



California Pacific Charter Schools

California Pacific Charter Schools

Regular Meeting of the Board of Directors

Published on March 6, 2026 at 4:30 PM PST

Date and Time

Tuesday March 10, 2026 at 6:00 PM PDT

Location

Holiday Inn Diamond Bar
Room: Northgate 101
21725 E Gateway Center Dr.
Diamond Bar, CA 91765

Teleconference Locations

32706 Spun Cotton Drive, Winchester, CA 92596
Hilton Garden Inn, Room: Conservatory, 4200 Taylor St, San Diego, CA 92110

Join by telephone or via Zoom conferencing link below:

Dial by your location

(213) 338 8477 (Los Angeles)

(669) 900 6833 (San Jose)

Meeting ID: 978-552-5490

<https://cal-pacs-org.zoom.us/j/97855225490>

MISSION STATEMENT

CalPac's mission is to support and encourage all students to relentlessly pursue their life goals by providing an accessible and inclusive personalized learning community.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting California Pacific Charter Schools at 949-688-7798.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Call the Meeting to Order		Board Chairperson	2 m
B. Record Attendance		Board Chairperson	2 m
Roll Call:			
Kelly Wylie, Chairperson			
Dr. Shirley Peterson, Vice Chairperson			
Tanya Rogers, Clerk			
Bill Howard, Member			
Jason McFaul, Member			
II. Pledge of Allegiance			6:04 PM
A. Led by Board Chairperson or designee.		Board Chairperson	2 m
III. Approve Adopt/Agenda			6:06 PM
A. Agenda	Vote	Board Chairperson	2 m
It is recommended that the Board of Directors adopt the agenda for the Regular Board Meeting on March 10, 2026, as presented.			
Roll Call Vote:			
Kelly Wylie			

	Purpose	Presenter	Time
Dr. Shirley Peterson Tanya Rogers Bill Howard Jason McFaul Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

IV. Approve Minutes

6:08 PM

- | | | | |
|---|-----------------|-------------------|-----|
| A. Minutes of the Regular Board meeting that was held on February 10, 2026 | Approve Minutes | Board Chairperson | 2 m |
|---|-----------------|-------------------|-----|

It is recommended the Board of Directors approve the minutes for the Regular Board Meeting of February 10, 2026, as presented.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

V. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board Chairperson. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board Chairperson with a written statement and an administrator will provide answers at a later date.

VI. Correspondence/Proposals/Reports

6:10 PM

- | | | | |
|--|---------|-------------------|-----|
| A. CalPac School Highlights | Discuss | Dr. Ericka Zemmer | 5 m |
| Presented by Dr. E. Zemmer, Assistant Superintendent | | | |

VII. Consent

6:15 PM

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

A. Consent - Business/Financial Services

2 m

1. Check Registers - February 2026
2. J.P. Morgan Statement - February 2026
3. Chase Ink Statement - February 2026
4. Chase End of Day Sweep Investment - January 2026
5. Chase End of Day Sweep Investment - February 2026

B. Consent - Personnel Services

2 m

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Approval of Job Description: Assistant Director - High School/Middle School/Elementary

C. Consent - Policy Development

Vote

Board Chairperson

2 m

Approval of existing board policies revised by staff for the 2025-2026 school year.

Board Policies: Reviewed

The following documents were reviewed for accuracy and may include minor edits such as a correction to a typographical error, grammar, spelling, or punctuation. The document may also include a change from Executive Director to Superintendent. The recommended edits do not affect the content, meaning, or intent of the policy.

4000 Series - Personnel Services

- 4010 - CPCS At Will Employment
- 4025 - CPCS TB Testing Policy
- 4040 - CPCS Corporal Punishment Policy
- 4050 - CPCS Whistleblower Policy
- 4055 - CPCS Internal Complaint Policy

Purpose Presenter Time

- 4080 - CPCS Acceptable Use of Technology Policy
- 4085 - CPCS Payroll Withholdings Policy
- 4090 - CPCS COBRA Policy
- 4105 - CPCS Paid Sick Leave Policy
- 4160 - CPCS Children of Teachers Policy
- 4165 - CPCS Employee Driving Policy

Board Policies: Revised

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

1000 Series - Community Relations

- 1035 - CPCS Access to Public Records Policy

4000 Series - Personnel Services

- 4000 - CPCS Concepts and Roles
- 4015 - CPCS Equal Employment Opportunity Policy
- 4020 - CPCS Background Check Policy
- 4030 - CPCS Immigration Compliance Policy
- 4035 - CPCS Mandated Reporter - Child Abuse Policy
- 4045 - CPCS Professional Boundaries
- 4145 - CPCS Professional Development Reimbursement Policy
- 4150 - CPCS Mileage Reimbursement Policy
- 4170/4170E - CPCS Injury Illness Prevention Plan

