Assistant	8		
Special Education Instructional Assistant - Special Assignment	9		
Speech and Language Pathology Assistant	20		
Student Services Support Specialist	12		
Tutor/Instructional Assistant	5		

Education Stipend:

Effective 7/1/19 classified personnel in possession of an educationally related advanced degree from an accredited college or university will receive an annual stipend.

Bachelor's	\$1,000.00
Master's	\$2,000.00

Maximum of \$2,000/year

Employees serving in positions that are 60% FTE or greater are eligible for the education stipend.

Eligibility for salary step advancement is reviewed on July 1 of each fiscal year and is based upon completion of at least 75% of the work year calendar, the School's budget solvency, employee performance, and any other relevant factors.

Board Approval: 5/9/23

Revised: 10/10/23

Board Approved: 05/14/24

Board Approved: 05/13/25, 5% internal alignment adjustment and 1% COLA effective 07/01/25

Reallocate: SPED IA from 6 to 8; Payroll and Benefits Specialist from 21 to 24
Increase to Education Stipends

STEP	1			2			3			4		
Grade	H	M	A	H	M	A	H	M	A	H	M	A
1	\$20.78	\$3,601.87	\$43,222.40	\$21.40	\$3,709.92	\$44,519.07	\$22.05	\$3,821.22	\$45,854.64	\$22.71	\$3,935.86	\$47,230.28
2	\$21.30	\$3,691.91	\$44,302.96	\$21.94	\$3,802.67	\$45,632.05	\$22.60	\$3,916.75	\$47,001.01	\$23.27	\$4,034.25	\$48,411.04
3	\$21.83	\$3,784.21	\$45,410.53	\$22.49	\$3,897.74	\$46,772.85	\$23.16	\$4,014.67	\$48,176.04	\$23.86	\$4,135.11	\$49,621.32
4	\$22.38	\$3,878.82	\$46,545.80	\$23.05	\$3,995.18	\$47,942.17	\$23.74	\$4,115.04	\$49,380.44	\$24.45	\$4,238.49	\$50,861.85
5	\$22.94	\$3,975.79	\$47,709.44	\$23.63	\$4,095.06	\$49,140.73	\$24.33	\$4,217.91	\$50,614.95	\$25.06	\$4,344.45	\$52,133.40
6	\$23.51	\$4,075.18	\$48,902.18	\$24.22	\$4,197.44	\$50,369.24	\$24.94	\$4,323.36	\$51,880.32	\$25.69	\$4,453.06	\$53,436.73
7	\$24.10	\$4,177.06	\$50,124.73	\$24.82	\$4,302.37	\$51,628.47	\$25.57	\$4,431.44	\$53,177.33	\$26.33	\$4,564.39	\$54,772.65
8	\$24.70	\$4,281.49	\$51,377.85	\$25.44	\$4,409.93	\$52,919.19	\$26.21	\$4,542.23	\$54,506.76	\$26.99	\$4,678.50	\$56,141.97
9	\$25.32	\$4,388.52	\$52,662.30	\$26.08	\$4,520.18	\$54,242.17	\$26.86	\$4,655.79	\$55,869.43	\$27.67	\$4,795.46	\$57,545.51
10	\$25.95	\$4,498.24	\$53,978.85	\$26.73	\$4,633.19	\$55,598.22	\$27.53	\$4,772.18	\$57,266.17	\$28.36	\$4,915.35	\$58,984.15
11	\$26.60	\$4,610.69	\$55,328.33	\$27.40	\$4,749.01	\$56,988.18	\$28.22	\$4,891.49	\$58,697.82	\$29.07	\$5,038.23	\$60,458.76
12	\$27.27	\$4,725.96	\$56,711.53	\$28.08	\$4,867.74	\$58,412.88	\$28.93	\$5,013.77	\$60,165.27	\$29.79	\$5,164.19	\$61,970.22
13	\$27.95	\$4,844.11	\$58,129.32	\$28.79	\$4,989.43	\$59,873.20	\$29.65	\$5,139.12	\$61,669.40	\$30.54	\$5,293.29	\$63,519.48
14	\$28.65	\$4,965.21	\$59,582.56	\$29.50	\$5,114.17	\$61,370.03	\$30.39	\$5,267.59	\$63,211.13	\$31.30	\$5,425.62	\$65,107.47
15	\$29.36	\$5,089.34	\$61,072.12	\$30.24	\$5,242.02	\$62,904.28	\$31.15	\$5,399.28	\$64,791.41	\$32.08	\$5,561.26	\$66,735.15
16	\$30.10	\$5,216.58	\$62,598.92	\$31.00	\$5,373.07	\$64,476.89	\$31.93	\$5,534.27	\$66,411.20	\$32.89	\$5,700.29	\$68,403.53
17	\$30.85	\$5,346.99	\$64,163.90	\$31.77	\$5,507.40	\$66,088.81	\$32.73	\$5,672.62	\$68,071.48	\$33.71	\$5,842.80	\$70,113.62
