



California Pacific Charter Schools

California Pacific Charter Schools

Regular Meeting of the Board of Directors

Published on March 1, 2024 at 2:29 PM PST

Date and Time

Tuesday March 5, 2024 at 5:00 PM PST

Location

Holiday Inn Diamond Bar
Room: Gateway 1 & 3
21725 E Gateway Center Dr.
Diamond Bar, CA 91765

Teleconference Locations

1850 Peary Way, Livermore, CA 94550
32706 Spun Cotton Drive, Winchester, CA 92596

Join by telephone or via Zoom conferencing link below:

Dial by your location

(213) 338 8477 (Los Angeles)

(669) 900 6833 (San Jose)

Meeting ID: 970-7426-4291

<https://cal-pacs-org.zoom.us/j/97074264291>

MISSION STATEMENT

CalPac's mission is to support and encourage all students to relentlessly pursue their life goals by providing an accessible and inclusive personalized learning community.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting California Pacific Charter Schools at 949-752-0527.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
A. Call the Meeting to Order		Board President	2 m
B. Record Attendance		Board President	2 m
Roll Call:			
Kelly Wylie, President			
Dr. Shirley Peterson, Vice President			
Tanya Rogers, Clerk			
Bill Howard, Member			
Jason McFaul, Member			
II. Pledge of Allegiance			5:04 PM
A. Led by Board President or designee.		Board President	2 m
III. Approve Adopt/Agenda			5:06 PM
A. Agenda	Vote	Board President	2 m
It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of March 5, 2024.			
Roll Call Vote:			
Kelly Wylie			
Dr. Shirley Peterson			

	Purpose	Presenter	Time
Tanya Rogers Bill Howard Jason McFaul			
Moved by _____	Seconded by _____	Ayes _____	Nays _____
		Absent _____	

IV. Approve Minutes 5:08 PM

A. Minutes of the Regular Board meeting that was held on February 13, 2024	Approve Minutes	Board President	2 m
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Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

V. Public Comment - Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under Public Comments/Recognition/Reports.

VI. Adjourn to Closed Session 5:10 PM

The Board will consider and may act on any of the Closed Session matters.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

A. Closed Session	Discuss	Board President	30 m
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	Purpose	Presenter	Time
1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION			
(Gov. Code Section 54956.9(d)(1))			
a. YL v. The Collaborative Charter Services Organization, et al.			
2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION			
(Gov. Code Section 54957(b)(1))			
a. Performance Evaluation, Superintendent			
VII. Reconvene Regular Meeting			5:40 PM
A. Report out any action that was taken in closed session.	Discuss	Board President	5 m
VIII. Public Comments/Recognition/Reports			
<p>Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.</p>			
IX. Correspondence/Proposals/Reports			5:45 PM
A. CalPac School Highlights Presented by Christine Feher, CEO/Superintendent	Discuss	Christine Feher	5 m
X. Consent			5:50 PM
<p>Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.</p>			
A. Consent - Business/Financial Services			2 m

	Purpose	Presenter	Time
	1. Check Registers - February 2024 2. J.P. Morgan Statement - February 2024 3. Surplus Electronics		
B.	Consent - Personnel Services		2 m
	1. Approval of Classified Personnel Report 2. Approval of Certificated Personnel Report		
C.	Consent - Policy Development	Vote Board President	2 m
	Approval of existing board policies revised by staff for the 2023-2024 school year.		

Board Policies: Reviewed

The following documents were reviewed for accuracy and may include minor edits such as a correction to a typographical error, grammar, spelling, or punctuation. The document may also include a change from Executive Director to Superintendent. The recommended edits do not affect the content, meaning, or intent of the policy.

4000 Series - Personnel Services

- 4010 - CPCS At Will Employment
- 4015 - CPCS Equal Employment Opportunity Policy
- 4025 - CPCS TB Testing Policy
- 4030 - CPCS Immigration Compliance Policy
- 4035 - CPCS Mandated Reporter - Child Abuse Policy
- 4040 - CPCS Corporal Punishment Policy
- 4050 - CPCS Whistleblower Policy
- 4085 - CPCS Payroll Withholdings Policy
- 4090 - CPCS COBRA Policy
- 4105 - CPCS Paid Sick Leave Policy
- 4165 - CPCS Employee Driving Policy

Board Policies: Revised

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

4000 Series - Personnel Services

- 4000 - CPCS Concepts and Roles
- 4020 - CPCS Background Check Policy

	Purpose	Presenter	Time
4055 - CPCS Internal Complaint Policy			
4060 - CPCS Unlawful Harassment/Discrimination Policy			
4080 - CPCS Acceptable Use of Technology Policy			
4130 - CPCS Remote Work Policy			
4145 - CPCS Professional Development Reimbursement Policy			
4150 - CPCS Mileage Reimbursement Policy			
4160 - CPCS Children of Teachers Policy			
4170/4170E - CPCS Injury Illness Prevention Plan			

Board Policy: Rescinded

The following are current policies that are either included in the Employee Handbook or are no longer applicable and should therefore be archived.

4000 Series - Personnel Services

Included in Employee Handbook

- 4065 - CPCS Meal and Rest Period Policy
- 4070 - CPCS Lactation Accommodation Policy
- 4075 - CPCS Drug, Alcohol, and Smoke-Free Workplace Policy
- 4110 - CPCS Pregnancy Disability Leave Policy
- 4115 - CPCS Family and Medical Leave Act Policy
- 4125 - CPCS Victims of Crime Policy

No longer applicable

- 4120 - CPCS Families First Coronavirus Response Act Policy

Consent items listed A through C are considered routine and will be approved/adopted by a single motion.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XI. Business/Financial Services 5:56 PM

A.	Approval of Second Interim Financial Report	Vote	Shannon Green	20 m
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It is recommended the Board approve the Second Interim Financial Report for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751) for the 2023-24 school year.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

- B.** Approval of Annual Audit Engagement Services between CliftonLarsonAllen (CLA) and California Pacific Charter Schools Vote Shannon Green 8 m

It is recommended the Board approve the annual Audit Engagement Services between CliftonLarsonAllen (CLA) for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751) for the year ended June 30, 2024.

Fiscal Year 2024-25 Impact: \$30,720.00
(Allocation split may vary dependent on actual enrollment)
 California Pacific Charter - Los Angeles (#1751) \$15,360.00
 California Pacific Charter - San Diego (#1758) \$ 9,830.40
 California Pacific Charter - Sonoma (#2037) \$ 5,529.60

2024-25 fiscal impact split subject to change based on actual ADA of the schools.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

- C.** Approval of Sage Intacct 2024-25 Accounting Services Contract (Renewal) Vote Shannon Green 5 m

It is recommended the Board approve the Sage Intacct 2024-25 Accounting Services Contract for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$19,514.40

(actual split subject to change based on 2024-25 Preliminary Budget)

California Pacific Charter - Los Angeles (#1751) \$9,757.20

California Pacific Charter - San Diego (#1758) \$6,244.61

California Pacific Charter - Sonoma (#2037) \$3,512.59

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XII. Calendar

The next regular meeting of the Board of Directors will be held on May 14, 2024.

XIII. Comments

6:29 PM

A. Board Comments

5 m

B. CEO/Superintendent Comments

5 m

XIV. Closing Items

6:39 PM

A. Adjourn Meeting

Vote

Board President

2 m

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, contact
California Pacific Charter Schools. Telephone: 949-688-7798