



California Pacific Charter Schools

California Pacific Charter Schools

Regular Meeting of the Board of Directors

Published on February 17, 2023 at 2:34 PM PST

Date and Time

Tuesday February 21, 2023 at 5:00 PM PST

Location

The meeting will be held virtually.

Join by telephone or via Zoom conferencing link below:

Dial by your location

+1 669 900 6833 US (San Jose)

+1 213 338 8477 US (Los Angeles)

Meeting ID: 978 3569 3475

<https://cal-pacs-org.zoom.us/j/97835693475>

MISSION STATEMENT

CalPac's mission is to support and encourage all students to relentlessly pursue their life goals by providing an accessible and inclusive personalized learning community.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to

attend or participate in this meeting of the Governing Board may request assistance by contacting California Pacific Charter Schools at 949-752-0527.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
A. Call the Meeting to Order		Board President	1 m
B. Record Attendance		Board President	1 m

Roll Call:

Kelly Wylie, President

Dr. Shirley Peterson, Vice President

Tanya Rogers, Clerk

Bill Howard, Member

Jason McFaul, Member

II. Pledge of Allegiance			5:02 PM
A. Led by Board President or designee.		Board President	5 m

III. Approve Adopt/Agenda			5:07 PM
A. Agenda	Vote	Board President	1 m

It is recommended the Board of Directors adopt as presented, the agenda for the regular Board meeting of February 21, 2023.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

IV. Approve Minutes			5:08 PM
A. Minutes of the Regular Board meeting that was held on January 10, 2023	Approve Minutes		3 m

Roll Call Vote:

Kelly Wylie

	Purpose	Presenter	Time
Dr. Shirley Peterson Tanya Rogers Bill Howard Jason McFaul			
Moved by _____	Seconded by _____	Ayes _____	Nays _____ Absent _____

V. Board Governance **5:11 PM**

A. Approval of Resolution No. 2023-2-21	Vote	Board	3 m
Recognizing a State of Emergency and		President	
Re-Authorizing Teleconferenced			
Meetings Pursuant to AB 361			

It is recommended the Board approve Resolution No. 2023-2-21 authorizing continued use of remote teleconferencing provisions pursuant to AB 361 and Government Code section 54953.

Option 1

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that COVID-19 continues to pose an imminent threat to the health and safety of the community and directly impacts the ability of the members to meet safety in person.

Option 2

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that state or local officials continue to impose or recommend measures to promote social distancing.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

B. Plan for In-Person Meetings of the Board	Discuss	Kevin Davis	10 m
of Directors, Presented by Kevin Davis,			
Procopio Law Firm			

It is recommended the Board be presented with the Brown Act Updates for Board meeting participation by teleconference due to the end of the COVID-19 State of Emergency, and return to in-person meetings beginning March 1, 2023.

VI. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

VII. Correspondence/Proposals/Reports **5:24 PM**

A. School Highlights, Presented by Christine Feher, CEO/Superintendent	Discuss	Christine Feher	5 m
B. School Community and Events, Presented by Christine Feher, Student Council Members, and, Ms. Becki Ockey	Discuss	Christine Feher	15 m
C. California School Dashboard Update, Presented by Gretchen Chamberlain, Assistant Director of Data & Assessment	Discuss	Gretchen Chamberlain	10 m
D. Letter from Warner Unified School District 2022-23 re: First Interim Report, California Pacific Charter School - San Diego, Presented by Christine Feher, CEO/Superintendent	FYI	Christine Feher	2 m
E. Letter from Acton-Agua Dulce Unified School District re: 2022-23 First Interim Report, California Pacific Charter - LA, Presented by Christine Feher, CEO/Superintendent	FYI	Christine Feher	2 m
F. 2023-24 Board Meeting Calendar - First Reading, Presented by Christine Feher, CEO/Superintendent	Discuss	Christine Feher	5 m

VIII. Consent **6:03 PM**

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

	Purpose	Presenter	Time
A. Consent - Business/Financial Services			1 m
<ul style="list-style-type: none"> 1. Check Registers and J.P. Morgan Statement - January 2023 2. Approval of New Legal Fee Structure with Young, Minney & Corr LLP, Effective February 1, 2023 3. Ratification of Goalbook Toolkit Membership 4. Approval of Surplus of Electronic Devices 			
B. Consent - Education/Student Services			1 m
<ul style="list-style-type: none"> 1. Approval of 2023-24 Instructional Calendar 2. Approval of Comprehensive School Safety Plan (CSSP), February 2023 			
C. Consent - Personnel Services	Vote	Board President	1 m
<ul style="list-style-type: none"> 1. Approval of Certificated - Personnel Report 2. Approval of 2023-24 Employee Work Year Calendars 			

Consent items listed A through C are considered routine and will be approved/adopted by a single motion.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

IX. Business/Financial Services

6:06 PM

A. Approval of Sage Intacct 2023-24 Accounting Services Contract (Renewal)	Vote	Shannon Green	5 m
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It is recommended the Board approve the Sage Intacct 2023-24 Accounting Services Contract for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$17,820.00

California Pacific Charter - Los Angeles (#1751) \$8,954.55

California Pacific Charter - San Diego (#1758) \$5,946.53

California Pacific Charter - Sonoma (#2037) \$2,918.92

Roll Call Vote:

