



California Pacific Charter Schools

California Pacific Charter Schools

Regular Meeting of the Board of Directors

Published on August 9, 2024 at 6:03 PM PDT

Date and Time

Tuesday August 13, 2024 at 5:00 PM PDT

Location

Holiday Inn Diamond Bar
Room: Gateway 1 & 3
21725 E Gateway Center Dr.
Diamond Bar, CA 91765

Teleconference Locations

1850 Peary Way, Livermore, CA 94550

Join by telephone or via Zoom conferencing link below:

Dial by your location

(213) 338 8477 (Los Angeles)

(669) 900 6833 (San Jose)

Meeting ID: 976-1296-6177

<https://cal-pacs-org.zoom.us/j/97612966177>

MISSION STATEMENT

CalPac's mission is to support and encourage all students to relentlessly pursue their life goals by providing an accessible and inclusive personalized learning community.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting California Pacific Charter Schools at 949-688-7798.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
A. Call the Meeting to Order		Board President	2 m
B. Record Attendance		Board President	2 m
Roll Call:			
Kelly Wylie, President			
Dr. Shirley Peterson, Vice President			
Tanya Rogers, Clerk			
Bill Howard, Member			
Jason McFaul, Member			
II. Pledge of Allegiance			5:04 PM
A. Led by Board President or designee.		Board President	2 m
III. Approve/Adopt Agenda			5:06 PM
A. Agenda	Vote	Board President	2 m
It is recommended that the Board of Directors adopt the agenda for the Regular Board Meeting of August 13, 2024, as presented.			
Roll Call Vote:			
Kelly Wylie			
Dr. Shirley Peterson			
Tanya Rogers			
Bill Howard			

	Purpose	Presenter	Time
Jason McFaul			
Moved by _____	Seconded by _____	Ayes _____	Nays _____
		Absent _____	

IV. Approve Minutes 5:08 PM

A. Minutes of the Regular Board meeting that was held on June 18, 2024	Approve Minutes	Board President	2 m
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Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

V. Board Governance 5:10 PM

A. Annual Board Evaluation	Discuss	Board President	35 m
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The board will convene to conduct its annual evaluation. Board evaluations are a critical aspect of governance, serving as a valuable tool to enhance the effectiveness and performance of a school's board of directors. By conducting annual and comprehensive evaluations, California Pacific Charter School's governing board seeks to identify areas of improvement, foster transparency, and ensure that the board's decision-making aligns with the mission and vision of the school, ultimately leading to better oversight and sustainable growth.

VI. Public Comment - Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under Public Comments/Recognition/Reports.

VII. Adjourn to Closed Session 5:45 PM

The Board will consider and may act on any of the closed session matters.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

	Purpose	Presenter	Time
Tanya Rogers			
William Howard			
Jason McFaul			
Moved by _____	Seconded by _____	Ayes _____	Nays _____
		Absent _____	

A.	Closed Session	Discuss	Board President	15 m
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CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

(Gov. Code Section 54956.9(d)(1))

a. Conference with Legal Counsel – Anticipated Litigation (Gov. Code section 54956.9)

Significant exposure to litigation pursuant to d(2) – 1 matter

VIII.	Reconvene Regular Meeting			6:00 PM
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A.	Report any action that was taken in closed session.	Discuss	Board President	5 m
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IX. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

X.	Correspondence/Proposals/Reports			6:05 PM
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A.	CalPac School Highlights	Discuss	Christine Feher	5 m
	Presented by C. Feher, Superintendent			

B.	CalPac Financial Update	Discuss	Shannon Green	5 m
	Presented by S. Green, Director of Fiscal Services			

XI.	Consent			6:15 PM
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Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be

	Purpose	Presenter	Time
	removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.		
A.	Consent - Business/Financial Services		2 m
	<ol style="list-style-type: none"> 1. Check Registers - June 2024 & July 2024 2. J.P. Morgan Statement - June 2024 & July 2024 3. Approval of Hatch & Cesario Agreement (Renewal) 4. Approval of Surplus of Electronic Devices 5. Contract with Key Charter Advisors, LLC (Karl Yoder) 6. Approval of Zoom Contract (Renewal) 		
B.	Consent - Education/Student Services		2 m
	<ol style="list-style-type: none"> 1. Approval of 2024-25 English Learner Master Plan 2. Approval of 2024-25 Title 1 School- Parent/Guardian Compact 		
C.	Consent - Personnel Services		2 m
	<ol style="list-style-type: none"> 1. Approval of Certificated - Personnel Report 2. Approval of Classified - Personnel Report 3. Approval of Job Descriptions: GATE Coordinator, School Engagement Liaison 4. Approval of Revised Salary Schedule: Certificated Specialist (Program Specialist increase workdays) 5. Approval of Employee Handbook 2024-2025 Annual Updates 6. Approval of San Diego County Office of Education Contract for Retirement Reporting 2024-2025 		
D.	Consent - Policy Development	Vote Board President	2 m
	Approval of existing board policies revised by staff for the 2024-25 school year.		

Board Policies: Reviewed

The following documents were reviewed for accuracy and may include minor edits such as a correction to a typographical error, grammar, spelling, or punctuation. The document may also include a change from Executive Director to Superintendent. The recommended edits do not affect the content, meaning, or intent of the policy.

