



California Pacific Charter Schools

California Pacific Charter Schools

Regular Meeting of the Board of Directors

Published on October 4, 2024 at 3:02 PM PDT

Amended on October 4, 2024 at 3:17 PM PDT

Date and Time

Tuesday October 8, 2024 at 5:00 PM PDT

Location

Holiday Inn Diamond Bar
Room: Northgate 101
21725 E Gateway Center Dr.
Diamond Bar, CA 91765

Teleconference Locations

1850 Peary Way, Livermore, CA 94550
32706 Spun Cotton Drive, Winchester, CA 92596
Hilton Garden Inn, Room: Pine A, 2540 Venture Oaks Way, Sacramento, CA 95833

Join by telephone or via Zoom conferencing link below:

Dial by your location

(213) 338 8477 (Los Angeles)

(669) 900 6833 (San Jose)

Meeting ID: 988-3605-8905

<https://cal-pacs-org.zoom.us/j/98836058905>

MISSION STATEMENT

CalPac's mission is to support and encourage all students to relentlessly pursue their life goals by providing an accessible and inclusive personalized learning community.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

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REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

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Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
A. Call the Meeting to Order		Board President	2 m
B. Record Attendance		Board President	2 m
Roll Call:			
Kelly Wylie, President			
Dr. Shirley Peterson, Vice President			
Tanya Rogers, Clerk			
Bill Howard, Member			
Jason McFaul, Member			
II. Pledge of Allegiance			5:04 PM
A. Led by Board President or designee.		Board President	2 m
III. Approve Adopt/Agenda			5:06 PM
A. Agenda	Vote	Board President	2 m
It is recommended that the Board of Directors adopt the agenda for the Regular Board Meeting of October 8, 2024, as presented.			
Roll Call Vote:			
Kelly Wylie			

	Purpose	Presenter	Time
Dr. Shirley Peterson Tanya Rogers Bill Howard Jason McFaul Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

IV. Approve Minutes 5:08 PM

A. Minutes of the Regular Board Meeting held on September 10, 2024	Approve Minutes	Board President	2 m
Roll Call Vote: Kelly Wylie Dr. Shirley Peterson Tanya Rogers Bill Howard Jason McFaul Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

V. Board Governance 5:10 PM

A. Reappointment of Member to Board of Directors: Kelly Wylie	Vote	Christine Feher	5 m
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It is recommended the Board approve the reappointment of Kelly Wylie for a one-year term. The Third Amended Bylaws of California Pacific Charter Schools states in Article VII Board of Directors:

Section 5. Terms of Office. The initial Board of Directors shall be appointed for five (5) years. At the end of the Board of Directors' initial term, directors will be appointed to one-, two-, and three-year staggered terms, as determined by the initial Board of Directors. Thereafter, each director shall hold office unless otherwise removed from office in accordance with these bylaws for three (3) years and until a successor director has been designated and qualified.

Roll Call Vote:
Kelly Wylie
Dr. Shirley Peterson
Tanya Rogers
Bill Howard

	Purpose	Presenter	Time
Jason McFaul			
Moved by _____	Seconded by _____	Ayes _____	Nays _____
		Absent _____	
B. Board Priorities	Discuss	Christine Feher	30 m
<p>The purpose of this agenda item is to continue the Board's discussion around setting strategic priorities for the next three years at our charter school. This ongoing conversation builds on the priorities the Board has already identified, including academic achievement, succession planning, and risk management. Board members will have the opportunity to reflect on these areas, ensuring alignment with the school's vision and future goals. The outcome of this discussion will shape the direction of our future initiatives.</p>			

VI. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

VII. Correspondence/Proposals/Reports 5:45 PM

A. CalPac School Highlights	Discuss	Christine Feher	5 m
Presented by C. Feher, Superintendent			
B. Correspondence from Guerneville School District	Discuss	Christine Feher	5 m
California Pacific Charter Schools has received a satisfactory review of the Annual 2023-24 budget review from Guerneville School District.			
C. Local Performance Data and Intervention	Discuss	Gretchen Chamberlain	15 m
<p>This presentation will review the 24-25 Fall administration of CPCS local performance data, including Renaissance STAR reading and math results. This data supports the administration in making informed decisions about instructional adjustments to meet the needs of all students. The presentation will also review planned interventions to support struggling learners and improve academic outcomes for all students. By</p>			

	Purpose	Presenter	Time
diligently reporting and analyzing this data, the school ensures its commitment to delivering a high-quality online education.			

VIII. Consent 6:10 PM

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

A. Consent - Business/Financial Services	Vote	Board President	2 m
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- 1. Check Registers - September 2024
- 2. J.P. Morgan Statement - September 2024

B. Consent - Education/Student Services	Vote	Board President	2 m
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- 1. California College Guidance Initiative MOU

C. Consent - Personnel Services	Vote	Board President	2 m
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- 1. Approval of Certificated - Personnel Report
- 2. Approval of Classified - Personnel Report
- 3. Approval of Job Description Revisions

Consent items listed under A to C are considered routine and will be approved/adopted by a single motion.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Purpose Presenter Time

IX. Business/Financial Services 6:16 PM

- A.** Approval of Charter Tech Services Contract Vote Christine Feher 5 m

It is recommended the Board approve the contract with Charter Tech Services (CTS) for 2024-2025 for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: Up to \$48,000.00

(Allocation split may vary dependent on actual enrollment)

California Pacific Charter - Los Angeles (#1751) \$23,040.00

California Pacific Charter - San Diego (#1758) \$15,360.00

California Pacific Charter - Sonoma (#2037) \$ 9,600.00

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

X. Calendar

The next scheduled meeting will be held on December 10, 2024.

XI. Comments 6:21 PM

- A.** Board Comments Discuss Board President 5 m
- B.** Superintendent Comments Discuss Christine Feher 5 m

XII. Closing Items 6:31 PM

- A.** Adjourn Meeting Vote Board President 2 m

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

		Purpose	Presenter	Time
Moved by _____	Seconded by _____	Ayes _____	Nays _____	Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, contact
California Pacific Charter Schools. Telephone: 949-688-7798

Coversheet

Minutes of the Regular Board Meeting held on September 10, 2024

Section: IV. Approve Minutes
Item: A. Minutes of the Regular Board Meeting held on September 10, 2024
Purpose: Approve Minutes
Submitted by:
Related Material:
Minutes for Regular Meeting of the Board of Directors on September 10, 2024

APPROVED



California Pacific Charter Schools

California Pacific Charter Schools

Minutes

Regular Meeting of the Board of Directors

Date and Time

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Meeting ID: 940-3050-7405

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Directors Present

K. Wylie (remote), S. Peterson (remote), T. Rogers, W. Howard

Directors Absent

J. McFaul

Directors who arrived after the meeting opened

K. Wylie

Guests Present

C. Amador (remote), C. Feher, D. Carlos

I. Opening Items

A. Call the Meeting to Order

S. Peterson called a meeting of the board of directors of California Pacific Charter Schools to order on Tuesday Sep 10, 2024 at 5:10 PM.

B. Record Attendance

II. Pledge of Allegiance

A. Led by Board President or designee.

Pledge of Allegiance was led by S. Peterson.

III. Approve Adopt/Agenda

A. Agenda

T. Rogers made a motion to approve the Agenda for the Regular Meeting of the Board of Directors on September 10, 2024. as presented.

W. Howard seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

W. Howard Aye

J. McFaul Absent

S. Peterson Aye

K. Wylie Absent

T. Rogers Aye

IV. Approve Minutes

A. Approval of the Minutes of the Regular Meeting of the Board of Directors held on August 13, 2024

T. Rogers made a motion to approve the minutes from Regular Meeting of the Board of Directors on 08-13-24.

W. Howard seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

K. Wylie Absent

W. Howard Aye

T. Rogers Aye

J. McFaul Absent

S. Peterson Aye

V. Adjourn to Closed Session

A. Closed Session

W. Howard made a motion to Adjourn to Closed Session.

T. Rogers seconded the motion.

Adjourned to Closed Session at 5:13 P.M.

The board **VOTED** to approve the motion.

Roll Call

J. McFaul Absent

T. Rogers Aye

K. Wylie Absent

S. Peterson Aye

W. Howard Aye

K. Wylie arrived at 5:13 PM.

VI. Reconvene Regular Meeting

A.

Report out any action taken in closed session.

The regular session was reconvened at 5:59 P.M.

T. Rogers reported that there was no action to report for items 1 and 2. For item 3, The Board has created an ad hoc committee consisting of W. Howard and J. McFaul for the superintendents' third-year cycle of evaluations for the 24-25 school year.

VII. Board Governance

A. Board Priorities

After some discussion, the Board decided to revisit priorities at the next meeting.

B. Approval of Annual Board Evaluation

T. Rogers made a motion to approve the Annual Board Evaluation.

W. Howard seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Peterson Aye

J. McFaul Absent

K. Wylie Aye

T. Rogers Aye

W. Howard Aye

VIII. Correspondence/Proposals/Reports

A. CalPac School Highlights

CalPac School Highlights were presented by C. Feher, Superintendent.

B. Correspondence from Guerneville School District

Correspondence was presented by C. Feher, Superintendent.

IX. Consent

A. Consent - Business/Financial Services

1. Check Registers - August 2024
2. J.P. Morgan Statement - August 2024
3. San Joaquin County Office of Education SEIS Billing Services Agreement

B. Consent - Education/Student Services

1. Approval of 2024-25 Student/Parent Handbook for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751)

C. Consent - Personnel Services

1. Approval of Certificated - Personnel Report
2. Approval of Classified - Personnel Report
3. Quarles & Brady LLP Engagement Letter

T. Rogers made a motion to approve all items listed in Consent.

W. Howard seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

K. Wylie Aye
W. Howard Aye
S. Peterson Aye
T. Rogers Aye
J. McFaul Absent

X. Business/Financial Services

A. Approval of the Unaudited Actuals Financial Report 2023-2024

W. Howard made a motion to approve the Unaudited Actuals Financial Report 2023-2024.

T. Rogers seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

T. Rogers Aye
S. Peterson Aye
J. McFaul Absent
K. Wylie Aye
W. Howard Aye

XI. Comments

A. Board Comments

The Board expressed excitement for the launch of the 24-25 year, and it acknowledged the hard work of the staff and the students' engagement. The Board also commended its fellow members for the excellent work they do together, emphasizing the rarity of such a positive relationship. The Board thanked each other for their coordination, respect for staff, and overall contributions.

B. Superintendent Comments

C. Feher acknowledged the hard work of the staff in adapting to the increased number of CalPac students. She noted the excitement and challenges that come with Calpac being a school of choice. C. Feher emphasized the need for growth and adjustment to accommodate the larger student body while acknowledging students' positive engagement. She highlighted the importance of creating a supportive environment for both staff and students. In the coming weeks, C. Feher plans to assess the current needs and resources to ensure CalPac can continue to provide a high-quality education and experience.

XII. Closing Items

A. Adjourn Meeting

W. Howard made a motion to Adjourn the Regular Meeting.
S. Peterson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Rogers Aye
S. Peterson Aye
K. Wylie Aye
W. Howard Aye
J. McFaul Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:34 PM.

Respectfully Submitted,
K. Wylie

Documents used during the meeting

- CPCS Board Evaluation 2023-24 - Updated 9.10.24.pdf
- August 24-25 School Highlights - Los Angeles.pdf
- August 24-25 School Highlights - San Diego.pdf
- August 24-25 School Highlights - Sonoma.pdf
- Guerneville SD Annual Budget Review 8.14.24.pdf
- 08.2024 55 CAL-PAC-LA Check Register.pdf
- 08.2024 44 CAL-PAC-SD Check Register.pdf
- 08.2024 95 CAL-PAC-SO Check Register.pdf
- JP Morgan Statement August 2024.pdf
- BUS CPCS Business Concent Item 11.A - 9.10.24.pdf
- San Joaquin COE SEIS Billing Services Agreement.pdf

- CalPac Student Parent Handbook - Revised 09.2024.pdf
 - CalPac Student Parent Handbook_redline_9.10.24.pdf
 - Tutor Board Approval September 2024.docx.pdf
 - Quarles & Brady LLP Engagement Letter.pdf
 - 23-24 CPCS Unaudited Actuals.pdf
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FOR MORE INFORMATION

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Coversheet

CalPac School Highlights

Section: VII. Correspondence/Proposals/Reports
Item: A. CalPac School Highlights
Purpose: Discuss
Submitted by:
Related Material: September 24-25 SO School Highlights.pdf
September 24-25 LA School Highlights.pdf
September 24-25 SD School Highlights.pdf



CPCS Sonoma School Highlights

SEPTEMBER

BLOSSOMING
Empowering Progress

2024 - 2025

Current Enrollment

213

Program Highlights

CalPac had an exciting first month of the school year. Enrollment is closed and our programs, live classes, virtual learning, and events are in full swing. We've concluded the local STAR benchmark assessments and held initial goal-setting meetings with all families. Back-to-School Night for TK-8 and high school was held on September 25th. The events were a huge success, with strong parental attendance. Middle and high school students also participated in Fall Club Rush.

All staff have completed annual reviews of personnel board policies, the employee handbook, and mandated state and federal notices. We're on track to finish mandatory training by October 25th.

Student Achievement





Sonoma

SEPTEMBER 2024

NorCal Park Day

Our NorCal Park day was a huge success! Families had a fantastic time connecting with each other, and the kids loved all the activities, especially the spitting alpaca game. It was heartwarming to hear families express their gratitude for being part of CalPac.

A new kindergarten family shared that they were drawn to our school because of our clear website and easy application process. Our compassionate onboarding experience confirmed their decision. A high school student who has been at CalPac for over three years said they appreciate how their teachers encourage them to reach their full potential. It was a wonderful day filled with positivity and appreciation.

Goal Setting Meetings

At the start of the school year, students completed the Renaissance STAR assessments in reading and math. Teachers used the results to meet one-on-one with each student and their family. The data from these assessments helped set personalized growth goals, identify students needing additional support, and track progress toward meeting California Assessment of Student Performance and Progress (CAASPP) standards.

Back-to-School Night

On September 25th, CalPac kicked off the 2024-25 school year with well-attended back-to-school nights for TK-8 and high school families. Teachers and administrators shared information about staff and school programs and addressed parent questions.

Club Rush

Club Rush was a huge success this year, with over 60 students joining us on Zoom. Mr. Phipps led a presentation on the qualities of a successful CalPac club and provided insights from current and former club leaders and members. If you missed Club Rush, don't worry! You can still join a club of your choice by the end of this week. We're excited to offer nine clubs for the fall semester, each overseen by a CalPac staff member.





Sonoma

SEPTEMBER 2024



Professional Development

Corwin PLC+ Virtual Institute

Dr. Zemmer attended a 2-day virtual conference with the Corwin PLC+ Institute. The PLC+ institute helps schools improve instruction, collaboration, and student outcomes by fostering a structured approach to professional learning communities. This framework encourages teacher teams to collaboratively explore strategies that enhance student learning and identify common challenges. The PLC+ model emphasizes data-driven reflection and continuous improvement, enabling teachers to select effective instructional strategies and track their impact in the classroom. By focusing on collective teacher efficacy and facilitating meaningful professional dialogue, PLC+ supports educators in improving both teaching practices and student achievement. The training was an excellent opportunity to lay the foundation for the first PLC meeting of the year, which was held on September 30th.

YMC Personnel University

The Director of Human Resources attended the annual Personnel University. This one-day workshop was hosted by the YM&C law firm. This workshop covered a wide variety of personnel, payroll, and benefit-related topics, while also allowing attendees to network and share best practices. The workshop included training in recruitment, selection, onboarding, evaluation, retention, and employee relations. Additionally, the workshop provided a deep dive into the coordination of the myriad of leave options available to employees. We are always reviewing our processes to ensure that we are providing high-level support to our employees so they can do their best work.

Mandatory Annual Training

Staff are wrapping up mandatory annual training through Vector Solutions this month and next.

Other PD Opportunities





Sonoma

SEPTEMBER 2024

The staff newsletter informs staff of professional development opportunities through various organizations, such as county offices of education, and provides articles and webinar opportunities on best practices in education.



Smart Goals

For the 2024-25 school year, CalPac's SMART goals focus on 1) increasing the percentage of students who graduate college and are career-prepared, 2) increasing student achievement on state assessments, specifically, surpassing the state in ELA performance for student groups to achieve charter renewal and 3) strengthening student retention as a means of improving the school's stability rate.



Pictures & Videos

NorCal Park Day





Sonoma

SEPTEMBER 2024



Back to School Night



[Back to School Night Slide Deck](#)





Sonoma

SEPTEMBER 2024

Family Goal-Setting Meetings

RENAISSANCE STAR

Date



Goal Setting Conference

Student Name:

Teacher Name:

Let's Set Some Goals and Grow in Math!



My Math Goal

I will [action] by [timeline].

