



California Pacific Charter Schools

California Pacific Charter Schools

Regular Meeting of the Board of Directors

Published on June 10, 2023 at 1:02 PM PDT

Date and Time

Tuesday June 13, 2023 at 5:00 PM PDT

Location

Holiday Inn Diamond Bar
Room: Northgate 101
21725 E Gateway Center Dr.
Diamond Bar, CA 91765

Teleconference Locations

1850 Peary Way, Livermore, CA 94550

Join by telephone or via the Zoom conferencing link below:

Dial by your location

+1 669 900 6833 US (San Jose)

+1 213 338 8477 US (Los Angeles)

Meeting ID: 922 4073 2592

<https://cal-pacs-org.zoom.us/j/92240732592>

MISSION STATEMENT

CalPac's mission is to support and encourage all students to relentlessly pursue their life goals by providing an accessible and inclusive personalized learning community.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting California Pacific Charter Schools at 949-752-0527.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
A. Call the Meeting to Order		Board President	1 m
B. Record Attendance		Board President	1 m
Roll Call:			
Kelly Wylie, President			
Dr. Shirley Peterson, Vice President			
Tanya Rogers, Clerk			
Bill Howard, Member			
Jason McFaul, Member			
II. Pledge of Allegiance			5:02 PM
A. Led by Board President or designee.		Board President	5 m
III. Approve Adopt/Agenda			5:07 PM
A. Agenda	Vote	Board President	1 m
It is recommended the Board of Directors adopt as presented, the agenda for the regular Board meeting of June 13, 2023.			
Roll Call Vote:			
Kelly Wylie			
Dr. Shirley Peterson			

	Purpose	Presenter	Time
Tanya Rogers Bill Howard Jason McFaul			
Moved by _____	Seconded by _____	Ayes _____	Nays _____
		Absent _____	

IV. Approve Minutes 5:08 PM

A. Minutes of the Regular Board meeting that was held on May 9, 2023.	Approve Minutes	Board President	5 m
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Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

V. Public Comment - Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under Public Comments/Recognition/Reports.

VI. Adjourn to Closed Session 5:13 PM

The Board will consider and may act on any of the Closed Session matters.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

A. Closed Session	Discuss	Board President	20 m
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1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

	Purpose	Presenter	Time
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(Gov. Code Section 54956.9(d)(1))

- a. TR v. The Collaborative Charter Services Organization, et al.
- b. YL v. The Collaborative Charter Services Organization, et al.

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code 54957

- a. Superintendent, Performance Evaluation and Goals

VII. Reconvene Regular Meeting 5:33 PM

- | | | | |
|---|---------|-----------------|-----|
| A. Report out any action that was taken in closed session. | Discuss | Board President | 5 m |
|---|---------|-----------------|-----|

VIII. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

IX. Correspondence/Proposals/Reports 5:38 PM

- | | | | |
|---|---------|-----------------|-----|
| A. School Highlights, Presented by Christine Feher, CEO/Superintendent | Discuss | Christine Feher | 5 m |
| B. Letter from Warner Unified School District 2022-23 re: Second Interim Report, California Pacific Charter School - San Diego | Discuss | Christine Feher | 2 m |

X. Consent 5:45 PM

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

	Purpose	Presenter	Time
A. Consent - Business/Financial Services	Vote		1 m
<ul style="list-style-type: none"> 1. Check Registers - May 2023 2. J.P. Morgan Statement - May 2023 3. Approval of Special Education Master Contract for Vendor Services 2023-2024 4. Approval of CCSA Membership Invoice (Renewal) 5. Approval of GoGuardian Quote (Renewal) 6. Approval of Kajeet Quote (Renewal) 7. Approval of NoRedInk Order (Renewal) 8. Approval of Seastone Productions (Renewal) 9. Approval of Stampli (Renewal) 10. Approval of Zoom (Renewal) 			
B. Consent - Personnel Services	Vote	Board President	1 m
<ul style="list-style-type: none"> 1. Approval of Certificated Personnel Report 2. Approval of Classified Personnel Report 			