18	\$31.62	\$5,480.67	\$65,767.99	\$32.57	\$5,645.09	\$67,741.03	\$33.54	\$5,814.44	\$69,773.26	\$34.55	\$5,988.87	\$71,866.46
19	\$32.41	\$5,617.68	\$67,412.19	\$33.38	\$5,786.21	\$69,434.56	\$34.38	\$5,959.80	\$71,517.60	\$35.41	\$6,138.59	\$73,663.12
20	\$33.22	\$5,758.12	\$69,097.50	\$34.22	\$5,930.87	\$71,170.42	\$35.24	\$6,108.79	\$73,305.54	\$36.30	\$6,292.06	\$75,504.70
21	\$34.05	\$5,902.08	\$70,824.94	\$35.07	\$6,079.14	\$72,949.68	\$36.12	\$6,261.51	\$75,138.17	\$37.21	\$6,449.36	\$77,392.32
22	\$34.90	\$6,049.63	\$72,595.56	\$35.95	\$6,231.12	\$74,773.43	\$37.03	\$6,418.05	\$77,016.63	\$38.14	\$6,610.59	\$79,327.13
23	\$35.77	\$6,200.87	\$74,410.45	\$36.85	\$6,386.90	\$76,642.76	\$37.95	\$6,578.50	\$78,942.04	\$39.09	\$6,775.86	\$81,310.31
24	\$36.67	\$6,355.89	\$76,270.71	\$37.77	\$6,546.57	\$78,558.83	\$38.90	\$6,742.97	\$80,915.59	\$40.07	\$6,945.26	\$83,343.06
25	\$37.59	\$6,514.79	\$78,177.48	\$38.71	\$6,710.23	\$80,522.80	\$39.87	\$6,911.54	\$82,938.48	\$41.07	\$7,118.89	\$85,426.64
26	\$38.52	\$6,677.66	\$80,131.91	\$39.68	\$6,877.99	\$82,535.87	\$40.87	\$7,084.33	\$85,011.95	\$42.10	\$7,296.86	\$87,562.31
27	\$39.49	\$6,844.60	\$82,135.21	\$40.67	\$7,049.94	\$84,599.27	\$41.89	\$7,261.44	\$87,137.25	\$43.15	\$7,479.28	\$89,751.36
28	\$40.48	\$7,015.72	\$84,188.59	\$41.69	\$7,226.19	\$86,714.25	\$42.94	\$7,442.97	\$89,315.68	\$44.23	\$7,666.26	\$91,995.15
29	\$41.49	\$7,191.11	\$86,293.31	\$42.73	\$7,406.84	\$88,882.11	\$44.01	\$7,629.05	\$91,548.57	\$45.33	\$7,857.92	\$94,295.03
30	\$42.52	\$7,370.89	\$88,450.64	\$43.80	\$7,592.01	\$91,104.16	\$45.11	\$7,819.77	\$93,837.28	\$46.47	\$8,054.37	\$96,652.40
31	\$43.59	\$7,555.16	\$90,661.90	\$44.90	\$7,781.81	\$93,381.76	\$46.24	\$8,015.27	\$96,183.21	\$47.63	\$8,255.73	\$99,068.71
32	\$44.68	\$7,744.04	\$92,928.45	\$46.02	\$7,976.36	\$95,716.31	\$47.40	\$8,215.65	\$98,587.80	\$48.82	\$8,462.12	\$101,545.43
33	\$45.79	\$7,937.64	\$95,251.66	\$47.17	\$8,175.77	\$98,109.21	\$48.58	\$8,421.04	\$101,052.49	\$50.04	\$8,673.67	\$104,084.06
34	\$46.94	\$8,136.08	\$97,632.96	\$48.35	\$8,380.16	\$100,561.94	\$49.80	\$8,631.57	\$103,578.80	\$51.29	\$8,890.51	\$106,686.17
35	\$48.11	\$8,339.48	\$100,073.78	\$49.56	\$8,589.67	\$103,075.99	\$51.04	\$8,847.36	\$106,168.27	\$52.57	\$9,112.78	\$109,353.32
36	\$49.32	\$8,547.97	\$102,575.62	\$50.79	\$8,804.41	\$105,652.89	\$52.32	\$9,068.54	\$108,822.48	\$53.89	\$9,340.60	\$112,087.15
37	\$50.55	\$8,761.67	\$105,140.01	\$52.06	\$9,024.52	\$108,294.21	\$53.63	\$9,295.25	\$111,543.04	\$55.24	\$9,574.11	\$114,889.33
38	\$51.81	\$8,980.71	\$107,768.51	\$53.37	\$9,250.13	\$111,001.57	\$54.97	\$9,527.63	\$114,331.62	\$56.62	\$9,813.46	\$117,761.57
39	\$53.11	\$9,205.23	\$110,462.73	\$54.70	\$9,481.38	\$113,776.61	\$56.34	\$9,765.83	\$117,189.91	\$58.03	\$10,058.80	\$120,705.61
40	\$54.43	\$9,435.36	\$113,224.30	\$56.07	\$9,718.42	\$116,621.02	\$57.75	\$10,009.97	\$120,119.66	\$59.48	\$10,310.27	\$123,723.25
Step Factor		1.03										
Grade Factor		1.025										
The annual amounts listed reflect a full time, 12 month position.												
Board Approval: 5/9/23												
Board Approval: 6/13/23, 5% COLA effective 7/1/23												
Board Approved: 05/14/24												
Board Approval: 12/10/24, 3.5 % COLA effective 1/1/25												
Board Approval: 05/13/25, 5% internal alignment adjustment and 1% COLA effective 07/01/25												