Things I can do to Reach My Goal:

- Body
- Body
- Body

Resources to Support My Goal:

Resources: Freckle, VLH
 What the parent will do to support:
 • Body
 What the homeroom teacher will do to support:
 • Body

Let's Set Some Goals and Grow in Reading!



My Reading Goal

I will [action] by [timeline].

Things I can do to Reach My Goal:

- Body
- Body
- Body

Resources to Support My Goal:

Resources: Freckle, VLH, SORA, Epic
 What the parent will do to support:
 • Body
 What the homeroom teacher will do to support:
 • Body

Now Let's Set a Personal Goal!



My Personal Goal

I will [action] by [timeline].

Things I can do to Reach My Goal:

- Body
- Body
- Body

Resources to Support My Goal:

- Body
- Body
- Body





Sonoma

SEPTEMBER 2024



Future Projects

- College Week
- SoFi Stadium STEM Tour
- Digital Citizenship Week
- Red Ribbon Week
- Dia de los Muertos Virtual Event
- School Site Council Meeting
- Sonoma County Pumpkin Patch Trip
- Western Science Center Field Trip





CPCS Los Angeles School Highlights

SEPTEMBER

BLOSSOMING
Empowering Progress

2024 - 2025

Current Enrollment
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Program Highlights

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Student Achievement





Los Angeles

SEPTEMBER 2024

SoCal Beach Day

Our Southern California families kicked off the year with a fantastic turnout at Corona Del Mar beach. Over 100 people enjoyed a sunny day playing in the sand, swimming, and socializing. Our dedicated staff ensured a warm welcome for new and returning families, fostering a sense of community and belonging. It was a delightful opportunity to meet future students and reconnect with familiar faces. The event provided a much-needed escape from the inland heat and created lasting memories. We look forward to continuing to build these connections and strengthen our CalPac family throughout the year.

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Pictures & Videos

SoCal Beach Day





Los Angeles

SEPTEMBER 2024





Los Angeles

SEPTEMBER 2024

Back to School Night



[Back to School Night Slide Deck](#)

Family Goal-Setting Meetings

RENAISSANCE STAR

Date



Goal Setting Conference

Student Name:

Teacher Name:

Let's Set Some Goals and Grow in Math!



My Math Goal

I will [action] by [timeline].

Things I can do to Reach My Goal:

- Body
- Body
- Body

Resources to Support My Goal:

- Resources: Freckle, VLH
- What the parent will do to support:
- Body
- What the homeroom teacher will do to support:
- Body

Let's Set Some Goals and Grow in Reading!



My Reading Goal

I will [action] by [timeline].

Things I can do to Reach My Goal:

- Body
- Body
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Resources to Support My Goal:

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Now Let's Set a Personal Goal!



My Personal Goal

I will [action] by [timeline].

Things I can do to Reach My Goal:

- Body
- Body
- Body

Resources to Support My Goal:

- Body
- Body
- Body





Los Angeles

SEPTEMBER 2024



Future Projects

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Our Southern California families kicked off the year with a fantastic turnout at Corona Del Mar beach. Over 100 people enjoyed a sunny day playing in the sand, swimming, and socializing. Our dedicated staff ensured a warm welcome for new and returning families, fostering a sense of community and belonging. It was a delightful opportunity to meet future students and reconnect with familiar faces. The event provided a much-needed escape from the inland heat and created lasting memories. We look forward to continuing to build these connections and strengthen our CalPac family throughout the year.

Goal Setting Meetings

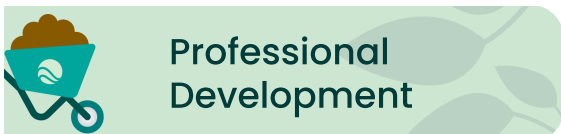
At the start of the school year, students completed the Renaissance STAR assessments in reading and math. Teachers used the results to meet one-on-one with each student and their family. The data from these assessments helped set personalized growth goals, identify students needing additional support, and track progress toward meeting California Assessment of Student Performance and Progress (CAASPP) standards.

Back-to-School Night

On September 25th, CalPac kicked off the 2024-25 school year with well-attended back-to-school nights for TK-8 and high school families. Teachers and administrators shared information about staff and school programs and addressed parent questions.

Club Rush

Club Rush was a huge success this year, with over 60 students joining us on Zoom. Mr. Phipps led a presentation on the qualities of a successful CalPac club and provided insights from current and former club leaders and members. If you missed Club Rush, don't worry! You can still join a club of your choice by the end of this week. We're excited to offer nine clubs for the fall semester, each overseen by a CalPac staff member.



Corwin PLC+ Virtual Institute





San Diego

SEPTEMBER 2024

Dr. Zemmer attended a 2-day virtual conference with the Corwin PLC+ Institute. The PLC+ institute helps schools improve instruction, collaboration, and student outcomes by fostering a structured approach to professional learning communities. This framework encourages teacher teams to collaboratively explore strategies that enhance student learning and identify common challenges. The PLC+ model emphasizes data-driven reflection and continuous improvement, enabling teachers to select effective instructional strategies and track their impact in the classroom. By focusing on collective teacher efficacy and facilitating meaningful professional dialogue, PLC+ supports educators in improving both teaching practices and student achievement. The training was an excellent opportunity to lay the foundation for the first PLC meeting of the year, which was held on September 30th.

YMC Personnel University

The Director of Human Resources attended the annual Personnel University. This one-day workshop was hosted by the YM&C law firm. This workshop covered a wide variety of personnel, payroll, and benefit-related topics, while also allowing attendees to network and share best practices. The workshop included training in recruitment, selection, onboarding, evaluation, retention, and employee relations. Additionally, the workshop provided a deep dive into the coordination of the myriad of leave options available to employees. We are always reviewing our processes to ensure that we are providing high-level support to our employees so they can do their best work.

Mandatory Annual Training

Staff are wrapping up mandatory annual training through Vector Solutions this month and next.

Other PD Opportunities

The staff newsletter informs staff of professional development opportunities through various organizations, such as county offices of education, and provides articles and webinar opportunities on best practices in education.





San Diego

SEPTEMBER 2024



Smart Goals

For the 2024-25 school year, CalPac's SMART goals focus on 1) increasing the percentage of students who graduate college and are career-prepared, 2) increasing student achievement on state assessments, specifically, surpassing the state in ELA performance for student groups to achieve charter renewal and 3) strengthening student retention as a means of improving the school's stability rate.



Pictures & Videos

SoCal Beach Day





San Diego

SEPTEMBER 2024





San Diego

SEPTEMBER 2024

Back to School Night



[Back to School Night Slide Deck](#)

Family Goal-Setting Meetings

RENAISSANCE STAR

Date



Goal Setting Conference

Student Name:

Teacher Name:

Let's Set Some Goals and Grow in Math!



My Math Goal

I will [action] by [timeline].

Things I can do to Reach My Goal:

- Body
- Body
- Body

Resources to Support My Goal:

- Resources: Freckle, VLH
- What the parent will do to support:
- Body
- What the homeroom teacher will do to support:
- Body

Let's Set Some Goals and Grow in Reading!



My Reading Goal

I will [action] by [timeline].

Things I can do to Reach My Goal:

- Body
- Body
- Body

Resources to Support My Goal:

- Resources: Freckle, VLH, SORA, Epic
- What the parent will do to support:
- Body
- What the homeroom teacher will do to support:
- Body

Now Let's Set a Personal Goal!



My Personal Goal

I will [action] by [timeline].

Things I can do to Reach My Goal:

- Body
- Body
- Body

Resources to Support My Goal:

- Body
- Body
- Body





San Diego

SEPTEMBER 2024



Future Projects

- Pumpkin Patch Field Trip
- College Week
- SoFi Stadium STEM Tour
- Digital Citizenship Week
- Red Ribbon Week
- Dia de los Muertos Virtual Event
- School Site Council Meeting
- Sonoma County Pumpkin Patch Trip
- Western Science Center Field Trip



Coversheet

Correspondence from Guerneville School District

Section: VII. Correspondence/Proposals/Reports
Item: B. Correspondence from Guerneville School District
Purpose: Discuss
Submitted by:
Related Material: Guerneville SD LCAP Review Letter 24-25.pdf



14630 Armstrong Wood Road
Guerneville, CA 95446
707.869.2864
Fax 707.869.3149
guernevilleschool.org

September 11, 2024

Christine Feher- *Superintendent*
California Pacific Charter School- Sonoma
940 South Coast Dr. #185
Costa Mesa, CA 92626-7735

RE: 2024-2025 Local Control Accountability Plan (LCAP) Review

Dear Christine:

We appreciate and acknowledge the significant efforts of your community, staff, and school board in developing your school's LCAP (Local Control Accountability Plan) this year. The Local Control Funding Formula (LCFF) is a substantial reform of California school funding, drawing a focus on student achievement, particularly for our most at-risk students. The Local Control Accountability Plan (LCAP) is a comprehensive planning tool in which our communities address the instructional needs of all students and additional services for children in poverty, English learners, and foster youth.

The fiscal oversight responsibilities of the Guerneville School District, Charter Authorizer, are combined with COE review and approval of the Charter School's goals, actions, and services within the Board approved LCAP (Education Code 52070).

Per state requirements, the charter school's LCAP is reviewed on these criteria for the 2024-2025 school year:

1. Adherence to the State Board of Education Template
2. Sufficient Expenditures in Budget to Implement the LCAP
3. Adherence to State Board of Education Expenditure Regulations
4. Calculation and Implementation of Carryover

After a comprehensive review, it was determined that California Pacific Charter School-Sonoma's 2024-2025 revised LCAP **meets all of the above criteria** outlined in Education Code Section 52070. To confirm you have also been notified regarding the approval status of your charter school's budget.

The Guerneville School District strives to be a partner and a resource to you and your staff as you exercise this expanded local control over your educational programs and the resources provided to finance them.

Please feel free to contact me if you have questions.

Sincerely,

A handwritten signature in black ink that reads "Dana Pedersen".

Dana Pedersen
Administrator on Special Assignment



GUERNEVILLE
SCHOOL DISTRICT

14630 Armstrong Wood Road
Guerneville, CA 95446
707.869.2864
Fax 707.869.3149
guernevilleschool.org

C: Joelene Morasch, Superintendent, Guerneville School District
Board of Education, Guerneville School District
Board of Directors, California Pacific Charter School- Sonoma

Coversheet

Local Performance Data and Intervention

Section: VII. Correspondence/Proposals/Reports
Item: C. Local Performance Data and Intervention
Purpose: Discuss
Submitted by:
Related Material:
Board Presentation_24-25 Renaissance STAR results and Freckle usage.pptx

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

Board Presentation_24-25 Renaissance STAR results and Freckle usage.pptx

Coversheet

Consent - Business/Financial Services

Section: VIII. Consent
Item: A. Consent - Business/Financial Services
Purpose: Vote
Submitted by:
Related Material: CalPac-LA Check Register September 2024.pdf
CalPac-SD Check Register September 2024.pdf
CalPac-SO Check Register September 2024.pdf
J.P. Morgan Statement Sept 30 2024.pdf

Company name: California Pacific Charter - Los Angeles
Report name: Check register
Created on: 10/3/2024
Location: 55--California Pacific Charter - Los Angeles

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	9/1/2024	DAIS001--Daisuke Nishikawa	Voided - 10137143	(3.15)	Graduation - Mileage LA - Nishikawa, Daisuke	55--California Pacific Charter - Los Angeles
		DAIS001--Daisuke Nishikawa	Voided - 10137143	(2.75)	Mileage - Nishikawa, Daisuke	55--California Pacific Charter - Los Angeles
	9/1/2024	DAIS001--Daisuke Nishikawa	Voided - 10137146	(7.66)	CPR/Team Building Mileage and parking	55--California Pacific Charter - Los Angeles
	9/4/2024	ARNE001--A&R Parcel Three	2481098771TC	58.71	Office Space DOE - September 2024	55--California Pacific Charter - Los Angeles
		ARNE001--A&R Parcel Three	2481098771TC	2,610.24	Office Space Rent - September 2024	55--California Pacific Charter - Los Angeles
	9/5/2024	WORL000--Worldwide Express	101371485	8,674.91	Shipping for CPC-LA	55--California Pacific Charter - Los Angeles
	9/5/2024	PARE000--ParentSquare Inc.	20137003094	2,490.41	Contract for 24/25 SY School-to-Home Communication	55--California Pacific Charter - Los Angeles
	9/5/2024	RING000--RinqCentral	20137003095	1,350.07	Phone Bill Monthly - August 2024	55--California Pacific Charter - Los Angeles
	9/5/2024	WORL000--Worldwide Express	101371486	413.08	Shipping for CPC-LA	55--California Pacific Charter - Los Angeles
	9/5/2024	WEND001--Wendy Waters Barton	20137003096	20.77	Waters, Wendy - CalSTRS Training Mileage	55--California Pacific Charter - Los Angeles
	9/6/2024	CORW001--Corwin Press, Inc.	20137003139	3,840.00	Belonging in School Workshop PD for Staff SY 24/25	55--California Pacific Charter - Los Angeles
	9/6/2024	PARE000--ParentSquare Inc.	20137003097	1,911.53	Prorated Contract for 24/25 SY School-to-Home Communication	55--California Pacific Charter - Los Angeles
	9/6/2024	HATC000--Hatch & Cesario, Attorneys	20137003112	738.00	Legal Services for July 2024	55--California Pacific Charter - Los Angeles
	9/6/2024	CHRI001--Christine Feher	20137003103	4.28	2024 Superintendents' & High School Leaders' Summit July 2024 Newport Beach Mileage for Christine Feher	55--California Pacific Charter - Los Angeles
		CHRI001--Christine Feher	20137003103	15.36	Lunch and Learn Training Virtual August 2024 Meal for Christine Feher	55--California Pacific Charter - Los Angeles
		CHRI001--Christine Feher	20137003103	14.63	Board Meeting 08/13/24 Mileage for Christine Feher	55--California Pacific Charter - Los Angeles
		CHRI001--Christine Feher	20137003103	346.23	2024 Superintendents' & High School Leaders' Summit July 2024 Newport Beach Accomodations for Christine Feher	55--California Pacific Charter - Los Angeles
		CHRI001--Christine Feher	20137003103	36.00	YMC Webinar: SB 153: Independent Study Law Changes 2024-25 (07/17/24) for Christine Feher	55--California Pacific Charter - Los Angeles
		CHRI001--Christine Feher	20137003103	36.00	YMC Webinar: 2024 Omnibus Education Trailer Bill (07/25/24) for Christine Feher	55--California Pacific Charter - Los Angeles
	9/6/2024	APLU000--APLUS+	20137003140	323.57	APLUS+ Conference Anaheim October 2024 Reigstration for Christine Feher	55--California Pacific Charter - Los Angeles
9/6/2024	PROC000--Procopio, Cory, Hargreaves	20137003108	88.27	Legal Services for July 2024	55--California Pacific Charter - Los Angeles	
9/6/2024	AMAZ000--Amazon	20137003126	35.16	CTE Art Kit for student in CPC-LA	55--California Pacific Charter - Los Angeles	

Company name: California Pacific Charter - Los Angeles
Report name: Check register
Created on: 10/3/2024
Location: 55--California Pacific Charter - Los Angeles

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	9/6/2024	AMAZ000--Amazon	20137003107	35.16	CTE Art Kit for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/6/2024	AMAZ000--Amazon	20137003104	34.99	CTE Art Kit for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/6/2024	AMAZ000--Amazon	20137003121	16.50	SPED student supplies for OT	55--California Pacific Charter - Los Angeles
	9/6/2024	AMAZ000--Amazon	20137003116	7.99	Office supplies- baqs	55--California Pacific Charter - Los Angeles
	9/6/2024	ALLS001--All Systems Go!	101371487	2,212.69	Marketing Monthly - September 2024	55--California Pacific Charter - Los Angeles
	9/6/2024	AMAZ000--Amazon	20137003133	190.33	SPED student supplies for OT	55--California Pacific Charter - Los Angeles
	9/6/2024	ALPH000--Alpha Vision, Inc.	101371488	181.92	Google Drive Back-Up Monthly - September 2024	55--California Pacific Charter - Los Angeles
	9/6/2024	AMAZ000--Amazon	20137003118	82.60	Office supplies- shipping boxes	55--California Pacific Charter - Los Angeles
	9/6/2024	AMAZ000--Amazon	20137003124	67.20	CTE Art Kits for students in CPC-LA	55--California Pacific Charter - Los Angeles
	9/6/2024	AMAZ000--Amazon	20137003106	31.44	Supplies for Office	55--California Pacific Charter - Los Angeles
	9/6/2024	AMAZ000--Amazon	20137003131	25.41	Supplies for Office	55--California Pacific Charter - Los Angeles
	9/6/2024	AMAZ000--Amazon	20137003098	42.69	CTE Art Kit for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/6/2024	AMAZ000--Amazon	20137003122	35.81	CTE Art Kit for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/6/2024	AMAZ000--Amazon	20137003142	35.81	CTE Art Kit for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/6/2024	AMAZ000--Amazon	20137003136	35.57	CTE Art Kit for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/6/2024	AMAZ000--Amazon	20137003135	35.57	CTE Art Kit for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/6/2024	AMAZ000--Amazon	20137003114	35.57	CTE Art Kit for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/6/2024	AMAZ000--Amazon	20137003101	35.57	CTE Art Kit for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/6/2024	AMAZ000--Amazon	20137003128	35.57	CTE Art Kit for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/6/2024	AMAZ000--Amazon	20137003141	35.32	CTE Art Kit for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/6/2024	AMAZ000--Amazon	20137003132	35.32	CTE Art Kit for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/9/2024	PHIL000--Philadelphia Insurance Com	20137003125	2,341.46	September Insurance Premiums FY 24/25	55--California Pacific Charter - Los Angeles
	9/11/2024	CULL001--Culligan	101371489	31.20	Water Cooler Rental Monthly - September 2024	55--California Pacific Charter - Los Angeles
	9/12/2024	CALSPRA--CalSPRA - California School	Voided - 10137144	(192.00)	PR Membership for Ericka Zemmer, Katie Hawck, and Christine Feher	55--California Pacific Charter - Los Angeles
	9/12/2024	WORL000--Worldwide Express	101371491	2,281.02	Shipping for CPC-LA	55--California Pacific Charter - Los Angeles
	9/12/2024	YMCL000--Law Offices of Young, Minne	101371490	608.40	Legal Services for August 2024	55--California Pacific Charter - Los Angeles