	Purpose	Presenter	Time
Kelly Wylie Dr. Shirley Peterson Tanya Rogers Bill Howard Jason McFaul			
Moved by _____	Seconded by _____	Ayes _____	Nays _____
		Absent _____	

B. Ratification of TeachTown Expenses for Modified Curriculum for Moderate/Severe Special Education Students	Vote	Christine Feher	5 m
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It is recommended the Board ratify the expenses for TeachTown for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: Not to exceed \$15,000 to be split by ADA

California Pacific Charter - Los Angeles (#1751)	\$7,537.50
California Pacific Charter - San Diego (#1758)	\$5,005.50
California Pacific Charter - Sonoma (#2037)	\$2,457.00

Roll Call Vote:

Kelly Wylie
Dr. Shirley Peterson
Tanya Rogers
Bill Howard
Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

C. Approval of UKG Service Agreement	Vote	Corrie Amador	5 m
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It is recommended the Board approve a three (3) year service agreement with UKG for HR, payroll, and benefits management for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$35,000
\$10,000 one time implementation fees, effective fiscal year 2022-23
\$25,000 Annual subscription fees for 100 employees, effective fiscal year 2023-24

Fiscal Year 2022-23 impact \$10,000 to be split by ADA

California Pacific Charter - Los Angeles (#1751)	\$5,025
California Pacific Charter - San Diego (#1758)	\$3,337
California Pacific Charter - Sonoma (#2037)	\$1,638

Fiscal Year 2023-24 impact \$25,000 to be split by ADA

California Pacific Charter - Los Angeles (#1751)	\$12,562.50
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	Purpose	Presenter	Time
California Pacific Charter - San Diego (#1758)	\$8,342.50		
California Pacific Charter - Sonoma (#2037)	\$4,095.00		

2023-24 fiscal impact split subject to change based on actual ADA of the schools.

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

D. Approval of California Pacific Charter Schools Special Education In-Person Workshop	Vote	Christine Feher	5 m
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It is recommended the Board approve the California Pacific Charter Schools Special Education In-Person Workshop for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: Approximately \$18,000 to be split by ADA

California Pacific Charter - Los Angeles (#1751) \$9,045.00

California Pacific Charter - San Diego (#1758) \$6,006.60

California Pacific Charter - Sonoma (#2037) \$2,948.40

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

E. Approval of Purchase of Student Chromebooks and Faculty Computers	Vote	Christine Feher	5 m
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It is recommended the Board approve the purchase of student chromebooks and faculty computers for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751), for the 2022-23 school year.

Fiscal Impact: Up to \$100,000 to be split by ADA

California Pacific Charter - Los Angeles (#1751) \$50,250

California Pacific Charter - San Diego (#1758) \$33,370

California Pacific Charter - Sonoma (#2037) \$16,380

	Purpose	Presenter	Time
Roll Call Vote:			
Kelly Wylie			
Dr. Shirley Peterson			
Tanya Rogers			
Bill Howard			
Jason McFaul			
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

F. Ratification of 2023-25 DocuSign Contract (Renewal)	Vote	Christine Feher	5 m
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It is recommended the Board ratify the 2023-25 DocuSign Contract for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$33,875.00 Total

Fiscal Year 2022-23 impact \$14,017.24 to be split by ADA

California Pacific Charter - Los Angeles (#1751)	\$7,043.66
California Pacific Charter - San Diego (#1758)	\$4,677.55
California Pacific Charter - Sonoma (#2037)	\$2,296.02

Fiscal Year 2023-25 impact \$19,857.76 to be split by ADA

California Pacific Charter - Los Angeles (#1751)	\$9,978.52
California Pacific Charter - San Diego (#1758)	\$6,626.53
California Pacific Charter - Sonoma (#2037)	\$3,252.70

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

X. Education/Student Services 6:36 PM

A. Approval of Arts, Music, and Instructional Materials Discretionary Block Grant Expenditure Plan	Vote	Shannon Green	5 m
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It is recommended the Board approve the Arts, Music, and Instructional Materials Discretionary Block Grant Expenditure Plan for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact:

California Pacific Charter - Los Angeles (#1751)	\$221,144
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	Purpose	Presenter	Time
California Pacific Charter - San Diego (#1758)	\$175,471		
California Pacific Charter - Sonoma (#2037)	\$100,877		

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XI. Policy Development

6:41 PM

A. Approval of New Board Policy	Vote	Shannon Green	5 m
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It is recommended the Board approve the proposed policy. This policy will replace the current policy and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

3000 Series - Business and Non Instructional

3016-CPCS Third-Party Processor Policy

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XII. Calendar

The next scheduled regular meeting of the Board of Directors will be held on March 7, 2023.

XIII. Comments

6:46 PM

A. Board Comments			5 m
B. CEO/Superintendent Comments			5 m

XIV. Closing Items

6:56 PM

A. Adjourn Meeting	Vote	Board President	3 m
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Purpose Presenter Time

Roll Call Vote:

Kelly Wylie

Dr. Shirley Peterson

Tanya Rogers

Bill Howard

Jason McFaul

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, contact
California Pacific Charter Schools. Telephone: 949-752-0527