



Napavine School District

Minutes

Napavine School District No. 14 Board of Directors Meeting

Date and Time

Monday August 25, 2025 at 6:00 PM

Location

District Office Board Room

413 E Park St

Napavine, WA 98565

Directors Present

Brad Woodrum, Brandon Barnes, Dan Mikota, Justin Evander

Directors Absent

Tony Kinswa

Guests Present

David Rutherford, Debbie Wickert, Haylee Huston, Jamie Moodenbaugh, Josh Seymour, Kaylie Bracy, Kelly Hylton, Shane Schutz

I. Opening Items**A. Record Attendance****B. Call the Meeting to Order**

Dan Mikota called a meeting of the board of directors of Napavine School District to order on Monday Aug 25, 2025 at 6:00 PM.

C. Approve Minutes of Previous Meeting July 21, 2025 Regular Meeting

Brandon Barnes made a motion to approve the minutes from July 21, 2025 regular meeting Napavine School District No. 14 Board of Directors Meeting on 07-21-25.

Brad Woodrum seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Consent Agenda

A. Approve Agenda

B. Approve Personnel

New Hires - Rex Stanley (Middle School Head Boys' Basketball Coach), Haylee Huston (Elementary Teacher), Jamie Moodenbaugh (Elementary Teacher), Kimber Robertson (Elementary Para Educator), Brittney Krakenberg, (Elementary Para Educator), Kaylin Todd (Elementary Para Educator), Josh Seymour (2nd Assistant High School Football Coach), Jackson McFarlin (2nd Assistant High School Football Coach),
Resignations - Jordan Hunt (Elementary Teacher), Bryan Bullock (2nd Assistant High School Football Coach), Brian Demarest (2nd Assistant High School Football Coach)

C. Accept Donation \$300 from Troy Reardon for ASB SkillsUSA Leadership for sending kids to SkillsUSA Events

D. Approve 6th and 8th Grade Students to Play Up in Athletics

E. Approve 2025-2026 Student Handbooks for Napavine Elementary School and Napavine Middle High School

F. Approve Teachers Teaching Out of Endorsement

Bryan Bullock - Middle School Math

Josh Fay - Weights

Josh Seymour - Middle/High School History and Middle School English/Language Arts

Lindsay Bullock - Middle School English/Language Arts

G. Apex – All teachers at Napavine School District are board approved to participate in the Apex Online Learning credit retrieval program as an alternate teacher of record.

H. Worksite Learning – All teachers at Napavine School District are board approved to participate in the Worksite Learning program as an alternate teacher under a CTE endorsed primary teacher.

I. BorderLan Security

J. Consent Agenda Vote

Brad Woodrum made a motion to Approve the consent agenda as written.

Brandon Barnes seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. New Staff Introduction

A. Introduction of New Elementary and Middle High School Staff

Mr. Hunt reported that we will have the WRC program again and reported that he has four staff members for the upcoming year. He shared that he hired three new paraeducators and that he also hired a new 4th-7th grade special education teacher, a new 4th grade teacher and a new 5th grade teacher. New elementary teachers, Haylee Huston and Jamie Moodenbaugh were present and expressed their happiness to be in the district. Mr. Prather introduced his new teachers, Josh Seymour and Kalie Bracy who were present and reported on his new paraeducator. Board members welcomed and congratulated the new staff members.

IV. Reports

A. CTE

Mr. Rutherford reported that last year 106 students received food handlers cards, 48 students received CPR cards, 46 students received forklift certificates, 25 students received Natural Resources Precision Exam Certificates, 5 students received culinary 1 certificates, 5 students received culinary 2 certificates, 1 student received a nutrition certificate, 10 students received Art 1, 4 students received Art 2, 3 students received Art 3, 26 students received 21st Century Skills, 2 students received Computer Science, 9 students received Digital Media, and 3 students received Commercial Photo. He reported on summer projects, noting that a new window was added in the culinary room to get air flow, and shared that they are shoring up the breezeway in the AG workshop. Mr. Rutherford reported that they have new dust collector bags coming and reported that he, Mr. Deebach and Mr. Saucedo attended summer conferences. He reported that 2 students competed at Nationals in SkillsUSA. Mr. Rutherford also reported on the following grants: Perkins, CTE Equivalency, and Coal Transition. He shared that Maria Gluesenkamp Perez took a funding request of two million and pushed forward, noting that a little over one million will get us a shell and another million would be needed for contents. He reported that they have opened the Non Traditional Grant and Perkins Reserve. Mr. Rutherford noted that he is working on curriculum review, adding that he is happy with math, and reported that he will work with teachers on ELA this year. Mr. Rutherford also spoke about the Water Apprenticeship Program, High School and Beyond Plan, College in the High School, and New Market Skills Center Program, noting that he is glad that we have joined the consortium. Discussion was held regarding why we would be a part of a program that takes FTE away from us. Mr. Rutherford explained

that kids stay here for College in the High School and the programs at New Market are not offered here. Discussion was held regarding the loss of students to programs with shorter hours. Mr. Rutherford also reported that Mr. Workman is working on getting a menu that will meet the nutrition guidelines and hope to offer meals for students during the second semester.