Company name: California Pacific Charter - Los Angeles
Report name: Check register
Created on: 10/3/2024
Location: 55--California Pacific Charter - Los Angeles

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	9/12/2024	MICR000--MicroAge	101371493	359.57	Monthly Subscription - September 2024	55--California Pacific Charter - Los Angeles
	9/12/2024	PITN001--Pitney Bowes Inc.	101371492	94.43	Supplies for Postage Machine	55--California Pacific Charter - Los Angeles
	9/12/2024	AMAZ000--Amazon	20137003143	25.85	Supplies for Office	55--California Pacific Charter - Los Angeles
	9/12/2024	AMAZ000--Amazon	20137003144	17.14	Supplies for Office	55--California Pacific Charter - Los Angeles
	9/13/2024	ZOOM000--Zoom	20137003146	1,488.53	School Subscription for 25/26 SY	55--California Pacific Charter - Los Angeles
		ZOOM000--Zoom	20137003146	6,273.07	School Subscription for 24/25 SY	55--California Pacific Charter - Los Angeles
	9/13/2024	USD0001--USD Prof-Cont Education	20137003148	113.76	USD TK Pathway Cohort 5 Course 6 Registration for Mychal Garcia	55--California Pacific Charter - Los Angeles
		USD0001--USD Prof-Cont Education	20137003148	113.76	USD TK Pathway Cohort 5 Course 6 Registration for Jill Stubbs	55--California Pacific Charter - Los Angeles
		USD0001--USD Prof-Cont Education	20137003148	113.76	USD TK Pathway Cohort 5 Course 6 Registration for Courtney Young	55--California Pacific Charter - Los Angeles
		USD0001--USD Prof-Cont Education	20137003148	113.76	USD TK Pathway Cohort 5 Course 6 Registration for Holly Hess	55--California Pacific Charter - Los Angeles
	9/13/2024	APLU000--APLUS+	20137003151	359.52	APLUS+ Conference Anaheim October 2024 Registration for Donald McLeish	55--California Pacific Charter - Los Angeles
	9/13/2024	SANC001--Josue Sanchez	20137003150	157.75	CalPac SoCal Beach Day Video Session September 2024	55--California Pacific Charter - Los Angeles
	9/13/2024	REBE001--Rebecca Ockey	20137003147	23.94	Ockey, Rebecca - Social Beach Day Mileage & Parking	55--California Pacific Charter - Los Angeles
		REBE001--Rebecca Ockey	20137003147	62.24	Ockey, Rebecca - Social Beach Day Supplies	55--California Pacific Charter - Los Angeles
	9/13/2024	WILL000--William J Howard Jr.	20137003152	51.82	Mileage for Board Meeting 09/10/24 for William Howard	55--California Pacific Charter - Los Angeles
	9/13/2024	AMAZ000--Amazon	20137003145	15.50	Tech purchase for Christine Feher	55--California Pacific Charter - Los Angeles
	9/19/2024	EXTR001--Extra Storage Newport Mes	101371499	252.00	Offsite Storage Fees Monthly - October 2024	55--California Pacific Charter - Los Angeles
	9/19/2024	KRIS000--Kristine Kim	101371497	20.07	Mileage - Beach Day - Kim, Kristine	55--California Pacific Charter - Los Angeles
		KRIS000--Kristine Kim	101371497	20.06	Mileage - Beach Day - Kim, Kristine	55--California Pacific Charter - Los Angeles
		KRIS000--Kristine Kim	101371497	15.72	Meals - Beach Day - Kim, Kristine	55--California Pacific Charter - Los Angeles
	9/19/2024	VICTO02--Victoria Campbell	20137003165	7.90	Meals - Beach Day - Campbell, Victoria	55--California Pacific Charter - Los Angeles
		VICTO02--Victoria Campbell	20137003165	115.24	Mileage & Parking - Beach Day - Campbell, Victoria	55--California Pacific Charter - Los Angeles
	9/19/2024	PATR001--Patrice Aguilar	20137003157	108.44	Mileage & Parking - Beach Day - Aguilar, Patrice	55--California Pacific Charter - Los Angeles
		PATR001--Patrice Aguilar	20137003157	12.50	Meals - Beach Day - Aguilar, Patrice	55--California Pacific Charter - Los Angeles
	9/19/2024	KATI002--Katie Hawck	20137003160	44.83	Meals & Travel Wifi - Beach Day - Hawck, Katie	55--California Pacific Charter - Los Angeles

Company name: California Pacific Charter - Los Angeles
Report name: Check register
Created on: 10/3/2024
Location: 55--California Pacific Charter - Los Angeles

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main		Account no: 505911781				
		KATI002--Katie Hawck	20137003160	35.68	Parking & Ride Share - Beach Day - Hawck, Katie	55--California Pacific Charter - Los Angeles
	9/19/2024	DELA000--De Laqe Landen Financial S	20137003159	72.59	Copier Lease - Property Tax 2024	55--California Pacific Charter - Los Angeles
	9/19/2024	JILL001--Jill Stubbs	20137003155	15.40	Beach Day - Meals - Stubbs, Jill	55--California Pacific Charter - Los Angeles
		JILL001--Jill Stubbs	20137003155	60.01	Beach Day - Parking & Mileage - Stubbs, Jill	55--California Pacific Charter - Los Angeles
	9/19/2024	AMAZ000--Amazon	20137003163	67.65	Materials for school event Beach Day	55--California Pacific Charter - Los Angeles
	9/19/2024	AMAZ000--Amazon	20137003166	63.42	Office supplies- mailing items	55--California Pacific Charter - Los Angeles
	9/19/2024	AMYE001--Amy Robinson	20137003158	29.72	Beach Day - Parking & Mileage - Robinson, Amy	55--California Pacific Charter - Los Angeles
	9/19/2024	JENN001--Jennifer Byus	101371496	27.35	Mileage & Parking - Beach Day - Byus, Jennifer	55--California Pacific Charter - Los Angeles
	9/19/2024	PJNU001--PJ Nuzman	20137003154	26.20	Parking & Mileage - Beach Day - Nuzman, PJ	55--California Pacific Charter - Los Angeles
	9/19/2024	AMAZ000--Amazon	20137003156	20.66	Supplies for Office	55--California Pacific Charter - Los Angeles
	9/19/2024	AMAZ000--Amazon	20137003161	20.24	Supplies for Office	55--California Pacific Charter - Los Angeles
	9/19/2024	AMAZ000--Amazon	20137003162	15.95	CTE art kit for staff/teacher	55--California Pacific Charter - Los Angeles
	9/19/2024	AMAZ000--Amazon	20137003153	14.69	Supplies for Office	55--California Pacific Charter - Los Angeles
	9/19/2024	AMAZ000--Amazon	20137003164	10.48	Supplies for school event Beach Day	55--California Pacific Charter - Los Angeles
	9/20/2024	CORW001--Corwin Press, Inc.	20137003170	4.84	Tax for Printed Materials	55--California Pacific Charter - Los Angeles
		CORW001--Corwin Press, Inc.	20137003170	789.12	Visible Learning Feedback Virtual Institute (10/2/2024) for 6 CalPac Staff Member	55--California Pacific Charter - Los Angeles
		CORW001--Corwin Press, Inc.	20137003170	131.52	Early Childhood Education Virtual Institute (10/3/2024) for 1 CalPac Staff Member	55--California Pacific Charter - Los Angeles
		CORW001--Corwin Press, Inc.	20137003170	131.52	Kids Come in All Languages Virtual Institute (10/22/24) for 1 CalPac Staff Member	55--California Pacific Charter - Los Angeles
		CORW001--Corwin Press, Inc.	20137003170	860.16	Visible Learning + Accelerating Student Learning Virtual Institute (11/12/24) Registrations for 8 CalPac Staff Members	55--California Pacific Charter - Los Angeles
		CORW001--Corwin Press, Inc.	20137003170	263.04	Accelerating Learning through Coaching Virtual Institute (10/15/24) for 2 CalPac Staff Members	55--California Pacific Charter - Los Angeles
		CORW001--Corwin Press, Inc.	20137003170	1,052.16	Virtual Restorative Practices (11/14/24) Registrations for 8 CalPac Staff Members	55--California Pacific Charter - Los Angeles
	9/20/2024	HOU000--Houghton Mifflin Harcourt I	20137003172	3,067.20	Read 180 Licenses for 24/25 SY	55--California Pacific Charter - Los Angeles

Company name: California Pacific Charter - Los Angeles
Report name: Check register
Created on: 10/3/2024
Location: 55--California Pacific Charter - Los Angeles

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	9/20/2024	CTL000--CTL Corporation	20137003168	2,394.00	Google Workspace Upgrade for EDU Std for Students	55--California Pacific Charter - Los Angeles
	9/20/2024	KAJE000--Kajeet, Inc	20137003173	1,226.30	Student Replacement Hotspots, Hotspots Protection and Shipping	55--California Pacific Charter - Los Angeles
	9/20/2024	HOLI002--Holiday Inn	20137003174	226.71	Board Meeting Room Rental December 2024	55--California Pacific Charter - Los Angeles
	9/20/2024	OXFO000--Oxford Consulting Services,	20137003169	540.00	Student Onboarding August 2024	55--California Pacific Charter - Los Angeles
	9/20/2024	ULINE01--Uline	20137003175	137.67	Office Supplies for Alexis Morfin	55--California Pacific Charter - Los Angeles
	9/20/2024	CHRI001--Christine Feher	20137003176	14.52	MIleage for Board Meeting 09/10/24 for Christine Feher	55--California Pacific Charter - Los Angeles
	9/24/2024	JASO000--Jason D. McFaul	1142343622	200.00	September 2024 Board Stipends - JM	55--California Pacific Charter - Los Angeles
	9/24/2024	WILL000--William J Howard Jr.	1142332676	200.00	September 2024 Board Stipends - WH	55--California Pacific Charter - Los Angeles
	9/24/2024	TANY001--Tanya Rogers	1142332666	200.00	September 2024 Board Stipends - TR	55--California Pacific Charter - Los Angeles
	9/24/2024	KELL000--Kelly Wylie	1142343629	200.00	September 2024 Board Stipends - KW	55--California Pacific Charter - Los Angeles
	9/24/2024	SHIR000--Shirley Peterson	1142343658	200.00	September 2024 Board Stipends - SP	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003180	6.21	Novel for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003227	2.98	Novel for teacher	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003207	6.21	Novel for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003192	4.76	Novel for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003215	4.76	Novel for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003191	4.75	Novel for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003208	4.73	Novel for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003196	4.73	Novel for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003187	4.73	Novel for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003197	4.70	Novel for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/27/2024	UKG0001--UKG	20137003193	3,000.95	Payroll Processing Fees Qtrly Oct-Dec 2024	55--California Pacific Charter - Los Angeles
		UKG0001--UKG	20137003193	60.02	Usaqe Overage Fees June 2024	55--California Pacific Charter - Los Angeles
	9/27/2024	DELA000--De Lage Landen Financial S	20137003186	205.33	Copier Lease Monthly - October 2024	55--California Pacific Charter - Los Angeles

Company name: California Pacific Charter - Los Angeles
Report name: Check register
Created on: 10/3/2024
Location: 55--California Pacific Charter - Los Angeles

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	9/27/2024	AMAZ000--Amazon	20137003185	165.41	Office supplies- envelopes for shipping	55--California Pacific Charter - Los Angeles
	9/27/2024	UKG0001--UKG	20137003228	108.00	Closing Quarter Late Fee August 2024	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003206	68.33	Supplies for Office	55--California Pacific Charter - Los Angeles
	9/27/2024	ULINE01--Uline	20137003199	62.30	Boxes for Office	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003182	55.83	Office materials- shipping envelopes	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003220	44.60	Document Camera for Kristine Kim	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003204	26.54	Supplies for Office	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003233	13.96	Supplies for Office	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003181	10.03	Office supplies- bags for shipping	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003177	9.83	USB Adapter for Kristine Kim	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003213	12.52	Novels for students in CPC-LA	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003221	3.58	Supplies for Office	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003189	6.35	Novel for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003226	6.35	Novel for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003203	6.31	Novel for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003214	6.31	Novel for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003234	6.26	Novel for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003210	6.26	Novel for student in CPC-LA	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003190	3.00	Novel for teacher	55--California Pacific Charter - Los Angeles
	9/27/2024	AMAZ000--Amazon	20137003230	6.24	Novel for student in CPC-LA	55--California Pacific Charter - Los Angeles
Total for CHASE 1781				\$ 57,555.60		

Company name: California Pacific Charter - San Diego
Report name: Check register
Created on: 10/3/2024
Location: 44--California Pacific Charter - San Diego

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main		Account no: 505911781				
	9/1/2024	DAIS001--Daisuke Nishikawa	Voided - 10137	-3.15	Graduation - Mileage SD - Nishikawa, Daisuke	44--California Pacific Charter - San Diego
		DAIS001--Daisuke Nishikawa	Voided - 10137	-1.76	Mileage - Nishikawa, Daisuke	44--California Pacific Charter - San Diego
	9/1/2024	DAIS001--Daisuke Nishikawa	Voided - 10137	-4.90	CPR/Team Building Mileage and parking	44--California Pacific Charter - San Diego
	9/4/2024	ARNE001--A&R Parcel Three	2481098771TC	39.15	Office Space DOE - September 2024	44--California Pacific Charter - San Diego
		ARNE001--A&R Parcel Three	2481098771TC	1,740.16	Office Space Rent - September 2024	44--California Pacific Charter - San Diego
	9/5/2024	WORL000--Worldwide Express	101371485	6,585.36	Shipping for CPC-SD	44--California Pacific Charter - San Diego
	9/5/2024	PARE000--ParentSquare Inc.	20137003094	1,660.28	Contract for 24/25 SY School-to-Home Communication	44--California Pacific Charter - San Diego
	9/5/2024	RING000--RingCentral	20137003095	900.05	Phone Bill Monthly - August 2024	44--California Pacific Charter - San Diego
	9/5/2024	WORL000--Worldwide Express	101371486	393.05	Shipping for CPC-SD	44--California Pacific Charter - San Diego
	9/5/2024	WEND001--Wendy Waters Barton	20137003096	13.85	Waters, Wendy - CalSTRS Training Mileage	44--California Pacific Charter - San Diego
	9/6/2024	CORW001--Corwin Press, Inc.	20137003139	2,560.00	Belonging in School Workshop PD for Staff SY 24/25	44--California Pacific Charter - San Diego
	9/6/2024	PARE000--ParentSquare Inc.	20137003097	1,274.36	Prorated Contract for 24/25 SY School-to-Home Communication	44--California Pacific Charter - San Diego
	9/6/2024	HATC000--Hatch & Cesario, Attorneys	20137003112	492.00	Legal Services for July 2024	44--California Pacific Charter - San Diego
	9/6/2024	CHRI001--Christine Feher	20137003103	10.23	Lunch and Learn Training Virtual August 2024 Meal for Christine Feher	44--California Pacific Charter - San Diego
		CHRI001--Christine Feher	20137003103	14.63	Board Meeting 08/13/24 Mileage for Christine Feher	44--California Pacific Charter - San Diego
		CHRI001--Christine Feher	20137003103	2.85	2024 Superintendents' & High School Leaders' Summit July 2024 Newport Beach Mileage for Christine Feher	44--California Pacific Charter - San Diego
		CHRI001--Christine Feher	20137003103	24.00	YMC Webinar: SB 153: Independent Study Law Changes 2024-25 (07/17/24) for Christine Feher	44--California Pacific Charter - San Diego
		CHRI001--Christine Feher	20137003103	24.00	YMC Webinar: 2024 Omnibus Education Trailer Bill (07/25/24) for Christine Feher	44--California Pacific Charter - San Diego
		CHRI001--Christine Feher	20137003103	230.83	2024 Superintendents' & High School Leaders' Summit July 2024 Newport Beach Accomodations for Christine Feher	44--California Pacific Charter - San Diego
	9/6/2024	APLU000--APLUS+	20137003140	215.71	APLUS+ Conference Anaheim October 2024 Registration for Christine Feher	44--California Pacific Charter - San Diego