STEP	5			6			7			8		
Grade	H	M	A	H	M	A	H	M	A	H	M	A
1	\$23.39	\$4,053.93	\$48,647.19	\$ 24.09	\$ 4,175.55	\$ 50,106.61	\$ 24.81	\$ 4,300.82	\$ 51,609.81	\$ 25.56	\$ 4,429.84	\$ 53,158.10
2	\$23.97	\$4,155.28	\$49,863.37	\$ 24.69	\$ 4,279.94	\$ 51,359.27	\$ 25.43	\$ 4,408.34	\$ 52,900.05	\$ 26.20	\$ 4,540.59	\$ 54,487.05
3	\$24.57	\$4,259.16	\$51,109.96	\$ 25.31	\$ 4,386.94	\$ 52,643.25	\$ 26.07	\$ 4,518.55	\$ 54,222.55	\$ 26.85	\$ 4,654.10	\$ 55,849.23
4	\$25.19	\$4,365.64	\$52,387.70	\$ 25.94	\$ 4,496.61	\$ 53,959.34	\$ 26.72	\$ 4,631.51	\$ 55,578.12	\$ 27.52	\$ 4,770.45	\$ 57,245.46
5	\$25.82	\$4,474.78	\$53,697.40	\$ 26.59	\$ 4,609.03	\$ 55,308.32	\$ 27.39	\$ 4,747.30	\$ 56,967.57	\$ 28.21	\$ 4,889.72	\$ 58,676.60
6	\$26.46	\$4,586.65	\$55,039.83	\$ 27.26	\$ 4,724.25	\$ 56,691.03	\$ 28.07	\$ 4,865.98	\$ 58,391.76	\$ 28.92	\$ 5,011.96	\$ 60,143.51
7	\$27.12	\$4,701.32	\$56,415.83	\$ 27.94	\$ 4,842.36	\$ 58,108.30	\$ 28.77	\$ 4,987.63	\$ 59,851.55	\$ 29.64	\$ 5,137.26	\$ 61,647.10
8	\$27.80	\$4,818.85	\$57,826.22	\$ 28.64	\$ 4,963.42	\$ 59,561.01	\$ 29.49	\$ 5,112.32	\$ 61,347.84	\$ 30.38	\$ 5,265.69	\$ 63,188.28
9	\$28.50	\$4,939.32	\$59,271.88	\$ 29.35	\$ 5,087.50	\$ 61,050.04	\$ 30.23	\$ 5,240.13	\$ 62,881.54	\$ 31.14	\$ 5,397.33	\$ 64,767.98
10	\$29.21	\$5,062.81	\$60,753.68	\$ 30.08	\$ 5,214.69	\$ 62,576.29	\$ 30.99	\$ 5,371.13	\$ 64,453.58	\$ 31.92	\$ 5,532.27	\$ 66,387.18
11	\$29.94	\$5,189.38	\$62,272.52	\$ 30.84	\$ 5,345.06	\$ 64,140.69	\$ 31.76	\$ 5,505.41	\$ 66,064.91	\$ 32.71	\$ 5,670.57	\$ 68,046.86
12	\$30.69	\$5,319.11	\$63,829.33	\$ 31.61	\$ 5,478.68	\$ 65,744.21	\$ 32.56	\$ 5,643.04	\$ 67,716.54	\$ 33.53	\$ 5,812.34	\$ 69,748.03
13	\$31.45	\$5,452.09	\$65,425.06	\$ 32.40	\$ 5,615.65	\$ 67,387.82	\$ 33.37	\$ 5,784.12	\$ 69,409.45	\$ 34.37	\$ 5,957.64	\$ 71,491.73