B. Principals

Mr. Prather reported that he and Mr. Hunt attended the principals conference in June, sharing that it was a good conference and that he appreciated being able to go. He shared that it was a good first day back, adding that the speaker gave a good message on equity and inclusion. Mr. Prather shared that they will have school improvement and goals tomorrow, open house on Wednesday, and staff in rooms on Thursday, and students return on Tuesday.

Mr. Hunt reported that they are getting ready for kids, adding that they want to change the trajectory of kids lives, academic goals, and want to dive back into it, adding that they are ready for Tuesday. Mr. Hunt reported that he is excited about the new teachers, and appreciates the fact that they were able to hire a little earlier and were able to get good quality teachers that will do a good job and are well known for management. Discussion was held regarding class sizes. Mr. Hunt shared that they feel good about the numbers.

C. Business Manager

Mrs. Wickert reported the fund balance on file with treasurer is \$1,828,228.06, noting that it is a 13.25% fund balance. She shared that she is projecting to end the year with a 16.25% fund balance. She reported on safety net and insurance costs for the 25-26 school year. Mrs. Wickert reported that she is starting to work on year end journal entries and closing the 24-25 school year. Discussion was held regarding the insurance cost increase. Mrs. Wickert explained that Clear Risk is the only insurance that will take school districts.

D. Superintendent

Superintendent Schutz spoke about his presentation to the staff regarding budget. He shared that he wants to grow academically and shared that they are working on that as an administration, noting that it is their mission moving forward. He shared that it was a good first day and reported on safety net. Superintendent Schutz reported that he sent a letter for the Creekside development and shared that the County asked for a SEPA response to see if we can get mitigation fees. He shared that he is excited for the school year. Mr. Mikota shared that he likes the statement for improving academics and is proud to hear student successes and true achievements and wants to see academics thrive.

E. Legislative

Mr. Mikota shared that he received a notice for a WSSDA zoom that he will try to attend on September 20th for board members to cast votes for elected positions.

V. Discussion

A. Financial Report

Discussion was held regarding forecasting the travel budget and whether will will have enough if we continue to be successful. Mrs. Wickert reported that we have budgeted \$20,000. Superintendent Schutz shared that we may have to look at moving from \$20,000 to \$30,000 to make sure that activities are supported.

B. Vouchers and Payroll

No discussion was held on the following vouchers and payroll:

ASB Fund Balance

Check Summary 8/08 ASB Warrant 38402698 Totaling \$324.36

Check Summary 8/13 ASB Warrants 38402699 - 38402701 Totaling \$4,638.09

Check Summary 7/31/2025 CPF Warrant 38200081 Totaling \$20,899.12

Check Summary GF AP 8/25 Warrants 38114611 - 38114621 Totaling \$60,705.67

Check Summary 8/15 GF AP Warrants 38114622 - 38114650 Totaling \$48,690.40

Check Summary

Check Summary 8/29 Payroll AP Warrants 38114651 - 38114668

Check Summary 8/29 Payroll Direct Deposits 900016841 - 900016939 Totaling \$806,857.11

Check Summary 8/29 Payroll CT Wires 202400034 - 202400035 Totaling \$138,437.42

C. Policy First Reading

Mr. Mikota reviewed policies as follows:

3143 Notification and Dissemination of Information about Student Offenses and Notification of Threats of Violence or Harm

3210 Nondiscrimination

4260 Use of School Facilities

There were no questions or comments.

D. Policy Procedures

Mr. Mikota reviewed the procedures as follows:

2161P Procedure - Special Education and Related Services for Eligible Students

2140P Procedure - High School Graduation Requirements

There were no questions or comments.

E.

Lunch Price Increase for Adults for 2025-2026

Superintendent Schutz explained that the recommendation from OSPI is to charge \$5.15 for adult lunches to be in compliance with USDA guidelines.