Company name: California Pacific Charter - San Diego
Report name: Check register
Created on: 10/3/2024
Location: 44--California Pacific Charter - San Diego

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main		Account no: 505911781				
	9/6/2024	HATC000--Hatch & Cesario, Attorneys	20137003119	461.00	Legal Services for July 2024	44--California Pacific Charter - San Diego
	9/6/2024	PROC000--Procopio, Cory, Hargreaves	20137003108	58.85	Legal Services for July 2024	44--California Pacific Charter - San Diego
	9/6/2024	AMAZ000--Amazon	20137003099	34.99	CTE Art Kit for student in CPC-SD	44--California Pacific Charter - San Diego
	9/6/2024	AMAZ000--Amazon	20137003134	34.77	CTE Art Kit for student in CPC-SD	44--California Pacific Charter - San Diego
	9/6/2024	AMAZ000--Amazon	20137003138	34.45	CTE Art Kit for student in CPC-SD	44--California Pacific Charter - San Diego
	9/6/2024	AMAZ000--Amazon	20137003121	11.00	SPED student supplies for OT	44--California Pacific Charter - San Diego
	9/6/2024	AMAZ000--Amazon	20137003116	5.33	Office supplies- baqs	44--California Pacific Charter - San Diego
	9/6/2024	ALLS001--All Systems Go!	101371487	1,475.13	Marketing Monthly - September 2024	44--California Pacific Charter - San Diego
	9/6/2024	AMAZ000--Amazon	20137003133	126.89	SPED student supplies for OT	44--California Pacific Charter - San Diego
	9/6/2024	ALPH000--Alpha Vision, Inc.	101371488	121.28	Google Drive Back-Up Monthly - September 2024	44--California Pacific Charter - San Diego
	9/6/2024	AMAZ000--Amazon	20137003118	55.06	Office supplies- shipping boxes	44--California Pacific Charter - San Diego
	9/6/2024	AMAZ000--Amazon	20137003106	20.97	Supplies for Office	44--California Pacific Charter - San Diego
	9/6/2024	AMAZ000--Amazon	20137003131	16.93	Supplies for Office	44--California Pacific Charter - San Diego
	9/6/2024	AMAZ000--Amazon	20137003111	35.32	CTE Art Kit for student in CPC-SD	44--California Pacific Charter - San Diego
	9/6/2024	AMAZ000--Amazon	20137003117	35.32	CTE Art Kit for student in CPC-SD	44--California Pacific Charter - San Diego
	9/6/2024	AMAZ000--Amazon	20137003123	35.24	CTE Art Kit for student in CPC-SD	44--California Pacific Charter - San Diego
	9/6/2024	AMAZ000--Amazon	20137003129	35.16	CTE Art Kit for student in CPC-SD	44--California Pacific Charter - San Diego
	9/9/2024	PHIL000--Philadelphia Insurance Com	20137003125	1,560.98	September Insurance Premiums FY 24/25	44--California Pacific Charter - San Diego
	9/11/2024	CULL001--Culligan	101371489	20.80	Water Cooler Rental Monthly - September 2024	44--California Pacific Charter - San Diego
	9/12/2024	CALSPRA--CalSPRA - California School	Voided - 10137	-128.00	PR Membership for Ericka Zemmer, Katie Hawck, and Christine Feher	44--California Pacific Charter - San Diego
	9/12/2024	WORL000--Worldwide Express	101371491	2,046.81	Shipping for CPC-SD	44--California Pacific Charter - San Diego
	9/12/2024	YMCL000--Law Offices of Young, Minn	101371490	405.60	Legal Services for August 2024	44--California Pacific Charter - San Diego
		YMCL000--Law Offices of Young, Minn	101371490	260.00	Legal Services for August 2024	44--California Pacific Charter - San Diego
	9/12/2024	MICR000--MicroAge	101371493	239.71	Monthly Subscription - September 2024	44--California Pacific Charter - San Diego

Company name: California Pacific Charter - San Diego
Report name: Check register
Created on: 10/3/2024
Location: 44--California Pacific Charter - San Diego
Bank CHASE 1781 - Chase
Bank - Main

Date	Vendor	Document no.	Amount applied	Memo	Location
9/12/2024	PITN001--Pitney Bowes Inc.	101371492	62.95	Supplies for Postage Machine	44--California Pacific Charter - San Diego
9/12/2024	AMAZ000--Amazon	20137003143	17.24	Supplies for Office	44--California Pacific Charter - San Diego
9/12/2024	AMAZ000--Amazon	20137003144	11.43	Supplies for Office	44--California Pacific Charter - San Diego
9/13/2024	ZOOM000--Zoom	20137003146	992.35	School Subscription for 25/26 SY	44--California Pacific Charter - San Diego
	ZOOM000--Zoom	20137003146	4,182.05	School Subscription for 24/25 SY	44--California Pacific Charter - San Diego
9/13/2024	USD0001--USD Prof-Cont Education	20137003148	75.84	USD TK Pathway Cohort 5 Course 6 Registration for Jill Stubbs	44--California Pacific Charter - San Diego
	USD0001--USD Prof-Cont Education	20137003148	75.84	USD TK Pathway Cohort 5 Course 6 Registration for Courtney Young	44--California Pacific Charter - San Diego
	USD0001--USD Prof-Cont Education	20137003148	75.84	USD TK Pathway Cohort 5 Course 6 Registration for Holly Hess	44--California Pacific Charter - San Diego
	USD0001--USD Prof-Cont Education	20137003148	75.84	USD TK Pathway Cohort 5 Course 6 Registration for Mychal Garcia	44--California Pacific Charter - San Diego
9/13/2024	APLU000--APLUS+	20137003151	239.68	APlus+ Conference Anaheim October 2024 Registration for Donald McLeish	44--California Pacific Charter - San Diego
9/13/2024	TSWT000--TSW Therapy, Inc.	20137003149	420.00	ST Assessments/Reports July 2024	44--California Pacific Charter - San Diego
9/13/2024	SANC001--Josue Sanchez	20137003150	157.75	CalPac SoCal Beach Day Video Session September 2024	44--California Pacific Charter - San Diego
9/13/2024	REBE001--Rebecca Ockey	20137003147	62.23	Ockey, Rebecca - Social Beach Day Supplies	44--California Pacific Charter - San Diego
	REBE001--Rebecca Ockey	20137003147	23.94	Ockey, Rebecca - Social Beach Day Mileage & Parking	44--California Pacific Charter - San Diego
9/13/2024	WILL000--William J Howard Jr.	20137003152	51.81	Mileage for Board Meeting 09/10/24 for William Howard	44--California Pacific Charter - San Diego
9/13/2024	AMAZ000--Amazon	20137003145	10.33	Tech purchase for Christine Feher	44--California Pacific Charter - San Diego
9/16/2024	BERK000--Berkshire Hathaway	2601364271TC	4,094.55	Worker's Comp August 2024	44--California Pacific Charter - San Diego
9/19/2024	EXTR001--Extra Storage Newport Mes	101371499	168.00	Offsite Storage Fees Monthly - October 2024	44--California Pacific Charter - San Diego
9/19/2024	KRIS000--Kristine Kim	101371497	15.72	Meals - Beach Day - Kim, Kristine	44--California Pacific Charter - San Diego
9/19/2024	ASTA001--ASTA-USA TRANSLATION S	101371495	998.50	Translation Services - September 2024	44--California Pacific Charter - San Diego
9/19/2024	VICTO02--Victoria Campbell	20137003165	7.90	Meals - Beach Day - Campbell, Victoria	44--California Pacific Charter - San Diego
	VICTO02--Victoria Campbell	20137003165	115.24	Mileage & Parking - Beach Day - Campbell, Victoria	44--California Pacific Charter - San Diego

Company name: California Pacific Charter - San Diego
Report name: Check register
Created on: 10/3/2024
Location: 44--California Pacific Charter - San Diego

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main		Account no: 505911781				
	9/19/2024	PATR001--Patrice Aguilar	20137003157	108.44	Mileage & Parking - Beach Day - Aguilar, Patrice	44--California Pacific Charter - San Diego
		PATR001--Patrice Aguilar	20137003157	12.50	Meals - Beach Day - Aguilar, Patrice	44--California Pacific Charter - San Diego
	9/19/2024	KATI002--Katie Hawck	20137003160	35.68	Parking & Ride Share - Beach Day - Hawck, Katie	44--California Pacific Charter - San Diego
		KATI002--Katie Hawck	20137003160	44.83	Meals & Travel Wifi - Beach Day - Hawck, Katie	44--California Pacific Charter - San Diego
	9/19/2024	DELA000--De Laqe Landen Financial S	20137003159	48.39	Copier Lease - Property Tax 2024	44--California Pacific Charter - San Diego
	9/19/2024	JILL001--Jill Stubbs	20137003155	15.40	Beach Day - Meals - Stubbs, Jill	44--California Pacific Charter - San Diego
		JILL001--Jill Stubbs	20137003155	60.01	Beach Day - Parking & Mileage - Stubbs, Jill	44--California Pacific Charter - San Diego
	9/19/2024	AMAZ000--Amazon	20137003163	67.65	Materials for school event Beach Day	44--California Pacific Charter - San Diego
	9/19/2024	AMAZ000--Amazon	20137003166	42.28	Office supplies- mailing items	44--California Pacific Charter - San Diego
	9/19/2024	ASTA001--ASTA-USA TRANSLATION S	101371494	90.00	Translation Services - September 2024	44--California Pacific Charter - San Diego
	9/19/2024	AMYE001--Amy Robinson	20137003158	29.71	Beach Day - Parking & Mileage - Robinson, Amy	44--California Pacific Charter - San Diego
	9/19/2024	JENN001--Jennifer Byus	101371496	27.36	Mileage & Parking - Beach Day - Byus, Jennifer	44--California Pacific Charter - San Diego
	9/19/2024	PJNU001--PJ Nuzman	20137003154	26.20	Parking & Mileage - Beach Day - Nuzman, PJ	44--California Pacific Charter - San Diego
	9/19/2024	AMAZ000--Amazon	20137003156	13.77	Supplies for Office	44--California Pacific Charter - San Diego
	9/19/2024	AMAZ000--Amazon	20137003161	13.50	Supplies for Office	44--California Pacific Charter - San Diego
	9/19/2024	AMAZ000--Amazon	20137003162	10.63	CTE art kit for staff/teacher	44--California Pacific Charter - San Diego
	9/19/2024	AMAZ000--Amazon	20137003153	9.79	Supplies for Office	44--California Pacific Charter - San Diego
	9/19/2024	AMAZ000--Amazon	20137003164	10.48	Supplies for school event Beach Day	44--California Pacific Charter - San Diego
	9/20/2024	CORW001--Corwin Press, Inc.	20137003170	3.23	Tax for Printed Materials	44--California Pacific Charter - San Diego
		CORW001--Corwin Press, Inc.	20137003170	526.08	Visible Learning Feedback Virtual Institute (10/2/2024) for 6 CalPac Staff Member	44--California Pacific Charter - San Diego
		CORW001--Corwin Press, Inc.	20137003170	87.68	Early Childhood Education Virtual Institute (10/3/2024) for 1 CalPac Staff Member	44--California Pacific Charter - San Diego
		CORW001--Corwin Press, Inc.	20137003170	87.68	Kids Come in All Languages Virtual Institute (10/22/24) for 1 CalPac Staff Member	44--California Pacific Charter - San Diego

Company name: California Pacific Charter - San Diego
Report name: Check register
Created on: 10/3/2024
Location: 44--California Pacific Charter - San Diego

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main		Account no: 505911781				
		CORW001--Corwin Press, Inc.	20137003170	573.44	Visible Learning + Accelerating Student Learning Virtual Institute (11/12/24) Registrations for 8 CalPac Staff	44--California Pacific Charter - San Diego
		CORW001--Corwin Press, Inc.	20137003170	175.36	Accelerating Learning through Coaching Virtual Institute (10/15/24) for 2 CalPac Staff Members	44--California Pacific Charter - San Diego
		CORW001--Corwin Press, Inc.	20137003170	701.44	Virtual Restorative Practices (11/14/24) Registrations for 8 CalPac Staff Members	44--California Pacific Charter - San Diego
	9/20/2024	HOU000--Houghton Mifflin Harcourt I	20137003172	2,044.80	Read 180 Licenses for 24/25 SY	44--California Pacific Charter - San Diego
	9/20/2024	CTL000--CTL Corporation	20137003168	1,596.00	Google Workspace Upgrade for EDU Std for Students	44--California Pacific Charter - San Diego
	9/20/2024	KAJE000--Kajeet, Inc	20137003173	817.54	Student Replacement Hotspots, Hotspots Protection and Shipping	44--California Pacific Charter - San Diego
	9/20/2024	HOLI002--Holiday Inn	20137003174	226.63	Board Meeting Room Rental December 2024	44--California Pacific Charter - San Diego
	9/20/2024	ULINE01--Uline	20137003175	91.79	Office Supplies for Alexis Morfin	44--California Pacific Charter - San Diego
	9/20/2024	OXFO000--Oxford Consulting Services,	20137003171	216.00	Student Onboarding August 2024	44--California Pacific Charter - San Diego
	9/20/2024	CHRI001--Christine Feher	20137003176	14.51	MIleage for Board Meeting 09/10/24 for Christine Feher	44--California Pacific Charter - San Diego
	9/24/2024	KAIS001--Kaiser	2684536965TC	25,650.28	Medical Premiums Monthly - October 2024	44--California Pacific Charter - San Diego
	9/24/2024	JASO000--Jason D. McFaul	1142343622	200.00	September 2024 Board Stipends - JM	44--California Pacific Charter - San Diego
	9/24/2024	WILL000--William J Howard Jr.	1142332676	200.00	September 2024 Board Stipends - WH	44--California Pacific Charter - San Diego
	9/24/2024	TANY001--Tanya Rogers	1142332666	200.00	September 2024 Board Stipends - TR	44--California Pacific Charter - San Diego
	9/24/2024	KELL000--Kelly Wylie	1142343629	200.00	September 2024 Board Stipends - KW	44--California Pacific Charter - San Diego
	9/24/2024	SHIR000--Shirley Peterson	1142343658	200.00	September 2024 Board Stipends - SP	44--California Pacific Charter - San Diego
	9/27/2024	METL001--MetLife Small Business Cent	20137003235	8,350.44	October 2024 Medical Benefits	44--California Pacific Charter - San Diego
	9/27/2024	AMAZ000--Amazon	20137003227	1.99	Novel for teacher	44--California Pacific Charter - San Diego

Company name: California Pacific Charter - San Diego
Report name: Check register
Created on: 10/3/2024
Location: 44--California Pacific Charter - San Diego

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main		Account no: 505911781				
	9/27/2024	AMAZ000--Amazon	20137003216	6.21	Novel for student in CPC-SD	44--California Pacific Charter - San Diego
	9/27/2024	AMAZ000--Amazon	20137003202	6.21	Novel for student in CPC-SD	44--California Pacific Charter - San Diego
	9/27/2024	AMAZ000--Amazon	20137003205	6.21	Novel for student in CPC-SD	44--California Pacific Charter - San Diego
	9/27/2024	AMAZ000--Amazon	20137003224	6.21	Novel for student in CPC-SD	44--California Pacific Charter - San Diego
	9/27/2024	AMAZ000--Amazon	20137003223	6.21	Novel for student in CPC-SD	44--California Pacific Charter - San Diego
	9/27/2024	AMAZ000--Amazon	20137003184	4.70	Novel for student in CPC-SD	44--California Pacific Charter - San Diego
	9/27/2024	AMAZ000--Amazon	20137003179	4.70	Novel for student in CPC-SD	44--California Pacific Charter - San Diego
	9/27/2024	AMAZ000--Amazon	20137003217	4.69	Novel for student in CPC-SD	44--California Pacific Charter - San Diego
	9/27/2024	AMAZ000--Amazon	20137003209	4.65	Novel for student in CPC-SD	44--California Pacific Charter - San Diego
	9/27/2024	AMAZ000--Amazon	20137003200	4.65	Novel for student in CPC-SD	44--California Pacific Charter - San Diego
	9/27/2024	AMAZ000--Amazon	20137003201	4.65	Novel for student in CPC-SD	44--California Pacific Charter - San Diego
	9/27/2024	AMAZ000--Amazon	20137003198	4.65	Novel for student in CPC-SD	44--California Pacific Charter - San Diego
	9/27/2024	UKG0001--UKG	20137003193	2,000.63	Payroll Processing Fees Qtrly Oct-Dec 2024	44--California Pacific Charter - San Diego
		UKG0001--UKG	20137003193	40.01	Usage Overage Fees June 2024	44--California Pacific Charter - San Diego
	9/27/2024	DELA000--De Lage Landen Financial S	20137003186	136.89	Copier Lease Monthly - October 2024	44--California Pacific Charter - San Diego
	9/27/2024	AMAZ000--Amazon	20137003185	110.27	Office supplies- envelopes for shipping	44--California Pacific Charter - San Diego
	9/27/2024	UKG0001--UKG	20137003228	72.00	Closing Quarter Late Fee August 2024	44--California Pacific Charter - San Diego
	9/27/2024	AMAZ000--Amazon	20137003206	45.55	Supplies for Office	44--California Pacific Charter - San Diego
	9/27/2024	ULINE01--Uline	20137003199	41.53	Boxes for Office	44--California Pacific Charter - San Diego
	9/27/2024	AMAZ000--Amazon	20137003182	37.23	Office materials- shipping envelopes	44--California Pacific Charter - San Diego
	9/27/2024	AMAZ000--Amazon	20137003220	29.73	Document Camera for Kristine Kim	44--California Pacific Charter - San Diego
	9/27/2024	AMAZ000--Amazon	20137003204	17.69	Supplies for Office	44--California Pacific Charter - San Diego