1000 Series - Community Relations

1010 - CPCS Civility Policy

6000 Series - Instruction

- 6005 - CPCS Parent and Family Engagement Policy
- 6015 - CPCS Comprehensive Sexual Health Education
- 6035 - CPCS Math Placement Policy
- 6040 - CPCS Local Assessment Policy
- 6055 - CPCS Adequate Progress Policy
- 6095 - CPCS Policy on Repeating Courses
- 6115 - CPCS Attendance and Involuntary Removal Policy

Board Policies: Revised

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

1000 Series - Community Relations

- 1025 - CPCS Uniform Complaint Procedures Policy
- 1030 - CPCS Safe Operation of Schools (Infectious Disease) Policy
- 1035 - CPCS Access to Public Records Policy

5000 Series - Student Services

- 5015 - CPCS Title IX Policy Prohibiting Discrimination on the Basis of Sex
- 5016 - CPCS Harassment, Intimidation, Discrimination, and Bullying Policy
- 5115 - CPCS Pregnant and Parenting Students Policy

6000 Series - Instruction

- 6010 - CPCS Independent Study Policy
- 6020 - CPCS Education for Homeless Youth
- 6025 - CPCS 504 Policy
- 6030 - CPCS Foster and Mobile Youth Policy
- 6050 - CPCS Virtual Proctoring Policy
- 6060 - CPCS SPED Formal Assessment Request
- 6070 - CPCS SPED Independent Educational Evaluation Policy
- 6075 - CPCS SPED Certificate of Completion
- 6125 - CPCS TK - 8 Grade Report Card Policy
- 6210 - CPCS Graduation Policy
- 6215 - CPCS Field Trips and Excursion Policy

Board Policies: Rescinded

The following are current policies that are either included in the Employee Handbook or are no longer applicable and should, therefore, be archived.

4000 Series - Personnel Services

- 4060 - CPCS Prohibiting Unlawful Harassment, Discrimination, and Retaliation Policy
- 4130 - CPCS Remote Work Policy

Consent items listed A through D are considered routine and will be approved/adopted by a single motion.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XII. Business/Financial Services

6:23 PM

- | | | | | |
|-----------|--|------|---------------|-----|
| A. | Approval of Funds for Charter Impact Special Project STRS Review | Vote | Shannon Green | 5 m |
|-----------|--|------|---------------|-----|

It is recommended the Board approve additional funds for the completion of the special project STRS review with Charter Impact for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Approval of total project expenditures of up to \$60,000.00 (increase of \$47,800.00 from February 13, 2024 Approval of \$12,200.00).

Fiscal Impact for 2024-2025: \$33,350.00

(Estimated; total expenses dependent on actual hours based on a bill rate of \$200 per hour.)

California Pacific Charter - Los Angeles (#1751)	\$33,075.00
California Pacific Charter - San Diego (#1758)	\$ 275.00
California Pacific Charter - Sonoma (#2037)	\$ 0.00

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

	Purpose	Presenter	Time
Tanya Rogers Bill Howard Jason McFaul			
Moved by _____	Seconded by _____	Ayes _____	Nays _____ Absent _____

XIII. Education/Student Services

6:28 PM

- | | | | | |
|-----------|---|------|---------------|-----|
| A. | Approval of Local Control & Accountability Plan (LCAP) 2024-2025 Revision | Vote | Shannon Green | 5 m |
|-----------|---|------|---------------|-----|

It is recommended the Board approve the LCAP Revisions for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751) for the 2024-2025 school year.

- a. 2024 LCAP Budget Overview for Parents (San Diego)
- b. 2024 LCAP Annual Update for 2023 (San Diego)
- c. 2024 LCAP Plan Summary (San Diego)
- d. 2024 LCAP Budget Overview for Parents (Los Angeles)
- e. 2024 LCAP Annual Update for 2023 (Los Angeles)
- f. 2024 LCAP Plan Summary (Los Angeles)
- g. 2024 LCAP Budget Overview for Parents (Sonoma)
- h. 2024 LCAP Annual Update for 2023 (Sonoma)
- i. 2024 LCAP Plan Summary (Sonoma)

Roll Call Vote:

Kelly Wylie
Dr. Shirley Peterson
Tanya Rogers
Bill Howard
Jason McFaul
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

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|-----------|--|---------|---------------|-----|
| B. | 2022-23 Teaching Assignment Monitoring Outcomes Update | Discuss | Ericka Zemmer | 5 m |
|-----------|--|---------|---------------|-----|

Pertains to LCFF Priority 1 Local Indicators

- | | | | | |
|-----------|-----------------------------------|------|-----------------|-----|
| C. | Approval of HMH Read 180 Contract | Vote | Christine Feher | 5 m |
|-----------|-----------------------------------|------|-----------------|-----|

It is recommended the Board approve the HMH Read 180 contract for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751) for the 2024-2025 school year.

Fiscal Impact: Up to \$30,000.00
(Allocation split may vary dependent on actual enrollment)
 California Pacific Charter - Los Angeles (#1751) \$ 14,400.00
 California Pacific Charter - San Diego (#1758) \$ 9,600.00
 California Pacific Charter - Sonoma (#2037) \$ 6,000.00

Roll Call Vote:
 Kelly Wylie
 Dr. Shirley Peterson
 Tanya Rogers
 Bill Howard
 Jason McFaul
 Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XIV. Calendar

The next scheduled regular meeting of the Board of Directors will be held on September 10, 2024.

XV. Comments

6:43 PM

- A. Board Comments 5 m
- B. Superintendent Comments 5 m

XVI. Closing Items

6:53 PM

- A. Adjourn Meeting Vote 2 m
- Roll Call Vote:
 Kelly Wylie
 Dr. Shirley Peterson
 Tanya Rogers
 Bill Howard
 Jason McFaul
 Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Purpose

Presenter

Time

FOR MORE INFORMATION

For more information concerning this agenda, contact
California Pacific Charter Schools. Telephone: 949-688-7798