



## California Pacific Charter Schools

### Regular Meeting of the Board of Directors

Published on September 9, 2022 at 12:33 PM PDT

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#### Date and Time

Tuesday September 13, 2022 at 5:00 PM PDT

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#### MISSION STATEMENT

CalPac's mission is to support and encourage all students to relentlessly pursue their life goals by providing an accessible and inclusive personalized learning community.

#### THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

#### REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

#### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting California Pacific Charter Schools at 949-752-0527.

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:00 PM</b>
<b>A.</b> Call the Meeting to Order		Board President	1 m
<b>B.</b> Record Attendance		Board President	1 m
Roll Call:			
Kelly Wylie, President			
Dr. Shirley Peterson, Vice President			
Tanya Rogers, Clerk			
Bill Howard, Member			

	Purpose	Presenter	Time
Jason McFaul, Member			
<b>C. Approve Minutes</b>		Board President	1 m

Minutes of the Regular Board meeting that was held on August 9, 2022  
 Minutes of the Board Study Session that was held on August 9, 2022

Roll Call Vote:

Kelly Wylie  
 Dr. Shirley Peterson  
 Tanya Rogers  
 Bill Howard  
 Jason McFaul

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**II. Approve Adopt/Agenda** **5:03 PM**

<b>A. Agenda</b>	Vote	Board President	1 m
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It is recommended the Board of Directors adopt as presented, the agenda for the regular Board meeting of September 13, 2022.

Roll Call Vote:

Kelly Wylie  
 Dr. Shirley Peterson  
 Tanya Rogers  
 Bill Howard  
 Jason McFaul

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**III. Board Governance** **5:04 PM**

<b>A. Approval of Resolution No. 2022-9-13 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361</b>	Vote	Board President	3 m
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It is recommended the Board approve Resolution No. 2022-9-13 authorizing continued use of remote teleconferencing provisions pursuant to AB 361 and Government Code section 54953.

Option 1

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that COVID-19 continues to pose an imminent threat to the health and safety of the community and directly impacts the ability of the members to meet safety in person.

Option 2

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that state or local officials continue to impose or recommend measures to promote social distancing.

Roll Call Vote:

Kelly Wylie  
 Dr. Shirley Peterson  
 Tanya Rogers  
 Bill Howard  
 Jason McFaul

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Purpose Presenter

Time

**IV. Public Comment - Closed Session**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under Public Comments/Recognition/Reports.

**V. Adjourn to Closed Session**

**5:07 PM**

The Board will consider and may act on any of the closed session matters.

Roll Call Vote:

- Kelly Wylie
- Dr. Shirley Peterson
- Tanya Rogers
- Bill Howard
- Jason McFaul

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

<b>A. Closed Session</b>	Discuss	Board President	30 m
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Conference with Legal Counsel – Anticipated Litigation (Gov. Code section 54956.9)  
Significant exposure to litigation pursuant to d(2) – 1 matter

Public Employee Performance Evaluation - Pursuant to Government Code 54956.9(d)(1)).  
Performance Evaluation, CEO/Superintendent

**VI. Reconvene Regular Meeting**

**5:37 PM**

<b>A. Report out any action taken in closed session.</b>	Discuss	Board President	5 m
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**VII. Pledge of Allegiance**

**VIII. Public Comments/Recognition/Reports**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

**IX. Correspondence/Proposals/Reports**

**5:42 PM**

<b>A. School Highlights, Presented by Christine Feher, CEO/Superintendent</b>	Discuss	Christine Feher	5 m
<b>B. Correspondence from Guerneville School District</b>	Discuss	Christine Feher	5 m



	Purpose	Presenter	Time
Dr. Shirley Peterson Tanya Rogers Bill Howard Jason McFaul Moved by _____			
Seconded by _____	Ayes _____	Nays _____	Absent _____

**XI. Business/Financial Services**

**5:56 PM**

<b>A. Approval of the Unaudited Actuals Financial Report 2021-2022</b>	Vote	Shannon Green	10 m
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It is recommended the Board approve the Unaudited Actuals Financial Report dated July 1, 2021 to June 30, 2022, for California Pacific Charter Schools, Sonoma (#2037), Warner (#1758), and Los Angeles (#1751).