Company name: California Pacific Charter - San Diego
Report name: Check register
Created on: 10/3/2024
Location: 44--California Pacific Charter - San Diego

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main		Account no: 505911781				
	9/27/2024	AMAZ000--Amazon	20137003194	42.01	Headphones for 4 students in CPC-SD	44--California Pacific Charter - San Diego
	9/27/2024	AMAZ000--Amazon	20137003233	9.30	Supplies for Office	44--California Pacific Charter - San Diego
	9/27/2024	AMAZ000--Amazon	20137003181	6.69	Office supplies- bags for shipping	44--California Pacific Charter - San Diego
	9/27/2024	AMAZ000--Amazon	20137003177	6.55	USB Adapter for Kristine Kim	44--California Pacific Charter - San Diego
	9/27/2024	AMAZ000--Amazon	20137003221	2.39	Supplies for Office	44--California Pacific Charter - San Diego
	9/27/2024	AMAZ000--Amazon	20137003222	6.26	Novel for student in CPC-SD	44--California Pacific Charter - San Diego
	9/27/2024	AMAZ000--Amazon	20137003188	6.26	Novel for student in CPC-SD	44--California Pacific Charter - San Diego
	9/27/2024	AMAZ000--Amazon	20137003190	2.01	Novel for teacher	44--California Pacific Charter - San Diego
	9/27/2024	AMAZ000--Amazon	20137003183	6.24	Novel for student in CPC-SD	44--California Pacific Charter - San Diego
Total for CHASE 1781				\$ 80,623.81		

Company name: California Pacific Charter - Sonoma
Report name: Check register
Created on: 10/3/2024
Location: 95--California Pacific Charter - Sonoma

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main		Account no: 505911781				
	9/1/2024	DAIS001--Daisuke Nishikawa	Voided - 10137	-0.99	Mileage - Nishikawa, Daisuke	95--California Pacific Charter - Sonoma
	9/1/2024	DAIS001--Daisuke Nishikawa	Voided - 10137	-2.76	CPR/Team Building Mileage and parking	95--California Pacific Charter - Sonoma
	9/4/2024	ARNE001--A&R Parcel Three	2481098771TC	24.46	Office Space DOE - September 2024	95--California Pacific Charter - Sonoma
		ARNE001--A&R Parcel Three	2481098771TC	1,087.60	Office Space Rent - September 2024	95--California Pacific Charter - Sonoma
	9/5/2024	WORL000--Worldwide Express	101371485	5,575.29	Shipping for CPC-SO	95--California Pacific Charter - Sonoma
	9/5/2024	PARE000--ParentSquare Inc.	20137003094	1,037.67	Contract for 24/25 SY School-to-Home Communication	95--California Pacific Charter - Sonoma
	9/5/2024	RING000--RingCentral	20137003095	562.53	Phone Bill Monthly - August 2024	95--California Pacific Charter - Sonoma
	9/5/2024	WORL000--Worldwide Express	101371486	303.73	Shipping for CPC-SO	95--California Pacific Charter - Sonoma
	9/5/2024	WEND001--Wendy Waters Barton	20137003096	8.66	Waters, Wendy - CalSTRS Training Mileage	95--California Pacific Charter - Sonoma
	9/6/2024	CORW001--Corwin Press, Inc.	20137003139	1,600.00	Belonging in School Workshop PD for Staff SY 24/25	95--California Pacific Charter - Sonoma
	9/6/2024	PARE000--ParentSquare Inc.	20137003097	796.47	Prorated Contract for 24/25 SY School-to-Home Communication	95--California Pacific Charter - Sonoma
	9/6/2024	HATC000--Hatch & Cesario, Attorneys	20137003112	307.50	Legal Services for July 2024	95--California Pacific Charter - Sonoma
	9/6/2024	CHRI001--Christine Feher	20137003103	14.63	Board Meeting 08/13/24 Mileage for Christine Feher	95--California Pacific Charter - Sonoma
		CHRI001--Christine Feher	20137003103	15.00	YMC Webinar: SB 153: Independent Study Law Changes 2024-25 (07/17/24) for Christine Feher	95--California Pacific Charter - Sonoma
		CHRI001--Christine Feher	20137003103	144.26	2024 Superintendents' & High School Leaders' Summit July 2024 Newport Beach Accomodations for Christine Feher	95--California Pacific Charter - Sonoma
		CHRI001--Christine Feher	20137003103	1.78	2024 Superintendents' & High School Leaders' Summit July 2024 Newport Beach Mileage for Christine Feher	95--California Pacific Charter - Sonoma
		CHRI001--Christine Feher	20137003103	6.40	Lunch and Learn Training Virtual August 2024 Meal for Christine Feher	95--California Pacific Charter - Sonoma
		CHRI001--Christine Feher	20137003103	15.00	YMC Webinar: 2024 Omnibus Education Trailer Bill (07/25/24) for Christine Feher	95--California Pacific Charter - Sonoma
	9/6/2024	APLU000--APLUS+	20137003140	134.82	APLUS+ Conference Anaheim October 2024 Reagistration for Christine Feher	95--California Pacific Charter - Sonoma
	9/6/2024	PROC000--Procopio, Cory, Hargreaves	20137003108	36.78	Legal Services for July 2024	95--California Pacific Charter - Sonoma

Company name: California Pacific Charter - Sonoma
Report name: Check register
Created on: 10/3/2024
Location: 95--California Pacific Charter - Sonoma

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	9/6/2024	UNPL001--Unplug Studio LLC	20137003102	65.00	Hosting and Maintenance Website Monthly - September 2024	95--California Pacific Charter - Sonoma
	9/6/2024	AMAZ000--Amazon	20137003113	34.83	CTE Art Kit for student in CPC-SO	95--California Pacific Charter - Sonoma
	9/6/2024	AMAZ000--Amazon	20137003121	6.88	SPED student supplies for OT	95--California Pacific Charter - Sonoma
	9/6/2024	AMAZ000--Amazon	20137003116	3.33	Office supplies- baqs	95--California Pacific Charter - Sonoma
	9/6/2024	ALLS001--All Systems Go!	101371487	921.96	Marketing Monthly - September 2024	95--California Pacific Charter - Sonoma
	9/6/2024	AMAZ000--Amazon	20137003133	79.30	SPED student supplies for OT	95--California Pacific Charter - Sonoma
	9/6/2024	ALPH000--Alpha Vision, Inc.	101371488	75.80	Google Drive Back-Up Monthly - September 2024	95--California Pacific Charter - Sonoma
	9/6/2024	AMAZ000--Amazon	20137003118	34.42	Office supplies- shipping boxes	95--California Pacific Charter - Sonoma
	9/6/2024	AMAZ000--Amazon	20137003106	13.10	Supplies for Office	95--California Pacific Charter - Sonoma
	9/6/2024	AMAZ000--Amazon	20137003131	10.59	Supplies for Office	95--California Pacific Charter - Sonoma
	9/6/2024	AMAZ000--Amazon	20137003127	41.87	Material for AP class- student in CPC-SO	95--California Pacific Charter - Sonoma
	9/6/2024	AMAZ000--Amazon	20137003110	35.64	CTE Art Kit for student in CPC-SO	95--California Pacific Charter - Sonoma
	9/6/2024	AMAZ000--Amazon	20137003130	35.64	CTE Art Kit for student in CPC-SO	95--California Pacific Charter - Sonoma
	9/6/2024	AMAZ000--Amazon	20137003120	35.48	CTE Art Kit for student in CPC-SO	95--California Pacific Charter - Sonoma
	9/6/2024	AMAZ000--Amazon	20137003115	35.48	CTE Art Kit for student in CPC-SO	95--California Pacific Charter - Sonoma
	9/6/2024	AMAZ000--Amazon	20137003100	35.24	CTE Art Kit for student in CPC-SO	95--California Pacific Charter - Sonoma
	9/6/2024	AMAZ000--Amazon	20137003105	35.24	CTE Art Kit for student in CPC-SO	95--California Pacific Charter - Sonoma
	9/6/2024	AMAZ000--Amazon	20137003109	35.20	CTE Art Kit for student in CPC-SO	95--California Pacific Charter - Sonoma
	9/6/2024	AMAZ000--Amazon	20137003137	35.20	CTE Art Kit for student in CPC-SO	95--California Pacific Charter - Sonoma
	9/9/2024	PHIL000--Philadelphia Insurance Com	20137003125	975.61	September Insurance Premiums FY 24/25	95--California Pacific Charter - Sonoma
	9/11/2024	CULL001--Culligan	101371489	13.00	Water Cooler Rental Monthly - September 2024	95--California Pacific Charter - Sonoma
	9/12/2024	CALSPRA--CalSPRA - California School	Voided - 10137	-80.00	PR Membership for Ericka Zemmer, Katie Hawck, and Christine Feher	95--California Pacific Charter - Sonoma
	9/12/2024	WORL000--Worldwide Express	101371491	1,167.37	Shipping for CPC-SO	95--California Pacific Charter - Sonoma
	9/12/2024	YMCL000--Law Offices of Young, Minne	101371490	253.50	Legal Services for August 2024	95--California Pacific Charter - Sonoma

Company name: California Pacific Charter - Sonoma
Report name: Check register
Created on: 10/3/2024
Location: 95--California Pacific Charter - Sonoma

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main	Account no: 505911781					
	9/12/2024	MICR000--MicroAge	101371493	149.82	Monthly Subscription - September 2024	95--California Pacific Charter - Sonoma
	9/12/2024	PITN001--Pitney Bowes Inc.	101371492	39.35	Supplies for Postage Machine	95--California Pacific Charter - Sonoma
	9/12/2024	AMAZ000--Amazon	20137003143	10.77	Supplies for Office	95--California Pacific Charter - Sonoma
	9/12/2024	AMAZ000--Amazon	20137003144	7.14	Supplies for Office	95--California Pacific Charter - Sonoma
	9/13/2024	ZOOM000--Zoom	20137003146	2,613.78	School Subscription for 24/25 SY	95--California Pacific Charter - Sonoma
		ZOOM000--Zoom	20137003146	620.22	School Subscription for 25/26 SY	95--California Pacific Charter - Sonoma
	9/13/2024	USD0001--USD Prof-Cont Education	20137003148	47.40	USD TK Pathway Cohort 5 Course 6 Registration for Mychal Garcia	95--California Pacific Charter - Sonoma
		USD0001--USD Prof-Cont Education	20137003148	47.40	USD TK Pathway Cohort 5 Course 6 Registration for Holly Hess	95--California Pacific Charter - Sonoma
		USD0001--USD Prof-Cont Education	20137003148	47.40	USD TK Pathway Cohort 5 Course 6 Registration for Courtney Young	95--California Pacific Charter - Sonoma
		USD0001--USD Prof-Cont Education	20137003148	47.40	USD TK Pathway Cohort 5 Course 6 Registration for Jill Stubbs	95--California Pacific Charter - Sonoma
	9/13/2024	APLU000--APLUS+	20137003151	149.80	APLUS+ Conference Anaheim October 2024 Registration for Donald McLeish	95--California Pacific Charter - Sonoma
	9/13/2024	WILL000--William J Howard Jr.	20137003152	51.81	MIleage for Board Meeting 09/10/24 for William Howard	95--California Pacific Charter - Sonoma
	9/13/2024	AMAZ000--Amazon	20137003145	6.46	Tech purchase for Christine Feher	95--California Pacific Charter - Sonoma
	9/19/2024	EXTR001--Extra Storage Newport Mes	101371499	105.00	Offsite Storage Fees Monthly - October 2024	95--California Pacific Charter - Sonoma
	9/19/2024	MYCH001--Mychal Garcia	101371498	27.93	Meals - Norcal Park Day - Garcia, Mychal	95--California Pacific Charter - Sonoma
		MYCH001--Mychal Garcia	101371498	270.68	Mileage - Norcal Park Day - Garcia, Mychal	95--California Pacific Charter - Sonoma
	9/19/2024	DELA000--De Laqe Landen Financial S	20137003159	30.25	Copier Lease - Property Tax 2024	95--California Pacific Charter - Sonoma
	9/19/2024	AMAZ000--Amazon	20137003166	26.42	Office supplies- mailing items	95--California Pacific Charter - Sonoma
	9/19/2024	AMAZ000--Amazon	20137003156	8.61	Supplies for Office	95--California Pacific Charter - Sonoma
	9/19/2024	AMAZ000--Amazon	20137003161	8.43	Supplies for Office	95--California Pacific Charter - Sonoma
	9/19/2024	AMAZ000--Amazon	20137003162	6.64	CTE art kit for staff/teacher	95--California Pacific Charter - Sonoma
	9/19/2024	AMAZ000--Amazon	20137003153	6.12	Supplies for Office	95--California Pacific Charter - Sonoma
	9/20/2024	CORW001--Corwin Press, Inc.	20137003170	438.40	Virtual Restorative Practices (11/14/24) Registrations for 8 CalPac Staff Members	95--California Pacific Charter - Sonoma

Company name: California Pacific Charter - Sonoma
Report name: Check register
Created on: 10/3/2024
Location: 95--California Pacific Charter - Sonoma

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main		Account no: 505911781				
		CORW001--Corwin Press, Inc.	20137003170	358.40	Visible Learning + Accelerating Student Learning Virtual Institute (11/12/24) Registrations for 8 CalPac Staff	95--California Pacific Charter - Sonoma
		CORW001--Corwin Press, Inc.	20137003170	109.60	Accelerating Learning through Coaching Virtual Institute (10/15/24) for 2 CalPac Staff Members	95--California Pacific Charter - Sonoma
		CORW001--Corwin Press, Inc.	20137003170	54.80	Early Childhood Education Virtual Institute (10/3/2024) for 1 CalPac Staff Member	95--California Pacific Charter - Sonoma
		CORW001--Corwin Press, Inc.	20137003170	328.80	Visible Learning Feedback Virtual Institute (10/2/2024) for 6 CalPac Staff Member	95--California Pacific Charter - Sonoma
		CORW001--Corwin Press, Inc.	20137003170	2.02	Tax for Printed Materials	95--California Pacific Charter - Sonoma
		CORW001--Corwin Press, Inc.	20137003170	54.80	Kids Come in All Languages Virtual Institute (10/22/24) for 1 CalPac Staff Member	95--California Pacific Charter - Sonoma
	9/20/2024	HOU000--Houghton Mifflin Harcourt I	20137003172	1,278.00	Read 180 Licenses for 24/25 SY	95--California Pacific Charter - Sonoma
	9/20/2024	CTL000--CTL Corporation	20137003168	997.50	Google Workspace Upgrade for EDU Std for Students	95--California Pacific Charter - Sonoma
	9/20/2024	KAJE000--Kajeet, Inc	20137003173	510.96	Student Replacement Hotspots, Hotspots Protection and Shipping	95--California Pacific Charter - Sonoma
	9/20/2024	HOLI002--Holiday Inn	20137003174	226.64	Board Meeting Room Rental December 2024	95--California Pacific Charter - Sonoma
	9/20/2024	ULINE01--Uline	20137003175	57.36	Office Supplies for Alexis Morfin	95--California Pacific Charter - Sonoma
	9/20/2024	OXFO000--Oxford Consulting Services	20137003167	216.00	Student Onboarding August 2024	95--California Pacific Charter - Sonoma
	9/20/2024	CHRI001--Christine Feher	20137003176	14.52	MIleage for Board Meeting 09/10/24 for Christine Feher	95--California Pacific Charter - Sonoma
	9/24/2024	JASO000--Jason D. McFaul	1142343622	200.00	September 2024 Board Stipends - JM	95--California Pacific Charter - Sonoma
	9/24/2024	WILL000--William J Howard Jr.	1142332676	200.00	September 2024 Board Stipends - WH	95--California Pacific Charter - Sonoma
	9/24/2024	TANY001--Tanya Rogers	1142332666	200.00	September 2024 Board Stipends - TR	95--California Pacific Charter - Sonoma
	9/24/2024	KELL000--Kelly Wylie	1142343629	200.00	September 2024 Board Stipends - KW	95--California Pacific Charter - Sonoma
	9/24/2024	SHIR000--Shirley Peterson	1142343658	200.00	September 2024 Board Stipends - SP	95--California Pacific Charter - Sonoma
	9/27/2024	AMAZ000--Amazon	20137003195	6.23	Novel for student in CPC-SO	95--California Pacific Charter - Sonoma
	9/27/2024	AMAZ000--Amazon	20137003232	6.23	Novel for student in CPC-SO	95--California Pacific Charter - Sonoma