Consent items listed under A and B are considered routine and will be approved/adopted by a single motion.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XI. Education/Student Services 5:47 PM

A. Approval of 2023 LCAP Local Performance Indicator Self-Reflection	Vote	Ericka Zemmer	5 m
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It is recommended the Board approve the 2023 LCAP Local Performance Indicator Self-Reflection report for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Roll Call Vote:

	Purpose	Presenter	Time
Kelly Wylie Dr. Shirley Peterson Tanya Rogers Bill Howard Jason McFaul			
Moved by _____	Seconded by _____	Ayes _____	Nays _____
		Absent _____	

B. Approval of Renaissance Subscription (Renewal) Vote Christine Feher 5 m

It is recommended the Board approve Renaissance STAR testing as the verifiable data growth assessment as well as the purchase contract with Renaissance for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: Up to \$25,000

(Allocation split may vary dependent on actual enrollment)

California Pacific Charter - Los Angeles (#1751) \$12,500.00

California Pacific Charter - San Diego (#1758) \$8,000.00

California Pacific Charter - Sonoma (#2037) \$4,500.00

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XII. Organizational Structure of the Corporation 5:57 PM

A. Election of Corporate Officer Vote Christine Feher 7 m

In accordance with the Second Amended Bylaws of California Pacific Charter Schools, Article VIII, Officers of the Corporation, Section 3, Election of Officers and Section 9, Secretary, it is recommended the Board of Directors conduct the election for the following corporate officer position:

a. Secretary: _____

Roll Call Vote:

	Purpose	Presenter	Time
Kelly Wylie Dr. Shirley Peterson Tanya Rogers Bill Howard Jason McFaul Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

XIII. Personnel Services

6:04 PM

- | | | | |
|--|------|---------------|-----|
| A. Approval of One-Time Discretionary Bonus for Staff | Vote | Corrie Amador | 5 m |
|--|------|---------------|-----|

It is recommended the Board approve the one-time discretionary bonus for staff for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$ 317,875.00

California Pacific Charter - Los Angeles (#1751) \$143,621.25

California Pacific Charter - San Diego (#1758) \$143,621.25

California Pacific Charter - Sonoma (#2037) \$30,632.50

** Total fiscal impact will be the bonus amount plus any related CalSTRS benefit or payroll fees, as applicable for eligible employees.*

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

- | | | | |
|--|------|---------------|-----|
| B. Approval of Revisions to 2023-2024 Salary Schedules and Associated Reclassifications | Vote | Corrie Amador | 5 m |
|--|------|---------------|-----|

It is recommended the Board approve an increase to the 2023-2024 salary schedules and the associated reclassifications of staff for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$ 383,663.43

(Allocation split may vary dependent on actual enrollment)

	Purpose	Presenter	Time
California Pacific Charter - Los Angeles (#1751)	\$ 191,831.72		
California Pacific Charter - San Diego (#1758)	\$ 122,772.30		
California Pacific Charter - Sonoma (#2037)	\$ 69,059.42		

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

- C.** Approval of Shared Personnel Agreements for July 1, 2023 - June 30, 2024 Vote Corrie Amador 5 m

It is recommended the Board approve the Shared Personnel Agreements between Sage Oak Charter Schools and California Pacific Charter Schools for support from Gretchen Chamberlain, Assistant Director of Compliance and Accountability, and Romy Mason, Special Education Data & Compliance Specialist, effective July 1, 2023 through June 30, 2024.

Fiscal Impact:

Gretchen Chamberlain, Assistant Director of Compliance & Accountability

Total Annual: \$172,647.62 total compensation and benefits.

CalPac 60%

(Allocation split may vary dependent on actual enrollment)

California Pacific Charter - LA (#1751) \$49,297.81

California Pacific Charter - SD (#1758) \$39,933.39

California Pacific Charter - SO (#2037) \$14,357.38

Sage Oak 40%

Sage Oak Charter Schools - \$69,059.05

Romy Mason, Special Education Data & Compliance Specialist

Total Annual: \$120,740.29 total salary and benefits.