14	\$32.24	\$5,588.39	\$67,060.69	\$ 33.21	\$ 5,756.04	\$ 69,072.51	\$ 34.20	\$ 5,928.72	\$ 71,144.69	\$ 35.23	\$ 6,106.59	\$ 73,279.03
15	\$33.05	\$5,728.10	\$68,737.21	\$ 34.04	\$ 5,899.94	\$ 70,799.33	\$ 35.06	\$ 6,076.94	\$ 72,923.30	\$ 36.11	\$ 6,259.25	\$ 75,111.00
16	\$33.87	\$5,871.30	\$70,455.64	\$ 34.89	\$ 6,047.44	\$ 72,569.31	\$ 35.94	\$ 6,228.87	\$ 74,746.39	\$ 37.01	\$ 6,415.73	\$ 76,988.78
17	\$34.72	\$6,018.09	\$72,217.03	\$ 35.76	\$ 6,198.63	\$ 74,383.54	\$ 36.83	\$ 6,384.59	\$ 76,615.05	\$ 37.94	\$ 6,576.12	\$ 78,913.50
18	\$35.59	\$6,168.54	\$74,022.46	\$ 36.66	\$ 6,353.59	\$ 76,243.13	\$ 37.76	\$ 6,544.20	\$ 78,530.42	\$ 38.89	\$ 6,740.53	\$ 80,886.34
19	\$36.48	\$6,322.75	\$75,873.02	\$ 37.57	\$ 6,512.43	\$ 78,149.21	\$ 38.70	\$ 6,707.81	\$ 80,493.68	\$ 39.86	\$ 6,909.04	\$ 82,908.49
20	\$37.39	\$6,480.82	\$77,769.84	\$ 38.51	\$ 6,675.24	\$ 80,102.94	\$ 39.67	\$ 6,875.50	\$ 82,506.03	\$ 40.86	\$ 7,081.77	\$ 84,981.21
21	\$38.32	\$6,642.84	\$79,714.09	\$ 39.47	\$ 6,842.13	\$ 82,105.51	\$ 40.66	\$ 7,047.39	\$ 84,568.68	\$ 41.88	\$ 7,258.81	\$ 87,105.74
22	\$39.28	\$6,808.91	\$81,706.94	\$ 40.46	\$ 7,013.18	\$ 84,158.15	\$ 41.67	\$ 7,223.57	\$ 86,682.89	\$ 42.92	\$ 7,440.28	\$ 89,283.38
23	\$40.26	\$6,979.13	\$83,749.61	\$ 41.47	\$ 7,188.51	\$ 86,262.10	\$ 42.72	\$ 7,404.16	\$ 88,849.97	\$ 44.00	\$ 7,626.29	\$ 91,515.46
24	\$41.27	\$7,153.61	\$85,843.35	\$ 42.51	\$ 7,368.22	\$ 88,418.66	\$ 43.78	\$ 7,589.27	\$ 91,071.21	\$ 45.10	\$ 7,816.95	\$ 93,803.35
25	\$42.30	\$7,332.45	\$87,989.44	\$ 43.57	\$ 7,552.43	\$ 90,629.12	\$ 44.88	\$ 7,779.00	\$ 93,348.00	\$ 46.23	\$ 8,012.37	\$ 96,148.44
26	\$43.36	\$7,515.76	\$90,189.17	\$ 44.66	\$ 7,741.24	\$ 92,894.85	\$ 46.00	\$ 7,973.47	\$ 95,681.70	\$ 47.38	\$ 8,212.68	\$ 98,552.15
27	\$44.44	\$7,703.66	\$92,443.90	\$ 45.78	\$ 7,934.77	\$ 95,217.22	\$ 47.15	\$ 8,172.81	\$ 98,073.74	\$ 48.57	\$ 8,418.00	\$ 101,015.95