Company name: California Pacific Charter - Sonoma
Report name: Check register
Created on: 10/3/2024
Location: 95--California Pacific Charter - Sonoma

Bank	Date	Vendor	Document no.	Amount applied	Memo	Location
CHASE 1781 - Chase Bank - Main		Account no: 505911781				
	9/27/2024	AMAZ000--Amazon	20137003212	6.23	Novel for student in CPC-SO	95--California Pacific Charter - Sonoma
	9/27/2024	AMAZ000--Amazon	20137003227	1.24	Novel for teacher	95--California Pacific Charter - Sonoma
	9/27/2024	AMAZ000--Amazon	20137003229	6.18	Novel for student in CPC-SO	95--California Pacific Charter - Sonoma
	9/27/2024	AMAZ000--Amazon	20137003219	4.70	Novel for student in CPC-SO	95--California Pacific Charter - Sonoma
	9/27/2024	AMAZ000--Amazon	20137003231	4.68	Novel for student in CPC-SO	95--California Pacific Charter - Sonoma
	9/27/2024	UKG0001--UKG	20137003193	1,250.40	Payroll Processing Fees Qtrly Oct-Dec 2024	95--California Pacific Charter - Sonoma
		UKG0001--UKG	20137003193	25.01	Usage Overage Fees June 2024	95--California Pacific Charter - Sonoma
	9/27/2024	DELA000--De Lage Landen Financial S	20137003186	85.56	Copier Lease Monthly - October 2024	95--California Pacific Charter - Sonoma
	9/27/2024	AMAZ000--Amazon	20137003185	68.92	Office supplies- envelopes for shipping	95--California Pacific Charter - Sonoma
	9/27/2024	UKG0001--UKG	20137003228	45.00	Closing Quarter Late Fee August 2024	95--California Pacific Charter - Sonoma
	9/27/2024	AMAZ000--Amazon	20137003206	28.47	Supplies for Office	95--California Pacific Charter - Sonoma
	9/27/2024	ULINE01--Uline	20137003199	25.96	Boxes for Office	95--California Pacific Charter - Sonoma
	9/27/2024	AMAZ000--Amazon	20137003182	23.26	Office materials- shipping envelopes	95--California Pacific Charter - Sonoma
	9/27/2024	AMAZ000--Amazon	20137003220	18.58	Document Camera for Kristine Kim	95--California Pacific Charter - Sonoma
	9/27/2024	AMAZ000--Amazon	20137003204	11.06	Supplies for Office	95--California Pacific Charter - Sonoma
	9/27/2024	AMAZ000--Amazon	20137003233	5.82	Supplies for Office	95--California Pacific Charter - Sonoma
	9/27/2024	AMAZ000--Amazon	20137003181	4.18	Office supplies- baqs for shipping	95--California Pacific Charter - Sonoma
	9/27/2024	AMAZ000--Amazon	20137003177	4.09	USB Adapter for Kristine Kim	95--California Pacific Charter - Sonoma
	9/27/2024	AMAZ000--Amazon	20137003221	1.49	Supplies for Office	95--California Pacific Charter - Sonoma
	9/27/2024	AMAZ000--Amazon	20137003211	6.32	Novel for student in CPC-SO	95--California Pacific Charter - Sonoma
	9/27/2024	AMAZ000--Amazon	20137003225	6.29	Novel for student in CPC-SO	95--California Pacific Charter - Sonoma
	9/27/2024	AMAZ000--Amazon	20137003178	6.26	Novel for student in CPC-SO	95--California Pacific Charter - Sonoma
	9/27/2024	AMAZ000--Amazon	20137003190	1.25	Novel for teacher	95--California Pacific Charter - Sonoma
	9/27/2024	AMAZ000--Amazon	20137003218	6.25	Novel for student in CPC-SO	95--California Pacific Charter - Sonoma
Total for CHASE 1781				\$ 27,204.80		



JPMORGAN CHASE BANK NA
 PO BOX 15918
 MAIL SUITE DE1-1404
 WILMINGTON DE 19850

ACCOUNT NUMBER	5563 7579 0010 0937
PAYMENT DUE DATE	10/25/2024
AMOUNT DUE	\$43,658.88
CURRENT BALANCE	\$43,658.88

Remit To: JPMORGAN CHASE BANK NA
 P.O. BOX 4475
 CAROL STREAM, IL 60197-4475

AMOUNT ENCLOSED \$

CALIFORNIA PACIFIC
 SHANNON GREEN
 4101 BIRCH STREET
 SUITE 150
 NEWPORT BEACH CA 92660-2236

** 0000000

556375790010093704365888043658888

PLEASE TEAR PAYMENT COUPON AT PERFORATION

STATEMENT MESSAGES

COMMERCIAL ACCOUNT SUMMARY

ORGANIZATION NAME: CALIFORNIA PACIFIC
 ACCOUNT NUMBER: 5563757900100937

CLOSING DATE 09-30-24
 CREDIT LIMIT 100,000
 AVAILABLE CREDIT 56,341

FOR CUSTOMER SERVICE CALL:
 1-800-316-6056
 FOR TTY/TDD SERVICE CALL:
 1-800-955-8060

SEND BILLING INQUIRIES TO:
 JPMORGAN CHASE BANK NA
 COMMERCIAL CARD SOLUTIONS
 P.O. BOX 2015
 MAIL SUITE IL1-6225
 ELGIN, IL 60121

PREVIOUS BALANCE	70,504.55
PURCHASES AND OTHER CHARGES	44,309.16
CASH ADVANCES	.00
CREDITS	650.28
PAYMENTS	70,504.55-
LATE PAYMENT CHARGES	.00
CASH ADVANCE FEE	.00
FINANCE CHARGES	.00
NEW BALANCE	43,658.88
TOTAL PAYMENT DUE	43,658.88
DISPUTED AMOUNT	.00

ACCT. NUMBER: 5563 7579 0010 0937	CALIFORNIA PACIFIC
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COMMERCIAL ACCOUNT ACTIVITY

CALIFORNIA PACIFIC 5563-7579-0010-0937	TOTAL COMMERCIAL ACTIVITY \$70,504.55CR			
ACCOUNTING CODE:				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-05	09-05	75405014249000000000195	PAYMENT RECEIVED -- THANK YOU	48,000.00 PY
09-24	09-24		AUTO PAYMENT DEDUCTION	22,504.55 CR

INDIVIDUAL CARDHOLDER ACTIVITY

DAISY CARLOS 5563-7500-0267-7217	CREDITS \$0.28	PURCHASES \$6,344.46	CASH ADV \$0.00	TOTAL ACTIVITY \$6,344.18
ACCOUNTING CODE:				

Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-02	08-30	55436874243272438315309	CALIFORNIA STATE UNIVE LONG BEACH CA P.O.S.: 342816 SALES TAX: 0.00	143.50
09-04	09-03	55432864247205414405976	MYFAX SERVICE 866-563-9212 CA	10.00
09-04	09-03	55432864247205414405984	MYFAX SERVICE 866-563-9212 CA	10.00
09-05	09-04	55432864248205703342590	CORWIN *LEARNING 805-410-7129 CA P.O.S.: AP1C9A8446ED SALES TAX: 0.00	399.00
09-10	09-09	55432864253207377787425	MYFAX SERVICE 866-563-9212 CA	10.00
09-10	09-09	57540244253744462616432	EB *WELLNESS TOGETHERS 8014137200 CA P.O.S.: 10385972549 SALES TAX: 0.00	814.09
09-11	09-10	8230509425500001483473	CALSPRA* INV-11215 SACRAMENTO CA	400.00
09-16	09-14	8230509425800019100751	BANKAROO SUBSCRIPTION ALEXANDRIA VA	20.00
09-17	09-16	55432864260209638983984	MYFAX SERVICE 866-563-9212 CA	10.00
09-17	09-16	55432864260209638983992	MYFAX SERVICE 866-563-9212 CA	10.00
09-17	09-16	82117554261000000761831	WILLIAMS DATA MANAGEME LOS ANGELES CA	260.00
09-20	09-19	55432864263200473175874	MYFAX SERVICE 866-563-9212 CA	12.00
09-20	09-19	55432864263200473297785	MYFAX SERVICE 866-563-9212 CA	25.00
09-24	09-23	05436844268400121423092	SAMS CLUB #6615 FOUNTAIN VALL CA	712.95
Total Purchasing Activity				\$2,836.54
Travel Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-02	09-01	05410194245741665514228	FEDEX52969465 800-4633339 TN P.O.S.: 52969465 SALES TAX: 0.00	42.43
09-06	09-04	55432864249206025695771	SOUTHWES 5262557034078 800-435-9792 TX DELCONTE/ELIZABETH M DEPART: 11-20-24 P.O.S.: SALES TAX: \$0.00 SMF WN P LAS WN P PSP WN G LAS WN G SMF	352.96

ACCT. NUMBER: 5563 7579 0010 0937

CALIFORNIA PACIFIC

INDIVIDUAL CARDHOLDER ACTIVITY

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-09	09-06	55432864251206708710405	COURTYARD BY MARRIOTT RICHMOND CA 78745 ARRIVAL: 09-05-24	182.92
09-09	09-06	55432864251206708710488	COURTYARD BY MARRIOTT RICHMOND CA 79779 ARRIVAL: 09-05-24	192.84
09-09	09-07	55432864252207028016522	COURTYARD BY MARRIOTT RICHMOND CA 78744 ARRIVAL: 09-06-24	177.41
09-09	09-06	55436874251282514397872	HILTON GARDEN INN SACRAMENTO CA 00018185 ARRIVAL: 09-05-24	612.00
09-11	09-10	59174204254052671357703	AMERICAN 0012175208370 FORT WORTH TX BERRY/CARLY DEPART: 11-20-24 P.O.S.: SALES TAX: \$0.00 BNA AA N DFW AA N PSP AA N DFW	478.95
09-12	09-10	55432864255207950266092	SOUTHWES 5262559118382 800-435-9792 TX CARLOS/DAISY RUBI DEPART: 10-03-24 P.O.S.: SALES TAX: \$0.00 SNA WN U SJC WN P SNA	14.01
09-20	09-18	55432864263200493327125	COURTYARD LOS ANGELES CULVER CITY CA E 9916 ARRIVAL: 09-18-24	328.95
09-20	09-11	55436874263262565132747	HILTON GARDEN INN SACRAMENTO CA 00018185 ARRIVAL: 09-10-24	0.28 CR
09-23	09-22	05410194266741665512671	FEDEX53125199 800-4633339 TN P.O.S.: 53125199 SALES TAX: 0.00	215.52
09-23	09-19	55432864264200821187711	COURTYARD LOS ANGELES CULVER CITY CA 99163 ARRIVAL: 09-18-24	30.00
09-30	09-27	55500364271101743025626	WESTIN SAN DIEGO SAN DIEGO CA 1575322 ARRIVAL: 09-30-24	407.53
Total Travel Activity				\$3,035.24

Miscellaneous Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-02	08-30	55429504243715771620323	TEACHERSPAYTEACHERS.CO 6465880910 CA	21.00
09-02	08-30	82117554243000006363395	THE OT TOOLBOX PITTSBURGH PA	66.00
09-06	09-05	55429504249745775817082	TEACHERSPAYTEACHERS.CO 6465880910 CA	47.96
09-16	09-15	82305094260000008330951	ULTIMATE SLP FARMINGTON CT	12.95
09-20	09-20	55432864264200624141915	APPLE.COM/BILL 866-712-7753 CA	299.99
09-23	09-22	12302024265000705998060	JOTFORM INC SAN FRANCISCO CA P.O.S.: 46553916781-1726956271 SALES TAX: 0.00	24.50
Total Miscellaneous Activity				\$472.40

CHRISTINE FEHER 5563-7500-1511-9595	CREDITS \$0.00	PURCHASES \$26,293.32	CASH ADV \$0.00	TOTAL ACTIVITY \$26,293.32
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ACCOUNTING CODE:

ACCT. NUMBER: 5563 7579 0010 0937	CALIFORNIA PACIFIC
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INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-02	09-01	15270214245000105260098	GOOGLE ADS3267517799 MOUNTAIN VIEW CA	12,000.00
09-02	09-01	15270214245000153623098	GOOGLE ADS3267517799 MOUNTAIN VIEW CA	2,293.32
09-05	09-04	12302024248001345595094	GOOGLE ADS3267517799 MOUNTAIN VIEW CA	12,000.00
Total Purchasing Activity				\$26,293.32

CHRISTINE FEHER 5563-7580-2042-1526	CREDITS \$650.00	PURCHASES \$11,671.38	CASH ADV \$0.00	TOTAL ACTIVITY \$11,021.38
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ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-02	08-30	55480774243022356005748	ONTIMETEL DIALMYCALLS JUPITER FL	31.43
09-02	09-01	82305094245000025831452	STAMPLI FOR 8-2024 MOUNTAIN VIEW CA	1,256.20
09-05	09-03	05410194248069222611965	FEDEX OFFICE 800000836 PLANO TX P.O.S.: 20017253979281301 SALES TAX: 1.92	22.72
09-09	09-06	55432864250206401046330	4IMPRINT, INC 4IMPRINT.COM WI P.O.S.: 27962003 SALES TAX: 230.95	3,319.56
09-12	09-11	55432864255207855415877	ABB*BOUDIN CATERING 415-283-1230 CA	67.96
09-13	09-12	55480774256026320005555	ONTIMETEL DIALMYCALLS JUPITER FL	50.21
09-16	09-16	15270214260001200010099	MSFT * E0800TM9C7 MSBILL.INFO WA	801.85
09-18	09-17	82305094261000036908413	CANVA* I04277-59951346 CAMDEN DE	377.50
09-18	09-17	82305094262000004479156	JOTFORM INC SAN FRANCISCO CA	294.00
09-20	09-20	15270214263001625693096	MSFT * E0800TM9C7 MSBILL.INFO WA	650.00 CR
09-26	09-26	55432864270202595616877	APPLE.COM/US 800-676-2775 CA P.O.S.: 8552257227 SALES TAX: 208.81	2,406.81
09-27	09-27	55432864271202920893364	APPLE.COM/US 800-676-2775 CA P.O.S.: 8552257227 SALES TAX: 245.80	2,643.80
Total Purchasing Activity				\$10,622.04

Telecommunication Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-16	09-15	55432864259209319747644	ATT*BILL PAYMENT 800-288-2020 TX P.O.S.: 323923130 SALES TAX: 0.00	203.30
Total Activity				\$203.30

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-04	09-03	52708064248027049143420	AVIS.COM PREPAY 8003527900 VA 080828333 LONG BEA	123.79
Total Travel Activity				\$123.79

ACCT. NUMBER: 5563 7579 0010 0937

CALIFORNIA PACIFIC

INDIVIDUAL CARDHOLDER ACTIVITY

Miscellaneous Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-18	09-17	12302024261000302546076	MAILCHIMP ATLANTA GA	72.25
Total Miscellaneous Activity				\$72.25

Coversheet

Consent - Education/Student Services

Section: VIII. Consent
Item: B. Consent - Education/Student Services
Purpose: Vote
Submitted by: Christine Feher
Related Material: California College Guidance Initiative MOU.pdf

BACKGROUND:

California College Guidance Initiative acts as a bridge, easing the transition from K-12 to college and career, particularly for traditionally underrepresented Californians. Through CaliforniaColleges.edu, students access personalized information, career exploration tools, and financial aid guidance. Counselors benefit from efficient reporting tools to identify and support struggling students. The initiative further empowers by partnering with districts, improving their data management and student support capabilities. Their collaborative approach bridges the gap between K-12 and higher education, ensuring students' goals stay on track. Through targeted outreach programs like College Next California, they bring their resources directly to underserved communities, widening their impact and ensuring all Californians, regardless of background, have the chance to thrive.

RECOMMENDATION:

It is recommended that the Board approve the California College Guidance Initiative for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751) - as presented.