CalPac 80%

(Allocation split may vary dependent on actual enrollment)

	Purpose	Presenter	Time
California Pacific Charter - LA (#1751)	\$45,968.24		
California Pacific Charter - SD (#1758)	\$37,236.31		
California Pacific Charter - SO (#2037)	\$13,387.68		

Sage Oak 20%
Sage Oak Charter Schools - \$24,148.06

Roll Call Vote:

Kelly Wylie
Dr. Shirley Peterson
Tanya Rogers
Bill Howard
Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

- D.** Approval of Property and Casualty Insurance Policies by Bolton & Company (Renewal) Vote Corrie Amador 7 m

It is recommended the Board approve the renewal of the Property and Casualty Insurance Policies by Bolton & Company for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751), for the 2023-2024 school year.

Fiscal Impact: \$98,411.00
California Pacific Charter - Los Angeles (#1751) \$49,205.50
California Pacific Charter - San Diego (#1758) \$31,491.52
California Pacific Charter - Sonoma (#2037) \$17,713.98
Allocation split may vary dependent on actual enrollment

Roll Call Vote:

Kelly Wylie
Dr. Shirley Peterson
Tanya Rogers
Bill Howard
Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

- E.** Approval of Employee Handbook Policy Changes Vote Corrie Amador 5 m

It is recommended the Board approve the policies as presented for addition to the Employee Handbook effective July 1, 2023, for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751), for the 2023-2024 school year.

Fiscal Impact: \$5,983.90

(Allocation split may vary dependent on actual enrollment)

California Pacific Charter - Los Angeles (#1751) \$ 2,991.95

California Pacific Charter - San Diego (#1758) \$ 1,914.85

California Pacific Charter - Sonoma (#2037) \$ 1,077.10

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XIV. Public Hearings

6:31 PM

- A.** Preliminary Budget 2023-24, First Reading Discuss Shannon Green 10 m

It is recommended the Board enter into a public hearing regarding the Preliminary Budget for the 2023-24 school year. During the hearing there will be a presentation on the Preliminary Budget for the 2023-24 school year.

- a. 2023-24 Preliminary Budget #1751 California Pacific Charter School-Los Angeles
- b. 2023-24 Preliminary Budget #1758 California Pacific Charter School-San Diego
- c. 2023-24 Preliminary Budget #2037 California Pacific Charter School-Sonoma
- e. 2023-24 Budget Overview for Parents - #1751 California Pacific Charter School-Los Angeles
- f. 2023-24 Budget Overview for Parents - #1758 California Pacific Charter School-San Diego
- g. 2023-24 Budget Overview for Parents - #2037 California Pacific Charter School-Sonoma
- h. Education Protection Account (EPA) Expenditure Summary #1751 California Pacific Charter School-LA

	Purpose	Presenter	Time
i. Education Protection Account (EPA) Expenditure Summary #1758 California Pacific Charter School-SD			
j. Education Protection Account (EPA) Expenditure Summary #2037 California Pacific Charter School-Sonoma			

Hearing Open: _____

Hearing Closed: _____

B. Local Control & Accountability Plan (LCAP) 2023-24	Discuss	Ericka Zemmer	10 m
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It is recommended the Board enter into a public hearing regarding the LCAP for 2023-24. During the hearing there will be a presentation on the LCAP for 2023-24.

- a. 2023-24 Budget Overview for Parents (San Diego)
- b. 2023-24 LCAP Plan Summary (San Diego)
- c. 2023-24 Budget Overview for Parents (Los Angeles)
- d. 2023-24 LCAP Plan Summary (Los Angeles)
- e. 2023-24 Budget Overview for Parents (Sonoma)
- f. 2023-24 LCAP Plan Summary (Sonoma)

Hearing Open: _____

Hearing Closed: _____

XV. Calendar

The next scheduled regular meeting of the Board of Directors will be held on June 20, 2023.

XVI. Comments 6:51 PM

A. Board Comments			5 m
B. CEO/Superintendent Comments		Christine Feher	5 m

XVII. Closing Items 7:01 PM

A. Adjourn Meeting	Vote		
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Purpose

Presenter

Time

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, contact
California Pacific Charter Schools. Telephone: 949-688-7798