28	\$45.56	\$7,896.25	\$94,755.00	\$ 46.92	\$ 8,133.14	\$ 97,597.65	\$ 48.33	\$ 8,377.13	\$ 100,525.58	\$ 49.78	\$ 8,628.45	\$ 103,541.35
29	\$46.69	\$8,093.66	\$97,123.88	\$ 48.09	\$ 8,336.47	\$ 100,037.59	\$ 49.54	\$ 8,586.56	\$ 103,038.72	\$ 51.02	\$ 8,844.16	\$ 106,129.88
30	\$47.86	\$8,296.00	\$99,551.97	\$ 49.30	\$ 8,544.88	\$ 102,538.53	\$ 50.78	\$ 8,801.22	\$ 105,614.69	\$ 52.30	\$ 9,065.26	\$ 108,783.13
31	\$49.06	\$8,503.40	\$102,040.77	\$ 50.53	\$ 8,758.50	\$ 105,102.00	\$ 52.05	\$ 9,021.25	\$ 108,255.06	\$ 53.61	\$ 9,291.89	\$ 111,502.71
32	\$50.28	\$8,715.98	\$104,591.79	\$ 51.79	\$ 8,977.46	\$ 107,729.55	\$ 53.35	\$ 9,246.79	\$ 110,961.43	\$ 54.95	\$ 9,524.19	\$ 114,290.28
33	\$51.54	\$8,933.88	\$107,206.59	\$ 53.09	\$ 9,201.90	\$ 110,422.78	\$ 54.68	\$ 9,477.96	\$ 113,735.47	\$ 56.32	\$ 9,762.29	\$ 117,147.53
34	\$52.83	\$9,157.23	\$109,886.75	\$ 54.42	\$ 9,431.95	\$ 113,183.35	\$ 56.05	\$ 9,714.90	\$ 116,578.85	\$ 57.73	\$ 10,006.35	\$ 120,076.22
35	\$54.15	\$9,386.16	\$112,633.92	\$ 55.78	\$ 9,667.74	\$ 116,012.94	\$ 57.45	\$ 9,957.78	\$ 119,493.33	\$ 59.17	\$ 10,256.51	\$ 123,078.13
36	\$55.50	\$9,620.81	\$115,449.77	\$ 57.17	\$ 9,909.44	\$ 118,913.26	\$ 58.88	\$ 10,206.72	\$ 122,480.66	\$ 60.65	\$ 10,512.92	\$ 126,155.08
37	\$56.89	\$9,861.33	\$118,336.01	\$ 58.60	\$ 10,157.17	\$ 121,886.09	\$ 60.36	\$ 10,461.89	\$ 125,542.68	\$ 62.17	\$ 10,775.75	\$ 129,308.96
38	\$58.31	\$10,107.87	\$121,294.41	\$ 60.06	\$ 10,411.10	\$ 124,933.25	\$ 61.87	\$ 10,723.44	\$ 128,681.24	\$ 63.72	\$ 11,045.14	\$ 132,541.68
39	\$59.77	\$10,360.56	\$124,326.77	\$ 61.57	\$ 10,671.38	\$ 128,056.58	\$ 63.41	\$ 10,991.52	\$ 131,898.27	\$ 65.32	\$ 11,321.27	\$ 135,855.22
40	\$61.27	\$10,619.58	\$127,434.94	\$ 63.10	\$ 10,938.17	\$ 131,257.99	\$ 65.00	\$ 11,266.31	\$ 135,195.73	\$ 66.95	\$ 11,604.30	\$ 139,251.60

