



# California Pacific Charter Schools

## California Pacific Charter Schools

### Regular Meeting of the Board of Directors

Published on March 3, 2023 at 12:23 PM PST

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#### **Date and Time**

Tuesday March 7, 2023 at 5:00 PM PST

#### **Location**

Holiday Inn Diamond Bar  
Room: Northgate 101  
21725 E Gateway Center Dr.  
Diamond Bar, CA 91765

#### **Teleconference Locations**

1850 Peary Way, Livermore, CA 94550  
32706 Spun Cotton Drive, Winchester, CA 92596

#### **Join by telephone or via Zoom conferencing link below:**

Dial by your location

+1 669 900 6833 US (San Jose)

+1 213 338 8477 US (Los Angeles)

Meeting ID: 952 2108 5452

<https://cal-pacs-org.zoom.us/j/95221085452>

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#### **MISSION STATEMENT**

CalPac's mission is to support and encourage all students to relentlessly pursue their life goals by providing an accessible and inclusive personalized learning community.

#### **THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

#### **REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

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The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting California Pacific Charter Schools at 949-752-0527.

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**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:00 PM</b>
<b>A.</b> Call the Meeting to Order		Board President	1 m
<b>B.</b> Record Attendance		Board President	1 m
Roll Call:			
Kelly Wylie, President			
Dr. Shirley Peterson, Vice President			
Tanya Rogers, Clerk			
Bill Howard, Member			
Jason McFaul, Member			
<b>II. Pledge of Allegiance</b>			<b>5:02 PM</b>
<b>A.</b> Led by Board President or designee.		Board President	5 m
<b>III. Approve Adopt/Agenda</b>			<b>5:07 PM</b>
<b>A.</b> Agenda	Vote	Board President	1 m

It is recommended the Board of Directors adopt as presented, the agenda for the regular Board meeting of March 7, 2023.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Purpose                      Presenter                      Time

**IV. Approve Minutes** **5:08 PM**

A. Minutes of the Regular Board meeting that was held on February 21, 2023	Approve Minutes	Board President	5 m
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Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**V. Board Governance** **5:13 PM**

A. Approval of 2023-24 Board Meeting Calendar	Vote	Board President	5 m
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It is recommended the Board approve the Board Meeting Calendar for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751) for the 2023-24 school year.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**VI. Public Comment - Closed Session**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under Public Comments/Recognition/Reports.

**VII. Adjourn to Closed Session** **5:18 PM**

The Board will consider and may act on any of the Closed Session matters.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

A. Closed Session	Discuss	Board President	30 m
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**1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**

(Gov. Code Section 54956.9(d)(1))

- a. TR v. The Collaborative Charter Services Organization, et al.
- b. YL v. The Collaborative Charter Services Organization, et al.

**VIII. Reconvene Regular Meeting 5:48 PM**

A. Report out any action that was taken in closed session.	Discuss	Board President	5 m
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**IX. Public Comments/Recognition/Reports**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

**X. Correspondence/Proposals/Reports 5:53 PM**

A. School Highlights, Presented by Christine Feher, CEO/Superintendent	Discuss	Christine Feher	5 m
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**XI. Consent 5:58 PM**

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

A. Consent - Business/Financial Services		1 m
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	Purpose	Presenter	Time
1. Check Registers and J.P. Morgan Statement - February 2023			
<b>B. Consent - Personnel Services</b>	Vote	Board President	2 m
1. Approval of Classified Personnel Report			
2. Approval of Job Descriptions			

**Consent items listed under A and B are considered routine and will be approved/adopted by a single motion.**

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

## **XII. Policy Development**

**6:01 PM**

<b>A. Approval of New Board Policies</b>	Vote	Shannon Green	8 m
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It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

### **3000 Series - Business and Non Instructional**

3150-CPCS Reserves Fiscal Policy

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

## **XIII. Business/Financial Services**

**6:09 PM**

<b>A. Approval of Second Interim Financial Report</b>	Vote	Shannon Green	10 m
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	Purpose	Presenter	Time
It is recommended the Board approve the Second Interim Financial Report for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751) for the 2022-23 school year.			

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

<b>B.</b> Approval of Annual Audit Engagement Services between CliftonLarsonAllen (CLA) and California Pacific Charter Schools	Vote	Shannon Green	5 m
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It is recommended the Board approve the annual Audit Engagement Services between CliftonLarsonAllen (CLA) for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751) for the year ended June 30, 2023.

Fiscal Year 2023-24 Impact: \$35,760.00 to be split by ADA

California Pacific Charter - Los Angeles (#1751)	\$ 17,969.40
California Pacific Charter - San Diego (#1758)	\$ 11,933.11
California Pacific Charter - Sonoma (#2037)	\$ 5,857.49

*2023-24 fiscal impact split subject to change based on actual ADA of the schools.*

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

#### **XIV. Education/Student Services**

**6:24 PM**

<b>A.</b> Approval of Alive Studios, LLC - Learning Alive Zoo Keeper Edition	Vote	Christine Feher	5 m
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It is recommended the Board approve of Alive Studios, LLC - Learning Alive Zoo Keeper Edition for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

	Purpose	Presenter	Time
Fiscal Impact: \$15,602.90 to be split by ADA			
California Pacific Charter - Los Angeles (#1751)	\$7,840.46		
California Pacific Charter - San Diego (#1758)	\$5,206.69		
California Pacific Charter - Sonoma (#2037)	\$2,555.76		

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

### XV. Calendar

The next regular meeting of the Board of Directors will be held on May 9, 2023.

### XVI. Comments

**6:29 PM**

A. Board Comments

5 m

B. CEO/Superintendent Comments

5 m

### XVII. Closing Items

**6:39 PM**

A. Adjourn Meeting

Vote

Board

2 m

President

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

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### FOR MORE INFORMATION

For more information concerning this agenda, contact  
California Pacific Charter Schools. Telephone: 949-752-0527