F. Interdistrict Agreements for the Provision of Educational Services with Toledo School District

No discussion was held on the approval of special education agreements as follows:
Interdistrict Agreement for the Provision of Educational Services with Toledo School District for DM

Interdistrict Agreement for the Provision of Educational Services with Toledo School District for ES

Interdistrict Agreement for the Provision of Educational Services with Toledo School District for HS

Interdistrict Agreement for the Provision of Educational Services with Toledo School District for SB

Interdistrict Agreement for the Provision of Educational Services with Toledo School District for EM

VI. Action Items

A. Financial Report

Justin Evander made a motion to approve the financial report.

Brandon Barnes seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Vouchers and Payroll

Justin Evander made a motion to approve vouchers and payroll.

Brandon Barnes seconded the motion.

ASB Fund Balance

Check Summary 8/08 ASB Warrant 38402698 Totaling \$324.36

Check Summary 8/13 ASB Warrants 38402699 - 38402701 Totaling \$4,638.09

Check Summary 7/31/2025 CPF Warrant 38200081 Totaling \$20,899.12

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The board **VOTED** unanimously to approve the motion.

C.

Lunch Price Increase for Adults for 2025-2026

Brandon Barnes made a motion to approve an increase in adult lunch prices from \$5.00 to \$5.15 to be in compliance with USDA guidelines beginning with the 2025-2026 school year.

Brad Woodrum seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Policy First Reading

Mr. Mikota did a first reading of policy as follows:

3143 Notification and Dissemination of Information about Student Offenses and

Notification of Threats of Violence or Harm

3210 Nondiscrimination

4260 Use of School Facilities

E. Interdistrict Agreements for the Provision of Educational Services with Toledo School District

Brandon Barnes made a motion to to approve the Interdistrict Agreements for Sped Services with Toledo School District as follows:.

Justin Evander seconded the motion.

Interdistrict Agreement for the Provision of Educational Services with Toledo School District for DM

Interdistrict Agreement for the Provision of Educational Services with Toledo School District for ES

Interdistrict Agreement for the Provision of Educational Services with Toledo School District for HS

Interdistrict Agreement for the Provision of Educational Services with Toledo School District for SB

Interdistrict Agreement for the Provision of Educational Services with Toledo School District for EM

The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Adjourn Meeting

Brad Woodrum made a motion to Adjourn the meeting.

Justin Evander seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:47 PM.

Respectfully Submitted,

Dan Mikota

Documents used during the meeting

- Minutes - July 21, 2025.pdf
- Donation for ASB Skills Leadership for sending kids to events.pdf
- 2025-2026 Napavine Elementary Student-Parent Handbook.pdf
- 2025-2026 Middle:High School Student Handbook.pdf
- BorderLan Security.pdf
- Balance Summary Sheet.pdf
- Budget Status Report.pdf
- Enrollment - FTE.pdf
- Enrollment Headcount.pdf
- ASB Fund Balance.pdf
- Check Summary 8:08 ASB Warrant 38402698 Totaling \$324.36.pdf
- Check Summary - 8:13 ASB Warrants 38402699 - 38402701 Totaling \$4,638.09.pdf
- Check Summary 07:31:2025 CPF Warrant 38200081.pdf
- Check Summary GF AP 8:25 Warrants 38114611 - 38114621 Totaling \$60,705.67.pdf
- Check Summary 8:15 GF AP Warrants 38114622 - 38114650 Totaling \$48,690.40.pdf
- Check Summary - 8:29 Payroll AP Warrants 38114651 - 38114668 Totaling \$260,552.24.pdf
- Check Summary - 8:29 Payroll Direct Deposits 900016841 - 900016939 Totaling \$806,857.11.pdf
- Check Summary 8:29 Payroll CT Wires 202400034 - 202400035 Totaling \$138,437.42.pdf
- 3143-Notification and Dissemination of Information about Student Offenses and Notification of Threats of Violence or Harm MARKUP.pdf
- 3210-Nondiscrimination MARKUP (1).pdf
- 4260-Use of School Facilities MARKUP.pdf
- 2161P-Procedure Special Education and Related Services for Eligible Students MARKUP.pdf
- 2410P - Graduation Requirements MARKUP.pdf
- 2025-2026 Adult Meal Price Increase.pdf
- Interdistrict Agreement for the Provision of Educational Services with Toledo School District for DM.pdf
- Interdistrict Agreement for the Provision of Educational Services with Toledo School District for ES.pdf

- Interdistrict Agreement for the Provision of Educational Services with Toledo School District for HS.pdf
- Interdistrict Agreement for the Provision of Educational Services with Toledo School District for SB.pdf
- Interdistrict Agreement for the Provision of Educational Services with Toledo School District for EM.pdf