K-12 DATA SHARING AND SERVICES PARTNERSHIP AGREEMENT

THE FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES

On behalf of:

The California College Guidance Initiative

And

CALIFORNIA PACIFIC CHARTER SCHOOLS

Agreement No. 00010033

This K-12 Data Sharing and Services Partnership Agreement (“Agreement”) is entered into by and between the Foundation for California Community Colleges, a nonprofit 501(c)(3) organization ("Foundation"), on behalf of the California College Guidance Initiative ("CCGI"), and the **CALIFORNIA PACIFIC CHARTER SCHOOLS** (“Local Educational Agency” or “LEA”), collectively (“Parties”) to set forth the roles and responsibilities of the Parties related to LEA’s uploading of its students’ Education Records to www.CaliforniaColleges.edu ("CaliforniaColleges Website") and Foundation’s provision of account support services on the CaliforniaColleges Website, the state of California’s official college and career planning platform. The Parties understand and intend that CCGI be designated as an outsourced provider of institutional services and a “school official” with legitimate educational interests in such Educational Records as described in 34 C.F.R. 99.31(a).

I. DEFINITIONS

The following capitalized terms when used in this Agreement shall have the meanings ascribed to them respectively, in this Definitions section, unless such term is otherwise expressly defined in this Agreement.

“**Agreement**” shall have the meaning set forth in the preamble above and includes all linked addenda, schedules, and other attachments hereto (see below), as each may be amended from time to time to align CCGI’s practices with California state policy, institutional policies of the public college systems in California and the California Student Aid Commission, and to update improvements in CCGI’s security practices. Amendments to the addenda, schedules, and other attachments linked below will only take effect upon thirty (30) days’ notice to LEA. Should there be any conflict between the terms of this K-12 Data Sharing and Services Partnership Agreement and any other terms linked below, this K-12 Data Sharing and Services Partnership Agreement shall take precedence, any other conflicts shall follow the following order of precedence: (1) Terms and Conditions of Partnership, (2) Data Privacy and Security Addendum, (3) Data File Specifications, available at <https://www.cacollegeguidance.org/tcp/>. The Data File Specifications provide instructions for uploading Student Data onto the California Colleges Website.

[Terms and Conditions of Partnership](#)

[Data Privacy and Security Addendum](#)

[Data File Specifications](#)

“**CaliforniaColleges Website**” shall mean the website located at www.CaliforniaColleges.edu. The Foundation is responsible for directly contracting and compensating a third-party technology vendor (“Vendor”) for the continued operation and maintenance of www.CaliforniaColleges.edu under a separate agreement. Information describing the current Vendor can be found in the **Data Privacy and Security Addendum**, which is incorporated by reference. This definition shall also include any successor website performing the same function as www.CaliforniaColleges.edu.

“Education Record” shall have the meaning as set forth in 34 CFR §99.3 or under applicable state law. Education Records are those records that directly relate to a student and are maintained by an education agency or institution or by a party acting for the agency or institution. The term Education Record shall not include records that are otherwise excluded under 34 CFR §99.3 or applicable state laws.

“Student Data” shall mean any information (a) contained in a student's Education Record maintained by or for the LEA and provided to the CaliforniaColleges Website by an employee or agent of the LEA; or (b) acquired directly from a student or parent/legal guardian of the student through the use of the CaliforniaColleges Website, as assigned to the student or parent/legal guardian by LEA. Student Data does not include information created by a student, including, but not limited to: college lists, career assessment results, portfolios, creative writing, photographs, and account information that enables ongoing ownership of that information which is governed by CaliforniaColleges Website privacy policy.

II. TERM AND TERMINATION

A. Term. This Agreement will be deemed to be effective as of the date the Agreement is fully executed by all signatories to the Agreement and will continue until terminated by either Party. No fees will be assessed under this Agreement while CCGI continues to be the provider of operational tools for the State of California.

B. Termination for Convenience. The Parties shall have the right to terminate this Agreement for any reason or no reason, without penalty, at any time by providing the other with written notice of termination in accordance with Section V of this Agreement at least sixty (60) calendar days in advance of the Termination Date. However, it is mutually understood and agreed that if the Foundation does not receive sufficient funding from the State of California to provide the Services described in this Agreement, Foundation may without penalty, terminate this Agreement by providing LEA with written notice of termination in accordance with Section V of this Agreement at least forty-five (45) calendar days in advance of the Termination Date.

III. DISTRICT RESPONSIBILITIES

A. Data Sharing

1. LEA shall comply with all applicable federal and state laws regarding privacy and security of Education Records and Student Data, including but not limited to those identified and discussed in the **Data Privacy and Security Addendum** attached at <https://www.cacollegeguidance.org/tcp/> and hereby incorporated by reference.
2. LEA shall upload course catalog files at least once a year to enable the use of academic planning tools by a student planning coursework at a high school operated by LEA.
3. LEA agrees to verify accuracy of courses entered by LEA into the University of California (“UC”) Course Management Portal (“CMP”) at the UC Office of the President.
4. LEA agrees to upload Education Records, in accordance with the **Data File Specifications**, attached at <https://www.cacollegeguidance.org/tcp/>, and hereby incorporated by reference. In alignment with state policy and/or to evolve functionality that serves students in the planning for and transition to college, the Data File Specifications may be iterated over time and additional optional fields may be added to the Data File Specifications. LEA data may be submitted via sFTP or an API if available.
 - a. LEA agrees to provide a centralized upload (not school site by school site) of Education Records from the local Student Information System (“SIS”) into the CaliforniaColleges Website or an FTP server, both hosted by Amazon Web Services, using a standard data format with naming conventions and using a pre-defined protocol. If CCGI has an API integration with LEA’s SIS provider, data may alternatively be shared via said API.

B. Implementation

1. LEA shall make staff, appropriate technology resources, and space available for ongoing professional development and user support.

2. LEA agrees to collaborate with Foundation staff to provide both individual user experience and technical feedback in order to improve implementation for all users.
3. LEA agrees to identify a point of contact to (1) assist the Foundation during implementation phase; and (2) navigate or immediately report any issues regarding availability of the CaliforniaColleges Website.
4. LEA is responsible for identifying and maintaining which educators at the LEA are provided accounts on the California Colleges Website. To do so LEA is responsible for compliance with Section I of the Terms and Conditions of Partnership, “Educator Account Creation, Authorization, and Maintenance” attached at <https://www.cacollegeguidance.org/tcp/> and hereby incorporated by reference.

IV. FOUNDATION RESPONSIBILITIES

A. Technical and Service Level Support. The CaliforniaColleges Website is operated and maintained by Vendor. Service level support for the CaliforniaColleges Website is provided directly by Vendor. LEA should reach out to operations@californiacolleges.edu in order to facilitate communication with Vendor regarding technical issues with CaliforniaColleges Website.

B. Fees and Payments for Services. Foundation will provide the Services under this Agreement to LEA free of charge while Foundation continues to receive funding from the State of California. In the event that funding from the State of California is not sustained in future years, the Parties understand that the Foundation may assess and charge a fee for services provided to the LEA. In the event a fee is assessed, this Agreement will be amended, in writing, to affect that arrangement. Foundation shall provide LEA with a 45-day notice if funding from the State of California is reduced or discontinued.

C. Scope of Services. “Services” means the services and support offered by Foundation under this Agreement or on the CaliforniaColleges Website.

1. Foundation shall provide the necessary support for the integration of Education Records and Student Data into individual student accounts on the CaliforniaColleges Website. Foundation agrees to cooperate with representatives from the LEA to ensure the data is properly uploaded in accordance with the requirements and instructions as more fully set forth and incorporated herein as **Data File Specification** available at <https://www.cacollegeguidance.org/tcp/> to this Agreement.
2. CCGI shall maintain and process Education Records and Student Data on behalf of the LEA in a manner that meets the standards of the California Community Colleges, California State University (“CSU”), California Student Aid Commission (“CSAC”), and UC systems for verified transcript data.
3. Foundation will provide an audit report of LEA’s a-g course listings in the UC CMP database to identify discrepancies. Foundation agrees to provide technical assistance, guidance, and support to LEA staff for purposes of reconciliation of any identified discrepancies.
4. Foundation shall provide access to CSU and UC eligibility analyses, both individual student reports and aggregate tracking and reporting capability for counselors.
5. Foundation shall provide students with the ability to launch their application to the California Community Colleges using the CCCApply platform in a manner that tracks submission on the CaliforniaColleges Website.
6. Foundation shall provide students with the ability to auto-populate applications for admission to all CSU campuses with course data from their individual account on the CaliforniaColleges Website, when such data matches to the CMP at the UC Office of the President, and which enables students, their parent/guardian, educators in their school, and LEA to track application submission.
7. Foundation shall provide students with the ability to launch their application for admission to the UC using the UC application in a manner that tracks submission on the CaliforniaColleges Website. Additionally, beginning fall of 2024, students will have the ability to auto-populate course data into their UC application.
8. Foundation shall provide students with the ability to initiate their Free Application for Federal Student Aid (“FAFSA”) from within the CaliforniaColleges.edu, in a manner that allows students, their parent/guardian, educators at their school site, and LEA to track the launch of this application and

which enables CCGI to provide CSAC with information that supports the Cal-grant eligibility determination process.

9. Foundation shall provide students with the ability to launch additional college and financial aid applications, as they may become available, as additional institutions develop articulation agreements with CCGI.
10. Foundation shall provide the following support for LEA:
 - a) Technical assistance to support alignment between LEA’s a-g course list in the UC CMP and the LEA SIS.
 - b) Training opportunities.
 - c) Implementation planning and support for strategic goal setting.
 - d) User support to respond to student, educator, or parent/guardian questions or other inquiries.

V. NOTICE

Any request, notice or other communication by either Party shall be given in writing and shall be deemed given when actually delivered physically or via electronic mail to the addresses specified below:

CCGI:

Name: Contracts Manager
Email: ccgicontracts@californiacolleges.edu
Mailing Address:
 Foundation for California Community Colleges
 1102 Q Street, Suite 4800
 Sacramento, CA 95811

LEA:

Name: Daisy Carlos
Email: dcarlos@cal-pacs.org
Mailing Address:
 California Pacific Charter Schools
 940 South Coast Drive
 Costa Mesa, CA 92626

THE PARTIES HEREBY EXECUTE THIS AGREEMENT

CALIFORNIA PACIFIC CHARTER SCHOOLS	FOUNDATION/CCGI
By: _____	By: _____
Print Name: _____	Print Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

Coversheet

Consent - Personnel Services

Section: VIII. Consent
Item: C. Consent - Personnel Services
Purpose: Vote
Submitted by:
Related Material:
CPCS BUS Job Descriptions 10-8-24.docx.pdf
Special Education Instructional Assistant Board Approval October 2024.docx.pdf

CALIFORNIA PACIFIC CHARTER SCHOOLS

Agenda Item:

Date: October 8, 2024

	Correspondence/Proposals/Reports
X	Consent Agenda
	Business/Financial Services
	Education/Student Services
X	Personnel Services
	Curriculum
	Policy Development

Item Requires Board Action: X

Item is for Information Only:

Item: Approval of Job Descriptions for California Pacific Charter Schools

Background:

Job descriptions are critical to the successful personnel operations of the school. They provide structure in areas such as recruitment, on-boarding, determining reasonable accommodations, performance evaluation, succession planning, staff development, and compensation analysis. Job descriptions are routinely revised to remove antiquated wording, reflect the current duties of the positions, and align the minimum qualifications, knowledge, and abilities for the duties. New job descriptions are developed based on the schools’ staffing plans and identified support needs.

It is recommended the Board approve the following job descriptions as presented.

Revised Job Descriptions:

Special Education Instructional Assistant

Fiscal Impact: None



California Pacific Charter Schools

Special Education Instructional Assistant

Job Description

Reports To:	Director of Special Education or designee
FLSA Status:	Non-Exempt
School Classification:	Classified
Pay Range:	Grade 6
Work Schedule:	Instructional Calendar
Location:	Remote office with occasional travel to the office, events, and other work areas as assigned

Position Summary

The Special Education Instructional Assistant is responsible to provide academic, and/or community-based instruction to students with disabilities according to the prescribed directions of the Education Specialist; monitor and record student progress regarding academic and behavior performance; and perform record-keeping and clerical assistant duties to support the Educational Specialist.

Minimum Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

- One (1) year- of experience working with students in an academic setting.
- Possession of a secondary school diploma or its recognized equivalent and one of the following: 1) completion of at least two years of study (minimum 48 semester hours) at an institution of higher education; 2) possession of an associate's (or higher) degree; or 3) passing a rigorous assessment that demonstrates the knowledge of, and the ability to assist in instructing, reading, writing, and mathematics at a level meeting State and Federal requirements. A bachelor's degree in an educational or related field is highly desirable.
- Bilingual English/Spanish preferred.
- Hold and maintain a valid California Driver's License; proof of automobile insurance; and full time use of a dependable automobile that is insured pursuant to California regulations.
- State and federal background clearance (LiveScan) to work with students (Education Code Section 44237). No prospective employee can report to work without this clearance being received and Human Resources notifying the immediate supervisor of this clearance.
- Proof of a clear TB test dated within the last 60 days (Education Code Section 49406) upon employment and thereafter updated every four years.

General Skills

- Team player

Special Education Instructional Assistant Job Description
Board Approved: April 2020
Revised: October 2024

- Love of learning – a lifelong learner
- Flexible and adaptable
- Open to differing views and objectives
- Conflict resolution skills
- Uphold the school's vision and mission by acting with integrity

Essential Duties and Responsibilities

1. Provides instructional assistance to students, with mild to moderate or moderate to severe and, often, multiple physical, emotional, behavioral, cognitive, learning and/or communication disabilities in a variety of educational environments,, and/or other instructional settings.
2. Explains the teacher's instructions, activity directions, etc. to students as necessary; utilizes teacher provided materials or selects instructional activities and techniques within a limited range consistent with the teacher's lesson plans to meet the needs of individual students.
3. Reinforces lesson concepts and skills using special tutorial techniques or sensory training exercises; provides additional reinforcement, and repetition, and presents to different learning styles and student abilities.
4. Monitors students to motivate and encourage students to remain engaged and stay on task; assists students to improve self-control and social development skills following the teacher's plan for positive behavioral support and orderly classroom management; models prosocial, respectful interactions for students; in accordance with district approved methods.
5. Confers with the Education Specialist regarding student performance, progress and problems; refers parent to Education Specialist or administrative contact when necessary.
6. Makes adaptations/modifications/accommodations to assignments under the direction of the Education Specialist; assisting with assignments, monitoring behavior and implementing behavioral plans.
7. Uses conversation, group discussion, games, academic coaching, behavior management techniques, and other approaches to achieve prescribed goals with individual children experiencing minor to moderate adaptation problems of a behavioral and/or educational nature.
8. Prepares/modifies instructional materials and tests; types, files, duplicates, assembles, materials as directed; maintains records of student progress for the teacher; operates a variety of office and instructional equipment as assigned.
9. Assists in administering teacher-prepared tests/quizzes, and standardized achievement tests; corrects tests and assigned work.
10. Monitors students in assigned areas re-enforcing safety and appropriate behavior promotes meaningful inclusion by actively minimizing barriers during school activities with peers.
11. Carries out mandated reporting obligations to ensure student safety as required by law.

Special Education Instructional Assistant Job Description
Board Approved: April 2020
Revised: October 2024

12. Assist staff with implementing and tracking student goals.
13. Maintains professional competence through professional development via numerous educational activities; attend and participate in a variety of assigned meetings, conferences, trainings and/or special events as assigned.
14. Participates in faculty committees, the sponsorship of student activities, and program-wide activities.

Bilingual

In addition to the above duties, bilingual employees also interpret orally and translate in writing between English and a designated language; interprets for student, parent, or teacher, as required; and may serve as interpreter and/or translator for staff in parent conferences or other meetings.

Other Duties

- Proctoring duties as needed during testing season
- Document and report to the school's management all formal disciplinary actions involving students; supporting management with addressing and resolving complaints from students and parents in a timely manner; ensuring compliance with the provisions of California Penal Code Section 11166 (Child Abuse and Neglect Reporting Act)
- Respond to all school related written correspondence, phone calls, voicemails, and emails within 24 business hours
- Perform other related duties as assigned.

Knowledge and Abilities

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Knowledge of

- Principles and practices related to assisting students with special education needs.
- Common concerns and challenges for students with special needs.
- Proficient knowledge of subjects taught including arithmetic, reading, writing, grammar, and spelling.
- Basic instructional methods and techniques.
- Record-keeping techniques.