Roll Call Vote:

Kelly Wylie  
Dr. Shirley Peterson  
Tanya Rogers  
Bill Howard  
Jason McFaul  
Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

<b>B. Approval of the Payroll and Retirement Support Contract with Charter Impact</b>	Vote	Shannon Green	7 m
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It is recommended the Board approve the 21-month contract from October 1, 2022 to June 30, 2024, with Charter Impact for California Pacific Charter Schools, Sonoma (#2037), Warner (#1758), and Los Angeles (#1751).

Fiscal Impact: \$55,500

California Pacific Charter - Los Angeles (#1751) \$26,412.45

California Pacific Charter - San Diego (#1758) \$21,395.25

California Pacific Charter - Sonoma (#2037) \$7,962.30

Roll Call Vote:

Kelly Wylie  
Dr. Shirley Peterson  
Tanya Rogers  
Bill Howard  
Jason McFaul  
Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

<b>C. Approval of Purchasing Card Application and Agreement</b>	Vote	Shannon Green	5 m
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It is recommended the Board approve the Purchasing Card Application and Agreement for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: Annual cash rebate to the school to be determined.

Roll Call Vote:

Kelly Wylie  
Dr. Shirley Peterson  
Tanya Rogers  
Bill Howard  
Jason McFaul  
Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

	Purpose	Presenter	Time
<b>D. Approval of Commercial Office Building Lease with A&amp;R Parcel Three</b>	Vote	Christine Feher	5 m

It is recommended the Board approve the Commercial Office Building Lease with A&R Parcel Three, effective December 1, 2022 through November 30, 2027, for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact:  
 Total fiscal impact year one: \$57,684.00  
 Total fiscal impact year two: \$59,818.00  
 Total fiscal impact year three: \$61,952.00  
 Total fiscal impact year four: \$69,912.00  
 Total fiscal impact year five: \$72,252.00

**Total fiscal impact for 5-year lease: \$321,618.00**  
 California Pacific Charter - Los Angeles (#1751) \$153,058.01  
 California Pacific Charter - San Diego (#1758) \$123,983.74  
 California Pacific Charter - Sonoma (#2037) \$44,576.25

Roll Call Vote:  
 Kelly Wylie  
 Dr. Shirley Peterson  
 Tanya Rogers  
 Bill Howard  
 Jason McFaul  
 Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**XII. Education/Student Services 6:23 PM**

<b>A. Approval of California Pacific Charter Schools Local Indicator Reports</b>	Vote	Christine Feher	10 m
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It is recommended the Board approve the California Pacific Charter Schools Local Indicator Reports for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: None.

Roll Call Vote:  
 Kelly Wylie  
 Dr. Shirley Peterson  
 Tanya Rogers  
 Bill Howard  
 Jason McFaul  
 Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**XIII. Personnel Services 6:33 PM**

<b>A. Approval of Revisions to the Employee Handbook</b>	Vote	Corrie Amador	10 m
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It is recommended the Board approve the revisions to the Employee Handbook and direct staff to provide the revisions to all employees for acknowledgement for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: None.

Roll Call Vote:  
 Kelly Wylie  
 Dr. Shirley Peterson  
 Tanya Rogers

	Purpose	Presenter	Time
Bill Howard Jason McFaul Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

**XIV. Calendar**

The next scheduled meeting will be held virtually on October 11, 2022.

**XV. Comments**

**6:43 PM**

A. Board Comments	Discuss	Board of Directors	5 m
B. CEO/Superintendent Comments	Discuss	Christine Feher	5 m

**XVI. Closing Items**

**6:53 PM**

A. Adjourn Meeting	Vote	Board President	2 m
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Roll Call Vote:  
 Kelly Wylie  
 Dr. Shirley Peterson  
 Tanya Rogers  
 Bill Howard  
 Jason McFaul  
 Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

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**FOR MORE INFORMATION**  
 For more information concerning this agenda, contact  
 California Pacific Charter Schools. Telephone: 949-752-0527