Consent items listed A through C are considered routine and will be approved/adopted by a single motion.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

VIII. Business/Financial Services

6:21 PM

	Purpose	Presenter	Time	
A.	Approval of Second Interim Financial Report	Vote	Shannon Green	20 m

It is recommended the Board approve the Second Interim Financial Report for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751) for the 2025-26 school year.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

B.	Approval of Annual Audit Engagement Services and Tax Services between CliftonLarsonAllen (CLA) and California Pacific Charter Schools	Vote	Shannon Green	8 m
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It is recommended the Board approve the annual Audit Engagement Services and the Tax Compliance Statements of Work between CliftonLarsonAllen (CLA) for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751) for the year ended June 30, 2026.

Audit Engagement Services for the year ended June 30, 2026

Fiscal Year 2026-27 Impact: \$33,500.00

California Pacific Charter - Los Angeles (#1751) \$11,390.00

California Pacific Charter - San Diego (#1758) \$14,740.00

California Pacific Charter - Sonoma (#2037) \$ 7,370.00

Tax Compliance Services for year ended June 30, 2025

Fiscal Year 2026-27 Impact: \$4,750.00

California Pacific Charter - Los Angeles (#1751) \$1,615.00

California Pacific Charter - San Diego (#1758) \$2,090.00

California Pacific Charter - Sonoma (#2037) \$1,045.00

2026-27 fiscal impact split subject to change based on actual ADA of the schools.

Roll Call Vote:

Kelly Wylie

	Purpose	Presenter	Time
Dr. Shirley Peterson Tanya Rogers Bill Howard Jason McFaul Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

- | | | | |
|--|------|---------------|-----|
| C. Approval of 2024 IRS Tax Form 990 and California Tax Form 199 Prepared by CliftonLarsonAllen (CLA) for Fiscal Year Ended June 30, 2025 | Vote | Shannon Green | 5 m |
|--|------|---------------|-----|

It is recommended that the Board review and approve the draft 2024 IRS Tax Form 990 and California Tax Form 199, prepared by CLA for the fiscal year ended June 30, 2025, for California Pacific Charter Schools – Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Upon approval, the Board authorizes the Director of Fiscal Services to execute and file the final returns, including the authority to approve any non-substantive, technical, or clerical changes requested by the tax preparer (CLA) prior to submission.

Fiscal Impact: None.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

IX. Education Services

6:54 PM

- | | | | |
|--|------|-------------------|-----|
| A. Approval of Parsec (Renewal) | Vote | Dr. Ericka Zemmer | 5 m |
|--|------|-------------------|-----|

It is recommended the Board approve the Parsec Renewal for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751) for the 2026-27 school year.

Fiscal Impact: \$28,800.00

(Allocation split may vary dependent on actual enrollment)

California Pacific Charter - Los Angeles (#1751)\$12,960.00

Purpose	Presenter	Time
California Pacific Charter - San Diego (#1758) \$9,504.00		
California Pacific Charter - Sonoma (#2037) \$6,336.00		

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

X. Policy Development

6:59 PM

- A.** Approval of Board Policy - Certificated Employee Requirements Policy Vote Corrie Amador 5 m

It is recommended the Board approve the new proposed policy for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

4000 Series - Personnel Service

4011 - CPCS Certificated Employee Requirement Policy

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

- B.** Approval of Board Policy - Immigration Enforcement Policy Vote Dr. Ericka Zemmer 5 m

It is recommended the Board approve the new proposed policy for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

5000 Series - Student Services

5135 - CPCS Immigration Enforcement Activity Policy

Roll Call Vote:

Kelly Wylie

	Purpose	Presenter	Time
Dr. Shirley Peterson			
Tanya Rogers			
Bill Howard			
Jason McFaul			
Moved by _____	Seconded by _____	Ayes _____	Nays _____ Absent _____

XI. Calendar

The next regular meeting of the Board of Directors will be held on May 12, 2026.

XII. Comments

7:09 PM

A. Board Comments	Discuss	Board Chairperson	5 m
B. Superintendent Comments	Discuss	Dr. Ericka Zemmer	5 m

XIII. Closing Items

7:19 PM

A. Adjourn Meeting	Vote	Board Chairperson	2 m
Roll Call Vote:			
Kelly Wylie			
Dr. Shirley Peterson			
Tanya Rogers			
Bill Howard			
Jason McFaul			
Moved by _____	Seconded by _____	Ayes _____	Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, contact
California Pacific Charter Schools. Telephone: 949-688-7798