Ability to

Special Education Instructional Assistant Job Description
Board Approved: April 2020
Revised: October 2024

- Demonstrate effective interpersonal skills.
- Communicate effectively in a timely manner, both orally and in writing.
- Use technology in an effective manner for communicating and reporting.
- Meet schedules and timelines; plan and organize work.
- Work at a high level of independence.
- Maintain professional, cordial relationships with students, parents, and staff.
- Use professional judgment in making reasonable decisions or recommendations in conjunction with other staff members and/or administrative leadership.
- Communicate in a respectful, professional, and courteous manner.
- Maintain confidentiality.
- Follow directions and uphold department policies and practices.
- Establish rapport and maintain positive, meaningful relationships with students to assist in improving their behavior, educational performance, and social relationships.
- Participate as a positive team member for the purpose of enhancing and sharing knowledge and skills for the delivery of best practices.

Use of Computer Technology

To perform this job successfully, an individual must be proficient utilizing Microsoft Office applications, Google Suite, and a variety of web-based applications; have the ability to utilize the Internet to conduct research and participate in virtual meetings; and respond to a high volume of emails in a timely manner.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Hearing and speaking to exchange information
- Dexterity of hands and fingers to demonstrate activities
- Operate a computer and other office productivity machinery
- Seeing to read a variety of materials
- Close vision and ability to adjust focus
- Bending at the waist, kneeling, or crouching
- Sitting or standing for extended periods of time
- Lifting objects up to 25 pounds with or without assistance

Work Environment

Special Education Instructional Assistant Job Description
Board Approved: April 2020
Revised: October 2024

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Noise level is generally moderate
- Meetings conducted in public and private settings
- Indoor and outdoor in varying temperatures

Hazards

- Potential hazards involved in intervening in altercations and antisocial behavior.
- Contact with dissatisfied individuals.

Employee Acknowledgement

The above job description is not intended to be an all-inclusive list of duties and standards of the position. Incumbents will follow any other instructions, and perform any other related duties, as assigned by their supervisor.

Employee Signature

Printed Name

Date

Special Education Instructional Assistant Job Description
Board Approved: April 2020
Revised: October 2024

Coversheet

Approval of Charter Tech Services Contract

Section: IX. Business/Financial Services
Item: A. Approval of Charter Tech Services Contract
Purpose: Vote
Submitted by: Christine Feher
Related Material: CTS Proposal for CalPacs.pdf

BACKGROUND:

In order to support our ongoing digital learning initiatives and ensure smooth technological operations, we propose partnering with Charter Tech Services for temporary IT support. Charter Tech Services specializes in providing comprehensive technology solutions tailored to the needs of charter schools, including infrastructure management, cybersecurity, and technical support. This partnership will enable us to address any temporary staffing shortages or increased tech demands, ensuring consistent access to resources for both staff and students. The cost is \$12,000 per month to be on a month to month, as needed contract.

RECOMMENDATION:

It is recommended that the board approve up to \$48,000 for temporary IT services.



charter tech services

Technology Services Proposal for California Pacific Charter Schools

Description

This document serves to describe a working relationship between Orion Technology Group, L.L.C. d.b.a. Charter Tech Services (CTS) and California Pacific Charter Schools (CALPACS). The goal of this relationship is to provide CALPACS with a comprehensive technology support service that includes daily support/repair services, along with strategic technology planning for its various on-site administration and distance learning operations.

Why Charter Tech Services

CTS is the leading provider of comprehensive technology support services for K-12 Education. Each year we donate more than 10% of our proceeds back to the schools we serve by sponsoring scholarships, tournaments, and other fundraisers. We differentiate ourselves from the competition by: 1) specializing in educational technology, 2) providing proactive onsite service, and 3) operating with scalable success throughout California and Colorado.

Why Outsource

1. **Save Money:** As a quick and nimble private company we're able to offer competitive benefits to our employees while still achieving significant cost savings for our clients.
2. **Expertise:** We're not just one skilled person, we've got a deep bench of experts ready to assist with your ever changing needs, without increasing your costs.
3. **Accountability:** Outsourcing provides our clients with greater ability to achieve accountable results vs. the typical HR red tape involved with employee accountability.
4. **Continuity:** Our service also provides for greater continuity as we're able to provide consistent high quality service even as individual team members naturally advance and move on in their careers.

Technology Services Proposal for California Pacific Charter Schools

Comprehensive Support Composition - Typical Makeup

1. IT Management & Strategic Planning

- a. CTS will participate in weekly admin meetings with the CALPACS administration to review service quality, response times, and discuss any upcoming projects.
- b. CTS will take a leadership role in asset management: including planned upgrades and replacements. This will include inventory tagging, secured asset tracking, and planning of long term equipment needs.
- c. CTS will be responsible for coordinating all relevant technology resources to ensure CALPACS success, including but not limited to: internal CALPACS staff, CTS staff members, external vendors, and 3rd party partners. This means that the CALPACS administration sets priorities and can trust CTS will work with all relevant parties to get the job done.
- d. CTS will work with the CALPACS Administration to document processes, procedures, and technology configurations. This includes mapping out the most efficient methods of handling equipment repair and remote support for employees and students working/learning from home.

2. Daily Repair and Support Team: ONE Technicians

- a. **CTS will provide ONE dedicated technician**, to proactively respond to routine tech support, equipment distribution, and repair requests. This technician will work hand-in-hand with a complement of additional CTS staff assigned to the CALPACS support team.
- b. The CTS technician will perform work remotely if engaged on a month-to-month basis with onsite placement expected when engaged on a long-term basis. CTS technicians (even those assigned to work onsite) may need to work remotely in response to future health orders from local, state, or federal government agencies.
- c. **CTS will provide additional support** as needed for CALPACS staff needs, testing events, and other onsite needs at the direction of CALPACS.
- d. CTS technicians will track support requests via a ticketing system whereby requests are received by phone, email, and in-person. Requests may come from administrators, staff, students, and parents.
- e. CTS will provide higher level resources onsite as needed for no added cost, this may include Network Engineers, Application Specialists, etc.
- f. CTS will provide services outside of school hours at the direction of CALPACS.

3. Auxiliary Support

- a. At no additional cost, CTS will provide additional layers of support including but not limited to: daily IT management and planning, season demand fluctuations.
- b. CTS will provide higher level escalation support as needed and without limit. This support will be provided both onsite and remotely.
- c. CTS will provide mentorship and development for the onsite level-1 technicians to ensure that their value increases over time.

Technology Services Proposal for California Pacific Charter Schools

- d. CTS will provide additional onsite support as needed during times of higher need, such as smarter balanced testing.

Typical Support Interaction

1. CALPACS Administration Team
 - a. CTS expects to have regular weekly meetings with members of the CALPACS Administration Team to provide routine updates and evaluate prioritization of ongoing initiatives.
 - b. CALPACS Administration Team will provide approval for necessary tech purchases and guidelines for satisfying routine tech order requests from staff.
 - c. CALPACS Administration Team may redirect and reprioritize CTS staff attention to/from various tech initiatives as deemed necessary.
2. CALPACS Teachers and Staff
 - a. CALPACS Teachers and Staff will submit support requests for themselves, their co-workers, and/or their students/parents.
 - b. These support requests may be submitted by phone, email, or in person.
 - c. CTS will be available for in-person troubleshooting, equipment exchange, and one-on-one training at either CALPACS Office location.
 - d. Support requests may include, but are not limited to, requests for password assistance with various platforms, software installation, computer troubleshooting, office/school phone line troubleshooting, etc.
3. CALPACS SPED Department
 - a. CALPACS SPED Department will provide instructions to CTS on necessary Assistive Technology that must be distributed to SPED Students.
 - b. CTS expects to distribute/track Assistive Technology equipment such as Laptops, Tablets, Hotspots, Headsets, and other computer electronic devices.
 - c. CTS understands that SPED Assistive Technology requests are very time sensitive and will work with the SPED Department to find timely and appropriate delivery options.
 - d. CTS will install/manage student support Apps on laptops and tablets as requested by CALPACS SPED Department.
4. CALPACS Students and Parents
 - a. CALPACS Students and Parents will submit support requests via phone and email.
 - b. CTS will follow CALPACS instructions for validating the identity of students and parents.
5. Notes for all forms of support
 - a. CTS will utilize a central UPS account for shipping/receiving equipment to/from Teachers and Staff.
 - b. CTS will serve as a support concierge to any necessary outside tech support entities. This may include receiving end user reports of assistance needed, performing initial information gathering and research, and then reaching out to third parties as necessary (together with the end user) to ensure the issue is

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properly resolved and that the end user is fully supported throughout the whole process.

Typical IT Infrastructure and Support Expectations

1. Evaluation
 - a. CTS will perform a diligent and extensive evaluation of CALPACS needs.
 - b. CTS works with approx 50 other charter schools and will draw on these experiences when making recommendations.
 - c. All recommendations will be adjusted for any/all CALPACS unique needs.
2. **Google Apps/Suite/Workspace Setup**
 - a. CTS will immediately begin setting up the Google Workspace for Education account that will be a foundational IT platform for the organization.
3. **Device Migration**
 - a. CTS will assist CALPACS Administration with conducting an equipment survey and compiling results.
 - b. CTS will work directly with Students/Parents to migrate student technology off of the old ICS management platforms and onto software management platforms owned/controlled by CALPACS.
 - c. CTS will migrate Windows laptop authentication to Microsoft Azure and Microsoft InTune.
4. **Computer Inventory Procurement and Distribution**
 - a. CTS will assist CALPACS with technology asset management, procurement, and distribution.
 - b. CTS will work with the student/staff ordering platform designated by CALPACS to process equipment requests and fulfill those requests.
5. Email / Backup and Recovery / Networking / Antivirus
 - a. CTS expects to continue utilizing the email server functionality built into the Google G Suite for Education.
 - b. CTS expects to utilize the file storage, backup, and sync capabilities that are built into the G Suite and Microsoft 365 platforms. These platforms are industry leaders and are available within the licensing that the school already has.
 - c. CTS expects networking for both CALPACS offices to be simple and cost effective. Since both offices serve relatively small staff populations, minimal hardware should be required.
 - d. CTS expects to utilize Microsoft InTune to centrally manage Windows Defender across all Azure AD connected devices. This software is the standard in the education space for Antivirus and AntiMalware protection, and offers additional advanced feature sets that may be appropriate for leadership PCs.
6. Computer Imaging / Cleanup / Deployment / Maintenance
 - a. CTS expects to have full responsibility for the configuration and support of all computer hardware in use by CALPACS Staff, Teachers, and Students.
 - b. This responsibility includes but is not limited to installing central management software, configuring software, and all other aspects of computer deployment

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and maintenance.

7. Response Times

- a. CTS will strive to provide a same-day response for every support request that comes in during business hours.
- b. CTS will monitor and triage tickets afterhours, providing emergency response as needed, and next-business day response for non-emergency requests.

Frequently Asked Questions

Question: Will CALPACS be charged extra for additional tech support during seasonally busy times?

Answer: No.

Question: Will CALPACS be charged extra for additional fees to configure new laptops? Or set up new office equipment? Or assist with testing setup?

Answer: No.

Question: What costs is CALPACS responsible for?

Answer: Support costs are a single fixed price and detailed below. Additional costs are subject to CALPACS approval but include UPS shipping charges, software licensing fees, repair parts, computer equipment.

Question: What software costs are anticipated?

Answer: CALPACS will need management software to centrally manage and license their Windows computers, Apple devices, and Chromebooks. CALPACS will need internet filtering software for students.

- Typical Microsoft licensing costs \$5.75 per staff member per month, students are included for free.
- Typical Apple Device management software costs approx \$10 per device per year.
- Google Chromebook Device licenses cost approx \$38 per device (one time), with each license lasting for the lifetime of the device.
- Typical CIPA compliant internet filters cost \$5-\$10 per student per year.
- CTS has provided CALPACS with a software budgeting spreadsheet.

Question: Can CTS assist with student tech store orders or catalog development?

Answer: Yes. CTS can serve and assist in whatever capacity is deemed appropriate by the CALPACS Administration. That may include sourcing, comparing, procuring, fulfilling, or simply supporting.

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Basic Terms

1. Services shall begin on 9/23/2024.
2. Monthly service costs shall be \$12,000 per month on a month-to-month basis with services rendered remotely. (Choice indicated on acceptance/signature page)
3. Monthly service costs shall be \$10,000 per month with a minimum 9 month commitment requiring three months' written notice to cancel (earliest cancellation would be with notice given at month 6 for termination after month 9). (Choice indicated on acceptance/signature page)
4. Unless superseded by another agreement or terminated, this price will increase by 5% every July 1st, beginning July 1st of 2025.
5. CTS shall bill CALPACS for approved third-party materials and fees necessary to provide service. Examples include: shipping/packing costs, domain registration, computer cables, laptop parts, software licensing, manufacturer repair fees.
6. Where memory of verbal discussions contradicts any part of this document, this document alone shall serve as the final agreement.
7. In the event that CALPACS would like to otherwise hire directly, hire indirectly, or contract to receive services from CTS's employees, subcontractors, or representatives, CALPACS agrees to provide 3 months written notice of any service change and pay a fee equal to 30% of the first year's combined salary and benefits to CTS as a recruitment fee for each party.
8. In the event of serious disagreement, damages shall be limited to the total compensation earned under this agreement, disputes shall be arbitrated by a mutually agreed upon arbitrator, with the prevailing party entitled to reimbursement of legal fees.

Additional Terms

9. In order to remain FERPA compliant: During the term of this Agreement, and thereafter in perpetuity, neither party shall without the prior written consent of the other, disclose to anyone any Confidential Information of the other. "Confidential Information" for the purposes of this Agreement shall include each party's proprietary and confidential information such as, but not limited to, any Personal Identifiable Information (PII) of students, parents, and staff of CALPACS and its member schools. Confidential Information shall not include any information that CALPACS makes publicly available or information which becomes publicly available through no act of CTS or CALPACS or is rightfully received by either party from a third party.
10. CTS shall not be liable to CALPACS or any of its affiliates for any damages, whether incidental, direct, indirect, special, consequential or punitive damages arising out of service or equipment provided hereunder, including but not limited to loss of profits or revenue, loss of use of equipment, lost data, or loss to person or property, costs of

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substitute equipment or other costs even if CTS has been advised of the possibility of such damages. Regardless of the form of action, CTS's cumulative liability shall be only for loss or damage directly attributable to negligence of a CTS employee or contractor, for the cost of restoring the network to its condition prior to the negligence, but not to exceed thirty thousand Dollars. If a collection action is initiated by either party or if CTS has to defend any action by CALPACS, CTS is entitled to its reasonable attorney fees and expenses to be paid by CALPACS.

11. Implied Warranties are expressly disclaimed by CTS. A CTS contractor is a technician or contractor who operates on behalf of CTS, is paid by CTS and has access to CTS's service ticket management system for making time entries and charges for their work. CTS is not responsible for the acts of other technicians, contractors or consultants providing service to CALPACS not under its control and direction. If CALPACS purchases equipment from CTS it understands and agrees that it will look to the manufacturer for all remedies and warranties and agrees that CTS is not responsible for functioning of the equipment and has not made any express or implied warranties. CTS shall not be liable for any claim or demand against the CALPACS by any third party on account of errors or omissions performed hereunder.
12. Force Majeure: Neither party shall be liable for any failure of or delay in performance of its obligations under this Agreement to the extent such failure or delay is due to circumstances beyond its reasonable control, including, without limitation, acts of God, acts of a public enemy, pandemics, fires, floods, wars, civil disturbances, sabotage, accidents, insurrections, terrorism, blockades, embargoes, storms, explosions, labor disputes, pandemics, acts of any governmental body, failure or delay of third parties or governmental bodies from whom approvals, authorizations, licenses, franchises or permits must be obtained, or inability to obtain labor, materials, equipment, or transportation or illness of CTS technical staff. Each party shall use reasonable efforts to minimize the duration and consequences of any failure of or delay in performance resulting from a Force Majeure event.
13. This Agreement is fully assignable by CTS. Immediately upon assignment the assignee's name, address and contact information shall be provided to the other party. This Agreement shall be fully binding and enforceable as against all permitted assignees and successors in interest.
14. CALPACS agrees to carry liability insurance and property insurance covering any damage to its network as well as to any clients of the CALPACS adversely affected by CALPACS's network functioning or transmissions from its network.

Technology Services Proposal for California Pacific Charter Schools

References

This is a shortlist of relevant references for whom we are the exclusive provider of technology support services.

Guajome Park Academy Kevin Humphrey humphreyke@guajome.net	Steele Canyon High School Scott Parr sparr@schscougars.org
Contra Costa School of Performing Arts Neil McChesney neil.mcchesney@cocospa.org	Heartland Charter School Lydia Olds lydia.olds@heartlandcharterschool.com

Acceptance

Both parties agree to the terms and descriptions set forth above.

PLAN SELECTION (Client Should Initial By Selection):

- Month-to-Month services for \$12,000 per month: _____

OR

- Ongoing Services w/ 9-month initial commitment and 3-month cancellation notice anytime after (see terms) \$10,000 per month: _____

Orion Technology Group LLC
(d.b.a Charter Tech Services)

California Pacific Charter Schools

(sign & date)

(sign & date)

Andrew Lane

Name: _____

President

Title: _____