[illegible]

Coversheet

Approval of New Board Policy

Section: XI. Policy Development
Item: A. Approval of New Board Policy
Purpose: Vote
Submitted by: Shannon Green
Related Material: CPCS - 3010 Lease Capitalization Policy.pdf

BACKGROUND:

This Lease Capitalization Policy, developed in accordance with the Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) Topic 842, Leases, establishes clear guidelines to ensure proper classification, accounting, and reporting of lease agreements.

Key provisions include:

1. A capitalization threshold requiring both a Right of Use (ROU) asset value exceeding \$5,000 and a lease term longer than 12 months. Leases that do not meet both criteria, or that qualify as short-term leases (12 months or less with no reasonably certain purchase option), will be expensed as incurred.
2. Guidance on determining the discount rate for lease calculations, using either the rate implicit in the lease (if known) or the School's incremental borrowing rate.
3. Clear roles and responsibilities for lease accounting, with the Director of Fiscal Services overseeing lease classification, amortization schedules, and compliance with applicable reporting and audit requirements.

RECOMMENDATION:

It is recommended the Board approve the CPCS-3010 Lease Capitalization Policy, as presented.

BUSINESS/NON-INSTRUCTIONAL**3010-CPCS**

LEASE CAPITALIZATION POLICY

California Pacific Charter Schools (“School”) operates as a nonprofit organization within the state of California as a charter school. As such, the School is governed by the accounting standards issued by the Financial Accounting Standards Board (FASB). This policy outlines the principles for the capitalization of leases in accordance with FASB Accounting Standards Codification (ASC) Topic 842, Leases.

Capitalization Criteria

A lease shall be capitalized when both of the following criteria are met:

1. The estimated total Right of Use (ROU) asset value at lease commencement exceeds five-thousand dollars (\$5,000).
2. The contractual lease term extends beyond one year (12 months).

This excludes leases that qualify for the short-term lease exception of twelve (12) months or less with no purchase option the School is reasonably certain to exercise.

Discount Rate

The discount rate used to calculate the present value will be the rate implicit in the lease if readily determinable; otherwise, the School's incremental borrowing rate for a period comparable to the lease term will be used.

Accounting for Leases

ROU assets will typically be amortized over the lease term, and lease liabilities will be reduced by lease payments and increased by interest expense. The accounting for and disclosure of leases will be in accordance with the requirements of ASC 842.

The Director of Fiscal Services shall ensure leases are properly classified and reported in financial statements in accordance with audit and charter school reporting requirements. Lease amortization schedules shall be maintained by the Director of Fiscal Services.